

H TLINE

A Bulletin of Career, Educational, and Reentry Information and Opportunities for RPCVs
Compiled by the Peace Corps Office of Domestic Programs

HOT RESOURCES

Career Events

Career Workshop and
Career Fair

September 13 and 14
Washington, D.C.

Returned Peace Corps Volunteer FAQs

For answers to frequently
asked questions, such as:

“How can I get assistance
with financial and
medical issues?”

“How can I get a copy of my
description of service (DOS)?”

“How can I stay connected
with the Peace Corps?”

visit

www.peacecorps.gov/rpcv/faqs

Peace Corps HOTLINE

Heather Groome
Interim Editor
Admin. Ass't, Returned Volunteer Services

To place job announcements, visit
www.peacecorps.gov/rpcv/hotline
or contact

Peace Corps
Returned Volunteer Services
Phone: 202.692.1430 or
800.424.8580, ext. 1430
E-mail: hotline@peacecorps.gov
Fax: 202.692.1421

PUBLIC SECTOR

BUDGET ANALYST • DC

GS-11/12 position available with the Environmental Protection Agency, Office of Transportation and Air Quality (OTAQ). Duties: responsible for overall management control, including strategic planning, budget formulation, and budget execution; delivers administrative services; provides IT management and services; coordinates resource and policy issues for the office director. Qualifications: highly motivated; noncompetitive eligibility required. Send résumé and statement of interest to Mike Haley at haley.mike@epa.gov

VISITOR SERVICES MANAGER • Sterling, VA

Position available with Loudoun Heritage Farm Museum. Duties: manages front-line operations of new facility; manages daily operations of reception desk, gift shop, and gallery; responsible for visitor orientation,

requests for information, and program registration; responsible for cash handling and inventory management; recruits and trains volunteers; provides leadership for volunteers; develops and implements visitor and volunteer tracking and evaluation; assists in the development of new and existing audiences through program development and marketing. For more information and to apply, visit recruitment number “06-048” at www.loudoun.gov/hr/jobs.htm; address: Loudoun Heritage Farm Museum, 21668 Heritage Farm Lane, Sterling, VA 20164; phone: 703.421.3787.

VARIOUS POSITIONS • DC

Positions available with USAID Office of U.S. Foreign Disaster Assistance (OFDA) and the Response Alternatives for Technical Services (RATS). RATS positions include nutrition, administration, and water and sanitation. For more information and to apply, phone Amy Feldman at 202.661.9377; e-mail: afeldman@globalcorps.com; website: www.globalcorps.com

PRIVATE SECTOR

PROGRAM ASSOCIATES • DC

Positions available with the International Research and Exchanges Board. Qualifications: experience and interest in basic and higher education development, international exchanges, and continuing education programs; knowledge and experience with project design, grant management, proposal development, and budgeting; excellent interpersonal and organizational skills; interest and knowledge of Eurasia; strong computer skills, including Excel; knowledge of Russian or other local language is preferred. Send cover letter and résumé to resumes@irex.org with “EPD/RB/08-05” in the subject line; fax: 202.628.8189. No phone calls.

PROGRAM ASSISTANT, EASTERN EUROPE • Little Rock, AR

Position available with American Jewish World Service. Duties: teaches

Let Dozens of Employers Compete for You at the Peace Corps Career Fair!

Meet and talk one-on-one with representatives from 30 organizations that are interested in hiring returned Peace Corps Volunteers.

A partial list of recruiters:

Smithsonian Institute,
American Red Cross,
U.S. Department of Agriculture,
Peace Corps,
National Parks Conservation,
U.S. Department of State,
So Others Might Eat,
U.S. Department of Education,
Africare,
International Rescue Committee, and
Japan Exchange and Teaching Programme

Wednesday, September 14, 2005

Paul D. Coverdell Peace Corps
Headquarters
1111 20th Street NW
Washington, DC 20526
4 to 8 p.m.

For more information, visit
www.peacecorps.gov/rpcv/events
or contact Heather Groome
at 202.692.1437 or 800.424.8580, ext. 1437

daily educational sessions; facilitates cross-cultural interactions; manages on-site logistics and work project. Qualifications: knowledge of Judaism and social justice; knowledge of grassroots sustainable development; minimum two years' postgraduate degree or equivalent; strong logistical skills. Deadline: 9/15/2005. For more information and to apply, visit www.ajws.org; e-mail: dtalmi@ajws.org

NATURAL FOODS SALES

REPRESENTATIVE • West Bridgewater, MA

Position available with Equal Exchange. Duties: responsible for obtaining new accounts; maintains and deepens relationships with current customers, including increasing customers' understanding of fair trade and coffee; responsible for order fulfillment; responds to customer inquiries and solves problems. Qualifications: excellent communicator; creative, detail-oriented, and works well in a fast-paced environment; experience with sales and social justice preferred. Deadline: 9/12/2005. For more information and to apply, visit www.equalexchange.com

PROGRAM OFFICER • Arlington, VA

Position available with International Relief and Development. Duties: identifies and formulates disaster preparedness programs; responsible for strategic analysis and coordination of disaster response activities. For more information and to apply, visit www.ird-dc.org

