

HOTLINE



A Bulletin of Career, Educational, and Reentry Information and Opportunities for RPCVs

HOT RESOURCES

Career Event

September 14
Washington, D.C.

See page 8

Returned Peace Corps Volunteer FAQs

For answers to frequently
asked questions, such as:

"How can I get assistance
with financial and
medical issues?"

"How can I get a copy of my
description of service (DOS)?"

"How can I stay connected
with the Peace Corps?"

visit

www.peacecorps.gov/rpcv/faqs

Peace Corps HOTLINE

Heather Groome
Interim Editor
Admin. Ass't., Returned Volunteer Services

To place job announcements, visit
www.peacecorps.gov/rpcv/hotline
or contact

Peace Corps
Returned Volunteer Services
Phone: 202.692.1430 or
800.424.8580, ext. 1430
E-mail: hotline@peacecorps.gov
Fax: 202.692.1421

PUBLIC SECTOR

ESOL TEACHER •

Prince George's County, MD

Positions available with Prince George's County Public Schools. Duties: organize and implement English instruction to K-12; evaluate student work and progress; administer English proficiency test and standardized assessments. Qualifications: B.A./B.S. in education or related field with coursework in second language acquisition; minimum one year experience teaching. Peace Corps experience counts towards salary advancement. For information and to apply, visit www.pgcps.org or phone Kia McDaniel at 301.445.8450; e-mail: kia.mcdaniel@pgcps.org.

PUBLIC HEALTH SPECIALIST • DC

Position available with the U.S. Agency for International Development. Submit a completed and hand-signed federal form OF-612 or SF-171 and the supplemental document addressing the Quality Ranking Factors (QRFs). Applications that are received without a handwritten signature and supplemental QRF document will not be considered for the position. Qualification: U.S. citizen. Deadline: 7/12/2005. For more information, phone Amy Feldman at 202.661.9377 or Stephanie Paul at 202.661.9369. Send application to GlobalCorps, 1201 Pennsylvania Avenue NW, Suite 200

Washington, DC 20004; e-mail: public@globalcorps.com; website: www.globalcorps.com; fax: 240.465.0244.

EXTENSION SPECIALIST, 4-H YOUTH DEVELOPMENT • Manhattan, KS

Position available with Kansas State University. Duties: provides innovative leadership and direction for developing, implementing, and evaluating a statewide staff development plan for paid and volunteer staff. Qualifications: demonstrated ability to communicate effectively with constituencies at university, county, district, state, and national levels; familiarity with multicultural and a variety of socioeconomic audiences; interested in working with people from diverse backgrounds; commitment to the principles of diversity; understand the land grant university mission. For more information and to apply, visit www.oznet.ksu.edu/operations/jobs/ExtSpec4H.htm.

PRIVATE SECTOR

GRAPHICS ASSOCIATE • DC

Position available with IFES. Duties: provides desktop publishing support with layout and text flow with style guide, file preparation for offset and digital printing, and cover design in four and two colors; provides graphic design support such as photo and image editing for use in quarterly magazine, annual report, board reports, media materials, company stationery suite, and technical re-

ports; provides Web design, editing, maintenance, and support of www.ifes.org and other IFES websites. Qualification: B.F.A./B.S./B.A. from an accredited college or university or equivalent work experience. For information and to apply, e-mail jobs@ifes.org; phone: 202.350.6700.

HOTLINE PARALEGAL • Boston

Position available with Legal Advocacy and Resource Center, Inc. Duties: provides phone hotline advice and referrals to clients in a variety of poverty law areas, including housing, benefits, family, consumer, and employment law; assists with program-related tasks and community outreach efforts. Qualifications: strong interviewing skills; attention to detail; sensitivity to people in crisis; ability to handle high volume phone calls; bilingual in Haitian Creole, Spanish, and/or Portuguese preferred. Salary: \$26K-\$44K. Send cover letter and résumé to Avada Douglas, LARC, 197 Friend Street, Boston, MA 02114.

PROGRAM DEVELOPMENT COORDINATOR • DC

Position available with VSA arts. Duties: plans, coordinates, and implements education services that foster understanding of cultural and individual diversity; builds capacity to create inclusive learning environments and programs. Qualifications: B.A. in education, special education, arts, nonprofit management, or related field; two to three years' experience

Career Information Consultants Guide

This 369-page publication, categorized by career fields, company, and location, lists more than 1,500 RPCVs and other professionals who have agreed to answer career-related inquiries on a voluntary basis.

For a copy of the directory, contact Returned Volunteer Services at rvc@peacecorps.gov and indicate whether you would like a hard copy or CD-ROM.

working in project coordination for nonprofit, education, arts, or disability organizations; international or cross-cultural experience required; fluent in Spanish and English required; must be legally authorized to work in the United States. Salary: \$35,924. Send cover letter, résumé, and salary history to hr@vsarts.org. No phone calls.

SENIOR PROGRAM OFFICER • Arlington, VA

Position available with International Relief and Development (IRD), Inc. Duties: reports to the director of health; works with IRD's health team to expand and implement IRD's health program portfolio; develops and implements new business strategies; helps to design new models; develops strong donor relationships. For more information, visit www.ird-dc.org. E-mail CV to careers@ird-dc.org.

DIRECTOR, INTERNATIONAL ADVOCACY • DC

Position available with Global Rights: Partners for Justice. Duties: oversees and implements international advocacy program on issues including poverty, human rights, and racial or ethnic marginalization; implements a training program for partners; ensures the integration of international advocacy into programs. Qualifications: advanced degree; knowledge of international policy arena; minimum 10 years' experience with advocacy campaigns and grass-roots NGOs; strong

writing skills; training skills; program management experience; willingness to travel; fluent in French or Spanish preferred. Send cover letter and résumé to Global Rights: Partners for Justice, 1200 18th Street NW, Suite 602, Washington, DC 20036; fax: 202.822.4606; e-mail: jobs@globalrights.org.

WEB SPECIALIST • DC

Part-time temporary position available with IFES. Duties: supports the IFES website and ancillary sites, as information portals for democracy information, events, and activities from IFES; improves navigation of links and sites; improves interactivity; provides capabilities for Web casting, listservs, and message boards; increases security; improves data collection and management of user information; improves accessibility and privacy policies. Work 30–35 hours/week. Position runs from summer 2005 to fall 2005. For information and to apply, e-mail jobs@ifes.org; phone: 202.350.6700.

SENIOR QUALITY AND PERFORMANCE IMPROVEMENT ADVISOR • Chapel Hill, NC

Position available with JHPIEGO, an affiliate of Johns Hopkins University. Duty: develops strategic performance support systems and effective recruitment and retention strategies in public health through the capacity project. Qualifications: advanced degree in public health, organizational development, performance improvement, or related field; minimum five years' experience using performance im-

provement methodologies in HIV/AIDS or other technical areas; familiar with health care issues in low resource settings; ability to travel frequently. E-mail résumé to HR@jhpiego.net.

NURSE • Merced County, CA

Position available with Golden Valley Health Centers. Duties: conducts early postpartum home visits in rural, central California county; provides breastfeeding and infant care education and support. Qualification: fluent in Spanish preferred. Hours are flexible and can be part- or full-time. Receive benefits at 30 hours/week. For more information, phone Lori Buendia, RN, at 209.385.5555 or e-mail Lbuendia@gvhc.org. To apply, visit www.gvhc.org.

PRESS OFFICER • DC

Position available with IFES. Duties: coordinates and promotes press and media communications with Washington, D.C., and field staff; assists with internal messaging projects; creates motivational products in cooperation with staff at the Washington, D.C., headquarters and in the field; reports to the manager of communications; responsible for media relations; helps with Webcasts and video production. Qualifications: minimum five to seven years' demonstrated experience in press/media communications and external relations. For information and to apply, e-mail jobs@ifes.org; phone: 202.350.6700.

