



# Hotline

For Returned Volunteers/  
From the Office of Domestic Programs

## Hot Resources

### Highlights

September 2007 RPCV Career Planning Conference  
Monitor RVS events page for future announcement

Free online passwords to job bulletins. For more information, see page 16

Free one-year membership in the National Peace Corps Association  
For more information, visit [www.rpcv.org/free](http://www.rpcv.org/free)

## Peace Corps Hotline

Robert Michon  
Editor

Manager, Returned Volunteer Services

Heather Groome  
Assistant Editor

Admin. Ass't, Returned Volunteer Services

To place job announcements, visit [www.peacecorps.gov/rpcv/hotline](http://www.peacecorps.gov/rpcv/hotline) or contact

Peace Corps

Returned Volunteer Services

Phone: 202.692.1430 or

800.424.8580, ext. 1430

E-mail: [hotline@peacecorps.gov](mailto:hotline@peacecorps.gov)

Fax: 202.692.1421

### What if I have other questions about services for former Volunteers?

Refer to the Career Resource Manual presented to you at your COS conference, or contact Returned Volunteer Services: [rvs@peacecorps.gov](mailto:rvs@peacecorps.gov)

## Policy analysts: Shaping society through research and problem-solving

By: Sadie Blanchard



When Will Wilkinson decided to major in philosophy, his father wondered about the usefulness of the degree. "My dad asked if I was going to work in a philosophy factory," says Wilkinson. "And now, I guess I do."

Wilkinson is a policy analyst for the think tank in Washington, D.C. As his anecdote suggests, think tanks are, in a sense, idea factories. They employ policy analysts to research complex problems and recommend solutions. Issues range from education to healthcare to national defense.

In fact, the ideas for many current laws and policies originated with policy analysts in think tanks and other private organizations. Policy analysts—also called researchers, scholars, and fellows—work to raise public awareness of social issues, such as crime prevention, access to healthcare, and protection of the environment. And in solutions they propose, these policy analysts hope to influence government action.

### How they shape policy

Policy analysts work to influence political and social decisions. Although their tasks vary, most policy analysts work in one of more of four areas: collecting information, analyzing potential policies and making recommendations, evaluating the outcomes of existing policies, and sharing information with the public and government officials. Some analysts also evaluate policy philosophically. They critique the principles behind policies and describe the values that they believe should drive policy decisions.

### Collecting and compiling information.

Policy analysts gather information, especially statistical data, to help explore issues and explain the solutions they propose. When used correctly, statistics can identify hidden problems and reveal the effectiveness or ineffectiveness of policies. Policy analysts gather new statistics by conducting their own surveys, or they compile existing statistics into an analysis that conveys a new meaning.

### Analyzing effects and recommending policies.

Policy analysts identify current or impending problems, create solutions, and evaluate other proposed solutions. Once a problem is recognized, researchers might attempt to determine its causes. They may then analyze how various policy ideas and proposals could affect the problem and suggest solutions.

### Evaluating outcomes.

Often, analysts try to evaluate results by determining whether an existing policy has been effective. They might begin by asking whether the policy achieved its goal. Again, they might use statistics to answer this question. They also might use focus groups or try to identify any unintended consequences. Policy analysts might also address a policy's cost. They might ask if a program has cost more than expected and if its benefits have outweighed expenses. The goal in these evaluations is to see how to improve a policy—or, perhaps, whether it should be expanded or scrapped.

## Public Sector

### FINANCIAL MANAGEMENT ANALYST • DC

GS-13 position available with Department of Agriculture and the Foreign Agricultural Service (FAS), Office of Trade Programs, Risk and Asset Management Branch. Duties: provides technical support, including training; claims review; debt recovery; debt restructuring or debt write-off; ensures all relevant data is maintained and developed in the relevant systems. For more information and to apply, e-mail Denise. N.Johnson@usda.gov.

### BUDGET AND PROGRAM ANALYST • DC

Position available with the U.S. Department of Agriculture, Office of Budget and Program Analysis. Duties: works with the Forest Service account; analyzes budget requests for one of the largest natural resources accounts in the federal government; presents and justifies the budget; monitors budget execution and engages in special budget or program studies. Qualifications: ability to analyze and interpret budget and program data; ability to communicate orally and in writing. For more information and to apply, e-mail Lisa Greenwood at lgg@obpa.usda.gov.

### FEDERAL PROJECT OFFICER • Boston

Position available with US Department of Labor, Employment and Training Administration

Regional Office. Duties: manages grants and conducts on-site reviews in programs including workforce development and workforce security; reviews program performance and financial management; works with state and local programs. Qualifications: BA/BS; strong writing, analytical, communication, and organizational skills; ability to work effectively in teams; may include frequent travel. Salary: \$35K–\$60K. Send cover letter, résumé, **certification of non-competitive eligibility**, and transcript to Heather Graham, USDOL/ETA JFK Federal Building room e-350, Government Center, Boston, MA 02203; e-mail: graham.heather@dol.gov.

### IRS REVENUE OFFICER • Alexandria, VA

Position available with Internal Revenue Service. Duties: receives training in both tax law and collection techniques necessary for the collection of delinquent taxes and delinquent tax returns; conducts research, interviews, investigations, and analysis of financial information for assigned cases; counsels taxpayers on their tax obligations and determine how they can best resolve their delinquencies, while also ensuring that their rights are protected. Bilingual opportunities available for Spanish, Korean, and Vietnamese. E-mail résumé to recruiter4business@irs.gov.

### EPIDEMIOLOGIST • Helena, MT

Position available with Montana Department of Public Health and Human Services. Duties: conducts analysis of data related to maternal

and child health programs and outcomes; designs, coordinates, and manages surveillance and evaluation activities; provides technical consultation and education to state and local health partners. Deadline: 7/20/2007. For more information, visit position number “69107730” at <http://mt.gov/statejobs/statejobs.asp> or e-mail Dianna Frick, MCH epidemiologist at [dfrick@mt.gov](mailto:dfrick@mt.gov) or Sabrina Brott, recruitment assistant at [sbrott@mt.gov](mailto:sbrott@mt.gov). To apply and for an application form, visit <http://mt.gov/statejobs/statejobs.asp>; phone: 406-444-6940 or 406-444-1918.

### COMMUNITY, NATURAL RESOURCES, AND ECONOMIC DEVELOPMENT EDUCATOR • Marinette County, WI

Position available with University of Wisconsin, Cooperative Extension. Duties: helps Marinette County communities address their economic and community development challenges, as well as their interests related to natural resources; backed by University research, helps citizens, civic groups, businesses and local governments identify critical local concerns in these areas and possible solutions; strengthen communities and local government through educational programming that builds understanding and leads to improved decision-making and leadership skills; develops and facilitates community-based education in areas such as business and economic development, community, and land use planning programming, community development and local governance. For more information and to apply, visit [www.uwex.edu/ces/hr](http://www.uwex.edu/ces/hr).

### EXTENSION AGENT, FAMILY, AND CONSUMER SCIENCES • Sublette, KS

Position available with Kansas-State Research and Extension. Duties: provides primary leadership in the development, dissemination, and implementation of research-based educational programs to support successful families and the systems that serve them in communities. Programs include family life, nutrition, food safety, parenting, communication, financial and resource management, leadership, health, and safety. For more information and to apply, e-mail [jriniker@ksu.edu](mailto:jriniker@ksu.edu); phone: 785.532.5790.

### MANAGEMENT ANALYST • Phoenix, AZ

Position available with Maricopa County Environmental Services Department. Duties: supports environmental protection by providing professional analysis for Maricopa County; works in areas of standard business practices development, performance data management, and program planning. Qualifications: BS in business or public administration with two years' relevant experience required or graduate degree. Salary: \$42K–\$57K with benefits and possible tuition reimbursement. For more infor-

# HOT! OPPORTUNITIES

### OVERSEAS SUPPORT ASSISTANT • DC

Position available with the Peace Corps and the Office of Management, Administrative Services. Duties: customer service and transactional problem resolution; procurement and purchasing support. Salary: \$38,022–\$45,401. For more information and to apply, phone Phyllis Holmes at 202.692.1492; e-mail: [pholmes@peacecorps.gov](mailto:pholmes@peacecorps.gov).

### MBA TUITION WAIVER • Flagstaff, AZ

Earn a master's degree in business administration while playing a critical role in addressing the needs of rural Northern Arizona. The Fellows/USA program at Northern Arizona University welcomes RPCVs interested in earning an MBA. Career tracks include geographic information systems, marketing analysis and distribution, management, finance, and accounting. Tuition waivers, stipends, and other financial aid are available. Apply for the summer session starting 7/5/2007. For more information and to apply, phone Jane Thompson at 928.523.7387; e-mail: [mba@nau.edu](mailto:mba@nau.edu).



mation and to apply, e-mail Kevin Chadwick, at [kchadwick@mail.maricopa.gov](mailto:kchadwick@mail.maricopa.gov); phone: 602.372.1364.

## Private Sector

### PROFESSIONAL DEVELOPMENT AND HEALTH CURRICULUM SPECIALIST • DC

Position available with Public Health Institute, Global Health Fellows Program. This is a one year contract position with potential to transition into full-time regular employment. Duties: serves as member of team and identifies and tracks essential professional competencies for USAID/Population, Health, and Nutrition professional staff; identifies professional development opportunities to assure attainment of these competencies. Qualifications: MA or higher in human resources, development, instructional systems, design, or related field; five to ten years' experience in human resources, training, and professional development. Deadline: 6/26/2007. For more information and to apply, visit <https://www.ghfp.net/recruitment/>.

### REPRODUCTIVE HEALTH TECHNICAL ADVISOR • DC

Position available with Public Health Institute, Global Health Fellows Program. Duties: works to expand and integrate youth issues into global health projects and initiatives, country programs, and other donor agendas; provides technical leadership to central, regional, and country programs; serves as a youth reproductive health subject matter specialist. Qualifications: MA in public health, international health, or related degree; three years' experience in family planning, public health, epidemiology, and/or demography preferred. Deadline: 6/28/2007. For more information and to apply, visit <https://www.ghfp.net/recruitment/>.

### POLICY ADVISOR • DC

Part-time position available with Public Health Institute, Global Health Fellows Program. Duties: serves as a technical advisor for Health Policy Initiative (HPI), Indefinite Quantity Contract (IQC), and HPI Task Order 1 (HPI/TO1) for USAID's Office of Population and Reproductive Health; manages the HPI IQC and provide technical and administrative oversight to HPI IQC contractors; provides technical and administrative oversight to the HPI/TO1 contract. Qualifications: MA or higher in the social sciences; five to ten years' experience in family planning and reproductive health. Deadline: 6/22/2007. For more information and to apply, visit <https://www.ghfp.net/recruitment/>.

### HOUSE ADVISOR/WORK CREW LEADER • Cuttingsville, VT

Position available with Spring Lake Ranch. Duties: lives with residents; works as part of a treatment team; leads daily work crews in caring for animals, haying, gardening, cooking, sewing, and woodcutting. Qualifications: minimum six month commitment required; a 24-hour visit is strongly recommended. Benefits include a stipend, vacation and sick time, and health and dental insurance. For more information and to apply, contact Bridget Scott, 1169 Spring Lake Road, Cuttingsville, VT 05738; phone: 802.492.3322; e-mail: [bridget@springlakeranch.org](mailto:bridget@springlakeranch.org); website: [www.springlakeranch.org](http://www.springlakeranch.org).