DEMOCRACY AND GOVERNANCE CONSULTANT • DC

Position available with the Centre for Development and Population Activities. Qualifications: significant work experience with

democracy and governance; experience in gender equity, including women's legal rights, empowerment, conflict resolution and mitigation, advocacy, political and legislation change, civic education, network and coalition building, policy reform, media relations, capacity building of civil society organizations, and public-private dialogue; experience in program design and budget preparation; overseas experience in strategic planning, work plan development, program management and evaluation with USAID, Department of Labor, or Department of State funded agencies. For more information, visit www.cedpa.org/jobs. E-mail résumés to jobs@cedpa.org

AGRICULTURAL TECHNICAL

ASSISTANCE COORDINATOR • Lowell, MA

Position available with New Entry Sustainable Farming Project. Duties: assists immigrant and refugee farmers with farm enterprise development: leases or buys farmland; responsible for recordkeeping, business plans, marketing strategies, cooperative participation, and farming operations. Qualifications: B.A./B.S. or advanced degree; reliable transportation required; agricultural degree and/or experience in farming and farm enterprise; computer and communication skills required. Salary: \$30K-\$40K. For more information, e-mail jennifer.hashley@tufts.edu or visit www.nesfp.org. Send cover letter and résumé to Mary Ann Coffin at mcoffin@comteam.org

COORDINATOR • Brownsville, TX

Position available with United Way of Southern Cameron County. Duty: facilitates the implementation of projects that produce positive measurable changes in the systems that affect children. Qualifi-

cations: M.A. in child development, public health, social work, education, or related field; or B.A. and equivalent experience; leadership experience in community organizing, planning, service delivery, facilitating collaborative projects, and management skills required; public speaking experience required; exceptional interpersonal and communication skills. For more information, visit www.unitedwayrgv.org. Fax cover letter and résumé to 956.548.6906; e-mail: Irene.hinojosa@unitedwayrgv.org

EDUCATION TEAM LEADER • DC

Position available with Latin American Youth Center. Duty: supervises daily operation of the higher education team. Qualifications: M.A./M.S. in education or related field; fluent in Spanish; ability to supervise educational, social, and cultural programs for low-income populations. Send cover letter and résumé to Ernest Yombo, Education Division Director Latin American Youth Center, 1419 Columbia Road NW, Washington, D.C. 20009; phone: 202.319.8641; fax: 202.462.5696; e-mail: yombo@layc-dc.org

REGISTERED NURSE • DC

Position available with La Clinical del Pueblo. Duties: assists in providing clinical services; assists professional staff; works closely with the medical assistants and lay health care workers to ensure quality health care delivery. Qualifications: graduate degree from an accredited school of professional nursing and licensed RN; current license to practice professional nursing in Washington, D.C.; two years' experience in related work; two years' prior experience working in a Latino community preferred; fluent in Spanish and English required. Salary: \$36,864-\$44,237. For more information and to apply, e-mail resume@LCDP.org; phone: 202.443.2863.

LOAN CONSULTANT/RISK ANALYST •

New York City

Position available with ACCION. Duties: interviews potential borrowers; analyzes potential borrowers' businesses, assesses credit needs, and ensures quality lending. Qualifications: ability to analyze financials; street smart, and savvy with money; bilingual in English and Spanish; strong communications skills; detail oriented. E-mail résumé and cover letter to Ritu Sen at rsen@accionnewyork.org

PROJECT COORDINATOR •

Takoma Park, MD

Part-time position available with Innovation Center for Community and Youth Development. Duty: provides coordination and support for the Innovation Center's senior director of training and field services. Qualifications: B.A./B.S.; minimum four to five years' multi-task work experience related to project planning and coordination. Work 20 hours/week. Salary: \$18K-\$20K with benefits. E-mail cover letter and résumé to tjefferson@theinnovationcenter.org; fax: 301.270.5900. No phone calls.

RESIDENT STEWARDS • Harborside, ME

Positions available with the Good Life Center. Qualification: knowledge of sustainable living and

HOT! OPPORTUNITIES

PEACE CORPS TECHNICAL TRAINERS • Ecuador

Positions available with the Peace Corps in Ecuador. Duties: design and implement the 10-week pre-service training in habitat conservation (environmental education, sustainable forest management, parks and wildlife management, income generation through eco-tourism, harvest of non-timber forest products) and sustainable agriculture/ag-business (organic agriculture, small animals, marketing and value added projects). Qualifications: fluent in English and Spanish; field work and cross-cultural experience; professional experience and education; experience in small business development and income generation; experience in training; knowledge of participatory planning and gender issues; work experience in Ecuador and with the Peace Corps is strongly preferred. Contract period runs from 1/16/2006 to 4/28/2006. Deadline: 10/10/2005. Send résumé and cover letter with the position title and related work experience to the Peace Corps Ecuador-APCD/Training Manager, Casilla 17-08-8624, Quito, Ecuador. For more information, e-mail: ssilva@ec.peacecorps.gov; phone: 593.2.227.6300; fax: 593.2.227.3763.

