

# H TLINE

A Bulletin of Career, Educational, & Reentry Information & Opportunities for RPCVs

## HOT RESOURCES

The following publications offer useful job-search insights for senior RPCVs:

*Don't Stop the Career Clock: Rejecting the Myths of Aging for a New Way to Work in the 21st Century*  
by Helen Harkness  
Davies-Black Publishing, 1999

*The Age Advantage: Making the Most of Your Midlife Career Transition*  
by Jean Erickson Walker  
Penguin Putnam, 2000

*It's Only Too Late If You Don't Start Now*  
by Barbara Sher  
Delacorte Press, 1999

*Second Acts: Creating the Life You Really Want, Building the Career You Truly Desire*  
by Stephen M. Pollan and Mark Levine  
HarperResource, 2002

## Job-Hunting Tips for RPCV Seniors

by Elvira May  
Program Specialist, Returned Volunteer Services

Today, there are 423 Peace Corps Volunteers (PCVs) who are 50 years old or older serving in countries around the world. This represents six percent of all current PCVs. Many have retired from established careers but will be looking for employment opportunities upon completion of their Peace Corps service. If you fit the category of an RPCV senior, this article will highlight different job search strategies and present opportunities that are unique to you and your age group.

### Short-Term Assignments

Short-term assignments can provide a perfect opportunity for older RPCVs who enjoy a lifestyle where they can start and stop work with more flexibility. In addition, older RPCVs who join the Peace Corps have usually worked out their retirement benefits very carefully. Thus, they are able to take advantage of short-term assignments where health insurance and other benefits are not offered.

As a result, a wider range of employment opportunities exists for them than for younger RPCVs. One major reason: Younger RPCVs must often limit their job search to positions that offer at least a minimal benefits package as well as the potential to lead to a career in a chosen field.

Sixty-three-year-old RPCV John Moore (Poland, 1994-96), retired from 30 years in business as a marketing and advertising executive. He joined the Peace Corps as a way to share his professional business experience with people in

developing nations. After completion of his service as an economics instructor at the University of Economics in Katowice, he secured a short-term teaching position in-country and continues to seek short-term employment opportunities as a way of life.

Opportunities also exist with temporary agencies. This option can provide a chance for older RPCVs to find immediate employment. In addition, you can learn new skills while reaping the benefits of a flexible work schedule.

Many temporary agencies also offer full-time placement services along with medical, 401K, and vacation benefits. To find a temporary agency, look in the *Yellow Pages*, daily newspapers from across the country, or use a major search engine on the Internet and search for "temporary agency" (provide the name of the city).

Volunteer work is another employment option often overlooked by older RPCVs. Volunteering is a great way to explore possible career options and provides a perfect opportunity to sample a work field. While it is important to remember your wish to help others, it is equally important to develop skills while exploring new career avenues. You should ask about training opportunities and have a supervisor keep records, which can be used when applying for paid work.

Opportunities to volunteer are plentiful. For instance, the American Red Cross website at [www.redcross.org](http://www.redcross.org) announces that it seeks individuals who "learn how good it can feel to lend a

helping hand." The International Rescue Committee at [www.intrescom.org](http://www.intrescom.org) recruits volunteers to provide "relief, protection, and resettlement services." Idealist.org is an Internet site that posts volunteer organizations in 165 countries, including the United States. The site also includes a job and consultants search category. For more information, visit [www.idealists.org](http://www.idealists.org).

To volunteer to speak to prospective Peace Corps applicants at recruiting events, you can contact your Peace Corps Regional Recruiting Office. The contact information can be found at [www.peacecorps.gov/volunteer/recruit/index.cfm](http://www.peacecorps.gov/volunteer/recruit/index.cfm).

### Senior-Specific Resources

Like their younger counterparts, older RPCVs have come to recognize the power of the Internet. In addition to scouting out employment opportunities at traditional career websites, older RPCVs find and benefit from a myriad of websites designed specifically for the older audience.

For example, the user-friendly website for the Senior Job Bank [www.seniorjobbank.org](http://www.seniorjobbank.org) is a nonprofit online job database for workers age 50 and older. This website allows searches by region and career and also allows seniors to post their résumé online.

Age of Reason, another website geared to people over 50, provides practical information relevant to older people's lifestyles, including job information, and can be located at

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RPCV Kazakhstan  
Hotline Editor

Richard Montpelier  
RPCV Papua New Guinea  
Hotline Assistant

For information on how to place job announcements, contact:  
Peace Corps  
Returned Volunteer Services  
Phone: 202.692.1430 or  
800.424.8580, ext. 1430  
E-mail: [hotline@peacecorps.gov](mailto:hotline@peacecorps.gov)  
Fax: 202.692.1431 or 1421  
Website:  
[www.peacecorps.gov/rpcv/hotline](http://www.peacecorps.gov/rpcv/hotline)

## PUBLIC SECTOR

### PROGRAM ASSISTANT • Washington, DC

Position available with the U.S. Forest Service, working on worldwide conservation and natural resources projects in the international programs office. Duties: primarily administrative; grants and agreement preparation; administers travel arrangements for overseas collaborators, scientists, and Forest Service personnel; prepares financial reports and budgets; provides general administrative support to a regional program; works as part of a team to ensure partnership support for overseas projects. Qualifications: overseas experience with Spanish or Russian language capability highly desirable; B.S./B.A. degree with good writing skills. Contact Donna Janisch at 202.273.4719; e-mail: djanisch@fs.fed.us; fax: 202.273.4750.

### CAMPUS REP. • University Park, PA

Position available with the Peace Corps at Penn State University. Duties: promotes and disseminates information related to Peace Corps opportunities; assists candidates through the entire application process; develops, organizes, and implements recruitment activities, including information sessions and special events; participates in career fairs in assigned region; conducts preliminary interviews; forwards applicants to regional recruitment office; prepares periodic activity and evaluative reports. Qualifications: a returned Peace Corps Volunteer who has successfully completed his/her assignment; must also be accepted into a full-time graduate program at Penn State University, University Park Campus. Position is 20 hours per week, 8/11/03 - 8/7/04. Send résumé, DOS, and cover letter to Catherine S. Dufour, Associate Director for Recruiting and Employer Relations, Career Services - Penn State University, 235 MBNA Career Services Center, University Park, PA 16802; phone: 814.865.4624; e-mail: csdufour@psu.edu.

### CAMPUS REPRESENTATIVE • Las Vegas, NV

Position available with the Peace Corps recruitment

office at the University of Nevada, Las Vegas. Starting date: Fall 2003. Duties: coordinates all recruitment activities; interviews applicants; makes presentations. Qualifications: RPCV status preferred or significant overseas development experience. Submit résumé and cover letter in MS Word format to John Ruiz, fax: 415.977.8803; e-mail: jruiz@peacecorps.gov.

### WAGE/HOUR INVESTIGATOR • Louisville, KY

Position available with the U.S. Department of Labor/Wage/Hour. Duties: investigates labor laws. Qualifications: understanding of legal material, math, computer skills; willing to travel; self-motivated; aggressive/assertive; Spanish speaker. Deadline for applications: 5/15/03. Send résumé to U.S. Department of Labor/Wage and Hour, RM 31, 601 W. Broadway, Louisville, KY 40202; phone: 502.582.5226.

