



Hotline

For Returned Volunteers/
From the Office of Domestic Programs

Hot Resources

Quarterly RPCV Career Planning Conferences: Plan your Post-PCV Life

By: Tamara Webb, RVS Program Specialist

Highlights

May 2007
RPCV Career Planning Conference



For more information,
see page 13

Peace Corps Hotline

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To place job announcements, visit
www.peacecorps.gov/rpcv/hotline
or contact

Peace Corps
Returned Volunteer Services
Phone: 202.692.1430 or
800.424.8580, ext. 1430
E-mail: hotline@peacecorps.gov
Fax: 202.692.1421

How can I get assistance with financial issues, taxes, or a copy of my Description of Service (DOS)?

For Readjustment Allowance questions; verification of Peace Corps service for an employer or college; copies of your Description of Service (DOS), income tax questions and W-2 forms; loan deferment, cancellation, and economic hardship certifications; and, savings bonds, contact:

Volunteer and PSC Financial Services
800.424.8580, ext. 1770, or
202.692.1770

In May 2007, the Office of Domestic Programs, Returned Volunteer Services (RVS) will launch quarterly RPCV Career Planning Conferences. The types of activities that will take place during the conference are offerings that have proven to be desired, informative, and directly applicable by attending RPCVs. These offerings will now come as a standardized (yet refreshed each quarter) package of events that RPCVs can attend in any calendar quarter that best meets their timing and needs. RVS recognizes that Volunteers close service throughout the year, and that readjustment and reentry issues impact RPCV calendars differently. Therefore, the Office is working arduously to have key transitional support readily available at the different periods during which RPCVs return home and are ready to receive the information.

Similar to the activities in your Close of Service (COS) Conference, scheduled sessions in the RPCV Career Planning Conference are guided by the specialized opportunities and challenges associated with Peace Corps service. The four-day conference is a compilation of best

practices identified through RPCV past participation, requests, feedback, and employment success. The conference takes advantage of the wealth of expertise and support continuously offered to Volunteers abroad and to those who have returned. Multiple individuals, agencies, and Peace Corps divisions work collaboratively to produce quality programming for RPCVs seeking support in transitioning to post-service careers - as well as their post-service life. Conference participants are not required to attend sessions throughout the week; however, the sessions build upon one another and RPCVs can receive maximum benefit from full participation.

The RPCV Career Planning Conference will begin with a keynote address geared to showcase how RPCVs can and have developed career paths that maximize the multi-faceted Peace Corps service experience. This first day continues with an emphasis on various tools and considerations available for RPCVs. The "nuts and bolts" of the RPCV job search serve as the framework for the second day. Self-assessment exercises, verbal

communication skills workshops, and networking activities are available for participants needing to reflect on accomplishments during service in order to articulate career goals. Day 3 begins the process of applying skills developed through earlier sessions. It is the day to update and submit résumés, practice 30-second introductions, and engage recruiters in mutually beneficial ways. The career fair will be packed with organizers looking to fill positions and waiting to identify new talent. Typically our career fairs are waitlisted with organizations hoping to be included. On the fourth and final day, RPCVs have an opportunity for more in-depth dialogue with organizational recruiters and employees. The Employer Information Sessions scheduled for that day typically last between 60 minutes and 90 minutes and accommodate between 25 and 30 RPCVs.

The success of the RPCV Career Planning Conference depends on the active involvement of all parties. The opportunities are endless. Be sure to regularly visit the RPCV website, share event details with local

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Public Sector

MIGRANT EDUCATION FIELD RECRUITER • IN

Position available with the Indiana Department of Education. Duties: establishes strong working relationships with migrant farm worker families in Indiana to determine eligibility of children for the Migrant Education Program (MEP); works cooperatively with tutors, schools, and MEP personnel to provide for the educational needs of migrant students; works cooperatively with migrant farm worker service providers to provide support services for migrant farm worker families. Qualifications: bilingual in Spanish and English required; must have reliable transportation and a valid driver's license. For more information and to apply, e-mail smullin@doe.state.in.us.

MIGRANT EDUCATION TUTOR • IN

Position available with the Indiana Department of Education. Duties: serves as an instructional facilitator to provide a challenging, stimulating environment for migrant students in grades pre-K–12; teaches independently in the assigned sites such as migrant housing camps, homes, or other facilities. Qualifications: minimum two years' college or related experience required; knowledge of teaching principles, practices, and techniques required; bilingual in Spanish and English required; ability to travel locally

and regionally required; sensitivity to migrant circumstances and experience in social services preferred. For more information and to apply, e-mail smullin@doe.state.in.us.

EXTENSION EDUCATOR, 4-H • Chehalis, WA

Position available with Washington State University Extension. This is a 12-month position. Qualifications: MA required; MA or BA in education, youth development, human development, social sciences, animal sciences, or related field. For more information and for an application, visit position number "4697" at <http://www.hrs.wsu.edu/employment/fapvacancies.aspx>. To apply, phone Lisa Clyde, EEO Coordinator, at 509.335.2822; e-mail: eeocoord@wsu.edu.

EXTENSION AGENT • Lawrence, KS

Position available with Kansas State University. Duties: provides primary leadership in the development, dissemination, and implementation of research-based information and educational programs for agriculturally related issues, including livestock production and economics. Qualifications: BA with relevant course work, professional development, and related experience; MA preferred. Deadline: 5/4/2007. For more information and to apply, visit <http://www.oznet.ksu.edu/operations/jobs/SunflowerAgPA.htm>.

COMMUNITY NUTRITION RESOURCE EDUCATOR • Owego, NY

Position available with Cornell Cooperative Extension (CCE) in Tioga County. Duty: provides nutritional program leadership. Qualifications: MS and related experience required. Deadline: 5/21/2007. For more information, visit <http://hosts.cce.cornell.edu/admin/careerops/pa436.htm>. Send letter of intent, résumé, and transcript to PA#436, Box 26 Kennedy Hall, Cornell University, Ithaca, NY 14853.

EDUCATOR • Millbrook, NY

Position available with Cornell Cooperative Extension (CCE) in Dutchess County. Duty: provides in-depth disciplinary and subject matter nutritional program leadership. Qualifications: MA in nutrition; minimum two years' experience required. Deadline: 5/21/2007. For more information, visit <http://hosts.cce.cornell.edu/admin/careerops/pa439.htm>. Send letter of intent, résumé, and transcript to PA#439, Box 26 Kennedy Hall, Cornell University, Ithaca, NY 14853.

Private Sector

DIRECTOR OF ADMISSIONS AND COLLEGE PREP PROGRAMS • New York City

Position available with the Academy of Business and Community Development (ABCD), a small all-boys 6–12 college prep public school. Duties: coordinates admissions and recruitment of incoming 6th grade and 9th grade students and college prep programs for all students. For more information, visit <http://www.rebecapotts.com/DACP1.pdf>. E-mail cover letter, résumé, and references to Clyde Cole, Principal, at abcd612jobs@gmail.com; address: 141 Macon Street, Brooklyn, NY 11216; phone: 718.783.4842; fax: 718.783.4869.

COMMUNITY ORGANIZER • San Jose, CA

Position available with People Acting in Community Together (PACT). Duties: teaches grassroots leaders the PICO model of faith-based community organizing to win improvements in health, education, housing, and other issues deemed important by the community. Qualifications: bilingual in English and Spanish or Vietnamese preferred; BA/BS. Salary: \$38K–\$42K. Deadline: 5/15/2007. For more information and to apply, visit www.pactsj.org.

PROGRAM OFFICER • DC

Position available with AMIDEAST. Duties: handles two exchange programs; monitors

HOT! OPPORTUNITIES

PROGRAM ADMINISTRATOR • DC

Position available with Innovative Resources Management. Duties: responsible for office administration, human resources, logistics, project management, interface with grantors, and overseas office support and liaison. Qualifications: BA/BS in business administration or related field; fluent in French; knowledge of QuickBooks; excellent organizational skills; attention to detail; ability to work independently with minimal supervision and multitask; three years' experience, preferably in an international organization. Salary: \$35K–\$45K. E-mail cover letter and résumé to Alejandra Ona, at alejandra@irmgt.com; fax: 202.293.8384.

