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A Bulletin of Career, Educational, & Re-entry Information & Opportunities for RPCVs

HOT Resources

Check out the publications below to help you prepare for the Foreign Service Exam:

Goode's World Atlas, Rand McNally. Any good world atlas will help in reviewing geography and border changes.

The U.S. Constitution. Reading the Constitution will help you prepare for basic U.S. government questions.

Registration for the Foreign Service Officer Written Examination. This booklet provides step-by-step instructions for registration, as well as information about the foreign service, detailed descriptions of exam procedures, and sample test questions. It is available for ordering online.

Study Guide for the Foreign Service Officer Written Examination and Assessment Procedure. This booklet, also available for ordering online, walks you through the testing procedure and offers further sample test questions.



The Foreign Service Exam: A Survivor's Story

by Peace Corps Trainee Robin Solomon (Kazakhstan)

Editor's Note: No two people will share the same experience when applying for the Foreign Service Exam. In this special issue, however, we hope to at least offer a glimpse of what you might expect as we follow the steps that one applicant took in the exam process. It's no secret that the exam is a rigorous exercise full of hurdles that might be compared to an intellectual marathon. The author herself passed one part of the exam, but failed another. Rather than feel discouraged, she plans to try again. By publishing this personal account, we want to encourage all returned Peace Corps Volunteers to not give up.

Much like the Peace Corps, work as a foreign service officer offers Americans the opportunity to put their skills to work by serving others abroad. The State Department describes the position as follows: "Foreign Service Officers serve in over 165 countries throughout the world, carrying out United States foreign policy and helping to maintain diplomatic relations. Their work involves administrative management, consular services, political and economic reporting and analysis, and public diplomacy."

the details of registering for the test, and tips for preparation.

The first part of the exam, the written portion, takes place annually in the fall in locations all around the world. This year, the exam will be held Saturday, September 29, 2001. Registration takes place through August 29, 2001 (August 10 if you are overseas), and can be done online or by mail. The State Department provides a registration guide that is helpful in the process (see end of article). After requesting and receiving this guide in the mail, I registered online in half an hour.

I found that the Foreign Service Exam consists of a number of parts. Those who pass the written exam, offered in the fall, move onto an oral exam later the next year. Both of these exams are pass/fail, and the State Department establishes the cut-off score based on hiring needs. Recently, about 3,000 people took the oral exam, and the State Department invited 225 to move onto the next stage of the exam—an extensive background investigation. Following a medical clearance exam and a final review, the successful candidate earns a place on the hiring list, where he or she may remain for up to two years. As openings become available, the State Department pulls in candidates from the hiring list.

Examination and Assessment Procedure, which provided sample tests and other useful tips. I kept my nerves in check by not thinking about the exam very seriously beforehand. The main bulk of my studying took place the night before.

Test day started early and took a great deal of time. The written portion is a standardized test administered by ACT and made up of three sections of multiple-choice questions and one written essay. The essay dealt with topics relevant to international relations. In my essay, I responded to the following topic: language as a means to understanding other cultures. Other topics dealt with such different areas as nuclear proliferation, human rights, and globalization of the media.

The multiple-choice questions were varied. An English expression and usage test measures the tester's command of English grammar. In a form similar to the GRE English section, short passages are used as prompts for various grammar questions.

The next part of the exam was the job-related knowledge test. Questions were asked about U.S. culture, history, government, economy, geography, management principles, and accounting. The sample tests I had taken helped me to prepare for these questions, and the geography review was also key. The only regret I had was my failure to simply read the U.S. Constitution, as I had more than one question such as, "Article III of the U.S. Constitution deals with what aspect of the government?"

Registration Information

Last September, I decided to consider the foreign service as a career possibility. In order to apply, you must be a U.S. citizen and between the ages of 20 and 59—and I met both requirements. I started looking online for information about testing. At the State Department Web site, I found all the relevant information about the job of a Foreign Service Officer (FSO),

The Written Exam

In preparation for the written exam, I concentrated primarily on geography and border conflicts, studying the notes from a geography class I took and poring over a world atlas. I also ordered a publication from the State Department Web site called the *Study Guide for the Foreign Service Officer Written*

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For information on how to place job announcements, contact:
Peace Corps
Returned Volunteer Services
Phone: (202) 692-1430 or (800) 424-8580, ext. 1430
E-mail: <hotline@peacecorps.gov>
Fax: (202) 692-1431 or 1421

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PUBLIC SECTOR

ENV. SPECIALIST • Des Moines, IA

Position available with the state to lead a poison prevention program. Duties: works on lead poisoning prevention programs funded by HUD, CDC, EPA, and the state. Qualifications: BS in science with course work and/or experience in biology and chemistry; fluency in spoken and written Spanish. Salary range: \$30K-\$46K. Contact: Rita Gergely, Iowa Department of Public Health, phone: (515) 242-6340; e-mail: <rgergely@idph.state.ia.us>. Deadline: 7/27/01.

CAMPUS RECRUITER • Columbus, OH

Position available at Ohio State University, 20 hours per week. Duties: designs and implements recruitment plans to increase awareness of Peace Corps programs; evaluates applications and conducts interviews; establishes and maintains a working relationship with the Chicago Regional Peace Corps Office. Qualifications: enrolled at Ohio State University, preferably in the College of Food, Agriculture, and Environmental Science; preferred RPCV; excellent communication skills; initiative and ability to work without close supervision. Compensation: assistantship salary includes tuition waiver plus monthly stipend. Position begins July-Aug. 2001. Send letter of interest, résumé, and two letters of reference to: Dr. Mark Erbaugh, 113 Agriculture Admin. Bldg., 2120 Fyffe Rd., Columbus, OH 43210; phone: (614) 292-7252; fax: (614) 292-1757; e-mail: <erbaugh.1@osu.edu>.

PROGRAM SPECIALIST • San Francisco, CA

Positions available with the USDA Food and Nutrition Service (FNS) in the San Francisco Regional Office. Duties: provide policy guidance and oversight for state offices administering the Food Stamp, WIC, Child Nutrition, and other FNS programs. Qualifications: strong communication skills and analytical/problem solving ability required; related experience helpful but not required; BS degree or specialized work experience. Submit résumés or OF-612 applications to: Mavis Buchholz, USDA-FNS, 550 Kearny Street, R. 400, San Francisco, CA 94108; phone: (415) 705-1314; fax: (415) 705-1353; e-mail: <mavis_buchholz@fns.usda.gov>.