### CAMPUS REPRESENTATIVE • Ithaca, NY

Position available with the Peace Corps at Cornell University. Duties: promotes and disseminates information related to Peace Corps opportunities and assists candidates throughout the application process; develops, organizes, and implements recruitment activities, including information sessions and special events; participates in career fairs in assigned region; conducts preliminary interviews; forwards applicants to regional recruitment office; prepares periodic activity and evaluative reports. Qualifications: returned Peace Corps Volunteer who has successfully completed service; must also be accepted into a full-time graduate program at Cornell University. Benefits include tuition and fees, health insurance, activity fee, and stipend. Send résumé, DOS, and cover letter to Jim Haldeman, Sr., Associate Director of International Programs, College of Agriculture and Life Sciences, Cornell University, 31 Warren Hall, Ithaca, NY 14853; phone: 607.255.3035; e-mail: jeh5@cornell.edu.

### PUBLIC HEALTH NURSE • Alexandria, VA

Part-time position available with Alexandria Health Department. Duties: works with a diverse population providing well-child and immunization services in a

clinic setting; staff early evening immunization clinics on a rotating basis. Qualifications: Virginia RN licensure; pediatric/public health nursing experience preferred; bilingual ability (English/Spanish) highly desired; police background check required. Flexible weekday hours. No benefits. Submit completed Virginia state application or résumé to Marie Quander Jones, Alexandria Health Department, 517 N. St. Asaph Street, Alexandria, VA 22314; fax: 703.838.4038; website: www.dpt.state.va.us/statefrm.htm.

### RESOURCE MGMT. SPEC. • Washington, DC

Position available at GS-9 with the Business Management Center, Development Resources Division, International Cooperation and Development, Foreign Agricultural Service, U.S. Department of Agriculture (FAS/ICD/DRD). Duties: provides assistance in programmatic and financial management, budget formulation, financial tracking, reconciling financial data and administrative documents, and responding to other programmatic reporting requests. Qualifications: B.A./B.S. or equivalent; ability to apply technical assistance and development program rules, procedures, and operations, particularly those of USDA and USAID; skill in preparing oral and written reports; skill in using various software packages, such as WordPerfect, Lotus 1-2-3, and Paradox, and practical knowledge of software applications for developing, maintaining, and analyzing database management systems; practical knowledge of accounting databases and an ability to produce fiscal reports and analyze data from USDA's central accounting system. Deadline for applications: 5/16/03. Send résumé and cover letter to Peter Benson, U.S. Department of Agriculture, FAS/ICD/DRD, 1400 Independence Avenue, S.W., Room 3208-S, STOP 1087, Washington, DC 20250; phone: 202.690.1943; fax: 202.690.0847; e-mail: Peter.Benson@fas.usda.gov.

### PROGRAM ASSISTANT • Washington, DC

Position available at GS-7 with Professional Development Program of USDA Foreign Agricultural Service. Duties: provides programmatic, administrative, and financial support to planning, coordination, implementation, and evaluation of international professional development programs in agriculture, agribusiness, and related fields. Qualifications: responsible for multiple tasks within wide range of development and networking activities; initiates actions, tracks functions, and solves problems. Position may require domestic and international travel. Deadline for applications: 6/6/03. Contact Peg Hively, phone: 202.690.1141; e-mail: Margaret.Hively@usda.gov.

### EDUCATORS • Lafayette County, WI

Positions available with University of Wisconsin Extension. Duties: strengthen communities and local governments through educational programming that builds understanding and leads to improved decision-making and leadership skills; help communities address their business, agri-business and economic development, community development, and local government needs, as well as their interests related to natural resource and land use. Qualifications: master's degree with content expertise, and at least one degree in a field that relates to the responsibilities of this position, such as community development, business, agri-business, economics, agricultural economics, or natural resource; experience in community development, economic development, business or agri-business development, local government education and/or adult education preferred. Deadline for applications: 6/04/03. Submit cover letter (include position title and county), résumé, contact information

# HOT! OPPORTUNITIES

### ELECTION MANAGEMENT TRAINER • Tbilisi, Georgia

Position available with International Foundation for Election Systems (IFES). Duties: works with central and district election commission officials in months preceding the 2003 parliamentary elections; works with the trainers on the design and implementation of a comprehensive training of trainers program. In order to fulfill the above requirements, the consultant must travel to Tbilisi, Georgia soon for a period of five to six months. Weekly progress reports and a final report on system development and implementation will also be required. Deadline for applications: 6/1/03. Send your résumé and cover letter to e-mail: jobs@ifes.org indicating "Election Trainer-Georgia" in the e-mail subject line; website: www.ifes.org.

### APCD/AGRICULTURE • Niamey, Niger

FP 5/4/3 position available with the Peace Corps in Niger. Duties: management and direction of existing agriculture programs; development of new agriculture projects, as appropriate; identifying and developing job placements for volunteers through collaboration with government officials and NGOs; overseeing sector-related training for volunteers; providing volunteer support including guiding and counseling volunteers in their cross-cultural adaptation and professional development; and supervision of a program assistant. Twenty-five percent travel is required as well as provision of guidance and counseling to Volunteers on a 24-hour basis. Please view vacancy announcement at www.peacecorps.gov/employment/index.cfm by clicking on "Overseas Vacancy Announcements" and "Associate Peace Corps Director/Agriculture" (Vacancy Announcement PC3-157). You may also call 800.424.8580, ext.1200 for more information. Deadline for applications: 6/2/03. Candidates must submit a narrative statement along with their application addressing how they meet the required and desired qualifications.

for three professional references, and undergraduate/graduate transcripts to Cooperative Extension Personnel 249 Extension, 432 N. Lake St., Madison, WI 53706; phone: 608.263.1945; e-mail: ces.jobs@ces.uwex.edu; website: www1.uwex.edu/ces/personnel. Materials submitted other than those requested will not be considered.

## PRIVATE SECTOR

**HUMAN RESOURCE MANAGER • Ossining, NY**  
Position available with Maryknoll Mission Association of the Faithful. Duties: promotes the association's vision of global mission in service to the poor; develops HR policies and procedures, staffing, training, and holistic care services for 125 international members in 16 countries and New York staff of 30. Qualifications: M.A. preferred; five plus years of HR experience; some management background; former missionary or cross-cultural experience strongly preferred. Deadline for applications: 6/1/03. Send résumé, personal statement of interest, and salary requirements to Selection Committee, Maryknoll Mission Association of the Faithful, P.O. Box 307, Maryknoll, NY 10545-0307; e-mail: hrd@mkl-mmef.org; website: www.maryknoll.org.

### ORGANIC FARM HELP • MD

Positions available with Nick's Organic Farm. The farm operates on a large scale using modern equipment to raise food grade soybeans, corn, small grains, hay, and grass-fed beef. Research is conducted with USDA and state cooperators. Products sold to wholesalers, retailers, livestock operations, and direct to consumers. Qualifications: experience or interest in organic farming and machinery repair and operation are helpful. Full- or part-time, weekdays, or weekends. Salary: \$8/hr. Contact Nick Maravell, 8565 Horseshoe Lane, Potomac, MD 20854; phone: 301.983.2167; cell: 240.793.5423; e-mail: nickmaravell@comcast.net.