ANALYST • Various locations

Position available with Government Accountability Office (GAO). Duties: conducts in-depth analysis and evaluation of executive and legislative branch programs, policies, offices, and processes. Qualifications: two full academic years of progressively higher-level graduate education, an MA, equivalent graduate or professional degree, or minimum one year of directly related, full-time work experience. Salary: \$39K–\$86K. For more information and to apply, visit www.gao.gov.



participants and programs; provides USAID guidance to the field office; monitors participants and programs; creates tracking and monitoring tools for quality control. Qualifications: BA and minimum two years' related experience required or MA and one year related experience; strong interpersonal skills. Send cover letter with salary history and résumé to HR, AMIDEAST, 1730 M Street NW, Ste. 1100, Washington, D.C. 20036; e-mail: personnel@amideast.org; fax: 202.776.7086. No phone calls. Indicate where you saw this ad.

CORPORATE TRAINEE •

Various locations

Position available with Quad/Graphics' and the Corporate Training Program (CTP). Duties: participates in on-the-job training in manufacturing and sales locations nationwide. For more information and to apply, visit www.qg.com.

NETWORK ADMINISTRATOR •

Portland, OR

Part-time position available with Outside In. Duties: provides systems support to nonprofit agency; works with all computer hardware, software, and systems, providing ongoing server support and second-level desktop support. Qualifications: work 32 hours/week; two years' network administrative experience; degree in CS or related field preferred; areas of expertise must include Windows server and active directory, exchange server, SQL server, network services and security, server and desktop hardware, and backup technologies; able to lift and carry 50 lbs. Salary: \$25K–\$28K with benefits. For more information and to apply, visit <http://www.outsidein.org/employment.htm>.

CLINIC SUPPORT SPECIALIST •

Portland, OR

Position available with Outside In. Qualifications: experience in a medical setting preferred; ability to work some evenings; language skills in Spanish and English required. Salary: \$13/hour. For more information and to apply, visit www.outsidein.org/employment.htm.

MEDICAL ACCESS AND REFERRAL

COORDINATOR • Portland, OR

Position available with Outside In. Qualifications: experience with medical setting and training or supervisory experience preferred; bilingual in Spanish and English required; ability to work 32–40 hours/week, including some evenings. Salary: \$13/hour. For more information and to apply, visit www.outsidein.org/employment.htm.

CONSERVATION CORP MEMBERS •

Seattle

Position available with Mountains to Sound Greenway Trust and the Greenway Stewardship Program. Duties: uses equipment in stream and habitat restoration, plantings, invasive plant control, trail construction and repairs, and volunteer event hosting. Qualifications: three to six months' experience in conservation corps work or equivalent experience; familiar with hand tools; proven oral communication skills; ability to work in a team. For more information and to apply, visit www.mtsgreenway.org; e-mail: doug.schindler@mtsgreenway.org.

CORPORATE CAMPAIGNS

RESEARCH DIRECTOR • Boston

Position available with Corporate Accountability International. Duties: assists in providing the information necessary to develop and carry out campaigns; maintains the integrity and accuracy of communications while increasing capacity to hold corporations accountable for life-threatening actions. Qualifications: commitment to social justice and progressive social change; five years' experience in campaign-based research, organizing, fact-checking, and advocacy. Salary range: \$44K–\$53K. For more information, visit www.stopcorporateabuse.org. E-mail cover letter and résumé to jobs@stopcorporateabuse.org.

PARALEGAL/OUTREACH WORKER •

MD

Position available with Legal Aid Bureau. Duties: resolves employment, housing, and public benefits disputes in farm workers' favor; conducts outreach in migrant camps; provides litigation and office support. Qualifications: excellent oral and written English; fluent in Spanish or Haitian Creole; proficient in MS Office; current driver's license. Formal paralegal training not required. Benefits include health and dental and paid vacation and holidays. For more information, visit www.mdlab.org. Send résumé to Phillip Stillman, Legal Aid Bureau, 500 East Lexington Street, Baltimore, MD 21202; e-mail: pstillman@mdlaborg.

PROJECT CONSULTANTS •

Various locations

Positions available with USC Consulting Group (USCCG). Qualifications: bilingual; degree, preferably in business or MBA; like to travel. For more information and to apply, visit www.usccg.com/contact-us/careers/click-on-a-city.

HEALTH EDUCATOR • Olympia, Tacoma, Mount Vernon, and Bellingham, WA

Position available with Sea Mar Community Health Centers. Duties: provides health educa-

tion to clients with hypertension, high cholesterol, diabetes, asthma, obesity, stress management, positive parenting, weight management, smoking cessation, STD's, pregnancy options, family planning, and other health topics. Qualifications: bilingual in Spanish and English; graduated from an accredited college or university with a degree in health education, public health, nursing, education, nutrition, or related field required; access to an insured vehicle required. Salary: \$32,960–\$36,400. Send résumé to Antoinette Angulo, 8915 14th Avenue South, Seattle, WA 98108; fax: 206.763.1856; phone: 206.764.4705; e-mail: AntoinetteAngulo@seamarchc.org.

RESEARCH ASSISTANT • DC

Position available with Latin American Youth Center. Duties: ensures that all documentation, including statistics are accurate, up-to-date, and secured for data storage; participates in regular meetings to discuss programmatic issues of relevance to evaluation; improves professional skills by attending workshops, seminars, and training sessions; assists in data collection and report writing as required by SAMSHA, CSAP. For more information and to apply, e-mail Natalie Williams, Prevention Team Leader, at natalie@layc-dc.org.

PROGRAM ADMINISTRATOR • DC

Position available with World Wildlife Fund. Duties: responsible for all budgeting and financial management, contracting, long-range planning, and general administration for the assigned program; supervises one or more staff; oversees program budget and financial management; helps to ensure compliance with WWF policies. Qualifications: BA required, preferably in accounting, business, or public administration; graduate degree in accounting, finance, or business administration preferred; minimum five years' experience with responsibilities in the areas outlined above required. For more information and to apply, visit position number "27076" at <http://www.worldwildlife.org/about/jobs.cfm>.

PROJECT MANAGER • DC

Position available with World Wildlife Fund and the Better Sugarcane Initiative (BSI). Duties: organizes the work of BSI; advances the initiative under the direction of its steering committee. Qualifications: excellent project management, relationship-building, communications, and development skills required; MA in relevant area and five years' experience; background and private sector experience in agricultural production systems and international value chains; specific

PEACE CORPS Fellows/USA



Peace Corps Fellows/USA works with more than 40 universities that offer financial assistance to RPCVs who wish to attend graduate school and work in underserved U.S. communities. Below is a list of universities and some of the subject areas they offer. For the complete list, visit www.peacecorps.gov/fellows; call 800.424.8580, ext. 1440; or e-mail fellows@peacecorps.gov.

ARIZONA

University of Arizona

Tucson, AZ
Criminal justice, community development, environment, health, nonprofit finance, public policy, and more.

Contact: Georgia Ehlers
Phone: 520.621.9103
E-mail: rpcf@grad.arizona.edu

Northern Arizona University

Flagstaff, AZ
Business and accounting. Career tracks in geographic information systems (GIS), marketing analysis and distribution, management, finance, and accounting.

Contact: Jane Thompson
Phone: 928.523.7387
E-mail: mba@nau.edu

CALIFORNIA

Humboldt State University

Arcata, CA
Secondary education program with placement at Academy of the Redwoods—an early college high school.

Contact: Keri Gelenian
Phone: 707.476.4577
E-mail: keri-gelenian@redwoods.edu

Loma Linda University

Loma Linda, CA
Public health, including global health, humanitarian assistance, and reproductive health.

Contact: Lory Alido
Phone: 909.558.1000, x42072
E-mail: sphpcinfo@llu.edu

COLORADO

University of Denver

Denver, CO
International administration; international development; international human rights; international studies; international security; global finance, trade, and economic integration.

Contact: Nicole Vilegi
Phone: 303.871.3838
E-mail: Nicole.vilegi@du.edu

School of Communication: International and intercultural communication.

Contact: Dr. Margaret Thompson
Phone: 303.871.3947
E-mail: mthomps@du.edu

CONNECTICUT

Yale University

New Haven, CT
International relations MA with concentrations in history, economics & political science; joint degrees available in Forestry and Environmental Studies,

Management, Law, or Public Health.