PROJECT LEADERS • CA, OR, and WA

Positions available with the Student Conservation Association (SCA). Duties: serve as crew leader for a six-person trail crew; work on various projects along the Pacific Crest Trail in CA, OR, or WA; coordinate with the agency supervisor on the design, implementation, and evaluation of trail projects; supervises the crew. Qualifications: extensive trail work skill and experience as a trail crew leader required; ability to be highly mobile; ability to live and manage a team for extended periods in the backcountry; commitment to leave-no-trace ethics required. Position begins immediately and runs through 9/3/2005. Salary: \$500/week with paid expenses in the field. Send cover letter and résumé to Steve Hester at steve@thesca.org; address: 61737 Alta Mura, Joshua Tree, CA 92252.

TEAM LEADERS • AZ, NM, FL, and TX

Positions available with the Student Conservation Association. Duty: serve as team leader for a four-person invasive weed eradication team. Qualifications: B.A. or equivalent work experience; must be 21 years old; extensive field skills and experience as team leader in outdoor settings required; ability to be highly mobile; ability to live and manage team for extended periods in remote settings; commitment to leave-no-trace ethics required. Salary: \$500/week. Send cover letter and résumé to Bryan Baker at weedjobs@thesca.org; address: 1265 South Main Street, Seattle, WA 98144; fax: 206.324.4998.

MANAGER, COMMUNICATIONS • DC

Position available with IFES. Duties: shepherds the communications staff through its mission to spread IFES' message externally to key stakeholders and audiences; spearheads IFES' global marketing

HOT! OPPORTUNITIES

***PEACE CORPS WEEK ASSISTANT • DC**

Full-time position available 8/7/2005 through 8/5/2006 assisting with planning and evaluation of Peace Corps Week activities. Duties: plans and facilitates overseas telephone calls between Peace Corps Volunteers and U.S. classrooms; responds to e-mail and telephone inquiries about Peace Corps Week; maintains database. Qualifications: excellent written and oral communication skills; careful attention to detail; ability to handle multiple projects simultaneously; Excel experience. Experience with the Peace Corps Paul D. Coverdell World Wise Schools program is a plus. Salary: \$17.16/hour (FP-7/01). Send cover letter and résumé to Peace Corps Week Coordinator, Paul D. Coverdell Peace Corps Headquarters, Domestic Programs, 2nd Floor, 1111 20th Street NW, Washington, DC 20526; fax: 202.692.1421.

PEACE CORPS CAMPUS RECRUITER • Seattle

Position available with Washington State University and the University of Idaho. Duties: works 20 hours/week on the campuses of the University of Idaho and Washington State University; conducts class talks; presents information about Peace Corps' programs at information tables and career fairs; interviews and evaluates applicants; promotes the Peace Corps via flyers, radio, and other campus media over the course of the academic year. Salary: \$13/hour. Send résumé to Wayne Blackwelder at wblackwelder@peacecorps.gov.

PEACE CORPS CAMPUS RECRUITER • Stillwater, OK

Position available at Oklahoma State University, 20 hours/week, 12-month contract. Duties: designs and implements recruitment plan to increase awareness of Peace Corps programs; provides presentations to student and community groups; evaluates applications and conducts interviews; maintains a working relationship with the Dallas regional Peace Corps office; submits reports and recruitment plans as required. Qualifications: B.A./B.S.; excellent communication skills; initiative and ability to work without close supervision. RPCVs are given priority consideration. Compensation: monthly stipend; graduate students may be eligible for tuition waivers; campus office and administrative resources; use of staff car. Deadline: 7/31/2005. For more information, visit <http://osuoutreach.okstate.edu/sis/pc/openjob.htm>. Send letter of interest, résumé, and two letters of reference to Ms. Nani Pybus, School of International Studies, 204 Wes Watkins Center, Stillwater, OK 74078; phone: 405.744.5662; fax: 405.744.8973; e-mail: pybus@okstate.edu.

efforts; oversees IFES' flagship magazine, democracy at large, and coordinate development efforts for the division's products and programs; reports to the director communications and the Applied Research Center; develops and implements an organizational marketing and media communications strategy consistent with IFES' mission and goals; advises the director of communications on current and targeted communications issues as necessary. For information and to apply, e-mail jobs@ifes.org; phone: 202.350.6700.

STAFF ACCOUNTANT • Baltimore

Position available with Lutheran Immigration and Refugee Service (LIRS). Duties: works with senior assistant director for finance to ensure daily accounting operations run smoothly; engages in obtaining knowledge of LIRS activities. Qualifications: B.A. in accounting; experience in nonprofit accounting preferred; knowledge of U.S. government grant-making rules and regulations preferred; demonstrated problem-solving skills, with demonstration of good judgment; high proficiency in using general ledger software and spreadsheets; excellent oral and written communication skills; ability to prioritize; demonstrated team player. For more information, visit www.lirs.org. Send cover letter with salary requirements and résumé to Human Resources Department, LIRS, 700 Light Street, Baltimore, MD 21230; fax: 410.230.2844; e-mail: hmail@lirs.org. No phone calls.

DEVELOPMENT DIRECTOR • DC

Position available with Samaritan Ministry of Washington, D.C. Duties: plans and conducts fundraising programs which involves foundations, partner parishes, individual donors, major gifts, planned giving, and special events; works closely with board members and provides strong leadership for volunteers and committees. Qualifications: relevant experience required; excellent proposal writing skills; successful donor research and solicitation skills; analytical, planning, and interpersonal skills; B.A. required; computer literacy including the Internet, database (preferably DonorPerfect) and MS Office required. Send cover letter and résumé to downdes@samaritanministry.org.

REFUGEE RESETTLEMENT CASE MANAGER • Brooklyn, NY

Position available with the Church Avenue Merchants Block Association. Duties: prepares affidavits of relationship for refugee resettlement; provide intensive orientation, support, accompaniment, and referral and advocacy services to newly arrived refugees and asylees; works closely with job developers to ensure timely and appropriate job placement and retention; maintains service and financial records as required; reflect program performance by entering client information in database systems; liaises with referral sources to develop enrollment. Qualifications: undergraduate degree required; fluent in Russian, French, or Albanian required; excellent communication, problem-solving, and interpersonal skills; excellent organizational and record-keeping skills. Send cover letter and résumé to Megan Perleshi, CAMBA, 1720 Church Avenue, Brooklyn, NY 11226; fax: 718.693.3576; e-mail: meganp@camba.org or marilyng@camba.org.

MEMBER SERVICES COORDINATOR • DC
Position available with Small Enterprise Education and Promotion (SEEP). Duties: provides services to member agencies; manages office operations; serves as administrator to executive director; coordinates member working group activities; coordinates SEEP's annual general meeting, including organizing registration, managing promotional activities, organizing logistics, and producing all meeting materials. Qualifications: B.A. required; good organizational skills; word processing, spreadsheet, database, and website skills; ability to manage multiple tasks, multiple goals, problem solve, and prioritize among assignments; strong oral and written communication skills; experience and interest in international development, specifically micro enterprise development; fluent in English required; professional competence in French or Spanish preferred; U.S. citizen, lawful permanent residency, or authorized to work in the U.S. required. SEEP offers a competitive compensation package commensurate with experience. Deadline: 7/15/2005. Send cover letter and résumé to Deputy Director, Jimmy Harris, at harris@seepnetwork.org.

