

# H TLINE

A Bulletin of Career, Educational, & Reentry Information & Opportunities for RPCVs

## HOT Resources

Check out these resources for information about other Peace Corps training opportunities:

Entrena, S.A.  
International Mall  
EPS #P-4507  
PO Box 02-5261  
entrena@codetel.net.do  
(For Peace Corps positions in the Dominican Republic only)

CHP International  
1040 North Boulevard  
Suite 220  
Oak Park, IL 60301  
Phone: 708.848.9650  
Fax: 708.848.3191  
www.chpinternational.com  
(For Peace Corps positions in Paraguay, Senegal, or Honduras only)

For information about the Farmer-to-Farmer Program that matches experts with short-term unsalaried consultancies around the world, contact Jim Cole, Peace Corps FTF coordinator, at jcole@peacecorps.gov.

Shanta Swezy  
RPCV Kazakhstan  
Hotline Editor

Richard Montpelier  
RPCV Papua New Guinea  
Hotline Assistant

For information on how to place job announcements, contact:  
Peace Corps  
Returned Volunteer Services  
Phone: 202.692.1430 or  
800.424.8580, ext. 1430  
E-mail: hotline@peacecorps.gov  
Fax: 202.692.1431 or 1421  
Website:  
www.peacecorps.gov/rpcv/hotline

## Working as Peace Corps Short-Term Trainers and Consultants

by RPCV Patricia Dowling (Moldova 1996-99)  
Short-Term Assistance Unit Coordinator

*"If you found your Peace Corps service worth two years of your time and effort, you'll also find that sharing your knowledge with new Peace Corps trainees is incredibly rewarding. You know their questions because you had them yourself, and you know the problems they'll face, including some that they haven't even thought about yet. Being in on the beginning of a Peace Corps Volunteer group's two years of service is an opportunity for you to make a major difference in the program. And it gives you the opportunity to make major progress in your own job skills as well: leadership, teamwork, planning, leading sessions, solving problems, counseling people, public speaking, and facilitating groups. Trainings are short, intensive, and challenging. For those who like a challenge, they are a great opportunity!"*

—RPCV Sharon Dirlam  
(Russia 1996-98)

Most Peace Corps field offices around the world hire training staff locally. When a post is not able to identify qualified trainers in-country, however, it can contact the Short-Term Assistance Unit in the Peace Corps' Center for Field Assistance and Applied Research. The STAU supports efforts to identify qualified consultants and U.S. personal service contractors by maintaining a database of consultants, technical specialists, and other qualified individuals who can serve the

Peace Corps in short-term consulting or training assignments.

### Getting Started

"Remember those feelings of excitement and nervousness when you walked off the plane in your country of service?" says RPCV Havard Bauer (Kiribati 1990-92). "Remember, when pre-service training was over, how 'ready' you felt to go to site? Become a trainer and relive those glorious and frustrating days from the other side, and experience all of it again. I have been a tech trainer twice and a PST director 11 times, and it is still fun and I'm still learning."

*"Some people think training is like a certain quote from Shakespeare," says RPCV Janeen Dorsch (Macedonia 1996-99), "a tale told by an idiot, full of sound and fury, signifying nothing." Those folks don't usually do so well."*

Landing a contractor position is very competitive—especially if you are interested in short-term training contracts with the Peace Corps. For example, more than 900 active applicants are listed in the STAU database,

yet only 60 requests have come in so far from posts seeking trainers in fiscal year 2003. Here are a few suggestions to keep in mind as you prepare your résumé for consideration.

### Dos and Don'ts of Applying

*Do market all your skills and experience; don't sell yourself short.* When developing your résumé, be sure that the "one-page résumé syndrome" does not hinder your chance to note pertinent Peace Corps experience in detail. Include as much relevant work and overseas experience, as many languages spoken, and as much other information as you can to help you stand out from other applicants. Additionally, make note of any training programs, panel discussions, or seminars you facilitated as a Volunteer. Remember to include any experience as an educator, such as curriculum development or session design. Don't assume the reader is aware of the responsibilities you may have had; come right out and state them, even if they seem obvious to you.

*Do refer to your description of service (remember the DOS?), and put it to use rather than leaving it filed away somewhere.* There are a lot of details in your DOS that you may have forgotten about.

*Do talk to other people who may have experience conducting*

## PUBLIC SECTOR

### CAMPUS RECRUITER · Iowa City, IA

Position available with the Peace Corps recruitment office at the University of Iowa beginning in fall 2002. This is a part-time graduate assistantship that includes insurance benefits. Qualifications: must be a U.S. citizen, graduate student at the University of Iowa, and an RPCV. Submit a cover letter and résumé to Shelby Contreras, Peace Corps Campus Representative, College of Education, Lindquist Center North Room 222, Iowa City, IA 52242; e-mail: [peacecor@blue.weeg.uiowa.edu](mailto:peacecor@blue.weeg.uiowa.edu); phone: 319.335.6447; fax: 319.384.0587.

### CAMPUS REPRESENTATIVE · Seattle, WA

Position available beginning 10/1/02 at the University of Washington. Duties: designs and implements plans to increase awareness of Peace Corps programs among students at UW; organizes and facilitates general information sessions, class talks, career fairs, and intensive recruitment campaigns for the Peace Corps throughout the academic year; conducts presentations to classes, student groups, and information meetings; develops working relationships with target departments; conducts interviews and writes applicant evaluations. Compensation: \$11 to \$12 per hour. Qualifications: RPCV accepted and already enrolled in graduate-level studies at UW; excellent oral and written communication skills; ability to work with minimal supervision; ability to commit to 20 hours per week in fall, winter, and spring quarters. Send letter and résumé to Errin Byrd, Regional Recruiter, Seattle Peace Corps Office, 2001 Sixth Avenue, Suite 1776, Seattle, WA 98121; phone: 206.553.5490; e-mail: [eybyrd@peacecorps.gov](mailto:eybyrd@peacecorps.gov).

### LABOR INVESTIGATORS · Chicago, IL

Positions available at the GS-5/9 level (\$26,052 to \$39,474 per year) with the Chicago District Office of the U.S. Department of Labor's Office of Labor-Management Standards, with noncompetitive advancement to GS-12 (\$57,243 to \$74,413 per annum). Duties: conducts civil and criminal investigations pertaining to labor union officer elections and the embezzlement of labor union funds and assets; supervises union officer elections; and enforces other provisions of federal statutes that protect the rights of labor union members. Qualifications: bachelor's degree from an accredited college or university and good analytical and writing skills. Relocation expenses not available. Send résumé to John Peterson, District Director, 230 South Dearborn, Suite 774, Chicago, IL 60604; phone: 312.597.7170.

