

# H TLINE

A Bulletin of Career, Educational, & Reentry Information & Opportunities for RPCVs

## HOT RESOURCES

Check out the information below to help you maneuver through the application process for working as a permanent Peace Corps employee:

If you are interested in applying for a job at the Peace Corps, please mail, fax, hand deliver, or e-mail applications for specific vacancies to:

Peace Corps  
Office of Human Resource Management  
1111 20th Street, NW, Room 2300  
Washington, DC 20526  
Fax: 202.692.1201  
E-mail: [hmrjobs@peacecorps.gov](mailto:hmrjobs@peacecorps.gov)

If you have specific questions, please call:

202.692.1200 or  
800.424.8580, ext. 1200

For additional information, please visit the Peace Corps website: [www.peacecorps.gov/employment](http://www.peacecorps.gov/employment).

Shanta Swezy  
RPCV Kazakhstan  
Hotline Editor

Richard Montpelier  
RPCV Papua New Guinea  
Hotline Assistant

For information on how to place job announcements, contact:  
Peace Corps  
Returned Volunteer Services  
Phone: 202.692.1430 or  
800.424.8580, ext. 1430  
E-mail: [hotline@peacecorps.gov](mailto:hotline@peacecorps.gov)  
Fax: 202.692.1431 or 1421  
Website:  
[www.peacecorps.gov/rpcv/hotline](http://www.peacecorps.gov/rpcv/hotline)

## Job Opportunities With the Peace Corps

by RPCV Shanta Swezy (Kazakhstan 1993-96)  
Manager of Returned Volunteer Services

“Never in my wildest dream would I have imagined that you’d be working at the Peace Corps,” was the welcoming response I got from my sister, Virginia (RPCV Togo), during my first week on the job. It wasn’t intended to mean anything more than the fact that my sister had also worked for the Peace Corps. I was already familiar with Peace Corps headquarters, having sometimes visited my sister, a desk assistant and desk officer in the Africa region, from 1991-93. In addition, I visited the Career Center in Returned Volunteer Services when I returned from my own Peace Corps service in Kazakhstan seven years ago.

What brought me back to the Peace Corps again? I had been working as an editor for an association magazine in Alexandria, Va., for almost a year. Feeling unchallenged by the position, I began looking at other options. One day, I spotted the job posting in (ironically) my *Hotline* issue that arrived in the mail. I submitted a cover letter and résumé and waited. Almost three months later, I got a call for an interview that brought me to where I am now: Manager of Returned Volunteer Services and the *Hotline* editor.

Here is the point: Like myself and my sister, other RPCVs have also chosen to make the leap from Volunteer to permanent staff. With summer behind you and the job

search still ahead of you, what better place than to reach into your own backyard by considering job opportunities with the Peace Corps?

### From Volunteer to Staff

The Peace Corps employs over 800 people at its headquarters in Washington, D.C., abroad, and around the country in regional offices. It’s no surprise that many RPCVs who return from their country of service have gone on to distinguished careers as Peace Corps staff. One example is a family friend who I bumped into near the elevator during my first month on the job, and his last week at headquarters. Larry, an RPCV from Togo, had just ended his work as a desk assistant and desk officer for the Africa region and was on his way to Benin to work as the new Associate Peace Corps Director for Rural Development. All of his Peace Corps steps led him to his current position at the U.S. Department of Agriculture in the Foreign Agricultural Service as a project management liaison. The possibilities may surprise you.

### Foot In the Door

One way to begin working for the Peace Corps is to start as a temporary employee. The purposes of temporary employment vary, but are usually to assist with a special project for a limited time. Length of time varies from one month to

one year.

No formal source of information about available temporary positions exists, so interested RPCVs need to network and inform as many Peace Corps employees as possible about their interests and availability. The career centers in each of the Regional Recruiting Offices will sometimes post some of these positions. Temporary positions often require clerical, computer, typing, and/or organizational skills.

Another employment option is to consider a short-term training contract with the Peace Corps overseas. The Peace Corps Short-Term Assistance Unit recruits for qualified technical trainers. These trainers develop training sessions and activities and coordinate all technical specific training resources in preparation for the training program. General requirements include technical experience as well as experience in training design, implementation, and evaluation. (Experience in the region is also preferred.)

Applicants should send a current résumé, social security number, cover letter, and salary history to the following e-mail: [stau@peacecorps.gov](mailto:stau@peacecorps.gov). Please note in the subject line “*Hotline* General Trainers.” More information and a list of current contracting positions are available

## PUBLIC SECTOR

### CAMPUS REP. • Ann Arbor, MI

Part-time position available with the Peace Corps at the University of Michigan. Duties: coordinates all program activities (publicity, information sessions, class, and group presentations) to inform U-M students and the community about Peace Corps; advises prospective applicants; interviews applicants; maintains working relationship with Chicago Regional Office; meets the recruitment goals. Qualifications: RPCV and U-M graduate student; able to work without close supervision; good speaking, writing, and organizational skills. Minimum duration: 9/03 -7/04. Submit cover letter and résumé to Louise M. Baldwin, Assistant Director, University of Michigan International Center, 603 East Madison Street, Ann Arbor, MI 48109-1370; phone: 734.647.2184; fax: 734.647.2181; e-mail: lbaldwin@umich.edu.

### VEG. MGMT SPEC. • Idyllwild, CA

GS-11 position available with San Bernadino National Forest. Qualifications: four-year degree in forestry or in a related field that includes a total of 54 semester hours in forestry, biological, physical, engineering, and mathematical sciences, or have a combination of education and field experience. Contact Laurie Rosenthal at e-mail: lrosenthal@fs.fed.us; Janey Espinoza at phone: 909.382.2941.

### CAMPUS REP. • Pullman, WA

Position available with the Peace Corps at Washington State University starting 9/15/03. Duties: increase campus and community awareness of Peace Corps; designs and implements recruitment activities; maintains positive working relationship with Seattle regional office; facilitates RPCV group; functions as an important part of the international programs and career services center professional staff. Qualifications: RPCV; preference given to WSU or UI graduate students; excellent communication, organizational, and PR skills. Send letter of application and résumé to Robert Harder, International Programs, WSU, P.O. Box 645121, Bryan Hall 206, Pullman, WA 99164-5121; fax: 509.335.1060; e-mail: harderb@wsu.edu.

