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A Bulletin of Career, Educational, & Reentry Information & Opportunities for RPCVs

HOT RESOURCES

Check out these resources to help you with the career switch:

What Color Is Your Parachute?
2003 Edition: A Practical Manual for Job-Hunters and Career Changers

by Richard Nelson Bolles
Ten Speed Press, 2002

Finding a Career That Works for You: A Step-by-Step Guide to Choosing a Career and Finding a Job

by Wilma R. Fellman
Independent Publishers Group, 2000

Request a copy of the *Career Information Consultants manual* (2002 edition) published by the Peace Corps' Returned Volunteer Services. The publication lists over 1,000 names of professionals in various careers who are available to answer your questions about specific fields that you are thinking about entering.

For a copy of the CD-ROM version of this resource, send your request via e-mail (include your U.S. mailing address) to rvs@peacecorps.gov. The 2003 edition (in print and CD-ROM) will be available in the fall.

Shanta Swezy
RPCV Kazakhstan
Hotline Editor

Richard Montpelier
RPCV Papua New Guinea
Hotline Assistant

For information on how to place job announcements, contact:

Peace Corps
Returned Volunteer Services
Phone: 202.692.1430 or
800.424.8580, ext. 1430
E-mail: hotline@peacecorps.gov
Fax: 202.692.1431 or 1421
Website:
www.peacecorps.gov/rpcv/hotline

The Dos and Don'ts of Career Switching

by RPCV Mel Schnapper, Ph.D. (Nigeria 1965-67)

I have been counseling job-hunters for more than 20 years. Many of my clients have been unhappily employed (and some have been returned Peace Corps Volunteers). Some want to remain in the same career path; some want to switch careers but don't know how.

Here are some brief words of advice for those of you who came to your current job by chance—it was the first job offer, a relative told you about it, or Dad or Mom was already doing it. Now, for whatever reason, you're ready for a complete career overhaul.

DON'T look forward to your city's Sunday newspaper employment section to give you sudden insight or expect that the next job interview will awaken some latent interest in a career that you've never had interest in before.

DO determine an alternative career objective. There are several ways to go about this task. For adults who are over the age of 20, I recommend doing a rigorous inventory of your life's accomplishments, skills, results, and values that were demonstrated or played out by these accomplishments.

You can go to my "Accomplishments Forms," pages 20-26, in the *Winning at Job-Hunting Manual* available at: www.schnapper.com/

[wjhm.htm](#). By conducting this assessment, you will produce a unique profile that a job counselor can use to give you feedback or career alternatives.

DON'T invest in expensive aptitude tests and psychological assessments. These tests evaluate values and inclinations in the abstract and are not specific to your life history. It doesn't help much to state your preference when given a choice of "baby-sitting for a cat" or "reading to a senior citizen." For the accomplished adult, the answer about the future has already been established by the past, if you know how to read your own past.

DO an assessment on your own, using the classic *What Color Is Your Parachute* by Richard Bolles. There are many variations of this approach in other job-hunting books on the market.

DO see a job counselor, if only briefly, to get some immediate feedback and advice that will save you a lot of effort, time, and expense for the rest of your career pursuit.

DO attend meetings of professional groups made up of those people who have the career you are exploring. You will meet the kinds of people in the field, listen to their shop talk, and find out what they like and dislike about what they do.

DO assume a leadership role

within that community so you will be involved in a task relationship with potential colleagues already in that field of employment.

DO go on informational interviews as part of your formal exploration of the field. Many job-hunting books describe the strategies of this approach.

DON'T spend a lot of time reading about the alternative career, especially when you have access to real people in the field.

DO work smarter on your current job and even be prepared to take work home so you can create the time during work hours for your exploration activities.

DON'T endanger your current employment until you are financially able to conduct a full-time job-hunting strategy.

DO make sure that your dissatisfaction with your career is intrinsic to the career path and not just a reaction to temporary circumstances such as a boss you don't like, being over- or underwhelmed by an immediate situation that will end, or another temporary situation.

DO take a job-hunting workshop for an evening or a day. Some are even specifically geared for particular populations making career switches.

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PUBLIC SECTOR

PC DAY ASSISTANT • Washington, DC

Full-time position available 10/6/03 through 3/31/04 in the Peace Corps Office of Domestic Programs assisting with planning Peace Corps Week (March 1 through March 7). Duties: plans and facilitates overseas telephone calls between Peace Corps Volunteers and U.S. classrooms; responds to e-mail and telephone inquiries about Peace Corps Week; maintains database. Qualifications: excellent written and oral communication skills; careful attention to detail; ability to handle multiple projects simultaneously; Excel experience; experience with the Peace Corps' Paul D. Coverdell World Wise Schools program is a plus. Salary: \$15.90/hour (FP-7/01). Send cover letter and résumé to Peace Corps Day Coordinator, Domestic Programs, 2nd Floor, 1111 20th Street, NW, Washington, DC 20526; fax: 202.692.1421.

CAMPUS REP. • Berkeley, CA

Position available with the Peace Corps at the University of California. Duties: organizes and facilitates recruitment activities to increase awareness of the Peace Corps among UC Berkeley students, including monthly information sessions, class talks, and information tables; maintains regular office hours; processes and interviews applicants. Qualifications: RPCV and graduate status preferred. Submit résumé, cover letter, and DOS in MS Word format to John Ruiz, fax: 415.977.8803.

COMM. RELATIONS COORD. • Idyllwild, CA

GS-9/11 position available with San Bernardino National Forest in the San Jacinto and Santa Rosa mountains. Qualifications: experience in collaboration and partnerships; familiarity with natural resources; ability to manage a complex program. Contact Laurie Rosenthal at lrrosenthal@fs.fed.us; and Janey Espinoza at 909.382.2941.

CAMPUS REP. • Milwaukee, WI

Position available with the Peace Corps at University of Wisconsin, Milwaukee. Duties: serves as an information source for students and others interested in Peace Corps through classroom talks, information tables, career fairs, regular office hours; maintenance of a website and other publicity. Qualifications: UW-Milwaukee graduate student who has successfully completed service in the

Peace Corps. Deadline for applications: 8/22/03. Send cover letter and résumé to Laurie Marks, UW-Milwaukee Center for Volunteerism and Student Leadership, 2200 E. Kenwood Blvd., Union G28, P.O. Box 413, Milwaukee, WI 53201; phone: 414.229.3161; e-mail: lmarks@uwm.edu.