### COMPLIANCE SPECIALIST · Moline, IL

Position available with the U.S. Labor Department's Wage Hour Division. Minimum starting salary of \$30,600 with potential of earning \$71K. Duties: conducts civil investigations of businesses for compliance under a number of federal labor statutes, e.g., minimum wage, overtime, child labor, and family and medical leave; negotiates for compliance and back wages payment; computes penalties. Receives four-week classroom training, typically in Washington, D.C., and on-the-job training. Noncompetitive eligibility for federal jobs is granted to Peace Corps Volunteers for one year following the successful completion of their planned tour of duty. Deadline for applications: 9/18/02. Send résumé to

USDOL/Wage and Hour, 509 West Capitol, Room 205, Springfield, IL 62707; or e-mail [jyoachim@chi.dol-esa.gov](mailto:jyoachim@chi.dol-esa.gov).

### BIOLOGIST · Rock Island, IL

Position at the GS-7/9 available with the U.S. Fish and Wildlife Service. Two openings for one-year positions, renewable for up to four years, and one opening for a permanent position. Duties: advocates for fish and wildlife resources using natural resources laws and regulations; works in a variety of assignments, including those related to federal water development projects and licenses, and endangered species. Qualifications: excellent communication skills; aptitude for teamwork. Go to [www.usajobs.opm.gov](http://www.usajobs.opm.gov) and search for Department of the Interior, U.S. Fish and Wildlife Service, type in the series (0401), and select Illinois. Change the category default to "yes" for the permanent position. Deadline for applications: 9/23/02. Contact Jody Millar at 309.793.5800, ext. 524, or Rick Nelson at ext. 519.

### ACCOUNTANT · San Francisco, CA

Position available at the GS-13 level with the USDA's Food and Nutrition Service, Western Region. Duties: manages staff responsible for overseeing FNS funding in eight Western states for food stamps, child nutrition, WIC, and other programs; staff provides accounting advice, services, assistance, and support to FNS and recipient agency program management staff. Qualifications: good communication and analytical skills; supervisory experience helpful; overnight travel is required; education and/or experience in accounting. Send résumé or OF-612 application and description of service as a Volunteer to Mavis Buchholz, USDA-FNS, 550 Kearny Street, Room 400, San Francisco, CA 94108. Deadline for applications: 9/12/02. Phone: 415.705.1314; fax: 415.705.1353; e-mail: [mavis\\_buchholz@fns.usda.gov](mailto:mavis_buchholz@fns.usda.gov); website: [jsearch.usajobs.opm.gov/ftva.asp?OPMControl=IG2030](http://jsearch.usajobs.opm.gov/ftva.asp?OPMControl=IG2030).

## PRIVATE SECTOR

### ADVOCACY/ADVISOR · Washington, DC

Position available with the Centre for Development and Population Activities, a nonprofit international organization. Duties: works on HIV/AIDS policy and advocacy issues. Qualifications: master's degree in a related field; five years of experience working in developing countries; knowledge of key HIV/AIDS policy processes and advocacy approaches; experience as a trainer or facilitator; extensive international travel; experience working with vulnerable populations desirable; fluency in a foreign language a plus. Send résumé, cover letter, and salary history to [jobs@cedpa.org](mailto:jobs@cedpa.org) or fax to 202.332.4496.

### ESL TEACHER · Washington, DC

Part-time positions available with the International Center for Language Studies. Various schedules are available from 9 a.m. to 8 p.m. Qualifications: M.A., TESOL, or B.A. with overseas teaching experience. Contact Barbara Gurr, ESL Coordinator, 727 15th Street, NW, Suite 400, Washington, DC 20005; fax: 202.783.658; e-mail: [employment@icls.com](mailto:employment@icls.com).

### ASSISTANT/OFFICE MGR · Las Cruces, NM

Position available with the World Wildlife Fund. Duties: monitors and reports on the budget process;

plans meetings and ensures smooth operation of fast-paced office. Qualifications: bilingual in English and Spanish; experience in MS Office, office management, accounting and budgeting, and event planning; willingness to travel. Fax résumé to 202.293.9211, e-mail to [hr@wwfus.org](mailto:hr@wwfus.org), or mail to World Wildlife Fund, Human Resources Department, #23026P, 1250 24th Street, NW, Washington, DC 20037; website: [www.worldwildlife.org](http://www.worldwildlife.org).

### INTERPRETERS · Washington, DC

Positions available with Berlitz GlobalNET for speakers of Korean, Vietnamese, Mandarin, Hindi, Urdu, Gujarati, Punjabi, and other languages. Qualifications: fluent in English; available for occasional freelance interpretation work during regular business hours; must be U.S. citizen, be permanent resident, or have work permit. E-mail [InterpreterResumes@BerlitzGlobalNET.com](mailto:InterpreterResumes@BerlitzGlobalNET.com); phone: 888.241.9149, extension 170.

### COMMUNITYAGENT · Marinette, WI

Position available with Cooperative Extension. Duties: helps Marinette County communities address their community and land use planning challenges as well as their interests related to business and economic development; helps citizens, civic groups, businesses, and local governments identify critical local concerns in these areas and possible solutions. Qualifications: master's degree with at least one degree in a field that relates to position, such as community development, land use planning, business, or economics; success in planning, implementing, and evaluating educational programs that reach, and are accessible to, a wide range of audiences. Deadline for applications: 9/18/02. Send a cover letter (include position title with county name), résumé, contact information for three professional references, and undergraduate/graduate transcripts to Cooperative Extension Personnel, 249 Extension, 432 North Lake Street, Madison, WI 53706; fax: 608.262.9462; e-mail: [ces.jobs@ces.uwex.edu](mailto:ces.jobs@ces.uwex.edu).

### ORGANIC FARM INTERNS · Westtown, NY

Two positions available on certified organic farm from late August to November. Duties: perform all aspects of planting, growing, harvesting, and marketing 75 different vegetables and herbs. Qualifications: must enjoy challenging outdoor work and have a strong interest in learning and practicing sustainable agriculture. Housing and stipend of \$200/week plus late-season bonuses provided. Possibility of long-term management position with good salary, housing, and benefits. Contact Keith Stewart, Keith's Farm, PO Box 146, Westtown, NY 10998; phone: 845.856.4955; e-mail: [fbksfarm@warwick.net](mailto:fbksfarm@warwick.net).

### PROGRAM ASSISTANT · Willoughby, OH

Position available with Chagrin River Watershed Partners, Inc. Duties: manages watershed studies; assists members in updating comprehensive plans, adopting ordinances, and developing storm water management programs. Qualifications: B.S. in biology or related field; graduate degree in environmental planning or related field; two years of relevant experience; ability to conduct educational activities; excellent presentation and research skills. Salary range: \$30K-\$38K. Send résumé to Greg Studen, Board President, Chagrin River Watershed Partners, Inc., PO Box 229, Willoughby, OH 44096-0229; or e-mail [drywell@earthlink.net](mailto:drywell@earthlink.net).

