



# Hotline

For Returned Volunteers/  
From the Office of Domestic Programs

## Hot Resources

### Highlights

August and September, 2007  
RPCV Career Events in  
New York, Atlanta, and  
Washington, D.C.

For more information, see page 15

Free online passwords to job  
bulletins. For more information,  
see page 16

Free one-year membership in the  
National Peace Corps Association  
For more information, see page 16

## Peace Corps Hotline

Robert Michon  
Editor

Manager, Returned Volunteer Services

Heather Groome  
Assistant Editor

Admin. Ass't, Returned Volunteer Services

To place job announcements, visit  
[www.peacecorps.gov/rpcv/hotline](http://www.peacecorps.gov/rpcv/hotline)  
or contact

Peace Corps  
Returned Volunteer Services  
Phone: 202.692.1430 or  
800.424.8580, ext. 1430  
E-mail: [hotline@peacecorps.gov](mailto:hotline@peacecorps.gov)  
Fax: 202.692.1421

### Inside

Public Sector  
Private Sector  
International Sector  
Intern/Volunteer  
Education  
AmeriCorps/VISTA  
Fellows/USA  
Crisis Corps

## The Next Step: RVS Career Events

By: Bonnie K. Robinson, RVS Program Specialist (RPCV Ukraine, 2002-2005)



**S**o you've just completed your Peace Corps service and recently returned to the U.S. Or you finished your Master's degree and need a job. Or you've decided that you need a change from your current line of work.

Now what?

Peace Corps' Office of Domestic Programs, Returned Volunteer Services (RVS) is here to support RPCVs in their job searches. We are pleased to announce the continuation of our quarterly career planning conferences for Returned Peace Corps Volunteers. These conferences are a four-day series of events designed to facilitate RPCVs' transition into the global workplace through career development workshops and other resources. At a career planning conference, RPCVs learn how to identify skill sets they have honed or developed during their service, and how then to translate and communicate their experience into marketable professional assets.

The first day of the conference offers an overview of the career opportunities available to RPCVs, including information on how to leverage the incredibly useful but perennially confusing non-competitive eligibility (NCE) status for employment with certain federal agencies. RPCVs also meet with Peace Corps offices serving returned volunteers, and learn about the Agency's Third Goal initiatives and how they can continue their commitment to international peace and service.

Day two focuses on the "nuts and bolts" of the RPCV job search, including how to identify and explain Peace Corps-related skills and abilities, do's and don'ts of networking, and self-assessment tools.

The third day of the event offers a chance to meet with a résumé coach to discuss CV and cover letter questions, followed by an RPCV-only career fair with representatives from over 30 employers in

the government, private, and non-profit sectors on-hand to discuss current and future job opportunities.

Day four offers a chance to learn more about specific organizations and their work at employer information sessions, which are held at the offices of each hosting organization. An information session is usually followed by a networking social with Returned Peace Corps Volunteers currently on staff, giving attendees the chance to practice the professional networking skills they've improved at the career planning conference.

The next quarterly career planning conference will take place September 4-7, 2007, in Washington, DC. Be sure to monitor the RVS events page ([www.peacecorps.gov/rpcv/events](http://www.peacecorps.gov/rpcv/events)) for more detailed information.

In the coming weeks and months, RVS is also exploring expanding opportunities

## Public Sector

### PROGRAM ANALYST • DC

GS-9 position available with U.S. Environmental Protection Agency (EPA). Duties: supports the Environmental Information Exchange Network, an Internet-based network that allows EPA and its partners to share environmental data; grant oversight; program evaluation; develops outreach materials; web page development; provides support for Network governance; may require support for other electronic data reporting and sharing projects. Qualifications: non-competitive eligibility status; BA/MA with one year of relevant experience or two years' experience. E-mail cover letter and résumé to wells.jeffrey@epa.gov.

### CARTOGRAPHER/ENVIRONMENTAL SCIENTIST • San Francisco

Position available with Environmental Protection Agency (EPA) Region 9 Air Division. Duties: leads the integration of geospatial technologies into the various workflows of the U.S. EPA Region 9 Air Division. For more information and to apply, e-mail hogan.sean@epa.gov; phone: 415.972.3261.

### WRITER • Riverdale, MD

GS-7 position available with the Legislative and Public Affairs unit of the Department of

Agriculture's Animal and Plant Health Inspection Service (APHIS). Duties: writes correspondence, briefing papers, speeches, and other documents. Qualifications: strong writing, interviewing, and analytical skills; attention to detail and deadlines. Send cover letter, résumé, writing sample, and copy of college transcript(s) to APHIS Executive Communications, 4700 River Road, Unit 49, Riverdale, MD 20737; fax: 301.734.5387; e-mail: LPAJobs@aphis.usda.gov.

### INTERNATIONAL ECONOMIST • DC

Position available with the U.S. Department of Commerce, Office of Trade Policy Analysis, within the Manufacturing and Services unit of the International Trade Administration. Duties: performs a broad range of major assignments involving project formulation concerning industry trade policy, negotiations and compliance, and conducting quantitative and qualitative trade and economic analysis; plans and carries out complex economic research; analyzes findings; prepares reports and policy recommendations for senior government trade negotiators and officials. For more information and to apply, visit [www.USAJOBS.gov](http://www.USAJOBS.gov), vacancy announcement "ITA-MAS-2007-0037".

### TRAINER • DC

Position available with Forest Service Disaster Assistance Support Program, which provides di-

saster management systems, planning, training, and support to USAID, Embassies and partners. Duties: coordinate training programs and technical assistance. Qualifications: biological/environmental science background; extensive skills in stand-up training and design; U.S. citizenship; secret security clearance. Preferred: experience with international work, ICS/emergency management and/or international humanitarian response. For more information and to apply, visit [www.USAJobs.opm.gov](http://www.USAJobs.opm.gov) or e-mail Stephanie Savolaine at [ssavolaine@fs.fed.us](mailto:ssavolaine@fs.fed.us); phone: 202.273.4729.

### EXTENSION DIRECTOR • WaKeeney, KS

Position available with Kansas State University. Duties: provides leadership for a comprehensive educational program and gives primary leadership to the 4-H youth development program in Trego County. Qualifications: BA in agriculture, horticulture, 4-H youth development, family and consumer sciences or related field required. Deadline: 8/10/2007. For more information and to apply, visit [www.oznet.ksu.edu](http://www.oznet.ksu.edu).

### EXTENSION AGENT, HORTICULTURE • Wichita, KS

Position available with Kansas State University. Duties: provides leadership in the development, dissemination, and implementation of research-based information and educational programs for horticulture, including home and commercial production and maintenance of fruits, vegetables, and turf grass. Qualifications: BA in horticulture or related field required; MA preferred. Deadline: 8/24/2007. For more information and to apply, visit [www.oznet.ksu.edu](http://www.oznet.ksu.edu).

### EXTENSION AGENT, AGRICULTURE AND NATURAL RESOURCES • Oakely, KS

Position available with Kansas State University. Duties: provides primary leadership in the development, dissemination, and implementation of educational programs for agriculturally related issues. Qualifications: BA in agriculture or related field required; MA preferred. Deadline: 8/24/2007. For more information and to apply, visit [www.oznet.ksu.edu](http://www.oznet.ksu.edu).

## Private Sector

### PEACE CORPS CAMPUS RECRUITER • Durham, NH

Position available with the University of New Hampshire and the New England Regional Peace Corps Office. Position begins late-8/2007 or early-9/2007. Duties: works 20 hours/week; sets up on-campus events to help promote Peace

# HOT! OPPORTUNITIES

### TEMPORARY PEACE CORPS RECRUITER • New York City

Temporary position available with Peace Corps New York Recruiting Office. Position begins 10/1/2007. Duties: promotes Peace Corps at speaking engagements; evaluates applications; conducts interviews. Qualifications: excellent oral and written communication skills; initiative and ability to work independently; able to maintain regular office hours 40 hours/week for nine months; must be an RPCV; available to work some evening and weekend events. Deadline: 8/10/2007. For more information and to apply, e-mail Melissa Baker, at [mbaker@peacecorps.gov](mailto:mbaker@peacecorps.gov).

### POPULATION, HEALTH, AND NUTRITION JUNIOR OFFICERS •

#### Various locations

Positions available with USAID and the Junior Officer (JO) program, the new USAID entry-level program for the Foreign Service. After completion of Washington training, JOs are assigned overseas for 24 months of broad-based training in the technical and administrative offices of the USAID overseas Missions. Qualifications: U.S. citizenship; graduate degree prior to applying to the JO Program; medical and security clearances. Salary: \$42,531–\$62,458. Deadline: 10/5/2007. For more information and to apply, visit [www.usaid.gov](http://www.usaid.gov).





Corps and attract applicants; conducts monthly general information sessions; holds information tables; attends career fairs; holds office hours Monday through Friday; interviews and assesses applicants. Salary: \$13,745 for nine months. For more information and to apply, e-mail [boston@peacecorps.gov](mailto:boston@peacecorps.gov); phone: 617.565.5555.

### **PROGRAM SERVICES SUPPORT AND LIAISON OFFICER • DC**

Position available with the Office of the Global AIDS Coordinator, Department of State. Duties: provides programmatic assistance and facilitates inter-office coordination; provides country support through country team leaders; assist in backstopping; helps facilitate communication; serves as program services representative for COPRS database; liaises with budget office and serves as point of contact for production of CN, Operational Plans, and other budget-related projects; coordinates completion of COP and Mini COP Guidance; works with director of congressional relations and office of strategic information to ensure congressional inquiries and reports are answered in a timely, accurate manner. Qualifications: must possess or be able to obtain a security clearance at this classification level. For more information and to apply, visit <http://www.pepfar.gov/c22629.htm>; address: Department of State, 2100 Pennsylvania Avenue NW, Suite 200, Washington, D.C. 20522-2920.

### **PRIMARY RESIDENT OVERSEERS • Nobleboro, ME**

Seasonal positions available with the Leadership School. Duties: oversee student life in a cabin of middle school students four nights a week; facilitate challenge and adventure ropes course, running afternoon activities, and orchestrating evening teambuilding programs. For more information, visit [www.kieve.org](http://www.kieve.org). E-mail cover letter and résumé to director Bob Grant at [bobg@kieve.org](mailto:bobg@kieve.org); address: P.O. Box 169 Nobleboro, ME 04555.

### **PROGRAM COORDINATOR • Middlebury, VT**

Position available with Middlebury College, International Student and Scholar Services (ISSS). Duties: helps the director and assistant director of ISSS provide excellent immigration-related advising, programs and services to the college's international population involved in undergraduate and summer programs. Qualifications: BA required; minimum two years' related experience in a liberal arts college or similar environment required; experience working with international students/scholars in an educational setting preferred. For more information and to apply, visit [www.middlebury.edu](http://www.middlebury.edu).