PROGRAM COORDINATOR • Maine

Two positions available with Maine Conservation Corps, a state agency accomplishing natural resource projects and helping youth grow. Duties: coordinate all aspects of field team program which builds trails and completes other conservation projects, or individual placement program which provides environmental education and volunteer coordination. Qualifications: six years relevant experience/training. Salary: \$30,472 to \$41,808. Get more information and an application from Ken Spalding, Director, MCC, 124 SHS, Augusta, ME 04333, (207) 287-2501; e-mail: <ken.spalding@state.me.us>. Deadline: 7/27/01.

PRIVATE SECTOR

EXECUTIVE ASSISTANT • Chevy Chase, MD

Position available with The Tides Center. Duties: manages office of president and vice president with emphasis on coordinating resource development, external communication, partnership development and board relations; ensures efficient communication with customers; maintains quality communication with partners; liaisons with external groups and represents president; edits reports; maintains communication resources. Qualifications: degree preferred, nonprofit management or related field; five to seven years of administration and management experience; detail-oriented with strong research, writing, time-management, communication, and organizational skills; ability to work independently, multi-task, and work efficiently with team. Salary: mid \$30K. Fax résumé to (301) 961-2831; e-mail: <Jefferson@fourhcouncil.edu>.

SPECIAL ASSISTANT • Montpelier, VT

Position available with the Institute for Sustainable Communities, a nonprofit organization committed to helping the world's communities build a better future by addressing environmental, economic, and social challenges. Duties: coordinates the president's priorities and activities; manages a diverse workload. Qualifications: relevant college degree; strong research and communication skills; interest in sustainable community development. Send CV, cover letter, salary requirements by July 31st to: ISC, 56 College Street, Montpelier, VT 05602; fax: (802) 229-2919; Web site: <www.iscvt.org>.

YOUTH COUNSELOR • Nationwide

Position available (11 months) beginning 8/1/01 with WorldWide Exchange Services to work with exchange students from the NIS to help ensure a successful exchange experience. Duties: maintains bi-monthly phone contact with students, state coordinators, and host families; submits reports summarizing all contact and outlining action; responds to emergencies by phone within 24 hours. Qualifications: fluent in Russian; extensive experience with NIS cultures and working with young adults; experience with cross-cultural counseling preferred. Monthly pay plus phone bill reimbursement. Send cover letter and résumé to: WorldWide, Attn: Mimi McGrath, 1260 Mercer Street, Suite 200, Seattle, WA 98109; phone: (800) 407-3314; e-mail: <mimim@worldwise.org>.

SERVICES COORD. • Linn County, OR

Position available with Linn County Affordable Housing, a private nonprofit development corporation providing quality affordable housing to low-income residents. Duties: works directly with residents of LCAH-owned housing to enrich social, economic, and environmental conditions impacting their lives; works with residents, executive director, property managers, and social service providers to plan and implement programs; evaluates and reports. Qualifications: knowledge/experience with community organization, program development, social service networking, advocacy, and case management services; ability to work on newsletter. Salary range: \$30-34K DOE. Send cover letter and résumé to: Diana Cvitanovich, 745 Main St., Lebanon, OR 97355; fax: (541) 258-3791; e-mail: <lcah@proaxis.com>.

COORDINATORS • Nationwide

Positions available in the textiles and apparel industry. Qualifications: has traveled abroad; HR degree with international background; organized with people skills; bilingual preferred. Salary \$35-40K. Please contact: Deana Griffin, Souder and Associates, 116 N. Main Street, Bridgewater, VA 22812; phone: (540) 828-2365; fax: (540) 828-2851; e-mail: <deana@souderandassociates.com>.

YOUTH COORDINATOR • Washington, DC

Position available with American Red Cross. Salary: \$22-30K. Qualifications: experience with youth. Send, fax, or e-mail cover letter and résumé to: American Red Cross, Arlington County Chapter, Attn: Chief Executive Officer, 4333 Arlington Blvd., Arlington, VA 22203; fax: (703) 527-2705; e-mail: <keefelk@usa.redcross.org>.

PROJECT MANAGEMENT • Bethesda, MD

Position available with Abt Associates, Inc. Duties: supervises project assistants; backstops overseas teams; assists proposal writing; writes monthly reports; prepares statements of work and contract correspondence; manages subcontractors and consultants; recruits candidates for assignments; develops systems for recruiting needs; maintains networks of potential hires for assignments; conducts reference checks. Qualifications: knowledge of USAID projects preferred; strong organization, communication and extremely strong writing skills a requirement; computer proficiency in Word and Excel required; master's degree, international experience and a language in addition to English preferred. Salary: \$45-60K. Send résumé via e-mail to: <stuart_arnhoff@abtassoc.com> and reference job WS3052 in the subject line.

OUTREACH WORKER • Hendersonville, NC

Position available with Blue Ridge Community Health Services, Inc. Duties: works with farm workers, adolescents, and their families; promotes/enables use of clinical services; conducts health education and case management. Qualifications: strong organizational and communication skills; fluency in English and Spanish; experience working with Latinos; valid NC driver's license; ability to work alone in the evenings at migrant camps. Send résumé to: Human Resources Director, Blue Ridge Community Health Services, Inc., P.O. Box 5151, Hendersonville, NC 28793. Contact: Mary Anne Tierney, Outreach Coordinator; phone: (828) 696-8264, ext. 2436; e-mail: <mat@brinet.com>.

AMERICORPS/VISTA LEADER • Boston, MA

Position available with Tech Corps, a national nonprofit dedicated to bridging the digital divide by matching technology volunteers with K-12 schools. Duties: coordinates national AmeriCorps/VISTA program; recruits AmeriCorps/VISTA members; coordinate training; creates learning community among members; assists with fundraising in areas where members serve. Qualifications: bachelor's degree; RPCV or former VISTA; strong project management, organizational, and interpersonal skills; strong oral and written communication skills. Send résumé to: Alex Bilsky, Manager for State and Local Programs, Two Clock Tower Place, Suite 230, Maynard, MA 01754; fax: (978) 897-4204; e-mail: <abilsky@techcorps.org>.

FISHERIES OBSERVERS • West Coast US

Positions available with Alaskan Observers, Inc. Duties: gather fisheries management data (including effort and species composition information) on ground fish vessels operating off the West Coast of the U.S. Qualifications: bachelor's degree in the biological sciences and at least 30 days of previous experience as a fisheries observer. Salary: \$40-\$44K. Send résumé to: David Edick, General Manager, Alaskan Observers, Inc., 130 Nickerson #206, Seattle, WA 98109; phone: (800) 483-7310; fax: (206) 283-6519; e-mail: <aoistaff@alaskanobservers.com>.