ASSOCIATE PROGRAM COORDINATOR • DC

Position available with Futures Group. Duties: assists in program operations for country programs and local offices in collaboration with and under the direction of senior project technical staff and administrators; provides administrative support and maintains communication with project staff. For more information and to apply, visit www.constellagroup.com or <http://constellagroup.perelless.com/index.cfm?fuseaction=75026.viewjobdetail&CID=75026&JID=10846>.

RESIDENT SERVICES COORDINATOR • Arlington, VA

Position available with Affordable Housing Corporation, Inc. Duties: implements programs for residents living in an apartment community; coordinates and implements educational programs for children and youth and community-building activities for all residents; provides outreach to residents; manages on-site programs; recruits and supervises volunteers; provides maintenance of community equipment and resources. Qualifications: strong interpersonal and organizational skills; ability to work independently; experience working with children and youth; ability to interact with diverse populations; fluent in Spanish strongly preferred. Work flexible hours with some evening and weekend hours. Salary: \$32K-\$34K with excellent benefits. For information and to apply, e-mail endo@ahcinc.org; phone: 703.486.0626.

PROJECT ASSOCIATE • Bethesda, MD

Position available with Development Alternatives, Inc. Duties: administers international development projects; monitors project costs; liaises with field staff and subcontractors; recruits and mobilizes experts. Qualifications: B.A./B.S.; one to two years' relevant work experience required; USAID experience preferred; well-organized and self-motivated; budgeting experience required; proficiency in MS Office; proficiency in a foreign language preferred. Send cover letter and résumé to Development Alter-

natives, Inc., attention: OHR, 7250 Woodmont Avenue, Suite 200, Bethesda, MD 20814; fax: 732.358.5072; e-mail: ohr@dai.com.

IT SUPPORT ENGINEER • DC

Position available with Chemonics International. Duties: provides frontline technical support services for software applications, client and server hardware, and remote access solutions; provides periodic network design and implementation services during the start-up phase for international development projects in developing countries; works with new business and proposal efforts; writes specifications for new equipment; inspects equipment for overseas projects; provides overseas staff training and new employee orientations. Qualifications: B.A. from an accredited university, preferably in a technical area; experience supporting users in IT network, preferably in a help desk environment; demonstrated ability to write well and multitask; technical certification (e.g. MCSE) highly desirable; interest in international development and foreign language proficiency preferred. Send cover letter and CV with the position title in the subject line to itrecurit@chemonics.com. No phone calls.

BRONX CENTER MANAGER • New York City

Position available with Project Enterprise (PE). Duties: recruits entrepreneurs; provides new members with training and ongoing technical assistance; manages a portfolio of loans; promotes and markets PE's micro loan program to potential borrowers and referral sources; establishes local contacts to expand the client base and volume of loans. Qualifications: strong business sense and entrepreneurial spirit; desire to empower others. For more information, visit www.projectenterprise.org/involved/staff_positions.htm. Send cover letter and résumé to bethd@projectenterprise.org.

PROJECT OFFICER • DC

Position available with IFES. Duties: works with Iraqi civil society organizations and other stakeholders to identify, monitor, and mitigate election-related violence; responsible for project administration and financial management; writes proposals and/or grant amendments with accompanying budgets; supervises a program assistant in the preparation and tracking of project budgets; prepares financial reports for USAID, other funding agencies, and IFES senior management. For information and to apply, e-mail jobs@ifes.org; phone: 202.350.6700.

PROGRAM ASSISTANT, ASIA • DC

Position available with IFES. Duties: reviews and submits field expense reports to program officer or supervisor for approval; generates financial tracking and budget reports; supports recruitment and mobilization of consultants for field assignments. Qualifications: B.S./B.A. with two years' experience in international development or related field; introductory program experience preferred; experience with MS Office; familiarity with USAID regulations preferred; foreign language skills and experience with the Asia region preferred. For information and to apply, e-mail jobs@ifes.org; phone: 202.350.6700.

PEACE CORPS FELLOWS/USA



Peace Corps Fellows/USA works with nearly 40 universities that offer financial assistance to RPCVs who wish to attend graduate school and work in underserved U.S. communities. Below is a *partial* list of universities and subject areas. For the complete list, visit www.peacecorps.gov/fellows; call 800.424.8580, ext. 1440; or write to fellows@peacecorps.gov.

University of Arizona

Tucson, AZ

Criminal justice, community development, environment, health, nonprofit finance, public policy, and more. Georgia Ehlers, phone: 520.621.9103; e-mail: rpcf@grad.arizona.edu.

University of Cincinnati

Cincinnati, OH

Economic development planning, environmental planning, international development planning, physical planning, urban design. Dr. Johanna Looye, phone: 513.556.4943; e-mail: looyejw@email.uc.edu.

University of Denver

Denver, CO

International administration; international business transactions; international development; international human rights; international studies; international security; global finance, trade, and economic integration. Andrew Burns, phone: 303.871.2544; e-mail: anburns@du.edu.

University of Maryland–Baltimore

Baltimore, MD

Social work with dual-degree options in Jewish studies, law, business administration, and public health. Dick Cook, phone: 410.706.1882; e-mail: dcook@ssw.umaryland.edu.

University of Maryland–Baltimore County Shriver Peaceworker Program

Baltimore, MD

All programs of University of Maryland–Baltimore County: education, policy, applied sociology, intercultural communications, etc. Select consortium programs: social work (MSW), urban studies, nonprofit management, etc. Joby Taylor, phone: 410.455.6398; e-mail: joby.taylor@umbc.edu.

University of New Orleans

New Orleans, LA

Public administration, urban planning and urban studies with concentrations in housing/community devel-

opment, land use/environment, historic preservation, urban anthropology, and nonprofit management. Dr. Marla Nelson, phone: 504.280.3110; e-mail: mnelson@uno.edu.

University of North Texas

Denton, TX

Anthropology, applied economics, applied gerontology, environmental science, public administration, social work, sociology, urban geography, volunteer management. Dr. Stan Ingman, phone: 940.565.2298; e-mail: ingman@scs.unt.edu.

University of Oregon

Eugene, OR

Community and regional planning. Megan Smith, phone: 541.346.3881; e-mail: smith@darkwing.uoregon.edu.

University of South Carolina

Columbia, SC

Multidisciplinary program (written/oral proficiency in Spanish required). Dr. Wendy Sellers Campbell, phone: 803.777.8879; e-mail: wendy.campbell@sc.edu.

International business administration. Reena Lichtenfeld, phone: 803.777.6749; e-mail: rlichten@moore.sc.edu.

University of Vermont

Burlington, VT

Community and economic development; entrepreneurship; environment; agriculture; applied economics; management; strategic planning; marketing; public policy; healthcare; leadership; international public administration; human resources; budgeting/finance; organizational development; information technology. Edward R. McMahon, phone: 802.656.4565; e-mail: emcmahon@uvm.edu.

University of Wisconsin–Milwaukee

Milwaukee, WI

Business administration, economics, geography, history, sociology, urban studies. Lisa Williams, phone: 414.229.6155; e-mail: heuler@uwm.edu.

University of Wisconsin–Stevens Point

Stevens Point, WI

Fields relating to the environment, including natural resources, forestry, environmental education, youth programming, land-use planning, wildlife, soil and water science. Dr. Michael Dombeck, phone: 715.346.3946; e-mail: mike.dombeck@uwsp.edu or Dr. Tim Ginnett, phone: 715.346.4191; e-mail: tim.ginnett@uwsp.edu.

University of Wyoming

Laramie, WY

American studies with concentration in education, geography, history, or literature. Dr. Eric Sandeen, phone: 307.766.3898; e-mail: esandeen@uwoyo.edu.