### CAMPUS REP. • Durango, CO

Part-time position available with the Peace Corps at Fort Lewis College. This is an eight-month contract commencing 10/1/03 at five to six hours/week and \$250 per month. Duties: coordinates and staffs campus recruiting activities to inform students and the community about the Peace Corps; advises prospective applicants; maintains contact with the Denver Regional Office. Qualifications: able to work without close supervision; good speaking, writing, and organizational skills. Prefer Fort Lewis graduate student/Returned Peace Corps Volunteer. Deadline for applications: 10/5/03. Submit résumé and cover letter to Joe Zucchini, Denver Regional Peace Corps Office, 1999 Broadway, Suite 2205, Denver, CO 80202; phone: 303.844.7015; fax: 303.844.7010; e-mail: jzucchini@peacecorps.gov.

### CAMPUS REP. • San Diego, CA

Part-time position available with the Peace Corps at the University of California San Diego. Deadline for applications: 9/28/03. Send résumé, contact information, and your country and years of service to Kris Kohler at e-mail: peacecorps@ucsd.edu.

### ENV. ENG. • San Carlos, AZ

Position available with the U.S Indian Health Service for sanitation projects serving the San Carlos Apache Tribe in eastern Arizona. Duties: plans, designs, and manages construction of water, wastewater, and solid waste facilities, including first service to Indian homes and innovative infrastructure upgrades. Small office located near historic mining town of Globe, Arizona, near national forest and recreational lakes. Qualifications: B.S. or M.S. in civil or environmental engineering. Starting salary \$40-\$50k. Contact Robert Lorenz, P.E., District Engineer, Indian Health Service, P.O. Box 2430, Pinetop, AZ 85035; phone: 928.367.0317; e-mail: Robert.Lorenz@mail.ihs.gov.

## PRIVATE SECTOR

### INT. PROG. COORD. • Chicago, IL

Position available with The Field Museum. Duties: works with ECP team in conservation education program implementation focused in Peru; helps to build capacity and provide support to international

partners in the development and implementation of biodiversity conservation education programs; assists with the coordination and organization of the international education program initiatives; provides fulfillment for community action projects; answers requests for "follow-up" from community-based, school-based, and adult-based conservation programs; learns content, techniques, methods, and goals of conservation education existing programs; assists with program translation and adaptation; prepares materials, supplies, and equipment for partners, educators, and community-based organizations; increases networking opportunities and develops partner and education mentoring relationships; develops awareness and understanding of asset mapping work; builds on contacts and local knowledge. Qualifications: Spanish speaker; technologically literate; adaptable, flexible, outgoing; able to travel internationally for weeks at a time; live with minimum "conveniences;" physically self-reliant; bachelor's degree in conservation biology or international environmental education; one to three years of related work experience. Deadline for applications: 10/15/03. Send cover letter and résumé to The Field Museum, Attn: Carol Fialkowski, 1400 South Lake Shore Drive, Chicago, IL 60605-2496; fax: 312.665.7433; e-mail: cfialkowski@fieldmuseum.org.

### DEM. SPEC. • Washington, DC

Position available with the Partners of the Americas. Duties: provides key programmatic support to the design, implementation, and evaluation of programs; provides sub-grant training and technical support; plans events in the United States and abroad; tracks project implementation, results, and effective practices; produces, edits, and disseminates information on project methodologies and lessons-learned; coordinates the processing, implementation, and follow-up of sub-grants, contracts, and other disbursements. Qualifications: excellent written and oral communication skills required in both Spanish and English; master's degree or bachelor's degree with equivalent work experience required. Salary is in the upper 30s and is commensurate with experience. Send résumé and cover letter to Civil Society Programs, Democracy Specialist, Partners of the Americas, 1424 K Street, NW, Suite 700, Washington, DC, 20005; e-mail: recruit@partners.net; website: www.partners.net.

### MULTIPLE POSITIONS • Washington, DC

Positions available with In2Books, Inc., an innovative, nonprofit organization devoted to raising reading and writing achievement in Washington, DC, schools. Looking for experienced, team-oriented individuals with strong verbal and written communication skills for the following positions: chief financial officer/VP administration, family literacy consultant, grant writer, graphic artist/layout specialist, director of marketing, development coordinator, and customer relationship management associates. Candidates should possess experience in the specific functional area. To request more information regarding the responsibilities and qualifications for a specific position, please contact In2Books, Inc., Attn: Human Resources, 1250 Connecticut Ave., NW, Suite 200, Washington, DC 20036; e-mail: careers@in2books.org; fax: 202.223.7277.

### DENTIST • Gallup, NM

Position available with L.Rainaldi, DDS, a solo practitioner in private practice serving local community and Navajo population. Practice extremely busy and in need of additional dentists. Very diverse mix of

# HOT! OPPORTUNITIES

### PEACE CORPS WEEK ASSIST. • Washington, DC

Full-time position available 10/6/03 through 3/31/04 in the Peace Corps Office of Domestic Programs assisting with planning Peace Corps Week (March 1 through March 7). Duties: plans and facilitates overseas telephone calls between Peace Corps Volunteers and U.S. classrooms; responds to e-mail and telephone inquiries about Peace Corps Week; maintains database. Qualifications: excellent written and oral communication skills; careful attention to detail; ability to handle multiple projects simultaneously; Excel experience. Experience with the Peace Corps' Paul D. Coverdell World Wise Schools program is a plus. Salary: \$15.90/hour (FP-7/01). Send cover letter and résumé to Peace Corps Day Coordinator, Domestic Programs, 2nd Floor, 1111 20th Street NW, Washington, DC 20526; fax: 202.692.1421.

### SCHOLARSHIP PROGRAM ADMINISTRATION • Washington, DC

Twenty positions available with The Discover Card Tribute Award Program. Duties: help administer national high school scholarship program; assists with processing large volume of scholarship applications—document screening, classification and packaging. Qualifications: detail-oriented; follows directions well; works independently; team player; can read large amounts of material; flexible; willing to do variety of tasks. 40-hr week: Beginning around 1/08/04 (TBD), lasting for two weeks, including MLK holiday. Salary: \$11/hour w/ some benefits; near metro stop. Great opportunity for job-seeking RPCVs to network and sharpen office skills in friendly, professional setting; phone: 703.237.8006; e-mail: fc@corestaff.com.

population: Native American, local Hispanic, European, and Middle Eastern. Extremely friendly small city, w/ growing young professional community; local forest and desert area prime for biking/hiking/skiing. Call for additional info. Contact Lidio Rainaldi, 501 Nizhoni, Gallup, NM 87301; phone: 505.863.9363; e-mail: lidio@juno.com.