### ENVIRONMENTAL EDUCATOR • Denver, CO

Position available with W.I.N.-W.I.N., an urban wildlife conservation education program. Duties: prepares and presents in-class lessons to urban elementary students; handles live animals; facilitates family events. Qualifications: bachelor's degree in science, education, or related field; knowledge of wildlife and natural sciences; experience in teaching and curriculum development; English-Spanish bilingual preferred. Full-time from 7/16/03-6/4/04. Deadline for applications: 6/6/03. Send résumé and cover letter to Denver Zoo, 2300 Steele St., Denver, CO 80205, attn: Leslye Bilyeu; website: www.denverzoo.org.

### ACCOUNT DEVELOPMENT • Canton, MA

Position available with Equal Exchange, a worker-owned fair trade organization and specialty coffee company. Duties: meets annual new sales and account development goals; takes orders and provides customer service; participates in cooperative community; provides regional sales support. Salary: \$25K plus. Deadline for applications: 5/26/03. Send cover letter and résumé to Accounting Development Hiring Committee, Equal Exchange, 251 Revere St., Canton, MA 02021; e-mail: khoward@equalexchange.com.

### COUNTY DIRECTOR • The Dalles, OR

Position available with the Oregon Child Development Coalition, a nonprofit organization supporting low-income children/families with Head Start services. Duties: manages and administers the overall operation

of a Migrant Head Start program within the guidelines of local, state, and federal regulations; facilitates the integration of program services; provides leadership for the county team of parents, children, staff, and their interactions with the community. Qualifications: B.A./B.S. in ECE, business, or related field preferred; four years' supervisory/management experience preferably in a Head Start program, nonprofit organization, or child-care center management; experience administering and controlling budgets; bilingual English-Spanish preferred. Submit résumé to OCDC, P.O. Box 2780, 9140 SW Pioneer Court, Suite E, Attn: HR Recruiter, Wilsonville, OR 97070; fax: 503.214.8015; e-mail: jobs@ocdc.net; website: www.ocdc.net.

### BIOLOGISTS • Alaska and Hawaii

Positions available with Saltwater, Inc. Duties: observe and sample catches onboard commercial fishing boats; collect representative samples of the catch; sort, record, and measure different species. Qualifications: B.S. in biology or natural sciences; a college-level statistics course; flexible attitude. Strenuous working conditions. Training provided. Submit résumé and transcripts to Saltwater Recruiting, 132 Theo Dr., Talent, OR 97540; phone: 541.535.5308; fax: 541.535.5651; e-mail: mary@saltwaterinc.com; website: www.saltwaterinc.com.

### RECRUITMENT SPECIALIST • Washington, DC

Position available with Chemonics International Inc.'s Middle East Region. Duties: helps recruit qualified consultants for international development projects; works with business development teams to identify, contact, and recruit experts in a wide range of technical areas, from agriculture and natural resource management to law and private sector development. Qualifications: bachelor's degree in field related to international development, master's preferred; outstanding interpersonal, written, and verbal communication skills; excellent organizational and analytical skills; experience working or living in a developing country; team player; flexibility, enthusiasm, diplomacy, and initiative; prior related work experience. Middle East experience and/or Arabic language skills a plus. Contact phone: 202.955.3333; e-mail: tkress@chemonics.net.

### TECHNICAL SPECIALIST • Richmond, VT

Position available with Smartwood, a program of the Rainforest Alliance. Duties: provides technical leadership and quality control for forest management and chain of custody certification work worldwide; provides guidance, training, and management support, including technical assistance and troubleshooting for SW certification activities; conducts periodic field assessments and audits; responsible for reviews and decisions for all certifications from partners; responsible for planning and implementing special projects funded by third parties. Send résumé and cover letter to Anne Goudreau, Rainforest Alliance, 65 Millet Street, Suite 201, Richmond, VT, 05477; fax: 802.434.3116; e-mail: agoudreau@smartwood.org; website: www.rainforest-alliance.org.

### TEACHERS • Various

Positions available with Bureau of Indian Affairs Office of Indian Education Programs. Duties: teach grades K-12 and other specialized areas in all disciplines. Positions available on 63 reservations in 23 states across the United States. To apply, contact Ernest Garcia, Human Resources Specialist, e-mail: egarcia@bia.edu.

### SHEPHERDER • Townsend, MT

Position available to herd sheep. Duties: works with trained dogs and horses; protects sheep against predators; lives full time in a tent or a sheep wagon without electricity or running water. Qualifications: work alone in isolated areas for up to four months; physically fit for vigorous mountain hiking. The ranch provides groceries and will train a willing novice. Work from sunrise to sunset, seven days a week in all kinds of weather. Benefits: \$650 per month plus room and board. E-mail: kingalls2@juno.com; fax: 406.266.4962, Attn Kay.

### EXECUTIVE DIRECTOR • Trimble, OH

Position available with Rural Action, Inc., a nonprofit organization. Duties: leadership and management of the organization which emphasizes healthy economies, healthy communities, and healthy environments; supervises 30 staff, 30 Vistas, and 30 volunteers. Send cover letter, résumé, and three references to Deanna Tribe, Search Committee Chair, P.O. Box 157, Trimble, OH 45782; phone: 740.286.2177; e-mail: tribe.1@osu.edu; website: www.ruralaction.org.

### CLINICAL INSTRUCTOR • Bethel, AK

Position available with Yukon-Kuskokwim Healthcare Corporation. Duties: trains community health aides/practitioners in performing well-child/EPSDT exams and administering immunizations; provides field supervision. Qualifications: RN, NP or PA; experience working with children a plus. Contact Anna Simon at 800.588.6440 ext. 6155 or 907.543.6155; website: www.ykhc.org.

### LEAD ORGANIZER • Quad Cities, IA and NW IN

Positions available with Gamaliel Foundation, a network of 45 power organizations in the United States and South Africa. Duties: identify, train, and organize community leaders to address local and regional issues such as urban sprawl, education, crime, and joblessness. Qualifications: strategic thinkers; willing to take risks; self-motivated. Salary \$25K to \$40K based on experience. Send résumé to Maggie Kidnie, ISAIAH, 2720 East 22nd St., Minneapolis, MN 55406; e-mail: kidnie@isaiah-mn.org.

### CAMP HEALTH DIRECTOR • Rhinebeck, NY

Position available with Camp Rising Sun, an international scholarship camp. Duties: cares for injuries and illnesses; distributes medications. Qualifications: EMT, Paramedic, LPN or RN licensure. Position available 6/14-8/27. Phone: 800.262.0136, ext.15; e-mail: beth@risingsun.org.