### **CLIENT SERVICE COORDINATOR • DC**

Position available with KaBOOM!. Duties: researches child-serving organizations to identify potential community partners who want to participate in KaBOOM!'s mission; liaises for multiple community partners. Qualifications: able to communicate in an informative and confident manner while cultivating relationships and negotiating agreements; degree required with minimum two years' work experience; detail oriented; good listener with excellent communication skills; deadline driven and goal oriented. E-mail cover letter and résumé to [hr@kaboom.org](mailto:hr@kaboom.org); fax: 202.659.2685.

### **INTERNATIONAL SENIOR FINANCIAL ANALYST • DC**

Position available with American Red Cross National Headquarters. Duties: provides core financial management support for Asia/Eurasia regional programs; delivers accurate and timely financial analysis and reporting; assists decision-making, monitoring of compliance with donor expectations, and requirements, including funding from federal agencies; supports good stewardship and operational efficiency; delivers exceptional support to internal and external customers. Qualifications: BA; minimum five years' experience; experience with U.S. government grants, including OMB circulars A-110, A-122, and A-133 required. For more information and to apply, e-mail [schaeferma@usa.redcross.org](mailto:schaeferma@usa.redcross.org); phone: 202.303.8172.

### **RESOURCE AND ACTIVITY SPECIALIST • Portland, OR**

Position available with Outside In. Duties: works in the Outside In Day Program for homeless youth ages 16–21; provides individual and group skill-building services in a dynamic and creative program. Qualifications: minimum two years' experience with homeless or at risk youth; available to work 20–28 hours/week, including Sundays; bilingual in Spanish and English preferred. Salary: \$11–\$11.50/hour with benefits. For more information and to apply, visit [www.outsidein.org/employment.htm](http://www.outsidein.org/employment.htm).

### **HOUSING SPECIALIST • Portland, OR**

Part-time position available with Outside In. Duties: works 34 hours/week in a transitional housing program for youth ages 16–21. Qualifications: ability to work two swing and two overnight shifts, includes weekend hours; two years' experience in the areas of at-risk youth, homeless youth, or shelter and housing programs; BA/BS in related field; Spanish language ability strongly preferred. Salary: \$11/hour with benefits. On-call positions also available. Cover letter and employment application required. For

more information and to apply, visit [www.outsidein.org/employment.htm](http://www.outsidein.org/employment.htm).

### **ALCOHOL AND DRUG SPECIALIST • Portland, OR**

Position available with Outside In. Duties: provides alcohol and drug and mental health support and counseling to young people while also connecting youth to Outside In's medical outreach services. Qualifications: CADC and/or MA/MSW and minimum two years' relevant experience required. For more information and to apply, visit [www.outsidein.org/employment.htm](http://www.outsidein.org/employment.htm).

### **PROGRAM OFFICER, LATIN AMERICA AND THE CARIBBEAN • Miami**

Position available with Planned Parenthood Federation of America (PPFA). Duties: facilitates the development, implementation, and long-term viability of PPFA's client-centered international sexual and reproductive health and rights projects so partners in Latin America and Caribbean can carry out their missions. Qualifications: excellent oral and written communication skills in English and Spanish; ability to travel minimum of 35 percent of the time; MA, advanced degree, or related number of years' experience in public health, international development, or related field; ability to work with a multicultural workforce; three to five years' experience in project planning, designing, and monitoring and evaluation; minimum two years' work experience in Latin America. For more information and to apply, e-mail [laro@ppfa.org](mailto:laro@ppfa.org).

### **BILINGUAL SURVEY ASSISTANTS • Boston**

Positions available with Dana-Farber Cancer Institute. Duties: assist in the evaluation of an intervention designed to promote colon cancer prevention among residents of low-income housing developments in Boston; administer offsite interviews and manage data collection. Qualifications: bilingual in Spanish and English; ability to work 25–40 hours/week, including weekends and evenings. For more information and to apply, phone Elizabeth Gonzalez Suarez at 617.632.4857; e-mail: [elizabeth\\_gonzalez\\_suarez@dfci.harvard.edu](mailto:elizabeth_gonzalez_suarez@dfci.harvard.edu); website: [www.dana-farber.org/abo/working/open/job\\_detail.asp?jobID=14852](http://www.dana-farber.org/abo/working/open/job_detail.asp?jobID=14852).

### **RESIDENT MANAGERS • DC**

Position available with the International Student House, a residential center for graduate students. Position begins 10/15/07. Duties: facility management, food service, care of stately old mansion, accounts payable, and payroll. Qualifications: BS/BA; skills in MS Office and

# PEACE CORPS Fellows/USA



Peace Corps Fellows/USA works with more than 40 universities that offer financial assistance to RPCVs who wish to attend graduate school and work in underserved U.S. communities. Below is a list of universities and some of the subject areas they offer. For the complete list, visit [www.peacecorps.gov/fellows](http://www.peacecorps.gov/fellows); call 800.424.8580, ext. 1440; or e-mail [fellows@peacecorps.gov](mailto:fellows@peacecorps.gov).

## ARIZONA

### University of Arizona

Tucson, AZ  
Criminal justice, community development, environment, health, nonprofit finance, public policy, and more.

Contact: Georgia Ehlers  
Phone: 520.621.9103  
E-mail: [rpcf@grad.arizona.edu](mailto:rpcf@grad.arizona.edu)

### Northern Arizona University

Flagstaff, AZ  
Business and accounting. Career tracks in geographic information systems (GIS), marketing analysis and distribution, management, finance, and accounting.

Contact: Jane Thompson  
Phone: 928.523.7387  
E-mail: [mba@nau.edu](mailto:mba@nau.edu)

## CALIFORNIA

### Humboldt State University

Arcata, CA  
Secondary education program with placement at Academy of the Redwoods—an early college high school.

Contact: Keri Gelenian  
Phone: 707.476.4577  
E-mail: [keri-gelenian@redwoods.edu](mailto:keri-gelenian@redwoods.edu)

### Loma Linda University

Loma Linda, CA  
Public health, including global health, humanitarian assistance, and reproductive health.

Contact: Lory Alido  
Phone: 909.558.1000, x42072  
E-mail: [sphpcinfo@llu.edu](mailto:sphpcinfo@llu.edu)

## COLORADO

### University of Denver

Denver, CO  
International administration; international development; international human rights; international studies; international security; global finance, trade, and economic integration.

Contact: Nicole Vilegi  
Phone: 303.871.3838  
E-mail: [Nicole.vilegi@du.edu](mailto:Nicole.vilegi@du.edu)

School of Communication: International and intercultural communication.

Contact: Dr. Margaret Thompson  
Phone: 303.871.3947  
E-mail: [mthomps@du.edu](mailto:mthomps@du.edu)

### Graduate School of Social Work

*In Development: Master of Social Work (MSW) degree with concentration in either clinical or community practice; specialized certificates available in social work with Latinos/as, trauma response and recovery, couples and family therapy, animal-assisted*

*social work and Jewish communal service. Benefits include specialized programming for RPCVs and financial assistance. All applicants to the MSW program are considered for merit scholarships, which range from \$6,000 to \$12,000 per year for full-time students. Need-based awards are also available.*

*Those selected for the Peace Corp Fellows/USA program will receive an additional \$5,000 scholarship.*

Contact: Office of Admissions  
Phone: 303.871.2841  
E-mail: [Gssw-admission@du.edu](mailto:Gssw-admission@du.edu)

## CONNECTICUT

### Yale University

New Haven, CT  
International relations MA with concentrations in history, economics & political science; joint degrees available in Forestry and Environmental Studies, Management, Law, or Public Health.

Contact: Alice Kustenbauder  
Phone: 203.432.3418  
E-mail: [International.relations@yale.edu](mailto:International.relations@yale.edu)

## DISTRICT OF COLUMBIA

### George Washington University

Washington, DC  
Transition special education, secondary education.

Contact: Dr. Jeanne Embich  
Phone: 202.973.1061  
E-mail: [jembich@gwu.edu](mailto:jembich@gwu.edu)

## FLORIDA

### Florida Institute of Technology

Melbourne, FL  
Environmental science, engineering, management, teaching, and other areas of education (science, mathematics, computer).

Contact: Dr. Tom Marcinkowski  
Phone: 321.674.8946  
E-mail: [marcinko@fit.edu](mailto:marcinko@fit.edu)

## GEORGIA

### Georgia College & State University

Milledgeville, GA  
Various education degrees, creative writing. Teaching assistants, tutors, special education teacher training, community creative writing program. Benefits include tuition waiver, stipend.

Contact: Dr. Roy Moore  
Phone: 478.445.6848  
E-mail: [roy.moore@gcsu.edu](mailto:roy.moore@gcsu.edu)

### Kennesaw State University

Kennesaw, GA (Metro-Atlanta)  
Master of Business Administration (MBA) and Master of Accounting (MACC) degrees. Graduate assistantship assignment to work with International Centre and a local Mayan community. Benefits include tuition waiver and stipend.  
Contact: Dr. Sheb True

Phone: 770.423.6087  
E-mail: [strue@kennesaw.edu](mailto:strue@kennesaw.edu)

## ILLINOIS

### DePaul University

Chicago, IL  
Program temporarily suspended.  
Elementary and high school special education certification.

Contact: Justin Speer  
Phone: 773.325.7170  
E-mail: [jspeer@depaul.edu](mailto:jspeer@depaul.edu)

### Illinois State University

Normal, IL  
Applied economics, political science, sociology, with sequence in applied community/economic development, including community project design and management, topics in administration and planning, and 11-month paid internship.

Contact: Beverly Beyer  
Phone: 309.438.7090  
E-mail: [StevensonCenter@ilstu.edu](mailto:StevensonCenter@ilstu.edu)

### Western Illinois University

Macomb, IL  
Business administration; economics; geography; health sciences; political science; recreation, park, and tourism administration.

Contact: Karen Peitzmeier  
Phone: 800.526.9943  
E-mail: [pcf@wiu.edu](mailto:pcf@wiu.edu)

## INDIANA

### Indiana University

Bloomington, IN  
Master of Public Affairs (MPA) with choice of nine concentrations, including Comparative and International Affairs; Environmental Policy and Natural Resource Management; Policy Analysis; and Non-profit Management. Master of Science in Environmental Science (MSES) programs in Applied Ecology, Environmental Chemistry, and Water Resources. Joint Master Degree (MPA-MSES) and combined Master Degree with other programs also available.

Contact: Jennifer Forney  
Phone: 812.855.2840  
E-mail: [spea@indiana.edu](mailto:spea@indiana.edu)

## KANSAS

### Wichita State University

Wichita, KS  
Teacher education: middle and secondary grades, art, music, English, French, Spanish, biology, chemistry, physics, math, TESOL (if already teacher-certified), comprehensive social studies, special education (if already teacher-certified).