REMEDIAL PROJECT MANAGER • Atlanta

Position available with the Environmental Protection Agency. Duties: plans and conducts assessments and investigations of uncontrolled hazardous waste sites in the southeast; develops mitigation plans and manages on-site clean-up operations at identified sites; coordinates with state and local government officials as well as the public to reduce health and environmental hazards related to hazardous waste sites. Qualifications: B.S. in engineering or science; good technical, communication, and organizational skills. Salary: \$30K-\$40K. Send résumé to Nestor Young at young.nestor@epa.gov; phone: 404.562.8812.

organic gardening. Deadline: 10/31/2005. For information and to apply, phone 207.326.8211; e-mail: information@goodlife.org; website: www.goodlife.org

OPERATIONS COORDINATORS • Fairfax, VA

Part-time positions available with Logistical Solutions International. Duties: help visitors adjust to their new location: provide airport pickups and drops, orientation, city tours, and cultural excursions. Qualifications: mature, responsible, and flexible; strong communication and organizational skills; must work during weekdays, evenings, and weekends as needed; leadership abilities and superior knowledge of the area for which you are applying. For more information and to apply, e-mail monica.barnett@logisticsolutions.com; phone: 713.621.8130.

SPANISH TEACHER • Baileyville, ME

Position available with Woodland. Qualifications: B.A.; fluent in Spanish. No experience necessary. For more information and to apply, phone Barry McLaughlin at 207.427.6913; fax: 207.427.3166.

VARIOUS POSITIONS • Maynard, MA

Position available with Earthwatch Institute. Positions include director of education, major gifts officer, director of corporate development, and program liaison, social sciences. Qualification: interest in helping to achieve Earthwatch's mission. For more information and to apply, visit www.earthwatch.org/offices/vacancies_us.html

INTERNATIONAL STUDENT ADVISER • AR

Position available at Arkansas State University. Duties: assists international students with cultural, social, and personal concerns; responsible for international orientation, the departmental newsletter, and social and educational programming for international students; provides immigration advising. Qualifications: B.A. and one year of experience working in a cross-cultural context.; enthusiastic and shows initiative; excellent analytical, organizational, and communication skills; working knowledge of U.S. immigration regulations preferred. For more information and to apply, e-mail Suzanne Marlay, Director of International Programs, at smarlay@astate.edu

ASSISTANT VOLUNTEER COORDINATOR • Portland, OR

Part-time position available with Outside In. Work 20 hours/week. Duties: assists and supports the volunteer program coordinator with administrative support, data entry, analysis, and reporting. Qualifications: minimum two years' office

experience required; writing skills; superior MS Office and data entry skills; experience with statistical analysis; attention to detail; self-motivated and directed; experience with volunteer management preferred. Salary: \$10.75-\$11.50/hour. For information and to apply, visit www.outsidein.org/employment.htm

ADMINISTRATIVE ASSISTANTS • Portland, OR

Positions available with Outside In. Work 20 to 40 hours/week. Duties: provides administrative support for nonprofit medical clinic; responsible for general office work, data entry, report writing, and special projects. Qualifications: minimum two years' office experience; writing skills; superior MS Office and data entry skills; experience with statistical analysis; attention to detail; self-motivated and directed. Salary: \$10.75-\$11.50/hour. For information and to apply, visit www.outsidein.org/employment.htm

ESL TEACHERS • DC

Part-time positions available with the International Center for Language Studies (ICLS). Hours available from 8 a.m. to 8 p.m. Qualifications: B.A.; overseas teaching experience required; M.A. and TESOL students preferred. For more information and to apply, write Barbara Gurr, ESL Coordinator, 727 15th Street NW, Suite 400, Washington, D.C. 20005; fax: 202.783.6587; e-mail: employment@icls.com

PROGRAM MANAGER • Anchorage, AK

Position available with Yukon River Drainage Fisheries. Duties: implements and manages projects; oversees project staff and contractors; responsible for budget; tracks and evaluates projects; writes grant reports and contracts; some travel required. Qualifications: B.S. in fisheries, biology, anthropology, natural resources, or related field; supervisory experience; M.A. preferred; ability to communicate and work in diverse environment; management, federal grant reports, and budget experience. For more information, visit www.yukonsalmon.com. Send cover letter and résumé to Yukon River Drainage Fisheries Association, 725 Christensen Drive #3-B, Anchorage, AK 99501; fax: 907.272.3142; e-mail: joe-yrdfa@alaska.com

PROGRAM ASSISTANT AND ASSISTANT PROGRAM DIRECTOR • Chicago

Positions available with Northwestern University Civic Education Project (CEP). Program assistant duties: manages the CEP office; helps oversee daily program operations. Assistant program director duty:

helps manage CEP's school break and summer service-learning programs. For more information and to apply, visit www.idealists.org/orgs/64073:101#jobs

PROGRAM SPECIALIST • Hamilton, OH

Positions available with Campbell Gard Outdoor Center, a nonprofit YMCA camp. Duties: teaches outdoor education curriculum to elementary and middle school children; cleans and maintains program areas and supplies; assists with weekend or challenge adventure programs. Qualifications: two- or four-year degree preferred; background in education or natural science; camp experience; love of children; strong work ethic; great communication skills. This is a seasonal position. Salary: \$5.15-\$6.50/hour with room and board. Deadline: 9/12/2005. Send résumé to Campbell Gard Outdoor Center, attention: Vicky Feagans, P.O. Box 122, Overpeck, OH 45055; phone: 513.867.0600; e-mail: vicky@gmvmca.org

SENIOR MARKETING SPECIALIST • Annapolis, MD

Position available with IFES. Duties: supports the development and capacity of the state board of elections; develops and implements a strategic communication plan and implementation plan. For more information and to apply, e-mail jobs@ifes.org; phone: 202.350.6700.