### EDUCATION COORDINATOR • New York, NY

Position available with Concern Worldwide US, an international relief and development organization. Duties: manages USAID-funded global education program for U.S. high schools; develops high school curriculum on international issues; recruits high schools from the New York and Chicago areas; organizes workshops and activities; secures funding for education programs. Requirements: Ed.M./M.A. education or international relations; three to five years of experience in education; U.S. teaching and curriculum development experience; strong research and writing skills. Deadline for applications: 6/1/03. Send cover letter, résumé, and salary expectations to Sarah Smith, Concern Worldwide, 104 East 40th St., New York, NY 10016; fax: 212.557.8004; e-mail: sarah.smith@concern-ny.org.

### **SUMMER STAFF • Newport, PA**

Positions available with Longacre Leadership. Duties: work with teenagers in an experiential, outdoor-oriented coed summer program; support curriculum that stresses skills development, self reliance, community service, and interpersonal growth; lead recreation that includes climbing, caving, backpacking, bicycling, horseback riding, farming, drama, and crafts. Qualifications: good interpersonal and decision-making skills; must be 21 or older. Positions available: carpenter, caver, climber, theatre specialist, and general staff. Salary: \$1,400-\$1,700 plus room and board for five-and-a-half-week program. Brochure and application available via mail or Internet. Start date: 6/19/03. Contact: Matt McGuire or Susan Smith at Longacre Leadership, 4028 Middle Ridge Rd., Newport, PA 17074; phone: 717.567.3349; fax: 717.567.3955; e-mail: matt@longacre.com or connect@longacre.com; website: www.longacre.com.

### **PROGRAM ASSOCIATE • New York, NY**

Position available with the New Farmer Development Project, a joint project of Greenmarket/Council on the Environment of NYC and Cornell Cooperative Extension which works with Latino immigrants who aspire to become independent farmers in New York. Duties: develops and administers a micro-lending fund; researches and develops a mentorship and peer advisor program; provides additional support as required, including assistance with outreach, farmland identification, and grant administration. Qualifications: fluency in Spanish and English; interest in community-based agricultural development; willingness to work with diverse audiences in a range of neighborhoods. Salary: \$30K-35K. Deadline for applications: 6/1/03. Send résumé and letter of interest to Rachel Dannefer, NFDI Director, Greenmarket/Council on the Environment, 130 East 16th St., New York, NY 10003; fax: 212.533.0242; e-mail: racheldannefer@yahoo.com.

### **ESL TEACHER • Washington, DC**

Position available with Bell Multicultural High School. Duties: teaches ninth grade students newly arrived in the United States. Qualifications: knowledge of Spanish, French, Chinese, and/or Amharic a plus. Deadline for applications: 6/20/03. Send cover letter and résumé to Brian Muldoon, Bell Multicultural High School, 3145 Hiatt Place, NW, Washington, DC 20010, phone: 202.673.7314; fax: 202.673.7581.

### **STATISTICIAN • Washington DC**

Position available with MSI for Africa Low-Income Impact Assessment Proposal for The World Bank.

Qualifications: experience in conducting econometric analysis using programs such as STATA and SPSS; experience in Sub-Saharan African (Kenya and/or Senegal preferred); English fluency; French fluency a plus. Position to begin in July or August for three to four weeks. If interested, please e-mail a cover letter and résumé to [geritchley@msi-inc.com](mailto:geritchley@msi-inc.com).

### **DIR. COMMUNICATIONS • Washington, DC**

Position available with World Affairs Councils of America. Duties: take the lead on the speaker referral system, national newsletters, website, journalism fellowship program; plays a key role in the national conference. Qualifications: strong interest and background in international affairs; good computer skills, including Quickbooks, PageMaker, and Dreamweaver. Salary range: \$30K-40K. Deadline for applications: 6/30/03. Send cover letter, résumé, and three references to fax: 202.833.4555.

### **EXECUTIVE MANAGER • Washington, DC**

Position available with National Democratic Institute for International Affairs, an international nonprofit working to strengthen democracy worldwide. Qualifications: highly visible position requiring unparalleled professionalism, diplomacy, and resilience, as well as impeccable interpersonal skills, diplomatic protocol, and cultural sensitivity to interact with international political dignitaries, donors, funders, and policy makers. Duties: coordinate president's schedule, travel; plan/oversee events; liaise with office of NDI chair; screen calls, prep speeches, and transcribe correspondence. Deadline for applications: 5/16/03. Information/apply at website: [www.ndi.org](http://www.ndi.org). Cite job title in cover letter and link résumé to "Sr. Executive Mgr."

### **TEACHERS • Magdalena, NM**

Positions available with The Alamo Navajo School Board, Inc. for the 2003-04 school year for the following positions: elementary teachers (two positions), middle school computer teacher, high school business education teacher, high school science teacher, special education teacher (two positions). Qualifications: B.A./B.S. degree with appropriate endorsement in the area of teaching and a current state of New Mexico licensure or eligible for provisional New Mexico certification. A position description is available upon request. Salary: \$19.58-\$25.87 per hour for 186-day contract. Benefits: health insurance and housing on campus available. Preferential consideration for employment will be given to persons of documented Navajo, American Indian, or Alaskan Native tribal membership, who

meet the minimum qualifications for employment in accordance with the requirements of P.L. 93-628 and the Navajo Tribal Code. Contact Alamo Navajo School Board, Inc. Personnel Office, P.O. Box 907, Magdalena, NM 87825; phone: 505.854.2543; fax: 505.854.2545; e-mail: [lyndam@alamo.bia.edu](mailto:lyndam@alamo.bia.edu).

### **SALES REPRESENTATIVES • Various**

Positions available with ZICOM. Expanding, profitable international communications company requires independent and coachable sales representatives. Contact David Zieberat 800.465.8049, ext. 53 for more information.

### **SPANISH TEACHER • Portland, OR**

Position available with Oregon Episcopal School, an independent pre-K-12 school. Duties: teaches Spanish full-time to 7th and 8th grade students for the 2003-04 school year. Qualifications: strong Spanish background; enjoys and has experience working with middle school age students. Deadline for applications: 6/1/03. Send cover letter, résumé, and three letters of recommendation to Oregon Episcopal School, Attn: Charyl Cathey, 6300 SW Nicol Rd., Portland, OR 97223.

### **PROGRAM DIRECTORS • Ahoskie, NC**

Positions available with Hertford-Gates Health Agency. Deputy health director duties: assists in overall management of agency; responsible for planning, coordinating, implementing, and evaluating multiple divisions, including home health, health promotion, community health, chronic disease, environmental health, and WIC and nutrition. Qualifications: M.P.H. or M.P.A. preferred with at least two years of management experience in public health. Starting salary: \$49K-\$55K. Director of health promotion duties: provides leadership and direction in planning; organizes, and coordinates agency's public health education services; accountable for agency's health education policies, procedures, and overall program priorities and services. Qualifications: bachelor's degree in health education preferred with four years of experience in public health education; supervisory experience required. Starting salary: \$34K-\$38K. Deadline for applications: 6/1/03. Contact Laura Kline, Human Resources Director, phone: 252.358.7833; e-mail: [Laura.Kline@ncmail.net](mailto:Laura.Kline@ncmail.net).