**PROGRAM OFFICERS · San Francisco, CA**

Positions available with the Center for Citizen Initiatives, a nonprofit organization. Duties: contacts, educates, and secures agreements from U.S. civic organizations to host in their communities and provide training to visiting delegations of Russian business owners. For more information and complete job description, visit [www.ccisf.org](http://www.ccisf.org) or contact [HR@ccisf.org](mailto:HR@ccisf.org).

**PROGRAM LEADER · Miami, FL**

Position available with Miami-Dade Community College's Center for Community Involvement directing a large campus center that oversees service learning and America Reads activities at the nation's largest and most diverse community college. Duties: works closely with hundreds of students, faculty, and community partners; responsible for helping faculty integrate service into the curriculum; fosters the ethic of service at the college; coordinates the America Reads program and other college outreach projects. Qualifications: B.A./B.S. and a minimum of four years of experience; master's degree preferred. Salary: \$30,429 minimum with excellent benefits. Send résumé to Josh Young at [jyoung@mdcc.edu](mailto:jyoung@mdcc.edu) or to MDCC, 300 NE Second Avenue, Room 1464, Miami, FL 33132.

**AGRICULTURE AGENT · Oconto, WI**

Position available with the University of Wisconsin-Extension. Qualifications: master's degree in a field such as agriculture or agricultural economics; success in developing educational programs. Deadline for applications: 9/9/02. Send cover letter (include position title and county name), résumé, contact information for three professional references, and undergraduate and graduate transcripts to Cooperative Extension Personnel, 249 Extension, 432 North Lake Street, Madison, WI 53706. Materials received other than those requested will be discarded. Additional information is available by calling 608.263.1945 or visiting [www1.uwex.edu/ces/personnel](http://www1.uwex.edu/ces/personnel).

**PROGRAM OFFICER · Washington, DC**

Position available with the CHANGE Project. Duties: manages HIV/AIDS program in El Salvador, focusing on behavior change activities among national police and their families; participates in developing interventions in three African countries to reduce HIV/AIDS-related stigma, discrimination, and effects. Qualifications: relevant graduate degree; seven years of experience implementing reproductive health programs in developing countries; experience working in HIV/AIDS; familiarity with state-of-the-art approaches to behavior change; familiarity with USAID practices; ability to travel; Spanish language; French an asset. Send résumé and letter of interest to Amy Pearson, The Manoff Group; fax: 202.745.1961; e-mail: [apearson@manoffgroup.com](mailto:apearson@manoffgroup.com).

**HEALTH SPECIALIST · FL**

Position available with Redlands Christian Migrant Association in Homestead and Florida City. Duties: provides training and technical assistance to child development centers serving migrant and rural poor children up to five years old; provides assistance to families in need of health information; monitors programs according to state guidelines. Qualifications: training or experience in community health education, health promotion, or nursing; Spanish speaking ability; four-year degree preferred. Deadline for applications: 9/10/02. Send résumé to Margarita Hinojosa, PO Box

343342, Florida City, FL 33034; e-mail: [margarita@rcma.org](mailto:margarita@rcma.org).

**TEACHERS · US South**

Positions available through Southern Teachers Agency for public and private schools, especially in small, rural districts. Duties: Pre-K through grade 12 classroom assignments. Qualifications: B.A.; teacher certification preferred. Contact Southern Teachers Agency, 7 Elliewood Avenue, Suite 2A, Charlottesville, VA 22903-2603; phone: 434.295.9122; fax: 434.295.6448; website: [www.southernteachers.com](http://www.southernteachers.com).

**RELATIONS COORDINATOR · Canton, MA**

Position available with Equal Exchange, a fair-trade coffee importer. Duties: provides in-depth development analysis of our producer partners; performs operational aspects of purchasing and quality control; deepens relationships with producer partners beyond the quotidian commercial interactions. Qualifications: bilingual and ability to demonstrate successful work experience. Deadline for applications: 9/15/02. Send cover letter and résumé to Todd Caspersen, 251 Revere Street, Canton, MA 02021.

**MARKETING DIRECTOR · Washington, DC**

Position available with Community Harvest, an organization committed to creating locally rooted and sustainable food systems in low-income communities. Duties: responsible for developing and implementing the Local Food Alliance project that links local farmers with customers; performs outreach to community project partners and local farmers; coordinates nutrition education sessions and cooking demonstrations; connects area farmers with nonfranchise restaurants. Qualifications: undergraduate degree; master's degree preferred; three to five years of experience in sustainable agriculture; experience in marketing and fundraising preferred; awareness of sustainable agriculture and food access/nutrition issues; knowledge of program planning and community organizing; proficiency in Spanish highly preferred. Send résumé to Tosha L. Thompson, Community Harvest, 2437 15th Street, NW, Washington, DC 20009; fax: 202.667.9669; e-mail: [tosha@communityharvestdc.org](mailto:tosha@communityharvestdc.org).

**BOOK PUBLICIST · Berkeley, CA**

Position available with Hesperian Foundation, a nonprofit publisher of community-based health education materials. Duties: develops and carries out strategies to promote the distribution and sale of Hesperian publications through direct mailings, book reviews, conferences, advertising, and targeted phone calling and correspondence. Qualifications: experience generating publicity for publications; ability to write promotional materials; understanding of the issues and politics surrounding community development; Spanish language a plus. Send cover letter, résumé, and writing samples that demonstrate ability to write promotional materials to Book Publicist Search, 1919 Addison Street, Suite 304, Berkeley, CA 94704; e-mail: [hesperian@hesperian.org](mailto:hesperian@hesperian.org); fax: 510.845.9141.

**PROGRAM ASSISTANT · Washington, DC**

Position available with Initiative for Social Action and Renewal. Duties: provides administrative and informational support to ISAR's field and D.C. programs. Qualifications: B.A. in related field; Russian skills; organizational skills; research experience; flexibility and resourcefulness; travel or experience in

the former Soviet Union preferred; knowledge of NGO and civil society issues preferred; experience with PageMaker, HTML, and Mac computers preferred. Résumés without cover letters will not be considered. Send cover letter, résumé, and salary history to Alice Hengesbach, ISAR-DC, 1601 Connecticut Avenue, NW, Suite 301, Washington, DC 20009; fax: 202.667.3291; e-mail: [alice@isar.org](mailto:alice@isar.org); website: [www.isar.org](http://www.isar.org).

**TUTORS/TEACHERS · Boston, MA**

Positions available with Summit Educational Group, a standardized test preparation company for one-on-one in-home tutoring and group classes for SAT and other standardized test preparation. Pay rate: \$18 to \$23 per hour, depending on assignment. Qualifications: must have a car; familiarity with standardized tests a plus. Apply online at [www.mytutor.com/jobs](http://www.mytutor.com/jobs), or call 617.926.8541.