BOOKEEPER/OFFICE MANAGER • Haines, AK and Alta, UT

Position available with Alaska Mountain Guides. Work in Alaska during the summer and in Utah during the winter. Duties: responsible for payroll, invoicing, and A/R taxes. Qualification: QuickBooks experience preferred. For more information and to apply, phone 800.766.3396; e-mail: climb@alaskamountainguides.com

DIRECTOR OF DEVELOPMENT AND COMMUNICATIONS • Oakland, CA

Position available with Oakland Community Organizations. Duties: works closely with the executive director and volunteer leaders; leads the development and execution of the annual fund development and communication plan. Qualifications: motivated, self-starter; B.A. or equivalent. Salary: \$50K-\$65K with health, dental, and retirement benefits. Deadline: 9/10/2005. For more information and to apply, e-mail Barbara at lafitteolu@oaklandcommunity.org

COMMUNITY ORGANIZERS • Oakland, CA

Positions available with Oakland Community Organizations (OCO). Duties: train congregation, school, and neighborhood leaders to develop Local

Career Publications

Business Careers, Careers in Agriculture, Careers in Teaching, Environmental Careers, and International Careers

You can download these publications at www.peacecorps.gov/rvs/publications

PEACE CORPS FELLOWS/USA



Peace Corps Fellows/USA works with nearly 40 universities that offer financial assistance to RPCVs who wish to attend graduate school and work in underserved U.S. communities. Below is a *partial* list of universities and subject areas. For the complete list, visit www.peacecorps.gov/fellows; call 800.424.8580, ext. 1440; or write to fellows@peacecorps.gov.

University of Arizona

Tucson, AZ

Criminal justice, community development, environment, health, nonprofit finance, public policy, and more. Georgia Ehlers, phone: 520.621.9103; e-mail: rpcf@grad.arizona.edu

University of Cincinnati

Cincinnati, OH

Economic development planning, environmental planning, international development planning, physical planning, urban design. Dr. Johanna Looye, phone: 513.556.4943; e-mail: looyejw@email.uc.edu

University of Denver

Denver, CO

International administration; international business transactions; international development; international human rights; international studies; international security; global finance, trade, and economic integration. Cheryl Gooden-Bernhardt, phone: 303.871.3838; e-mail: cgooden@du.edu

University of Maryland–Baltimore

Baltimore, MD

Social work with dual-degree options in Jewish studies, law, business administration, and public health. Dick Cook, phone: 410.706.1882; e-mail: dcook@ssw.umaryland.edu

University of Maryland–Baltimore County Shriver Peaceworker Program

Baltimore, MD

All programs of University of Maryland–Baltimore County: education, policy, applied sociology, intercultural communications, etc. Select consortium programs: social work (MSW), urban studies, nonprofit management, etc. Joby Taylor, phone: 410.455.6398; e-mail: joby.taylor@umbc.edu

University of New Orleans

New Orleans, LA

Public administration, urban planning and urban studies with concentrations in housing/community

development, land use/environment, historic preservation, urban anthropology, and nonprofit management. Dr. Marla Nelson, phone: 504.280.3110; e-mail: mnelson@uno.edu

University of North Texas

Denton, TX

Anthropology, applied economics, applied gerontology, environmental science, public administration, social work, sociology, urban geography, volunteer management. Dr. Stan Ingman, phone: 940.565.2298; e-mail: ingman@scs.unt.edu

University of Oregon

Eugene, OR

Community and regional planning. Megan Smith, phone: 541.346.3881; e-mail: smith@darkwing.uoregon.edu

University of South Carolina

Columbia, SC

Multidisciplinary program (written/oral proficiency in Spanish required). Dr. Wendy Sellers Campbell, phone: 803.777.8879; e-mail: wendy.campbell@sc.edu

Moore School of Business: International business administration. Reena Lichtenfeld, phone: 803.777.6749; e-mail: rlichten@moore.sc.edu

University of Vermont

Burlington, VT

Community and economic development; entrepreneurship; environment; agriculture; applied economics; management; strategic planning; marketing; public policy; healthcare; leadership; international public administration; human resources; budgeting/finance; organizational development; information technology. Edward R. McMahon, phone: 802.656.4565; e-mail: emcmahon@uvm.edu

University of Wisconsin–Milwaukee

Milwaukee, WI

Business administration, economics, geography, history, sociology, urban studies. Lisa Williams, phone: 414.229.6155; e-mail: heuler@uwm.edu

University of Wisconsin–Stevens Point

Stevens Point, WI

Fields relating to the environment, including natural resources, forestry, environmental education, youth programming, land-use planning, wildlife, soil and water science. Dr. Michael Dombeck, phone: 715.346.3946; e-mail: mike.dombeck@uwsp.edu or Dr. Tim Ginnett, phone: 715.346.4191; e-mail: tim.ginnett@uwsp.edu

University of Wyoming

Laramie, WY

American studies with concentration in education, geography, history, or literature. Dr. Eric Sandeen, phone: 307.766.3898; e-mail: esandeen@uwoyo.edu

Western Illinois University

Macomb, IL

Business administration; economics; geography; political science; recreation, park, and tourism administration. Karen Mauldin-Curtis, phone: 309.298.2683; e-mail: k-mauldin-curtis@wiu.edu