### **CONTRACTS MANAGER • Washington, DC**

Position available with IFES. Duties: manages full cycle contract administration, solicitation, negotiation, evaluation of bids/proposals, and renegotiation of contract/subcontracts; directs and coordinates activities of staff engaged in formulating bid proposals; assists in preparation of program budgets and plans; tracks changes and interpretations of FAR and USAID regulations; establishes and maintains contact with contractors; provides guidance in the interpretation of contract laws and regulations; formulates and coordinates procurement proposals; examines estimates of material, equipment, and production costs, performance requirements, and delivery schedules; supervises work flow of contracts specialist. Qualifications: strong knowledge of U.S. government subcontracting required; bachelor's degree in business, finance, or economics; six years of experience in federal government contracts administration working with the FAR and OMB 110, 122, 123, Deltek, or Cost Point; USAID or other international experience; knowledge of AIDAR, cost/price analysis, indirect rate development, and grants and commercial contracting highly desirable; proficiency in Microsoft Office; strong analytical, written, and verbal communication skills; proven organizational skills

## **PEACE CORPS FELLOWS/USA**



### **GEORGE WASHINGTON UNIVERSITY • Washington, DC**

The GW Teaching Corps Partnership with Montgomery County Public Schools (MCPS) is a unique opportunity for RPCVs to hone their teaching skills and earn Maryland state licensure. As part of the Teachers 2000 graduate program, teacher candidates can earn certification in ESOL, special education, science, French, Spanish, English, and math with 100 percent tuition support. Candidates begin a full-time commitment to the program in January and are required to teach in MCPS for three years. The application deadline is 10/1/03. Please send requests for information to Dr. Jeanne Embich at e-mail: [jembich@gwu.edu](mailto:jembich@gwu.edu); phone: 202.973.1061.

*Fellows/USA works with more than 30 universities that offer financial assistance to RPCVs who wish to attend graduate school in a multitude of subject areas. Through internships, RPCVs work in underserved U.S. communities. Find out more at [www.peacecorps.gov/fellows](http://www.peacecorps.gov/fellows), call 800.424.8580, ext. 1440, or write to [fellows@peacecorps.gov](mailto:fellows@peacecorps.gov).*

and a capacity to handle multiple tasks under tight deadlines; highly motivated and self directed. Deadline for applications: 5/31/03. Send résumé to e-mail: jobs@ifes.org, indicating in the subject line "contracts manager."

#### **LEGAL INTAKE COORD. • Washington, DC**

Position available with Women Empowered Against Violence. Duties: coordinates bi-weekly legal information clinics for unrepresented domestic violence victims seeking civil protection orders; conducts intake interviews and explains services to potential clients; relays intake information to staff; helps coordinate pro bono legal services by organizing attorney trainings, referring applicable cases, and cultivating and maintaining relationships with area law firms; provides domestic violence victims with information about the D.C. legal system and safety planning. Qualifications: experience with and sensitivity to domestic violence and women's issues; working knowledge of the civil protection order process in D.C.; training as a paralegal or applicable work experience; Spanish conversational ability. Salary: \$25K plus benefits. Deadline for applications: 5/23/03. Submit cover letter and résumé to Women Empowered Against Violence, Attn: Jennifer Podkul, fax: 202.452.8255.

#### **SOCIAL WORK COORD. • E. Boston, MA**

Position available with East Boston Ecumenical Community Council, a nonprofit organization working with Central/South American immigrants. Duties: assists with social service provision; supervises interns; agency staff consultation; handles relationship maintenance with human services agencies network; client/program record keeping; program development; participates in evaluations. Qualifications: bachelor's degree (M.S.W. preferred); LICSW supervision; Spanish fluency; two years of experience in case management; counseling with adults/families; experience supervising interns; ability to work effectively with adults/adolescents. Clinical experience with immigrants in U.S. desirable. \$32K-\$38K/year. Send résumé and cover letter to EBCEC, P.O. Box 450, East Boston, MA 02128; e-mail: ebcec.development@verizon.net.

#### **COORDINATOR • Washington, DC**

Position available with Farmworker Justice Fund, Inc., a nonprofit advocacy and education organization. Duties: develops and implements a comprehensive capacity-building AIDS Project aimed at migrant and seasonal farm workers and organizations that serve them; develops relationships with community-based organizations around the country to determine their needs; organizes capacity-building workshops and forums; trains lay health educators; tracks requests for assistance on an electronic database. Qualifications: fluency in English and Spanish; B.A. (master's preferred); minimum of three years of experience in capacity building or health education; excellent organizational, written and oral communication skills; willing to travel out of town frequently; ability to work in a team setting with diverse populations; computer proficiency (Word, Excel, Internet, etc.); knowledge of statistics preferred. Salary: \$32K-\$36K depending on experience. Deadline for Applications: 5/30/03. Submit cover letter and résumé to Gracy Ruiz, Office Manager, Farmworker Justice Fund, Inc., 1010 Vermont Ave., NW, Suite 915, Washington, DC 20005; e-mail: goruiz@nclr.org.

## **INTERNATIONAL**

#### **COORDINATOR • Africa**

Position available with IFOAM Africa Organic Service Centre. Duties: facilitates information to members and

"Job-Hunting Tips for RPCV Seniors," continued from front page

www.ageofreason.com. Experience Works, formerly known as Green Thumb, is a national nonprofit organization that provides training and employment services to mature workers and can be located at www.experienceworks.org. This organization operates in all 50 states and Puerto Rico and lists on their website employment opportunities for mature workers, regardless of age and income.

The National Older Worker Career Center, in Arlington, Va., places scientists, engineers, technical writers, and other professionals 55 and older in U.S. Environmental Protection Agency assignments through its Senior Environmental Employment Program at no cost. For more information, call 703.558.4200 or visit the website www.nowcc.org.

Over 60 Counseling and Employment Service, a Chevy Chase, Md., nonprofit organization, helps more than 1,000 retirees a year find full- and part-time jobs. The agency provides job counseling and résumé assistance free of charge to those ages 55 and up. For more information, call 301.652.8072.

Anyone 50 or over can also join the American Association of Retired Persons (AARP), a nonprofit, nonpartisan organization. For \$12.50 a year, members receive discounts on selected services and a subscription to *AARP: The Magazine* and the *AARP Bulletin*. Their website www.aarp.org discusses overcoming the barriers to employment, such as negative stereotyping of older workers, in addition to posting career opportunities and job fairs.

Of general interest to seniors, the website www.countrystore.org/health/senior.htm not only lists job opportunities, but also offers career advice. For example, career counselors describe what companies are looking for and how to package your experience.

While some retirees prefer to hire a career counselor to assist them with their job searches, others look to their local libraries or book stores for information designed to increase their marketability. *Who Moved My Cheese: An Amazing Way to Deal With Change in Your Work and in Your Life* by Dr. Spencer Johnson (Putnam Publication) has been on the bestseller list recently. Another current resource is *100 Best Retirement Businesses* by David H. Bangs, Jr. and Lisa Angowski Rogak Shaw (Dearborn Financial Publishing). This book provides inside information on the most interesting and lucrative businesses by describing a business, how it operates day to day, and the rewards and drawbacks of retirement businesses.

The *Career Information Consultants Guide*, published by Returned Volunteer Services, is an excellent source of networking opportunities and can be obtained free of charge. Submit your request via e-mail to rvs@peacecorps.gov (be sure to include your address).