Contact: Alice Kustenbauder
Phone: 203.432.3418
E-mail: International.relations@yale.edu

DISTRICT OF COLUMBIA

George Washington University

Washington, DC
Transition special education, secondary education.
Contact: Dr. Jeanne Embich
Phone: 202.973.1061
E-mail: jembich@gwu.edu

FLORIDA

Florida Institute of Technology

Melbourne, FL
Environmental science, engineering, management, teaching, and other areas of education (science, mathematics, computer).

Contact: Dr. Tom Marcinkowski
Phone: 321.674.8946
E-mail: marcinko@fit.edu

GEORGIA

Georgia College & State University

Milledgeville, GA
Various education degrees, creative writing. Teaching assistants, tutors, special education teacher training, community creative writing program. Benefits include tuition waiver, stipend.

Contact: Dr. Roy Moore
Phone: 478.445.6848
E-mail: roy.moore@gcsu.edu

ILLINOIS

DePaul University

Chicago, IL
Program temporarily suspended.
Elementary and high school special education certification.

Contact: Justin Speer
Phone: 773.325.7170
E-mail: jspeer@depaul.edu

Illinois State University

Normal, IL
Applied economics, political science, sociology, with sequence in applied community/economic development, including community project design and management, topics in administration and planning, and 11-month paid internship.

Contact: Beverly Beyer
Phone: 309.438.7090
E-mail: StevensonCenter@ilstu.edu

Western Illinois University

Macomb, IL
Business administration; economics; geography; health sciences; political science; recreation, park, and tourism administration.

Contact: Karen Peitzmeier

Phone: 800.526.9943
E-mail: pcf@wiu.edu

INDIANA

Indiana University

Bloomington, IN
Master of Public Affairs (MPA) with choice of nine concentrations, including Comparative and International Affairs; Environmental Policy and Natural Resource Management; Policy Analysis; and Non-profit Management. Master of Science in Environmental Science (MSSES) programs in Applied Ecology, Environmental Chemistry, and Water Resources. Joint Master Degree (MPA-MSSES) and combined Master Degree with other programs also available.

Contact: Jennifer Forney
Phone: 812.855.2840
E-mail: spea@indiana.edu

KANSAS

Wichita State University

Wichita, KS
Teacher education: middle and secondary grades, art, music, English, French, Spanish, biology, chemistry, physics, math, TESOL (if already teacher-certified), comprehensive social studies, special education (if already teacher-certified).

Contact: Dr. Judith Hayes
Phone: 316.978.6580
E-mail: judith.hayes@wichita.edu

LOUISIANA

University of New Orleans

New Orleans, LA
Public administration, urban planning and urban studies with concentrations in housing/community development, land use/environment, historic preservation, urban anthropology, and nonprofit management.

Contact: Dr. Marla Nelson
Phone: 504.280.3110
E-mail: cupa@uno.edu

Xavier University of Louisiana

New Orleans, LA
Fast Track to Teaching Program for those interested in teaching math, science, or special education.

Contact: Dr. Renee Akbar
Phone: 504.520.5389
E-mail: rvakbar@xula.edu

MARYLAND

Johns Hopkins University

Baltimore, MD
Nursing, public health.
Contact: Mary O'Rourke
Phone: 410.955.7548
E-mail: orourke@son.jhmi.edu

PEACE CORPS Fellows/USA



University of Maryland–Baltimore Baltimore, MD

Obtain an MSW while doing exciting field work. Fellowship involves working at a community based placement with marginalized populations. A variety of fellowships are available, including assistance for students interested in community development/organizing and policy development.
Contact: Lane Victorson
Phone: 410.706.5316
E-mail: lvictorson@ssw.umaryland.edu

University of Maryland–Baltimore County

Shriver Peacemaker Program
Baltimore, MD
All programs of University of Maryland–Baltimore County: education, policy, applied sociology, intercultural communications, etc. Select consortium programs: social work (MSW), urban studies, nonprofit management, etc.
Contact: Dr. Joby Taylor
Phone: 410.455.6398
E-mail: joby.taylor@umbc.edu

MICHIGAN

University of Michigan

School of Natural Resources and Environment
Ann Arbor, MI
In Development: Master of Science in Natural Resources and Environment with 8 concentration options; Master of Landscape Architecture either through a 2-year program for those with a BLA or a 3-year program for those with other undergraduate degrees. Benefits (financial): tuition stipend.
Contact: Karen Force
Phone: 734.764.6453
E-mail: kforce@umich.edu

MISSOURI

University of Missouri–Columbia

Columbia, MO
Geography, public affairs, political science, rural sociology, social work, agricultural economics. In-state tuition, possibility for assistantships, waivers and additional support.
Contact: Donald Spiers
Phone: 573.882.6131
E-mail: SpiersD@missouri.edu

University of Missouri–Kansas City

Kansas City, MO
Master of Public Administration (MPA) with specialties in urban administration, nonprofit management, and health services administration. Benefits include wages from intern stipend, \$10,000; 6 credit hours tuition remission and possibilities for additional assistance.
Contact: Liana Riesinger
Phone: 816.235.2291
E-mail: riesingerl@umkc.edu

NEW HAMPSHIRE

Southern New Hampshire University

Manchester, NH
Community economic development, international community economic development, business, National Weekend Program.
Contact: Dr. Catherine Rielly
Phone: 603.644.3156
E-mail: c.rielly@snhu.edu

NEW JERSEY

Rutgers University

Camden, NJ
Master of Public Affairs in educational policy and leadership with K–12 teaching position at the LEAP Academy.
Contact: Sandra Cheesman-Cattestafa
Phone: 856.225.6860
E-mail: scheesman@camden.rutgers.edu

NEW MEXICO

New Mexico State University

Las Cruces, NM
Degrees in public health, border health, health education, social work, and nursing, plus joint public health and social work degree.
Contact: Dr. Sue Forster-Cox
Phone: 505.646.2183
E-mail: sforster@nmsu.edu

Western New Mexico University

Gallup, NM
Elementary, secondary, or special education; counseling; educational leadership.
Contact: Dr. Patricia Maguire
Phone: 505.722.3389
E-mail: wnmupcf@hotmail.com

NEW YORK

Columbia University, Teachers College

New York, NY
Urban education, including bilingual education, teaching math or science, ESOL, special education, reading specialist.
Contact: Reed Dickson
Phone: 212.678.4080
E-mail: PCFellows@tc.edu

Fordham University

Bronx, NY
MA programs in international political economy and development with specializations in international development studies, international banking and finance, international and development economics, and international political analysis.
Contact: Dr. Henry Schwalbenberg
Phone: 718.817.4064
E-mail: iped@fordham.edu

The New School

New York, NY
Urban policy analysis/management, health services management and policy, human resources management, organizational change management.

Contact: Peter King
Phone: 212.229.5400, ext. 1108
E-mail: kingp@newschool.edu

NORTH CAROLINA

Duke University

Durham, NC
Master of Public Policy (MPP) with option to earn joint degrees in professional or PhD programs.
Contact: Duke MPP Admissions Office
Phone: 919.613.9205
E-mail: MPPadmit@duke.edu

Program for International Development Policy (PIDP) with several concentration options.
Contact: Stephanie Alt Lamm
Phone: 919.613.9218
E-mail: pidpinfo@duke.edu

OHIO

University of Cincinnati

Cincinnati, OH
Economic development planning, environmental planning, international development planning, physical planning, urban design.
Contact: Dr. Johanna Looye
Phone: 513.556.4943
E-mail: johanna.looye@uc.edu

OREGON

University of Oregon

Eugene, OR
Community and regional planning.
Contact: Megan Smith
Phone: 541.346.3881
E-mail: smith@darkwing.uoregon.edu

PENNSYLVANIA

Carnegie Mellon University

Pittsburgh, PA
Public policy/management, arts management, or healthcare policy management.
Contact: Renee Hairston
Phone: 412.268.1909
E-mail: hairston@andrew.cmu.edu

Duquesne University

Pittsburgh, PA
Graduate School of Business Administration: MBA, Information Systems Management, Taxation.
Contact: Patricia Moore
Phone: 412.396.5529
Email: moorep@duq.edu

Environmental Science; Environmental Management; Environmental Policy: water resources and watershed protection, green building, energy conservation, environmental education, brownfield redevelopment.
Contact: Dr. Stanley J. Kabala
Phone: 412.396.4233
E-mail: kabala@duq.edu

PEACE CORPS Fellows/USA



Graduate Center for Social and Public Policy:
analysis and administration, conflict resolution, peace studies.