### ASSISTANT COORDINATOR • Takoma Park, MD

Position available with Catholic Network of Volunteer Service (CNVS). Duties: supports the general administration and database management of the CNVS AmeriCorps education awards program. Qualifications: BA; thorough and accurate tracking of information with minimal supervision; excellent customer service skills; proficient in database systems, including MS Access and Excel; highly organized and able to process large amounts of data in a time-sensitive environment. Salary: \$30K-\$35K. Send cover letter and résumé to Ana K. Carrión, AEAP Coordinator, 6930 Carroll Avenue, Ste. 506, Takoma Park, MD 20912; e-mail: [acarrior@cnvs.org](mailto:acarrior@cnvs.org); fax: 301.270.0901. No phone calls.

### BUSINESS LENDER • Shepherdstown, WV

Position available with the Natural Capital Investment Fund (NCIF). Duties: assists with portfolio management and mission related lending and investing. Qualifications: BA/BS in related field; five years' relevant work experience or equivalent combination of education and experience; strong writing, analytical, communication, and organizational skills; ability to work effectively in teams; may include frequent travel; demonstrated commitment to NCIF's mission of sustainable economic development preferred. For more information, visit [www.wvncif.org](http://www.wvncif.org). E-mail cover letter and résumé to [m.jenkins@freshwaterinstitute.org](mailto:m.jenkins@freshwaterinstitute.org).

### PROGRAM DIRECTOR • DC

Position available with American Friends of the Alexander von Humboldt Foundation. Duties: manages and organizes alumni events; provides information to prospective fellowship applicants; maintains alumni website; manages membership renewals; implements an annual giving program; translates documents from German to English; designs newsletters and brochures.

Qualifications: competent in German; BA/BS; MA preferred; five years' event planning and fund-raising in a nonprofit organization; proficient with MS Office and design of detailed queries and reports in MS Access; desktop publishing and web design preferred. E-mail résumé and salary requirements to [donita.moorhus@americanfriends-of-avh.org](mailto:donita.moorhus@americanfriends-of-avh.org).

### EXECUTIVE DIRECTOR • Anchorage, AK

Position with Mary Magdalene Home Alaska (MMHA), a grassroots faith-based nonprofit serving sexually exploited women. Duties: plans and manages agency operations; fund-raising; ensures that new and existing programs are aligned with MMHA strategic plan; guides the implementation of the transitional housing program. Qualifications: MA in social work or related field; three years' successful administrative experience; relevant experience may be substituted for degree.; experience in fund-raising, sexual violence, and substance abuse preferred. Send résumé and three references to P.O. Box 240111, Anchorage, AK 99524, Attn: Donna Gerwin; e-mail: [board@mmhalaska.org](mailto:board@mmhalaska.org).

### HOUSE PARENTS • Greensburg, IN

Positions available with Edelweiss House, Inc. Qualifications: college graduate preferred; high school graduate considered. For more information and to apply, e-mail [inlady.bestservice@juno.com](mailto:inlady.bestservice@juno.com); website: [www.edelweisshouse.org](http://www.edelweisshouse.org).

### MANAGER OF HEALTH AND WELLNESS • DC

Position available with N Street Village. Duties: responsible for overall leadership of the Wellness Center which provides a broad range of health, mental health, and wellness programming to the women of N Street Village. For more information, visit [www.nstreetvillage.org](http://www.nstreetvillage.org). E-mail résumé to [finance@nstreetvillage.org](mailto:finance@nstreetvillage.org).

### PROJECT CONSULTANTS •

#### Various locations

Positions available with USC Consulting Group. Qualifications: speaks English and French; some business experience; business or industrial engineering degree; desire to travel throughout North America and possibly worldwide. For more information, visit [www.usccg.com](http://www.usccg.com). E-mail cover letter and résumé to [bob.goode@usccg.com](mailto:bob.goode@usccg.com).

### TEACHER • Various locations

Position available with Southern Teachers Agency (STA). STA provides a free service for teacher candidates. There is no application fee, membership fee, or charge of any kind. The schools that work with STA cover the costs of the search. For more information and to apply, visit [www.SouthernTeachers.com](http://www.SouthernTeachers.com).

Continued on page 6



# PEACE CORPS Fellows/USA



Peace Corps Fellows/USA works with more than 40 universities that offer financial assistance to RPCVs who wish to attend graduate school and work in underserved U.S. communities. Below is a list of universities and some of the subject areas they offer. For the complete list, visit [www.peacecorps.gov/fellows](http://www.peacecorps.gov/fellows); call 800.424.8580, ext. 1440; or e-mail [fellows@peacecorps.gov](mailto:fellows@peacecorps.gov).

## **Carnegie Mellon University**

Pittsburgh, PA  
Public policy/management, arts management, or healthcare policy management.  
Contact: Renee Hairston  
Phone: 412.268.1909  
E-mail: [hairston@andrew.cmu.edu](mailto:hairston@andrew.cmu.edu)

## **Columbia University, Teachers College**

New York, NY  
Urban education, including bilingual education, teaching math or science, ESOL, special education, reading specialist.  
Contact: Reed Dickson  
Phone: 212.678.4080  
E-mail: [PCFellows@tc.edu](mailto:PCFellows@tc.edu)

## **DePaul University**

Chicago, IL  
Program temporarily suspended.  
Elementary and high school special education certification.  
Contact: Justin Speer  
Phone: 773.325.7170  
E-mail: [jspeer@depaul.edu](mailto:jspeer@depaul.edu)

## **Duke University**

Durham, NC  
Master of Public Policy (MPP) with option to earn joint degrees in professional or PhD programs.  
Contact: Duke MPP Admissions Office  
Phone: 919.613.9205  
E-mail: [MPPadmit@duke.edu](mailto:MPPadmit@duke.edu)

Program for International Development Policy (PIDP) with several concentration options.  
Contact: Stephanie Alt Lamm  
Phone: 919.613.9218  
E-mail: [pidpinfo@duke.edu](mailto:pidpinfo@duke.edu)

## **Fuqua School of Business**

*In Development: Master's of Business Administration (MBA) with concentrations in accounting, decision sciences, entrepreneurship and innovation, finance, leadership and ethics, management, marketing, operations management, social entrepreneurship, and strategic consulting. There are also Certificates of Excellence offered in finance and marketing as well as a certificate program in health sector management. Joint degrees in other professional programs also available. Benefits (financial): up to 25% tuition credit.*  
Contact: Matthew T.A. Nash  
Phone: 919.660.7791  
Fax: 919.660.1096  
E-mail: [mnash@duke.edu](mailto:mnash@duke.edu)

## **Duquesne University**

Pittsburgh, PA  
Graduate School of Business Administration: MBA, Information Systems Management, Taxation  
Contact: Patricia Moore  
Phone: 412.396.5529  
E-mail: [moorep@duq.edu](mailto:moorep@duq.edu)

Environmental Science; Environmental Management; Environmental Policy: water resources and watershed protection, green building, energy conservation, environmental education, brownfield redevelopment.  
Contact: Dr. Stanley J. Kabala  
Phone: 412.396.4233  
E-mail: [kabala@duq.edu](mailto:kabala@duq.edu)

Graduate Center for Social and Public Policy: analysis and administration, conflict resolution, peace studies.  
Contact: Dr. Evan Stoddard  
Phone: 412.396.5179  
E-mail: [stoddard@duq.edu](mailto:stoddard@duq.edu)

## **Florida Institute of Technology**

Melbourne, FL  
Environmental science, engineering, management, teaching, and other areas of education (science, mathematics, computer).  
Contact: Dr. Tom Marcinkowski  
Phone: 321.674.8946  
E-mail: [marcinko@fit.edu](mailto:marcinko@fit.edu)

## **Fordham University**

Bronx, NY  
MA programs in international political economy and development with specializations in international development studies, international banking and finance, international and development economics, and international political analysis.  
Contact: Dr. Henry Schwalbenberg  
Phone: 718.817.4064  
E-mail: [iped@fordham.edu](mailto:iped@fordham.edu)

## **George Mason University**

Fairfax, VA  
Elementary education and English as a second language master's programs.  
Contact: Lynn Walker Levy  
Phone: 703.993.3602  
E-mail: [lwalker3@gmu.edu](mailto:lwalker3@gmu.edu)

## **George Washington University**

Washington, DC  
Transition special education, secondary education.  
Contact: Dr. Jeanne Embich  
Phone: 202.973.1061  
E-mail: [jembich@gwu.edu](mailto:jembich@gwu.edu)

## **Georgia College & State University**

Milledgeville, GA  
Various education degrees, creative writing. Teaching assistants, tutors, special education teacher training, community creative writing program. Benefits include tuition waiver, stipend.  
Contact: Dr. Roy Moore  
Phone: 478.445.6848  
E-mail: [roy.moore@gcsu.edu](mailto:roy.moore@gcsu.edu)

## **Humboldt State University**

Arcata, CA  
Secondary education program with placement at Academy of the Redwoods—an early college high

school.  
Contact: Keri Gelenian  
Phone: 707.476.4577  
E-mail: [keri-gelenian@redwoods.edu](mailto:keri-gelenian@redwoods.edu)

## **Illinois State University**

Normal, IL  
Applied economics, political science, sociology, with sequence in applied community/economic development, including community project design and management, topics in administration and planning, and 11-month paid internship.  
Contact: Beverly Beyer  
Phone: 309.438.7090  
E-mail: [StevensonCenter@ilstu.edu](mailto:StevensonCenter@ilstu.edu)

## **Indiana University**

Bloomington, IN  
Master of Public Affairs (MPA) with choice of nine concentrations, including Comparative and International Affairs; Environmental Policy and Natural Resource Management; Policy Analysis; and Non-profit Management. Master of Science in Environmental Science (MSES) programs in Applied Ecology, Environmental Chemistry, and Water Resources. Joint Master Degree (MPA-MSES) and combined Master Degree with other programs also available.  
Contact: Jennifer Forney  
Phone: 812.855.2840  
E-mail: [spea@indiana.edu](mailto:spea@indiana.edu)

## **Johns Hopkins University**

Baltimore, MD  
Nursing, public health.  
Contact: Mary O'Rourke  
Phone: 410.955.7548  
E-mail: [orourke@son.jhmi.edu](mailto:orourke@son.jhmi.edu)

## **Kennesaw State University**

Kennesaw, GA (Metro-Atlanta)  
Master of Business Administration (MBA) and Master of Accounting (MACC) degrees. Graduate assistantship assignment to work with International Centre and a local Mayan community. Benefits include tuition waiver and stipend.  
Contact: Dr. Sheb True  
Phone: 770.423.6087  
E-mail: [strue@kennesaw.edu](mailto:strue@kennesaw.edu)

## **Loma Linda University**

Loma Linda, CA  
Public health, including global health, humanitarian assistance, and reproductive health.  
Contact: Lory Alido  
Phone: 909.558.1000, x42072  
E-mail: [sphpcinfo@llu.edu](mailto:sphpcinfo@llu.edu)

## **Marquette University**

Milwaukee, WI  
Business, engineering, communication, English, economics, history, international affairs, philosophy, political science, public service. Benefits: full tuition scholarship and monthly stipend.