## **General Advice**

The importance of networking applies equally well to seniors as to younger workers. Networking can occur in the form of contacting former colleagues, joining a church, synagogue, or mosque, or getting involved in a civic project. Most jobseekers over 50 have a wider range of personal and professional contacts than their younger colleagues. Not only do they know more people, but the people they know tend to be more influential and thus have the authority to hire.

Joining a formal networking group such as 40Plus of Washington, D.C., is another way for older RPCVs to increase their chances of finding employment. This organization offers their services free and can be found on the Internet at www.fp.org along with sister chapters in California, Colorado, New York, Ohio, Pennsylvania, Texas, Utah, and Wisconsin. To enlist their help, you must be over the age of 40. Programs are primarily intended for unemployed professionals who are devoting their principal energies toward finding new jobs. More information is available by calling 202.387.1582.

In case you have forgotten the art of salary negotiation, you can find out your own worth or the "going rate" for someone with your skills and experience. Salary surveys are an excellent way to make an educated guess and www.jobsmart.org is one of the best sites for online survey information. Additionally, you may use www.salary.com to find comparative salary information. Click on Salary Calculator, then select a job category and enter a location to do your search. This information will help clarify the type of position you are most qualified for and stand the best chance of getting.

One employment area not to overlook: the federal government—often perceived by older RPCVs as more receptive to employing them. According to RPCV John Moore, who hopes to secure employment with a federal agency soon, the federal government is less likely to discriminate against an older person like himself. Where to look? The Department of Labor publishes online searches for jobs in over 50 government agencies. Opportunities can also be located at the following websites: www.fedworld.gov, www.jobsfed.com, www.usajobs.opm.gov, and www.fedjobs.com.

## **A Golden Opportunity**

A positive perception exists among many older RPCVs: Starting over can be seen as an opportunity. A willingness to interrupt established careers and join the Peace Corps as Volunteers is testament to this fact. Seniors recognize that job permanence is a thing of the past and that employers are looking not for lifetime employees, but for talented, motivated employees who will work for them from five to eight years.

Ultimately, there are any number of ways for senior RPCVs to seek job opportunities. Whether it is through a local newspaper, the Internet, or an agency specifically addressing the needs of older employees such as (RSVP) Retired and Senior Volunteer Programs at www.seniorcorps.org/joining/rsvp, the choice is clear. Older RPCVs have many resources at their disposal.

others; liaises with all-African and regional organizations; organizes and facilitates activities of interest to the members; edits and disseminates a newsletter; participates in events relevant to the organic sector in Africa; manages an Organic Africa web page; initiates and implements capacity building programs; advises African governments on appropriate policies for organic agriculture; designs and develops relevant projects and programs. Qualifications: three years of experience in advocacy and networking in the field of agriculture; experience in project implementation; management skills, including budgeting and staff responsibility; analytical skills and strategic thinking; bilingual: English and French; excellent communication skills; extraordinary writing skills: newsletters, reports, articles, project proposals; computer experience, software knowledge (MS Office, e-mail, Internet) personal integrity and stability. Deadline for applications: 5/30/03. Send CV, one example of a document which provides evidence of writing skills, salary, other working condition requirements, and the names and addresses of two references to Thomas Cierpka, e-mail: t.cierpka@ifoam.org.

#### **ESL TEACHER • Chengdu, China**

Position available with South Ocean International School. Duties: teaches English oral and listening skills to elementary or junior high students at a private boarding school. Qualifications: bachelor's degree; strong desire to teach; an interest in China. Teaching experience preferred. Six-month to one-year contracts available. Deadline for applications: 8/15/03 for fall semester. Contact Alice Wang, phone: 0086.28.87843804; e-mail: soiscsd@sina.com or wwt13206@hotmail.com.

#### **DIRECTOR • Yerevan, Armenia**

Position available with the Jinishian Fund, a faith-based relief and development NGO. Duties: supervises program staff in transition from relief to community-based development involvement; manages 12-person office; reports to home office and relates to ecumenical, Armenian advisory committee. Qualifications: pertinent educational degree and five years of work experience in nonprofit management and/or community-based development programs. Knowledge of Armenian culture and language is strongly preferred. Deadline for applications: 5/30/03. Send cover letter and résumé to David Nelson, Jinishian Director, 100 Witherspoon St., Room 3619, Louisville KY 40202; e-mail: dnelson@ctr.pcusa.org.

#### **TEACHERS • LiJiang City, China**

Five positions available with LiJiang Tourism and Culture College of Yunnan University. Duties: teaching courses such as: oral English, listening comprehension, writing, English Literature, and American Literature. Qualifications: native English speaker. Deadline for applications: 6/15/03. Phone: 86-0888-5135606; fax: 86-0888-5135999.

#### **TECHNICAL TRAINERS • Peru**

Positions available with CHP International for the next training group at its Peace Corps training center. Dates are 8/11-11/28/03. Qualifications: Spanish fluency; professional experience as a development worker in health or business through the Peace Corps or comparable service; training experience strongly preferred. Employment package includes monthly salary, housing, transportation, and short-term medical insurance. Send résumé, references, and recent salary history to Peru-recruiting@chpinternational.com.

#### **LOCAL GOVERNANCE SPECIALIST • Iraq**

Position available with Research Triangle Institute, an independent, nonprofit organization with a distinguished history in applied research, technical assistance, and training. Mid- to senior-level technical specialists for the USAID Iraq Sub-National Governance and Civic Institution Support Program. Duties: provides technical assistance to strengthen local administrations, civic institutions, and political processes; responds to a broad range of challenges in sub-national administration, democratic institutions and processes, civil society development, and citizen participation in local governance and access to services. This is a one-year project with two optional years. The following positions are available: civil society/training/civic education specialist; elections/communications/political processes specialist; grants management and administration specialist; local governance/decentralization specialist; program development/implementation/monitoring and reporting specialist; public administration/public management/relief services; public finance economist/public finance management specialist; rule of law/legislative specialist. Deadline for applications: 6/30/03. To apply online, please visit website: www.rti.org.

#### **ENGLISH TEACHERS • China**

Positions available with American Educational Services. Duties: teach in Dalian, Jinzhou, Jinan, Chang Chun, Shenyang, DanDong, or Xi'an from mid-July to 8/31/03; or one-year teachers to begin in July or September. One-year applicants will be given preference. Please note that the terms below relate to the summer session only; please write for information on one-year contracts or visit www.aesincorp.com. Stipend available for up to 30 hours per week for the summer session; free Internet; apartment with private bedroom (at no cost to teacher); utility allowance; television, microwave, water dispenser; two days off each week. Qualifications: native speakers of English; at least 21 years old; bachelor's degree or higher; teaching experience or training period at the school. Send résumé as text and not an attachment and a scan of the information page of your passport to Linda at e-mail: aesdaian@online.ln.cn. On the subject line, please state whether you are applying for a summer intensive or are interested in receiving information on a one-year contract.