**ASSISTANT COORDINATOR • New York, NY**  
Peace Corps Fellows Program at Teachers College, Columbia University. Duties: assists coordinator in all aspects of program; monitors teacher retention; gauges the program's overall impact; coordinates AmeriCorps Education Awards at Teachers College including grant administration, member training, grant and report writing and creating effective program/teacher performance measures; maintains website (Dreamweaver and Photoshop), develops long-range planning, fundraising, marketing and producing newsletter (Pagemaker). Qualifications: B.A./B.S.; demonstrated ability to work effectively with faculty, staff and students; strong computer skills required (word processing, database and website development); flexibility, self-directedness, willingness to take on administrative tasks as necessary; Peace Corps or overseas experience and urban teaching experience preferred. Deadline for applications: 9/30/03. Please send a cover letter and resume to Reed Dickson, Program Coordinator, e-mail: rd2002@columbia.edu; website: www.tc.columbia.edu/pcfellows.

**PROGRAM ASSOC./ASST. • Washington, DC**  
Position available with Global Green USA, an progressive environmental organization and the U.S. affiliate of Green Cross International, headed by Mikhail Gorbachev, supporting the Legacy Program, an effort to facilitate the safe destruction of weapons stockpiles worldwide. Qualifications: experience in arms control and/or environmental issues; Russian language/culture desirable. Send a cover letter and résumé to Global Green USA, 1025 Vermont Ave., NW #300, Washington, DC 20005-6303; e-mail: pwalker@globalgreen.org; fax: 202.879.3182.

**OUTREACH DIRECTOR • Stanford, CA**  
Position available with Volunteers in Asia (VIA). Lead VIA's local and national recruitment of volunteers. Duties: creates and updates brochures and posters for volunteer recruitment; coordinates, edits, and lays out newsletters and biennial report; manages overall design and content of website; supports event planning for 40th anniversary; provides general support to fundraising as well as leadership for overall public relations strategy. Send résumé, two references (please state nature of your relationship and attach complete contact information). In lieu of a cover letter, please answer the following questions in essay format: 1) Describe an experience you have had which marks a major turning point in your life, or wherein you learned something you previously hadn't understood. How did this experience affect the way you currently live your life? 2) If you could subscribe to four publications, which would they be and why? 3) Describe a situation wherein you convinced someone to try something they had not done before. How did you convince him/her? What were the results? Contact Molly Merson, Development Director, VIA, P.O. Box 20266, Stanford, CA 94309; phone: 650.723.3546; fax 650.725.1805; e-mail: mmerson@viaprograms.org; website: www.viaprograms.org.

#### **ECO. ASSISTANTSHIPS • Various**

Positions available with The National Oceanic and Atmospheric Administration. Advanced positions available with the Environmental Careers Organization through the ECO/NOAA program in Hawaii, Northern Mariana Islands, American Samoa, Guam, Virgin Islands, and Puerto Rico. Duties: works on grant development and presentations; public outreach and education; local action strategy coordination with multiple stakeholders; heavy emphasis on GIS technology application. Qualifications: M.S./Ph.D. in an environmental/marine science or related field, or B.A./B.S. with extensive experience; strong GIS skills and project management experience necessary; living/working experience in island culture a plus. One-year positions with stipend of \$32-35K. Full descriptions at www.eco.org. Send résumés, letter of intent, and three references (e-mail or fax preferred) to Keri Jones, NOAA Program Manager, ECO, 5th Floor, Boston, MA 02111; phone: 617.426.4783, ext.155; fax: 617.426.8159; e-mail: kjones@eco.org. Additional positions available at NOAA host sites across the United States with stipends from \$25-40K (send résumé to contact above).

**MARKET LINKAGE COORD. • Richmond, VT**  
Position available with Rainforest Alliance, TREES Program. Duties: responsible for certified wood development; coordinates and plans training events; implements marketing models to include trace wood flows from certified products to end consumers; recruits buyers of certified products; facilitates market linkages to foster the success of certified operations. Qualifications: four-year college degree with emphasis in forest products, natural resources, and/or marketing; at least five-years' proven experience in identifying new markets and clients for forest products; ability to travel. Send résumé with salary history to e-mail: personnel@ra.org; fax: 212.677.2187; website: www.rainforest-alliance.org.

**ORGANIZER/ACTIVIST • Nationwide**  
Positions available with Service Employees International Union (SEIU). Build strength for working people with the largest and fastest-growing union in the country. SEIU's diverse staff of organizers helps janitors, home care aides, nurses, and public employees lead the movement for political, economic, and social justice. New organizers go through an intensive training program before starting on campaigns under the guidance of experienced staff and mentors. Qualifications: excellent communication skills and judgment; ability to work with people from diverse backgrounds; commitment to justice for working people; willingness to relocate, travel, and work long and irregular hours; Spanish fluency a plus. Salary begins at \$30K with increases every three months during first year; includes benefits. Organizers hired on a rolling basis and start with a new team training every two months. Submit cover letter and résumé to SEIU Human Resources, 1313 L Street, NW, Washington, DC 20005; fax 202.898.3407; e-mail hrres@seiu.org in MSWord or text format.

**DIR. OUTREACH • New York, NY**  
Position available with Teach For America. Duties: manages partnerships with national organizations to recruit target groups, produce target group marketing materials, and create recruitment marketing materials specifically for persons of color, math and science majors, honors/scholarship students, and student leaders. Qualifications: extremely strong critical

thinking, interpersonal, communication, quantitative reasoning, and organizational skills; able to inspire a wide range of people to support efforts; think strategically and generatively to identify greatest areas of impact; should feel comfortable interacting with students as well as high-level administrators and executives; willing to engage in extensive travel; strong commitment to expanding educational opportunities for all children. For a complete job description and to apply online, please visit [www.teachforamerica.org/tfa/about/staff.html](http://www.teachforamerica.org/tfa/about/staff.html).

**MARKETING MANAGER • Washington, DC**  
Position available with Population Services International, a leading social marketing organization. Duties: provides technical assistance to staff; assures marketing concepts are effectively applied to field programs; develops technical marketing strategies; develops launch plans; assists in new program development; and reviews packaging and other materials. Qualifications: M.B.A. with a focus on international marketing; two years of experience in the developing world; five years of experience in marketing management; fluency in English required and proficiency in French, Spanish, or Portuguese preferred; knowledge of international development and health issues, particularly family planning, AIDS prevention, or maternal and child health; and experience in the private sector marketing and advertising communications. Apply online at [www.psi.org](http://www.psi.org).