PRIVATE SECTOR

MARKETING MANAGER • Washington, DC

Position available with Population Services International, the world's leading social marketing organization. Duties: provides technical assistance to staff to assure that marketing concepts are effectively applied to field programs to improve their quality and impact; develops technical marketing strategies; develops launch plans; assists in new program development; reviews packaging and other materials. Qualifications: M.B.A. with a focus on international marketing or marketing; two years of experience in the developing world; five years of experience in marketing management; fluency in English required and proficiency in French, Spanish, or Portuguese preferred; knowledge of international development and health issues, particularly family planning, AIDS prevention, or maternal and child health; experience in the private sector marketing and advertising communications. Apply online at www.psi.org.

TELEPHONE INTERVIEWERS • Wheaton, MD

Positions available with Reda International, a survey research firm. Perfect for newly returned Volunteers who want to re-enter the workforce. Qualifications: motivated, team-oriented; excellent verbal skills. Flexible hours available. No sales. Conveniently located at the Wheaton Metro Station (red line). Fax résumé and cover letter to 301.946.1911.

LEADERSHIP EDUCATION • Washington, DC

Positions available with Congressional Youth Leadership Council, a nonprofit educational organization. Duties: work with middle-school student leaders in a campus setting. Qualifications: background in leadership development, education, and/or American history preferred; enthusiastic, energetic team players with strong communication skills; full-time residential position, must be available days, evenings, and weekends. Dates of employment: 9/20/03–11/20/03. Deadline for

applications: 9/03/03. Send résumé with cover letter to CYLC, JrNYLC Jobs, 1110 Vermont Ave., Suite #320, NW, Washington, DC 20005; e-mail: JrNYLCJobs@cylc.org; fax: 202.777.4151; website: www.cylc.org.

PROJECT MANAGER • Falls Church, VA

Position available with The Pragma Corporation, an international development consulting company. Duties: monitors project activities and ensures that they are in line with the benchmarks outlined in the contract; maintains project records and ensures USAID and other donor reporting requirements are met; corresponds with field offices and project offices on needs and issues; provides visa and travel assistance for consultants; recruitment of consultants from both Pragma's extensive consultant bank and other sources for both long- and short-term positions. Qualifications: three to five years of experience working for a USAID or other donor contractor in agribusiness, enterprise development, or trade; experience backstopping international development projects; knowledge of USAID operating procedures; language abilities are desirable; bachelor's degree is required; an M.A., M.B.A., or M.P.A. in international development, international affairs, or international business is preferred; a self-starter with the ability to absorb details quickly and manage multiple responsibilities; organizational and research skills; proficiency in MS Office suite and Internet/e-mail software; international living and working experience preferred. Deadline for applications: 8/31/03. Contact by e-mail: hr@pragmacorp.com; fax 703.237.9326; attn: Tom Sinclair.

SUPPORT ASSOC. • Westport, CT

Part-time position available with Save the Children US. Duties: improves management of child sponsorship programs in field offices; provides policy guidance to field offices; analyzes field office management reports, insuring data integrity; responds to field office inquiries. Qualifications: B.A. and two years' experience in office environment; strong interpersonal, communication, organizational, analytical skills; effective technical/instructional writing skills; ability to manage multiple complex tasks independently; excellent computer skills including Excel; experience in training, multi-cultural environments. No relocation assistance provided and preference given to local candidates. Send résumé and cover letter to crobson@savechildren.org; website: www.savethechildren.org.

URBAN FARM MANAGER • Washington, DC

Position available with Community Harvest, a local nonprofit food security and environmental justice organization. Duties: grows vegetables using sustainable, chemical-free methods; manages volunteer labor force; educates and engages adult volunteers, teen staff, and school-aged youth; leads hands-on activities for children; works to secure land tenure; seeks funding and public relations opportunities. Qualifications: experience in small-scale sustainable agriculture, community activism, and youth programs; experience interacting with culturally and economically diverse audiences; understanding of food security issues; strong communication skills; entrepreneurial spirit and ability to create opportunities. Salary commensurate with experience. Deadline for applications: 8/30/03. Send a cover letter and résumé to Nicole Lewis, Farm Manager, Community Harvest, 2437 15th Street, NW, Washington, DC 20009; fax: 202.667.9669; e-mail: urbanoasis@communityharvestdc.org; website: www.communityharvestdc.org.

HOT! OPPORTUNITIES

DIRECTOR • Baltimore, MD

Position available with the Shriver Peacemaker Program. Duties: coordinates management, planning, and funding of the program, including recruiting, selecting, placing, and advising Peacemaker Graduate Assistants; plans and facilitates seminars, practica, and program events; develops and oversees program budgets; develops fundraising strategies; writes grant proposals; coordinates faculty and community partner involvement in the program. Qualifications: master's degree; one year full-time experience in service-learning. Position includes benefits. Deadline for applications: 8/29/03. Submit cover letter and résumé to Michele Wolff, Director, The Shriver Center, UMBC, 1000 Hilltop Circle, Baltimore, MD 21250; phone: 410.455.2493; e-mail: wolff@umbc.edu.

COUNTRY DIRECTORS • Worldwide

Positions available with the Peace Corps. Currently accepting applications for openings available in the winter of 2004. Duties: act as senior Peace Corps official in the country of assignment; responsible for the management of all aspects of the program. Qualifications: senior-level professionals with extensive and exceptional leadership skills, international experience, administrative expertise, and strong cross-cultural facility; U.S. citizen; no requirement of prior Peace Corps Volunteer service. Deadline for applications: 9/2/03. Apply online at website: www.peacecorps.gov; request an application by e-mail: cdselection@peacecorps.gov; phone: 800.424.8580, ext. 2114.

PROJECT COORDINATOR • Washington, DC

Positions available with ACDI/VOCA, Europe and Asia Division, an international development and consulting firm. Duties: support and monitor overseas offices; develop and monitor project budgets; proposal and report writing. Qualifications: degree in international affairs, business, or related field; minimum of two years of experience with international projects in the areas of rural or micro finance, agribusiness, SME, or community development; strong writing and budgeting skills; knowledge of USAID regulations; regional language skills a plus. Some travel required. Deadline for applications: 8/30/03. Submit CV and salary history to e-mail: eurasia@acdiovoca.org; website: www.acdiovoca.org.

HR MANAGER • Oklahoma City, OK

Position available with World Neighbors, an international nonprofit organization inspiring people to work together to create a healthy, just, and peaceful world. Duties: address all HR areas for a staff of 40, including representatives in Asia, Africa, and Latin America. Qualifications: generalist experience; bachelor's degree and strong computer skills essential; SHRM certification preferred; second language and international staffing experience preferred. Deadline for applications: 8/15/03. Send cover letter and résumé to World Neighbors Personnel, 4127 NW 122nd, Oklahoma City, OK 73120; fax: 405.752.9393; e-mail: Personnel@wn.org; website: www.wn.org.