Contact: Dr. Judith Hayes  
Phone: 316.978.6580  
E-mail: [judith.hayes@wichita.edu](mailto:judith.hayes@wichita.edu)

# PEACE CORPS Fellows/USA



## LOUISIANA

### University of New Orleans

New Orleans, LA  
Public administration, urban planning and urban studies with concentrations in housing/community development, land use/environment, historic preservation, urban anthropology, and nonprofit management.  
Contact: Dr. Marla Nelson  
Phone: 504.280.3110  
E-mail: cupa@uno.edu

### Xavier University of Louisiana

New Orleans, LA  
Fast Track to Teaching Program for those interested in teaching math, science, or special education.  
Contact: Dr. Renee Akbar  
Phone: 504.520.5389  
E-mail: rvakbar@xula.edu

## MARYLAND

### Johns Hopkins University

Baltimore, MD  
Nursing, public health.  
Contact: Mary O'Rourke  
Phone: 410.955.7548  
E-mail: orourke@son.jhmi.edu

### University of Maryland-Baltimore

Baltimore, MD  
Obtain an MSW while doing exciting field work. Fellowship involves working at a community based placement with marginalized populations. A variety of fellowships are available, including assistance for students interested in community development/organizing and policy development.  
Contact: Lane Victorson  
Phone: 410.706.5316  
E-mail: lvectorson@ssw.umaryland.edu

### University of Maryland-Baltimore County

Shriver Peaceworker Program  
Baltimore, MD  
All programs of University of Maryland-Baltimore County: education, policy, applied sociology, intercultural communications, etc. Select consortium programs: social work (MSW), urban studies, nonprofit management, etc.  
Contact: Dr. Joby Taylor  
Phone: 410.455.6398  
E-mail: joby.taylor@umbc.edu

## MICHIGAN

### University of Michigan

School of Natural Resources and Environment  
Ann Arbor, MI  
Master of Science in Natural Resources and Environment with 8 concentration options; Master of Landscape Architecture either through a 2-year program for those with a BLA or a 3-year program for those with other undergraduate degrees. Benefits (financial): tuition stipend.  
Contact: Karen Force  
Phone: 734.764.6453  
E-mail: kforce@umich.edu

## MISSOURI

### University of Missouri-Columbia

Columbia, MO  
Geography, public affairs, political science, rural sociology, social work, agricultural economics. In-state tuition, possibility for assistantships, waivers and additional support.  
Contact: Donald Spiers  
Phone: 573.882.6131  
E-mail: SpiersD@missouri.edu

### University of Missouri-Kansas City

Kansas City, MO  
Master of Public Administration (MPA) with specialties in urban administration, nonprofit management, and health services administration. Benefits include wages from intern stipend, \$10,000; 6 credit hours tuition remission and possibilities for additional assistance.  
Contact: Liana Riesinger  
Phone: 816.235.2291  
E-mail: riesingerl@umkc.edu

## NEW HAMPSHIRE

### Southern New Hampshire University

Manchester, NH  
Community economic development, international community economic development, business, National Weekend Program.  
Contact: Dr. Catherine Rielly  
Phone: 603.644.3156  
E-mail: c.rielly@snhu.edu

## NEW JERSEY

### Rutgers University

Camden, NJ  
Master of Public Affairs in educational policy and leadership with K-12 teaching position at the LEAP Academy.  
Contact: Sandra Cheesman-Cattestesta  
Phone: 856.225.6860  
E-mail: scheesma@camden.rutgers.edu

## NEW MEXICO

### New Mexico State University

Las Cruces, NM  
Degrees in public health, border health, health education, social work, and nursing, plus joint public health and social work degree.  
Contact: Dr. Sue Forster-Cox  
Phone: 505.646.2183  
E-mail: sforster@nmsu.edu

### Western New Mexico University

Gallup, NM  
Elementary, secondary, or special education; counseling; educational leadership.  
Contact: Dr. Patricia Maguire  
Phone: 505.722.3389  
E-mail: wnmupcf@hotmail.com

## NEW YORK

### Columbia University, Teachers College

New York, NY  
Urban education, including bilingual education, teaching math or science, ESOL, special education, reading specialist.  
Contact: Reed Dickson  
Phone: 212.678.4080  
E-mail: PCFellows@tc.edu

### Fordham University

Bronx, NY  
MA programs in international political economy and development with specializations in international development studies, international banking and finance, international and development economics, and international political analysis.  
Contact: Dr. Henry Schwalbenberg  
Phone: 718.817.4064  
E-mail: iped@fordham.edu

### The New School

New York, NY  
Urban policy analysis/management, health services management and policy, human resources management, organizational change management.  
Contact: Peter King  
Phone: 212.229.5400, ext. 1108  
E-mail: kingp@newschool.edu

## NORTH CAROLINA

### Duke University

Durham, NC  
Master of Public Policy (MPP) with option to earn joint degrees in professional or PhD programs.  
Contact: Duke MPP Admissions Office  
Phone: 919.613.9205  
E-mail: MPPadmit@duke.edu

Program for International Development Policy (PIDP) with several concentration options.  
Contact: Stephanie Alt Lamm  
Phone: 919.613.9218  
E-mail: pidpinfo@duke.edu

Fuqua School of Business  
Master's of Business Administration (MBA) with concentrations in accounting, decision sciences, entrepreneurship and innovation, finance, leadership and ethics, management, marketing, operations management, social entrepreneurship, and strategic consulting. There are also Certificates of Excellence offered in finance and marketing as well as a certificate program in health sector management. Joint degrees in other professional programs also available. Benefits (financial): up to 25% tuition credit.  
Contact: Matthew T.A. Nash  
Phone: 919.660.7791  
Fax: 919.660.1096  
E-mail: mnash@duke.edu



# PEACE CORPS Fellows/USA



## OHIO

### University of Cincinnati

Cincinnati, OH  
Economic development planning, environmental planning, international development planning, physical planning, urban design.  
Contact: Christopher Auffrey  
Phone: 513.556.0579  
E-mail: chris.auffrey@uc.edu

## OREGON

### University of Oregon

Eugene, OR  
Community and regional planning.  
Contact: Megan Smith  
Phone: 541.346.3881  
E-mail: smith@darkwing.uoregon.edu

## PENNSYLVANIA

### Carnegie Mellon University

Pittsburgh, PA  
Public policy/management, arts management, or healthcare policy management.  
Contact: Renee Hairston  
Phone: 412.268.1909  
E-mail: hairston@andrew.cmu.edu

### Duquesne University

Pittsburgh, PA  
Graduate School of Business Administration: MBA, Information Systems Management, Taxation.  
Contact: Patricia Moore  
Phone: 412.396.5529  
Email: moorep@duq.edu

Environmental Science; Environmental Management; Environmental Policy: water resources and watershed protection, green building, energy conservation, environmental education, brownfield redevelopment.  
Contact: Dr. Stanley J. Kabala  
Phone: 412.396.4233  
E-mail: kabala@duq.edu

Graduate Center for Social and Public Policy: analysis and administration, conflict resolution, peace studies.  
Contact: Dr. Evan Stoddard  
Phone: 412.396.5179  
E-mail: stoddard@duq.edu

### Seton Hill University

Greensburg, PA  
Art therapy (counseling specialization), business administration, elementary education, inclusive education (online), instructional design (online), marriage and family therapy, special education, popular-fiction writing.  
Contact: Dane Zimmer  
Phone: 724.838.4209  
E-mail: zimmer@setonhill.edu

### University of Pennsylvania

Fels Institute of Government  
Philadelphia, PA  
*In Development: Full-time and part-time Master of Governmental Administration (MGA) degree. Certificates in Nonprofit Administration, Economic Development & Growth, Politics, and Public Finance. Benefits include a minimum of \$6,000 per-year award for Fellows and assistance in paid internship placement.*  
Contact: Michelle Garcia-Navarro  
Phone: 215.746.6684  
E-mail: garciana@sas.upenn.edu

## SOUTH CAROLINA

### University of South Carolina

Center for Child and Family Studies  
Columbia, SC  
Multidisciplinary program (written/oral proficiency in Spanish required).  
Contact: Teresa Butkus  
Phone: 803.777.1365  
E-mail: teresab@gwm.sc.edu

Moore School of Business: International business administration.  
Contact: Reena Lichtenfeld  
Phone: 803.777.6749  
E-mail: rlichten@moore.sc.edu

## VERMONT

### University of Vermont

Burlington, VT  
Community and economic development; entrepreneurship; environment; agriculture; applied economics; management; strategic planning; marketing; public policy; healthcare; leadership; international public administration; human resources; budgeting/finance; organizational development; information technology.  
Contact: Edward R. McMahon

Phone: 802.656.4565  
E-mail: emcmahon@uvm.edu

## VIRGINIA

### George Mason University

Fairfax, VA  
Elementary education and English as a second language master's programs.  
Contact: Lynn Walker Levy  
Phone: 703.993.3602  
E-mail: lwalker3@gmu.edu

## WISCONSIN

### Marquette University

Milwaukee, WI  
Business, engineering, communication, English, economics, history, international affairs, philosophy, political science, public service. Benefits: full tuition scholarship and monthly stipend.  
Contact: Carole Ferrara  
Phone: 414.288.5861  
E-mail: carole.ferrara@marquette.edu

### University of Wisconsin-Milwaukee

Milwaukee, WI  
Nonprofit management, urban studies, economics, geography, history, sociology, political science, English.  
Contact: Lisa Heuler-Williams  
Phone: 414.229.6155  
E-mail: heuler@uwm.edu

### University of Wisconsin-Stevens Point

Stevens Point, WI  
Fields relating to the environment, including natural resources, forestry, environmental education, youth programming, land-use planning, wildlife, soil and water science.  
Contact: Dr. Tim Ginnett  
Phone: 715.346.4191  
E-mail: tim.ginnett@uwsp.edu

## WYOMING

### University of Wyoming

Laramie, WY  
American studies with concentration in education, geography, history, or literature.  
Contact: Dr. Eric Sandeen  
Phone: 307.766.3898  
E-mail: esandeen@uwyo.edu

*Continued from page 3*

QuickBooks; experience with facilities management; interest in people from around the world; Spanish language skills preferred; live-in required. Salary: \$60K–\$65K with spacious apartment, board, and benefit package. Deadline: 8/10/2007. For more information, visit [www.ishdc.org](http://www.ishdc.org). E-mail résumé to [info@ishdc.org](mailto:info@ishdc.org).

### CONTRACTS MANAGER •

#### Silver Spring, MD

Position available with CHF International. Duties: establishes and maintains organization-wide contracting standards and systems; manages the professional and organizational compliance aspects of the contract program; develops reports to facilitate tracking and status oversight for country/regional and overall program reporting and compliance; manages and implements

contracting processes to ensure compliance with federal or other awarding agency requirements. For more information and to apply, visit [www.chfinternational.org](http://www.chfinternational.org).

### EXECUTIVE SUPPORT OFFICER •

#### Silver Spring, MD

Position available with CHF International. Duties: assists the members of the executive office

*Continued on page 8*

# Crisis Corps Recruiting Short-Term Volunteers

## El Salvador

The **Economic Development Program (REDES - Fundacion Salvadorena para la Reconstruccion y el Desarrollo)** requests one Crisis Corps Volunteer to work as a **Rural Sanitation and Disaster Preparedness volunteer**. Duties: writes a diagnostic of the state and quality of sanitation infrastructure in several communities; trains communities on water source protection and conservation methods through training modules and inserts the modules in local risk management plans; orients communities and families on adequate waste and waste water management; develops environmental sanitation materials. Qualifications: specialized in environmental education, environmental sanitation, or similar field; experience planning and managing solid waste, especially in rural areas; experience with NGO development projects; experience with training and/or strengthening capacities and developing participative education methodologies; knowledge of participative education methodology in rural populations; speak and write Spanish.