**FARM COORDINATOR · Durham, NC**

Position available with SEEDS (Southeastern Efforts at Developing Sustainable Spaces) for the new farmer for DIG (Durham Innercity Gardeners), a youth-run market gardening business of urban teenagers. Duties: manages organic market garden; markets produce; teaches gardening, business skills, and leadership to urban youth; builds partnerships with local and national youth farm groups. Qualifications: three years of organic market gardening experience; vision for connecting youth and sustainable agriculture to promote social change; English and Spanish speaking preferred. Part-time position at 28 hours per week. Pay: \$11 to \$15 per hour. Starts 10/15/02. Deadline for applications: 9/30/02. Send cover letter and résumé to Sarah Gibbs at SEEDS, 706 Gilbert Street, Durham, NC 27701; e-mail: [sarahgibbs@mindspring.com](mailto:sarahgibbs@mindspring.com).

**ASSOCIATE · Washington, DC**

Position available with Global Education Partnership. Duties: writes proposals and progress reports; researches and targets foundations, corporations, individuals, and government agencies; manages donor database; assists in implementation of a funding strategy for the organization; designs and maintains calendar of proposal deadlines for development staff and reports from program staff; coordinates quarterly mailings and newsletters; assists in planning and execution of special events; prepares and sends press releases. Qualifications: bachelor's degree; excellent writing, research, organizational, and interpersonal skills; strong commitment to education, international development, and empowerment of low-income youth; sense of initiative and resourcefulness; strong computer skills, including Word, Excel, and Internet; ability to work independently and as part of a team. Deadline for applications: 10/1/02. Send résumé, writing sample, and salary history and requirements to Mark Carr, Global Education Partnership, 1411 K Street, NW, Suite 602, Washington, DC 20005. (Applications accepted only via regular mail; no electronic submissions or walk-ins.) Website: [www.geponline.org](http://www.geponline.org).

**ACAD. TUTOR/MENTOR · Washington, DC**

Positions available with up to three gifted D.C. middle-school students from 6 to 8 p.m. one evening per week. Duties: mentors in English, math, or technology. After nine months, 56 percent of students improve by one letter grade in English and 47 percent improve by one letter grade in math. Apply online at [www.higherachievement.org](http://www.higherachievement.org), e-mail Susan at

**FIELD OPERATIONS MGR · Chicago, IL**

Position available with the Center for International Rehabilitation, a state nonprofit corporation focused on the development of programs and technology to assist people with disabilities in low-income countries. Duties: provides day-to-day management and oversight of field programs; generates support for existing programs; identifies and develops new initiatives; coordinates proposal and grant writing; provides oversight of program and proposal development as well as funder identification and proposal submission; liaises with funders and partners; matches resources to field activities and collaborates on grant funding allocation and budgeting; oversees field office budgets; assists in the preparation of documents and communications; organizes, develops, and oversees programmatic activities; liaises with service providers and universities; manages communications and oversees finances and administration; identifies specific tools, staff, and other resources. Qualifications: college degree and at least 18 months of experience managing programs in the field; oral and written communication skills; budgeting skills; organized and able to function under pressure; fluency in English; additional language skills and experience in rehabilitation are pluses. Send cover letter, résumé, and references to the Chief Operating Officer, Center for International Rehabilitation, 351 East Huron, 2nd Floor Annex, Chicago, IL 60611; e-mail: dpyle@cirnetwork.org.

**INVESTMENT REPRESENTATIVES · Various**

Positions available with Edward Jones building a business and running it from a branch office in a location of your choice. Duties: builds relationships with clients and helps them reach their financial goals by recommending appropriate investments and services. Qualifications: strong desire to succeed; ability to work in a self-sufficient manner; confident and persistent; excellent communication skills; a belief that customer satisfaction is No. 1; sales experience and business degree preferred. Deadline for applications: 12/31/02. Training and marketing materials are provided. Apply at [www.jonesopportunity.com/us](http://www.jonesopportunity.com/us) or e-mail [recruiter@edwardjones.com](mailto:recruiter@edwardjones.com).

**FISCAL/ADMIN. ASSISTANT · Albany, NY**

Position available with the Research Foundation of State University of New York, Center for International Development. Duties: works on reconciliation of field

office accounts, including documentation review, foreign currency conversion, and redistribution of expenses; assists in analysis and monitoring of office accounts, including verification of expenditures and monthly status reports; assists with budget development, including proposals, extensions, and modifications; performs routine office duties such as copying, filing, answering phones, interoffice deliveries, maintaining office supplies, and distributing

mail and faxes. Qualifications: associate or bachelor's degree in accounting; three years of related experience; skills in budget allocation, monitoring costs, and account reconciliation; ability to communicate effectively in both oral and written form. Deadline for applications: 9/25/02. Submit résumés by e-mail to [sunyidg@spo.rf.suny.edu](mailto:sunyidg@spo.rf.suny.edu), by fax to 518.443.5126, or by mail to Center for International Development, Research Foundation of SUNY, State University Plaza, Albany, NY 12246.

**ED. PROGRAM DIRECTOR · Montpelier, VT**

Position available with the Institute for Sustainable Communities. Duties: leads and expands domestic and international education and youth engagement projects; entails program/project design, implementation and reporting, grants management, liaison with NGO partners, monitoring and evaluation, and proposal development. Qualifications: master's degree (in relevant education discipline); five to seven years of experience in community-based education/youth programs; three to five years of senior project/program management experience; proven ability to collaborate with and advise senior staff on vision and substance of education trends. Deadline for applications: 9/9/02. Send cover letter, reasons for

# PEACE CORPS FELLOWS/USA



**UNIVERSITY OF MARYLAND · Baltimore, MD**

The Shriver Peacemaker Program seeks RPCVs interested in integrating community service, ethical reflection, and graduate studies. Peace workers enroll in a two-year sequence of seminars in ethical reflection and are appointed to community service internships. Areas of study include information technology, mathematics, chemistry, physics, biology, policy sciences, sociology, psychology, English, and intercultural communication. RPCVs must apply and be admitted separately to a graduate program. The assistantship covers tuition, a stipend, and health insurance. Completed applications to both programs are due by 1/15/02. For peace worker application, send an e-mail to [antoci@umbc.edu](mailto:antoci@umbc.edu) or call 410.455.1802.