INFORMATION OFFICER • Washington, DC

Position available with Labat-Anderson Inc. for the Office of U.S. Foreign Disaster Assistance (OFDA). OFDA provides humanitarian assistance for the U.S. government in response to natural disasters and complex emergencies. Duties: produces information products. Extended periods of overseas travel for OFDA will be required, often on short notice. Qualifications: master's degree in regional studies, international relations, or related field; strong writing skills; experience with humanitarian organizations or the USG; an interest in international humanitarian relief; U.S. citizenship; French language skills and current secret-level security clearances will be weighed heavily. Deadline for applications: 9/8/03. Send résumé and cover letter to Jeff Ladenson at jladenson@ofda.net.

LEAD ORGANIZER • St. Louis, MO

Position available with Metropolitan Congregations United For St. Louis, a faith-based power organization. Qualifications: strategic thinker; willing to take risks; self-motivated; deep desire to work for justice in our society; organizing experience. Salary: \$40K-50K. Deadline for applications: 09/15/03. Send résumé to Rev. Rich Creason, Holy Trinity Catholic Church, 3519 N. 14th St., Louis, MO 63107; e-mail: RHCre@aol.com.

MENTAL HEALTH CLINICIAN • Chicago, IL

Part-time position available with The Marjorie Kovler Center for the Treatment of Survivors of Torture, a program of Heartland Alliance, provides mental health, medical, and comprehensive social services to survivors of officially sanctioned torture abroad. Duties: conducts intake assessments; have a small case load; learns training curriculum on special needs of torture survivors; provides training to new volunteers and students. Submit a letter of interest and résumé to Lauren Heidbrink at lheidbrink@heartlandalliance.org; fax: 773.381.4073.

DEPUTY DIRECTOR • Washington, DC

Position available with AED. Duties: provides advice and leadership in the use of ICTs to enhance and support

education-related activities in diverse developing country settings. Qualifications: strong leadership and management skills; broad technical experience in e-learning, distance education, and computers in schools; advanced degree in education, instructional design, or closely related field; five years of experience in e-learning product design and development or equivalent combination of education and experience; minimum of seven years of increasingly greater responsibility in program and staff management; familiarity with USAID programs, missions, procedures, and regulations; fluency in oral and written foreign language desired (preferably French or Spanish); ability to design, develop and apply e-learning product monitoring and evaluation strategies, guidelines and tools for reporting results to clients; experience with Windows-based computers with proficiency in the use of Internet and other educational technologies; experience in financial management of projects; proficiency with spreadsheet software. Send résumé with cover letter and reference position #KN3172pc to AED/HR, 1825 Connecticut Avenue, NW, Washington, D.C. 20009; fax: 202.884.8413; e-mail: employ@aed.org; website: www.aed.org.

ORGANIC FARM HELP • MD

Positions available with Nick's Organic Farm. Farm operates on a large scale using modern equipment to raise food grade soybeans, corn, small grains, hay, and grass-fed beef. Farm research is conducted with USDA and state cooperators. Products sold to wholesalers, retailers, livestock operations, and direct to consumer. Qualifications: experience or interest in organic farming and machinery repair and operation are helpful. Full or part-time, week days, or weekends. Salary: \$8/hr. Contact Nick Maravell, 8565 Horseshoe Lane, Potomac, MD 20854; phone: 301.983.2167; cell: 240.793.5423; e-mail: nickmaravell@comcast.net.

PROGRAM COORDINATOR • Arlington, VA

Position available with CARE USA. Duties: oversees the planning and implementation of the YouthNet program whose strategic objective is to improve youth RH and HIV/AIDS prevention behaviors; assists in providing overall program management, technical leadership; ensures coordination among partners; provides productive interaction with USAID; fosters close collaboration with other USAID/Global projects that impact on youth; assists with strategic, annual, and multi-year work plans preparation; participates in budget development; assists in monitoring and evaluation systems development. Qualifications: master's degree in a health or social sciences; five years of experience in youth reproductive health at the management level; three years of experience in community mobilization, training, and capacity building; previous experience working on USAID-funded projects; strong interpersonal and communication skills. Up to 40 percent travel. Deadline for applications: 8/15/03. Apply online at website: www.careusa.org/careers.

INTERNATIONAL SALES • Washington, DC

Position available with The Institute for Public-Private Partnerships, Inc. International training firm offering specialized training courses in the fields of government reform, regulation, and utility management. Duties: increase company revenue by using existing company contacts and training course alumni to increase participant attendance. Qualifications: B.S./B.A. in international business or related field; sales experience preferred; fluency in foreign language a plus; flexible schedule required. Salary: base salary plus performance-based commission. Deadline for applications: 9/15/03. Send résumé to e-mail: hrdept@ip3.org; website: www.ip3.org.

PROGRAM ASSOCIATE • Arlington, VA

Position available with Winrock International. Duties: provides technical and administrative support to the agriculture unit for new business development, project implementation, and program administration. Qualifications: Spanish-speaking ability; previous overseas assignments or Peace Corps experience in agriculture sector development in a lesser-developed country; experience in the francophone countries of West Africa will be given preference; M.S.C. or M.B.A. 8/22/03. Send résumés and cover letters to e-mail: jobs@winrock.org. Please use HRM-ASSOC as the e-mail subject; website: www.winrock.org.

CAMPUS KITCHEN SUPERVISOR • Various, US

Positions available with The Campus Kitchens Project, a national initiative of DC Central Kitchen that utilizes kitchen space, donated food, and student volunteers on college campuses to fight hunger in U.S. communities. Up to three Campus Kitchens will be opening at college campuses this fall. Duties: supervise volunteer recruitment, meal preparation and delivery, service learning initiatives, and special events. This job requires working non-traditional hours. Qualifications: college graduate; multi-tasking and organizational skills; strong motivation to work with students and against hunger; kitchen experience a plus. Salary range: \$24-28K. Deadline for applications: 8/20/03. Send cover letter and résumé as MS word attachments to Jessica Jackson, e-mail: jjackson@campuskitchens.org; website: www.campuskitchens.org; phone: 314.725.8475.

WATER ORGANIZER • CO

Position available with Western Colorado Congress. Duties: work with members to protect the Western Slope's water quality and quantity. Qualifications: experience in water protection issues and grassroots organizing or nonprofits; strong communication skills; ability to work with diverse people, travel, and attend evenings and weekend meetings. Salary: \$20-30K based on experience; four weeks of paid vacation, health insurance, pension. Deadline: 8/27/03. Send cover letter, résumé, short writing sample, and three reference to Matt Sura, Western Colorado Congress, P.O. Box 1931, Grand Junction, CO 81502; phone: 970.256.7650; e-mail: sura@wccongress.org.