The **Salvadoran Foundation for Social Promotion and Economic Development (FUNSALPRODESE)** requests one Crisis Corps Volunteer to work as a **First Aid/Rescue Instructor** for a six month assignment. Duties: supports the field coordinator in deciding which equipment to buy for equipping the municipal and community first aid brigades; with the field coordinator, determines the profile of the persons to train and prepare for the brigades; prepares the contents of the trainings on first aid and rescue; provides trainings to the first aid brigade members; supports rescue activities when necessary. Qualifications: rescuer, firefighter, emergency worker, first-aid giver, or emergency nurse; experience in rescue in situations of flooding and landslides; strong knowledge of first aid and direct medical care; knowledge of Latin-American culture; speak Spanish. Desired Qualifications: fluent in Spanish; ability to work in a team; have served as a volunteer in Central America.

The **Salvadoran Foundation for Social Promotion and Economic Development (FUNSALPRODESE)** requests one Crisis Corps Volunteer to work in a **Risk Mapping** position using GIS skills for a six month assignment. FUNSALPRODESE focuses some of its work on disaster prevention and mitigation through risk and resource maps, monitoring, early alert systems, and more. Duties: supports a technical team in gathering data; processes geographic, resources, and risk data—including GPS points—and inputs this data into risk and resource maps;

helps the team create four municipal and one micro-regional risk maps using GIS/GPS; trains project personnel on how to develop these types of maps. Qualifications: relevant science degree in geography, computer science, or related field; knowledge of risk map preparation; experience working with GIS programs; knowledge of Latin American culture; language skills in Spanish.

The **Salvadoran Foundation for Social Promotion and Economic Development (FUNSALPRODESE)** requests one Crisis Corps Volunteer to work as a **Disaster Management Planner** for a six month assignment. Duties: develops and/or updates risk management plans with and for four municipalities and the micro-region of Southern Ahuachapan; supports the technical team in processing relevant risk data—such as risk areas, resources, and previous disaster preparation trainings received by the communities; develops workshops to disseminate the risk management plans. Qualifications: social science degree in anthropology, sociology, social work, or related field; experience in disaster preparedness and risk management; experience with disaster action plans; experience giving trainings; knowledge of Latin American culture; language skills in Spanish.

The **Municipality of Santa Tecla, Mayor's Office** requests one Crisis Corps Volunteer to work as **Management and Planning Support** to Geographic Information System Unit, Disaster Preparedness at Municipal Level for a four month assignment in El Salvador. Duties: elaborates a diagnostic of the current management of the Territorial Geographical Information System (SIGT) and its relation with the other departments of the mayor's office; creates a management plan for the SIGT; elaborates the budget and requirements for the financial execution of the budget; helps train personnel on the updates in the management of the SIGT and its budget. Qualifications: degree in business administration or related field; knowledge of planning processes knowledge of project management; knowledge of decision making tools; understanding of administrative control processes; knowledge of computer systems management; fluent in Spanish. Desired Qualifications: knowledge of administrative controls and management; knowledge of human resources management; knowledge of information systems, information analysis and their implementation; knowledge of computer systems maintenance; knowledge of database design and implementation; helpful to bring a laptop.

The **Atlatcatl Association for Positive Living (Asociación Atlatcatl Vivo Positivo)** has been working for nine years in defending and promoting human rights for HIV/AIDS infected persons in El Salvador, achieving some very important goals such as access to antiretroviral medicine and the decentralization of therapy at the national level, integrated attention for persons living with HIV/AIDS, the development of medical attention protocols in public hospitals and the Social Security System, as well as the approval, implementation and promulgation of the HIV/AIDS Law and its reforms. Association Atlatcatl's project goal is to increase its management capacity and sustainability through strengthening short and long term projects. Although the majority of Atlatcatl employees have experience giving education talks and workshops on HIV/AIDS, most of their training knowledge has been acquired through practice and not through formal instruction. Atlatcatl requests one Crisis Corps Volunteer for a three month assignment as an **Education Trainer**. Duties: helps develop a plan for establishing a Training Center, including services to be provided, budgeting, and resources needed; helps adapt existing manuals for the future Atlatcatl Training Center; trains staff members in training techniques and how to transfer skills, with emphasis on HIV/AIDS and Human Rights information transfer; helps staff develop the budget for the Training Center and its future activities; shares professional and personal ideas and experience with Atlatcatl staff. Mandatory Qualifications: strong training and facilitation skills; experience with similar projects and their management; experience with project development and organizational and staff capacity strengthening; high level of oral and written Spanish; familiarity with HIV/AIDS issues; an open mind; respect for and acceptance of sexual orientation diversity. Desired Qualifications: prior experience with HIV/AIDS programs and projects strongly preferred; previous experience working with PLWHA; graduate degree in public health, training, or related field; successful Peace Corps service in El Salvador or the Americas.

## Namibia

**Youth 2 Youth**, a local nonprofit NGO that aims to decrease the infection rate of HIV/AIDS amongst the youth in Kavango Region of Namibia requests one Crisis Corps Volunteer for a six month assignment as a **Youth Development Advisor**. Youth 2 Youth is the only organization in the region focusing on out of school youth, especially in rural areas. The organization's

# Crisis Corps Recruiting Short-Term Volunteers

goals and objectives are to provide the youth in the region with adequate information and skills to protect themselves from STD's, teen-pregnancy, and HIV/AIDS. Youth 2 Youth uses AIDS clubs, video shows, group discussions, workshops, drama, and sport events to disseminate information on particular subjects related to HIV/AIDS prevention and reproductive health. Duties: assists program staff with strengthening and growing youth programs and activities by building organizational and staff capacity and implementing monitoring and evaluation and reporting systems; develops and implements program monitoring and evaluation systems; develops reporting systems; revises existing systems and tools for program administration; builds organization and staff capacity in the areas of planning, creation of structures and policies, and management skills; creates education materials, including pamphlets, and a database; trains staff in developing and managing budgets; institutes monitoring and evaluation mechanisms to ensure programs are sustainable and self supporting. Mandatory Qualifications: degree, diploma, or extensive experience in youth development or related; strong oral and written communication skills; minimum one year ex-

perience in community development; human relations skills; youthful enough to effectively interact with youth; significant experience in program and/or organizational development; knowledge of simple monitoring and evaluation systems; willing to travel in rural areas. Desired Qualifications: successful completion of two years' Peace Corps service in Africa; knowledge of Namibia; experience in working with youth in Africa; previous experience in training of trainers and HIV/AIDS; prior experience in working with CBOs and NGOs; flexible.

## Panama

The **Joint United Nations Programme on HIV/AIDS and the Ministry of Health's National AIDS Program (MINSa)** requests two Crisis Corps Volunteers to each work as an **Organizational Support Volunteer** to the Monitoring and Evaluation Unit of the Ministry of Health for six month assignments. Duties: assist MINSa's National HIV/AIDS Program staff in developing an overall Monitoring and Evaluation Coordination Unit within MINSa; provide support to MINSa's current national monitoring systems to ensure the quality and

confidentiality of information recorded; review the last two years of the Country Response Information System (CRIS) implementation process in MINSa and provide recommendations for improvements; assist in planning CRIS Workshops; process and prepare data for entry into an updated CRIS database for continued monitoring and evaluation of the national HIV/AIDS project; prepare reports to be presented to the UN Theme Group on HIV/AIDS; strengthen relationships and information sharing with MINSa, UNAIDS and other organizations conducting HIV/AIDS activities, and serve as a liaison between those organizations and MINSa and UNAIDS offices in Panama City. Mandatory Qualifications: computer skills and knowledge of statistical programs; degree in social or health sciences or statistics; excellent interpersonal, negotiating and consultative skills to facilitate the coordination and participation of various collaborators; fluent in spoken and written Spanish; dynamic and proactive person with demonstrated organizational skills; program development and/or training experience; ability to work independently with minimal support.

### How to Apply

For additional assignments and more detailed descriptions of these assignments, including the required qualifications, visit the Crisis Corps website at [www.peacecorps.gov/crisiscorps](http://www.peacecorps.gov/crisiscorps); or call 202.692.2250 or 1.800.424.8580, ext. 2250. Applications can be completed online at [www.peacecorps.gov/crisiscorps](http://www.peacecorps.gov/crisiscorps).

Send Crisis Corps application, résumé, and Description of Service (if available) to [crisiscorps@peacecorps.gov](mailto:crisiscorps@peacecorps.gov); fax: 202.692.2251; address: Peace Corps - Crisis Corps, 1111 20th St. NW, Washington, DC 20526. To be considered for a specific assignment, indicate the position title on the cover letter or application.

Continued from page 6

in administrative tasks, including answering phones, scheduling meetings, copying, faxing, mail, mass mailings, filing, data entry, ordering and restocking supplies, proofreading, organizing photos, and running errands. For more information and to apply, visit [www.chfinternational.org](http://www.chfinternational.org).

### PROGRAM OFFICER • Silver Spring, MD

Position available with CHF International, Humanitarian Assistance Unit (HAU). Duties: assists the HAU director with the realization of the CHF Humanitarian Assistance Strategy; provides support and leadership to the development of HAU technical capacity; coordinates with the HAU director to orchestrate and manage the deployment of CHF Emergency Response Teams. For more information and to apply, visit [www.chfinternational.org](http://www.chfinternational.org).

### PROGRAM OFFICER, LATIN AMERICA • Silver Spring, MD

Position available with CHF International. Duties: supports and backstops CHF International's programs in Latin America; works with field personnel on project related services; monitors project and program performance in assigned geographic area; provides information to field regarding CHF headquarters policies and procedures; reports critical analysis of field reports to senior program manager and director; reviews quarterly progress reports to insure quality; revises targeted goals if required. For more information and to apply, visit [www.chfinternational.org](http://www.chfinternational.org).

### PROCUREMENT OFFICER •

#### Silver Spring, MD

Position available with CHF International. Duties: develops procurement plans for proposals and awarded programs in collaboration with the program officers, field staff, and office of busi-

ness development; identifies potential vendors of goods and services; responsible for soliciting and gathering quotes, conducting analyses, and the comparison of quotes. For more information and to apply, visit [www.chfinternational.org](http://www.chfinternational.org).

### ADMINISTRATIVE ASSISTANT • Baltimore

Position available with JHPIEGO. Duties: provides administrative support for director of Global Program; plays an active, key support role for the Global Programs staff. Qualifications: exceptional organizational abilities, initiative, and ability to work independently; high school diploma or GED; three years' work experience, preferably in professional office setting providing similar duties; excellent typing wpm and document management skills; experience working in fast-paced dynamic environment; energetic and positive attitude; demonstrated effectiveness serving as an active team participant; interested in international development



and healthcare issues. For more information and to apply, e-mail [hr@jhpiego.net](mailto:hr@jhpiego.net); phone: 410.537.1800.