Western Illinois University

Macomb, IL

Business administration; economics; geography; political science; recreation, park, and tourism administration. Carolyn Lawrence, phone: 309.298.2268; e-mail: ca-lawrence@wiu.edu.

Western New Mexico University

Gallup, NM

Elementary, secondary, or special education; counseling; educational leadership. Patricia Maguire, phone: 505.722.3389; e-mail: wnmupcf@hotmail.com.

Wichita State University

Wichita, KS

Teacher education: middle and secondary grades, art, music, English, French, Spanish, biology, chemistry, physics, math, TESOL (if already teacher-certified), comprehensive social studies, special education (if already teacher-certified). Dr. Judith Hayes, phone: 316.978.6580; e-mail: judith.hayes@wichita.edu.

Xavier University of Louisiana

New Orleans, LA

Fast Track to Teaching Program for those interested in teaching math, science, or special education. Dr. Rosalind Pijoux Hale, phone: 504.520.7498; e-mail: rhale@xula.edu.

MIGRANT EDUCATION PROGRAM

RECRUITER • Hendersonville, NC

Position available with Henderson County Public Schools and the Migrant Education Program. Duties: works to identify and serve migrant farm workers and families; works with school staff, parents, and community contacts to obtain eligibility information from families; communicates effectively with migrant families to establish a positive relationship between the families and the school district; establishes rapport with migrant employers; maintains regular contact with community agencies; works with migrant students to provide academic assistance. For information and to apply, phone Greg McClure at 828.698.6112; e-mail: gmclure@henderson.k12.nc.us.

FINANCIAL EDUCATORS • Philadelphia, PA

Positions available with Primerica Financial Services. Duty: teach basic money management skills

to poor and middle income families. For information and to apply, phone Paul Castan at 215.816.0964.

SENIOR ACCOUNTANT • DC

Position available with Management Systems International (MSI). Duties: manages daily activities of the accounting department; ensures compliance with established procedures; trains and su-

pervises a staff of seven; oversees billing, contract closeouts, and review of the field accounts; responsible for maintenance of the status of all contracts in the accounting system, A/R collections, and certain reporting; serves as liaison between the accounting department and the project management team. Qualifications: B.A. required; minimum five years' in a supervisory position; knowledge of federal acquisition regulations and government contract accounting; motivated and

Career Publications

Business Careers, Careers in Agriculture, Careers in Teaching, Environmental Careers, and International Careers

You can download these publications at www.peacecorps.gov/rvs/publications.

self-directed team player; knowledge of Deltek GCS Premier accounting software preferred; experience with USAID contracts preferred. For more information, visit www.msiworldwide.com. E-mail cover letter and résumé to both gritchley@msi-inc.com and ebrzezinski@msi-inc.com.

DUAL LANGUAGE TEACHER • North Windham, CT

Position available with North Windham School. Duty: teaches in Spanish and English in all academic subject areas to a class of 50 percent native English speakers and 50 percent native Spanish speakers for second and fourth grades. Qualifications: fluent in oral and written Spanish and English; B.A./B.S.; certified teacher or pursuing certification; commitment to following the structure of the dual language program. Send cover letter and résumé to Principal Jack Giordano, North Windham School, 112 Jordan Lane, North Windham, CT 06256; phone: 860.465.2400; fax: 860.465.2403.

ADMINISTRATIVE ASSISTANTS • DC

Temporary positions available with TeleSec Corestaff Staffing Agency. Qualifications: strong typing skills; proficiency in MS Office and Lotus Notes preferred; fluent in a second language preferred. For more information and to apply, e-mail jeanne.banegas@corestaff.com; phone: 202.223.4900.

WATER RESOURCES SPECIALISTS • Lambertville, NJ

Positions available with Uhl, Baron, Rana, and Associates. Duty: work with private industries, international firms, and governments in water resources development, management, and environmental assessments and cleanups. Qualifications: M.S degree in civil engineering, geology, or environmental sciences/engineering; minimum two years' experience. For more information and to apply, e-mail vuhl@vuawater.com.

PROGRAM ASSOCIATE • DC

Position available with World Wildlife Fund. Duties: supports traffic teams in Washington, D.C., Mexico, and Canada, with research and analysis; organizes information and materials; drafts reports, proposals, presentations, and assists with project management, project development, and analysis. Qualifications: B.A. in biological science, natural resource utilization, economics, international policy law, or related field; minimum two years' related experience; fluent in Spanish strongly preferred. For more information and to apply, visit www.worldwildlife.org/about/jobs.cfm.

PARTICIPANT SUPPORT COORDINATOR • Baltimore

Position available with AFS Intercultural Programs. Duties: responsible for customer service; assists with daily operations of participant support for students; works closely with the regional support manager in providing and implementing quality support during the program period for the hosting and sending programs in the region. For more information and to apply, e-mail jstella@afs.org; phone: 212.299.9000.

INFORMATION OFFICER • DC

Position available with the Academy for Educational Development. Duties: assembles, checks, organizes, and updates information for projects in management, outreach, publication, presentation, and dissemination; prepares summary reports and descriptive material related to center activities. Qualifications: B.A. or equivalent work experience required; M.A. preferred; minimum five years' relevant experience required; experience in developing and maintaining user-friendly computerized information and data-base systems; experience in preparing and disseminating reports that combine and summarize information available from information systems; experience in searching information databases, websites, and other information sources for specific search requests; experience working on education projects in developing countries preferred; working knowledge in using software packages to organize information and data bases for easy access; fluent in French, Spanish, or Arabic preferred. For more information, visit www.aed.org. Send cover letter and résumé, referencing position #KN5209pc, to AED/HR, 1825 Connecticut Avenue NW, Washington, D.C. 20009; fax: 202.884.8413; e-mail: employ@aed.org.

RESIDENTIAL DORM ADVISOR • Sedona, AZ

Position available with Oak Creek Ranch School, a private, co-ed, international boarding school serving students ages 12 to 18. Duties: provides dorm supervision; provides campus supervision; facilitates activities; teaches daily living skills and student discipline. Qualifications: good communication skills; attention to detail; able to take direction; clean driving record; like outdoor activities. For more information, phone the dean of students at 928.634.5571. Send résumé to dean@ocrs.com.

PROJECT COORDINATOR • DC

Position available with World Wildlife Fund. Duties: manages and facilitates administration; monitors projects and budget for the program or region; responsible for outgoing agreements and financial reports; ensures compliance with donor rules and regulations; ensures that financial and technical administrative information is well-organized, deadlines are met, and problems and issues are raised and addressed. Qualifications: B.A. in related field with three years' experience or a minimum of five years' relevant experience; fluent in Spanish required; familiarity with U.S. government-funded projects required; strong communication skills required. For information and to apply, visit www.worldwildlife.org/about/jobs.cfm.

INSTRUCTORS • DC

Positions available with Latin American Youth Center. Positions include portfolio instructors, journalism instructors, computer instructor, men's leadership instructor, gang prevention instructor; life skills instructors, career awareness and development instructors, and job readiness class instructors. Duties: utilize existing curriculum; teach classes for the summer employment program.

Qualifications: B.A. in relevant field with minimum one to two years' experience working with at-risk participants; flexible, energetic, and positive attitude; commitment to student development in a high quality, respectful environment. Send résumé to Yombo@mail.layc-dc.org; phone: 202.319.8641.

***FUNDRAISER • Various locations**

Position available with DialogueDirect. Duties: helps coordinate fundraisers to engage the public; informs public of charity partners; encourages the public to become supporters. Salary: \$500-\$1,000/week. For information and to apply, visit www.funjobs4u.us; e-mail: jobs@dialoguedirect.com.