PROGRAM COORDINATOR • Smithfield, RI

Position available with USDOS Community Connections Program/Bryant College. This program provides participants from the Newly Independent States of the former Soviet Union opportunities to develop and enhance their skills in areas relevant to organizational management and operation, and to increase their knowledge of American life and culture. Participants will have "hands-on" experience in the governance and operations, and the interconnectedness between businesses, communities, government, and nonprofit organizations. Duties: allocating staff; arranging program facilities; finding host families; internship arrangements; scheduling, planning transportation; budget maintenance; processing and analysis; organizing and taking part in professional and social activities. This is a half-time position 9/03 to 5/04. Pay to \$17K. Deadline for applications: 9/8/03. Contact Dr. Joseph A. Ilacqua, Program Director, phone: 401.232.6098; e-mail: jilacqua@bryant.edu; website: web.bryant.edu/~comconex/.

SR. PROG. ASSIST., FINANCE • Arlington, VA

Position available with Management Sciences for Health. Duties: provides overall administrative support to the Advance Africa Project, including entering data into financial record-keeping systems, processing expense

forms, preparing financial reports, tracking invoices, drafting and typing memos, filing, mailing, photocopying, and faxing. Qualifications: bachelor's degree or equivalent relevant experience; strong spreadsheet, database, and word processing skills; familiarity with Solomon accounting software; knowledge of Quickbooks and MS Access helpful; ability to assess priorities and meet competing deadlines accurately; fluency in English; knowledge of Spanish or French useful. Comprehensive benefits package including four weeks vacation, pension plan, and health and dental insurance. Send cover letter and résumé to Marcia Herrera, Senior Recruitment Officer, Management Sciences for Health, 891 Centre Street, Boston, MA 02130; fax: 617.524.1363; e-mail: jobs@msh.org; website: www.msh.org.

CHIEF OF PARTY • Washington, DC

Position available with the American Institute for Research for a five-year secondary-school education initiative in Macedonia, beginning July 2003. Duties: responsible for the project's technical vision and overall management, including personnel and finances, and liaise with USAID, the Ministry of Education, and partner organizations. Qualifications: advanced degree in education or a related field; experience managing medium/large country reform projects; minimum of 10 years working in international educational reform; expertise in professional development for teachers and principals, secondary school reform, or school-to-career

activities required; language skills in Macedonian and Albanian; experience with USAID preferred. Send cover letter and résumé to Human Resources, Macedonia American Institutes for Research, 1000 Thomas Jefferson St., N.W. Washington, DC 20007; e-mail: résumés@air.org with subject line "Macedonia;" fax: 202.944.5454; website: www.air.org.

EXECUTIVE DIRECTOR • Baltimore, MD

Part-time position available with the Resident Mediation Program of Baltimore County providing alternative dispute resolution services to the community. Duties: oversees operations; coordinates volunteers; fundraises; conducts outreach. Qualifications: two years of mediation experience plus nonprofit management experience. For more information on RMP and a complete job description, please see www.marylandmediation.org/jobdescription.htm. Send cover letter and résumé to e-mail: rmp_board@hotmail.com; fax: 270.682.2948.

PROJECT COORDINATOR • Washington, DC

Position available with a new national English language live call-in radio show tentatively called: "Marianne Williamson Show" that is pro-women, pro-environment, and promotes social justice. Duties: produces radio show; coordinates with the host, guests, and technical staff; increases numbers of participating stations; grows the network of broadcasters and Internet sites; publicizes

show to increase audience tune-in; lines up guests, including presidential candidates; plans show topics; solicits sponsors and advertisers; recruits and manages interns; plans and executes marketing; manages budget. Qualifications: undergraduate degree in political science, communications, sociology, education, or journalism; excellent writing and oral presentation; excellent organization and follow through; a working understanding of the U.S. political process; ability to work under pressure and multi-task; genuine desire and excitement to make a difference. Salary: low to mid 30s. Send a detailed letter of interest and résumé to e-mail: jobs@marianne.com.

SENIOR PROGRAM ASSOCIATE • Atlanta, GA

Position available with The Carter Center for the Conflict Resolution Program. Duties: assists in designing, implementing, and evaluating the program's mission and strategy; designs, implements, and coordinates conferences, field missions, and other daily activities; project development, implementation, and management; grant development; budget planning; program promotion; report production and networking; provides staff support and/or leadership on short-term trips to countries of potential programmatic interest; may supervise staff, interns, and/or volunteers. Qualifications: post-graduate degree in conflict resolution, international relations, area studies, international law, or related field; five years of experience in international conflict resolution issues, including negotiation, mediation, facilitation, and program design is preferred; detail-oriented and well organized, assertively following up on issues and bringing activities to closure; high level of personal energy and positive attitude are essential; strong writing and communication skills and competence with computer applications is a must; experience working with conflict in Africa and Asia is preferred; familiarity with NGOs and project-based fundraising a plus; foreign language skills needed, preferably in French. Send cover letter and résumé to The Carter Center, HR, One Copenhill Avenue, Atlanta, GA 30307; fax: 404.420.3818; e-mail: scallah@emory.edu.

DEVELOPMENT ASSISTANT • Washington, DC

Position available with Columbia Road Health Services. Duties: supports the development director of this faith-based community health center; manages a donor database; shares stories about the people that we care for; opportunities to take on responsibilities that will build experience and additional skills. Salary \$26K plus three weeks of vacation and health benefits. Qualifications: creative individual with excellent writing skills. Send your résumé and cover letter explaining what interests you most about working in the fundraising/development field. Contact RPCV Greg Adams, Columbia Road Health Services, 1660 Columbia Road, NW, Washington, DC 20009; e-mail: admin@crhs.org; fax: 202.588.8101.

PEACE CORPS FELLOWS/USA



ILLINOIS STATE UNIV. • Normal, IL

The Peace Corps Fellows Program in applied community and economic development is considering 8/03 and 1/04 admissions. RPCVs earn master's degrees in economics, politics and government, or sociology by completing one year of full-time class work and a second year of hands-on consulting work with urban and rural communities and agencies across the nation. Fellows awarded assistantships receive tuition waivers and earn stipends in their first year. All Fellows earn a modest income during their second-year internship. Fellows have worked on regional economic development, welfare-to-work programs, grant writing, surveys, planning, tourism promotion, business retention and expansion, as well as projects involving health/wellness, women and social change, cultural awareness, and community college outreach. For more information, visit www.StevensonCenter.org; or write to Peace Corps Fellows Program, Campus Box 4200, Illinois State University, Normal, IL 61790-4200; phone: 309.438.7090; e-mail: StevensonCenter@ilstu.edu.

GEORGE WASHINGTON UNIVERSITY • Washington, DC

The GW Teaching Corps Partnership with Montgomery County Public Schools (MCPS) is a unique opportunity for RPCVs to hone their teaching skills and earn Maryland state licensure. As part of the Teachers 2000 graduate program, teacher candidates can earn certification in ESOL, special education, science, French, Spanish, English, and math with 100 percent tuition support. Candidates begin a full-time commitment to the program in January and are required to teach in MCPS for three years. The application deadline is 10/1/03. Please send requests for information to Dr. Jeanne Embich at e-mail: jembich@gwu.edu; phone: 202.973.1061.