EXECUTIVE DIRECTOR • Philadelphia, PA

Position available with a leading economic development nonprofit. Duties: manages \$1M budget, with a real-estate portfolio of over \$10M; seeks to create and sustain economic development programs and expands small businesses and housing development opportunities for the West Oak Lane community. Qualifications: min. 10 years of experience in economic/real estate development, finance, program development, fundraising, and nonprofit management; excellent interpersonal, writing, analytical, and computer skills; bachelor's degree/master's preferred. Send résumé and salary requirements to: G. U Barry, Inc., 309 Richmond Avenue, South Orange, NJ 07079; fax: (973) 762-6011; e-mail: <OARCEO@aol.com>.

CO-PROGRAM DIRECTOR • Cleveland, OH

Position available with Adventures in Real Communication. Duties: arranges short-term home stays for teens across cultures—in this country for groups from abroad and for U.S. students outbound—in France, Germany, Spain, Mexico, Costa Rica, Ecuador, and Japan. Qualifications: high energy and sense of humor with strong ability to manage process and details. Contact: Adventures in Real Communication, 147 Bell Street, Chagrin Falls, OH 44022; fax: (440) 247-9225; e-mail: <arc@arcyp.com>; Web site: <www.arcyp.com>.

ASSOCIATE AGENT • Solomon, AZ

Position available with the University of Arizona Cooperative Extension program. Duties: provides programs in 4H youth development, community and economic development, agriculture, and natural resources; may include county director responsibilities. Qualifications: master's degree in related discipline; two years of applicable professional experience preferred. Review of application materials will begin 7/31/01 and will continue until position is filled. Applicant's submission must contain a letter of intent; CV, official transcript, and three current reference letters mailed to: Carol Willis, Search Chair, Graham County Cooperative Extension, P.O. Box 127, Solomon, AZ 85551.

EXECUTIVE DIRECTOR • Voluntown, CT

Position available with small but growing nonprofit organization with innovative programs in land reform and community development finance. Duties: works with land trusts, affordable housing developers, farmers, religious institutions, government agencies, etc., on both sustainable development and land conservation. Position involves travel, consultation, and public speaking. Compensation modest. Room/board available. Contact: Equity Trust, Inc., 539 Beach Pond Road, Voluntown, CT 06384; phone/fax: (860) 376-6174; e-mail: <equitytrust@aol.com>.

***INSTRUCTORS • Tallahassee, FL**

Positions available with the Hurricane Island Outward Bound School/Southern Programs, a nonprofit organization dedicated to working year-round with at-risk and adjudicated youth in a wilderness, residential, and home setting. Duties: work in the field; work in team situations; teach; oversee safety of course and help enhance our community. Qualifications: CPR, WFR, and prior experience with teens. All are encouraged to attend an initial training program (occurs four times per year). Programs range from 18 to 30 days in wilderness courses and 180 days in residential settings. Send résumé to: Alyse Ostreicher, Staff Developer, HIOBS, 177 Salem Court, Tallahassee, FL 32301; phone: (850) 414-8816; fax: (850) 922-6721; e-mail: <alyseo@aol.com>; Web site: <members.tripod.com/outward.bound>.

*** DEVELOPMENT AGENT • Wausau, WI**

Position available with the University of Wisconsin. Duties: performs community outreach to build the leadership capacity of local citizens, government officials, business owners, and economic development organizations; researches, plans, teaches, and evaluates culturally sensitive programming. Qualifications: master's degree; educational experience a plus. Request application materials by 8/8/01 from: CE Personnel, 432 N. Lake St., Madison, WI, 53706; phone: (608) 263-1945; e-mail: <hrdpers@admin.uwex.edu>; Web site: <www1.uwex.edu/ces/personnel>.

ORGANIZER • Richmond, VA

Position available doing community organizing. Duties: identifies, trains, and challenges local leaders on community issues and builds strategic campaigns on issues of injustice; builds the organization by reaching out to prospective community institutions. Qualifications: BS/BA in social sciences; experience working in diverse setting; willingness to learn; and experience organizing for social change. Salary range: \$30-35K (DOE). Send cover letter and résumé to: Ben MacConnell, fax: (816) 931-2520; e-mail: <DART@kc.rr.com>.

DIGITAL ARTS DIRECTOR • Newark, OH

Position available with a multimedia-learning center dedicated to promoting creative expression through technology. Duties: provides coordination and recommendations for projects; provides leadership role in curriculum development and implementation; instructs school-age audience in creating digital art, photography, video/audio, Web sites, internet applications, and other computer-based media forms. Qualifications: bachelor's degree; experience in design/instruction; proficiency in PhotoShop, Director, Flash, Illustrator, etc. Salary based on experience, benefits, housing possible. Submit résumé and work samples to: Kate Harkin, c/o IIT, 55 S. 1st St., Newark, OH 43055.

ESL TEACHERS • Washington, DC

Positions available with Lado International Colleges. Teachers needed for evening and Saturday programs. Classes are instructed employing the LADO curriculum to an adult student population. Qualifications: BA/BS in related field and prior ESL/EFL classroom teaching experience required. Send cover letter and résumé to: LADO International College, Attn. Michelle Welch, 2233 Wisconsin Avenue, NW, Washington, DC 20007; fax: (202) 337-1118.

PROGRAM MANAGER • Washington, DC

Position available with the Corporation for Enterprise Development, a national economic development organization that promotes assets building strategies in low-income communities. Duties: co-leads the development and delivery of a national training institute; participates in the development and coordination of a national financial literacy training of trainers program. Qualifications: five years of practitioner experience; excellent writing skills; experience developing and delivering training for adults; relevant BS/BA. Send résumé, cover letter, list of trainings developed and delivered, and salary requirements to: Debby Manley, CFED, 777 North Capitol Street, NE, Suite 800, Washington, DC 20002; fax: (202) 408-9793; e-mail: <debby@cfed.org>.

PROGRAM ASSISTANT • Washington, DC

Position available with Landmine Survivors Network, an international nonprofit created by landmine survivors for landmine survivors. Duties: supports program; updates Web site; researches landmine-affected countries. Qualifications: BA/BS; ability to work as part of a team; strong organizational, communication, and written skills; research experience; strong computer skills; prefer experience in international work; foreign language ability, two or more years of work experience and ability to work under pressure. Salary \$22-25K. Send résumé to: Kathleen Powers, Landmine Survivors Network, 1420 K Street #650, Washington, DC 20005; fax: (202) 464-0011; e-mail: <kathleen@landminesurvivors.org>.