INTERNATIONAL

SCIENCE TEACHER • Thailand

Position available with Strisuksa English Program. Duties: teach science to seventh- and eighth-grade Thai students; teach 12 hours/week and work office hours. Qualifications: fluent in English required; relevant college degree and/or teaching certificate required; cross-cultural experience required; good attitude. Salary: \$800/month with a housing allowance. Receive financial and logistical assistance obtaining a work permit. E-mail cover letter and résumé to strisuksaep@gmail.com.

***POPULATION FELLOWSHIPS • Various locations**

Population Fellows Programs offer two-year professional fellowships to recent graduates with experience in population and reproductive health or population and environment. Population fellows are placed with organizations working to improve family planning and reproductive health programs in the developing world. Work on projects that link family planning and environmental programming in the developing world. Receive a professional-level stipend and benefits. For information and to apply, contact the Population Fellows Programs, University of Michigan, 1214 South University, 2nd Floor, Ann Arbor, MI 48104-2548; phone: 734.763.9456; fax: 734.647.0643; e-mail: michiganfellows@umich.edu; website: www.sph.umich.edu/pfpps.

ENGLISH TEACHER • Nongkhai, Thailand

Position available with Sustaining Futures Southeast Asia. Duties: teaches English 10 to 15 hours/week at a respected, progressive government school; instructs in grammar, reading, writing, listening, and conversation. Qualification: must commit to a minimum of four months. Free accommodations, monthly stipend, free internet access, bicycle, and free meals. For more information, visit www.sustaining-futures.org. Send cover letter and résumé to sfvols@yahoo.com.

ADVISORS • India

Positions available with CARANA Corporation. Duty: advise for an upcoming USAID-funded economic growth development project in India. Qualifications: minimum 10 years' international experience; knowledge of trade policy; experience with urban sector reform, financial sector reform, fiscal governance reform, agricultural sector reform, FDI legal and regulatory reform, trade promotion, institutional capacity building, and/or gender considerations;

Crisis Corps Recruiting Short-Term Volunteers

Ecuador

CEMOPLAF requests one Latin America RPCV with a strong background in HIV/AIDS and public health issues for a six-month **HIV/AIDS Advisor** assignment in Quito. The assignment will involve a travel component and require strong Spanish language skills, among other project specific requirements.

The **Association of Girl Scouts of Ecuador** requests one **Youth Development Volunteer** for a six-month assignment providing institutional support and development to strengthen the organization and increase adult membership. The Crisis Corps Volunteer will focus on developing program and training materials, fundraising, strategic planning, and other institutional development as well as organizing a one-week summer camp for low-income girls.

Namibia

The **Namibian Ministry of Education and Regional AIDS Committees for Education (RACE)** request a team of four **HIV/AIDS Volunteer Coordinators** for six-month assignments. Duties: implement the national HIV/AIDS policy and establish and strengthen the "Window of Hope" and "My Future Is My Choice" after-school programs; establish HIV/AIDS clubs; train teachers to serve as HIV/AIDS coordinators; provide project-specific orientation and training for the incoming Peace Corps trainees assigned to RACE.

Sri Lanka

World Vision requests two Crisis Corps Volunteers to serve as **Administrative Development Officers** for three-month assignments beginning in August. Duties: develop and implement recruitment plans; schedule and participate in interviews; conduct reference checks and ensure proper documentation is kept in staff files; coordinate staff orientation; ensure that applicant tracking, employment practices, compensation, benefits, and human resources program comply with World Vision policies and local labor laws; maintain human resources files; conduct Hardship Criteria Assessments; facilitate monthly staff meetings in each district and circulate reports as required. Qualifications: degree in human resources or related field; ability to work independently within agreed deadlines; computer and finance skills including basic accounting, familiarity with reporting standards, and worksheets; ability to work effectively in a team; basic logistics skills in event planning, office procurement, office system monitoring, and tracking; understanding of and commitment to gender and diversity relevant to human resource management. Desired Qualifications: experience working in conflict zone; good communication skills in Sinhala and/or Tamil; high level of cross-cultural sensitivity; flexible worldview; emotional maturity and physical stamina; ability to

exhibit exemplary lifestyle as interpreted in specific local cultural context.

World Vision requests two Crisis Corps Volunteers to serve as **Structural Engineers** for three-month assignments beginning in August. Duties: provide technical supervision for the housing construction portion of the project; assess damages of housing; determine the bill of quantities, and materials and costs; create specifications; coordinate with relevant agencies and government officials on technical matters to ensure quality controls and parity of assistance; ensure compliance of Procurement/Contractual Standard Operating Procedures; ensure that sub-contractors adhere to specifications for disaster resistant structures to be newly reconstructed or refurbished; supervise and mentor (when appropriate) sub-contracting firms, community provided skilled and unskilled labor, and HCN engineers; coordinate all shelter and construction project activities with other humanitarian organizations in implementation areas to ensure the maximum benefit can be obtained for the beneficiaries at all times. Qualifications: degree in civil engineering, architect, or related field, minimum two years' housing and construction project management experience; monitoring and evaluation experience; must be flexible and willing to work under difficult work and living conditions; able to work independently and carry out duties with oversight from afar; ability to maintain performance expectations in diverse cultural contexts, psychologically stressful environment, and physical hardship conditions.

GOAL requests three volunteers to work as **Trainers** for field staff in Sri Lanka. Duties: training in project reporting; administration and management, including computer skills in MS Word, MS Excel, MS Access and use of e-mail; basic financial and logistic procedures; report writing and proposal writing; setting up of monitoring and evaluation systems; and program evaluation techniques. Qualifications: M.A. in development studies or relevant degree; experience in project management; experience in capacity building and rural participatory assessment. Desired qualifications: experience or training in engineering/construction in developing countries.

The International Federation of Red Cross & Red Crescent Societies and the **American Red Cross** request two Crisis Corps Volunteers to serve for three months as **Evaluation Specialists**. Crisis Corps Volunteers will participate in developing systems and procedures that will allow for the accurate and impartial collection and analysis of field data. Duties: conduct interviews and focus groups; field test research instruments; prepare and conduct training protocols for national volunteers; develop a data collection schedule; perform preliminary data analysis; contribute to the development of a final evaluation report; strengthen the capacity of key staff members. Qualifications: M.A. in social sciences, public health, or other related degree, with field experience in evaluation design, and data collection and analysis; experience in developing train-

ing protocols and conducting focus groups; two years' Peace Corps experience in the Asia/Pacific region.

Thailand

Habitat for Humanity requests one Crisis Corps Volunteer to work as an **Educator/Trainer** for six-months in construction materials production facility beginning in August. This facility is using local materials and local labor to produce materials such as concrete roof tiles and interlocking concrete blocks for construction of permanent homes and other buildings. Duties: coordinates sustainable training and orientation programs; produces posters, handbooks, manuals, and other training materials; assists in enhancing production safety process; maintains training records. Qualifications: B.S. in education or related field; two years' experience in education field; experience in planning, developing, and implementing training programs; experience in writing training manuals; EMA RPCV; ability to work within unstable and difficult conditions; cross-cultural management experience. Desired Qualifications: ability to speak, read, or write Thai language; experience in construction of low-income housing preferred; prior experience with Habitat for Humanity.