#### **PROJECT MANAGER • Chengdu, China**

Position available with Land O' Lakes. Duties: lead team of advisors and short-term consultants providing operational, procurement, processing, marketing, and business consultation to a start-up dairy business. Qualifications: degree in technical or dairy related field, agriculture, or business (prefer graduate degree); five years of dairy (cheese, butter, UHT milk) plant management experience; two or more years of overseas work experience, preferably in a developing or transitioning country. Chinese language desirable. Deadline for applications: 5/20/03. Send cover letter, résumé, and salary requirements (with job title/country in subject line) to fax: 651.634.4201, Attn: Robert Egge; e-mail: RGEgge@landolakes.com.

#### **ESL INSTRUCTORS • CHINA/INDONESIA**

Positions available with EF English First. Openings for summer and 12-month positions. Benefits: competitive local salaries, roundtrip airfares, paid accommodation, paid medical insurance, paid vacation, modern and well-equipped schools. Also provide TEFL training at a center in Boston. Send résumé to e-mail: nicole.hayes@ef.com.

## **EDUCATION**

#### **ANTIOCH UNIVERSITY • Seattle, WA**

Antioch University Seattle offers a master of arts degree in environment and community for anyone working, or wanting to work, in environmental or community development fields with organizations, businesses, or public agencies. The program provides a unique focus on the relationships between the natural environment and human communities by emphasizing social science perspectives and natural science literacy. Regional, national, and international students pursue place-based studies and routinely meet in Seattle for course intensives over two years. For additional information, contact admissions at e-mail: admissions@antiochsea.edu or jjoichi@antiochsea.edu; website: www.antiochsea.edu/ec.

#### **BEN-GURION UNIVERSITY • Beersheva, Israel**

The medical school at Ben-Gurion University of the Negev offers a four-year medical degree program in international health and medicine in collaboration with Columbia University's Health Sciences Division. The program is taught in English and enrolls students who seek a medical degree with special skills in cross-cultural, community, and preventive medicine. Students take the U.S. medical licensing exam and are expected to complete residencies in the United States. The program is approved by the U.S. Department of Education for participation in federally funded student loan programs. Contact the admissions office at 630 West 168th Street, PH15E-1512, New York, NY 10032; phone: 212.305.9587; e-mail: bgcu-md@columbia.edu; website: cpmcnet.columbia.edu/dept/bgcu-md.

#### **INTERCULTURAL INSTITUTE • Portland, OR**

Graduate work through the master of arts in intercultural relations, offered in conjunction with the school of international studies, University of the Pacific. This limited-residency program builds on experiences like the Peace Corps for those who wish to obtain an advanced degree while maintaining employment in their own communities. Designed for adult professionals, the program takes two-and-one-half to three years to complete, with three two-week residencies in Portland, and core coursework completed at home. RPCVs receive special consideration for admission. Phone: 503.297.4622; e-mail: mair@intercultural.org; website: www.intercultural.org.

#### **YALE UNIVERSITY • New Haven CT**

The Yale School of Forestry and Environmental Studies has prepared students for important positions of environmental leadership in the United States and throughout the world. Graduates of this interdisciplinary program assume influential roles in government, business, non-governmental organizations, public and international affairs, research and education. The school offers master's degrees in environmental management, environmental science, forestry, forest science, as well as a one-year master's degree for experienced environmental professionals. Joint master's degrees can be pursued at Yale in management, law, public health, international relations, developmental economics, and divinity. Joint programs are also established with Pace Law School and Vermont Law School. In addition, students have the opportunity to continue their studies through the Graduate School of Arts and Sciences (Ph.D.) or within the School of Forestry and Environmental Studies. For more

# Crisis Corps Recruiting Short-Term Volunteers



## Africa Assignments

The following assignments require previous African work experience and a six-month commitment. Additional qualifications listed. Start date is as soon as possible.

### Kenya

Six-month assignment as Life Skills Training of Trainers Volunteer with local NGO, Foundation Agency for Rural Development. (Experience in HIV/AIDS peer education activities, knowledge and use of Peace Corps life skills manual, and training experience required. Kiswahili language skills and monitoring and evaluation coursework or experience desired.)

### Tanzania

Training specialist for Africare and ZANGOC, to help develop a curriculum and teacher's guide in participatory teaching methods for peer education and counseling skills and to identify and train trainers; Africa RPCV with a bachelor's degree in public health, public administration, education, psychology, or sociology; Kiswahili language skills; work experience in HIV/AIDS field; computer competency required. RPCV Tanzania or Kenya desired.

## Upcoming Assignments

Crisis Corps is working with Peace Corps/FSM on a Post-Typhoon Reconstruction and Disaster Preparedness and Mitigation Initiative in Chuuk in response to last summer's typhoon. RPCVs who served in the Caribbean who have water/sanitation or forestry experience are encouraged to submit their application. We anticipate a small business volunteer assignment opening soon as well as additional HIV/AIDS assignments in Eastern and Southern Africa. Africa RPCVs with small business or HIV/AIDS experience are encouraged to submit applications.

## Current Crisis Corps Countries

Volunteers are presently serving in Guinea, Kenya, Malawi, Namibia, and Tanzania.

*Because of mail delivery difficulties, Crisis Corps requests that applications and résumés be faxed to 202.692.2251 or e-mailed to [crisiscorps@peacecorps.gov](mailto:crisiscorps@peacecorps.gov). An application and additional position information can be downloaded from the Crisis Corps website at [www.peacecorps.gov/rpcv/crisiscorps](http://www.peacecorps.gov/rpcv/crisiscorps); or call 800.424.8580, ext. 2250.*

information, please visit [www.yale.edu/environment](http://www.yale.edu/environment).

### TEACHER TRAINING PROG. • Madison, WI

Earn a TEFL certificate in a five-week intensive on-site teacher-training program which prepares trainees to teach English in classrooms overseas. Ten percent tuition discount to RPCVs with proof of service. The program offers a hands-on approach to teaching, practice teaching, classroom observations and job placement assistance. Teaching experience is not required. For a brochure, contact Midwest Teacher Training Program, 19 N. Pinckney St., Madison, WI 53703; phone: 800.765.8577; e-mail: [info@mttp.com](mailto:info@mttp.com); website: [www.mttp.com](http://www.mttp.com).

### UNIV. OF ST. THOMAS • Minneapolis, MN

Use your language ability and experience in another culture to your advantage. The MIM program at the University of St. Thomas incorporates both language and culture into a solid business program. Instructors have real business experience on the international scene. Areas of concentration include managerial communication, finance, human resources, marketing, manufacturing systems engineering, software engineering and entrepreneurship. You can also customize your degree to suit your needs. The program has two cohort Universities in Taiwan and Greece plus many opportunities to study abroad. Courses are offered in the evening to allow you to work while attending the university. For more information visit the website: [www.stthomas.edu/mim](http://www.stthomas.edu/mim); e-mail: [mim@stthomas.edu](mailto:mim@stthomas.edu); phone: 651.962.4840.

### \*UNIV. NOTRE DAME • South Bend, IN

The Mendoza College of Business at the University of Notre Dame offers a master's degree in nonprofit management. The cost-effective MSA degree offers a

flexible structure with on-site courses held in the summer and electives offered via e-learning during the fall and spring. Accommodating the full-time work schedules of participants, the program enables degree completion between 14-48 months. Contact Kimberly Brennan, MSA office at 574.631.3639; fax: 574.631.6532; e-mail: [brennan.53@nd.edu](mailto:brennan.53@nd.edu); website: [www.nd.edu/~msa](http://www.nd.edu/~msa).