**\*BRANDEIS UNIVERSITY · Waltham, MA**

The Sustainable International Development Program of Brandeis University offers a two-year master of arts degree (one year in residence and one year of practical training, fieldwork, or advanced study). SID's programs have gained international recognition over the past eight years for their innovation in examining models of development and for their achievements in reducing poverty and inequality, in raising quality of life, in enhancing the status of women, and in conserving the biodiversity of fragile environments. SID gives special consideration to RPCVs and offers some scholarship assistance, including waiving the \$50 application fee. Call the SID office at 781.736.2770; e-mail: [sidrecruit@brandeis.edu](mailto:sidrecruit@brandeis.edu); website: [heller.brandeis.edu/sid](http://heller.brandeis.edu/sid).

**WESTERN ILLINOIS UNIVERSITY · Macomb, IL**

Western Illinois University is seeking RPCVs for enrollment in its award-winning Fellows/USA Program in community development, leading to a master's degree in geography (rural and regional planning), political science (public administration), economics, community health, recreation, park, and tourism administration, or business administration (MBA). After completing all campus course work, fellows spend 11 months in a rural community working full time on a variety of community development projects. The program offers outstanding financial benefits, a supportive team approach, and excellent job placement upon graduation. Contact Carolyn Lawrence, Peace Corps Fellows Program, 503 Currens Hall, Western Illinois University, One University Circle, Macomb, IL 61455; phone: 800.526.9943 or 309.298.2268; fax 309.298.2142; e-mail: [CA-Lawrence@wiu.edu](mailto:CA-Lawrence@wiu.edu); website: [www.peacecorpsfellows.org](http://www.peacecorpsfellows.org).

*Fellows/USA works with more than 30 universities that offer financial assistance to RPCVs who wish to attend graduate school in a multitude of subject areas. Through internships, RPCVs work in underserved U.S. communities. Find out more at [www.peacecorps.gov/fellows](http://www.peacecorps.gov/fellows), call 800.424.8580, ext. 1440, or write to [fellows@peacecorps.gov](mailto:fellows@peacecorps.gov).*

## HOT! OPPORTUNITIES

**INN CARETAKERS · Maui, HI**

Position available for a couple or single man with Aloha Maui Bed and Breakfast, an off-the-grid solar homestead and B&B on the North Shore. The owner is interested in further developing the B&B and additional landscaping. Currently there are mature fruit trees, a large variety of tropical flowers, a small stream, waterfalls, and the nearby beach (the famed North Shore). The ideal situation: one person would do landscaping and construction (some basic skills preferred), and the other would help out with the logistical operations of the B&B (light cooking, cleaning, etc.). Qualifications: energetic; in reasonably good health; not afraid of a bit of hard work; own transportation; property management or innkeeper skills a plus. Compensation: free lodging and small salary in exchange for a set number of hours per week. Send résumé and references to [kenred101@yahoo.com](mailto:kenred101@yahoo.com); website: [www.virtualcities.com/ons/hi/m/him5201.htm](http://www.virtualcities.com/ons/hi/m/him5201.htm).

interest in the position, résumé, and salary history and requirements to Education Program Director Search, ISC, 56 College Street, Montpelier, VT 05602; e-mail: [isc@iscvt.org](mailto:isc@iscvt.org); fax: 802.229.2919; website: [www.iscvt.org](http://www.iscvt.org).

## INTERNATIONAL

### FIELD REP. • Port-au-Prince, Haiti

Position available with Population Services International, a leading social marketing organization. Duties: assists with the development, management, and representation of PSI's activities (condom and hormonal contraception social marketing and franchised family health services); manages social marketing activities, strategic planning, fundraising, external relations with donor, government, NGO, and commercial entities, and personnel recruitment, training, and supervision; creates and monitors marketing and annual work plans; implements and supervises research activities; manages program budget, financial, and other reporting as required by donors. Qualifications: two-plus years of program management experience in a developing country, preferably in a budget management capacity; in-depth knowledge of services delivery and contraceptive products (oral, injectable, IUDs); intermediate quantitative and qualitative research skills; diplomacy; cross-cultural sensitivity; established creativity; excellent communication, analytical, and organizational skills; ability to work efficiently and quickly under pressure; bachelor's degree or equivalent experience in relevant field; extensive computer skills; experience managing USAID-funded contracts; French language skills; graduate-level degree preferred. Contact Olivia C. Tassone, Recruitment Associate, at 202.785.0072; fax: 202.785.0120; website: [www.psi.org](http://www.psi.org).

### VOLUNTEERS • Macedonia

Two positions available with Freedom House, through the American Volunteers in Development program, to work with national and local governments of Macedonia through the Macedonian Government Communications Training Program. Duties: provides training and advice to local and national government organizations on public, press, and constituent relations. Qualifications: five or more years of professional experience relevant to public, press, or constituent relations, preferably in a national, state, or local government setting; resourceful, innovative personality; U.S. citizenship or extensive U.S. experience. Position duration is two months beginning 10/02. Deadline for applications: 9/15/02. Send résumé to Kendra Zaharescu, Freedom House, AVID Program, 1319 18th Street, NW, Washington, DC 20036; e-mail: [zaharescu@freedomhouse.org](mailto:zaharescu@freedomhouse.org); fax: 202.296.5256.

### VOLUNTEERS • Pristina, Kosovo

Two positions available with Kosovar Center for NGO Law (IKDO). Duties: works with the executive director to build IKDO's organizational capacity to ensure sustainability and effectiveness as an independent law reform organization; assists in identifying and addressing personnel needs; establishes effective systems for managing projects; establishes and implements financial management systems, including administration of a simple budget and internal controls; develops organizational policies

*Continued from front page*

*training for the Peace Corps.* You may know fellow Volunteers who assisted with pre-service training, or you may still be in contact with your training coordinator. Take some time to get more information from them to determine how your strengths can help meet the needs of overseas posts.

*Don't wait until the last minute when you are in need of work.* Plan ahead and be patient. In general, the STAU begins communication with an overseas post about four to six months prior to the scheduled training or consulting activity. Many details are involved, and it can be a long process before a contract is signed. Remember the process for becoming a Peace Corps Volunteer? Well, this process is not that long, but patience is helpful.

*Don't be discouraged.* Keep your files updated and stay in contact with STAU. Sometimes, other departments at the Peace Corps contact STAU when they are in need of a contractor for various training, workshop, desktop publishing, and other short-term assignments.

### Good Candidate Traits

"Some people think training is like a certain quote from Shakespeare," says RPCV Janeen Dorsch (Macedonia 1996-99), "'a tale told by an idiot, full of sound and fury, signifying nothing.' Those folks don't usually do so well. Training is a give-and-take affair—trainees give of themselves to each other and the host nationals, and they learn to identify and take what they need from the resources provided them. As trainers, we simply facilitate these actions."

The most important advice: Candidates should be flexible with schedules and assignments. Sometimes, you may have six months to prepare for a contract. Other times, you may be offered an assignment at the very last minute. Also, you should not expect any specific position or location.