**WEB DEV. COORD. • Washington, DC**  
Position available with Academy for Educational Development. Duties: determines appropriate content for, designing, maintaining, and developing the USAID Office of Democracy and Governance websites (internal, external, and extranet). Qualifications: master's degree in international relations, international development, political science, political theory, communications, or a related degree; four-years of experience related to electronic communications and computerized information services; experience with internet website development and management; HTML/web editors and graphics preparation packages; familiarity with web accessibility legislation and implementation; strong writing and research skills; experience with an

### **Career Assessment Help Available to RPCVs**

On October 1, 2003, Returned Volunteer Services (RVS) will offer "Discover," a career-decision software program administered through ACT, Inc., to all RPCVs. The questionnaire-based program is designed to assess career-related interests, abilities, and job values to help you consider career options that are a good match for you. In addition, you can learn how to develop effective résumés, cover letters, job applications, and interviewing skills.

Please send an e-mail message to RVS at [rvs@peacecorps.gov](mailto:rvs@peacecorps.gov) to receive a password to access the online career assessment service.

international development organization and knowledge of the organization/operation of USAID preferred; interest in international development, especially democracy and governance issues. U.S. citizenship required. Send résumé and cover letter referencing pos#KN3209pc to: AED/HR, 1825 Connecticut Avenue, NW, Washington, DC 20009; fax: 202.884.8413; e-mail: employ@aed.org; website: www.aed.org.

#### **ADMIN. COORD. • Arlington, VA**

Position available with Management Sciences for Health for its rational pharmaceutical management plus program. Duties: ensures the smooth operation of technical efforts and field activities by providing logistical support and coordinating program information; provides day-to-day administrative management of activities in specific countries; ensures tasks are carried through to completion. Qualifications: bachelor's degree or equivalent relevant experience; ability to work independently, take initiative, and learn complex procedures; strong administrative and organizational skills; English fluency required; additional French or Spanish language skills preferred; proficiency in MS Office applications. Send cover letter and résumé to Marcia Herrera, Senior Recruitment Officer, Management Sciences for Health, 891 Centre Street, Boston, MA 02130; fax: 617.524.1363; e-mail: jobs@msh.org; website: www.msh.org.

#### **CHILD-CARE WORKER • San Antonio, TX**

Position available with Pathways Youth and Family Services. Duties: provides direct care services to youth in a residential foster care setting. Qualifications: high school diploma or GED; valid Texas driver's license; 21 years of age or older; experience in a residential setting preferred but not required; knowledge of TDPRS minimum licensing standards preferred. Starting salary

\$7/hour. FT and PT positions available. Workers are needed for various shifts, including nights, weekends, and holidays. Willingness to work flexible hours a plus. Deadline for applications: 09/19/03. Apply to Pathways Youth and Family Services, Inc., 4243 E. Piedras, Suite 100, San Antonio, TX 78223; e-mail: karenw@pathway.org; website: www.pathway.org

#### **MCAT/DAT TEACHERS • Washington, DC**

Part-time positions available with Kaplan Test Prep. If you have a high MCAT or DAT score or a strong science background, and are an engaging speaker, this could be the perfect job for you. Deadline for applications: 9/31/03. You can apply online at website: www.jobs.kaplan.com; phone: 888.KAPLAN2.

#### **VP DEV./EXEC. DIR. • Oakmont, PA**

Position available with Presbyterian Senior Care (PSC) Foundation, a nonprofit and charitable organization improving the lives of older adults in southwestern Pennsylvania. Duties: assigns, directs, and coordinates all activities of PSC Foundation offices toward achieving current funding objectives; assigns or conducts research of prospective gift and grant sources; participates in formulating and administering fund development and gift acceptance policies; serves as primary liaison and spokesperson; ensures regular communication with donors, including the development of public relations materials; works closely with executive staff to ascertain system-wide funding needs and establish funding priorities; serves as a member of all development-related committees; directly supervises, evaluates, and oversees planned giving staff; reviews analyses of development activities, costs, operations, outcomes, and forecast data; provides regular reports to foundation board of directors; provides counsel and support on fundraising matters;

subscribes to the values statement, the donor bill of rights, and the code of ethical principles and standards of professional practice. Qualifications: bachelor's degree; seven to ten years development experience and a proven track record as a fundraising generalist; excellent written and verbal communication skills; fundraising certification preferred; planned giving experience a plus. Deadline for applications: 9/26/03. Submit résumé and salary requirements with a cover letter to Mr. Robin Kaye, Principal, 345 Fourth Avenue, Suite 400, Pittsburgh, PA 15222; e-mail: dki@dkiinc.com; fax: 412.434.1390; website: www.dkiinc.com/execsearch.html.

#### **YOUTH DEVELOPER • Washington, DC**

Two positions available with the Latin American Youth Center. Full-time youth developer duties: assists in the enrollment of 140 young people in an integrated HIV/AIDS and substance abuse education/prevention program; take part in all phases of the project, including participant recruitment, retention, implementation, and evaluation; conducts school-based and on-site workshops for male youth; supervises one male peer facilitator; assists the senior youth developer with co-ed activities and orientation sessions for parents of youth participants. Case manager/program assistant duties: support a family-based program with administrative duties, program outreach, and retention activities; curriculum development and implementation; case management; home visiting on a part-time basis. Qualifications: bilingual in Spanish/English is required. Send cover letter and résumé to Amanda Kerpsie, Prevention Team Leader, fax: 202.462.5696; e-mail: amanda@mail.layc-dc.org; website: www.layc-dc.org

#### **PHONE INTERVIEWERS • WHEATON, MD**

Positions available with Reda International, a survey research firm. Perfect for recent RPCVs who want to re-enter the workforce. Qualifications: motivated, team-oriented; excellent verbal skills. Flexible hours available. No sales. Conveniently located at the Wheaton Metro Station (red line). Fax résumé and cover letter to 301.946.1911.

#### **RURAL DEVELOPMENT SPECIALIST • SD**

Position available with Midwest Assistance Program, Inc. Duties: assists rural communities to develop and improve water, wastewater, or solid waste facilities, planning and management. Qualifications: community development skills; knowledge of governmental funding sources; strong communication abilities; facilitation skills; municipal utility management/operational experience and reservation experience a plus. Travel required. Central South Dakota location negotiable. Starting salary: \$34k to \$38k. Send résumé to Mark Ritter, MAP, Inc., P.O. Box 81; New Prague, MN 56071; e-mail: mrmmap@bevcomm.net.