UNIV. OF MARYLAND • Baltimore, MD

Shriver Peaceworker Program seeks RPCVs interested in integrating community service, ethical reflection, and graduate studies in social work. Peaceworkers enroll in a two-year sequence of seminars in ethical reflection, and are appointed to community service internships. RPCVs must apply to both The University of Maryland, Baltimore (please call 410.706.3602 for an application to the School of Social Work), and The Peaceworker Program (please send an e-mail to antoci@umbc.edu or call 410.455.1802 to request an application). Assistantships cover tuition, stipend, and health insurance. Completed applications to both Programs are due by 1/15. The program year begins in July. Download information from website: shrivercenter.org.

Fellows/USA works with more than 30 universities that offer financial assistance to RPCVs who wish to attend graduate school in a multitude of subject areas. Through internships, RPCVs work in underserved U.S. communities. Find out more at www.peacecorps.gov/fellows, call 800.424.8580, ext. 1440, or write to fellows@peacecorps.gov.

INTERNATIONAL

DEV. SPECIALIST • Belgrade, Serbia/Montenegro

Position available with United Methodist Committee on Relief. Duties: responsible for managing, guiding, and overseeing the community mobilization and development pillar for the community revitalization through Democratic Action (CRDA); hires, supervises, and mentors community mobilization staff; assists communities to prioritize needs and manage grants; develops and implements participatory tools for identification of community needs; facilitates community mobilization activities. Qualifications: eight years of experience designing/implementing participatory community development programs, five in international

development setting; advanced degree in development studies or related field and expertise in PRA, facilitated dialogue are required; in-depth management experience; ability to work on large team; staff mentoring; inter-agency coordination, leadership, and in program conceptualization; knowledge of Serbia and prior working and/or living experience in Balkans is preferred. Send applications that include cover letter, résumé, and salary requirement to UMCOR HR Department, e-mail: umcor_jobs@umcor.org, fax: 202.544.4118. Include position code: CMD/CRDA.

TEACHERS • Foshan City/Guangdong, China

Positions available with Shimen Experimental Primary School for qualified or willing-to-be qualified English teachers. Contact Kevin Jones, Recruiter, phone: 86.757.5529385 or 86.13058302236; e-mail: dles2004@hotmail.com or zxl@nhedu.net; website: www.smsx.org/English/recruitment.htm. Please include résumé and personal picture.

CONSULTANTS • Ecuador

Positions available with MSI. The objective of this project is to support Ecuadorian efforts to combat corruption by strengthening the capacity of the government of Ecuador and its civil society; to increase the transparency and accountability of key democratic institutions and processes; to improve the investigative and sanction capacity of institutions legally empowered to carry out such functions, and to strengthen the ethical conduct and democratic values of public officials and citizens. Long-term and short-term are needed, both local consultants and expatriates: chief of party, deputy chief of party, anti-corruption advisor, civil society advisor, monitoring and evaluation advisor, and support staff in finance, accounting, contracts, and administration. Qualifications: regional and USAID experience and fluency in Spanish preferred. If qualified and interested, please e-mail a cover letter to gritchley@msi-inc.com; website: www.msiworldwide.com.

INT'L AFFAIRS REPS • Central Africa

Positions available with American Friends Service Committee for a program designed to encourage dialogue within and between Burundi, DRC, Rwanda, and Uganda on peace, reconciliation, economic, and social justice issues. Duties: seeks to bring forward into policy-making forums marginalized and affected voices; accompany people in their work to promote peace and social justice; to encourage dialogue. Qualifications: in depth knowledge of Central Africa; significant experience in program planning, fiscal management; facility in written and spoken English; fluency in French required; Swahili, Portuguese, or regional language desirable. Deadline for applications: 8/21/03. Send letter and résumé to Rick Boardman, e-mail: RBoardman@afsc.org; website: www.afsc.org/jobs.

LOGISTICS MANAGER • Bukavu, DRC

Position available with the Food for the Hungry International, a Christian nonprofit, international relief organization. Duties: fleet and warehouse management; inventory control; procurement/acquisitions; communications and security. Qualifications: must be in full agreement with FHI's corporate identity; B.A./B.S. in engineering, logistics, or related field; three years of logistics management experience; installation, repair of communication systems; staff management; multi-cultural environments, international NGOs/UN collaboration; French fluency, Swahili a plus; proficient in MS Office; organized, excellent quality control, and organizational skills; multi-task, detail, and results-oriented. Deadline for applications: 8/31/03. Send cover letter and résumé/CV to FHIDRC HRD at

dr_cvs@fhi.net; website: www.fh.org/findout/CorpID.shtml.

ENGLISH TEACHER • South Korea

Positions available with Little America. Opportunity to see Asia, learn another culture, and make money. Commitment: 25-30 hours teaching English to adults or children. No experience necessary. Must have B.A. (any field). Contact Jeff Casner (RPCV-Jamaica), e-mail: jeffreycasner@yahoo.com; phone: 904.504.4327 on weekends.

TEAM LEADER • Iraq

Position available with PADCO, Inc. Duties: income and employment generation; provides job opportunities for young people and others; engages local businesses in generating income and employment opportunities; provides leadership and direction for the entire income and employment generation team; links income and employment generating programs with infrastructure or environmental programs and conflict management/mitigation strategies, including identifying preliminary training and support needs; oversees completion of plans, contractual arrangements, monitoring, and implementation; monitors performance indicators; manages project responsibilities related to strategic work plans, quarterly progress reports, monthly expense reports, marketing efforts and identification of work scopes and/or project support requirements as directed by the COP. Qualifications: USAID project management experience; oral and written communication skills; budgeting and financial monitoring and planning experience; 10 years of experience in service, relationship management, project management or economic development programs is required; fluency in English and/or Arabic language; M.A./M.S./M.B.A. degree in economics, business, international relations, communications, or related field and/or equivalent training and experience in community development; knowledge of the Middle East and USAID; past overseas experience required. E-mail CV to recbdu@padcoinc.com (Attn: Iraq Team Leader).

ESL TEACHING • China

Positions available with EF English First. Benefits: airfare, accommodation, comfortable salaries, insurance, vacation time, and more. Contact Nicole Hayes at e-mail: nicole.hayes@ef.com.