Contact: Dr. Evan Stoddard
Phone: 412.396.5179
E-mail: stoddard@duq.edu

Seton Hill University

Greensburg, PA
Art therapy (counseling specialization), business administration, elementary education, inclusive education (online), instructional design (online), marriage and family therapy, special education, popular-fiction writing.

Contact: Dane Zimmer
Phone: 724.838.4209
E-mail: zimmer@setonhill.edu

University of Pennsylvania

Fels Institute of Government
Philadelphia, PA

In Development: Full-time and part-time Master of Governmental Administration (MGA) degree. Certificates in Nonprofit Administration, Economic Development & Growth, Politics, and Public Finance. Benefits include a minimum of \$6,000 per-year award for Fellows and assistance in paid internship placement.

Contact: Michelle Garcia-Navarro
Phone: 215.746.6684
E-mail: garciana@sas.upenn.edu

SOUTH CAROLINA

University of South Carolina

Center for Child and Family Studies
Columbia, SC

Multidisciplinary program (written/oral proficiency in Spanish required).

Contact: Teresa Butkus
Phone: 803.777.1365
E-mail: teresab@gwm.sc.edu

Moore School of Business: International business administration.

Contact: Reena Lichtenfeld
Phone: 803.777.6749
E-mail: rlichten@moore.sc.edu

VERMONT

University of Vermont

Burlington, VT
Community and economic development; entrepreneurship; environment; agriculture; applied economics; management; strategic planning; marketing; public policy; healthcare; leadership; international public administration; human resources; budgeting/finance; organizational development; information technology.

Contact: Edward R. McMahon
Phone: 802.656.4565
E-mail: emcmahon@uvm.edu

VIRGINIA

George Mason University

Fairfax, VA
Elementary education and English as a second language master's programs.

Contact: Lynn Walker Levy
Phone: 703.993.3602
E-mail: lwalker3@gmu.edu

WISCONSIN

Marquette University

Milwaukee, WI
Business, engineering, communication, English, economics, history, international affairs, philosophy,

political science, public service. Benefits: full tuition scholarship and monthly stipend.

Contact: Carole Ferrara
Phone: 414.288.5861
E-mail: carole.ferrara@marquette.edu

University of Wisconsin–Milwaukee

Milwaukee, WI
Nonprofit management, urban studies, economics, geography, history, sociology, political science, English.

Contact: Lisa Heuler-Williams
Phone: 414.229.6155
E-mail: heuler@uwm.edu

University of Wisconsin–Stevens Point

Stevens Point, WI
Fields relating to the environment, including natural resources, forestry, environmental education, youth programming, land-use planning, wildlife, soil and water science.

Contact: Dr. Tim Ginnett
Phone: 715.346.4191
E-mail: tim.ginnett@uwsp.edu

WYOMING

University of Wyoming

Laramie, WY
American studies with concentration in education, geography, history, or literature.

Contact: Dr. Eric Sandeen
Phone: 307.766.3898
E-mail: esandeen@uwyo.edu

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knowledge of sugar sector preferred; bilingual preferred. For more information and to apply, visit position number "27138" at <http://www.worldwildlife.org/about/jobs.cfm>.

PROGRAM OFFICER • DC

Position available with World Wildlife Fund. Duties: assists with planning, fundraising, coordination, communication, and outreach for selected projects in Asia. Qualifications: BA/BS with equivalent work experience; three years' field experience in biodiversity conservation; understanding of international conservation issues; must have international field experience, including extensive travel in Asia; MA in wildlife biology, ecology, conservation policy, or related field preferred; strong communication, writing, and organization skills. For more information and to apply, visit position number "27128" at <http://www.worldwildlife.org/about/jobs.cfm>.

PROGRAM OFFICER • DC

Position available with World Wildlife Fund and the Coral Triangle team. Qualifications: assists with planning, coordination, communication, and implementation of program priorities and activities in areas of assignment; develops and plans regional programs and field projects. Qualifications: BA/BS with five years' experience or an MA in related field with three years' experience; two years' international field experience in developing countries, preferably in Asia and the Pacific; strong written communication skills; organization skills; familiarity with Log Frames; grant and proposal writing experience; background in marine conservation preferred; ability to travel in Asia 20 percent of the time. For more information and to apply, visit position number "27140" at <http://www.worldwildlife.org/about/jobs.cfm>.

PROGRAM DIRECTOR •

Silver Spring, MD

Position available with CHF International. Duties: provides management oversight for a county wide, multi-million, three year community action program in Iraq which focuses on supporting the development of a more effective, transparent and governance systems, facilitates local economic development, and assists in the stabilization of Iraq. For more information and to apply, visit www.chfinternational.org.

HR MANAGER, BENEFITS •

Silver Spring, MD

Position available with CHF International. Duties: responsible for benefit administration and compliance; coordinates policies and programs for all benefit plans; provides compensation, budgeting, and payroll support; develops and manages benefits strategies, policy, and design

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Crisis Corps Recruiting Short-Term Volunteers

El Salvador

CEPRODE requests one Crisis Corps Volunteer to work as a **Natural parks and Disaster Preparedness Specialist** for their project focusing on aquatic and land ecosystems protection with park rangers, environmental education and interpretation, as well as biodiversity studies development. Duties: assists in the protection of aquatic and land ecosystems in National Park San Diego-La Barra; generates scientific information for managing the Park, involving local communities living in the surrounding areas; designs and implements an indicator monitoring system of the biodiversity in the Park through community participation and equal social means, involving all ages and genders into the process. Mandatory Qualifications: knowledge of natural protected areas; knowledge of Arc View and Arc GIS and other geography programs to apply in work and teach to CEPRODE personnel; experience with disaster prevention and risk mitigation plans; able to work independently and with little supervision; knowledge of forest fire prevention and control; fluent in Spanish.

Centro de Protección de Desastres (CEPRODE) requests one Crisis Corps Volunteer to work as a **Field Support Volunteer** on a disaster preparedness project for a six month assignment. Duties: establishes and monitors the Early Alert System for mudslides; establishes a rudimentary landslide and mudslide risk map; gives technical opinions on creating geographic movement maps; develops a manual for the Early Alert System; supports in training community members, municipal employees, and local institutions on the Early Alert System; shares information with the environmental offices of the municipalities Berlín and Alegría; elaborates mudslide and inundation risk maps for the area; helps implement an emergency response drill; supports in sharing information and accomplishments with the National System for Territorial studies and the National Civil Protection Service (GoES DPM Organizations); shares knowledge and skills with CEPRODE personnel in geology and/or geography software. Qualifications: knowledge of geology and topography; knowledge of ArcView and ArcGIS and other geography programs; experience with disaster prevention and mitigation; oral and written Spanish.

The Municipality of Santa Tecla, Mayor's Office requests one Crisis Corps Volunteer to work as a **Technical Support to Geographic Information System** on disaster preparedness at Municipal Level for a three month assignment. Duties: identifies the strengths and weaknesses of information processing of the Territorial

Geographical Information System (SIGT) unit; trains staff on ArcGIS 9; develops manuals; trains staff in basic database use; establishes a basic geographic information analysis methodology; generates a risk map for an area in the municipality; gathers geographic information on sectors at risk; generates and develops cartographic information processing; implement and teach use of GIS software. Qualifications: degree in geography or related field; experience with project planning; knowledge of GIS, especially as related to risk management, territorial planning, and local development; knowledge and application of information management programs such as ArcInfo, ArcGIS, ESRI; knowledge of geo-databases and the exchange of geographic digital data between most commonly utilized standards; fluent in Spanish. Desired Qualifications: experience with data gathering and field research in geographical information; knowledge of most commonly used programming languages for developing scripts in the GIS programs; can work with map and GIS servers, such as interpret and handle cartographic and GIS language on the Internet; knowledge of applications in CAD programs as used for GIS data and digital cartography; experience with project planning for geographical systems development; knowledge of Open source as applied to GIS; able to generate and maintain data on digital geographic information (geo-databases), based on European and International Standards; helpful to bring a laptop.