Specialization in one or more of the following areas is beneficial: community-based training, community outreach, agriculture, education, women in development, gender and development, diversity, forestry, health, HIV/AIDS, computer information technology, TEFL, math, cross-cultural relations, language testing, small business development, and youth development. Region- and country-specific experience and multiple language skills are also highly desirable.

Among the most marketable skills are strong management and organizational skills; experience in designing, facilitating, and implementing experiential training; group facilitation and stand-up training; overseas experience; counseling experience; and ability to provide guidance and staff training in appropriate training techniques, methodology, design, evaluation, and participant assessment.

### Rewards and Benefits

"Working as a short-term contractor gives one an opportunity to continue the same commitment to a country, people, or ideal that one made as a PCV," says RPCV Gregory Shaughnessy (Czechoslovakia 1991-93 and Slovakia 1994-96). "You become part of that all-important first impression that each new training group receives during PST and that will, most likely, guide them throughout their service as Volunteers. A belief in the goals of the Peace Corps and the benefits of service, combined with firsthand Volunteer experience, makes RPCVs ideal candidates for such positions."

Contractors work overseas and are compensated on a daily rate based on their professional salary history, relevant past work experience, and the compensation range established for the position. Additionally, travel expenses, per diem, insurance, and immunizations are provided.

Short-term training experience in the Peace Corps is a tremendous asset when searching for a job. A three-month training contract will not only enhance your skills and look good on your résumé but could lead to other opportunities. One example is RPCV Terry Armstrong (Jamaica and Seychelles), a Peace Corps programming and training officer for Romania whose experience in short-term contracting launched him onto a new career path.

"I volunteered for the Peace Corps with the intention of returning to my job in the United States after two years," says Armstrong. "Instead, I served for a third year in a second country and then returned to my first country on a contract to coordinate technical training during a PST. That led to a series of short-term PST contracts and then to a longer contract to support programming and training in two posts. And all of that led to a direct-hire position with the Peace Corps. None of this was by design but, rather, [the result of] a variety of opportunities that I couldn't resist. My first contract pointed me in a direction that has been tremendously challenging and rewarding."

### What's Ahead in FY 2003?

Refer to the STAU website for a list of current positions: [www.peacecorps.gov/employment/overseas/contract/index.cfm](http://www.peacecorps.gov/employment/overseas/contract/index.cfm).

If you are interested in conducting language training, the STAU is continually looking for language testers who are certified by the American Council on the Teaching of Foreign Languages. For more information on ACTFL certification, refer to the national organization's website at [www.actfl.org](http://www.actfl.org).

### How to Apply

Send an e-mail to the Short-Term Assistance Unit at [stau@peacecorps.gov](mailto:stau@peacecorps.gov), including your name and "Hotline" in the subject line, and attaching your résumé and a cover letter for a specific position or a general cover letter for your area of expertise in Microsoft Word or an IBM-compatible format.

and reporting systems. Depending on level of legal experience, the volunteer may be involved in legal projects, including training and developing educational materials. Send résumé to Kendra Zaharescu, American Volunteers for International Development, Freedom House, 1319 18th Street, NW, Washington, DC 20036; phone: 202.296.5101; fax: 202.296.5078; website: www.ikdo.org.

#### **MGR/SUPERVISOR · Da Nang, Vietnam**

Positions available with the East Meets West Foundation, a humanitarian NGO. Both positions' work will be performed on large and small construction projects in central Vietnam. Qualifications: degree in building construction or civil or mechanical engineering; experience in construction management or construction site supervision; experience working in a developing country; strong interpersonal and interactive skills; honest and hardworking. Send résumés to East Meets West Foundation, PO Box 29292, Oakland, CA 94604; e-mail: mark@eastmeetswest.org and emwfvn@dng.vnn.vn.

#### **SUSTAINABLE AG. DIRECTOR · Costa Rica**

Position available with Rainforest Alliance. Duties: grows grant-supported projects through conceptualization of new activities; works on fundraising and implementation; oversees the program's fee-for-service certification activities; develops business strategies and ensures financially viable, high-quality, and impeccably credible certifications. Send résumé, cover letter, and salary history to Human Resources, Rainforest Alliance, 665 Broadway, Suite 500, New York, NY 10012; fax: 212.677.2187; e-mail: Personnel@ra.org; website: www.rainforest-alliance.org.

#### **ASSOC. DIRECTOR · Tbilisi, Georgia**

Position available with the Eurasia Foundation, a privately managed, nonprofit grant-making organization funded by USAID and private donors. Duties: responsible for spearheading foundation fundraising initiatives; develops an outreach strategy to raise the foundation's profile with potential donors and partners; supports program staff with English language publication; provides financial oversight; manages human resources for the Georgia office. Qualifications: at least one year of working experience in Georgia or the Newly Independent States; strong written English skills; strong spoken Russian or Georgian; U.S. citizenship; fundraising, marketing, or public relations experience preferred; bachelor's degree in English, journalism, Russian, or NIS-area studies preferred; human resources or accounting experience preferred. Send cover letter, résumé, and a brief one-page writing sample to Martin Varghese, Human Resources Assistant, The Eurasia Foundation, 1350 Connecticut Avenue, NW, Suite 1000, Washington, DC 20036.

#### **ENGLISH TEACHER · Lanzhou, China**

Part-time position available with Children's Palace: 30 hours per week, including some weekends and evenings. Housing and \$350/month salary provided. Qualifications: experience teaching children; experience teaching English as a foreign language preferred. One-year commitment is desired. RPCVs are encouraged to apply. E-mail Jiang Nongxin at jiangnongxin@hotmail.com or Dave Washburn at david@childrensheartlink.org; phone: 952.928.4860, ext. 12.

#### **ROAD ENGINEER · Tanzania**

Position available with Sheladia Associates Inc., an engineering and construction company with projects worldwide for the World Bank, Asian Development Bank, African Development Bank, and USAID. Duties: supervises road clearing and leveling; tests and inspects materials. Qualifications: 15 years of experience; experience in sub-Saharan Africa. Conditions for job are primitive. Salary: \$3K to \$4.5K per month. Insurance, travel, and per diem included. Send a CV to dzell@sheladia.com or by mail to Daniel Zell, 15825 Shady Grove Road, Suite 100, Rockville, MD 20850; website: www.sheladia.com.

#### **RESIDENT DIRECTOR · Poland**

Position available with the Central European Teaching Program. Duties: works with English teachers of all ages and experience levels; works closely with the schools and government of Poland. Qualifications: knowledge of the Polish school system, especially NKJOs; knowledge of teaching English as a second language; detail-oriented; able to develop and adhere to budget. Salary: \$300 per month, plus all expenses related to the job. Deadline for applications: 9/30/02. E-mail résumé and a cover letter to Amy Berigtold at stokraska@hotmail.com and to berigtold@beloit.edu; website: www.beloit.edu/cetp.