# PEACE CORPS Fellows/USA



Contact: Carole Ferrara  
Phone: 414.288.5861  
E-mail: carole.ferrara@marquette.edu

## New Mexico State University

Las Cruces, NM  
Degrees in public health, border health, health education, social work, and nursing, plus joint public health and social work degree.  
Contact: Dr. Sue Forster-Cox  
Phone: 505.646.2183  
E-mail: sforster@nmsu.edu

## The New School

New York, NY  
Urban policy analysis/management, health services management and policy, human resources management, organizational change management.  
Contact: Peter King  
Phone: 212.229.5400, ext. 1108  
E-mail: kingp@newschool.edu

## Northern Arizona University

Flagstaff, AZ  
Business and accounting. Career tracks in geographic information systems (GIS), marketing analysis and distribution, management, finance, and accounting  
Contact: Jane Thompson  
Phone: 928.523.7387  
E-mail: mba@nau.edu

## Rutgers University

Camden, NJ  
Master of Public Affairs in educational policy and leadership with K-12 teaching position at the LEAP Academy.  
Contact: Sandra Cheesman-Cattafesta  
Phone: 856.225.6860  
E-mail: scheesma@camden.rutgers.edu

## Seton Hill University

Greensburg, PA  
Art therapy (counseling specialization), business administration, elementary education, inclusive education (online), instructional design (online), marriage and family therapy, special education, popular-fiction writing.  
Contact: Dane Zimmer  
Phone: 724.838.4209  
E-mail: zimmer@setonhill.edu

## Southern New Hampshire University

Manchester, NH  
Community economic development, international community economic development, business, National Weekend Program.  
Contact: Dr. Catherine Rielly  
Phone: 603.644.3156  
E-mail: c.rielly@snhu.edu

## University of Arizona

Tucson, AZ  
Criminal justice, community development, environment, health, nonprofit finance, public policy, and more.  
Contact: Georgia Ehlers  
Phone: 520.621.9103  
E-mail: rpcf@grad.arizona.edu

## University of Cincinnati

Cincinnati, OH  
Economic development planning, environmental planning, international development planning, physical planning, urban design.  
Contact: Christopher Auffrey  
Phone: 513.556.0579  
E-mail: chris.auffrey@uc.edu

## University of Denver

Denver, CO  
International administration; international development; international human rights; international studies; international security; global finance, trade, and economic integration.  
Contact: Nicole Vilegi  
Phone: 303.871.3838  
E-mail: Nicole.vilegi@du.edu

School of Communication: International and intercultural communication.

Contact: Dr. Margaret Thompson  
Phone: 303.871.3947  
E-mail: mthomps@du.edu

## University of Maryland-Baltimore

Baltimore, MD  
Obtain an MSW while doing exciting field work. Fellowship involves working at a community based placement with marginalized populations. A variety of fellowships are available, including assistance for students interested in community development/organizing and policy development.  
Contact: Lane Victorson  
Phone: 410.706.5316  
E-mail: lvectorson@ssw.umaryland.edu

## University of Maryland-Baltimore County

Shriver Peacemaker Program  
Baltimore, MD  
All programs of University of Maryland-Baltimore County: education, policy, applied sociology, intercultural communications, etc. Select consortium programs: social work (MSW), urban studies, nonprofit management, etc.  
Contact: Dr. Joby Taylor  
Phone: 410.455.6398  
E-mail: joby.taylor@umbc.edu

## University of Michigan

School of Natural Resources and Environment  
Ann Arbor, MI  
*In Development: Master of Science in Natural Resources and Environment with 8 concentration options; Master of Landscape Architecture either through a 2-year program for those with a BLA or a 3-year program for those with other undergraduate degrees. Benefits (financial): tuition stipend.*  
Contact: Karen Force  
Phone: 734.764.6453  
E-mail: kforce@umich.edu

## University of Missouri-Columbia

Columbia, MO  
Geography, public affairs, political science, rural sociology, social work, agricultural economics. In-state tuition, possibility for assistantships, waivers and

additional support.  
Contact: Donald Spiers  
Phone: 573.882.6131  
E-mail: SpiersD@missouri.edu

## University of Missouri-Kansas City

Kansas City, MO  
Master of Public Administration (MPA) with specialties in urban administration, nonprofit management, and health services administration. Benefits include wages from intern stipend, \$10,000; 6 credit hours tuition remission and possibilities for additional assistance.  
Contact: Liana Riesinger  
Phone: 816.235.2291  
E-mail: riesingerl@umkc.edu

## University of New Orleans

New Orleans, LA  
Public administration, urban planning and urban studies with concentrations in housing/community development, land use/environment, historic preservation, urban anthropology, and nonprofit management.  
Contact: Dr. Marla Nelson  
Phone: 504.280.3110  
E-mail: cupa@uno.edu

## University of Oregon

Eugene, OR  
Community and regional planning.  
Contact: Megan Smith  
Phone: 541.346.3881  
E-mail: smith@darkwing.uoregon.edu

## University of Pennsylvania

Fels Institute of Government  
Philadelphia, PA  
*In Development: Full-time and part-time Master of Governmental Administration (MGA) degree. Certificates in nonprofit administration, economic development and growth, politics, and public finance. Benefits include a minimum of \$6,000 per-year award for Fellows and assistance in paid internship placement.*  
Contact: Michelle Garcia-Navarro  
Phone: 215.746.6684  
E-mail: garciana@sas.upenn.edu

## University of South Carolina

Center for Child and Family Studies  
Columbia, SC  
Multidisciplinary program (written/oral proficiency in Spanish required).  
Contact: Teresa Butkus  
Phone: 803.777.1365  
E-mail: teresab@gwm.sc.edu

Moore School of Business: International business administration.  
Contact: Reena Lichtenfeld  
Phone: 803.777.6749  
E-mail: rlichten@moore.sc.edu

## University of Vermont

Burlington, VT  
Community and economic development; entrepreneurship; environment; agriculture; applied

# PEACE CORPS Fellows/USA



economics; management; strategic planning; marketing; public policy; healthcare; leadership; international public administration; human resources; budgeting/finance; organizational development; information technology.

Contact: Edward R. McMahon  
Phone: 802.656.4565  
E-mail: emcmahon@uvm.edu

## University of Wisconsin–Milwaukee

Milwaukee, WI  
Nonprofit management, urban studies, economics, geography, history, sociology, political science, English.

Contact: Lisa Heuler-Williams  
Phone: 414.229.6155  
E-mail: heuler@uwm.edu

## University of Wisconsin–Stevens Point

Stevens Point, WI  
Fields relating to the environment, including natural resources, forestry, environmental education, youth programming, land-use planning, wildlife, soil and water science.

Contact: Dr. Tim Ginnett  
Phone: 715.346.4191  
E-mail: tim.ginnett@uwsp.edu

## University of Wyoming

Laramie, WY  
American studies with concentration in education, geography, history, or literature.

Contact: Dr. Eric Sandeen  
Phone: 307.766.3898  
E-mail: esandeen@uwyo.edu

## Western Illinois University

Macomb, IL  
Business administration; economics; geography; health sciences; political science; recreation, park, and tourism administration.

Contact: Karen Peitzmeier  
Phone: 800.526.9943  
E-mail: pcf@wiu.edu

## Western New Mexico University

Gallup, NM  
Elementary, secondary, or special education; counseling; educational leadership.

Contact: Dr. Patricia Maguire  
Phone: 505.722.3389  
E-mail: wnmupcf@hotmail.com

## Wichita State University

Wichita, KS  
Teacher education: middle and secondary grades, art,

music, English, French, Spanish, biology, chemistry, physics, math, TESOL (if already teacher-certified), comprehensive social studies, special education (if already teacher-certified).  
Contact: Dr. Judith Hayes  
Phone: 316.978.6580  
E-mail: judith.hayes@wichita.edu

## Xavier University of Louisiana

New Orleans, LA  
Fast Track to Teaching Program for those interested in teaching math, science, or special education.  
Contact: Dr. Renee Akbar  
Phone: 504.520.5389  
E-mail: rvakbar@xula.edu

## Yale University

New Haven, CT  
International relations MA with concentrations in history, economics and political science; joint degrees available in forestry and environmental studies, management, law, or public health.  
Contact: Alice Kustenbauder  
Phone: 203.432.3418  
E-mail: International.relations@yale.edu

*Continued from page 3*

## SENIOR MANAGER, MARKETING •

### New York City

Position available with Rainforest Alliance. Duties: provides guidance and strategic leadership on development and implementation of marketing strategies for the Rainforest Alliance and its programs; supports the organization by developing effective messaging, promotional materials, and campaigns for businesses that use the Rainforest Alliance seal and services. For more information, visit [www.rainforest-alliance.org](http://www.rainforest-alliance.org). E-mail cover letter and résumé to [personnel@ra.org](mailto:personnel@ra.org).

## SUMMER CAMP POSITIONS •

### Bedford, VA

Temporary positions available with Legacy International, Iraqi and American Global Citizen Camp, a one-week camp for 40 teens in the Blue Ridge mountain foothills. Position runs from 8/7/2007 to 8/21/2007. Qualifications: experience in international relations, conflict management, dialogue, and arts; training in intercultural relations and leadership, using experiential methods. Benefits include a stipend and room and board. For more information and to apply, visit <http://www.legacyintl.org> or e-mail Atefeh Leavitt, Program Coordinator, at [aaleavitt@legacyintl.org](mailto:aaleavitt@legacyintl.org).

## PROGRAM DIRECTOR •

### Takoma Park, MD

Position available with Center for a New American Dream. Duties: helps Americans consume responsibly to protect the environment, enhance quality of life, and promote social justice; positions the Center as pivotal to drawing a clear connection between consumption and climate change. Qualifications: BA/BS with minimum three years' experience in organizing and issue-based campaign management applications required. For more information, visit [www.newdream.org](http://www.newdream.org). E-mail cover letter, résumé, two writing samples, and salary requirements to [monique@newdream.org](mailto:monique@newdream.org) with "Program Director" in the subject line.

## PROGRAM LEADER • Corpus Christi, TX

Position available with Youth Odyssey, Inc., seeking to change at-risk behavior through teaching life skills, including trust, communication, leadership, teamwork, problem-solving, self-confidence and outdoor activities. Programs include teambuilding activities, ropes courses, kayaking, rock climbing, camping, and hiking. Qualifications: degree in recreation, kinesiology, psychology, wilderness therapy or related field required; experience working with youth, ropes course facilitation, rock climbing, kayaking, backpacking and hiking, and teambuilding

programs; CPR, first aid; valid drivers license; self-starter and team worker. E-mail résumé and professional and personal references to [Becky Koeller at youthodyssey1@yahoo.com](mailto:BeckyKoeller@youthodyssey1@yahoo.com).

## MIDDLE SCHOOL MATH TEACHER •

### Denver

Position available with Odyssey School, a DPS charter school serving 220 students in grades K–8. Odyssey is an Expeditionary Learning School with a focus on experiential education, character development, and community service. Qualifications: must be highly qualified according to NCLB legislation. For more information, visit [www.odysseydenver.org](http://www.odysseydenver.org). E-mail cover letter and résumé to [marcia@odysseydenver.org](mailto:marcia@odysseydenver.org).