CIVIL SOC./COMM. DEV. SPEC. • Iraq

Position available with RTI International for a USAID project, "Sub-National Governance and Civic Institution Support project." Duties: manages program development on issues of civic participation and democratic processes; works with community and NGOs to support capacity building, participatory processes, and education and advocacy initiatives to further practice of democratic processes; trains and advises local governments and communities to manage development planning; monitors and reports on program progress. Qualifications: experience working at the community level and organizing around public issues; M.A. plus seven years of work experience at local governmental level required; two or more years in the Middle East; Arabic proficiency preferred. Deadline for applications: 9/7/03. Apply to Shazia Dunnihoo, e-mail: shazia@rti.org; fax: 202.728.2095; website: www.rti.org/careers/iraqsnrg/.

CONSULTANT • Nepal

Position available with Management Sciences for

Development. Potential long-term and short-term openings to an anticipated USAID-funded rule of law program. Qualifications: 5 to 10 years of experience advising in the area of rule of law; master's degree in law (J.D.) or public administration; proven experience managing USAID or World Bank funded project implementation activities; experience in Nepal or Asia. Deadline for applications: 8/20/03. Submit résumé or CV to e-mail: rhlshof@msdglobal.com; website: www.msdglobal.com; fax: 202.537.5099.

ENV. HEALTH COORD. • West Bank/Gaza

One-year position available with the Mannoff Group. Duties: oversees development and implementation of activities improving diarrheal disease prevention and treatment in select areas of the West Bank and Gaza; piloting programs for water treatment through promotion and social marketing of chlorine; home-based treatment of diarrheal disease promotion, social marketing of ORS at household and health facility levels; improved monitoring of water quality and disease prevalence. Qualifications: M.P.H. or similar background; five years of experience in community-based health program development and management; knowledge of USAID health programming, especially as related to indicator establishment/monitoring; regional experience; Arabic knowledge desirable. Send a cover letter and résumé to Ms. Amy Pearson, e-mail: apearson@manoffgroup.com; fax: 202.745.1961.

ESL TEACHERS • Dalian, Xi'an, Jinan

Positions available with American Educational Services. Duties: teach in Dalian, Jinzhou, Jinan, Chang Chun, Shenyang, DanDong, or Xi'an. Currently hiring teachers for the summer session from mid-July to August 31, 2003 and one-year teachers to begin in July or September. One-year applicants will be given preference. Note that the terms below relate to the summer session only. Write for information on one-year contracts or visit the website below. Stipend available for up to 30 hours per week for the summer session; additional money for any hours over monthly base; free Internet access; apartment with private bedroom; utility allowance; television, microwave, water dispenser; two days off each week. Qualifications: native speakers of English at least 21 years old; bachelor's degree or higher; teaching experience or training period at the school. Send your résumé as text and not an attachment to Linda, e-mail: aedalian@online.ln.cn. On the subject line, please state whether you are applying for a summer intensive or are interested in receiving information on a one-year contract; website: www.aesincorp.com.

EDUCATION

BRANDEIS UNIVERSITY • Waltham, MA

The Heller School for Social Policy and Management offers an M.B.A. program in human services that combines cutting-edge management training and social policy analysis for graduates to design effective programs and lead organizations into the future. The M.B.A. program is offered on a full-time basis each June, and part-time each June, September, or January. Students can concentrate in a number of policy areas, including health, child, youth and family services, and services for elders and people with disabilities. Heller also offers a Ph.D. in social policy. RPCVs are entitled to waive the \$50 application fee and will receive a minimum guaranteed scholarship of \$5K upon entering the M.B.A. program. Upon submission of the appropriate financial aid forms, alumni may also be eligible for other need- or merit-based aid. For more information, please contact the Heller Admissions office at 800.279.4105; e-mail: HellerAdmissions@brandeis.edu; website: heller.brandeis.edu.

***UNIV. OF ST. THOMAS • Minneapolis, MN**

Use your language ability and experience in another culture to your advantage. The MIM program at the University of St. Thomas incorporates both language and culture into a solid business program. Instructors have real business experience on the international scene. Areas of concentration include managerial communication, finance, human resources, marketing, manufacturing systems engineering, software engineering, and entrepreneurship. You can also customize your degree to suit your needs. The program has two cohort Universities in Taiwan and Greece plus many opportunities to study abroad. Courses are offered in the evening to allow you to work while attending the university. For more information, visit the website: www.stthomas.edu/mim; e-mail: mim@stthomas.edu; phone: 651.962.4840.

STANFORD UNIVERSITY • Stanford, CA

The Stanford University Graduate School of Business welcomes candidates for its two-year, residential master's in business administration (MBA) program. The program focuses on general management disciplines, with opportunities for advanced study in the second year. Students also enjoy opportunities to pursue degree certificates in public management and global management as well as joint degrees in law, education, and medicine. Comprehensive need-based financial aid is available to RPCVs, as is a generous loan-forgiveness program for those choosing to work in the public and nonprofit sectors after graduation. Contact Jennifer Ratay, MBA Admissions, 518 Memorial Way, Stanford University, Stanford, CA 94305-5015; phone: 650.723.2766; fax: 650.725.7831; e-mail: mba@gsb.stanford.edu; website: www.gsb.stanford.edu/mba.

***UNIV. NOTRE DAME • South Bend, IN**

The Mendoza College of Business at the University of Notre Dame offers a master's degree in nonprofit management. The cost-effective MSA degree offers a flexible structure with on-site courses held in the summer and electives offered via e-learning during the fall and spring. Accommodating the full-time work schedules of participants, the program enables degree completion between 14-48 months. Contact Kimberly Brennan, MSA office, at 574.631.3639; fax: 574.631.6532; e-mail: brennan.53@nd.edu; website: www.nd.edu/msa.

***INTERCULTURAL INSTITUTE • Portland, OR**

If you want to continue making a difference, consider graduate work through the Master of Arts in Intercultural Relations, offered in conjunction with the School of International Studies, University of the Pacific. This limited-residency program builds on experiences like the Peace Corps for those who wish to obtain an advanced degree while maintaining employment in their own communities. Designed for adult professionals, the program takes two-and-one-half to three years to complete, with three two-week residencies in Portland, and core coursework completed at home. RPCVs receive special consideration for admission. Phone: 503-297-4622; e-mail: mair@intercultural.org; website: www.intercultural.org.

***YALE UNIVERSITY • New Haven CT**

The Yale School of Forestry and Environmental Studies has prepared students for important positions of environmental leadership in the United States and throughout the world. The school offers master's degrees in environmental management, environmental science, forestry, forest science, as well as a one-year master's degree for experienced environmental professionals. Joint master's degrees can be pursued in management,

law, public health, international relations, developmental economics, and divinity. Joint programs are also established with Pace Law School and Vermont Law School. In addition, students have the opportunity to continue their studies through the Graduate School of Arts and Sciences (Ph.D.) or within the School of Forestry and Environmental Studies (Doctor of Forestry and Environmental Studies – DFES). For more information, visit www.yale.edu/environment.