Western New Mexico University

Gallup, NM

Elementary, secondary, or special education; counseling; educational leadership. Dr. Patricia Maguire, phone: 505.722.3389; e-mail: wmupcf@hotmail.com

Wichita State University

Wichita, KS

Teacher education: middle and secondary grades, art, music, English, French, Spanish, biology, chemistry, physics, math, TESOL (if already teacher-certified), comprehensive social studies, special education (if already teacher-certified). Dr. Judith Hayes, phone: 316.978.6580; e-mail: judith.hayes@wichita.edu

Xavier University of Louisiana

New Orleans, LA

Fast Track to Teaching Program for those interested in teaching math, science, or special education. Dr. Rosalind Pijaux Hale, phone: 504.520.7498; e-mail: rhale@xula.edu

Organizing Committees (LOC) and the OCO citywide federation to improve conditions for their families. Qualifications: passion for social justice and a commitment to develop low-income grassroots leadership; associate or bachelor's degree or full-time, relevant experience. Salary: \$35K–\$40K with health, dental, and retirement benefits. Deadline: 9/10/2005. For more information and to apply, e-mail Barbara at lafitteolu@oaklandcommunity.org

assures appropriate, timely data collection and reporting to the Supreme Educational Council (SEC) and AED; coordinates adjustments in technical and logistical approach as necessary. Qualifications: graduate degree in education with five years' work experience, including management experience of educational projects; knowledge of international educational systems; extensive experience with qualitative and quantitative data collection and analysis, including the software "SPSS"; strong cross-cultural and interpersonal

skills; experience working in a foreign culture or with internationals in the United States; Arab country experience preferred. For more information, visit www.aed.org. Send cover letter and résumé, referencing position #KN5282pc to AED/HR, 1825 Connecticut Avenue NW, Washington, D.C. 20009; fax: 202.884.8413; e-mail: employ@aed.org

PROTECTION MANAGERS • Darfur, Sudan

Positions available with the International Rescue Committee. Qualifications: minimum two years'

INTERNATIONAL

FIELD RESEARCHER • Qatar

Position available with Academy for Educational Development (AED) and the Services for Students with Learning Difficulties and Disabilities in an Era of School Reform. Duties: monitors project work; supervises four on-site staff members; monitors and

Join an RPCV Listserv

To receive additional job listings, sign up for the Yahoo! group called **RPCVNetwork**.

Go to www.yahoo.com, select "Groups," search for "RPCVNetwork" and "Join."
Include your PCV name and country/dates of service.

experience in protection or human rights related field; advanced university degree; previous experience in refugee or IDP settings; experience with complex emergencies or post-conflict situations; demonstrated ability to write concise, analytical, and well-argued reports; familiar with designing measures to prevent, mitigate, and respond to IDP rights violations and abuses; previous experience working with international partners such as UNHCR, UNDP, and OCHA; fluent in English; fluent in Arabic preferred. For more information and to apply, visit www.IRCjobs.org

RANCH DIRECTOR • Honduras

Position available with Honduras Outreach, Inc (HOI). Duties: responsible for overall operation of Rancho el Paraiso, including all programs maintained by HOI; reports directly to the executive director of Honduras Outreach, Inc. in Decatur, GA; serve as the official representative and spokesperson for Honduras Outreach, Inc. in Honduras. Qualifications: management and supervisory skills; fluent in Spanish; familiarity with Honduran culture; must live on-site and be a visible, welcoming presence. For more information and to apply, phone Beth Barnwell at 404.378.0918; e-mail: bbarnwell@hoi.org; website: www.hoi.org

PROJECT COORDINATOR • Blantyre, Malawi

Position available with Johns Hopkins Bloomberg School of Public Health. Duties: coordinates a large clinical trial in Malawi, Africa; develops study documents; monitors performance of clinical sites; reviews data reports; serves as a resource to clinics and clinic staff; trains new personnel; oversees and manages data; prepares reports on study progress and clinic performance. Qualifications: M.P.H. or equivalent required; good communication and writing skills. For more information and to apply, visit job number "21446" at <http://jobs.jhu.edu>

VARIOUS POSITIONS • Afghanistan; Indonesia; Ingushetia; Uganda

Positions available with International Medical Corps (IMC). Positions include pediatricians, Ob/Gyn physicians, country directors, and a medical coordinator. IMC's mission is to improve the quality of life through health interventions and related activities that build local capacity. For more information and to apply, visit www.imcworldwide.org

PRIMARY HEALTH CARE NURSES • Guereda, Chad

Positions available with International Medical Corps. Deadline: 9/25/2005. For more information and to apply, visit www.imcworldwide.org

NUTRITIONIST • Niger

Position available with Mercy Corps. Duties: leads emergency programming in Niger; oversees Mercy Corps' nutrition programs in Niger; responsible for the overall management of all aspects of the program, including planning, implementation, capacity building of local government partners and Mercy Corps staff, reporting, and evaluation of the program. This is a three-month position. For more information and to apply, visit www.mercycorps.org/jobs