Habitat for Humanity request one Crisis Corps Volunteer to work as a **Project Planner** for a six-month assignment beginning in August. Duties: develops a housing construction plan using Microsoft Project Software; develops housing construction data questionnaires which will gather data on all planned and ongoing Habitat housing projects; enters all relevant data into the MS Project Housing Construction Plan; analyzes available data and report findings; trains the administrative assistant and construction manager in the use and maintenance of the plan. Qualifications: experience in using Microsoft Project Software; experience with collecting and organizing data; experience with generating project reports and schedules; experience with Project Planning and Implementation; EMA RPCV; ability to work within unstable and difficult conditions; ability to work independently with minimal support. Desired Qualifications: construction management background; experience in construction of low-income housing; prior experience with Habitat for Humanity; familiarity with housing material production techniques.

Habitat for Humanity request one Crisis Corps Volunteer to work as a **Material Project Advisor** for a six-month assignment beginning in August. Duties: plans raw material orders; tracks product orders from Habitat, other NGOs, and the general public; plans and organizes material production; assures the quality of products; collects production data; develops protocol for calculating bi-weekly wages for villagers and trains a villager to complete the calculations; provides weekly stock, production capacity, revolving fund performance and production; reports to the project manager; tracks assets in record and physical inventory; trains one villager at each site to do most of

these tasks. Qualifications: degree or experience in industrial engineering, business management, or related field; experience in production control or management, and procurement of construction materials; experience in clerical work (record keeping); EMA RPCV; good organizational skills; ability to work within unstable and difficult conditions; cross-cultural management experience; experience with staff/volunteer management; ability to speak, read, and write Thai. Desired Qualifications: experience in construction material production; prior experience with Habitat for Humanity; familiarity with current construction technology; familiarity with housing material production techniques.

Habitat for Humanity requests two Crisis Corps Volunteers for a six-month assignment in Thailand as a **Construction site supervisor**. Duties: develop construction schedule; plan and direct volunteers on a day-to-day basis; coordinate the scheduling and training of site specific construction staff; secure major purchases/donations; provide regular progress reports; arrange for purchase of tools and manage tool inventory; monitor material and labor quality and ensure that all homes conform to housing design plans; ensure the safety and security of all staff and volunteers on the construction site; oversee the method of operation and methods of construction on the worksite; oversee the successful completion of the site building plan; monitor house costs relative to budget; oversee site preparation, including demolition of existing houses and

How to Apply

For additional assignments and more detailed descriptions of these assignments, including the required qualifications, visit the Crisis Corps website at www.peacecorps.gov/rpcv/crisiscorps; or call 202.692.2250 or 1.800.424.8580, ext. 2250. Applications can be downloaded from the website.

Because of mail delivery difficulties, the Crisis Corps requests that applications and résumés be faxed to 202.692.2251 or e-mailed to crisiscorps@peacecorps.gov.

rubble removal; manage construction support on the worksite; Qualifications: minimum two years' experience in construction field; staff management experience; project management experience; strong leadership and organizational skills; excellent strategic thinking ability; ability to work within unstable and difficult conditions; cross-cultural management experience; familiarity with current Habitat for Humanity construction technology (concrete post and beam and interlocking load-bearing blocks, concrete roof tiles). Desired Qualifications: fluent in spoken Thai language; experience in construction of low-income housing; experience working in a nonprofit organization; prior experience with Habitat for Humanity.

Village officials in Mooban Nua request one Crisis Corps Volunteer to serve as a **Youth Development Worker**. Working with a village heavily affected by the tsunami on the southern coast of Thailand, the Volunteer will serve as an advisor in creating a playground for the village children. Duties: conducts a needs assessment for the youth programming in the village, coordinates with the Construction Management volunteer to meet the needs of local youth, help with translation issues as needed between the Construction Management volunteer and village elders. Qualifications: experience in youth development; Thai language skills, successful completion of Peace Corps service in the Europe, Mediterranean, and Asia region; ability and willingness to live and work in a difficult

setting with children who have been severely traumatized and continue to deal with side effects of the tsunami.

Zambia

Hands at Work, a host-country NGO, request one **NGO Development Advisor** for a six-month assignment. Duties: develops financial tracking tools and financial management systems; assists with resource mobilization and the development of income-generating activities for programs focused on home-based care for orphans and vulnerable children. Required qualifications: diploma or degree in economics, experience in accounting, business management, NGO development, or any related degree; demonstrated computer skills in database development; proven capabilities in strategic planning or NGO development; ability to work independently with minimal support is essential; understanding of the work of NGOs/faith-based organizations; and experience with the development and use of financial management systems and financial tracking tools. Desired qualifications: experience in training of trainers in basic project accounting; experience in resource mobilization and entrepreneurship development; successful completion of Peace Corps service in Africa.

Additional positions may be available. Please refer to the Crisis Corps website at www.peacecorps.gov/rpcv/crisiscorps.

regional experience in South Asia; relevant language skills; graduate degree required. For more information, visit www.carana.com. Send CVs to jobs@carana.com. Write "India EG" in the subject line.

DIRECTOR OF PROJECTS • Santo, Haiti

Position available with the Haitian Project, Inc. Duties: oversees implementation of school projects; creates staff development programs; trains new staff; assists with implementation of community service projects; oversees job placement program for graduates; serves as a liaison for international volunteers. Qualifications: B.A. or B.S.; commitment to mission and goals of the Haitian Project; effective communication skills; assertiveness; fair management skills; experience in construction, international development, and business management is also an asset. For information and to apply, phone Reese Jarret at 401.351.3720; e-mail: operations@haitianproject.org.

TEACHERS • Santo, Haiti

Positions available at Louverture Cleary School, a Catholic boarding school operated by the Haitian Project. Duties: teach classes and assist with the development of programs in languages, computer, religion, or lab sciences; manage the school community service program; assist in raising funds to support project

operation; lead empowerment group for female students; provide four hours/week of tutoring. Qualifications: B.A./B.S.; willingness to work for justice in Haiti. Salary: \$200/month with housing, health insurance, roundtrip airfare, and food and transportation allowance. Program runs from 8/2005 to 6/2006. For information and to apply, phone Reese Jarret at 401.351.3720; e-mail: operations@haitianproject.org.

PROGRAM MANAGER • Tashkent, Uzbekistan

Position available with the International Research and Exchanges Board, a program that supports technology, training, and educational reform in Uzbek schools. Duties: manages all aspects of the program including the design and implementation of Web-based projects that foster international cultural exchange; provides leadership in the design of teacher training programs that promote interactive methodology; supervises a staff of 25; liaises with Ministry of Education, local NGOs, and other stakeholders. Qualifications: background in education, instructional technology, and/or international development; supervisory experience required; knowledge of Russian or local lan-

guages required. Send cover letter and résumé, with subject heading "PTD/CM/PM-UZ" to resumes@irex.org; fax: 202.628.8189.

CHIEF OF PARTY • Senegal

Position available with CARANA Corporation. Duty: assists with an upcoming USAID-funded project in Senegal. Qualifications: minimum 10 years' international experience; proven project management skills on a large USAID-funded program; knowledge of business development services as it relates to small and medium-sized enterprises, trade policy, and experience building successful public private partnerships; private sector experience; strong regional experience in West Africa; graduate degree required; fluent in English and French. Send CV with "Senegal" in the subject heading to jobs@carana.com.

More HOTLINE Ads Online!

For more international, internship/volunteer, education, and AmeriCorps opportunities, please see pages 9 and 10 of the online version of this issue at www.peacecorps.gov/rpcv/hotline.

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When responding to a listing, please indicate with a cover letter that you are a returned Peace Corps Volunteer submitting your résumé in response to a HOTLINE announcement. Questions concerning positions should be addressed to the advertiser, not to Returned Volunteer Services. HOTLINE is published twice monthly for the use of RPCVs

and should not be posted on bulletin boards or passed on to non-RPCVs. The Peace Corps has no control over, nor responsibility for, HOTLINE advertisers, nor do we have personal knowledge relating to working conditions of advertised opportunities. If you have any complaints about an advertiser, please write us.