The Municipality of Santa Tecla, Mayor's Office requests one Crisis Corps Volunteer to work as **Management and Planning Support** to Geographic Information System Unit, Disaster Preparedness at Municipal Level for a four month assignment in El Salvador. Duties: elaborates a diagnostic of the current management of the Territorial Geographical Information System (SIGT) and its relation with the other departments of the mayor's office; creates a management plan for the SIGT; elaborates the budget and requirements for the financial execution of the budget; helps train personnel on the updates in the management of the SIGT and its budget. Qualifications: degree in business administration or related field; knowledge of planning processes knowledge of project management; knowledge of decision making tools; understanding of administrative control processes; knowledge of computer systems management; fluent in Spanish. Desired Qualifications: knowledge of administrative controls and management; knowledge of human resources management; knowledge of information systems, information analysis and their implementation;

knowledge of computer systems maintenance; knowledge of database design and implementation; helpful to bring a laptop.

Guyana

The CDC/Modeling and Reinforcement to Combat HIV/AIDS (MARCH) requests one Crisis Corps Volunteer to work with partner NGOs to coordinate and monitor scale up of reinforcement activities to include use of the radio serial in a ministry curriculum, listening and discussion groups, street theater, and public listening sites. Duties: helps provide technical assistance to trained community members and ensure quality of reinforcement activities; creates tools and systems for the monitoring implementation of reinforcement activities; trains participating organizations and individuals; develops quality assurance; provides logistical support to implementing partners, including schools and NGOs; assists in assessments on the impact of MARCH; assists in the promotion of Merun-doi through reinforcement activities; assists in designing materials for reinforcement activities through discussion episodes; conducts reinforcement activity implementation workshops with participating NGOs; trains reinforcement activity implementers. Mandatory Qualifications: knowledge and/or experience with behavior change models, experience with HIV/AIDS programs, strong training and facilitation skills, the ability to work independently with minimal support, excellent communication skills, community health education experience. Desired Qualifications: experience with mass media, including radio serial drama and telenovela, health behavior change projects; experience and knowledge of cultures and school systems in the Caribbean; experience in Guyana or Caribbean; experience specific to MARCH Project.

Panama

The Institute for the Development of Women and Children requests one Crisis Corps Volunteer to work as an **HIV/AIDS Specialist** for a six month assignment. Duties: gathers information on organizations conducting HIV/AIDS programming in the province and country; strengthens relationships and information sharing with organizations conducting HIV/AIDS activities; serves as a liaison between those organizations and the IDEMI youth groups and office; analyzes HIV risks in communities; conducts workshops on HIV/AIDS awareness for youth and teachers; provides recommendations to the IDEMI office and the Ministry of Education in Panama City as to future steps they could take to further integrate HIV/AIDS awareness into existing

Crisis Corps Recruiting Short-Term Volunteers

education programs. Mandatory Qualifications: BA/BS in health sciences, community development, or related field or successful completion of Peace Corps Volunteer Service in a health-related project; fluent in oral and written Spanish; experience designing a community-based HIV/AIDS awareness program in a developing country context; dynamic and proactive person with demonstrated organizational skills; flexible self-starter; able to work individually as well as a part of a team; program development and/or training experience; ability to work with HIV+ adults and children.

Uganda

Pallisa Community Development Trust (PACODET) requests one Crisis Corps Volunteer to work as an **HIV/AIDS Technical Officer** for a six month assignment. Duties: helps strengthen the center activities in information mobilization/dissemination and life skills training/education; supports the center staff to develop a plan and strategies to mobilize, develops and

disseminates appropriate information on HIV/AIDS; strengthens the capacity of staff to provide life skills training/education; supports the center staff to develop local advocacy strategies involving PACODET groups; supports staff to develop monitoring and evaluation indicators and a plan to track the achievements and failures of the center. Qualifications: Africa RPCV with MPH or related and experience in information education and communication development and training; one year experience with HIV/AIDS awareness, education, and communication skills; strong training and capacity building experience. Desired qualifications: experience in TOT of adolescent reproductive health and HIV/AIDS awareness; experience in proposal writing and project management.

Zambia

The **Society for Family Health (SFH)** and its parent organization, **Population Services International (PSI)** requests one Crisis Corps Volunteer to work as an **Organizational Development**

Advisor for a six month assignment. Duties: assists the Site Manager in supervisory skills and management of human resource; develops tools to staff the site and mobile unit; develops system to track the mobile team; trains counselors in how to conduct exit interviews; organizes regular in-house trainings; assesses the training needs; reinforces meetings to facilitate learning and exchange; strengthens the mobile program in Solwezi; identifies and trains CBOs to conduct and support Post Test Counseling (PTC). Qualifications: successful completion of two years of Peace Corps Service in Africa; ability to work independently with minimal support; MA in public health, international development, public administration or other related field; solid background in HIV/AIDS programs; previous experience in voluntary counseling and testing; experience in organizational management, administrative systems and leadership. Desired Qualifications: experience in developing programs and/or curricula; experience working in Africa on health issues.

How to Apply

For additional assignments and more detailed descriptions of these assignments, including the required qualifications, visit the Crisis Corps website at www.peacecorps.gov/rpcv/crisiscorps; or call 202.692.2250 or 1.800.424.8580, ext. 2250. Applications can be downloaded from the website at www.peacecorps.gov/rpcv/crisiscorps.

Send Crisis Corps application, résumé, and Description of Service (if available) to crisiscorps@peacecorps.gov; fax: 202.692.2251; address: Peace Corps - Crisis Corps, 1111 20th St. NW, Washington, DC 20526. To be considered for a specific assignment, indicate the position title on the cover letter or application.

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activities; makes recommendations for improvements; assures on-going competitiveness; ensures all employee benefits programs (field and headquarters) are technically and administratively sound. For more information and to apply, visit www.chfinternational.org.

TECHNICAL SPECIALISTS •

Various locations

Positions available with CHF International. Qualifications: senior-level professional with technical skills and program management experience. For more information and to apply, visit www.chfinternational.org.

TEACHERS • New York City

Positions available with H.L. Rucker School for Community Research, a progressive new ISA-supported high school in the Bronx. Teachers needed in every subject area. Teachers may split schedules. Qualifications: gifted teacher; excited about subjects. New teachers, teaching fellows, and other alternate-path teachers may apply if certified to teach in NYS by fall 2007. E-mail cover letter and résumé to Polesny@verizon.net.

ASSISTANT PRINCIPAL, ACADEMICS • New York City

Position available with H.L. Rucker School for Community Research, a progressive new ISA-supported high school in the Bronx. Duties: leads academic programs across the disciplines. Qualifications: gifted teacher in various subject area; ability to inspire and supervise teachers in all the disciplines; able to bring in special programs in all fields; truly loves and understands teens; understands what teachers need for support; able to find the best books and other resources in each subject area; able to create a real academic team among the staff; certified as an assistant principal by the NYC Board of Education. E-mail cover letter and résumé to Polesny@verizon.net.

OUTREACH SPECIALIST •

Pemberton, Hammonton, and Salem, NJ

Temporary position available with Southern Jersey Family Medical Centers Inc. Position runs until 9/2007 or 10/2007. Duties: works on a project with migrant farm workers that combines issues of healthcare, immigration, social work, and international labor; visits farm work-

ers in labor camps to provide information on health and social services, health screenings, interpretation, transportation, case management, and assistance with medication and diagnostic exams. Qualification: ability to speak Spanish or Creole required. Deadline: 5/15/2007. Salary: \$10.50/hour. Email cover letter and résumé to dbowers@sjfmc.org.

COORDINATING THERAPIST •

Albany, OR

Position available with Catherine Freer Wilderness Therapy Programs (CFWTP), providing wilderness-based adolescent treatment. Duties: leads families through the process; completes evaluations; assists intake; briefs field team; develops strategies; conducts family meetings; directs team by phone during; helps initiate change and develop aftercare plans; spends a night in the field to process the experience. Qualifications: available some weekends and on-call work; experience in mental health and substance abuse preferred; experience in wilderness therapy or outdoor education preferred; MSW, MA in counseling, PhD, or comparable certification required along with postgraduate



wilderness and backcountry skills; experience with adolescents; WFR and CPR certification; current driver's license and acceptable driving record; BA/BS. For more information and to apply, visit www.cfreer.com/about/career_opportunities.html.

CONSERVATION CREW LEADS AND MEMBERS • Seattle

Position available with Mountains to Sound Greenway Trust. For more information and to apply, visit www.mtsgreenway.org.