PROJECT COORD. • San Francisco, CA

Position available with San Francisco School Volunteers' Families as Readers program. Duties: works with four public elementary schools to develop and implement family literacy programs. Qualifications: experience in facilitating meetings and giving presentations; proven ability to work with teachers, administrators, and parents; excellent communication skills; possession of automobile; fluency in Spanish preferred. Salary range: \$26-29K, plus benefits. Send cover letter and résumé to: Kristen Vickery, San Francisco School Volunteers, 601 McAllister Street, San Francisco, CA 94102; fax: (415) 749-3780; e-mail: <Kristen_Vickery@sfsv.org>.

COORDINATOR • New York, NY

Position available with the Africa Grantmakers' Affinity Group, a new network of grant makers funding in Africa. Duties: organizes meetings and conferences; provides member services, fundraising, and administration; reports to a volunteer steering committee. Qualifications: knowledge of Africa and international development; master's degree/ relevant work experience; excellent written/oral communications skills; strong interpersonal/organizational skills; familiarity developing work plans/budgets; ability to work independently; proficiency with computers; experience in fundraising; familiarity with membership organizations. Send letter, résumé, references, and salary requirements by July 23 to: Africa Grantmakers' Affinity Group, Coordinator Search, c/o Andrea Johnson, Carnegie Corporation of New York, 437 Madison Ave., New York, NY 10022.

PATIENT COORDINATOR • Falls Church, VA
Position available with the Capital Chapter of the National Parkinson Foundation, a small nonprofit dedicated to serving people with Parkinson's disease in the metro area by providing patient services, organizing educational and outreach events, and supporting research into the cause and cure for Parkinson's disease. Duties: provides overall patient services and program support for the chapter; implements support group, educational, outreach, and patient services programs for members and the area Parkinson's community. Salary: \$30-\$32K (DOE) and health insurance. E-mail résumé and cover letter to: <info@ccnfp.com>. For complete job description and more information on how to apply, visit <www.ccnfp.com>.

EDUCATION COORDINATOR • San Diego, CA
Position available with the National Wildlife Federation for an educator with strong facilitation skills to conduct regional education and training programs. Duties: assists in the creation of regional education materials; implement regional educator workshops and community training programs; assists with fund raising; develops/manages budgets; supervises education staff. Qualifications: BA/BS in education or environmental science; three years of experience in project coordination; one year of supervisory experience; teaching/training experience a plus; excellent communication skills; Spanish fluency preferred. Salary: Upper \$30s. Send résumé and cover letter to: National Wildlife Federation, Attn: Human Resources, 11100 Wildlife Center Drive, Reston, VA 20190.

VISTA LEADER • California
Position available with ACCESS to the Future (business-education partnership)/YMCA of Riverside City and County. Duties: builds and develops programs in the Moreno Valley Unified School District in southern; recruits, screens, trains, and leads a team of 12 VISTAs to provide in-direct service to an under-performing school district. Qualifications: RPCV with excellent communication and organization skills and a desire to assist K-12 youth; must have own transportation (mileage reimbursement). Send résumé to: Carol Allbaugh, 13911 Perris Blvd., Career Development Dept., Moreno Valley, CA 92553; phone: (909) 485-5600, ext. 2976; fax: (909) 485-5569; e-mail: <callbaugh@mvusd.k12.ca.us>; Web site: <www.americorps.org>

ADMIN. ASSISTANT • Alexandria, VA
Part-time position available with the Campagna Center. Duties: drafts letters, memos, correspondence; writes, designs, edits, and distributes newsletter for HeadStart Program; performs other duties as assigned. Qualifications: one year of administrative experience; BA degree; excellent organizational skills; ability to pay attention to detail; excellent oral and written communication skills; knowledgeable about MS Office. Send résumé to: Lisa Branch, HR Director, The Campagna Center, 418 S. Washington St., Alexandria, VA 22314; phone: (703) 549-0111; fax: (703) 549-1082.

PROGRAM COORDINATOR • Richmond, VA
Position available with AIDS Community Network, which operates Tranquillum Center, a day center for people living with HIV/AIDS and their families. Duties: conducts intake, need assessment, and provides appropriate information and referrals for people living with HIV/AIDS; maintains all monthly and quarterly reporting deadlines. Qualifications: experience in working with diverse populations; team player, with developed critical thinking skills; written skills; computer literate; knowledge of Microsoft Office, Excel, and Internet savvy. Salary negotiable. Contact: AIDS Community Network, Hazel Wesson; phone: (510) 231-7571; fax: (510) 235-3161.

VARIOUS • San Francisco, CA
Positions available with the San Francisco Conservation Corps, a job training and education program serving young adults. The San Francisco Conservation Corps offers young people the opportunity to develop themselves, their academic abilities, and marketable job skills while addressing community needs through service work. Current openings include associate director of field programs and recycling program manager. For further information, contact: HR Manager, Bldg. 102 Ft. Mason, San Francisco, CA 94123 or <personnel@sfcc.org>; Web site: <www.sfcc.org>.

DEVELOPMENT COORD. • Washington, DC
Position available at the National Peace Corps Association (NPCA). Duties: coordinates/promotes membership development, affiliate group relations, and fundraising. Qualifications: strong research, organization, customer service, communication, database skills; fundraising and/or membership experience preferred. Salary: \$25-30K. Contact: NPCA/Membership, 1900 L Street, NW #205, Washington, DC 20036; fax (202) 293-7554; e-mail: <development@rpcv.org>.

FIELD INSTRUCTOR • Loa, UT
Position available at Aspen Achievement Academy. Duties: works with two other instructors at year-round wilderness therapy program; works with a therapist on a team of three instructors and six to nine students; teaches outdoor living, primitive skills, high school curriculum and assist with the therapeutic process. Qualifications: BA/BS or equivalent life experience; experience with outdoor living and/or adolescents; WFR/WEMT and one-year commitment preferred. Salary: \$90/day to start, \$125/day for senior instructors. Send résumé to: Hansel Halverson, P.O. Box 400, Loa, UT 84747; e-mail: <FieldDept@theaspenacademy.com>.

VARIOUS • Worldwide
Domestic and overseas positions available with the International Rescue Committee, a leading nonsectarian nonprofit organization providing emergency relief, protection, rehabilitation assistance, resettlement services and advocacy for refugees and victims of oppression or violent conflict. Staff and volunteers provide shelter, medical and public health assistance, education, training, and income-generating programs for refugees in nearly 30 countries and 15 offices within the United States. Please visit the IRC Web site at <www.theirc.org> for current opportunities.

WEB CONTENT MANAGER • New York, NY
Position available with The Foreign Policy Association. Duties: develops commentary and analysis of foreign policy for newsletters and Web; conceptualizes and develops new features and products; reviews and publishes internal content to the Web; copy edits; develops and maintains content partnerships. Qualifications: strong writing and editing skills; detail-oriented and organized; working knowledge of the Internet, key international affairs sites, and policy issues; degree in communications, English, international affairs, journalism, or related experience; prior HTML/Web experience a plus. Please send résumé and writing sample to: Robert Greenan, Online Project Manager, at <rgreenan@fpa.org>.