***MIDWEST TEACHER • Madison, WI**

Earn a TEFL certificate in a five-week intensive on-site teacher training program which prepares trainees to teach English in classrooms overseas. 10 percent tuition discount to RPCVs with proof of service. The program offers a hands-on approach to teaching. Practice teaching, classroom observations, and job placement assistance. Midwest is part of an ESL school giving you opportunities to interact with professional teachers and international students. No teaching experience is required. For a brochure, contact: Midwest Teacher Training Program, 19 N. Pinckney Street, Madison, WI 53703. Phone: 800.765.8577; e-mail: info@mttp.com; website: www.mttp.com.

***BEN-GURION UNIVERSITY • Beersheva, Israel**

In collaboration with Columbia University's Health Sciences Division, the medical school at Ben-Gurion University of the Negev offers a four-year medical degree program in international health and medicine. The program is taught in English and enrolls students who seek a medical degree with special skills in cross-cultural, community, and preventive medicine. Students take the U.S. Medical Licensing Exam and are expected to complete residencies in the United States. The program is approved by the U.S. Dept. of Education for participation in federally funded student loan programs. Contact the admissions office at 630 West 168th St., PH15E-1512, New York, NY 10032; phone: 212.305.9587; e-mail: bgcu-md@columbia.edu; website: cpmcnet.columbia.edu/dept/bgcu-md.

TESOL COURSE • Brattleboro, VT; Boston, MA

The School for International Training is offering TESOL certificate programs. Continue to work to increase understanding by serving as a vital link between cultures. Develop personally and professionally as you help students reach their potential. Intensive four-week, 130-hour course taught by experienced TESOL teacher-trainers. Innovative course curriculum was designed by School for International Training faculty, based on humanistic, experiential, and progressive teaching methodologies. Offered six times a year. In Boston course, successful candidates also receive a Certificate in English Language Teaching to Adults (CELTA) from Cambridge ESOL. Deadline for applications: One month before start of course. Apply at TESOL Certificate Course, SIT, Kipling Road, Brattleboro, VT 05302; phone: 802.258.3310; e-mail: tesolcert@sit.edu; website: www.sit.edu/tesolcert.

HIGH SCHOOL TEACHERS • MS

Positions available with The Mississippi Teacher Corps. In exchange for a two-year commitment to teach in Mississippi, you will receive a free master's in education from the University of Mississippi, stipend for books, housing, and stipend during the initial summer training, full pay and benefits (starting salary: \$26K), and continuous field support. The master's degree will be completed during the two years of teaching. No previous education coursework or experience required. Download an application from the website: www.olemiss.edu/programs/mtc/application.htm; phone: 800.884.7606, e-mail:

mtc@olemiss.edu; website: www.olemiss.edu/programs/mtc.

INTERN/VOLUNTEER**INTERN • Washington, DC**

Position available with the International Research and Exchanges Board (IREX), a nonprofit organization specializing in higher education, independent media, Internet development, and civil society programs in the United States, Europe, Eurasia, the Near East, and Asia. Duties: provides administrative and programmatic support for the community connections programs; compiles program information and assisting with report writing/editing; updates and formats program materials and website; assists with event coordination and program logistics; assists with daily program logistics for conferences and staff travel; performs other duties as assigned; Qualifications: well organized; able to work independently; skilled at handling multiple tasks, able to adhere to deadlines; excellent interpersonal and organizational skills; excellent communication skills, both oral and written; knowledge of professional exchange programs in Eurasia; experience with writing and reporting; knowledge of the SEE/Eurasia region. A minimal monthly stipend will be provided. Minimum of 15 hours a week, though the schedule is flexible. Send cover letter and résumé to Intern/CC/MF/31; fax: 202.628.8189.

INTERN • Washington, DC

Position available with The Centre for Development and Population Activities. Duties: assists with research, editing, writing, translation. Qualifications: research skills; language skills (Spanish, French, or Russian); proficiency in Microsoft Office; strong interest in international health, safe motherhood, and maternal health. Deadline for applications: 8/31/03. Send cover letter and résumé to e-mail: jobs@cedpa.org; website: www.cedpa.org/jobs.

VOLUNTEERS • Crozet, VA

Positions available with Innisfree Village, a life-sharing community of adults with mental disabilities, nestled in the foothills of the Blue Ridge Mountains, just 30 minutes from Charlottesville. Seeking volunteers from around the world to share their lives and join in our community for a minimum stay of one year. Community Caregivers live with coworkers (adults with mental disabilities) in family-style homes and assist with daily living. Work together in weavery, woodshop, kitchen, bakery, and gardens. Contact Nancy Chappell, phone: 434.823.5400; website: www.avenue.org/innisfree.

ACADEMIC MENTOR • MPLS/St. Paul, MN

Position available with CommonBond Communities, a nonprofit provider of affordable housing. The Study Buddy program is a one-on-one academic mentoring program that meets once a week for one to two hours during the school year. The Homework Center meets for two hours, two to three times a week. The age of the children, in both of these programs, is 6-17. Positions are available all over the metro area and begin in the fall. Call Kay Wasylyszyn at phone: 651.312.3341; e-mail: wasylyszyn@commonbond.org.

AMERICORPS/VISTA**VISTA LEADER • Washington DC**

Position available with Share Our Strength, Operation Frontline, a nutrition education program. Duties: coordinates and facilitates communication among 18 AmeriCorps/VISTA members based at various program

offices; writes grants for program development; publishes a biweekly VISTA newsletter; conducts research to support efforts of members at program offices. Qualifications: B.A./B.S. in related field; strong communication and writing skills; interest in hunger issues; previously served in Peace Corps or AmeriCorps. Salary: \$12K plus choice of a education award or cash stipend. Deadline for applications: 9/1/03. Send résumé and cover letter to Stacey Flanagan, Share Our Strength, 733 15th Street, NW, Suite 640, Washington DC 20005; e-mail: sflanagan@strength.org.

CREW LEADER • Utah

Positions available with the Utah Conservation Corps. The first three months of service will focus on leadership training, skill development, local environmental education, and community volunteerism. During the next 6 ½ months of service, crew leaders will lead crews of six to eight members on cooperative projects with the National Park Service and Forest Service. Projects can be physically intense and require long days outside. Benefits include outdoor

leadership experience, a living allowance and a \$4,725 education award. The term of service starts mid-February 2004 and goes through mid-November 2004. Deadline for applications: 11/7/03. Contact Kate at e-mail: katestep@cc.usu.edu; phone: 435.797.0964; website: www.usu.edu/ucc.