WATER AND SANITATION SPECIALISTS • DC

Positions available with ARD, Inc. and a USAID-funded Hygiene Improvement Project (HIP). Duties: support field team members to apply best practices in rural water/sanitation activities; manage field activities and contractors; develop marketing and advocacy strategies for sanitation. Qualifications: experience in policy reform, Private Participation in Infrastructure, public financing, poverty analysis, and delivery of water/sanitation services in rural settings; MA in environmental engineering, international development, or social science; seven years' related experience. For more information and to apply, visit <http://www.ardinc.com/careers/>.

PROJECT MANAGER • DC

Position available with Microfinance Opportunities. Duties: implements project on providing financial education for technology-based financial services targeted at poor in developing countries; works with financial institutions and telecoms to increase adoption of new banking technologies; manages curriculum design, training and social marketing with partners overseas. Qualifications: MA in international development or related field; three to five years' experience in international development; expertise in aspects of microfinance, non-formal education for adults and/or technology-based financial services. For more information, visit www.microfinanceopportunities.org. E-mail cover letter and résumé to info@mfopps.org.

PROJECT OFFICER • DC

Position available with Microfinance Opportunities. Duties: conducts and supervises field research; hires and coordinates field research teams; drafts reports and provides analytical support to research team. Qualifications: MA or PhD in international development, public policy or related field; three to five years' professional experience in a developing country; strong capabilities in quantitative and qualitative research methods; experience in managing and conducting qualitative and quantitative field research. For more information, visit [\[crofinanceopportunities.org\]\(http://crofinanceopportunities.org\). E-mail cover letter and résumé to \[info@mfopps.org\]\(mailto:info@mfopps.org\).](http://www.mi-</p></div><div data-bbox=)

VICE PRESIDENT • Allentown, NJ

Position available with Plexus Institute. Duties: plays a central role in the operations of the Institute and in the fulfillment of its mission: to foster the health of individuals, families, communities, organizations and our natural environment by helping people use concepts emerging from the new science of complexity. Qualifications: experienced leader and proven developer of people; creative, energetic, and entrepreneurial spirit; passion for achievement; can adapt to surprise and a deep desire to learn the insights that complexity science can bring. For more information and to apply, e-mail diane@barowskysearchpartners.com; phone: 219.879.8345.

TEMPORARY PROGRAM OFFICER • DC

Temporary position available with American Councils for International Education: ACTR/ACCELS. Qualifications: proficient in oral and written Russian required; proficient in oral and written Ukrainian preferred. For more information and to apply, visit www.americancouncils.org.

MANAGEMENT DEVELOPMENT • Atlanta

Position available with McMaster-Carr. Duties: understand at a detailed level how the business runs; initial assignment will provide exposure to company operations and will include participation in projects that address critical business issues. E-mail résumé to recruiting@mcmaster.com with "MD-PC" in the subject line.

INTERNATIONAL SENIOR FINANCIAL ANALYST • DC

Position available with the American Red Cross. Duties: support its Asia/Eurasia programs. Duties: prepares project and annual budgets for Response operations; analyzes and prepares donor financial reports for internal management. Qualifications: BA in finance, accounting, or general business required; minimum five years' experience in the support of financial management activities within international organizations or nonprofit organizations. For more information and to apply, visit www.redcross.org/jobs and search for keyword "5624BR".

International

FIELD COORDINATOR • Muzaffarabad, Pakistan

Position available with International Rescue Committee. Duties: responsible for operations including security management and implemen-

tation of the project work in keeping with program goals, objectives, and donor compliances. Deadline: 8/9/2007. For more information and to apply, visit www.ircjobs.org.

GENDER/FEMALE EDUCATION ADVISOR • Pakistan

Position available with the International Rescue Committee. Qualifications: minimum seven years' senior level technical work on gender equality and female education issues, preferably in Pakistan; experience in the development and delivery of gender-training; excellent writing skills in English; ability to travel to all field locations as often as necessary. Deadline: 7/11/2007. For more details and to apply, please visit www.ircjobs.org.

PROGRAM COORDINATOR • Amman, Jordan

Position available with International Rescue Committee. Duties: provides management oversight to all programming activities and program staff at the field level, beginning in East Amman, Jordan with NFI distributions and the possible opening of a Community Assistance Center (CAC) that offers a range of services for children and youth (psychosocial support, protection, non-formal education, and recreational activities for vulnerable Jordanian and Iraqi children and youth). For more information and to apply, visit www.ircjobs.org.

FINANCE CONTROLLER • Amman, Jordan

Position available with the International Rescue Committee and the Middle East Regional Assistance Program (MERAP). The program will deliver much-needed humanitarian assistance to Iraqi refugee and other poor, marginalized and vulnerable households in the target countries including Jordan, Syria, and Lebanon. Deadline: 7/11/2007. For more information and to apply, visit www.ircjobs.org.

FIELD COORDINATOR • Calang, Indonesia

Position available with International Rescue Committee (IRC). Duties: coordinates the implementation of IRC's programs in Aceh Jaya; supports the deputy field coordinator for Calang in overseeing and developing IRC programs in the area of operation in accordance with the IRC strategy, policies, and procedures; oversees the work of the office manager in Calang and supports him when needed. For more information and to apply, visit www.ircjobs.org.

FINANCE CONTROLLER •

Aceh, Indonesia

Position available with International Rescue Committee. Duties: reports to the director; ensures effective finance and accounting support for the country program and compliance with IRC and donor financial regulations; responsible for general controllership, staff training, management, and treasury and budget functions. For more details and to apply, please visit www.irjobs.org.

INTERIM DIRECTOR •

Port-au-Prince, Haiti

Temporary position available with Haitian Ministries for the Diocese of Norwich, Inc. Position runs for six months with possible two-year contract extension. Duties: oversees programs in Haiti, managing guest house and staff of six. Qualifications: fluent in Haitian Creole; work experience in Haiti; strong management skills; experience in bookkeeping; strong computer skills, including MS Office and QuickBooks; respect and support for the leadership and teachings of the Catholic church; ability to work within the organizational structure of the Church. Salary: \$30K–\$40K. For more information and to apply, visit www.haitianministries.org; e-mail: amber@haitianministries.org.

CHIEF OF PARTY • Kabul, Afghanistan

Position available with IFES. For more information and to apply, visit www.ifes.org.

GIRLS EDUCATION CONSULTANT •

Abuja, Nigeria

Position available with CHF International. Duty: leads CHF International assessment of girls education in Nigeria's delta region. For more information and to apply, visit www.chfinternational.org.

HIV/AIDS CONSULTANT •

Kajo Keji, Sudan

Temporary position available with CHF International. Position runs for three to six months. For more information and to apply, visit www.chfinternational.org.

GRANTS MANAGER • Sri Lanka

Temporary position available with CHF International. Position runs for 12 months. Duty: supports an economic growth program in North Central, Eastern, and Uva provinces of Sri Lanka. For more information and to apply, visit www.chfinternational.org.

SOMALIA PROGRAM DIRECTOR •

Nairobi, Kenya

Position available with CHF International. Oversee the management of Somalia program

by supervising the technical and administrative staff in both Somalia and Kenya. Ensure that program goals and objectives are met within the agreed upon time-frame and budget. Ensure that program activities and operations are consistent with the scope of the grant and in full compliance with USG rules and regulations and governing cooperative agreements. For more information and to apply, visit www.chfinternational.org.

AGRIBUSINESS EXPERTS •

Serbia and Montenegro

Positions available with CHF International. Qualifications: mid- to senior-level professionals with technical skills and administrative experience for anticipated agribusiness project in Serbia. For more information and to apply, visit www.chfinternational.org.

OPERATIONS MANAGER •

Maputo, Mozambique

Position available with International Training and Education Center on HIV (I-TECH). Duties: provides managerial leadership and oversight for fiscal operations, personnel, contracts, subcontracts, and administrative support services; ensures compliance with relevant rules and regulations of the Mozambican government, U.S. government partners, and the University of Washington. Deadline: 5/9/2007. For more information and to apply, visit position number "32016" at <https://uwhires.admin.washington.edu/eng/candidates/default.cfm?szLocationID=88>.