## **PEACE CORPS FELLOWS/USA**



#### **UNIVERSITY OF MARYLAND • Baltimore, MD**

Shriver Peacemaker Program seeks RPCVs interested in integrating community service, ethical reflection and graduate studies. Peacemakers enroll in a two-year sequence of seminars in ethical reflection, and are appointed to community service internships. Areas of study include information technology; biology; chemistry; economics; instructional systems development; information systems; applied mathematics; intercultural communications; neuro and cognitive sciences; applied ethics; applied physics; policy science; applied sociology. RPCVs must apply and be admitted separately to a graduate program. The assistantship covers tuition, stipend, and health insurance. Completed applications to both programs are due by 1/15/04. For Peacemaker application, send an e-mail: [JOBETAY@hotmail.com](mailto:JOBETAY@hotmail.com); or call 410.455.1802.

#### **ILLINOIS STATE UNIV. • Normal, IL**

The Peace Corps Fellows Program in applied community and economic development is considering 1/04 admissions. RPCVs earn master's degrees in economics, politics, and government, or sociology by completing one year of full-time class work and a second year of hands-on consulting work with urban and rural communities and agencies across the nation. Fellows awarded assistantships receive tuition waivers and earn stipends in their first year. All Fellows earn a modest income during their second-year internship. Fellows have worked on regional economic development, welfare-to-work programs, grant writing, surveys, planning, tourism promotion, business retention and expansion, as well as projects involving health/wellness, women and social change, cultural awareness and community college outreach. For more information, visit [www.StevensonCenter.org](http://www.StevensonCenter.org); or write to Peace Corps Fellows Program, Campus Box 4200, Illinois State University, Normal, IL 61790-4200; phone: 309.438.7090; e-mail: [StevensonCenter@ilstu.edu](mailto:StevensonCenter@ilstu.edu).

*Fellows/USA works with more than 30 universities that offer financial assistance to RPCVs who wish to attend graduate school in a multitude of subject areas. Through internships, RPCVs work in underserved U.S. communities. Find out more at [www.peacecorps.gov/fellows](http://www.peacecorps.gov/fellows), call 800.424.8580, ext. 1440, or write to [fellows@peacecorps.gov](mailto:fellows@peacecorps.gov).*

## **INTERNATIONAL**

#### **PROG. DIR. • Peru or Belize**

Position available with ProWorld Service Corps, and international development company working in Peru and Belize. Duties: plans and manages all aspects of volunteer programs and development projects; supervises staff of three to six; liaises with local government officials, community members, and volunteers; monitors volunteer placements, project execution and monthly budgets. Qualifications: B.S./B.A. and three years of overseas experience preferably in Latin America; cross cultural fluency; leadership

skills. Benefits: room and board and all living expenses paid; in country health insurance. Salary range: \$3k-\$5k/year. International flights paid. Deadline for applications: 10/1/03. Send cover letter and résumé to ProWorld, Attn: Richard Webb, phone: 877.733.7378; e-mail: info@proworldsc.org.

#### **GOVERNMENT COMM. • Belgrade, Serbia**

Position available with Freedom House. Duties: serves as a volunteer advisor to the information department of the parliament; assists in defining and implementing a public relations strategy; builds internal capacity and designs and launches a new organizational structure for the department. Qualifications: five years of professional experience relevant to government communications and Serbian language skills; Serbian-speaking volunteers with professional experience in public relations, government communications, organizational capacity development, and strategic planning. Volunteers will receive roundtrip transportation from the United States to Belgrade and a monthly stipend for living and housing expenses. Volunteers will be supported by Freedom House's American Volunteers for International Development Program (AVID) and the USAID-funded Democratic Transition and Reintegration in Serbia Project (DTRS). Deadline for applications: 9/25/03. Three-month assignments beginning September 3 preferred. Contact Freedom House at 1319 18th Street, NW, Washington, DC 20036; phone: 202.296.2861, ext. 201; e-mail: avid@freedomhouse.org; website: www.freedomhouse.org.

#### **MICROENTERPRISE SPEC. • Europe/Eurasia**

Position available with Chemonics International, a leading U.S. international development firm promoting economic growth and higher living standards in developing countries. Qualifications: in addition to Peace Corps service, ideal candidates will have five or more years of relevant business experience and/or an MBA or related advanced degree. Send CV and brief cover letter to e-mail: eni@chemonics.net with "RPCV-SME Consultant" in subject line.

#### **HOSP. FACULTY • Rabia Balkhi, Afghanistan**

Position available with the Department of Health and Human Services in DHHS's Rabia Balkhi Hospital project established to reduce maternal and infant mortality in Afghanistan. Duties: provides expertise and training to Afghan hospital staff, focusing on OB/GYN curriculum. Qualifications: background in maternal and child health; international and training experience preferred; board certification required for all MDs. Minimum of two months' commitment overseas required, preference given to those available for longer postings. Compensation: daily stipend based on rate of U.S. \$2,500/month, plus cash per diem for food based on rate of U.S. \$500/month. All accommodations (housing, security, transportation, translators) will be provided on the ground by International Medical Corps, an NGO project partner, with technical oversight by DHHS. Ongoing project expected to last for the next three to four years. Contact Phillip Chan at e-mail: pchan@osophs.dhhs.gov; phone: 301.202.2360.

#### **COUNTRY DIRECTOR • Baku, Azerbaijan**

Position available with a DC-based international PVO involved in economic development. Qualifications: prior field experience; local knowledge to include procurement and targeted industrial sectors; thorough understanding of USAID funded programs; strong analytical skills; proven organizational/planning

"Job Opportunities With the Peace Corps," continued from front page

at [www.peacecorps.gov/employment/overseas/contract](http://www.peacecorps.gov/employment/overseas/contract).

#### **General Process**

If you are serious about applying for a *permanent* position, however, your best bet is to first research the Peace Corps' employment section of the website: [www.peacecorps.gov/employment](http://www.peacecorps.gov/employment). This section is broken into the following areas: HQ Opportunities, Overseas Opportunities, Regional Recruitment Opportunities, Working at Peace Corps, How to Apply, Domestic Vacancy Announcements, Overseas Vacancy Announcements, and Vacancy Status Listing. Under HQ Opportunities, you may view a full list of Peace Corps headquarters openings.