## MANAGER • Little Rock, AR

Position available with Heifer International, a progressive, world hunger, nonprofit organization. Duties: manages all aspects of the planning monitoring, and evaluation processes which directly relate to statistical analysis and reporting, data integrity, and data access for Heifer; defines, manages, and produces custom reports from the system and database; works with information technology department, as well as other departments, to ensure coordination and integration of the program information system and database. Qualifications: strong knowledge

*Continued on page 10*



# Crisis Corps Recruiting Short-Term Volunteers

## Eastern Caribbean

The **AIDS Secretariat** within the Ministry of Health has requested a volunteer to work as **Graphic Artist/HIV/AIDS Educator** volunteer for a 6-month assignment. Duties and responsibilities: plan and conduct three training workshops in the use of the BCC methodology; design HIV/AIDS campaigns/materials; work with national or community organizations to develop, implement and evaluate HIV/AIDS public education and awareness activities; assist the NAPS in the planning and realization of an HIV/AIDS awareness campaign; develop and design new HIV/AIDS paraphernalia to be promoted and distributed across the island; transfer graphic design skills as well as the BCC skills not only at the ministry level but with the community stakeholders and health promoters. Qualifications: Strong background in graphic design; experience with HIV/AIDS awareness, education, and communication; background in the Behavior Change Communication methodology and its application; experience in Training of Trainers in the utilization of the BCC methodology for HIV/AIDS education campaigns; experience in developing Materials and Programs for health education; the ability to quickly adapt to the culture, flexible, patient and optimistic.

## El Salvador

The **Salvadoran Foundation for Social Promotion and Economic Development (FUNSALPRODESE)** requests one Crisis Corps Volunteer to work in a **Risk Mapping** position using GIS skills for a six month assignment. FUNSALPRODESE focuses some of its work on disaster prevention and mitigation through risk and resource maps, monitoring, early alert systems, and more. Duties: supports a technical team in gathering data; processes geographic, resources, and risk data—including GPS points—and inputs this data into risk and resource maps; helps the team create four municipal and one micro-regional risk maps using GIS/GPS; trains project personnel on how to develop these types of maps. Qualifications: relevant science degree in geography, computer science, or related field; knowledge of risk map preparation; experience working with GIS programs; knowledge of Latin American culture; language skills in Spanish.

The **Salvadoran Foundation for Social Promotion and Economic Development (FUNSALPRODESE)** requests one Crisis Corps Volunteer to work as a **Disaster Management Planner** for a six month assignment. Duties: develops and/or updates risk management plans with and for four municipalities and the micro-region of Southern Ahuachapan; supports the technical team in processing relevant risk

data—such as risk areas, resources, and previous disaster preparation trainings received by the communities; develops workshops to disseminate the risk management plans. Qualifications: social science degree in anthropology, sociology, social work, or related field; experience in disaster preparedness and risk management; experience with disaster action plans; experience giving trainings; knowledge of Latin American culture; language skills in Spanish.

The **Salvadoran Foundation for Social Promotion and Economic Development (FUNSALPRODESE)** requests two Crisis Corps Volunteers to work as **First Aid/Rescue Instructors** for a six month assignment. Duties: support the field coordinator in deciding which equipment to buy for equipping the municipal and community first aid brigades; with the field coordinator, determine the profile of the persons to train and prepare for the brigades; prepare the contents of the trainings on first aid and rescue; provide trainings to the first aid brigade members; support rescue activities when necessary. Qualifications: rescuer, firefighter, emergency worker, first-aid giver, or emergency nurse; experience in rescue in situations of flooding and landslides; strong knowledge of first aid and direct medical care; knowledge of Latin-American culture; speak Spanish. Desired Qualifications: fluent in Spanish; ability to work in a team; have served as a volunteer in Central America.

The **MINED center at the Ministry of Education** requests one Crisis Corps Volunteer to work as an **ESL Specialist** to help with their national program to strengthen the initial teacher training through supporting universities, and develop the skills and knowledge of teachers currently working in the education system. Duties: directly provides specialized training and certifies 30 percent of teachers currently serving in the public sector, concentrating on needy geographic areas as well as design and further development of the teaching career. Mandatory Qualifications: degree in education or training in English as a Second Language; experience teaching teachers; experience with group work; knowledge of participative methodologies; experience with group management and planning; able to work independently and with little supervision; advanced level of oral and written Spanish. Desired Qualifications: experience in training teaching techniques to youth and/or adults; fluent in Spanish.

**CEPRODE** requests one Crisis Corps Volunteer to work as a **Natural parks and Disaster Preparedness Specialist** for their project focusing

on aquatic and land ecosystems protection with park rangers, environmental education and interpretation, as well as biodiversity studies development. Duties: assists in the protection of aquatic and land ecosystems in National Park San Diego-La Barra; generates scientific information for managing the Park, involving local communities living in the surrounding areas; designs and implements an indicator monitoring system of the biodiversity in the Park through community participation and equal social means, involving all ages and genders into the process. Mandatory Qualifications: knowledge of natural protected areas; knowledge of Arc View and Arc GIS and other geography programs to apply in work and teach to CEPRODE personnel; experience with disaster prevention and risk mitigation plans; able to work independently and with little supervision; knowledge of forest fire prevention and control; fluent in Spanish.

**Centro de Protección de Desastres (CEPRODE)** requests one Crisis Corps Volunteer to work as a **Field Support Volunteer** on a disaster preparedness project for a six month assignment. Duties: establishes and monitors the Early Alert System for mudslides; establishes a rudimentary landslide and mudslide risk map; gives technical opinions on creating geographic movement maps; develops a manual for the Early Alert System; supports in training community members, municipal employees, and local institutions on the Early Alert System; shares information with the environmental offices of the municipalities Berlín and Alegría; elaborates mudslide and inundation risk maps for the area; helps implement an emergency response drill; supports in sharing information and accomplishments with the National System for Territorial studies and the National Civil Protection Service (GoES DPM Organizations); shares knowledge and skills with CEPRODE personnel in geology and/or geography software. Qualifications: knowledge of geology and topography; knowledge of ArcView and ArcGIS and other geography programs; experience with disaster prevention and mitigation; oral and written Spanish.

The **Municipality of Santa Tecla, Mayor's Office** requests one Crisis Corps Volunteer to work as a **Technical Support to Geographic Information System** on disaster preparedness at Municipal Level for a three month assignment. Duties: identifies the strengths and weaknesses of information processing of the Territorial Geographical Information System (SIGT) unit; trains staff on ArcGIS 9; develops manuals; trains staff in basic database use; establishes a

# Crisis Corps Recruiting Short-Term Volunteers

basic geographic information analysis methodology; generates a risk map for an area in the municipality; gathers geographic information on sectors at risk; generates and develops cartographic information processing; implement and teach use of GIS software. Qualifications: degree in geography or related field; experience with project planning; knowledge of GIS, especially as related to risk management, territorial planning, and local development; knowledge and application of information management programs such as ArcInfo, ArcGIS, ESRI; knowledge of geo-databases and the exchange of geographic digital data between most commonly utilized standards; fluent in Spanish. Desired Qualifications: experience with data gathering and field research in geographical information; knowledge of most commonly used programming languages for developing scripts in the GIS programs; can work with map and GIS servers, such as interpret and handle cartographic and GIS language on the Internet; knowledge of applications in CAD programs as used for GIS data and digital cartography; experience with project planning for geographical systems development; knowledge of Open source as applied to GIS; able to generate and maintain data on digital geographic information (geo-databases), based on European and International Standards; helpful to bring a laptop.

The **Municipality of Santa Tecla, Mayor's Office** requests one Crisis Corps Volunteer to work as **Management and Planning Support** to Geographic Information System Unit, Disaster Preparedness at Municipal Level for a four month assignment in El Salvador. Duties: elaborates a diagnostic of the current management of the Territorial Geographical Information System (SIGT) and its relation with the other departments of the mayor's office; creates a management plan for the SIGT; elaborates the budget and requirements for the financial execution of the budget; helps train personnel on the updates in the management of the SIGT and its budget. Qualifications: degree in business administration or related field; knowledge of planning processes knowledge of project management; knowledge of decision making tools; understanding of administrative control processes; knowledge of computer systems management; fluent in Spanish. Desired Qualifications: knowledge of administrative controls and management; knowledge of human resources management; knowledge of information systems, information analysis and their implementation; knowledge of computer systems maintenance; knowledge of database design and implementation; helpful to bring a laptop.

## Malawi

**Tiyanjane AIDS Support Group**, a local community based organization (CBO), requests one Crisis Corps Volunteer for a six month assignment focused on training the support group in training others in **HIV/AIDS prevention, Home Based Care, community mobilization, and effective communication**. Duties: assists program staff in developing the Community Based Organization (CBO) in the areas of project/program management and development, staff development (trainings), communication and networking with other similar CBOs, NGOs, and government organizations; trains members of Tiyanjane AIDS Support Group on Home Based Care, Family Planning, Prevention of Mother to Child Transmission, and STI/HIV/AIDS; trains members of Tiyanjane in income generating activities, creating materials to be distributed in the community and to people living with HIV/AIDS (PLWHA). Mandatory Qualifications: prior experience in Africa; knowledge about HIV/AIDS/STIs, Family Planning, Home Based Care and PMTCT; experienced trainer; experience with groups that have been dealing with HIV/AIDS; experience in working with the village communities; creative and flexible with the ability to work independently with minimal support. Desired Qualifications: MA in public health, international development, or related graduate degree; previous experience with CBOs; Malawi RPCV; knowledge of Chichewa.

## Namibia

**Youth 2 Youth**, a local nonprofit NGO that aims to decrease the infection rate of HIV/AIDS amongst the youth in Kavango Region of Namibia requests one Crisis Corps Volunteer for a six month assignment as a **Youth Development Advisor**. Youth 2 Youth is the only organization in the region focusing on out of school youth, especially in rural areas. The organization's goals and objectives are to provide the youth in the region with adequate information and skills to protect themselves from STD's, teen-pregnancy, and HIV/AIDS. Youth 2 Youth uses AIDS clubs, video shows, group discussions, workshops, drama, and sport events to disseminate information on particular subjects related to HIV/AIDS prevention and reproductive health. Duties: assists program staff with strengthening and growing youth programs and activities by building organizational and staff capacity and implementing monitoring and evaluation and reporting systems; develops and implements program monitoring and evaluation systems; develops reporting systems; revises existing

systems and tools for program administration; builds organization and staff capacity in the areas of planning, creation of structures and policies, and management skills; creates education materials, including pamphlets, and a database; trains staff in developing and managing budgets; institutes monitoring and evaluation mechanisms to ensure programs are sustainable and self supporting. Mandatory Qualifications: degree, diploma, or extensive experience in youth development or related; strong oral and written communication skills; minimum one year experience in community development; human relations skills; youthful enough to effectively interact with youth; significant experience in program and/or organizational development; knowledge of simple monitoring and evaluation systems; willing to travel in rural areas. Desired Qualifications: successful completion of two years of Peace Corps Service in Africa; knowledge of Namibia; experience in working with youth in Africa; previous experience in training of trainers and HIV/AIDS; prior experience in working with CBOs and NGOs; flexible.

## Panama

The **Ministry of Health's Institutional System of Health in Emergencies and Disasters (SISED)** requests two Crisis Corps Volunteers to work in the capacity of **"First Aid in Rural Areas and Community Emergency Action Planning"** for six month assignments. Duties: direct an initiative to build local capacity within rural communities to prepare for and respond to medical emergencies and natural disasters; interpret and compile information gathered from institutional and community analyses to form a current needs assessment; conduct research into the current activities of governmental and international organizations engaged in various aspects of rural emergency response and disaster management; facilitate a forum aimed at designing a first aid and disaster preparedness training program; conduct regional and community-based trainings; create community-specific emergency action plans. Qualifications: RPCV from Latin America; fluent in oral and written Spanish; training and experience in Wilderness/Rural Medicine and/or EMT; experience in emergency and disaster mitigation and preparedness; experience planning and implementing rural training activities with regional NGOs and government institutions; experience conducting training sessions in Spanish with local counterparts; willingness to travel and stay in a multitude of communities; ability to meet physical demands of hiking in a tropical climate.