INTERNATIONAL

TEACHERS • Pago Pago, American Samoa
Teaching positions available with South Pacific Academy, a small, private school. Duties: plans and teaches classes and carries out other school duties as needed/scheduled. Qualifications: BS/BA in Education or related field; overseas experience preferred. Salary range: \$12-15K. Send cover letter and résumé to: SPA, Attn: Ms. Hayward, P.O. Box 520, Pago Pago, AS 96799; phone (684) 699-9845; email: <mthayward@yahoo.com>.

TEACHER • Sumatra, Indonesia
Position available with Global Andalan International School for 2001-02 school year. Class will have 10 students, with a trained teacher assistant to help. Salary range: US \$15-18K, taxes paid. Benefits include: annual RT airfare, with single housing, A/C, electricity, utilities, Internet, medical benefit, visas provided. Principal is RPCV Ethiopia. Please contact Bruce Hoffman at: <hoffmanbc@hotmail.com> or <bruce@april.com.sg>; Web site: <www.geocities/GAIS_Indonesia>.

HOT! OPPORTUNITIES

FOREIGN SERVICE OFFICERS • Worldwide

Positions available with the U.S. Department of State, Foreign Service. Duties: handle administrative, consular, political, or economic functions; carry out foreign policy missions and serve Americans abroad. Qualifications: U.S. citizen; at least 20 years old; able to pass the Foreign Service exam. Exam registration booklets available upon request at: U.S. Department of State, Recruitment Division, HR/REE/REC SA-1, 2401 E St NW, Washington, DC 20522-0151; Web site: <www.state.gov>. Deadline for registration: 8/29/01.

Alternative Exam Program

The Department of State's Alternative Exam Program for the Foreign Service is now open. The closing date for applications is 7/23/01. Information and required forms can be accessed at the DOS Web site: www.state.gov/m/dghr/hr/aep. Federal employees and Peace Corps Volunteers are eligible for the Alternative Exam Program. Note: this program is only for applicants interested in administrative, consular, or public diplomacy careers.

GIS ASSISTANTSHIPS • PACIFIC ISLANDS

Positions available with the Environmental Careers Organization (ECO). Duties: develop and give presentations; conduct public outreach and education programs; train office staff in GIS-related topics (e.g. spatial analysis, GIS project development, cartography, data management, etc.). Qualifications: MS degree in an environmental studies or a marine science field; advanced GIS skills and project management experience utilizing ArcView, ARC/INFO, ERDAS, AML and Visual Basic programming; overseas work experience/experience working in multi-cultural teams; some remote sensing experience would be beneficial. Stipend: \$34-36K. Send résumé (and cover letters) ASAP (e-mail or fax preferred) to: Keri Salzillo, NOAA Program Manager, ECO, 5th floor, Boston, MA 02111; phone: (617) 426-4783, ext. 155; fax: (617) 426-8159; e-mail: ksalzillo@eco.org.

COMMUNICATIONS ASSOCIATE • Uganda

Three positions (computer mediated learning specialist, multimedia learning specialist, and educational technology specialist) available with LearnLink Connect-ED, a nonprofit dedicated to improving telecommunications service and quality of education by providing computer-assisted, multimedia, teacher-training resources for utilization in Ugandan Primary Teacher Colleges. Duties: work with and train local staff to create interactive curriculum/software development and authoring for CD-ROM/DVD/Web. Qualifications: MA and seven years exp. or BA and 10 years exp. or Ph.D. and eight years of experience. Salary based on experience. For more information, see www.aed.org/learnlink. Send résumé and electronic portfolio via e-mail to: Stacy Cummings, Academy for Educational Development, scumming@aed.org.

POPULATION FELLOWS • Worldwide

The Population Fellows Programs offer two-year professional fellowships to individuals with graduate degrees in population, environment, and development-related areas. Population Fellows are placed with organizations working to improve family planning and reproductive health programs in the developing world. Population-Environment Fellows work on projects that combine assistance for threatened environments with attention to the population dynamics and reproductive health needs of the communities living within them. Fellows receive a professional-level stipend and benefits. Please contact: The Population Fellows Programs, University of Michigan, 1214 South University, 2nd Floor, Ann Arbor, MI 48104-2548; phone: (734) 763-9456; fax: (734) 647-0643; e-mail: pop.fellows@umich.edu or popenv@umich.edu; Web site: www.sph.umich.edu/pfaps.

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The final section of the exam was the biographic information questionnaire. This included multiple choice questions, such as "How many times have you presented a proposal to your co-workers in the past year?" and "How often have you been asked for help with planning social functions in the past year?" The State Department assesses the past-performance of the test-taker in areas relating to the skills needed by FSOs. There are no right or wrong answers, it seemed, and the only option was to answer honestly.

To my surprise, in January I received a letter from the State Department inviting me to continue the exam by presenting myself for the oral assessment in August. I had passed!

The Oral Exam

I started preparing for the oral exam early in the summer. As opposed to the written portion, which focuses on academic knowledge and performance, the oral exam focuses on one's ability to perform the actual tasks of an FSO by means of hypothetical problem-solving situations. To prepare, I read the newspaper and tried to pay close attention to diplomatic matters, noting how the State Department publicly dealt with difficult issues. I also contacted two FSOs I knew to ask questions about the exam. Their best advice was to remain calm and answer questions honestly.

Unlike the written exam, it is difficult to prepare for the oral exam. The candidate receives scores in written and oral communication, information integration and analysis, planning and organizing, judgment, resourcefulness, initiative and leadership, negotiating, working with others, composure, objectivity and integrity, and cultural adaptability. Past experience plays an important role in one's ability to solve problems in difficult situations rapidly and under pressure.

When test day arrived, I arrived at the testing office in Washington, D.C. (where most oral exams take place, although there are other locations around the country), feeling quite sharp in my suit. Despite the look and feel of the situation, I was not going into an interview. On the contrary, the examiners continually stressed the need for anonymity—and stopped any discussions of autobiographical information.

The day began with a group exercise, where six of us presented individual projects and then decided on budget allocations for each. For instance, I lobbied for \$190 million for an educational reform program in the fictional country of Turin, while the man next to me needed \$240 million for a wastewater management project. We had 15 minutes to prepare our presentations, and then 30 minutes to reach a consensus on the budget. Examiners watched the entire discussion, making notes but not speaking.