LEADER • Anchorage, AK

Position available with Nine Star Enterprises. Duties: serves as a role model, trainer, and resource provider; assists Nine Star's VISTA Coordinator as needed; helps organize/facilitate arrangements for local VISTA trainings; assists in paperwork; coordinates bi-monthly networking sessions for all local members; serves as a liaison between the Corporation for National Service, the Alaska State Corporation Office, members, and projects. Qualifications: one year as an AmeriCorps/VISTA member or Peace Corps, especially in analysis and implementation methods; good public speaking; good writing skills; ability to relate to people on all levels; appreciation of diverse populations; skill in overseeing and coordinating projects; experience in

marketing programs. Deadline for applications: 9/30/03. Contact Jessica Maxwell or apply online at website: americorps.org; e-mail: jessicam@ninestar.com.

FORESTRY VOLUNTEERS • Southeast Ohio

Positions available with Appalachian Forest Resource Center and the Forestry Program of Rural Action. Duties: event and workshop organizing; research and development of educational and outreach materials. Qualifications: knowledge of Appalachian forest and community issues and/or understanding of the challenges faced by rural communities is strongly preferred. Deadline for applications: 8/25/03. For a complete job description and application information, contact Cynthia Brunty, phone: 740.767.2090; e-mail: cynthiab@ruralaction.org. For information about more positions with AFRC, contact Ginger Deason, AFRC Coordinator, phone: 740.767.4938; e-mail: ginger@appalachianforest.org. For more information, contact Scott Bagley, Rural Action Forestry Coordinator, at 740.767.2090 or scott@ruralaction.org.

Crisis Corps Recruiting Short-Term Volunteers



Federated States of Micronesia Typhoon Relief and Recovery

Additional Community Development, Forestry, and Water and Sanitation Volunteers to work with the Council of Mayors and the Office of the Governor of Chuuk to provide training to community members and to implement projects in areas, including development of local leadership, reforestation, soil stabilization methods, and in the design, construction, and maintenance of potable water and latrine sanitation systems appropriate for sandy soil conditions (strong technical skills in these areas and experience living and working on a small island, good swimmer, independent and mature RPCV required). Four-month assignment beginning 9/9/03.

Malawi

HIV/AIDS Initiative: 1.) One six-month project management technical advisor position to provide training on planning, monitoring, and evaluation. Required: East Africa RPCV with experience in monitoring, evaluation, program planning and project design. The position description is not yet finalized, but all RPCVs with relevant experience are encouraged to submit their applications. 2.) One six-month nutrition trainer of trainers position. Required: project design and teaching skills and nutrition background with knowledge of nutrition for young children. The position description is not yet finalized, but all RPCVs with relevant experience are encouraged to submit their applications. Both assignments begin late August/early September.

Tanzania

HIV/AIDS Initiative: One six-month radio instruction assignment to help write master plans, assist with scriptwriting for the programs, incorporate interactive teaching methods, and assist with program evaluation. Required: Africa RPCV with Kiswahili language skills and experience in the following areas: education and youth development, Life Skills, and program evaluation. Begins late August/early September.

Zambia

Crisis Corps will seek four assignments in Zambia in the areas of agriculture, health, HIV/AIDS, and business. The position descriptions are not yet finalized, but all RPCVs with relevant experience are encouraged to submit their applications. All assignments begin late August/early September.

Upcoming Assignments

It is anticipated that additional HIV/AIDS and program development assignments in Eastern and Southern Africa will become available over the next several months. RPCVs with these skills are encouraged to submit their application materials.

Current Crisis Corps Countries

Volunteers are presently serving in the Federated States of Micronesia, Guinea, Kenya, Malawi, Namibia, and Tanzania.

Because of mail delivery difficulties, Crisis Corps requests that applications and résumés be faxed to 202.692.2251 or e-mailed to crisiscorps@peacecorps.gov. An application and additional position information can be downloaded from the Crisis Corps website at www.peacecorps.gov/rpcv/crisiscorps; or call 800.424.8580, ext. 2250.

When responding to a listing, please indicate with a cover letter that you are a returned Peace Corps Volunteer submitting your résumé in response to a HOTLINE announcement. Questions concerning positions should be addressed to the advertiser, NOT to Returned Volunteer Services. HOTLINE is published twice monthly for the use of RPCVs and should

not be posted on bulletin boards or passed on to non-RPCVs. The Peace Corps has no control over, nor responsibility for, HOTLINE advertisers, nor do we have personal knowledge relating to working conditions of advertised opportunities. If you have any complaints about an advertiser, please write and let us know.

PLEASE CHECK APPROPRIATE BOX AND ENCLOSE IN SEPARATE ENVELOPE:

DISCONTINUE SEND HOTLINE TO NEW ADDRESS (*Hotline can't be sent overseas*)

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To change address or discontinue subscription, fill out the information above, cut out the box, and mail it in an envelope to: Database Mgr., Second Fl., Paul D. Coverdell Peace Corps Headquarters, 1111 20th Street, NW, Washington, DC 20526. Changes cannot be made without this form or over the phone. Please allow four to six weeks for any changes to take effect.

Going for the Course and the Corps:

Combining Graduate Study and Peace Corps Service

Thinking about graduate school or how to build upon your Peace Corps experience?

Peace Corps Fellows/USA, Master's International, and the Rosslyn Regional Office invite you to a panel discussion about graduate school opportunities for returned and prospective Peace Corps Volunteers.

Hear from Fellows/USA and Master's International participants and program coordinators from local universities.

Fellows/USA offers lifetime eligibility for graduate fellowships to most RPCVs. Programs combine course work and practical internships in underserved U.S. communities in a wide range of subjects.

Wednesday, September 10, 2003, from 6 p.m. to 8:30 p.m., Paul D. Coverdell Peace Corps Headquarters, 1111 20th Street, NW, Washington, DC, Shriver Hall A & B

Please call 202.692.1058 to RSVP by September 8th.

August Career Event

International Careers In Public Health

Curtiss Swezy, DrPH, will offer a presentation on seeking and finding entry-level positions at public health NGOs.

He will cite government agencies that work in international health and address questions as they relate to the field, such as "Is it worth it to go to graduate school?" and "Should I volunteer for nothing to get my foot in the door?"

Dr. Swezy has 30 years of experience in designing, implementing, and evaluating health programs in economically challenged countries. In 1998, he worked on a short-term consultancy for the Peace Corps in Uzbekistan where he designed a public health program for Volunteers in that country. Most recently, he returned from serving four years in Hanoi, Vietnam, as the country director for Counterpart International, a Washington, DC-based NGO.

When and Where:

August 27, 2003

Noon to 1:30 p.m.

Paul D. Coverdell Peace Corps
Headquarters

1111 20th Street, NW

Shriver Conference Room A

Washington, DC 20526

For more information, please contact
Elvira May, Returned Volunteer Services,
at 202.692.1445.