## **DESKTOP PUBLISHING SPECIALIST • Baltimore**

Position available with JHPIEGO. Duties: format training packages, business development proposals, reports, information sheets, and other publications for a variety of audiences and purposes; creates layouts for print publications and presentation graphics, including illustrations and graphics in a Windows environment; uses color and text to create documents that are readable, appropriate, and meet the needs of both the intended audience and the organization; uses specialized desktop publishing software, including MS Office package, Adobe Acrobat, Photoshop, Illustrator, and InDesign. For more information and to apply, e-mail [hr@jhpiego.net](mailto:hr@jhpiego.net); phone: 410.537.1800.

## **PUBLICATIONS OFFICER • Baltimore**

Position available with JHPIEGO. Duties: writes and edits JHPIEGO publications and materials for a variety of different target audiences and purposes; develops new materials in collaboration with business development and communications staff and project/award staff; manages publications projects and assists with setting priorities, budgeting, and work planning. Qualifications: ability to travel; BA in writing or biological or health sciences required; graduate degree in writing or health sciences preferred; excellent oral communication skills; fluent in a second language. For more information and to apply, e-mail [hr@jhpiego.net](mailto:hr@jhpiego.net); phone: 410.537.1800.

## **BUSINESS DEVELOPMENT WRITER • Baltimore**

Position available with JHPIEGO. Duties: active team member of the proposal management group within the Business Development Office; contributes primarily to crafting and generating proposals for the organization. For more information and to apply, e-mail [hr@jhpiego.net](mailto:hr@jhpiego.net); phone: 410.537.1800.

## **BUSINESS DEVELOPMENT COORDINATOR • Baltimore**

Position available with JHPIEGO. Duties: reports to the business development director; assists with business opportunity research, proposal writing, development, management, and administrative support. Qualifications: BA and three years' relevant work experience; demonstrated oral and written communication skills; demonstrated ability to function as a team mem-

ber; background in communications, marketing, business development, and/or fundraising; experience with databases and posting information to websites; foreign language ability or aptitude. For more information and to apply, e-mail [hr@jhpiego.net](mailto:hr@jhpiego.net); phone: 410.537.1800.

## **BUSINESS DEVELOPMENT RESEARCH ANALYST • Baltimore**

Position available with JHPIEGO. Duties: reports to the business development director; conducts business opportunity research; participates in proposal development, writing, and general administrative tasks as they pertain to business development for JHPIEGO. Qualifications: BA; three years' relevant work experience. For more information and to apply, e-mail [hr@jhpiego.net](mailto:hr@jhpiego.net); phone: 410.537.1800.

## **COMMUNICATIONS COORDINATOR • DC**

Position available with TechnoServe Inc. Duties: researches, writes, and/or edits written materials, including copy for the website, annual report, client profiles, proposals, brochures, press releases, and other publications. Qualifications: superior writing skills; excellent project management, organizational, and communication skills. E-mail résumé and salary requirements to HR manager at [work@tns.org](mailto:work@tns.org).

## **CHIEF OPERATING OFFICER • New York City**

Position available with Neighborhood Trust Federal Credit Union, a community development credit union serving the predominantly Latino, low-income residents of Upper Manhattan. Duties: responsible for all aspects of operations, member services, accounting functions, and regulatory compliance: supervised by the executive director. Qualifications: three years' financial services experience; strong accounting and financial analysis skills; staff supervision experience; ability to work well in an immigrant community; fluent in Spanish and English. Email cover letter and résumé to Justine Zinkin at [jzinkin@cwcid.org](mailto:jzinkin@cwcid.org).

## **AFRICA PROGRAM SPECIALIST • DC**

Position available with Management and Engineering Technologies International, Inc. (METI) and the USDA Forest Service International Programs. Duties: develops work plans and reports; organizes travel; monitors and reconciles budgets. Qualifications: ability to work with government, NGO, and private sector partners required; French required; natural resources background and experience living and working in Africa preferred; must be a U.S. citizens.

Benefits include a 401K plan. E-mail résumé to [mrosalez@meticorp.com](mailto:mrosalez@meticorp.com); fax: 915.772.2253; website: [www.meticorp.com](http://www.meticorp.com).

## **CHIEF PROGRAM OFFICER • New York City**

Position available with International Trachoma Initiative. Duties: responsible for program planning, implementation, and monitoring and evaluation; designs and develops methods, guidelines, and work plans for monitoring and evaluating trachoma and NTD control programs using data assessments, analysis, and collection activities. Qualifications: advanced degree in public health, surveillance, or assessment; MD/PhD in epidemiology preferred; field experience in developing countries; relevant work experience in nonprofits; bilingual in English and French preferred; excellent international development program management and execution with staff and within budget and deadlines. E-mail résumé and cover letter with salary history to [resumes@trachoma.org](mailto:resumes@trachoma.org).

## **PUBLIC HEALTH RN • Immokalee, FL**

Position available with Redlands Christian Migrant Association. Qualifications: advanced level of independent thinking, learning the child care field, and interdisciplinary teamwork required. Send résumé to Gyla Wise at Redlands Christian Migrant Association, 402 West Main Street, Immokalee, FL 34142.

## **ASSISTANT FOR ENRICHMENT AND ADVISING • Chapel Hill, NC**

Position available with the Morehead-Cain Foundation. Duties: advises undergraduate scholarship students and assists in the management of the Summer Enrichment Program; works one-on-one with high-achieving student leaders in a program that focuses on developing leadership potential; mentors and coaches undergraduate scholars on personal development objectives including goal-setting, self-assessment, and career planning; assists in managing the Summer Enrichment Program, aiding students in the planning of individually tailored summer internships and travel experiences. For more information, visit [www.moreheadcain.org](http://www.moreheadcain.org). Send cover letter and résumé to <https://www.formrouter.net/forms@MHF/ProgramOfficer.html>.

## **HOSTEL STAFF • Seaside, OR**

Position available with Hostelling International, a sixty-bed Oregon coast hostel. Duties: registers travelers; provides information; cleans; assists with facility upkeep. Salary: \$750/month with private room, shared staff kitchen, and

utilities paid. Send cover letter and résumé to Trung Nguyen, 930 N. Holladay Drive, Seaside, OR 97138; fax: 503.717.0163; e-mail: seaside@teleport.com.

**PROGRAM ASSISTANT • Watertown, MA**  
Position available with Pathfinder International, a nonprofit that provides women, men, and adolescents throughout the developing world, access to quality family planning and reproductive health information and services. Duties: assumes primary responsibility for program administration of supported projects in the assigned region or countries. Qualifications: BA/BS; ability to conduct literature or document research; one or more years of administrative experience in a social sector or government agency. For more information and to apply, visit [www.pathfind.org](http://www.pathfind.org).

**STAFF ASSISTANT • Boston**  
Position available with Harvard Medical School. Duties: provides essential administrative support to the faculty and staff at the Center for Health and the Global Environment at Harvard Medical School. Qualifications: ability to thrive with poise and grace, in a busy office environment as part of a team, while also using initiative and self-direction to research and resolve related matters independently; strong technology, time management, and organizational skills required. For more information and to apply, visit [http://jobs.harvard.edu/jobs/summ\\_req?in\\_post\\_id=34116](http://jobs.harvard.edu/jobs/summ_req?in_post_id=34116).

**COMMUNITY ASSOCIATION MANAGER • Dallas, TX**  
Position available with RTI/Community Management Associates, Inc. Duties: administers the onsite communications, operations, maintenance, and financial management of the Property Owners Association. Qualifications: BA from a four-year college or university or four years' related experience and/or training or equivalent combination of education and experience; excellent communication, interpersonal, customer service, organizational, and budgeting skills required. Benefits include medical, dental, vision, life and personal accident insurance, short and long term disability, 401K, education reimbursement, vacation, sick, and personal time, and holidays. For more information and to apply, e-mail [hr@cmmanagement.com](mailto:hr@cmmanagement.com); phone: 972.943.2806.

**DIETARY INTERVIEWER • Various locations**  
Position available with Westat. Duties: flexible work assignments; packs, unpacks, and stores light equipment and supplies; administers the NHANES 24-hour dietary recall interview. Qualifications: degree in food and nutrition or

health related degree with 12 credit hours in food; one year dietary experience preferred; strong interpersonal skills; computer experience required; able to follow specific, defined research protocol required; fluent in English and Spanish; available for full-time continuous travel. Email résumé to [nhanesjobs@westat.com](mailto:nhanesjobs@westat.com); phone: 800.937.8284.

**DIRECTOR OF DEVELOPMENT • Immokalee, FL**  
Position available with the Guadalupe Center of Immokalee, a nonsectarian, nonprofit organization working to break the cycle of poverty by providing educational, social, and other support programs in Immokalee, Florida. Duties: helps fundraise an annual operating budget of more than \$4 million. Qualifications: passion and a proven track record for fundraising with the necessary experience in marketing and public relations to be the driving force behind an effective marketing plan. E-mail résumé to [atorres@guadalupecenter.net](mailto:atorres@guadalupecenter.net); phone: 239.657.7131; fax: 239.657.7712.

**PROJECT MANAGER • Minneapolis, MN**  
Position available with American Refugee Committee International. Will be responsible for implementing and maintaining the International Programs Management Information System. Duties: works with headquarters, project vendor, and international field staff to translate requirements and provides operational support; coordinates installation and establishment of new system; maintains content, creates queries and reports, and trains users. Qualifications: BA/BS; three years' planning or implementing electronic information architecture; experience with MS Access or related database; experience managing vendor relationships. For more information and to apply, visit [www.arcrelief.org](http://www.arcrelief.org).

**PROGRAM ASSISTANT • DC**  
Position available with American Councils for International Education: ACTR/ACCELS. Duties: helps facilitate domestic and overseas travel and assists with student evaluation. For more information and to apply, visit [www.americancouncils.org](http://www.americancouncils.org).

**PROGRAM OFFICER • DC**  
Position available with American Councils for International Education: ACTR/ACCELS. Qualifications: experience with educational programs in the U.S.; experience in American education; native or near native English and fluent in oral and written Russian. For more information and to apply, visit [www.americancouncils.org](http://www.americancouncils.org).

**PARTNERSHIP MANAGER • Alexandria, VA**  
Position available with National Hospice and Palliative Care Organization. Duties: oversees program partnering domestic hospices with programs in Africa; strategic planning; collaborates with African sister organizations; recruits new partners; develops policies, procedures, evaluation, and reporting mechanisms; guides advisory council; develops communications and participates in the leadership. Qualifications: requires strong communication skills; degree in related field; experience in international relations and program development; extensive knowledge of African continent and culture strongly preferred; considerable travel required. E-mail cover letter with salary requirements to [hr@nhpco.org](mailto:hr@nhpco.org).