DEPUTY CHIEF OF PARTY •

La Paz, Bolivia

Position available with Checchi and Company Consulting, Inc. Duties: assists with the implementation and management of all program activities; supports the transition of the current justice system to an oral, adversarial system. Qualifications: must be an attorney; fluent in Spanish; significant prior experience with justice sector reform activities in Latin America preferred. E-mail cover letter and résumé to Yassica Ferrer at yferrer@checchiconsulting.com; fax: 202.466.9070. No phone calls.

EXECUTIVE DIRECTOR •

U.S. and Rwanda

Position available with Orphans of Rwanda, Inc. Duties: responsible for programmatic, fundraising, and administrative activities to support the organization's aggressive growth targets. Qualifications: BA/BS; minimum five years' management or fundraising experience; strong organizational skills; ability and desire to work independently; ability to travel to Rwanda for one to two months in the next year; signifi-

cant experience in leadership and/or high-level fundraising role; prior experience in developing countries; graduate degree preferred. E-mail cover letter and CV to Executivedirector@orphansofrwanda.org.

WEBSITE SPECIALIST • Peru or Mexico

Position available with ProWorld Service Corps. Duties: manages and supports web marketing efforts and IT systems for all ProWorld offices, google adwords and SEO management, web content and imagery, and statistic analysis. Qualifications: BS/BA and two years' overseas experience preferably in Latin America; fluent in multiple coding languages including flash, html, and php; postgraduate degree or Peace Corps experience preferred; minimum one year commitment. Benefits include room and board, all living expenses, in country health insurance, and flight stipend. Salary \$200/month. Deadline: 3/31/2007. For more information and to apply, e-mail Nick Bryngelson at jobs@pro-worldsc.org.

MARKETING AND PLACEMENT

ADVISOR • Peru or Mexico

Position available with ProWorld Service Corps, an international development organization. Duties: plans, manages, and implements a targeted marketing strategy for a study and volunteer abroad company. Qualifications: BS/BA; minimum two years' direct marketing experience; passion for study abroad and development work; leadership skills; creativity; desktop publishing; detail oriented. Salary: \$5K–\$10K/year with room and board, all living expenses paid, international flights paid, and commission bonuses. Deadline: 6/30/2007. For more information and to apply, e-mail Nick Bryngelson at jobs@proworldsc.org.

ENGLISH TEACHERS •

Phangn Nga, Thailand

Positions available with Grassroots Human Rights and Education Committee. Duties: facilitate the English curriculum for children up to fifth grade in three learning centers; accommodate over 100 students. All students are the children of Burmese migrant workers and for some this is their first and only chance to receive an education. Qualifications: experience teaching children; knowledge of Burmese issues and language preferred; resourcefulness, sensitivity and patience required; minimum six month commitment. Salary: \$300/month. For more information and to apply, visit www.ghre.org or e-mail Michelle Gray at shellygray20@gmail.com.



PROVINCIAL RECONSTRUCTION

TEAM LIAISON • Baghdad, Iraq

Position available with the U.S. Department of Agriculture. Duties: works in coordination with the FAS agricultural counselor in Baghdad and the program manager in Washington, D.C. to liaise with the Office of Provincial Affairs (OPA) on matters pertaining to the recruitment, placement, and deployment of advisors on Provincial Reconstruction Teams (PRTs) in Iraq; spends a significant portion of their time traveling to the various PRTs. For more information and to apply, e-mail Denise.N.Johnson@usda.gov.

CONVERSATIONAL ENGLISH

INSTRUCTOR • Kiev, Odessa, Dnepropetrovsk, and Karkov, Ukraine

Position available with American English Center. Qualifications: no teaching experience necessary; energy, enthusiasm, and creativity. Benefits includes two weeks training, \$1000/month with opportunity for bonuses, Russian language lessons, and concierge services. For more information and to apply, e-mail Jon Pernick, RPCV, at jonpernick@usenglish.kiev.ua; skype: jonpernick; website: www.usenglish.kiev.ua/jobs.

Intern/Volunteer

MARKET GARDEN APPRENTICE •

Joseph, OR

Apprenticeship available with Backyard Gardens. Duties: learns the ins and outs of high elevation, small market gardening; responsible for plant propagation, bed preparation, seeding, transplanting, weed management, fertility management, irrigation, harvesting and marketing; learns through hands on experience, with some classes, field trips, and supplemental readings available. Qualifications: hard-working; reliable; responsible; fun and flexible. Housing and stipend available. For more information, e-mail Beth Gibans at bgibans@eoni.com; phone: 541.398.0707.

PEER SUPPORT VOLUNTEER •

San Francisco

Volunteer position available with Shanti. Duties: goes through the internationally-recognized Shanti Model of Peer Support training; matched one on one with a client to whom you will provide companionship, a nonjudgmental ear, and light practical assistance. For more information and to apply, phone Anne Radl at 415.674.4712; e-mail: aradl@shanti.org.

Education

SOCIAL WORK SCHOLARSHIPS •

St. Louis, MO

The George Warren Brown School of Social Work at Washington University offers two \$35K John F. Kennedy Scholarships annually to RPCVs. Earn an MSW in two years full-time study. Six concentrations and specializations are offered including management, social and economic development, children, youth, and families, gerontology, and health and mental health. Applications are accepted on a rolling basis and there is no standardized test requirement. For more information and to apply, visit www.gwbweb.wustl.edu; e-mail: msw@wustl.edu; phone: 314.935.6676.

GRADUATE OPPORTUNITIES •

Various locations

National Science Foundation Integrative Graduate Education Research and Traineeships (IGERT) Graduate Programs offer PhD traineeship opportunities. Receive a \$30K annual stipend with waiver of tuition and fees. There are 140 National Science Foundation sponsored programs across the country seeking students interested in pursuing graduate degrees in the areas of science, mathematics, engineering, and technology. IGERT programs equip PhD scientists and engineers with the technical, professional, and personal skills needed to meet the career demands of the future. For more information and to apply, visit www.igert.org; e-mail: questions@igert.org; phone: 866.593.9103.

MSBA, GLOBAL SOCIAL SUSTAINABLE ENTERPRISES • Fort Collins, CO

Colorado State, College of Business offers the MS Global Social and Sustainable Enterprise Program. The program aspires to teach the next generation of leaders how to build, lead, and grow enterprises impacting global poverty, public health, and environmental concerns. Curriculum includes 18 months of intense work focused on business management principles and tools applied in the context of solving social and environmental challenges and a required team-based summer field project with innovative companies and nonprofits as project partners. For more information and to apply, visit www.biz.colostate.edu/ms/gsse.

MA IN PEACE AND CONFLICT RESOLUTION • Various locations

The Rotary Foundation is now accepting applications for the Rotary World Peace Fellowship. Pursue an MA in international studies, sustainable development, peace, and conflict resolu-

tion at one of the six Rotary Center university partners, including University of California, Berkeley, Duke University, University of North Carolina, International Christian University, University of Queensland, and Universidad Del Salvador. Must be committed to peace and have minimum three years' professional experience. For more information and to apply, visit www.rotary.org.

SCHOLARSHIPS • Monterey, CA

The Monterey Institute of International Studies offers scholarships ranging up to \$14K to qualified RPCVs. Programs include MBA, international and environmental policy studies, public administration, translation and interpretation, TESOL, and teaching foreign languages. The Institute prepares students for international careers in the private, public, and nonprofit sectors. For information, call 831.647.4123 or 800.824.7235; e-mail: admit@miis.edu; website: www.miis.edu.

MIDWEST TEACHER TRAINING

PROGRAM • Madison, WI

Midwest Teacher Training Program offers a TEFL certificate in a five-week intensive on-site teacher training program preparing trainees to teach English in classrooms overseas. Receive a ten percent tuition discount as an RPCV or AmeriCorps VISTA with proof of service. The program offers a hands-on approach to teaching. Practice teaching, classroom observations and job placement assistance. Midwest is part of an ESL school giving you opportunities to interact with professional teachers and international students. No teaching experience required. For more information and to apply, contact Midwest Teacher Training Program, 19 N. Pinckney Street, Madison, Wisconsin 53703; phone: 800.765.8577; e-mail: info@mttp.com; website: www.mttp.com.