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To submit an address change, visit www.peacecorps.gov/rpcv/records and click on "Update Your Records." You can also send address changes or unsubscribe requests to rpcvupdate@peacecorps.gov. Or, fill out the information above, cut out the box, and mail it to **RPCV Database Manager, 2nd Floor, Paul D. Coverdell Peace Corps Headquarters, 1111 20th Street, NW, Washington, DC 20526**. Please allow four to six weeks for any changes to take effect.

Online Employment Bulletins

Environmental Career Opportunities

International Career Employment Weekly

Public Health Jobs Worldwide

E-mail rvs@peacecorps.gov to receive the passwords. Please specify which publication(s) you want.

Passwords are for RPCV use only.

Graduate School Guide

Returned Volunteer Services offers the *Graduate School Guide* online. The *Graduate School Guide* highlights programs (arranged by academic subject) from more than a hundred institutions that give special consideration to RPCVs. The publication also includes information about the Peace Corps Fellows/USA program and other educational services and programs of interest.

To download the publication, visit www.peacecorps.gov/rvs/publications.

September Career Fair

sponsored by

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Meet and talk one-on-one with representatives from 30 organizations that are interested in hiring returned Peace Corps Volunteers.

Wednesday, September 14, 2005

Paul D. Coverdell Peace Corps
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For more information, contact Heather Groome
at 202.692.1437.

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or 202.692.1430

ESL TEACHER • China

Position available with Dali Experimental School, a well-established government school. Duties: prepares lessons; conducts English lessons; assesses students work; assists with students extra-curriculum school activities. Qualifications: B.A./B.S. degree; outgoing, flexible, and friendly personality; good communication skills; one year relevant experience, preferably in China. Salary: \$438/month. Send cover letter and résumé to Mr. Kevin Zou, at dali_experimental_school@yahoo.com.cn; phone: 86.757.85538065; fax: 86.757.85528668; website: www.dlsyx.net.

CHIEF OF PARTY • Bucharest, Romania

Position available with World Learning. Duties: works on a two-and-a-half-year USAID civil society project in Romania; oversees a team to strengthen civil society organizations and helps with Romania's democratic transition; supports an active, independent civil society that can play a watchdog function and serve as the ultimate check on the powers and actions of the government; provides alternative institutions to represent citizens' interests, and links citizens together with common concerns. Qualifications: work experience in southeastern Europe with proven expertise in managing complex civil society programs (particularly focusing on sustainability and advocacy), building and supervising a diverse team of employees, political analysis, democratization, and democracy programming; experience working with international donors in the region; demonstrated interpersonal skills; creative problem-solving and ethical management skills. For information and to apply, e-mail recruitment@worldlearning.org.

REGIONAL MANAGER • South Africa

Position available with the Citizens Network for Foreign Affairs. Duties: oversees market-led strategies for building sustainable commercial input distribution systems and related services for smallholders; manages projects in Malawi and Zimbabwe; provides technical support and creative leadership; networks with stakeholders and donors. Qualifications: experience as a program manager with academic training in agriculture and business management preferred; expertise in financial services; minimum ten years' experience working in the private sector or rural private enterprise development in southern Africa. Deadline: 7/10/2005. Send cover letter, résumé, and salary history to careers@cnfa.org, with "Regional Manager, Southern Africa" in the subject heading. No phone calls.

PROGRAM SPECIALIST, FOOD SECURITY • Sudan

Position available with CHF International. Duties: supports agricultural, livestock, and food security activities; implements food security projects; recruits, trains, and manages staff of host country professionals; coordinates activities with donors, local government, and community lead-

ers. Qualifications: minimum three years' experience in international development and food security projects; experience in development and implementation of community-based programs; significant work experience in Africa; must be able to live and work in an unstable post-conflict environment. Send CV or résumé, cover letter, salary requirements, and available start date to hrrec@chfhq.org.

PROGRAMSPECIALIST, SHELTER • Sudan

Position available with CHF International. Duties: supports community development and shelter construction; implements infrastructure projects; recruits, trains, and manages staff of host country professionals; coordinates activities with donors, local government, and community leaders; reports to donors and headquarters. Qualifications: minimum six years' experience in international development and housing or infrastructure; experience developing and implementing housing programs; must work in Africa; able to live and work in unstable post-conflict environment. Send résumé, cover letter, salary requirements, and available start date to hrrec@chfhq.org. Write "OETP-PSSS-KVH-0105" in the subject heading.

PROJECT OFFICER • Abuja, Nigeria

Position available with IFES. Duties: supports implementation of IFES' Nigeria election administration, political finance, and voter education programs; works with Nigeria country director to develop written strategy papers on international assistance to the electoral process; develops monitoring and evaluation tools that link IFES' country strategy with programmatic activities. For information and to apply, e-mail jobs@ifes.org; phone: 202.350.6700.

INTERN/VOLUNTEER**VOLUNTEER • New York City**

Volunteer with Fonkoze USA. Duties: coordinates direct mailing; data entry and database management; internet research. Qualifications: proficient in MS Office required. For information and to apply, e-mail fonkozeusa@fonkoze.org; phone: 212.822.9553.

COUNTRY SPECIALISTS •**Various Locations**

Volunteer positions available with Amnesty International USA (AIUSA). Duties: serve as AIUSA's primary expert and strategist on each country; facilitate AIUSA's work to improve human rights; monitor country of specialization; advise local and student groups; coordinate Amnesty International work in country of expertise; work on planning strategies; maintain regular contact with government officials; develop media contact. Qualifications: two-year commitment required; country expertise required; language skills required. This is an unpaid position. For information and to apply, phone Cogroup Program at 202.544.0200, ext. 261.

FARM INTERNSHIPS • Mendocino, CA

Internships available with Old Mill Farm. Lodging and some food provided, as well as a small monthly stipend in return for 30 hours/week helping with farmer's market, tending animals, assisting in workshops and festivals, and working on the farm with the garden manager. Old Mill Farm is family owned and operated. For more information, visit: www.oldmillfarm.org. To schedule a phone interview, e-mail cas@oldmillfarm.org; address: P.O. Box 553, Mendocino, Ca. 95460; phone: 707.937.3047.

EDUCATION**DENTISTS • Mesa, AZ**

Arizona School of Dentistry and Oral Health is looking for mission-driven individuals to become compassionate dentists with knowledge and skills to impact the health status of underserved communities. Class selection emphasizes service and volunteerism. Accepted students receive training emphasizing public health principles and service delivery to underserved populations. Graduates receive a doctorate in medical dentistry (D.M.D.) and a certificate in public health. For more information and to apply, e-mail Gary Cloud at gcloud@ashs.edu.

M.A. IN SUSTAINABLE DEVELOPMENT • Sri Lanka

The School for International Training and Sarvodaya are partnering to develop and deliver a one-year, service-learning M.A. degree in sustainable development in Sri Lanka. While earning a graduate degree, work with Sarvodaya, the largest development organization in Sri Lanka. The program content will be fully localized for continuing development-practitioner application in Sri Lanka. For information and to apply, visit www.sit.edu; phone: 802.258.3572.

PH.D. IN APPLIED GERONTOLOGY • Denton, TX

The University of Northern Texas (UNT) offers a doctoral program and an M.A. in applied gerontology. UNT has an interdisciplinary faculty from fields including anthropology, sociology, psychology, education, business, economics, and applied gerontology, available to work with students concerned about the various social policy issues facing nation states across the world. For more information and to apply, e-mail Professor Stan Ingman at ingman@scs.unt.edu; phone: 940.565.2298; website: www.unt.edu/aging.