**SUSTAINABLE AGRICULTURE SPECIALIST • Davis, CA**  
Position available with National Center for Appropriate Technology (NCAT), a national organization that is mission driven to help people use sustainable technologies to reduce poverty, promote healthy communities, and protect natural resources. Qualifications: BS or MS in agronomy, soils, integrated pest management, horticulture, or related field or a combination of hands-on farming experience, education, and training which demonstrates equivalency; fluent in oral and written Spanish required. For more information and to apply, visit [www.ncat.org](http://www.ncat.org).

**ANIMAL CARE TECHNICIAN • Arlington, VA**  
Position available with the Animal Welfare League of Arlington. Duties: cleans animal housing areas; examines incoming animals; administers vaccinations and medicines; data entry. Qualifications: must love animals; handling experience; endurance, patience, and humor preferred; ability to work independently and on a team. Salary: \$11.80/hour with paid vacation, sick leave, retirement, and health insurance; able to receive pre-exposure rabies vaccinations. For more information and to apply, phone Bonnie Wilson, Kennel Manager (RPCV Ecuador '96-98), at 703.931.9241, ext. 215; e-mail: [bwilson@awla.org](mailto:bwilson@awla.org).

**CHIEF OPERATING OFFICER • Austin, TX**  
Position available with A Glimmer of Hope Foundation (AGOH), an independent foundation that works with rural communities in Ethiopia and at-risk youth in inner cities in the U.S. and U.K. Duties: manages the increasing scope and complexity of AGOH operations; responsible for all aspects of the foundation's operations with an annual budget around \$6m. Qualifications: experience with business and budgets, op-

erations and management, people and projects, and plans and processes. For more information and to apply, visit [www.aglimmerofhope.org](http://www.aglimmerofhope.org).

#### **ECOMMERCE PRODUCT ANALYST • Alexandria, VA**

Position available with Vacation.com. For more information and to apply, visit [www.vacation.com](http://www.vacation.com).

#### **PROGRAM DEVELOPER • Sacramento, CA**

Position available with Rural Community Assistance Corporation (RCAC). Qualifications: proposal writing experience to support rural community development programs; strong writing skills; creativity; experience with nonprofit programs and public and private funding sources; five years' applicable experience in program development for nonprofit or public corporations (education may be substituted for experience); BA. Deadline: 8/15/2007. For more information and to apply, visit [www.rcac.org](http://www.rcac.org).

#### **ADULT ESOL TEACHERS • Montgomery County, MD**

Positions available with Montgomery College, Adult ESOL and Literacy-GED Program. Benefits include extensive professional development program with stipends for workshops and trainings, and reimbursement for registration costs. Qualifications: MA and/or extensive experience in TESOL, special education, or related fields; BA required; extremely flexible; great sense of humor. E-mail résumé to [donna.kinerney@montgomerycollege.edu](mailto:donna.kinerney@montgomerycollege.edu).

#### **FINANCIAL ANALYST • DC**

Position available with Pan African Capital Group, LLC. Qualifications: BA in finance, economics, or related field; relevant Africa or emerging markets experience; strong analytical, presentation, organization, communication, and computer skills (Excel); demonstrated interest in investment banking; fluent in English and French; high degree of professionalism and a desire to work with dynamic and multicultural team; must be authorized to work in the U.S.; no limitations on international travel. Benefits include health insurance and transportation stipend. Deadline: 8/15/2007. E-mail cover letter and résumé to [info@panafricancapital.com](mailto:info@panafricancapital.com).

#### **SENIOR HYDROLOGIST • Fort Defiance, AZ**

Position available with the Navajo Nation Department of Water Resources and the Navajo Reservation. Duties: supervises field technicians; provides data and analysis for hydrologic studies and water rights documents; writes grant proposals and develops program budgets.

Qualifications: BA in hydrology, climatology, geology, civil engineering or related field; MA preferred; four years' progressively responsible professional-level work experience; excellent writing skills; proficient in modern computer software applications and familiar with GIS, data analysis, and database management. Salary: \$51,771. For more information and to apply, phone John Leeper or Hope Wilson at 928.729.4004.

---

## International

---

#### **INTERNATIONAL TRIP LEADER • India**

Position available with LEAPNow. Position begins fall 2007. Duties: leads groups of 17 to 22 year-olds through India on a transformative educational program. Qualifications: experience leading groups of young adults; travel experience in the desired region. Salary: \$2,500 with all trip expenses, international airfare, international medical insurance, and \$300 travel allowance. For more information, visit <http://www.leapnow.org/employ>; address: LEAPNow, 11640 Hwy 128, Calistoga, CA 94515; fax: 707.431.8479.

#### **AREA COORDINATOR • Southern Sudan**

Position available with American Refugee Committee International (ARC). Duties: plays a key coordinating and liaison role between ARC and national authorities, in particular the county commissioner of Kajo Keji along with relevant international agencies and other organizations; acts as ARC's principal representative in the implementing area; spends a majority of time in Kajo Keji; oversees all administrative and managerial tasks at the field level in coordination with logistics and administration and finance department. For more information and to apply, visit [www.arcrelief.org](http://www.arcrelief.org).

#### **ADMINISTRATION AND FINANCE CONTROLLER • Liberia**

Position available with American Refugee Committee International (ARC). Duties: oversees all financial activities and reports; coordinates all human resources and administrative activities for the Liberia program; serves as interim country director when needed. For more information and to apply, visit [www.arcrelief.org](http://www.arcrelief.org).

#### **INFRASTRUCTURE MANAGER; DEPUTY CHIEF OF PARTY; SUB-AWARDS MANAGER • West Bank; Gaza Strip**

Positions available with CHF International and the Emergency Jobs Program. The program will play a critical role by providing a key USAID implementation mechanism that can

react quickly to unforeseen economic needs and emergencies in most West Bank and Gaza geographical areas by designing and directing responsive small-scale employment generation projects across a wide range of sectors. Duties: provide well-targeted, skilled, and unskilled emergency employment opportunities by collaborating closely with municipalities, villages, communities, private sector entities and NGOs to implement small-scale labor-intensive infrastructure projects. For more information and to apply, visit [www.chfinternational.org](http://www.chfinternational.org).

#### **PROGRAM DIRECTOR • Accra, Ghana**

Position available with CHF International and the Ghana Urban Renewal Program. Duties: oversees and manages all Ghana-based field activities of the Urban Renewal Implementation and Learning Initiative, focusing on urban renewal in select cities in Ghana. For more information and to apply, visit [www.chfinternational.org](http://www.chfinternational.org).

#### **FINANCE DIRECTOR • Abuja, Nigeria**

Position available with CHF International. Duties: responsible for overall financial management; establishes and maintains finance systems according to CHF and donors standards; establishes and maintains contracting and sub-granting standards and systems; assures the contractual integrity of all agreements and sub-grants entered into by the organization, looking out for the interests of the organization; manages project procurement process; updates and reconciles budgets. For more information and to apply, visit [www.chfinternational.org](http://www.chfinternational.org).

#### **HANDICRAFTS AND COOPERATIVES MANAGER • Darfur, Sudan**

Temporary position available with CHF International. This is a six month position. The program aims to support the livelihoods and dignity of Sudanese women living in Internally Displaced Persons (IDP) camps in Darfur by providing talented female artisans with sustainable income and access to markets. For more information and to apply, visit [www.chfinternational.org](http://www.chfinternational.org).

#### **VOLUNTEER PROGRAM MONITORING AND EVALUATION OFFICER • Kajo Keji, Sudan**

Position available with CHF International. CHF International is implementing a multi-sector developmental relief program in North and South Darfur including interventions in food security, shelter, and livelihoods. For more information and to apply, visit [www.chfinternational.org](http://www.chfinternational.org).



## **PROGRAM OPERATIONS MANAGER • Khartoum, Sudan**

Position available with CHF International. Duties: works with the country director in the refinement and maintenance of effective and standardized operations systems country-wide including programs, finance, logistics, security, and administration; supervises and trains Khartoum based staff to ensure effective operational support to Darfur and South Sudan based programs; guides program managers on operational efficiency at the field level to ensure effective and high quality program implementation. For more information and to apply, visit [www.chfinternational.org](http://www.chfinternational.org)

## **FIELD OFFICE DIRECTOR • St Marc, Haiti**

Position available with CHF International. Duties: works on a USAID-funded \$80m program in Haiti that seeks to create jobs and build infrastructure identified and prioritized with active participation of local government and community representatives. For more information and to apply, visit [www.chfinternational.org](http://www.chfinternational.org).

## **PROJECT DIRECTOR, DEMOCRACY AND GOVERNANCE • Kinshasa, Democratic Republic of the Congo**

Position available with Innovative Resources Management, Inc. and the Democracy and Governance project. Duties: provides leadership for all project activities, including quality activity and budget implementation and monitoring, staff supervision, project reporting, liaison with partners, donors, and home office. Qualifications: minimum MA in international affairs, conflict management, or related field; minimum five years' project management; Africa experience preferred; familiarity with USAID regulations and strategies; strong collaborative planning, communications, and training skills; fluent in French and English, with excellent writing skills; willingness to live and travel in difficult environment up to 50 percent of the time. For more information and to apply, e-mail [srosenberg@irmgt.com](mailto:srosenberg@irmgt.com); phone: 202.293.8384.

## **HEAD OF PROGRAM SUPPORT • London, England**

Position available with the Brooke, an animal welfare charity. Duties: supports, manages, and coordinates overseas program on a global level during a significant period of growth and development. Qualifications: significant experience with animal welfare or working with equines; veterinary certification or degree in biological or life sciences; familiar with development theory, policy, and practice; proven track record of providing integrated, coordinated and effective

technical support to a wide portfolio of NGO programs in multiple locations. Deadline: 8/13/2007. For more information and to apply, e-mail Hazel Douglas of Oxford HR Consultants at [hdouglas@oxfordhr.co.uk](mailto:hdouglas@oxfordhr.co.uk).

## **DEPUTY CHIEF OF PARTY • Sudan**

Position available with Development Alternatives, Inc. Duties: trains staff in the application of USAID regulations, office administration, security procedures, and Oracle-based financial management; oversees financial management procedures. Qualifications: advanced degree in business, finance, or related field; experience working in complex environments; minimum five years' previous international experience; previous usage of Oracle-based financial management systems; knowledge of USAID rules and regulations; fluent in English required. E-mail cover letter, résumé, and three references to [CMDGrecruit@dai.com](mailto:CMDGrecruit@dai.com) with "DCOP Sudan" in the subject line.

## **CHIEF OF PARTY/TEAM LEADER • Middle East/North Africa**

Positions available with Academy for Educational Development (AED). Qualifications: MA in education policy, planning, administration, or related field required; PhD preferred; minimum ten years' experience in education and five years' in leadership position required; language skills in French and/or Arabic preferred. E-mail cover letter and résumé to [teamleader@aed.org](mailto:teamleader@aed.org).