#### **Similarities and Differences**

Some Peace Corps positions are similar to jobs found outside the agency. The Peace Corps hires accountants, managers, administrative assistants, recruiters, computer programmers, overseas program directors, country directors, medical officers, and other professional staff. (Salaries conform to government-wide ranges approved each year by Congress.)

Additionally, the Peace Corps has some offices that can be found in most offices throughout the government or private industry: Administrative Services, Budgeting and Financial Services, Communications, Contracts, General Counsel, Human Resources, Information Resources, and Inspector General.

But the Peace Corps also has offices that are unique to the agency: Office of Safety and Security; Office of Medical Services; Office of Special Services; Office of Domestic Programs, which includes Returned Volunteer Services, Paul D. Coverdell World Wise Schools, Fellows/USA Program, and Master's International; Office of Private Sector Initiatives; the Crisis Corps; and Center for Field Assistance and Applied Research. Positions in these offices are based on the type of work performed. Only citizens of the United States may be hired for Peace Corps jobs in the United States as well as country directors, associate directors, and area medical officer jobs overseas. However, the Peace Corps does employ citizens of its host countries and other foreign nationals, in both professional and support positions overseas. Foreign nationals seeking employment with the Peace Corps should direct applications to the Peace Corps country director in the country where they live. All applications must specify the applicant's country of citizenship.

#### **The Five-Year Rule**

Some important issues to remember: Peace Corps employees filling "permanent" positions are hired for an initial 30-month tour of duty which may be extended for an additional 30 months, equaling a total of five years of employment. After 60 months, employees must leave Peace Corps employment, unless his or her appointment is extended under special circumstances. This time-limit is referred to as the "five-year rule."

Additionally, former Peace Corps employees cannot be re-employed by the Peace Corps until they have been out of the agency's employment for the same amount of time that they worked for the Peace Corps. For example, if you previously worked for the Peace Corps for three years, you cannot come back to work for the agency until three years have passed. (Service as a Peace Corps Volunteer overseas is not counted towards this rule.) One additional important note: You do not have to be a returned Peace Corps Volunteer to work for the Peace Corps, so share information about openings with your non-RPCV friends.

#### **Application Components**

Most people apply for positions with a résumé or the Optional Application for Federal Employment (OF-612). Although the federal government does not require a standard application form for most jobs, certain information is needed to evaluate your qualifications.

Since Peace Corps positions are highly competitive, applicants meeting the basic eligibility requirements for the position will be rated and ranked on the knowledge, skills, and abilities (KSAs) listed under the required and desired qualifications section of a vacancy announcement. In order to be considered, applicants must submit a narrative statement on a separate page or pages with specific responses to each of the required and desired qualifications. Include all job-related experiences (public and private, paid and voluntary), education, training, and evidence of successes (such as accomplishments and awards). Remember: Failure to submit your narrative response to the KSAs will eliminate you from consideration for the position. In addition, you will need to include the vacancy announcement number, position title, and a statement of citizenship.

The best way to sabotage your chances: Send a general application asking to be considered for all appropriate positions—a big "no-no."

Mail or hand deliver applications for *specific* vacancies to: Peace Corps Office of Human Resource Management, 1111 20th St., NW, Room 2300, Washington, DC 20526; or fax applications to: 202.692.1201. For more information or if you have questions, call 202.692.1200 or 800.424.8580, ext. 1200.



abilities; excellent HR and training skills; computer literacy along with a strong business background are essential. Forward résumé/CV along with salary requirements to e-mail: coprésúmes@yahoo.com.

**REGIONAL MNGR. • Guatemala City, Guatemala**  
Position available with Rainforest Alliance. Duties: coordinates and implements SmartWood certification activities; provides the necessary technical guidance to properly conduct all types of certification services; maintains and improves SW's image in the region; develops sales and business targets; helps design and directly implement a marketing strategy for meeting those targets; provides leadership and training for the implementation of certification protocols. Qualifications: four-year college degree with emphasis in forest products, natural resources and/or marketing; at least three-years proven experience in identifying new markets and/or certification; ability to travel. Send résumé with salary history to e-mail: personnel@ra.org; fax: 212.677.2187; website: www.rainforest-alliance.org.

## EDUCATION

### UNIV. OF ST. THOMAS • Minneapolis, MN

Use your language ability and experience in another culture to your advantage. The MIM program at the University of St. Thomas incorporates both language and culture into a solid business program. Instructors have real business experience on the international scene. Areas of concentration include managerial communication, finance, human resources, marketing, manufacturing systems engineering, software engineering, and entrepreneurship. You can also customize your degree to suit your needs. The program has two cohort Universities in Taiwan and Greece plus many opportunities to study abroad. Courses are offered in the evening to allow you to work while attending the university. For more information, go to the website: www.stthomas.edu/mim; e-mail: mim@stthomas.edu; phone: 651.962.4840.

### YALE UNIVERSITY • New Haven, CT

The Yale School of Forestry and Environmental Studies has prepared students for important positions of environmental leadership in the United States and throughout the world. The school offers master's degrees in environmental management, environmental science, forestry, forest science, as well as a one-year master's degree for experienced environmental professionals. Joint master's degrees can be pursued in management, law, public health, international relations, developmental economics, and divinity. Joint programs are also established with Pace Law School and Vermont Law School. In addition, students have the opportunity to continue their studies through the Graduate School of Arts and Sciences (Ph.D.) or within the School of Forestry and Environmental Studies (Doctor of Forestry and Environmental Studies – DFES). For more information, visit [www.yale.edu/environment](http://www.yale.edu/environment).

### BRANDEIS UNIVERSITY • Waltham, MA

The Heller School for Social Policy and Management at Brandeis University offers an M.B.A. program in human services that combines cutting-edge management training and social policy analysis for graduates to design effective programs and lead organizations into the future. The M.B.A. program is offered on a full-time basis each June, and part-time each June, September, or January. Students can concentrate in a number of policy areas including health, child, youth and family services,

and services for elders and people with disabilities. Heller also offers a Ph.D. in social policy. RPCVs are entitled to waive the \$50 application fee and will receive a minimum guaranteed scholarship of \$5K upon entering the M.B.A. program. Upon submission of the appropriate financial aid forms, alumni may also be eligible for other need- or merit-based aid. For more information, contact the Heller Admissions office at 800.279.4105; e-mail: HellerAdmissions@brandeis.edu; website: heller.brandeis.edu.