# Crisis Corps Recruiting Short-Term Volunteers

The **Joint United Nations Programme on HIV/AIDS and the Ministry of Health's National AIDS Program (MINSa)** requests three Crisis Corps Volunteers to each work as an **Organizational Support Volunteer** to the Monitoring and Evaluation Unit of the Ministry of Health for six month assignments. Duties: assist MINSa's National HIV/AIDS Program staff in developing an overall Monitoring and Evaluation Coordination Unit within MINSa; provide support to MINSa's current national monitoring systems to ensure the quality and confidentiality of information recorded; review the last two years of the Country Response Information System (CRIS) implementation process in MINSa and provide recommendations for improvements; assist in planning CRIS Workshops; process and prepare data for entry into an updated CRIS database for continued monitoring and evaluation of the national HIV/AIDS project; prepare reports to be presented to the UN Theme Group on HIV/AIDS; strengthen relationships and information sharing with MINSa, UNAIDS and other organizations conducting HIV/AIDS activities, and serve as a liaison between those organizations and MINSa and UNAIDS offices in Panama City. Mandatory Qualifications: computer skills and knowledge of statistical programs; degree in social or health sciences or statistics; excellent interpersonal, negotiating and consultative skills to facilitate the coordination and participation of various collaborators; fluent in spoken and written Spanish; dynamic and proactive person with demonstrated organizational skills; program development and/or training experience; ability to work independently with minimal support.

The **Ministry of Health in Chepo, Panama Este (MINSa)** requests one Crisis Corps Volunteer to work as a **Rural Water System Specialist** for a six month assignment. Duties: assess damage to community water systems; develop cost-effective designs to repair water systems; assist with cost-estimate for water system reconstruction and/or construction using locally available materials; design and installation of appropriate water disinfection methods; supervision of construction activities; community follow-up and operations assistance; teach the importance of preserving watersheds and help to reforest damaged watersheds; give support to local PC volunteers working on rural water systems; advise and support the MINSa staff in their managerial roles by helping them to prioritize organize and handle multiple tasks simultaneously; implementing monitoring and evaluation systems and developing reporting systems; write progress reports and train support staff in

report writing skills; help to implement and expand current provincial development plan to reflect current projects and changes based on the aftermath of last year's heavy flooding. Mandatory Qualifications: RPCV from Latin America; experience in rural water system design including rural gravity fed water systems, basic pumps and sand and/or chlorine filters, construction, maintenance and repair; fluent written and spoken Spanish; experience in evaluating, planning and implementing grassroots training activities and community-based projects; experience conducting training sessions in Spanish with local counterparts; strong organizational skills and ability to work independently or with little supervision; ability to meet physical demands of hiking in tropical climate; academic training in civil or environmental engineering.

## Philippines

**Action Against Hunger (ACF International)** requests one Crisis Corps Volunteer to work in the field of **Agricultural Disaster Preparedness** for a six month assignment. The CCV will assist with the research and assessment of the disaster preparedness needs of the Sorsogon province while focusing on the existing agricultural practices of the people. Duties include: implementing and analyzing agricultural surveys; identifying needs of vulnerable groups; collecting information on food security; research and analysis- analyzing local environment and researching cultural characteristics; liaising with local authorities, research institutes, partner organizations, NGOs, government bodies and United Nations missions. Desired Qualifications: Experience in grant writing; experience in data analysis; experience in community participation programs; degree in agriculture, agronomy, animal production, irrigation or related subject; ability to deal with stressful situations; good context analysis and understanding of humanitarian and development programs.

**Action Against Hunger (ACF International)** requests one Crisis Corps Volunteer to work as an **Urban Nutrition Volunteer** for a six month assignment. The CCV will assist with the creation and implementation of an urban nutritional assessment that focuses specifically on mothers and children. Duties include: organizing, implementing, interpreting, and issuing recommendations for nutrition anthropometric surveys and nutritional causal analyses; designing supplementary nutrition programs at therapeutic feeding centers; collecting information on urbanized malnutrition by direct assessment with the target beneficiaries and/or liaison with

local NGOs; possibility of implementing standardized ACF nutritional surveys; liaising with local authorities, research institutes, partner organizations, NGOs, government bodies, and United Nations missions; assisting in the production of a proposal from the CCV's gathered data and, if time permits, help design a project based on the assessment's results. Mandatory Qualifications: degree in nutrition/dietetics or an RPCV within the Health sector; computer skills (Word, Excel, and PowerPoint); ability to deal with stressful situations; experience in data analysis; experience in community participation programs, definition of programs, as well as surveys and research.

## Uganda

**Pallisa Community Development Trust (PACODET)** requests one Crisis Corps Volunteer to work as an **HIV/AIDS Technical Officer** for a six month assignment. Duties: helps strengthen the center activities in information mobilization/dissemination and life skills training/education; supports the center staff to develop a plan and strategies to mobilize, develops and disseminates appropriate information on HIV/AIDS; strengthens the capacity of staff to provide life skills training/education; supports the center staff to develop local advocacy strategies involving PACODET groups; supports staff to develop monitoring and evaluation indicators and a plan to track the achievements and failures of the center. Qualifications: Africa RPCV with MPH or related and experience in information education and communication development and training; one year experience with HIV/AIDS awareness, education, and communication skills; strong training and capacity building experience. Desired qualifications: experience in TOT of adolescent reproductive health and HIV/AIDS awareness; experience in proposal writing and project management.

## Zambia

The **Society for Family Health (SFH)** and its parent organization, **Population Services International (PSI)**, requests one Crisis Corps Volunteer for a nine-month assignment as a **VCT Advisor** in Lusaka to assist in strengthening and developing general SFH communications tools and activities and in refining and redefining the Horizon Post-Test Program. Duties: time will be divided between two distinct, but inter-related program areas; strengthens and re-design interpersonal communications (IPC) activities to ensure communications are more in-line with behavior change objectives and that IPC supports

# Crisis Corps Recruiting Short-Term Volunteers

the sales efforts at SFH, including assisting with writing and producing IEC materials for SFH products; develops teaching aids and interactive activities to be used in promotion of SFH products; assists in strengthening communications events and activities, and strengthening the link between sales and communications activities; assists with the refinement and redesign of HORIZON Post-Test program, a 10-week post-test positive living curriculum; revising existing curriculum modules; develops and implements

monitoring and evaluation tools; assists the post-test coordinator to develop relationships with program implementers and develop workplans for post-test activities; assists with training of trainers for the HORIZON program; assists in the development of a program to enable HORIZON graduates to promote other SFH brands; assists post-test coordinators in organizing regular post test programs and links with other post test activities in their communities; assists SFH to develop promotional materials

for the post-test program. Mandatory Qualifications: successful completion of two years of Peace Corps Service in Africa; ability to work independently with minimal support; MA in social sciences, public health, international development, public administration, or related field; solid background in HIV/AIDS programs. Desired Qualifications: experience in developing programs and/or curricula; prior experience in experience in VCT strongly preferred; experience working in Africa on health issues.

## How to Apply

For additional assignments and more detailed descriptions of these assignments, including the required qualifications, visit the Crisis Corps website at [www.peacecorps.gov/rpcv/crisiscorps](http://www.peacecorps.gov/rpcv/crisiscorps); or call 202.692.2250 or 1.800.424.8580, ext. 2250. Applications can be downloaded from the website at [www.peacecorps.gov/rpcv/crisiscorps](http://www.peacecorps.gov/rpcv/crisiscorps).

Send Crisis Corps application, résumé, and Description of Service (if available) to [crisiscorps@peacecorps.gov](mailto:crisiscorps@peacecorps.gov); fax: 202.692.2251; address: Peace Corps - Crisis Corps, 1111 20th St. NW, Washington, DC 20526. To be considered for a specific assignment, indicate the position title on the cover letter or application.

*Continued from page 6*

of planning, monitoring, and evaluation techniques using complex database; knowledge of Spanish preferred; BA with seven years' experience in monitoring and evaluation; MA in the social sciences with course work in monitoring and evaluation and statistics preferred; demonstrate a good understanding of databases and electronic systems for monitoring and evaluation; competent with SPSS and other statistical packages necessary. Salary: \$48,160 with benefits. Deadline: 6/29/2007. For more information, visit [www.heifer.org](http://www.heifer.org) Fax cover letter, résumé, and application to human resources at 501.907.2820; e-mail: [jobs@heifer.org](mailto:jobs@heifer.org).

## PRICING AND BUDGET ANALYST • Silver Spring, MD

Position available with CHF International. Duty: assists with the pricing and budgeting operations for RFA and RFP proposals. For more information and to apply, visit [www.chfinternational.org](http://www.chfinternational.org).

## HUMANITARIAN ASSISTANCE UNIT DIRECTOR • Silver Spring, MD

Position available with CHF International. Duties: directs and supervises all functions of the HAU, ensuring CHF's ability and capacity to rapidly respond to international humanitarian crises. For more information and to apply, visit [www.chfinternational.org](http://www.chfinternational.org).

## EXECUTIVE SUPPORT OFFICER • Silver Spring, MD

Position available with CHF International. Duties: supports the executive assistant to the president/CEO of CHF International in providing administrative support to the executive office.

For more information and to apply, visit [www.chfinternational.org](http://www.chfinternational.org).

## VICE PRESIDENT, INTERNATIONAL PROGRAMS • Minneapolis, MN

Position available with ARC. Duties: serves as a member of the senior management team; collaborates with the president, executive vice-president, and management colleagues on strategic plans for the organization; provides executive leadership to the organization's program functions through results based management and stewardship practices; serves as a role model for staff and embodies ARC's values of entrepreneurship, partnership, and respect. E-mail CV and cover letter to [vpinternational-programs@archq.org](mailto:vpinternational-programs@archq.org).

## PROGRAM OFFICE, LATIN AMERICA AND THE CARIBBEAN • Miami

Position available with Planned Parenthood Federation of America (PPFA). Duties: facilitates the development, implementation, and long-term viability of PPFA's client-centered international sexual and reproductive health and rights projects so that partners in Latin America and Caribbean can carry out their respective missions. Qualifications: excellent oral and written communication skills in English and Spanish; ability to travel minimum 35 percent of the time; MA, advanced degree, or related number of years' experience in public health, international development, or related field required; ability to work with a multicultural workforce; three to five years' experience in project planning, designing, and monitoring and evaluation; minimum two years' work experience in Latin America. For more information and to apply, e-mail [laro@ppfa.org](mailto:laro@ppfa.org); phone: 305.480.0030.

## EDUCATOR • Tempe, AZ

Position available with Pinnacle Education. Duties: teaches teen social issues class with counseling concepts added to at risk youth, ages 14-21. Qualifications: able to discuss and address current teen issues required; support group facilitator preferred; teaching degree preferred. For more information and to apply, e-mail [bmattwick@pin-ed.com](mailto:bmattwick@pin-ed.com); phone: 602.377.7059.

## PRIMARY RESIDENT OVERSEER • Nobleboro, ME

Position available with the Leadership School, working with over 6,000 middle school students, their parents, and teachers annually to support responsible decision-making, healthy relationships, and high aspirations among teens. Duties: oversees student life in a cabin of middle school students four nights a week; facilitates at challenge and adventure ropes course; runs afternoon activities; orchestrates evening team-building programs. For more information, visit [www.kieve.org](http://www.kieve.org). E-mail cover letter and résumé to Director Bob Grant, at [bobg@kieve.org](mailto:bobg@kieve.org); address: P.O. Box 169 Nobleboro, ME 04555.