## INTERN/VOLUNTEER

### VOLUNTEERS • Ukraine and Serbia

Positions available with Freedom House. Duties: work with NGOs through the American Volunteers for International Development (AVID) program. Qualifications: professional experience in nonprofit management and development, strategic planning, advocacy, fundraising, economic and business development or public relations; five or more years of professional experience relevant to at least one of the key areas; ability to commit to 3-12 months of service; resourceful, innovative personality; U.S. citizenship or extensive U.S. work experience; overseas experience preferred; Ukrainian, Russian and Serbian language skills. Deadline for applications: 5/30/03. Freedom House covers international travel expenses and provides a daily living/housing stipend. Contact Freedom House, AVID Program, 1319 18th Street NW, Washington, DC 20036, Attn: Kendra Zaharescu; e-mail: [avid@freedomhouse.org](mailto:avid@freedomhouse.org); fax: 202.296.5256; website: [www.freedomhouse.org](http://www.freedomhouse.org) to download an application.

### TUTOR/MENTOR • Boston, MA

Position available with One WITH One, Inc. Duties: meets with young adult and adult immigrant and refugee trainees from the office skills training program; works with tutees to improve English fluency while engaging in a cultural exchange. One WITH One trains and supports

tutors. Tutors meet with tutees for three hours each week for a nine-month period. Deadline for applications: 5/30/03. Call 617.254.1691; e-mail: [onewithone@aol.com](mailto:onewithone@aol.com).

### ENV. VOLUNTEER • Nanegal, Quito, Ecuador

Positions available with Maquipucuna Foundation. Qualifications: eager to learn about a new environment and culture; want to help preserve a unique piece of cloud forest; desire to lend a hand in protecting biodiversity in a highly endangered tropical Andean habitat; ability to work with a group or as an individual; flexibility; initiative; creativity; responsibility; kindness, love for nature; interest in conservation and community development efforts. Visit [www.maqui.org/volunteer/intro.html](http://www.maqui.org/volunteer/intro.html) and fill out an application form.

### ACTIVITIES OFFICER • Lijiang, China

Position available with The Nature Conservancy. Duties: provides activities to enhance the visitor experience and develops an appreciation of the environment for visitors and locals; activities include hiking, rock climbing and mountain biking. Qualifications: outdoor activity experience and availability for a month. A meal allowance and accommodation is provided at Wenhai Eco-lodge; unique village atmosphere in the relatively untouched environment surrounding Wenhai lake, silhouetted by Jade Dragon Snow Mountain. To apply, e-mail: [chaytnc@public.km.yn.cn](mailto:chaytnc@public.km.yn.cn).

## AMERICORPS/VISTA

### COWORKER • Glenmoore, PA

Positions available with Camphill Soltane, an intentional, alternative lifestyle community that

# Peace Corps

## Washington, DC 20526

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not be posted on bulletin boards or passed on to non-RPCVs. The Peace Corps has no control over, nor responsibility for, HOTLINE advertisers, nor do we have personal knowledge relating to working conditions of advertised opportunities. If you have any complaints about an advertiser, please write and let us know.

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includes developmentally disabled youths, ages 18-25. Duties: live and work with disabled students and international group of volunteers; cooking; weaving; pottery; woodworking; painting; theater; biodynamic farming; sports; academics; community-building. Qualifications: empathy; ability to interact with diverse populations; good team skills. Benefits: room and board; small monthly stipend; health insurance; AmeriCorps educational award available. Program year runs from mid-August through July. Deadline for applications: 6/1/03. For more information, contact Anne-Marie McMahon, 224 Nantmeal Road, Glenmoore, PA 19343; phone: 610.469.0933; e-mail [amcmahon@camphillsoltane.org](mailto:amcmahon@camphillsoltane.org); website: [www.camphillsoltane.org](http://www.camphillsoltane.org).

#### PROGRAM LEADERS • Burlington, VT

Positions available with the City of Burlington, Community and Economic Development Office. Duties: lead diverse team of 25 AmeriCorps/VISTA members working on issues of literacy/education and community/economic development in Burlington and statewide; support members; coordinate professional development; organize service projects. Qualifications: two years of Peace Corps service or one year of service with AmeriCorps/VISTA. Deadline for applications: 5/30/03. Send résumé and cover letter to AmeriCorps/VISTA, CEDO, City Hall-Room 32, Burlington, VT 05401; phone: 802.865.7144; e-mail: [vista@ci.burlington.vt.us](mailto:vista@ci.burlington.vt.us).

#### UNIVERSITY OF OREGON • OR

Positions available with The University of Oregon's Resource Assistance for Rural Environments (RARE) Program, a Peace Corps Fellows/USA Program. We will have 20 positions throughout rural Oregon. Gain experience in leadership, project management, group facilitation, grant writing, time management, volunteer management, citizen involvement, community/economic development, land-use planning, education, outreach and technical writing. Benefits: \$1,250/monthly, health insurance upon completion of service, an educational award of \$4,725. Deadline for applications 6/16/03 with positions beginning 10/03. Contact 1209 University of Oregon, Eugene, OR 97403-1209; phone: 541.346.3889; e-mail: [rare@darkwing.uoregon.edu](mailto:rare@darkwing.uoregon.edu); website: [darkwing.uoregon.edu/~rare](http://darkwing.uoregon.edu/~rare).

#### PROGRAM LEADER • Cape Cod, MA

Position available with Barnstable County Resource Development Office. Duties: participates in a variety of group projects and individual placements with government and non-government institutions focusing on land and water based conservation, environmental education, and disaster preparedness; events planning and outreach. Qualifications: must have own vehicle. Deadline for applications: 6/4/03. For more information and applications, contact Remo Velardo, phone: 508.375.0130; e-mail: [remo@rdoaccapcod.net](mailto:remo@rdoaccapcod.net); website: [www.rdoaccapcod.net/ameri-corps](http://www.rdoaccapcod.net/ameri-corps).

## HOTLINE NOTICE

Please note: Current *Hotline* copies are available online free of charge. Go to [www.peacecorps.gov/rpcv/hotline/index.html](http://www.peacecorps.gov/rpcv/hotline/index.html) to download issues in portable document format (PDF).

## May Career Event Passion and Purpose

Cynthia Way and Natalie Matushenko, professional career coaches, will present an interactive brown bag presentation which will explore your passion and purpose. What would it be to live life on purpose, not just going for the ride you're offered, but choosing to build a life that fully reflects who you are and what's important to you? Explore these questions and more as you get clarity around your next steps.

### When and Where:

May 21, 2003  
Noon to 1:30 p.m.  
Paul D. Coverdell Peace Corps  
Headquarters  
1111 20<sup>th</sup> Street, NW  
Shriver Conference Room B  
Washington, DC 20526

For more information,  
please contact Elvira May,  
Returned Volunteer Services,  
at 202.692.1445.