### EDU OPPORTUNITIES • Burlington, VT

The Field Naturalist and Ecological Planning Master's Degree programs at the University of Vermont provide collaborative, integrative, multi-disciplinary field training in landscape ecology, environmental problem solving, and ecology-based land-use planning. Students work on real-world problems in the field and learn approaches to understanding how ecosystems work. Field Naturalist focus mainly on integrating the social dimensions of environmental understanding with the Field Naturalist approach. RPCVs are encouraged to apply (approximately 50 percent of past graduates have been RPCVs). Contact the Field Naturalist/Ecological Planning Program, Department of Botany, University of Vermont, Burlington, VT 05405; phone: 802.656.2930; website: [www.uvm.edu/~wpoleman/fnwebpage.html](http://www.uvm.edu/~wpoleman/fnwebpage.html).

### CLARK UNIVERSITY • Worcester, MA

One full-tuition fellowship available to an RPCV through the graduate programs in International Development, Community, and Environment resulting in an MA in international development, geographic information sciences, community development and planning, or environmental science and policy. Programs are for development specialists interested in careers in gender analysis, community-based development, environmental impact assessment, or local management of resources. The intensive 12-month GIS option provides GIS, GPS, and remote sensing skills related to development issues. RPCVs are encouraged to apply by 1/15/04. Contact Pamela Hall, IDCE Programs, Clark University, Worcester, MA 01610-1477; phone: 508.793.7201; fax: 508.793.8820; e-mail: IDCE@ClarkU.edu; website [www.clarku.edu/departments/idce](http://www.clarku.edu/departments/idce).

### BARD COLLEGE • Annandale, NY

Innovative graduate program, leading to a master of science in environmental policy, prepares students for environmental careers in nonprofit organizations, government, and private sector. Unique modular curriculum features integrated application of natural and social sciences to environmental problems and responses and the practical knowledge to understand legal, political, socioeconomic, cultural, and ethical forces influencing policy-making. Distinctive elements include modular organization, communication strategies, leadership training; distinguished faculty. Small classes ensure close mentoring of student career preparations. Peace Corps experience may qualify for internship and early start on master's project while in the field. Phone: 845.758.7073; website: [www.bard.edu/cep](http://www.bard.edu/cep).

### SCHOOL PROF. PSYCHOLOGY • Chicago, IL

The Chicago School of Professional Psychology invites RPCVs to apply to the graduate programs. A masters of arts degree and a doctor of psychology (Psy.D) in Clinical Psychology and a masters of arts degree in industrial and organizational and forensic psychology

are awarded. A strong commitment to understanding cultural differences and service to community are unique factors of The Chicago School. Deadline for applications: For Spring 2004, the deadline is October 30 (space available Nov. 21). For Fall 2004, the deadline is April 15 (space is available June 1). Visit the website at [www.csopp.edu](http://www.csopp.edu); or phone: 312.322.3150 to request application materials or make a personal appointment to meet with an admission counselor.

### TULANE UNIVERSITY • New Orleans, LA

Tulane University School of Public Health and Tropical Medicine has rolling admissions and is accepting applications from RPCVs interested in pursuing master's or doctoral degrees in public health specializing in bio-statistics, epidemiology, tropical medicine and parasitology, community health, health systems management, environmental health, or international health and development for the spring 2004 semester. Contact Dr. Elaine Boston, Associate Dean of Admissions, at 800.676.5389; e-mail: eboston@tulane.edu; website: [www.sph.tulane.edu](http://www.sph.tulane.edu)

### \*INTERCULTURAL INST. • Portland, OR

Consider graduate work through the Master of Arts in Intercultural Relations offered in conjunction with the School of International Studies, University of the Pacific. This limited-residency program builds on experiences like the Peace Corps for those who wish to obtain an advanced degree while maintaining employment in their own communities. Designed for adult professionals, the program takes two-and-one-half to three years to complete, with three two-week residencies in Portland, and core coursework completed at home. RPCVs receive special consideration for admission. Phone: 503-297-4622; e-mail: mair@intercultural.org; website: [www.intercultural.org](http://www.intercultural.org).

### \*TEACHER TRAINING • Madison, WI

Earn a TEFL certificate in a five-week intensive on-site teacher training program which prepares trainees to teach English in classrooms overseas. Ten percent tuition discount to RPCVs with proof of service. The program offers a hands-on approach to teaching. Practice teaching, classroom observations, and job placement assistance. Midwest is part of an ESL school giving you opportunities to interact with professional teachers and international students. No teaching experience is required. For a brochure, contact: Midwest Teacher Training Program, 19 N. Pinckney Street, Madison, WI 53703; phone: 800.765.8577; e-mail: info@mttp.com; website: [www.mttp.com](http://www.mttp.com).

### \*ANTIOCH UNIVERSITY • Seattle, WA

AUS offers a Master of Arts degree in Environment and Community for anyone working or wanting to work in environmental or community development fields. The program provides a unique focus on the relationships between the natural environment and human communities by emphasizing social science perspectives and natural science literacy. Students pursue place-based studies and meet in Seattle for course intensives over two years. Contact admissions at [admissions@antiochsea.edu](mailto:admissions@antiochsea.edu) or [jjoichi@antiochsea.edu](mailto:jjoichi@antiochsea.edu); website: [www.antiochsea.edu/ec](http://www.antiochsea.edu/ec).

## AMERICORPS/VISTA

### SOCIAL SERVICE VOL. • Las Vegas, NV

Position available with Great Basin Primary Care

Association. Join site host and be a part of the social service team working with Clark Co. homeless and those needing health and human services. Qualifications: B.A. degree; Spanish speaker. Deadline for applications: 10/1/03. Contact Lori Judnick at e-mail: [ljudnick@gbpca.org](mailto:ljudnick@gbpca.org); phone: 877.887.0417.

#### **CREW LEADER • Utah**

Positions available with the Utah Conservation Corps. The first three months of service will focus on leadership training, skill development, local environmental education, and community volunteerism. During the next 6 ½ months of service, crew leaders will lead crews of six to eight members

on cooperative projects with the National Park Service and Forest Service. Projects can be physically intense and require long days outside. Benefits include outdoor leadership experience, a living allowance and a \$4,725 education award. The term of service starts mid-February 2004 and goes through mid-November 2004. Application. deadline: 11/7/03. To apply or receive more information, contact Kate at e-mail: [katestep@cc.usu.edu](mailto:katestep@cc.usu.edu); phone: 435.797.0964; website: [www.usu.edu/ucc](http://www.usu.edu/ucc).