## EVENT AND MEETING PLANNER • DC

Position available with National Council of La Raza (NCLR). Duties: assists in planning, coordination, and execution of events and meetings; oversees housing and registration needs. Qualifications: BA/BS required; experience working with civil rights organization; high ethical standards; display good judgment; be effective in dealing with multiple priorities; reliable; communicate successfully; manage multiple contracts and customers; vigilant in ensuring success of NCLR events; must work well both in team and independently; bilingual in

English and Spanish preferred. For more information and to apply, e-mail [hmail@nclr.org](mailto:hmail@nclr.org); fax: 202.776.1775. No phone calls.

## **MANAGER • DC**

Position available with Population Services International and the AIDSTAR Program. Duties: provides leadership for the development of proposals; oversees financial and administrative management; manages all aspects of proposal development. Qualifications: advanced degree required; five years' financial and administrative management of federal contracts and IQCs with a solid understanding of FAR; understanding of issues surrounding HIV/AIDS programming; proven skills in managing complex projects with tight deadlines. For more information and to apply, visit [www.psi.org](http://www.psi.org).

## **CITIZEN OUTREACH DIRECTOR AND ASSISTANT DIRECTORS •**

### **Various locations**

Positions available with Fund for Public Interest Research. Duties: recruit, train, and supervise staff; meet fundraising and membership goals of \$250,000 raised and 5,000 members identified; oversee administrative functions; participate in campaign field work, including news conferences, petitions, coalition-building, and grassroots lobbying. E-mail cover letter and résumé to Eleanor Tipton at [etipton@ffpir.org](mailto:etipton@ffpir.org); phone: 202.546.6463; website: [www.ffpir.org](http://www.ffpir.org).

## **OPERATIONS PROGRAM ASSOCIATE • DC**

Position available with Constella Futures. Duties: provides proposal development support and backstop projects including developing budgets and work plans; prepares and tracks contracts, tracking project expenses, and preparing technical and financial report; maintains library of relevant country laws and other documentation. Qualifications: BA in international relations or related field required; attention to detail; strong communications and writing skills; some budgeting required; experience supporting international operations preferred. For more information and to apply, visit [www.constellagroup.com](http://www.constellagroup.com).

## **PROGRAM ASSOCIATE, AFGHANISTAN TRAINING PROJECT • DC**

Position available with Constella Futures. Duties: provides administrative and logistical support for all training, seminars, presentations, and delegation visits associated with the Afghanistan Training Project; drafts letters of invitation for visa request, coordinating travel arrangements, and educating trainees and trainers on operating procedures; internal administrative processes and systems and maintaining database on train-

ing activities. Qualifications: BA in international relations or related field with some international experience required; attention to detail and strong communications and writing skills required; budgeting and website development experience preferred. For more information and to apply, visit [www.constellagroup.com](http://www.constellagroup.com).

## **DIRECTOR • Brattleboro, VT**

Position available with World Learning and the Latin American and Caribbean Studies. Duties: reports to the associate dean of SIT Study Abroad and provides general oversight and accountability for a portfolio of educational programs based at World Learning: SIT Study Abroad program sites in the region; supervises academic directors; supports local institutional partnerships; responsible for development and management of educational programs that integrate cultural immersion, reciprocal community relations, and rigorous academic field study in a holistic global learning community. For more information and to apply, visit [www.worldlearning.org](http://www.worldlearning.org).

## **TEACHER ASSISTANT • Los Angeles**

Position available with Soledad Enrichment Action, Inc. Duties: supplements and reinforces the work of the teacher; prepares lesson outline in assigned subject; assists with all school paperwork, such as report cards, transcripts, grade sheets, work samples, and students files. Qualification: must have 48 collage credit units completed. For more information and to apply, e-mail [ssalib@seacharter.net](mailto:ssalib@seacharter.net); phone: 213.480.4981.

## **MEDIA RELATIONS ASSISTANT • Arlington, VA**

Part-time position available with American Anthropological Association (AAA). Duties: develops systems that facilitate the AAA media relations function; builds media relations capacity of AAA and its members; identifies new media niches; assists in drafting press releases and member communications; helps build external media networks. Qualifications: BA/BS in a communications-related field; anthropology background preferred; one to three years' experience in media relations in a nonprofit or membership association; excellent writing and editing skills. E-mail cover letter, résumé, and a one to two page writing sample to [pnuti@aaanet.org](mailto:pnuti@aaanet.org).

## **EXTERNAL, INTERNATIONAL AND GOVERNMENT RELATIONS ASSISTANT • Arlington, VA**

Part-time position available with American Anthropological Association (AAA). Duties: develops systems to strengthen AAA external relations and public policy functions; coordi-

nates advocacy capacity-building activities; assists efforts to position AAA in Washington policy dialogues; fosters external and international partnerships. Qualifications: BA/BS in anthropology, public policy, or government; one to three years' experience in public policy for a nonprofit or membership association; solid writing, administrative, and communications skills. E-mail cover letter, résumé, and a one to two page writing sample to [pnuti@aaanet.org](mailto:pnuti@aaanet.org).

## **PROGRAM MANAGER • DC**

Position available with IFES Democracy at Large. For more information and to apply, visit <http://www.ifes.org/careers.html>.

---

## **International**

---

## **PROJECT ADMINISTRATOR •**

### **St. Thomas, Virgin Islands**

Position available with Fintrac Inc., an international agribusiness consulting firm. Duties: supports multi-year development projects from St. Thomas, USVI headquarters; responsible for market research, report editing, impact monitoring, consultant fielding, special projects. Qualifications: superior MS Word and Excel skills; strong writing skills; French required; field experience preferred. For more information and to apply, visit [www.fintrac.com](http://www.fintrac.com).

## **PROJECT MANAGER •**

### **St. Thomas, Virgin Islands**

Position available with Fintrac Inc., an international agribusiness consulting firm. Duties: provides oversight to multi-year development projects from St. Thomas, USVI headquarters; responsible for staffing, budgeting, impact monitoring, and reporting. Qualifications: minimum seven years' experience; fluent in Spanish or French; superior MS Word and Excel skills; strong writing skills; USAID and agribusiness experience preferred. For more information and to apply, visit [www.fintrac.com](http://www.fintrac.com).

## **SENIOR PROPOSAL WRITER •**

### **St. Thomas, Virgin Islands**

Position available with Fintrac Inc., an international agribusiness consulting firm. Qualifications: extensive proposal preparation experience; strong conceptualization and technical writing skills; portfolio required; USAID, agribusiness, and international experience preferred. For more information and to apply, visit [www.fintrac.com](http://www.fintrac.com).



## **MONITORING & EVALUATION COORDINATOR •**

### **St. Thomas, Virgin Islands**

Position available with Fintrac Inc., an international agribusiness consulting firm. Duties: designs tools, reporting systems, and training for results tracking on field projects that transfer technologies to farmers in developing countries. Qualifications: MA in statistics or agricultural economics; superior Excel, Word, and data compilation skills; fieldwork and analysis experience required; rural development experience; skills in Spanish preferred. For more information and to apply, visit [www.fintrac.com](http://www.fintrac.com).

## **SENIOR MARKET ANALYST •**

### **St. Thomas, Virgin Islands**

Position available with Fintrac Inc., an international agribusiness consulting firm. Duties: liaises with agribusiness trade; develops price reporting systems, product, and market surveys. Qualifications: minimum five years' experience; superior Excel, Word, PowerPoint skills; demonstrated writing and analysis skills required; experience in a developing country; skills in Spanish; training experience preferred. For more information and to apply, visit [www.fintrac.com](http://www.fintrac.com).

## **CONVERSATIONAL ENGLISH**

### **INSTRUCTOR • Kiev, Odessa,**

### **Dnepropetrovsk, and Karkov, Ukraine**

Position available with American English Center. Qualifications: no teaching experience necessary; energy, enthusiasm, and creativity. Benefits include two weeks training, \$1000/month with opportunity for bonuses, Russian language lessons, and concierge services. For more information and to apply, e-mail Jon Pernick, RPCV, at [jonpernick@usenglish.kiev.ua](mailto:jonpernick@usenglish.kiev.ua); skype: [jonpernick](https://www.skype.com/user/jonpernick); website: [www.usenglish.kiev.ua/jobs](http://www.usenglish.kiev.ua/jobs).

## **CHILD PROTECTION COORDINATOR •**

### **Jordan**

Position available with International Rescue Committee (IRC). Duties: helps IRC and its international and local partners develop and deliver effective child and youth protection and education program activities. For more information and to apply, visit [www.ircjobs.org](http://www.ircjobs.org).

## **TECHNICAL ADVISOR • Colombia**

Position available with International Rescue Committee (IRC). Duties: gains an understanding and knowledge of competitor organizations in country and to envision various local partnership relationships that may successfully address the objectives of the solicitation; reports to the country director and coordinates closely with the in-country proposal development team, IRC's Child and Youth Protection and Devel-

opment (CYPD) technical unit and the grants unit in New York; works independently and in a highly time-sensitive environment. For more information and to apply, visit [www.ircjobs.org](http://www.ircjobs.org).

## **FINANCE CONTROLLER •**

### **Bangui, Central African Republic**

Position available with International Rescue Committee (IRC). Duties: creates a solid financial management system to support the program work for IDPs in the Central African Republic; helps ensure that the system is both sustainable and able to grow as needed to assist additional beneficiaries. For more information and to apply, visit [www.ircjobs.org](http://www.ircjobs.org).

## **INTERNATIONAL SCHOOL TEACHERS •**

### **Ho Chi Minh City, Vietnam**

Positions available with American International School (AIS). Positions available for the 2007/2008 school year. Teaching positions include science, mathematics, English, social studies, music and art, foreign language, TEFL, and elementary. Qualifications: two years' overseas experience working in Asian culture preferred. Send cover letter to AIS, attention: Mr. Dung, Academic Coordinator, 102 C Nguyen Van Cu Street, District #1, Ho Chi Minh City, Vietnam; phone: 848.838.5005; e-mail: [hr@ais.edu.vn](mailto:hr@ais.edu.vn) or [franradano@ais.edu.vn](mailto:franradano@ais.edu.vn); website: [www.ais.edu.vn](http://www.ais.edu.vn).

## **HIGH SCHOOL SCIENCE TEACHER •**

### **Rota, Northern Mariana Islands**

Position available with Rota High School. Duties: teaches high school environmental science, biology, and marine biology. Qualifications: degree required; PRAXIS I and II required. For more information and to apply, e-mail [lynne@pticom.com](mailto:lynne@pticom.com).

## **DIRECTOR OF ADMINISTRATION •**

### **Port au Prince, Haiti**

Position available with CHF International. Duties: manages and oversees all general administrative functions of CHF in Haiti and works under the supervision of the chief of party; supervises procurement, human resources, facility management, and logistics. For more information and to apply, visit [www.chfinternational.org](http://www.chfinternational.org).

## **STRATEGIC INFORMATION ADVISOR •**

### **Kigali, Rwanda**

Position available with Public Health Institute, Global Health Fellows Program. Duties: works with the United States government's President's Emergency Plan for AIDS Relief Team on HIV/AIDS activities and programs in Rwanda. Qualifications: MA or higher in public health, public policy, epidemiology, demography, so-

cial or behavioral science, or related field; minimum 10 years' work experience developing and implementing monitoring systems and conducting evaluations, preferably in developing countries; must be able to obtain medical clearance for posting to Kigali. Deadline: 6/26/2007. For more information and to apply, visit <https://www.ghfp.net/recruitment/>.