After the group exercise, I prepared an oral presentation concerning complications in international adoption procedures. Following prompts given in memos, letters, and State Department information sheets, I presented a "demarche," or a communiqué between the U.S.

government and another country's government concerning a diplomatic issue. In my case, the other country's government consisted of my three examiners, and following my presentation, they asked me a series of often hostile questions, challenging my statements of the U.S. position on the delicate diplomatic issue. At the end of the questioning, they told me what their government had decided, and I took notes to prepare a written report back to the U.S. indicating the results of the meeting.

The demarche presentation led directly into a sequence of three hypothetical situations common to the job of an FSO overseas. In the first, I had to deliver my plan of action to stop the illegal use of an embassy's duty-free store by friends of the ambassador. In the second, I gave details on the transportation of the body of a deceased U.S. citizen from my country back to the United States. In the final situation, I planned for the arrival of a visiting poet from the United States. All three problems forced me to think on my feet and respond in a matter of seconds with a concise and diplomatic solution. My responses were then open to challenges by the examiners. This part of the day was by far the most difficult.

The Results

The testing was rigorous, and at the end of the day the examiners invited me into a room to inform me that I had *not* passed. I was given a chance to ask a few questions, and then I set off for home. Despite my disappointment, I actually enjoyed the day. I picked up on certain areas where I could improve, and I anxiously await my scores to further evaluate my own performance.

Testing is free, and there is no limit to the number of times it can be taken, so I plan to request the registration guide again in the future. After taking the exam once, I am even more intrigued by the job of a foreign service officer. Armed with one year's experience, I think I'm ready to take the test again. To request a registration book, write to: U.S. Department of State, HR/REE, SA-1, 2401 E. Street, NW, 5th Floor, Washington, DC 20522.

Internet Tips

U.S. State Department:
<www.state.gov>. Follow prompts to Foreign Service Exam, where information on the exam and registration procedures is available.

Order form for the Study Guide:
<actrs8.act.org/fswe_sg>. The study guide available at this site provides sample tests and helpful information about the exam.

Registration for the Exam:
<actrs8.act.org/fswe2001/setframes.html>. This site provides access to online and mail-in registration forms.

VARIOUS • Cuba

Positions available (administrative and group leader) with the Center for Cross-Cultural Study. Duties: administrative support; organize logistics; confirm reservations; lead 10-day to 14-day educational travel programs. Qualifications: excellent spoken and written Spanish, strong telephone and computer skills (knowledge of Access DB required), adventurous spirit, extremely well-organized and responsible, BA or equivalent, international living experience, preferably in Latin America. Dates in Havana: mid-Sept. 2001 to May 2002 with possibility to extend. Send cover letter, résumé, and college transcript, including "Cuba Asst. Position" or "Cuba GL Position" in subject line to: The Center for Cross-Cultural Study, 446 Main Street, Amherst, MA 01002; fax: (413) 256-1968; e-mail: <admin@cccs.com>.

RESOURCE MGT. SPECIALIST • Africa

Position available with Innovative Resources Management, a nonprofit working on a range of international development and environment issues. Duties: provides technical assistance in map production, resource inventories, community development options, and developing natural resource use agreements. Qualifications: skills in cartography, GIS applications, integrating natural resources management, agriculture, and conservation issues into land use planning; French fluency; three years of field experience; master's degree preferred. Salary to \$45K based on experience and qualifications. Send CV to Christin Hutchinson, fax: (202) 293-8386; e-mail: <brownlirm@aol.com>; Web site: <www.irmgt.com>.

PROGRAM DIRECTOR • Zimbabwe

Position available with CNFA, a U.S.-based nonprofit dedicated to increasing incomes of small farmers and other rural poor. Duties: oversees market-oriented development projects, including a farmer-to-farmer program. Qualifications: passion for grassroots empowerment and private enterprise as a foundation for economic development, five to ten years managing rural development programs, organizing training, and/or working with agribusiness; experience working in southern Africa, and excellent writing and oral presentation skills. Portuguese language skills support work in Mozambique. Send applications by 7/31/01 to: SED-ww, CNFA, 1111 19th St. NW, Suite 900, Washington, DC 20036; fax: (202) 296-3948; e-mail: <adopson@cnfa.org>; Web site: <www.cnfa.org>.

MONITORING SPECIALIST • Worldwide

Position available with International Foundation for Election Systems. Duties: leads monitoring and evaluation efforts in coordination with project specialists in civil society development, financial management, grants management, information technology; develops guidelines for grants/activities; monitors and articulates progress/results. Qualifications: three years of specific monitoring and evaluation experience; an understanding of the grants-making process; familiarity with NGO development and training assistance; knowledge of program design and development; an international/regional background. To learn more about IFES programs and opportunities visit To apply send cover letter and résumé to: IFES (121-J), 1101 Fifteenth Street NW, Third Floor, Washington, DC 20005; fax: (202) 452-0804; e-mail: <recruit@ifes.org>; Web site: <www.ifes.org>.

ASST. PROJECT MANAGER • Romania

Position available with the Research Triangle Institute (RTI). Duties: assists local governments in the areas of municipal credit, municipal budgeting, service delivery, citizen participation, and local economic development. Qualifications: Romanian speaker with experience in writing reports, managing budgets, and managing client relations for an office of 10 Romanian staff. To apply, please contact: Christine Carboni at <carboni@rti.org> or apply online at <www.tri.org>. For technical questions, please contact: Hazel Ryon at <hjr@rti.org>.

EDUCATION***THE HELLER SCHOOL • Waltham, MA**

Offering a Master's Program in Health and Human Services Management combining cutting-edge management training and social policy analysis for graduates to design effective programs and lead organizations into the future. The Master of Management and M.B.A. (human services) are offered on a full-time basis each June, and on a part-time basis each June, September, and January. Students can concentrate in a number of policy areas including health, child, youth and family services, and services for elders and people with disabilities. Heller also offers a Ph.D. in social policy. RPCVs are entitled to waive the \$50 application fee, and scholarships are available for full-time students. For more information, please call Heller Admissions at 800-279-4105; e-mail: <HellerAdmissions@brandeis.edu>; Web site: <heller.brandeis.edu>.