MENTAL HEALTH PROFESSIONAL/TRAINER • Sierra Leone or Liberia

Position available with the Center for Victims of Torture. Duties: provides mental health interventions for refugees and IDPs in Liberia who have experienced torture; conducts training programs for community counselors; conducts needs assessment. Qualifications: Ph.D. in psychology or social work preferred; M.A. required; experience training counselors and implementing mental health interventions for survivors of torture and trauma; experience working in developing countries; skilled at supervision and program evaluations. E-mail cover letter, résumé, and name and contact information for three professional references to hr@cvt.org

***TEACHERS • China**

Positions available with Aston Educational Services. Qualifications: fluent in English; college degree in any subject; teaching experience. For more information, phone Michael Wisner at 908.835.8227. To apply, e-mail Bruce Blanch at teachinchina.aes@gmail.com

INTERN/VOLUNTEER

VOLUNTEER INTERPRETER • Arlington, VA

Position available with Arlington Free Clinic. Duties: assists medical staff and other volunteers. Qualifications: fluent in English and Spanish; able to commit to two to three hours/session once or twice/month. Evening hours are available. For more information and to apply, phone Lee Miller at 703.979.1425, ext. 25; e-mail: lee@arlingtonfreeclinic.org

EDUCATION

TEACHERS • MS

The Mississippi Teacher Corps offers a two-year program designed for non-education majors. Provides teacher training and certification, a full scholarship for an M.A. in education, job placement that includes full pay and benefits, and the opportunity to make a difference in the lives of students in one of the poorest areas of the country. For more information and to apply, visit www.mtcorps.net; phone: 800.884.7606; e-mail: mtc@olemiss.edu

M.A. IN ESOL/BILINGUAL EDUCATION • Baltimore

The Department of Education at University of Maryland Baltimore County (UMBC) offers an M.A. in ESOL/bilingual education, with the option of completing K-12 certification and/or a thesis. The program offers a 12-credit post-baccalaureate certificate. Peace Corps experience may count for up to six credits. Shriver Peaceworker fellowships are available through UMBC's Shriver Center. Enrollment in fall or spring. RPCVs with M.A. degrees may also apply for a multidisciplinary Ph.D. in language, literacy, and culture (fall enrollment only). For more information, phone George Chinnery, RPCV Romania, at

410.455.1417; e-mail: geo2@umbc.edu; website: www.umbc.edu/esol or www.umbc.edu/lc

M.A. IN INTERNATIONAL EDUCATION • DC

George Washington University, International Education Program offers a unique M.A. program that equips individuals to pursue leadership positions in a variety of government, business, and nonprofit organizations. Students have the option for advanced study in international educational development, international study, student exchange, and higher education, education of the marginalized (child laborers, refugees, conflict, HIV, the disabled, and women), and international education technology. For more information and to apply, e-mail iep@gwu.edu; website: <http://gsehd.gwu.edu/gsehd/IEP>

***FELLOWSHIP • Worcester, MA**

Clark University offers at least one full-tuition fellowship, worth \$40K to RPCVs in the graduate program, International Development, Community, and Environment (IDCE). This fellowship can be applied toward an M.A. in international development, geographic information systems for development and environment, community development and planning, or environmental science and policy. Programs are designed for applicants interested in careers in conflict and development, gender and development, community-based development, environmental justice, GIS, or natural resource management. Application deadline: 1/15/2006. For more information, visit www.clarku.edu/departments/idce. For an application, contact Admissions, IDCE Department, Clark University, Worcester, MA 01610-1477; phone: 508.793.7201; fax: 508.793.8820; e-mail: ide_inquiry@clarku.edu

***DOCTOR OF NATUROPATHIC MEDICINE • Tempe, AZ**

Southwest College of Naturopathic Medicine (SCNM) offers a four-year professional degree program resulting in a doctor of naturopathic medicine (ND).

Online Employment Bulletins

*Environmental Career
Opportunities*

*International Career
Employment Weekly*

Public Health Jobs Worldwide

E-mail rvs@peacecorps.gov to receive the passwords. Please specify which publication(s) you want. Passwords are for RPCV use only.

Crisis Corps Recruiting Short-Term Volunteers

Ecuador

CEMOPLAF requests two Latin America RPCVs with strong background in HIV/AIDS and public health for two six-month **HIV/AIDS** assignments in Quito. Qualifications: both assignments involve a travel component; strong Spanish language skills required. One position will focus on pre- and post-test counseling and the other on HIV/AIDS education.

Jamaica

The **Ewarton Community Development Action Committee (ECODAC)** requests one Crisis Corps Volunteer to serve for a six month assignment as a **Curriculum Coordinator**. Duties: adapts and synthesizes the national technical and vocational curriculums to meet the needs of out-of-school students, with particular emphasis on males acquiring critical employable skills; assists training instructors in curriculum implementation, resource acquisition, and management of these resources. Mandatory Qualifications: B.A. in technical vocational education or similar relevant field.; successful completion of Peace Corps Volunteer service in Africa/Caribbean region; high level of oral and written English skills; experience with curriculum development; experience training trainers; competence in computer applications including Word and Excel Database creation.

How to Apply

For additional assignments and more detailed descriptions of these assignments, including the required qualifications, visit the Crisis Corps website at www.peacecorps.gov/rpcv/crisiscorps; or call 202.692.2250 or 1.800.424.8580, ext. 2250. Applications can be downloaded from the website at www.peacecorps.gov/rpcv/crisiscorps

Send Crisis Corps application, résumé, and Description of Service (if available) to crisiscorps@peacecorps.gov; fax: 202.692.2251; address: Peace Corps - Crisis Corps 1111 20th St. NW, Washington, DC 20526. To be considered for a specific assignment, indicate the position title on the cover letter or application.