#### **TERRITORIAL PLANNER · American Samoa**

Position available 1/1/03 with the Department of Commerce. Duties: cooperates with government agencies to coordinate the overall development of the territory; formulates territory-wide planning programs; initiates and implements community and economic development projects; oversees local federal block grant programs for community planning and development; writes grant funding applications; serves as development advisor. Qualifications: master's degree in planning with development planning focus. Desirable: five years of development experience in Pacific region or international arena; knowledge of U.S. federal laws and regulations pertaining to planning and resource management; computer literacy. E-mail résumé to rodhennig@hotmail.com. Phone: 684.633.5155; fax: 684.633.4195.

## **EDUCATION**

#### **GEORGE WASHINGTON U. · Washington, DC**

George Washington University offers M.A. programs in international education and development with an emphasis on ways to understand and improve educational systems and organizations. Call 202.994.0831 or e-mail Professor James Williams at jhw@gwu.edu or Lucie Jugant at iep@gwu.edu. Website: www.gwu.edu/inteduc.

#### **\*GRAD. PROGRAM STUDY · Monterey, CA**

Scholarships up to \$10K are available for qualified RPCVs in the following graduate programs: MBA, international or environmental policy studies, commercial diplomacy, public administration, translation and interpretation, TESOL, and teaching foreign languages. The institute prepares its students for successful international careers in the private, public, nonprofit, and educational sectors. Students come from over 50 countries, and more than 90 percent of them have lived, worked, or studied outside their native countries. Also available: Peace Corps Master's International Program in several areas. For information,

call 831.647.4123; e-mail: admit@miis.edu; website: www.miis.edu.

#### **\*INDIANA UNIVERSITY · Bloomington, IN**

The School of Public and Environmental Affairs at Indiana University offers a two-year master of public affairs or master of science in environmental science to RPCVs as preparation for careers in the nonprofit, private, or public sectors. Contact the School of Public and Environmental Affairs at Indiana University, Graduate Programs Office, SPEA 260, Indiana University, Bloomington, IN 47405; phone: 800.765.7755; e-mail: speainfo@indiana.edu; website: www.spea.indiana.edu.

#### **CLARK UNIVERSITY · Worcester, MA**

One full-tuition graduate fellowship is available to an RPCV through the Department of International Development, Community, and Environment at Clark University, resulting in an M.A. in international development, geographic information sciences, community development and planning, or environmental science and policy. Programs are for development specialists interested in careers in gender analysis, community-based development, environmental impact assessment, or local management of resources. The intensive 12-month GIS option provides GIS, GPS (global positioning system), and remote-sensing skills related to development issues. RPCVs are encouraged to apply by 1/15/03. For an application, contact Liz Owens, IDCE Programs, Clark University, Worcester, MA 01610-1477; phone: 508.793.7201; fax: 508.793.8820; e-mail: IDCE@ClarkU.edu; website: www.clarku.edu/departments/idce.

#### **TEACHER CORPS · MS**

The Mississippi Teacher Corps is a two-year program that offers the following benefits for those who are willing to teach in a critical teacher shortage area in Mississippi for two years: free tuition for a master's degree in education; stipend for books; free laptop computer; and tremendous support. The master's degree is completed during the two years of teaching. For information, contact 800-884-7606 or www.olemiss.edu/programs/mtc.

## **INTERN/VOLUNTEER**

#### **INTERNS · Washington, DC**

Internships available with the National Peace Corps Association, a nonprofit organization composed of people who have served as Volunteers and staff with the Peace Corps, as well as families, friends, and other individuals interested in world peace. We have a number of opportunities available to learn various components of nonprofit management, international affairs, community development, and global education. Internships generally involve multiple tasks and a key project that the intern takes ownership of and manages based on skills, interest, and project timing. Most interns work 10 to 20 hours per week, with flexible scheduling available. Positions are unpaid. Visit www.rpcv.org for specific internship listings or contact npca@rpcv.org.

#### **INTERNSHIPS · Ann Arbor, MI**

Four positions available with the National Wildlife Federation beginning in September and continuing for 36 weeks (shorter internships possible). Deadline for applications: 9/20/02. Send résumé and cover





## Crisis Corps Recruiting Short-Term Volunteers

### Africa HIV/AIDS Assignments

The following assignments require previous African work experience and a six-month commitment. Additional qualifications listed. Start date is as soon as possible.

#### Kenya

1. Voluntary counseling and testing and home-based care trainer for the Foundation Agency for Rural Development (counseling degree, monitoring and evaluation experience, and knowledge and experience in home-based care activities required); 2. HIV/AIDS pre- and post-test counseling volunteer for Meru Red Cross Society and Kenya Methodist University (counseling and training experience and a degree in counseling or clinical social work, or an M.P.H., required); 3. Laboratory blood safety volunteer for Family Health International (three years of experience as lab manager or technologist and experience setting up quality assurance programs); 4. Blood donor recruitment volunteer for Family Health International (health degree and two years of social marketing or community mobilization experience with a public health department or agency).

#### Malawi

Positive living nutrition trainer volunteer for a local program, Nkhotakhota AIDS Support Organization, to work with the program coordinator teaching and planning sessions regarding the utilization of local plants and animals for nutrition and medicine, and planning ahead to ensure that nutritious foods are available year-round. Nutrition background with knowledge of positive living for people with AIDS and experience with an HIV/AIDS organization required.

### Upcoming Africa Assignments

We encourage RPCVs to submit their application materials as we anticipate additional HIV/AIDS assignments over the next several months. We also anticipate upcoming assignments in Guinea working with internally displaced people and refugees.

*Because of mail delivery difficulties, Crisis Corps requests that applications and résumés be faxed to 202.692.2251 or e-mailed to [crisiscorps@peacecorps.gov](mailto:crisiscorps@peacecorps.gov). An application and additional position information can be downloaded from the Crisis Corps website at [www.peacecorps.gov/rpcv/crisiscorps](http://www.peacecorps.gov/rpcv/crisiscorps); or call 800.424.8580, ext. 2250.*

letter to Michael Murray, National Wildlife Federation, Great Lakes Field Office, 213 West Liberty Street, Suite 200, Ann Arbor, MI 48104; phone: 734.769.1449; e-mail: [murray@nwf.org](mailto:murray@nwf.org) and [internopp@nwf.org](mailto:internopp@nwf.org); website: [www.nwf.org/careergateway/showInternships.cfm?type=14](http://www.nwf.org/careergateway/showInternships.cfm?type=14).