## **CURRICULUM TRAINING SPECIALISTS • Doha, Qatar**

Positions available with Academy for Educational Development (AED). Positions available with Academy for Educational Development (AED). Duties: work on the implementation of Qatar's Education for a New Era reform initiative, specifically in the design and delivery of subject specific professional development programs to over 1000 teachers in Qatar. Qualifications: strong background in training and course design. For more information, visit <http://www.english.education.gov.qa/>. E-mail cover letter and CV to [employ@aed.org](mailto:employ@aed.org)

## **COUNSELING AND TESTING TECHNICAL ADVISOR • Eastern Caribbean**

Position available with IntraHealth International. Duties: implements community-based HIV counseling and testing services for at-risk populations in the Eastern Caribbean; works with project leadership, Ministries of Health, and other key stakeholders on counseling and testing guidelines and protocols for community outreach workers; works to strengthen referrals

to care, treatment, and support services at the community and health facility level. Qualifications: minimum 10 years' experience technically managing HIV programs, HIV counseling, and testing programs; knowledge of the Caribbean. E-mail CV to [jobs@intrahealth.org](mailto:jobs@intrahealth.org).

## **PROGRAM OFFICER • Moscow, Russia**

Position available with American Councils for International Education: ACTR/ACCELS, an international nonprofit organization. Qualifications: BA and minimum three years' relevant experience; native fluency in English and professional competence in Russian. For more information and to apply, visit [www.americancouncils.org](http://www.americancouncils.org).

## **EMERGENCY CHILD AND YOUTH PROTECTION COORDINATOR • Various locations**

Position available with International Rescue Committee. Duties: ensures IRC's ability to plan and respond to humanitarian crises with regards to the protection of children and youth in the affected population. For more information and to apply, visit [www.ircjobs.org](http://www.ircjobs.org).

---

## **Intern/Volunteer**

---

### **GRANTS VOLUNTEER • Pakistan**

Position available with International Rescue Committee. Duties: under the guidance of the grants coordinator and deputy director programs, works in the Islamabad-based program unit with direct links to the program department, technical units and field offices to support IRC's emergency and post-conflict development programs. For more information and to apply, visit [www.ircjobs.org](http://www.ircjobs.org).

### **INTERNATIONAL AGRICULTURAL INTERNSHIP PROGRAM • DC**

Internships available with the Department of Agriculture, International Agricultural Internship Program (IAIP). Duties: work in overseas offices to promote U.S. agricultural interests through IAIP for spring 2008. Qualifications: senior or graduate level college and university student. For more information and to apply, visit <http://www.fas.usda.gov/admin/newjobs/new-jobs.html>; email: [internships@fas.usda.gov](mailto:internships@fas.usda.gov).

### **PEER SUPPORT VOLUNTEER/ INTERNSHIP • San Francisco**

Volunteer and internship positions available with Shanti. Duties: support persons living with breast cancer or HIV/AIDS; attend a comprehensive training to gain skills in active listening and peer counseling and to understand the

psychosocial issues surrounding living with a life-threatening illness; provide emotional and practical support to underserved clients in the San Francisco community. For more information and to apply, phone Shanti Volunteer Coordinator, Anne Radl, at 415.674.4712; e-mail: aradl@shanti.org; website: www.shanti.org.

#### **INTERNSHIP • Naples, FL**

Internships available with Conservancy of Southwest Florida. Internship areas include environmental advocacy, scientific research, nature center, and wildlife rehabilitation. Duties: interpretive programs for children and adults, care of injured wildlife, monitor development and environmental policy, or research projects. Qualifications: ability to commit to 6–9 months; senior in college or recent graduate with background in biology, ecology, conservation, wildlife, research, environmental education and science, or marine science. Benefits includes hands-on experience, scholarship of \$125/week, housing, and accident insurance. For more information and to apply, visit [www.conservancy.org](http://www.conservancy.org).

#### **RALTY SPECIALIST TRAINEE/ INTERNSHIP • Auburn, WA**

GS-5/7 trainee/internship positions available with the General Services Administration, Public Buildings Service. Duties: work with customers and other federal agencies to provide them with solutions to space and building needs. Qualification: degree in business preferred, or experience related to real estate, leasing construction, or project management. Education may be substituted for experience. Training is provided. Salary: \$30K–\$37K with promotion potential to GS-11. E-mail [resumé.to.interns.realty.r9-10@gsa.gov](mailto:resumé.to.interns.realty.r9-10@gsa.gov).

#### **CAREER INTERNSHIP PROGRAM • DC**

Internships available with Department of Agriculture, Foreign Agricultural Service (FAS) Career Intern Program (CIP). Qualifications: experiences in agriculture and/or business; college degree; competencies for careers in public service with FAS. For more information and to apply, visit <http://jobsearch.usajobs.opm.gov/a9agfas.asp> or <http://www.fas.usda.gov/admin/newjobs/newjobs.html> or phone the acting CIP coordinator, Nikia Sizer, at 202.401.0176; e-mail: [Nikia.Sizer@wdc.usda.gov](mailto:Nikia.Sizer@wdc.usda.gov).

---

## Education

---

#### **CELTA TEACHER TRAINING COURSE • New York City**

Teaching House offers a 20 percent discount to RPCVs who enroll in a CELTA teacher train-

ing course in NY. The University of Cambridge CELTA is internationally-recognized English language teaching certificate course and guarantees the highest-quality ESL teacher training available. Teaching House offers accommodation in Manhattan during the course at \$500/month for a shared room. For more information and to apply, visit [www.teachinghouse.com](http://www.teachinghouse.com) or e-mail the Director of Studies, Tasha Hacker (RPCV, Russian Far East) at [tasha@teachinghouse.com](mailto:tasha@teachinghouse.com); phone: 646.257.2039. Note this ad in the application.

#### **SCHOLARSHIPS • Monterey, CA**

The Monterey Institute of International Studies offers scholarships ranging up to \$10K to qualified RPCVs. Programs include MBA, international and environmental policy studies, public administration, translation and interpretation, TESOL, and teaching foreign languages. The Institute prepares students for international careers in the private, public, and nonprofit sectors. For information, call 831.647.4123 or 800.824.7235; e-mail: [admit@miis.edu](mailto:admit@miis.edu); website: [www.miis.edu](http://www.miis.edu).

#### **GRADUATE OPPORTUNITIES •**

##### **Various locations**

National Science Foundation Integrative Graduate Education Research and Traineeships (IGERT) Graduate Programs offer PhD traineeship opportunities. Receive a \$30K annual stipend with waiver of tuition and fees. There are 140 National Science Foundation sponsored programs across the country seeking students interested in pursuing graduate degrees in the areas of science, mathematics, engineering, and technology. IGERT programs equip PhD scientists and engineers with the technical, professional, and personal skills needed to meet the career demands of the future. For more information and to apply, visit [www.igert.org](http://www.igert.org); e-mail: [questions@igert.org](mailto:questions@igert.org); phone: 866.593.9103.

#### **SOCIAL WORK SCHOLARSHIPS •**

##### **St. Louis, MO**

The George Warren Brown School of Social Work at Washington University offers two \$35K John F. Kennedy Scholarships annually to RPCVs. Earn an MSW in two years' full-time study. Six concentrations and specializations are offered including management, social and economic development, children, youth, and families, gerontology, and health and mental health. Applications are accepted on a rolling basis and there is no standardized test requirement. For more information and to apply, visit [www.gwbweb.wustl.edu](http://www.gwbweb.wustl.edu); e-mail: [msw@wustl.edu](mailto:msw@wustl.edu); phone: 314.935.6676.

#### **SIT GRADUATE PROGRAMS •**

##### **Brattleboro, VT**

World Learning's School for International Training (SIT) invites applications for its fall 2007 MA programs in intercultural service, leadership, and management and MA in teaching ESOL. Scholarships up to \$10K are available for qualified RPCVs. For 40-plus years, SIT has helped RPCVs and other students prepare for careers in international development, international education, TESOL, conflict transformation, international management, and a variety of international/intercultural fields. For more information and to apply, contact School for International Training, Kipling Road, P.O. Box 676, Brattleboro, VT 05302-0676; phone: 800.336.1616 or 802.258.3510; e-mail: [admissions@sit.edu](mailto:admissions@sit.edu); website: [www.sit.edu](http://www.sit.edu).

---

## Americorps/VISTA

---

#### **GRANT WRITER • Westport, WA**

Position available with Westport Maritime Museum. Duties: researches, plans, writes grants, and fundraises; works at the direction of executive director; liaises with local stakeholders and partners. Qualifications: self-starter; able to work with volunteers; BA/BS in administration or related field; strong organizational skills; community development experience. Benefits include a monthly stipend of \$835, education award at close of service, and relocation allowance. Deadline: 8/16/2007. For more information and to apply, visit <https://recruit.cns.gov/programconfirm.asp>; address: Westport Maritime Museum, P.O. Box 1074, Westport, WA 98595.

#### **MUSEUM ASSISTANT • Westport, WA**

Position available with Westport Maritime Museum. Duties: researches, plans, and fundraises exhibit and artifact research and interpretation; works under the direction of executive director. Qualifications: BA/BS in history or related field; strong organizational skills; community development experience. Benefits include a monthly stipend of \$835, education award at close of service, and relocation allowance. Deadline: 8/16/2007. For more information and to apply, visit <https://recruit.cns.gov/programconfirm.asp>; address: Westport Maritime Museum, P.O. Box 1074, Westport, WA 98595.

#### **AMERICORPS YOUTH PROJECT COORDINATOR • Hailey/Ketchum, ID**

Position available with Wood River Community YMCA. Position begins 9/4/2007. Duties: oversees the planning, implementation, and maintenance

nance of the Y-on-Wheels program, a free after-school program that offers organized recreational, cultural, and educational activities to 5–15 year old kids in specific neighborhoods within the Wood River Valley. For more information, visit [www.WoodRiverYMCA.org](http://www.WoodRiverYMCA.org). Deadline: 8/17/2007. E-mail cover letter résumé, two professional and two personal references (including one family member) to [Sara@woodriverymca.org](mailto:Sara@woodriverymca.org).

#### **INTERN COORDINATOR • Baltimore**

Position available with Maryland Department of Disabilities, helping Marylanders with disabilities enroll in the Employed Individuals with Disabilities Program. Duties: recruits and supervises interns to contact potential applicants and helps them apply; receives training in public health insurance programs. Qualifications: BA/BS preferred (experience may substitute for degree); volunteer coordination or similar experience desired; interest in public policy. Benefits include \$11,100 living stipend, \$4,725 education award, and job placement assistance after completion. E-mail résumé to [mdalto@mdtap.org](mailto:mdalto@mdtap.org) and [jgingerich@mdod.state.md.us](mailto:jgingerich@mdod.state.md.us).

#### **AMERICORPS VISTA SUPERVISOR • Prescott Valley, AZ**

Position available with Youth Count. Duties: supervises and manages the agency's VISTA Project; monitors VISTA members' activities, including required reports, time reporting, and host-site relations. Qualifications: undergraduate degree in a related field with proven experience and understanding of community building efforts, as they pertain to rural and urban communities specifically Yavapai County. Salary: \$35,360 with insurance stipend. Send cover letter, résumé, and three references to Youth Count, 3343 N. Windsogn Drive STE 6, Prescott Valley AZ, 86314.