INDIANA UNIVERSITY • Bloomington, IN

Graduate opportunities in Latin American and Caribbean Studies at Indiana University. Courses offered in anthropology, folklore, geography, history, linguistics, political science, business, environmental studies, Spanish, Portuguese, journalism, music, education, and library science. Choose the Master of Arts or (if pursuing a Ph.D. in an alternate department, the Ph.D. Certificate). Fellowships and graduate assistantships available to qualified applicants. Joint programs offered with Kelly International School of Business and the School of Library Science. Application deadline for fall admission: 1/15/02; GRE scores needed. For more information and an application packet, contact the Center for Latin American and Caribbean Studies at: <clacs@indiana.edu>

***AMERICAN U. • Washington, DC**

The International Training and Education Program gives special consideration to RPCVs for their volunteer experience. This multidisciplinary master's degree program through the Department of Sociology is designed to prepare students for careers in international development, development education, grassroots community development, nonformal and adult education, consulting, training activities, program design and evaluation, global and multicultural education, and foreign student affairs. For more information, contact: Dr. Wendy Bokhorst-Heng, International Training and Education Program, American University, Dept. of Sociology, 4400 Massachusetts Ave. NW, Washington, DC 20016-8072; phone: (202) 885-3723; e-mail: <itep@american.edu>; Web site: <www.american.edu/cas/sociology/itep>.

***TULANE UNIVERSITY • New Orleans, LA**

Tulane University School of Public Health and Tropical Medicine has rolling admissions and is now accepting applications for summer and fall 2002 entrance from RPCVs interested in public health. For more information, contact: Veronica Rodriguez, Peace Corps Coordinator, phone: (800) 676-5389 or direct (504) 988-6737; e-mail: <vrodrig@tulane.edu>; Web site: <www.sph.tulane.edu>.

***ANTIOCH UNIVERSITY • Seattle, WA**

AUS offers a Master of Arts degree in the environment and community for professionals working, or wanting to work, in environmental or community development fields with organizations, businesses, or public agencies. The program provides a unique focus on the relationships between the natural environment and human communities by emphasizing social science perspectives and natural science literacy. Two options for regional, national, and international students: 1. Seattle Weekend Option that meets in Seattle for one weekend each month over two years; 2. Limited-Residency Option that meets for two-week intensives, three times over two years. For information, contact Dr. Jonathan Scherch via phone: (206) 441-5352, ext. 710; e-mail: <scherch@antiochsea.edu>; Web site: <www.antiochsea.edu/ec>.

***U. OF VERMONT • Burlington, VT**

The Field Naturalist and Ecological Planning Master's Degree Programs at the University of Vermont provide collaborative, integrative, multi-disciplinary field training in landscape ecology, environmental problem solving, and ecology-based land-use planning. Students work on real-world problems in the field and learn approaches to understanding how ecosystems work. Field naturalists focus mainly on integrating ecology, botany, zoology, geology, hydrology, and soil science. Ecological planners focus on integrating the social dimensions of environmental understanding with the field naturalist approach. RPCVs are encouraged to apply. For more information, contact: Field Naturalist /Ecological Planning Program, Dept. of Botany, University of Vermont, Burlington, VT 05405; phone: (802) 656-2930; Web site: <www.uvm.edu/~wpolesman/fnwebpage.html>.

U. OF ALABAMA • Birmingham, AL

The University of Alabama at Birmingham School of Public Health offers master's (MPH) and doctoral (DrPH) degrees in public health with a major in maternal and child health. Students have the opportunity to study and conduct research with faculty. Students may choose to focus their study on nutrition, children with special health care needs, prenatal epidemiology, or community-based evaluation. Stipends, assistantships, fellowships, and loans are available to students who meet the eligibility criteria. For information on the programs, admission procedures, career opportunities, and financial assistance, contact: Carol Reichle, Program Coordinator, Department of Maternal and Child Health, UAB School of Public Health, 320 Ryals Bldg., 1665 University Blvd., Birmingham, AL 35294-0022; phone: (205) 934-3939; e-mail: <carol.reichle@uab.edu>.

HUMAN GOODNESS • Winston-Salem, NC

The University for Human Goodness seeks mature individuals of all ages who desire to make a difference in the world. Its soul-centered education for a lifetime offers a service learning opportunity that builds common sense, clear thinking, interpersonal and leadership skills, freedom from barriers, and a clear sense of life purpose. The full-time program requires a year's commitment with a minimum of 45 hours per week of applied service learning. Scholarships, including free room and board for full-time students, are available to qualified students. For further information, call (336) 761-8745 or e-mail <inquiry@ufhg.org>.

*MISS. TEACHER CORPS • University, MS

The Mississippi Teacher Corps is a two-year program that offers the following benefits for those who are willing to teach in a critical teacher shortage area of the state for two years: free tuition for a master's degree in education, stipend for books, free laptop computer, and tremendous support. The master's degree will be completed during the two years of teaching. For more information, call 800-884-7606; Web site: <www.olemiss.edu/programs/mtc>.

PEACE CORPS' FELLOWS

*U. OF SOUTH CAROLINA • Columbia, SC

The University of South Carolina has fellowships for RPCVs fluent in Spanish to pursue a graduate degree and work with an innovative community development project empowering the growing Latino population in South Carolina. Duties: works on development of cultural competency training; statewide workshops; Spanish interpretation, and translation. Fellowship includes monthly stipend and tuition reduction. Qualifications: bachelor's degree; RPCV; fluent in Spanish; experience working in Latino communities. Contact: Wendy Sellers Campbell, HABLA Project, Center for Child and Family Studies, College of Social Work, University of South Carolina, Columbia, SC 29208; phone: (803) 777-8127; e-mail: <habla@gwm.sc.edu>.

INTERN/VOLUNTEER

*CONSERVATION ASSOC. • Naples, FL

Positions available through The Conservancy of Southwest Florida. Naples Nature Center: environmental policy, land acquisition, Museum of Natural History, summer day camp, school programs, and wildlife rehabilitation clinic. Briggs Nature Center: environmental interpreters. Positions are available on a rotating basis. Applicants must be at least a junior in college or graduates with a background in biology, conservation, wildlife, research, teaching, elementary education, environmental education/science, marine, or related fields. For information, request an application from: Sharon Truluck, Human Resources Director, The Conservancy of Southwest Florida, 1450 Merrihue Drive, Naples, FL 34102; phone: (941) 403-4213; e-mail: <humanresources@conservancy.org>.

Crisis Corps in Need of Volunteers



Bosnia Assignments

Crisis Corps is currently recruiting Volunteers to serve in Bosnia for six months commencing in late August. RPCVs with extensive experience in any of the following are encouraged to apply: organizational development/financial sustainability, design (clothing and household goods), publications, solid waste handling, receipting, and billing. Bosnian/Croatian/Serbian language skills not required but desired.

El Salvador Post-Earthquake Assistance

Crisis Corps is recruiting Volunteers to aid El Salvador in earthquake recovery and reconstruction efforts. RPCVs must have experience in Latin America (preferably Central America). Assignments are for six months, with a minimum three- or four-month commitment. Excellent Spanish skills are required.