## **MATERNAL AND CHILD HEALTH**

### **TECHNICAL ADVISOR • South Sudan**

Position available with Population Services International. Position begins 6/2007. Duties: oversees programmatic, technical, and operational aspects of malaria (LLITNS, PPT), and diarrheal disease (POU Water, ORS) project areas as well as possible new initiatives related to zinc; works closely with USAID and GFATM partners, MOH technical staff, World Bank, and a wide array of local and International NGOs; coaches and mentors managers to develop mass media campaigns and develop research strategy for evidence-based programming; manages a substantial award; manages local staff, proposal writing, donor reporting, budget tracking, and contract compliance monitoring. For more information and to apply, visit [www.psi.org](http://www.psi.org).

## **TEACHERS • East Jakarta, Indonesia**

Positions available with EF English First. Duties: help get new school in Cikarang up and running. Qualifications: available 7/2007; have a TEFL certificate and/or experience teaching EFL. Benefits include a working visa, housing, and competitive local wage and vacation package. For more information and to apply, e-mail [Haviva.Parnes@EF.com](mailto:Haviva.Parnes@EF.com).

## **FIELD REPRESENTATIVES • Iraq**

Positions available with International Resources Group, Provincial Reconstruction Team. Duties: serve as senior governance professionals for three to six months in Provincial Reconstruction Team in Iraq; interact with USAID program implementers in region, speaking for Mission management as needed. Qualifications: must be an accomplished social and technical professional who can negotiate with and support officials in local and provincial administrations; must be U.S. citizen; five years' of economic development experience leading to project management, design, and development with minimum three years' of this experience with a U.S. government agency or donor, or other international/local organization required, preferably in post-conflict areas. E-mail résumé and references to [linda.aines@internationallink.net](mailto:linda.aines@internationallink.net).

## **ECONOMIC DEVELOPMENT**

### **ADVISORS • Iraq**

Positions available with International Resources Group, Provincial Reconstruction Team. Duties: provide technical guidance and analysis of economic development problems faced by private sector and leadership of Province; work closely with Departments of State, Defense, and Justice, the Iraq Reconstruction Management Office, and the U.S. Army Corps of Engineers to assure maximum impact on provincial economic growth and employment generation. Qualifications: must be US citizen; minimum five years' of economic development experience leading to project management, design, and development; experience liaising and coordinating with U.S. government and agencies in post-conflict and dangerous environments, preferably in the Middle East. E-mail résumé and references to linda.aines@internationlink.net.

### **ECUADORIAN HISTORY AND CULTURE TEACHER/ASSISTANT • Ecuador**

Position available with GlobalQuest, a nonprofit offering international semester programs in Ecuador to high-school seniors and gap year students. Position begins 8/2007. Duties: teaches and co-leads a small community of American students in Ecuador. Qualifications: teaching experience in Latin American studies, history, or global studies at high school and/or college level; fluent in Spanish; community building and leadership experience; solid connection to Ecuador; two year commitment required. Benefits include room, travel, and board during semesters. Deadline: 6/20/2007. For more information and to apply, visit [www.gquest.org](http://www.gquest.org); e-mail: [dekirkland@gquest.org](mailto:dekirkland@gquest.org).

## **Intern/Volunteer**

### **WEB WRITER AND DEVELOPER VOLUNTEER • Virtual location**

Volunteer position available with NGOabroad. This is a two to three month position. Duties: helps raise online profile and position. Qualifications: engaging writer who can capture this vision and explain it to world in concrete terms; command of the online world and social networks. For more information, visit <http://www.ngoabroad.com/>. E-mail résumé to [info@ngoabroad.com](mailto:info@ngoabroad.com).

### **COMMUNITY ORGANIZER/BUSINESS DEVELOPMENT INTERNSHIP • Sierra Leone**

Volunteer position available with NGOabroad. Duties: community and capacity building; business development; teaches livelihood skills. Qualifications: work well with youth; experience

in West Africa or experience with poverty. For more information, visit <http://www.ngoabroad.com/>. E-mail résumé to [info@ngoabroad.com](mailto:info@ngoabroad.com).

### **PROJECT MANAGER INTERNSHIP •**

#### **Phnom Penh, Cambodia**

Internship available with Digital Divide Data (DDD). Duties: sets up and manages two to three significant client projects; creates detailed project specifications; implements DDD's project management process; trains operations staff and junior managers to implement project specifications; works with clients directly; reports to vice president of operations. Qualifications: strong project management skill and experience; technical background preferred. For more information and to apply, e-mail Bryn Chernoff at [bryn@digitaldividedata.org](mailto:bryn@digitaldividedata.org).

### **INTERNSHIPS IN INTERNATIONAL DEVELOPMENT • DC**

Internships available with Citizen's Network for Foreign Affairs. Deadline: 7/15/2007. For more information and to apply, visit <http://www.cnfa.org/page.cfm?pageID=89>. Mail reference to Executive Projects Officer; CNFA, Inc.; 1828 L Street NW; Washington, D.C. 20036; e-mail: [info@cnfa.org](mailto:info@cnfa.org).

### **GRADUATE RESEARCH ASSISTANTSHIP •**

#### **Pullman, WA and Uganda**

Position available with Washington State University. Position begins 8/2007 or 1/2008. Duties: studies edaphic, biologic and hydrologic controls on methane emissions from seasonal wetlands in Uganda as part of a multi-institution, collaborative, NSF-funded project. Qualifications: extensive field work in a safe but remote part of central Uganda required; BS and/or MS in ecology, soil science, earth science, or a related field required; strong quantitative skills; demonstrated writing ability; developing world experience preferred; PhD preferred. For more information and to apply, phone Dr. David Brown at 509.335.1859; e-mail: [david\\_brown@wsu.edu](mailto:david_brown@wsu.edu).

### **ORGANIC FARM INTERNSHIPS •**

#### **Chambersburg, PA**

Internships available with Fulton Center for Sustainable Living, Wilson College. Position runs from 6/2007 to 10/2007 with shorter stays possible. Duties: seeding, transplanting, weeding, harvesting, produce preparation and marketing; manage greenhouses, farmers' market stand, and CSA distributions. Qualifications: strong work ethic; desire to learn and practice sustainable agriculture; ability to work outside in all conditions. Salary: \$125/week with housing, produce, and educational opportunities. For

more information and an application, visit [www.wilson.edu/fcsl](http://www.wilson.edu/fcsl) or e-mail Mary Cottone at [mcottone@wilson.edu](mailto:mcottone@wilson.edu); phone: 717.709.1995.

## **Education**

### **GRADUATE STUDY IN EVALUATION AND EDUCATION • Albany, NY**

The College of Saint Rose offers an MA in educational psychology and program evaluation. This is a 30-credit program that prepares graduates for mid-level positions in schools, business, government, and nonprofit environments. Coursework includes both theory and field experience measuring program effectiveness. Other Saint Rose programs in education include educational technology, teacher education, special education, and literacy, all leading to NYS teaching certification. Applications accepted on a rolling basis. Fall 2007 admission is still available. Application fee waived for RPCVs. For more information and to apply, phone 800.637.8556; e-mail: [grad@strose.edu](mailto:grad@strose.edu); website: [www.strose.edu/gradapply](http://www.strose.edu/gradapply).

### **MIDWEST TEACHER TRAINING PROGRAM • Madison, WI**

Midwest Teacher Training Program offers a TEFL certificate in a five-week intensive on-site teacher training program preparing trainees to teach English in classrooms overseas. Receive a ten percent tuition discount as an RPCV or AmeriCorps VISTA with proof of service. The program offers a hands-on approach to teaching. Practice teaching, classroom observations and job placement assistance. Midwest is part of an ESL school giving you opportunities to interact with professional teachers and international students. No teaching experience required. For more information and to apply, contact Midwest Teacher Training Program, 19 N. Pinckney Street, Madison, Wisconsin 53703; phone: 800.765.8577; e-mail: [info@mtpp.com](mailto:info@mtpp.com); website: [www.mtpp.com](http://www.mtpp.com).

### **GRADUATE OPPORTUNITIES •**

#### **Various locations**

National Science Foundation Integrative Graduate Education Research and Traineeships (IGERT) Graduate Programs offer PhD traineeship opportunities. Receive a \$30K annual stipend with waiver of tuition and fees. There are 140 National Science Foundation sponsored programs across the country seeking students interested in pursuing graduate degrees in the areas of science, mathematics, engineering, and technology. IGERT programs equip PhD scientists and engineers with the technical, professional, and personal skills needed to meet the career demands of the future. For more informa-

tion and to apply, visit [www.igert.org](http://www.igert.org); e-mail: [questions@igert.org](mailto:questions@igert.org); phone: 866.593.9103.

## **SOCIAL WORK SCHOLARSHIPS • St. Louis, MO**

The George Warren Brown School of Social Work at Washington University offers two \$35K John F. Kennedy Scholarships annually to RPCVs. Earn an MSW in two years' full-time study. Six concentrations and specializations are offered including management, social and economic development, children, youth, and families, gerontology, and health and mental health. Applications are accepted on a rolling basis and there is no standardized test requirement. For more information and to apply, visit [www.gwbweb.wustl.edu](http://www.gwbweb.wustl.edu); e-mail: [msw@wustl.edu](mailto:msw@wustl.edu); phone: 314.935.6676.

## **FELLOWSHIPS • Worcester, MA**

Clark University offers a full-tuition fellowship worth \$40K to RPCVs through graduate programs in international development, community, and environment (IDCE). This can be applied towards an MA in international development and social change, geographic information sciences for development and environment, community development and planning, or environmental science and policy. Additional scholarships are available for RPCVs. Programs are designed for applicants interested in careers in conflict and development, gender and development, community-based development, environmental justice, GIS, or natural resource management. Deadline: 1/15/2008. For more information, visit <http://www.clarku.edu/idce>. For an application, contact Admissions, IDCE Department, Clark University, Worcester, MA 01610-1477; phone: 508.793.7201; fax: 508.793.8820; e-mail: [idce@clarku.edu](mailto:idce@clarku.edu).

## **JOINT MBA/JD PROGRAM • Salem, OR**

Willamette University prepares you for a career in business, government, or nonprofit management. Build real world experience through internships and consulting projects. Combine law and management with Willamette's joint MBA/JD program. Scholarships available for Peace Corps alumni for fall 2007 admissions. For more information and to apply, visit [www.willamette.edu/mba](http://www.willamette.edu/mba); e-mail: [mba-admission@willamette.edu](mailto:mba-admission@willamette.edu); phone: 866.385.7622.

---

## **Americorps/VISTA**

---

### **FOREST STEWARDSHIP COORDINATOR • Grants Pass, OR**

Position available with Southwest Oregon Resource Conservation and Development Council. This is an AmeriCorps individual placement.

Duties: works on forest stewardship projects; promotes and plans for fuels reduction and small diameter thinning on private and public lands, and economic analysis of forest stewardship methods. Qualifications: must have strong organizational and communication skills; understanding and respect for conservative rural values; interest or experience in forestry, natural resources, or biology preferred. For more information and to apply, visit <http://www.pacrimrcd.org/southwestoregon>; phone: 541.476.5906.

### **AMERICORPS VISTA • Daytona Beach, FL**

Position available with United Way of Volusia-Flagler Counties. This is a one year position. Duties: responsible for recruitment materials, special events, community partnerships, and fundraising. Qualifications: proficient in Word, Excel, PowerPoint, and Publisher; background in communications, fundraising, education, or marketing preferred. Benefits include a \$865/month living allowance, health coverage, vacation and sick time, childcare, and relocation expenses. Deadline: 6/22/2007. E-mail Laura Zublionis, Volunteer Center Director, at [Lzublionis@unitedwayvfc.org](mailto:Lzublionis@unitedwayvfc.org).