Togo

Association Espoir pour Demain (AED) requests one Crisis Corps Volunteer for a six-month assignment as a **Clinical Technical Assistant**. Duties: assists and trains members, medical personnel, and psychosocial staff in designing and implementation of routine consultation and monitoring program, including the creation of a confidential medical record system; assists in training of teams of community health workers to conduct routine home visits to PLWHA to provide psychosocial support and monitor medication regimens, clinical symptoms, and weight; provides technical guidance (clinical and programmatic) in the implementation, monitoring, and evaluation of the programs; assists in capacity building of AED/Kara to provide its services on a region-wide basis with formation of satellite groups in prefecture capitals. Mandatory Qualifications: advanced degree in nursing or medicine, including R.N., P.A., N.P., M.D. or equivalent; training or experience in public health approaches to HIV/AIDS; RPCV focus on HIV/AIDS in Africa; oral and written French proficiency. Desired Qualifications: advanced degree in public health, including an M.P.H., M.S., Ph.D., or equivalent; clinical experience in comprehensive HIV/AIDS care and treatment; familiarity and/or experience with community-based health approaches in resource poor settings.

Uganda

The Kids League Uganda requests one Crisis Corps Volunteer for an assignment as an **HIV and Education Trainer**. Duties: mentors the program coordinator in the area of HIV/AIDS education and prevention and conduct trainings with volunteer coaches; develops youth appropriate HIV training materials and develops ways to integrate health education into sports. Qualifications: East Africa RPCV; excellent skills and previous experience in teaching and planning HIV/AIDS; or experience in education activities and work with youth and sports.

Zambia

Men Make a Difference (MENDIF) requests one Crisis Corps Volunteer to serve as a **Business Development and Financial Management Advisor** for a six-month HIV/AIDS-related assignment. Duties: conducts trainings; reviews and improves on existing resources to enhance effective mentoring and encourage self-reliance through income generation. Qualifications: Africa RPCV; degree in business administration with a major in accounting and financial management; one year experience with HIV/AIDS program and resource mobilization; prior training and capacity building experience.

Graduates are educated in the same basic sciences as an M.D., including holistic, nontoxic approaches to therapy with an emphasis on disease prevention and optimizing wellness. SCNM offers one \$1K new student scholarship to a Peace Corps Volunteer each fall quarter and will waive the application fee for all Peace Corps Volunteers. Spring quarter begins 2/13/2005 and fall quarter begins 8/14/2006. Contact the admissions office by phone: 480.222.9210 or by e-mail: admissions@scnm.edu. For more information, visit www.scnm.edu

*SCHOLARSHIPS • Monterey, CA

The Monterey Institute of International Studies offers scholarships, ranging up to \$10,000, to qualified RPCVs. Programs include M.B.A., international and environmental policy studies, public administration, translation and interpretation, TESOL, and teaching foreign languages. The Institute prepares students for international careers in the private, public, and nonprofit sectors. Half the students come from more than 50 countries. Most American students have lived, worked, or studied abroad. For information, call 831.647.4123 or

800.824.7235; e-mail: admit@miis.edu; website: www.miis.edu

AMERICORPS/VISTA

PROJECT DIRECTOR • New London, CT

Position available with Girl Scouts Connecticut Trails Council. Duties: coordinates the year round development of volunteer recruitment, training, and delivery in the Northeast and Southeast areas of Connecticut; directly supervises two AmeriCorps project managers. Receive compensation and an education trust at the end of the one year of service to be used for college or repayment of student loans. Send résumé to Human Resource Director, GSCTC, 20 Washington Avenue, North Haven, CT 06518; e-mail: renee@cctrails.org

PROGRAM MANAGERS • New London and Lebanon CT

Positions available with Girl Scouts Connecticut Trails Council. Duties: recruit, train, and support volunteers within the communities of the Northeast

or the Southeast sections of Connecticut; oversee ten part-time AmeriCorps members. Receive professional and personal development, compensation, and an education trust at the end of the one year of service to be used for college or repayment of student loans. Send résumé to Human Resource Director, GSCTC 20 Washington Avenue, North Haven, CT 06518; e-mail: renee@cctrails.org

VARIOUS POSITIONS • CT

Part-time positions available with Girl Scouts Connecticut Trails Council. Duties: recruit, train, and support volunteers within the assigned communities of the Northeast or Southeast sections of Connecticut; develop volunteer leadership teams and work one on one with the community. Qualifications: experience working with adults and youth, ages 5 to 17. Receive compensation, training and experience, and an education award to help pay tuition or student loans. For more information and to apply, e-mail Hannah@cctrails.org; phone: 203.239.2922

CREW LEADER/CREWMEMBER • MT

Position available with Montana Conservation Corps. Duties: builds trails in Glacier National Park; manages a team of five to seven members on high priority conservation projects throughout the state of Montana, Wyoming, Idaho, and North Dakota. Crews work with sponsoring agencies such as the National Park Service or Forest Service and receive technical skills training. Receive an AmeriCorps education award, health benefits and training. For more information and to apply, visit www.mtcorsps.org