Assignments include: 1. Project coordinator (experience in water and sanitation—potable water, latrines, and wells; logistics; community development; and construction); 2. Post-traumatic stress management volunteers (degree in psychology or clinical social work, minimum two years of related professional experience); 3. Housing construction volunteers (considerable experience with cement block house construction and training experience).

HIV/AIDS Africa Assignments

The following assignments require previous African work experience, a six-month commitment, and **HIV/AIDS work/volunteer experience**. Additional qualifications listed.

Kenya: 1. Community HIV/AIDS peer education training volunteer (youth peer education and training experience, knowledge of life skills) 2. HIV/AIDS Trainer volunteer (HIV/AIDS training and ICE development experience) 3. Project Management volunteer for NGO (two years of community and NGO development experience)

Malawi: 1. Home-based care advisor/trainer volunteer (health degree and experience caring for AIDS patients); 2. Organizational development volunteer for volunteer-staffed NGO (experience with a community based organization and HIV/AIDS programs in Africa); 3. Youth and AIDS Technical Training volunteer for volunteer youth organization (experience working with youth on behavior change and life skills)

Namibia: HIV/AIDS youth coordinator volunteer for HIV/AIDS Multipurpose Center (youth development and training experience)

Tanzania: 1. Counselor trainer for street children program (paraprofessional counselor training, especially for adolescent population; MSW or equivalent); 2. Life skills training volunteer for youth center (BSW life skills knowledge and training experience).

Togo: NGO technical assistance and training volunteers (health education and NGO capacity building experience and French fluency).

Zambia: 1. Workplace HIV/AIDS educator (health education degree and experience in workplace health education); 2. Agricultural and behavior change education volunteer (agricultural work experience); 3. Monitoring and evaluation volunteer (MPH and biostatistics and research experience, in addition to community experience); 4. Community-based hospice volunteer for NGO (social work or nursing degree and previous hospice experience).

RPCVs interested in these assignments should submit an application and résumé to the Crisis Corps. An application and additional position information can be downloaded from the Crisis Corps Web site at: <www.peacecorps.gov/crisiscorps>; or call 800-424-8580, ext. 2250; or e-mail: <crisiscorps@peacecorps.gov>.

PLACEMENT VOLUNTEER • Washington, DC

Position available with the International Rescue Committee, a nonsectarian, humanitarian organization providing resettlement services for refugees arriving in the greater Washington, DC, area. Duties: assist with various aspects of refugee resettlement. Assignments are flexible and include orienting families to the area and assisting with English language training. For more information, please contact Stephanie Cryer at (202) 822-0043, ext. 20 or e-mail: <Stephanie@dc.intrescom.org>.

FARM INTERNSHIPS • Titusville, NJ

Internship available with Howell Living History Farm. Duties: grows vegetables in the field and garden; transplants in the greenhouse; raises animals; talks to school groups and more. Private room, farm produce, and stipend provided. Contact: Robert Flory, 101 Hunter Road, Titusville, NJ 08560; phone: (609) 737-3299; Web site: <www.howellfarm.org>.

When responding to a listing: please indicate with a cover letter that you are a Returned Peace Corps Volunteer submitting your résumé in response to a HOTLINE announcement. Questions concerning positions should be addressed to the advertiser, NOT to Returned Volunteer Services. HOTLINE is published twice monthly for the use of RPCVs and should

not be posted on bulletin boards or passed on to non-RPCVs. Peace Corps has no control over, nor responsibility for HOTLINE advertisers, nor do we have personal knowledge relating to working conditions of advertised opportunities. If you have any complaints about an advertiser, please write and let us know.

PLEASE CHECK APPROPRIATE BOX AND ENCLOSE IN SEPARATE ENVELOPE:

DISCONTINUE SEND HOTLINE TO NEW ADDRESS (*Hotline can't be sent overseas*)

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Country of Service _____ Dates of Service _____

To change address or discontinue subscription, fill out the information above, cut out the box, and mail it in an envelope to: Database Mgr., Second Fl., Peace Corps, 1111 20th St., NW, Washington, D.C. 20526. Changes cannot be made without this form nor over the phone. Please allow 4-6 weeks for any changes to take effect.



Celebrate the 40th

For more information and to register for the National Peace Corps Association's activities in conjunction with the Peace Corps' 40th Anniversary in Washington, D.C., September 20-23, go to: www.rpcv.org/pages/celebrate.cfm.

July Career Event

Representatives from the U.S.D.A. Forest Service, Content Analysis Team (CAT), present the topic: "Career Opportunities with the USFS."

The presentation will focus on the immediate need to hire qualified personnel in a variety of career fields and positions. Requirements for most positions will be discussed followed by a question and answer period.

When and Where:

July 18, 2001, 12 noon-1:30 p.m.
Peace Corps, 1111 20th St., NW
Shriver Conference Room B
Washington, D.C. 20526

For more information, please contact Elvira May, RVS, at (202) 692-1445.

AMERICORPS/VISTA

LEADERS • Chelan, WA

Positions available in a lakeside community surrounded by the Cascade Mountains. Duties: help implement literacy programs to serve struggling readers across North Central Washington; promote the success of VISTA/AmeriCorps members through training/mentoring; and ensure smooth operation of the Washington Reading Corps project. Contact: Intermountain AmeriCorps, Box 2800, Chelan, WA 98816; phone: (509)682-4550, ext. 28; e-mail: <ndrewl@ncesd.org>.

AMERICORPS/VISTA POSITIONS • Nevada

Positions available ASAP in Reno and Lake Tahoe. Duties: assist teachers and students in low-income schools and communities; engage students in their education through self-reliance and community development; assist VISTA volunteers in a literacy program. Contact Florence Phillips at: (775) 888-2021 and e-mail résumé to: <pfphillaway@aol.com >.

VISTA VOLUNTEER • Newberg, OR

Position available with Community and Shelter Assistance (CASA) of Oregon. Duties: develops program; coordinates classes; develops partnerships with local organizations to build a financial literacy program as part of an Individual Development Account Program. Qualifications: self-directed; Spanish fluency. Contact: Bonnie Anderson, phone: (503) 537-0319; e-mail: <banderson@casaoforegon.org>; Web site: <www.casaoforegon.org>.

HOTLINE NOTICE

Returned Volunteer Services produces and distributes *Hotline* to returned Peace Corps Volunteers for two years following their COS date. If your service ended in June 1999, then this issue of *Hotline* is the last one that will be sent to you.

Please note: Current *Hotline* copies are now available online free of charge. Go to the Web site <www.peacecorps.gov/rpcv/hotline/index.html> to download issues in Portable Document Format (PDF). Because *Hotline* is now online, the National Peace Corps Association is no longer offering paid subscriptions.