### **AMERICORPS VISTAS • Vancouver, WA**

Positions available with the Washington Reading Corps (WRC) at Educational Service District 112. WRC improves literacy through research-based tutoring of struggling readers and collaborations among schools, families, community members, businesses, and state partners. Qualifications: experience in outreach, tutoring, education, or working with youth; strong computer and communication skills; bilingual preferred. Benefits include a living allowance, health care, higher education award or stipend, and travel through the VISTA program. E-mail cover letter and résumé to [wrc.recruitment@esd112.org](mailto:wrc.recruitment@esd112.org).

### **AMERICORPS MEMBERS • Northern CA**

Positions available with AmeriCorps Watershed Stewards Project. Positions run from 11/5/2007 to 9/30/2008. Duties: serve under natural resource professionals to perform watershed restoration and monitoring, environmental education, and community outreach. Qualifications: 25 units of science or equivalent experience; interest in natural resources and community service; must be a U.S. citizen or lawful permanent resident alien. Benefits include a \$1,160/month stipend, medical insurance, and \$4,725 education award. Deadline: 7/13/2007. For more information, visit [www.WatershedStewards.com](http://www.WatershedStewards.com). Send application and two references to position number "00ASCCA0051530-0" at <https://recruit.cns.gov/index.asp>.

### **VISTA POSITIONS • ME**

Positions available with Maine Campus Compact. Duties: work on college campuses in a quest to combat poverty through improving access and retention to college, recruiting student volunteers to help out in their communities, and developing leadership in themselves and others. For more information and to apply, visit [www.mainecompact.org/vista](http://www.mainecompact.org/vista).

### **AMERICORPS MEMBERS • ME; NH; VT**

Positions available with positions available with Maine, New Hampshire, and Vermont Campus Compacts. Duties: serve on campuses throughout Northern New England; mobilize college volunteers; support community organizations that work with low-income populations and increasing access and retention strategies for low income students. Qualifications: college degree; service experience; desire to work with college students. Benefits include living allowance of \$10,380-\$10,908, health insurance, and end of service education award or stipend. E-mail cover letter and résumé to [Dahlberg@compactnh.org](mailto:Dahlberg@compactnh.org) and complete an online application at <https://recruit.cns.gov/>; phone: 603.223.2302; fax: 603-.223.2018.

### **VISTA LEADER • Manhattan, KS**

Position available with Kansas Campus Compact (KsCC). Duties: support KsCC VISTA team in efforts to connect campus resources with community needs. Qualifications: completed prior AmeriCorps\*VISTA or Peace Corps service required; one year, full-time service required; BA; communications, computers, education, fundraising, outreach, public speaking, recruitment, and writing and editing skills preferred. Benefits include \$4725 education award, student loan interest payment, training, relocation, living allowance, health benefits, and housing. For more information, visit [www.ksu.edu](http://www.ksu.edu). To apply, visit <https://recruit.cns.gov/>; e-mail: [kscs@ksu.edu](mailto:kscs@ksu.edu); phone: 785.532.6896.

### **VISTA LEADER • Orange County, CA**

Position available with AmeriCorps. Duties: leads 57 VISTAs with children's health and education; increases project and member effectiveness. For more information and to apply, e-mail [dmercado@connectoc.net](mailto:dmercado@connectoc.net); phone: 714.704.8223.

### **AMERICORPS\*VISTA • New York City**

Position available with NYC Coalition Against Hunger. Duties: fights poverty and hunger at the grass-roots level; works alongside people from diverse racial and ethnic backgrounds, as well as business, political, and civic leaders. For more information and to apply, visit [www.nyc-cah.org](http://www.nyc-cah.org).



## VISTA LEADER • Juneau, AK

Position available with Big Brothers Big Sisters. This is a one year position. Duties: helps develop mentoring program for children of prisoners; designs and coordinates trainings for VISTA members; performs outreach to VISTA sites throughout Southeast Alaska. Qualifications: BA; former VISTA or Peace Corps volunteer. Benefits include relocation assistance,

health insurance, an AmeriCorps stipend of \$1337/month and a choice of an \$4700 education award or a cash award upon completion. Send cover letter and résumé to Marc Wheeler, 110 Seward St, #2, Juneau, AK 99801; phone: 907.586.3350; fax: 907.586.1886; e-mail: marc.wheeler@bbbs.org.

## AMERICORPS VISTAS • Boston

Positions available with Boston Cares. Positions include a citizen academy programs coordinator, TeamWorks and serve and learn coordinator, and corporate programs coordinator. For more information and to apply, visit [www.americorps.gov](http://www.americorps.gov). E-mail cover letter and résumé to Karen Boss, director of programs, at [kboss@bostoncares.org](mailto:kboss@bostoncares.org); website: [www.bostoncares.org](http://www.bostoncares.org).

*Continued from page 1*

**Sharing information.** To share their ideas and change public policy, think-tank analysts market their information to a wide audience that includes policymakers, the media, academia, and the public. Policy analysts write books, papers, briefs, and fact sheets. Some create electronic newsletters and send them to members of Congress to update them on subjects discussed on Capitol Hill. To cover some topics, analysts write issue guides that provide facts, answers to common questions, graphs, and links to relevant publications. Others write editorials for newspapers and magazines. In addition, writing for Web sites and Web logs, or blogs, is becoming increasingly widespread.

**Philosophizing.** Some analysts debate the moral dimensions of the law. Exploring moral questions underlies many endeavors of policy analysts. For example, policy analysts must make a value judgment to define what is “good” before they can determine whether a policy has led to a good outcome. Ethics are sometimes the crux of the debate. Policy analysts whose education or interest is in ethics or philosophy often focus on these philosophical dimensions of policy debates.

### The research agenda

The type of research that policy analysts do depends on where they work. The mission of think tanks and associations sets the agenda for analysts who work there. For those working in government, research topics depend on the needs of the government agency. At smaller, more specialized think tanks, analysts must be experts in their organization’s niche. Larger think tanks may also hire policy analysts to specialize in a particular area, but they might have generalists on staff who research multiple areas.

Policy analysts often take the initiative when deciding what to work on. They might come up with topics on their own, or they might meet in groups to generate proposals. Wilkinson, for example, chooses his work by looking for gaps in research—issues that are important but that have not been covered. In some organizations, analysts are constrained to topics for which they can find funding. A client or a donor might also suggest topics.

### Money matters

The U.S. Bureau of Labor Statistics (BLS) does not classify policy analysts as a separate occupation and, therefore, does not have data on their employment or earnings. Depending on their research specialty, workers who analyze policy might be counted as political scientists, economists, sociologists, lawyers, urban and regional planners, or natural scientists, among other titles.

Workers who analyze policy for the Federal Government usually need significant expertise and experience. Many are at the GS-15 level, which currently pays about \$93,000 to \$145,000, depending on experience. Some people also work as lower-level Government analysts, helping more experienced workers or focusing on small projects. These workers, who usually have at least a master’s degree, often begin at the GS-7 level, which currently pays about \$31,740.

Salaries for policy analysts vary widely at think tanks and other private organizations. Analysts’ earnings depend on factors such as worker qualifications and the organization’s size and budget. Earnings also depend on how the organization gets its money. Think tanks may be funded by endowments, individual and corporate contributions, contracts with public or private

organizations, and grants from government agencies, universities, or foundations.

### Getting started and moving up

Policy analysts must be able to do independent research, which requires reading and digesting complex information. They communicate effectively through speaking and writing. They must work well in groups but also be self-starters able to work alone on a project. And they need patience to study one subject for a long time. In addition to these skills and traits, policy analysts need specific types of education and experience to start their careers.

**Education.** Most, but not all, policy analysts have a graduate degree, such as a law (J.D.), doctorate (Ph.D.), or master’s degree. The required educational background depends on the employer, the subject being studied, and the analyst’s work experience. Common fields of study include economics, public policy, and political science. But other policy analysts have a degree in education, business administration, philosophy, or psychology. And many analysts have a degree related to a specific area of expertise, such as when a health-care analyst has a medical degree.

**Experience.** Some people begin working as policy analysts immediately after graduate school. But because most employers seek analysts who are already experts on specific topics or in public policy in general, even entry-level analysts usually have some work experience.

Would-be analysts can start getting experience by starting in lower-level jobs related to policy. In some government agencies, for example, entry-level program analysts assist with policy work. Still other analysts have worked at nonprofit organizations, such as advocacy groups. Advisory, policy,

or executive experience at a government agency or on a Congressional staff is another common background for beginning analysts. Social scientists who do statistical or other kinds of analysis can also sometimes move into the policy arena. And working as a journalist or freelance writer covering current events has helped some analysts get their start.

**Advancement.** Like workers in most occupations, policy analysts who succeed in their work are often promoted. Advancement is usually based on how much work has been published, the extent of public speaking at conferences and public forums, the ability to attract clients or funding, or the influence of the analyst's work. Some policy analysts go on to a more politically focused career. After gaining experience,

they might work for political campaigns, for political parties, or on Congressional staffs.

### Next steps

To learn more about policy analysts, visit your local library to find books and periodicals on subjects such as policy analysis, public policy, and think tanks. One of the resources available at most libraries is the *Occupational Outlook Handbook*, which includes detailed information about occupations—including those mentioned in this article: political scientists, urban and regional planners, economists, psychologists, other social scientists, lawyers, and life and physical scientists. The *Handbook* is also available online at [www.bls.gov/oco](http://www.bls.gov/oco).

To learn more about careers in policy analysis, including where to look for internships, contact:

Association for Public Policy Analysis and Management, 1029 Vermont Ave. NW., Suite 1150, Washington, DC 20005; phone: (202) 496-0130. website: [www.appam.org](http://www.appam.org)

*EDITOR'S NOTE: This abridged article is reprinted with permission from the U.S. Department of Labor Statistics' Occupational Outlook Quarterly, Spring 2007. For the complete article, visit <http://www.bls.gov/opub/ooq/2007/spring/art03.htm>.*

<sup>1</sup> Sadie Blanchard is an economist in the Office of Occupational Statistics and Employment Projections, BLS.

# online passwords

Returned Volunteer Services offers RPCVs free online passwords to six job bulletins:

- International Career Employment Weekly
- Environmental Career Opportunities
- Public Health Jobs Worldwide
- Alliance for Conflict Transformation
- Ethical Jobs
- InterAction

To receive free online passwords, e-mail [rvs@peacecorps.gov](mailto:rvs@peacecorps.gov). Please specify which job bulletin(s) you would like to receive. Include your name, country of service, and dates of service in your request.

To submit a mailing address change, visit [www.peacecorps.gov/rpcv/info](http://www.peacecorps.gov/rpcv/info). You can also send address changes to [rpcvupdate@peacecorps.gov](mailto:rpcvupdate@peacecorps.gov).

**Disclaimer:** When responding to a listing, please indicate with a cover letter that you are a returned Peace Corps Volunteer submitting your résumé in response to a HOTLINE announcement. Questions concerning positions should be addressed to the advertiser, not to Returned Volunteer Services. HOTLINE is published twice monthly for the use of RPCVs and should not be posted on bulletin boards or passed on to non-RPCVs. The Peace Corps has no control over, nor responsibility for, HOTLINE advertisers, nor do we have personal knowledge relating to working conditions of advertised opportunities. If you have any complaints about an advertiser, please write us.