#### GEORGE MASON U. · Washington, DC

George Mason University School of Education offers an elementary licensure program with an optional master's in education. Start any semester; after taking some of the courses, fellows are placed in schools in the Washington, D.C., metro area. Includes a \$500 stipend. Fellows also have the option of teaching internationally. The licensure program consists of six courses that can be completed in one year while working in the schools. Tuition is charged at the in-state rate. Students who are out of state must pay an additional \$25 per credit hour. Contact Jack Levy or Lynn Walker Levy at 703.993.3689 or 703.993.3602; e-mail: [jlevy@gmu.edu](mailto:jlevy@gmu.edu) or [lwalker3@gmu.edu](mailto:lwalker3@gmu.edu); website: [www.gse.gmu.edu/programs/fasttrain](http://www.gse.gmu.edu/programs/fasttrain).

## AMERICORPS/VISTA

#### VISTA LEADER · Arlington, VA

Position available with Association for Enterprise Opportunity, the national association of microenterprise development organizations that

supports the development of effective U.S. microenterprise programs and assists underserved entrepreneurs in starting and expanding businesses. Duties: produces a best-practices report on fee-based microenterprise development services; produces a best-practices report on microenterprise programs serving foreign-based populations; develops communications with AEO VISTA members; tracks activities of AEO VISTA members; collects best practices among VISTA members. Qualifications: excellent writing, research, organizational, and communication skills; computer literate; team player. Deadline for applications: 10/31/02. E-mail résumé and cover letter to Sara Landry, VISTA Program Coordinator, at [slandry@assoceo.org](mailto:slandry@assoceo.org); phone: 703.841.7760, ext. 31.

#### PROGRAM MANAGER · Kansas City, MO

Position available with Habitat for Humanity's ReStore volunteer program, an organization that saves building materials from going to the landfill and sells them at a discount to those in need. Compensation: living stipend; health insurance; relocation allowance; \$4,725 education award. One-year term starting in early November 2002. Deadline: 10/1/02. Send résumé or questions to Jarron Paronto at [jarron@restorekc.org](mailto:jarron@restorekc.org) or call 816.231.6889, ext. 221; website: [www.americorps.org](http://www.americorps.org).

#### VISTA LEADER · St. Paul, MN

Full-time position available with the Minnesota Literacy Council. Duties: develops in-service trainings; conducts

site visits; troubleshoots for all sites; promotes information sharing and work to build the capacity of individual VISTA members and their respective service sites. Starts 10/02. Qualifications: B.A./B.S. preferred; past VISTA or Peace Corps experience. Compensation: \$1,007 per month, health insurance, relocation allowance, and \$4,725 education award or \$2,400 stipend. Send résumé and cover letter to Ryan Johnson, 756 Transfer Road, St. Paul, MN 55114; phone: 651-645-2277, ext. 205; e-mail: [rjohnson@theMLC.org](mailto:rjohnson@theMLC.org).

#### VARIOUS POSITIONS · Washington State

Sixty positions available in four projects beginning 9/4/02. Gain hands-on experience in rural classrooms and network with educators and community organizations. Serve needy students in rural schools and community agencies where poverty and language barriers (Spanish) impact students' success. Qualifications: interest in personal and professional growth; positive interpersonal skills; organizational and time management skills; dependability, confidence, determination, flexibility, and adaptability. Members come from all over the United States. Contact Jason Smith at 509.682.4550, extension 27, or [imac@ncesd.org](mailto:imac@ncesd.org). Check project descriptions, benefits, and members at [www.IntermountainAC.com](http://www.IntermountainAC.com).

When responding to a listing, please indicate with a cover letter that you are a returned Peace Corps Volunteer submitting your résumé in response to a HOTLINE announcement. Questions concerning positions should be addressed to the advertiser, NOT to Returned Volunteer Services. HOTLINE is published twice monthly for the use of RPCVs and should

not be posted on bulletin boards or passed on to non-RPCVs. The Peace Corps has no control over, nor responsibility for, HOTLINE advertisers, nor do we have personal knowledge relating to working conditions of advertised opportunities. If you have any complaints about an advertiser, please write and let us know.

PLEASE CHECK APPROPRIATE BOX AND ENCLOSE IN SEPARATE ENVELOPE:

DISCONTINUE       SEND HOTLINE TO NEW ADDRESS (*Hotline can't be sent overseas*)

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City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Country of Service \_\_\_\_\_ Dates of Service \_\_\_\_\_

To change address or discontinue subscription, fill out the information above, cut out the box, and mail it in an envelope to: Database Mgr., Second Fl., Paul D. Coverdell Peace Corps Headquarters, 1111 20th Street, NW, Washington, DC 20526. Changes cannot be made without this form nor over the phone. Please allow four to six weeks for any changes to take effect.

## From Peace Corps to Graduate School

### Panel Discussion/Reception

Thinking about graduate school or how to build upon your Peace Corps experience?

Peace Corps Fellows/USA, the Rosslyn Recruiting Office, and the RPCVs of Washington, D.C., invite you to attend an informational session for RPCVs and prospective PCVs.

- Learn about RPCVs' lifetime eligibility for graduate fellowships. Fellows/USA programs combine course work and practical internships in underserved U.S. communities in a wide range of subject areas.
- Hear from Peace Corps Fellows and program coordinators representing four of the more than 30 Fellows/USA programs: George Mason University, The George Washington University, Johns Hopkins University, and the Shriver Peaceworker Program at University of Maryland, Baltimore County.
- Afterward, enjoy hors d'oeuvres and beverages!

**Wednesday, September 4, 2002, from 6 p.m. to 8:30 p.m.**  
**Peace Corps Headquarters, 1111 20<sup>th</sup> Street, NW, Washington, DC, Shriver Hall A & B**

*Please call 202.692.1058 to RSVP by August 30.*

## HOTLINE NOTICE

Returned Volunteer Services produces and distributes *Hotline* to returned Peace Corps Volunteers for two years following their COS date. If your service ended in September 2000, then this issue of *Hotline* is the last one that will be sent to you.

Please note: Current *Hotline* copies are now available online free of charge. Go to [www.peacecorps.gov/rpcv/hotline/index.html](http://www.peacecorps.gov/rpcv/hotline/index.html) to download issues in portable document format (PDF). Because *Hotline* is now online, the National Peace Corps Association is no longer offering paid subscriptions.

## September Career Fair

Meet and talk one-on-one with representatives from over 20 organizations that are interested in hiring returned Peace Corps Volunteers. Please bring copies of your résumé for distribution.

### When and Where:

**September 18, 2002**  
**5 p.m. to 8 p.m.**  
**Paul D. Coverdell**  
**Peace Corps Headquarters**  
**1111 20<sup>th</sup> Street, NW**  
**Shriver Conference Rooms A, B, C**  
**Washington, DC 20526**

*For more information, please contact Elvira May, RVS, at 202.692.1445.*