VISTA • Sitka, AK

Position available with Southeast Alaska Regional Health Consortium (SEARHC), a substance abuse treatment facility. Duties: manages and oversees a totem pole creation project for the SEARHC campus; interfaces with staff, carver, and clients; solicits community support; develops and manages fundraising activities; collaborates with organizations. Project will help promote a partnership between health and Alaskan cultures. Qualifications: skills in project management, communication, fundraising, outreach, and public speaking; writing and editing skills. Receive a living stipend and an end of service cash award or education award. For more information and to apply, phone Sheila O'Sullivan at 907.269.4561; e-mail: sheila_osullivan@commerce.state.ak.us

VISTA LEADER • Fairbanks, AK

Position available with Adult Learning Programs of Alaska. Duties: assists in project application process and recruitment of VISTA; submits quarterly progress reports; collaborates with other Alaska VISTA leaders to coordinate two in-service trainings per year. For more information and to apply, phone Melissa Kuehn at 907.452.6434, ext. 24; e-mail: mkuehn@adultlearning.org

Peace Corps Medical Officers Needed

The Peace Corps seeks NPs, PAs, and MDs with independent practice experience to serve as Peace Corps medical officers (PCMOs) worldwide.

PCMOs are paid contractors who provide healthcare, education, and counseling, and manage the Peace Corps Volunteer healthcare programs in their country of assignment.

Starting salary is \$62K. Positions require valid license and national certification. Applicants with overseas work experience will be most competitive.

For more information, visit the Peace Corps website, www.peacecorps.gov, click on "Professional Medical Opportunities"; phone 202.692.1535; or e-mail pcmorecruitment@peacecorps.gov

Confused about your noncompetitive eligibility for federal employment?

Visit www.peacecorps.gov/rpcv/nce

Still have questions?

Contact
Returned Volunteer Services
at 1.800.424.8580, ext. 1430
or 202.692.1430

Peace Corps Career Centers



A career center with job postings, resource books, computers, fax machines, and phones is available at our Arlington, Va./ Washington, D.C., recruitment office. Smaller career areas are available in our other regional recruitment offices.

Contact them for more information at www.peacecorps.gov

Development Jobs Via Weekly E-mails

Get on the list!

Returned Volunteer Services (RVS) offers a weekly e-mail listing of 25 to 30 employment and internship opportunities in international development.

Published by InterAction, a U.S.-based nongovernmental organization for international development and humanitarian issues, this weekly e-mail listing is available free to RPCVs.

To receive the weekly job announcements, contact rvs@peacecorps.gov with "InterAction" in the subject line of the e-mail.

Peace Corps

Washington, DC 20526

OFFICIAL BUSINESS
PENALTY FOR PRIVATE USE \$300

Return Service Requested

Presorted
First Class Mail
Postage & Fees paid
Peace Corps
Permit No. G 264

When responding to a listing, please indicate with a cover letter that you are a returned Peace Corps Volunteer submitting your résumé in response to a HOTLINE announcement. Questions concerning positions should be addressed to the advertiser, not to Returned Volunteer Services. HOTLINE is published twice monthly for the use of RPCVs

and should not be posted on bulletin boards or passed on to non-RPCVs. The Peace Corps has no control over, nor responsibility for, HOTLINE advertisers, nor do we have personal knowledge relating to working conditions of advertised opportunities. If you have any complaints about an advertiser, please write us.

PLEASE CHECK APPROPRIATE BOX AND ENCLOSE IN SEPARATE ENVELOPE:

DISCONTINUE SEND *HOTLINE* TO NEW ADDRESS (Sorry, we cannot send *HOTLINE* overseas.)

Name

Address

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State

Zip Code

Country/Dates of Service

E-mail Address

To submit an address change, visit www.peacecorps.gov/rpcv/records and click on "Update Your Records." You can also send address changes or unsubscribe requests to rpcvupdate@peacecorps.gov. Or, fill out the information above, cut out the box, and mail it to **RPCV Database Manager, 2nd Floor, Paul D. Coverdell Peace Corps Headquarters, 1111 20th Street NW, Washington, DC 20526**. Please allow four to six weeks for any changes to take effect.

You are Cordially Invited to Attend the Peace Corps Career Workshop

*Hosted by the Office of Domestic Programs, Returned Volunteer Services;
and the RPCV Career Center in Rosslyn, Va.*

Who: Returned Peace Corps Volunteers

What: Career workshop topics include résumé writing techniques, the federal job application process, and networking.

When: **Tuesday, September 13, 2005**, from 10:30 a.m. to 3:30 p.m.

Where: Paul D. Coverdell Peace Corps Headquarters
1111 20th Street NW
Washington, DC 20526

To RSVP, please e-mail rsv@peacecorps.gov. For more information, phone Heather Groome at 202.692.1437 or 800.424.8580, ext. 1437.

Discover Career Assessment Software

To help you assess your career-related interests, abilities, and job values, Returned Volunteer Services offers *Discover*, an online software program administered through ACT, Inc.

This questionnaire-based program will help you determine career options that are a good match for you. *Discover* will also help you develop effective résumés, cover letters, job applications, and interviewing skills.

E-mail Returned Volunteer Services at rsv@peacecorps.gov for a free password.