GRADUATE RESEARCH ASSISTANTSHIP IN SOILS/HYDROLOGY • MS

Mississippi State University and the Department of Forestry in the College of Forest Resources/Forest and Wildlife Research Center offer two M.A. research assistantships. One research project will focus on bottomland hardwood establishment and below- and above-ground carbon sequestration in the lower Mississippi alluvial valley. This project is a collaborative effort between Mississippi State

University, Entergy, and the Carbon Fund. The other research project is focused on watershed-scale sediment processes and their relationship to stream water quality. Applicants must have a B.A. in forestry, hydrology, soils, or related field. Field experience is required. An assistantship, including a tuition waiver, is available. Send cover letter summarizing research interests and career goals, a résumé, unofficial transcripts, and three references to Richard P. Maiers, Assistant Professor, Forest Hydrology and Soils, Department of Forestry, Mississippi State University, Box 9681, Mississippi State, MS 39762; phone: 662.325.7481; e-mail: rmaiers@cfr.msstate.edu.

***SCHOLARSHIPS • Monterey, CA**

The Monterey Institute of International Studies offers scholarships, ranging up to \$10,000, to qualified RPCVs. Programs include M.B.A., international and environmental policy studies, public administration, translation and interpretation, TESOL, and teaching foreign languages. The Institute prepares students for international careers in the private, public, and nonprofit sectors. Half the students come from more than 50 countries. Most American students have lived, worked, or studied abroad. For information, call 831.647.4123 or 800.824.7235; e-mail: admit@miis.edu; website: www.miis.edu.

***MIDWEST TEACHER TRAINING PROGRAM • Madison, WI**

The Midwest Teacher Training Program offers a TEFL certificate in a five-week program that prepares trainees to teach English in classrooms overseas. There is a 10 percent tuition discount to RPCVs and AmeriCorps VISTAs with proof of service. The program offers a hands-on approach to teaching—teaching practice, classroom observations, and job-placement assistance. Midwest is part of an English-as-a-second-language school, giving opportunities to interact with professional teachers and international students. No teaching experience required. For information, contact Midwest Teacher Training Program, 19 N. Pinckney Street, Madison, WI, 53703; phone: 800.765.8577; e-mail: info@mttp.com; website: www.mttp.com.

***FIELD NATURALIST AND ECOLOGICAL PLANNING • VT**

The University of Vermont offers an M.A. in field naturalist and ecological planning. This degree provides collaborative, integrative, multidisciplinary field training in landscape ecology, environmental problem solving, and ecology-based land-use planning. Students work on real-world problems in the field and learn approaches to understanding how ecosystems work. Field naturalists focus mainly on integrating the social dimensions of environmental understanding with the field naturalist approach. RPCVs are encouraged to apply—approximately 50 percent of past graduates have been RPCVs. For more information, visit www.uvm.edu/~plantbio; address: The Field Naturalist/Ecological Planning Program, Department of Botany, 120B Marsh Life Science Bldg., University of Vermont, Burlington, VT 05405; phone: 802.656.2930.

***NATUROPATHIC DOCTOR • Tempe, AZ**
Southwest College of Naturopathic Medicine (SCNM) offers a four-year professional degree program resulting in a doctor of naturopathic medicine (ND). Graduates are educated in the same basic sciences as an M.D., including holistic, nontoxic approaches to therapy with an emphasis on disease prevention and optimizing wellness. SCNM offers one \$1K new student scholarship to a Peace Corps Volunteer each fall quarter and will waive the application fee for all Peace Corps Volunteers. Fall quarter 2005 begins August 15. Contact the admissions office by phone: 480.222.9210 or by e-mail: admissions@scnm.edu. For more information, visit www.scnm.edu.

***M.A. AND PH.D. IN PUBLIC HEALTH • New Orleans**

Tulane University School of Public Health and Tropical Medicine is accepting applications for summer and fall 2005 semesters. RPCVs interested in pursuing M.A. or doctoral degrees in public health may specialize in biostatistics, epidemiology, tropical medicine and parasitology, community health, health systems management, environmental health, or international health and development. For information and to apply, contact Mary Parker or John Hembling, Tulane Master's Internationalist Coordinators, at 800.676.5389; e-mail: tulanemi@yahoo.com; website: www.sph.tulane.edu.

***TEACHING FELLOWS • New York**

The New York City Teaching Fellows is an innovative and selective path to enter the classroom and make a difference in one of New York City's high-needs schools. The organization is currently recruiting and hiring candidates for 2005 to 2006 Midyear Cohort program. Training begins 9/2005 or 12/2005. Join a select group of talented individuals who will teach high-need subjects, such as math, science, special education, Spanish, and bilingual education. Use your diverse experience and knowledge to affect positively the lives of students while working toward a subsidized M.A. in education. Neither teaching experience nor previous coursework in education is required. To apply, visit www.nycteachingfellows.org.

AMERICORPS/VISTA

GRANT DIRECTOR • Tallahassee, FL

Position available with Florida Alliance for Student Service. Duties: directs a statewide school-based grant program focusing on disaster preparedness and the awareness of building codes. Qualifications B.A. with one year leadership experience in program management or budget management; excellent oral and written communication skills; knowledge of MS Office; strong organization skills; ability to work with teachers and students; service learning experience preferred. Receive a \$785/month living stipend with benefits and a \$4,725 education voucher for a one year term. Start date: 8/23/2005. Send cover letter and résumé to dburr@admin.fsu.edu.

NATIONAL NETWORK COORDINATOR • New York City

Position available with IMPACT. Duties: manages the Supporting Transformative Action for Nondiscrimination in Debate (STAND) national network of initiatives; provides institutional support and design a modern and inclusive infrastructure for operations. Qualifications: energetic; organized; must work full-time for one year. Receive an \$800/month living stipend, health insurance, monthly metrocard, childcare stipend, loan deferment, and at the completion of service, an education grant or a cash stipend. For information and to apply, e-mail Impact2420@cs.com.

SOCIAL ENTREPRENEURSHIP PIONEERS • New York City

Positions available with IMPACT. Duty: works with the CEO and luminaries from education, political, entertainment and business communities. Qualifications: understand the spirit of social entrepreneurship; presentation skills; ability to multi-task; M.B.A. or M.P.A. preferred; extensive knowledge business preferred; computer literacy skills; excellent oral and written communication skills; devotion of bettering the condition of urban communities. Receive an \$800/month living stipend, health insurance, monthly metrocard, childcare stipend, deferment of student loans, and at the completion of service, an education grant or a cash stipend. For information and to apply, e-mail impact2420@cs.com; phone: 212.702.0944.

SUPPORT CENTER SPECIALISTS •

New York City

Positions available with IMPACT. Duties: increase the capacity of debate centers to help parents, students, and teachers with professional development, college preparation materials, and community events at locations in the Bronx and Brooklyn; organize outreach efforts to the community including developing a marketing and fund development plan with the center's leadership. Receive an \$800/month living stipend, health insurance, monthly metrocard, childcare stipend, loan deferment, and at the completion of service, an education grant or a cash stipend. For information and to apply, e-mail impact2420@cs.com; phone: 212.702.0944.

**Development Jobs
Via Weekly E-mails**

Get on the list!

Returned Volunteer Services (RVS) offers a weekly e-mail listing of 25 to 30 employment and internship opportunities in international development.

Published by **InterAction**, a U.S.-based nongovernmental organization for international development and humanitarian issues, this weekly e-mail listing is available free to RPCVs.

To receive the weekly job announcements, contact rvs@peacecorps.gov with "InterAction" in the subject line of the e-mail.