#### **VISTA VOLUNTEER COORDINATOR • Tucson, Arizona**

Position available with the Volunteer Center of Southern Arizona. Position begins 11/2007. Duties: develops structured volunteer programs with a strong literacy component in pilot schools that will be replicated across districts in the Tucson area. Qualifications: BA; experience in communications, recruitment, fundraising, tu-

toring, and outreach. Benefits include possible childcare assistance, choice of education award or end of service stipend, health coverage, living allowance, and relocation allowance. Deadline 9/10/2007. For more information and to apply, visit <http://recruit.cns.gov>; e-mail: [cjordan@volunteersoaz.org](mailto:cjordan@volunteersoaz.org); phone: 520.881.3300.

#### **VISTA LEADER • AK**

Position available with the University of Alaska, Center for Economic Development's VISTA program. Duties: assists program manager in administering the VISTA program. Qualifications: served one year as an AmeriCorps VISTA or have served in the Peace Corps. For more information and to apply, visit <http://ced.uaa.alaska.edu/>

#### **TEEN PROGRAM TUTOR • Morton, WA**

Position available with Cispus Learning Center, a high school completion program for pregnant and parenting teens. Position begins 9/17/2007. Duties: tutors in general subject areas; assists with development of life skills; staffs a Teen Center; assists with various service projects throughout the year. Qualifications: background in education, psychology, or social work preferred. Benefits include \$925 monthly living allowance, health insurance, \$4725 education award, and training. For more information and to apply, e-mail Lynn Schinnell, project supervisor, at [schinnell@cispus.org](mailto:schinnell@cispus.org).

#### **ESL TUTOR • Mossyrock, WA**

Position available with Cispus Learning Center and a small, rural school district in southwestern Washington. Duties: teaches English skills to Spanish speaking students in the school setting; assists with an after school program; assists with staffing a drop-in Teen Center; assists with various service projects throughout the 10.5-month service year. Qualifications: fluent in Spanish; strong desire to gain experience working with youth; desire to make a difference. Benefits include \$925 monthly living allowance, health insurance, \$4725 education award, and training. For more information and to apply, e-mail Lynn Schinnell, project supervisor, at [schinnell@cispus.org](mailto:schinnell@cispus.org).

#### **YOUTH PROGRAM DEVELOPERS •**

##### **Packwood, WA**

Position available with Cispus Learning Center. Duties: plan and implement after school, evening, and weekend activities for youth, with a focus on at-risk or disadvantaged youth; serve part-time tutoring in the school. Qualifications: strong desire to work with youth; strong organizational and time management skills; desire to live in a rural area; ability to tutor up to the middle school level. Benefits include \$925 monthly living allowance, health insurance, \$4725 education award, and training. For more information and to apply, e-mail Lynn Schinnell, project supervisor, at [schinnell@cispus.org](mailto:schinnell@cispus.org).

##### **AMERICORPS VISTA LEADER •**

##### **Prescott Valley, AZ**

Position available with Youth Count. Duties: works closely with Youth Count's executive director and project supervisor to recruit, coach, and coordinate a team of eight VISTA members. For more information and to apply, visit [vistarecruit@cableone.net](mailto:vistarecruit@cableone.net); phone: 928.708.0100.

##### **AMERICORPS VISTA LEADER •**

##### **Everett, WA**

Positions available with Volunteers of America Western Washington. Duties: acts as support for 10–12 VISTA members serving in capacity-building organizations around Snohomish County; recruits, trains and provides on-going support of members. For more information and to apply, e-mail Jennifer at [jeugene@voaww.org](mailto:jeugene@voaww.org); website: [www.americorps.org](http://www.americorps.org), program listing "WA011095-10".

#### **VOLUNTEER AND CLIMATE CHANGE**

##### **COORDINATOR • Spokane, WA**

Position available with the Lands Council. Duties: recruits, coordinates and trains volunteers for conservation advocacy and climate change education. For more information and to apply, visit [www.landscouncil.org](http://www.landscouncil.org).



To submit a mailing address change, visit [www.peacecorps.gov/rpcv/info](http://www.peacecorps.gov/rpcv/info). You can also send address changes to [rpcvupdate@peacecorps.gov](mailto:rpcvupdate@peacecorps.gov).

**Disclaimer :** When responding to a listing, please indicate with a cover letter that you are a returned Peace Corps Volunteer submitting your résumé in response to a HOTLINE announcement. Questions concerning positions should be addressed to the advertiser, not to Returned Volunteer Services. HOTLINE is published twice monthly for the use of RPCVs and should not be posted on bulletin boards or passed on to non-RPCVs. The Peace Corps has no control over, nor responsibility for, HOTLINE advertisers, nor do we have personal knowledge relating to working conditions of advertised opportunities. If you have any complaints about an advertiser, please write us.



# Hotline For Returned Volunteers / From the Office of Domestic Programs

*Continued from page 1*

to other cities with large concentrations of RPCVs. In August, we are offering two career events in partnership with local organizations: one each in New York (August 8-10) and Atlanta (August 20-22). These events will give RPCVs a chance to meet people representing organizations from different sectors - on-site at each of the hosting organizations - to learn about

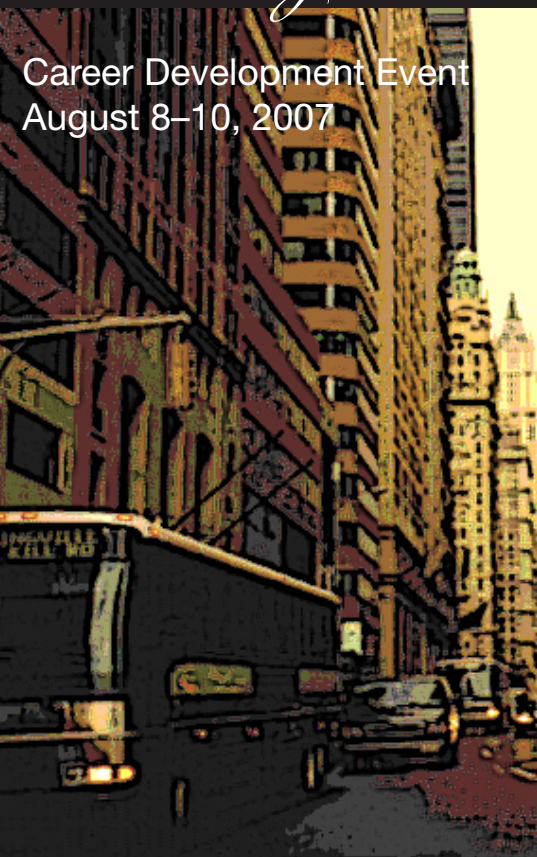
the professional opportunities available to them locally. For more information about these events, contact Returned Volunteer Services, 202.692.1430, [rvsevents@peacecorps.gov](mailto:rvsevents@peacecorps.gov).

We also offer ongoing services to help RPCVs transition from Peace Corps service to life and work in the U.S., includ-

ing career assessment software, job-listing services, career centers, and a career information consultants guide. For more information about services available to returned volunteers, visit [www.peacecorps.gov/rpcv](http://www.peacecorps.gov/rpcv). No matter where your job search takes you, we hope you'll take advantage of our resources to help with your efforts.

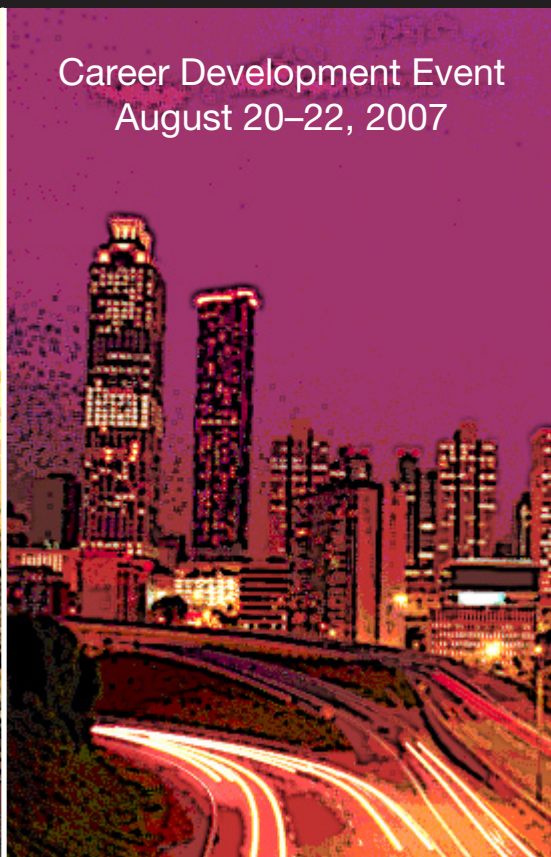
## *New York*

Career Development Event  
August 8-10, 2007



## *Atlanta*

Career Development Event  
August 20-22, 2007



## *Washington, D.C.*

Quarterly Career Planning  
Conference  
September 4-7, 2007



### **Career Development Events—New York and Atlanta**

A three-day career event focused on job searching and career resources for recently returned Peace Corps Volunteers (RPCVs) living in New York and Atlanta areas. Will include career development workshops and employer information sessions with local organizations.

### **Quarterly Career Planning Conference—Washington, D.C.**

A four-day career event focused on job searching and career resources for returned Peace Corps Volunteers (RPCVs). Will include career development workshops, résumé review sessions, and a career fair with over 30 international, domestic, private and public sector organizations.

For more information, contact Returned Volunteer Services, 202.692.1430, [rvsevents@peacecorps.gov](mailto:rvsevents@peacecorps.gov).

Sponsored by the Office of Domestic Programs,  
Returned Volunteer Services,  
United States Peace Corps.



“The logic of the Peace Corps is that someday we are going to bring it home to America.”  
*President John F. Kennedy, 1961*

Go to <http://www.peacecorpsconnect.org/free>  
to activate your FREE one-year membership in the National Peace Corps Association  
and any of its 130+ groups based on country of service, geographic region,  
or interest. Also, explore jobs and graduate programs  
through their online Career Center.

*All RPCV groups are nonprofit organizations of returned Peace Corps Volunteers, former staff, and friends, and are not part of Peace Corps. This posting is for informational purposes only and should not be considered either as an endorsement or promotion of any particular organization.*

# online passwords

Returned Volunteer Services offers RPCVs free online passwords to six job bulletins:

- International Career Employment Weekly
- Environmental Career Opportunities
- Public Health Jobs Worldwide
- Alliance for Conflict Transformation
- Ethical Jobs
- InterAction

To receive free online passwords, e-mail [rvs@peacecorps.gov](mailto:rvs@peacecorps.gov). Please specify which job bulletin(s) you would like to receive. Include your name, country of service, and dates of service in your request.