#### **SITE/ BUILDINGS COORD. • Newburgh, NY**

Position available with Habitat for Humanity of Greater Newburgh. Duties: develops and implements construction schedules to include forecasting material

and volunteer needs; works with the building and site committee leaders to design and implement long-range plans for procurement of both the manpower and supplies; develops interface between building and construction committee and lead house manager; participates in the development of marketing plan, special events, and newsletter production; supports the site selection process; identifies properties for acquisition and development; develops ongoing programs. Qualifications: interpersonal and organizational skills; college degree or high school diploma; two to three years of relevant work experience; computer literate; additional computer skills a plus. Contact Deidre Glenn; phone: 845.568.6035; fax: 845.568.5632.

## **Crisis Corps Recruiting Short-Term Volunteers**



### **Cameroon**

Architect/construction manager to collaborate with local architect on the design of building to be used as education/research station. Required: Africa RPCV with architecture or building design degree, experience with construction using appropriate technology, advanced French required.

### **Malawi**

HIV/AIDS Initiative. All assignments are six months unless otherwise noted and require an Africa RPCV: 1) Organizational development position to provide training in project design, implementation, and monitoring and evaluation, and funds management. Required: two years of experience in organizational development and experience in the nonprofit sector. 2) Roving computer trainer position to assess use of computers and design and provide appropriate training for staff at several sites. This is an eight-month assignment. Required: experience in database creation and management, proficient in the Windows operating system, and in establishing local area networks. 3) Peer educator position to establish and operate peer educator training programs and to monitor and evaluate educators in the field. Required: experience teaching and planning group activities including Life Skills and peer education activities and previous experience with an HIV/AIDS organization. 4) Administrative systems trainer position to design and implement operating systems including budgeting, accounting, reporting, and filing. Required: one year of management or administrative experience in the nonprofit sector, computer literate, and experience with an HIV/AIDS organization. 5) Nutrition PRA trainer of trainers position to assist in creation of strategic plan to incorporate nutrition and PRA techniques into current programs. Required: nutrition background with emphasis on children under the age of five, experience in project design, and strategic planning.

### **South Africa**

Home-based care trainer position to provide training to program coordinator in training and evaluation skills, provide guidance to program volunteers through on-the-job training, develop appropriate training materials. Required: nursing degree, two years of nursing experience, HIV/AIDS direct care experience or knowledge.

### **Tanzania**

HIV/AIDS Initiative: One six-month radio instruction assignment to help write master plans, assist with scriptwriting for the programs, incorporate interactive teaching methods, and assist with program evaluation. Required: Africa RPCV with Kiswahili language skills and experience in the following areas: education and youth development, Life Skills, and program evaluation. Begins late August/early September.

### **Zambia**

Business development position to work with village management committees to develop model enterprise and design new income generating projects. Required: Africa RPCV, one year experience in small enterprise development, willing to be in the field for long periods.

### **Upcoming Assignments**

Crisis Corps anticipates additional HIV/AIDS and program development assignments throughout Africa over the next several weeks. All RPCVs with appropriate skills are encouraged to apply.

### **Current Crisis Corps Countries**

Volunteers are presently serving in the Federated States of Micronesia, Guinea, Kenya, Malawi, Namibia, and Tanzania.

*Because of mail delivery difficulties, Crisis Corps requests that applications and résumés be faxed to 202.692.2251 or e-mailed to [crisiscorps@peacecorps.gov](mailto:crisiscorps@peacecorps.gov). An application and additional position information can be downloaded from the Crisis Corps website at [www.peacecorps.gov/rpcv/crisiscorps](http://www.peacecorps.gov/rpcv/crisiscorps); or call 800.424.8580, ext. 2250.*

When responding to a listing, please indicate with a cover letter that you are a returned Peace Corps Volunteer submitting your résumé in response to a HOTLINE announcement. Questions concerning positions should be addressed to the advertiser, NOT to Returned Volunteer Services. HOTLINE is published twice monthly for the use of RPCVs and should

not be posted on bulletin boards or passed on to non-RPCVs. The Peace Corps has no control over, nor responsibility for, HOTLINE advertisers, nor do we have personal knowledge relating to working conditions of advertised opportunities. If you have any complaints about an advertiser, please write and let us know.

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To change address or discontinue subscription, fill out the information above, cut out the box, and mail it in an envelope to: Database Mgr., Second Fl., Paul D. Coverdell Peace Corps Headquarters, 1111 20th Street, NW, Washington, DC 20526. Changes cannot be made without this form or over the phone. Please allow four to six weeks for any changes to take effect.

## Promote World Peace and Friendship During Peace Corps Week March 1-7, 2004

During Peace Corps Week—March 1 through 7—join thousands of other RPCVs in celebrating the agency's 43<sup>rd</sup> anniversary. Share your knowledge and insights from your overseas experiences with your community. This is your opportunity to help Americans nationwide increase their understanding of the world and its people. As Peace Corps Volunteers, you helped to promote cross-cultural understanding overseas. Now you can do the same thing right here, at home.

You will soon receive a brochure inviting you to sign up for Peace Corps Week 2004. Online registration is available on the Peace Corps Day website ([www.peacecorps.gov/rpcv/peacecorpsday](http://www.peacecorps.gov/rpcv/peacecorpsday)). Visit the Peace Corps Day website for ideas, suggestions, and resources for help in setting up your presentation and sharing your experiences.

If you have any questions, please e-mail us at [pcday@peacecorps.gov](mailto:pcday@peacecorps.gov) or call 800.424.8580 (press 2, then ext. 1961).

## September Career Fair

Meet and talk one-on-one with representatives from over 20 organizations that are interested in hiring returned Peace Corps Volunteers. Please bring copies of your resume for distribution.

When and Where:

September 17, 2003  
5 p.m. to 8 p.m.  
Paul D. Coverdell Peace Corps  
Headquarters  
1111 20<sup>th</sup> Street, NW  
Shriver Conference Rooms A, B  
Washington, DC 20526

For more information, please contact  
Elvira May, Returned Volunteer Services,  
at 202.692.1445.

## Seeking Suggestions

If you have article ideas or would like to see a particular career topic covered in *Hotline*, please send suggestions to the following e-mail: [hotline@peacecorps.gov](mailto:hotline@peacecorps.gov). Thanks!