AmeriCorps/VISTA

VISTA LEADER • Jackson, MS

Position available with Mississippi Commission for Volunteer Service and the Higher Education based Volunteer Center Development Project. Duties: supports VISTA members placed at Volunteer Centers on Mississippi college campuses; develops working relationships with the faculties; coordinates training for VISTAs. Qualifications: RPCV or former VISTA; previous disaster volunteer experience preferred; good writing and editing skills. Benefits include a monthly living allowance, health coverage, relocation allowance, and an education award worth \$4700. E-mail cover letter and résumé to

Vincent Staten, at vincent@MCVS.org; phone: 601.432.6755.

AMERICORPS VISTA • Oak Park, IL

Position available with Seven Generations Ahead and the Fresh from the Farm healthy eating program. Qualifications: experience implementing community-based programs; strong communications and computer skills; demonstrated understanding of health and sustainable food issues; bilingual preferred; experience in schools and work with Latino communities preferred. Benefits include a stipend, health care, higher education award, and travel through the VISTA program. E-mail cover letter and résumé to act@sevengenerationsahead.org.

AMERICORPS*VISTA LEADER • Oakland, CA

Position available with Youth Service California (YSCal) and Cesar E. Chavez Service. Duties:

engages the AmeriCorps*VISTA members in indirect service through working with parents, teachers, administrators, local community based organizations and the Cesar E. Chavez Foundation; supports AmeriCorps*VISTA members to develop and launch dynamic Afterschool Service Clubs honoring the life and legacy of Cesar E. Chavez; works in the YSCal office in Oakland, CA; travel throughout California; must have completed term of service as AmeriCorps*VISTA, AmeriCorps, or Peace Corps volunteer. For more information and to apply, e-mail application@americorps.org or shannon@yscal.org.

AMERICORPS*VISTA • MS

Position available with Mississippi Commission for Volunteer Service and the Mississippi Disaster Preparedness Project. Duties: assists Volunteer Centers in communities or on college campuses and work with organization and agencies

to prepare for and respond to disasters. Qualifications: previous disaster volunteer and management experience preferred and good writing and communication skills. Benefits include a monthly living allowance, health coverage, relocation allowance, and an education award worth \$4700 or \$1200 stipend at end of service. E-mail cover letter and résumé to Vincent Staten at vincent@MCVS.org; phone: 601.432.6755.

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RPCV affiliate groups, make arrangements to participate in relevant programs, and offer feedback to the Office of Returned Volunteer Services so that our marketing, planning, and programming can best meet your needs and reflect your experiences.

While the 2007 RPCV program year is well underway, the 2006 year is not to be forgotten. The 2006 year was also filled with activities that suited numerous and diverse RPCV interests and backgrounds.

Here's the 2006 year in review:

Hotline

Hotline can boast nearly three decades of service to the RPCV community. Throughout the years, Hotline has provided a vehicle for employers to advertise job vacancies that target the special talents developed and nurtured through Peace Corps service. Graduate school offices, volunteer programs, and internship coordinators also use Hotline to post opportunities that may be of interest to the RPCV community. In March 2006, Hotline ceased paper-production and went solely on-line. Recently returned Peace Corps Volunteers now receive

e-mail notifications, aka Hotline Express, that alert and direct them to each new Hotline edition. Approximately 80 advertisements are featured in Hotline each 1st and 15th of the month.

Hotline has also welcomed back its ever-popular feature articles. The articles cover a diverse array of career planning topics that feature job-seeking strategies, industry overviews, special Peace Corps programs, and stories highlighting the many transition successes of RPCVs around the world.

Résumé Review and Feedback

The RPCV Career Center in Rosslyn, VA coordinated a variety of career planning activities, including individualized résumé review and feedback sessions. These sessions were provided by temporary agencies and took place every Tuesday.

Career Fairs

The RVS-sponsored RPCV Career Fair has been the premier recruitment event for employers for over 5 years. Throughout the 2006 year, nearly 70 organizations attended the DC-based event. A few fairs

were open only to organizations within a focused career sector or industry.

- February—All- Industry
- May—Public Health; Agriculture and Environment
- August—All-Industry
- November—Federal Government

Graduate School Workshops and Fairs

Two graduate school fairs took place in 2006. One fair hosted graduate schools representing a variety of fields of study, while the other focused on schools of public policy and/or public administration. Each fair was preceded by a panel of graduate admissions and support personnel that discussed special considerations for choosing schools and degree programs.

Career Workshops

An impressive roster of career counselors and trainers led interactive sessions to promote dialogue and understanding around key job readiness topics. Workshops included:

- Reflect and Retrospect your Way to Self-Assessing your Skills and Qualifications
- Telling Your Story, Being Heard, and

To submit a mailing address change, visit www.peacecorps.gov/rpcv/info. You can also send address changes to rpcvupdate@peacecorps.gov.

Disclaimer : *When responding to a listing, please indicate with a cover letter that you are a returned Peace Corps Volunteer submitting your résumé in response to a HOTLINE announcement. Questions concerning positions should be addressed to the advertiser, not to Returned Volunteer Services. HOTLINE is published twice monthly for the use of RPCVs and should not be posted on bulletin boards or passed on to non-RPCVs. The Peace Corps has no control over, nor responsibility for, HOTLINE advertisers, nor do we have personal knowledge relating to working conditions of advertised opportunities. If you have any complaints about an advertiser, please write us.*

Hotline For Returned Volunteers / From the Office of Domestic Programs

Getting the Job for which you are Qualified

- Managing the Interview
- Ten Steps to a Federal Job
- Writing KSAs (Knowledge, Skills, and Abilities) for Federal Jobs
- Honing Networking Skills for Federal Jobs

Career Panels

Experts from a variety of organizations and industries worked closely with RVS to plan, facilitate and serve on career panels throughout the year. Panels included:

- Continuing the Fight against HIV/AIDS
- Career Trends and Opportunities in the Industries of Agriculture and Environment
- The Corporatizing of International Development
- The ABCs of Paid, Full-Time Federal Internships
- Working for the Peace Corps Post-Service
- Panorama of Work Opportunities on Capitol Hill

Employer Information Sessions

Employer Information Sessions served as opportunities for returned Peace Corps Volunteers to learn more information about a specific organization. During the sessions, RPCVs were able to ask questions about an organization and its application procedures, and then network with RPCVs and non-RPCVs employed within the organization. A few of the information sessions helped introduce host organizations to the unique qualifications and skills possessed by returned Volunteers. Many of the Employer Information Sessions were hosted at the headquarters of the sponsoring organization. The following ten (10) organizations welcomed RPCVs through Employer Information Sessions in 2006.

- World Bank
- Development Alternatives, Inc. (DAI)
- Chemonics
- Department of State
- USAID
- Department of Interior
- Department of Homeland Security, Transportation Security Administration
- Government Accountability Office

- Centers for Disease Control and Prevention
- Peace Corps

Guest Speakers

Many noted career industry professionals addressed RPCVs at various RVS career events. A few of the speakers and panelists are listed below.

- Max Stier, President and CEO, Partnership for Public Service
- Dr. Jody Olsen, Deputy Director, Peace Corps
- Kathryn Troutman, Federal Résumé Coach and Founder and CEO of the Résumé Place, Inc.
- Dr. Clarence Hall, Director of HIV/AIDS, Africare
- Roxana Rogers, Deputy Director, Office of HIV/AIDS, USAID
- Dr. Tonya Nyagiro, Field Programs Director, Family Health International
- Marty Abbott, Director of Education, American Council on the Teaching of Foreign Languages
- Dr. Ramona Edelin, Executive Director, DC Association of Chartered Public Schools

RPCV Career Planning Conference

Tuesday, May 15 – Friday, May 18, 2007

Peace Corps Headquarters

1111 20th Street NW

Washington, D.C. 20526

Sponsored by the Office of Domestic Programs,
Returned Volunteer Services



Tuesday, May 15
Life After Peace Corps

- Conference Welcome
- Keynote Speaker
- RPCV Career Options and Tools
- Peace Corps' Third Goal and Your Career
- Discussions with Peace Corps Offices Serving RPCVs

Wednesday, May 16
Nuts and Bolts of the
RPCV Job Search

- Identifying Peace Corps Skills and Accomplishments
- Presenting Your Qualifications
- Interviewing and Networking

Thursday, May 17
Career Fair

- Individualized Résumé Review and Feedback
- RPCV Career Fair—Over 25 Organizations Will Attend!

Friday, May 18
Employer Information
Sessions

- Selected Host Organizations

May RPCV Career Fair

Meet and talk one-on-one with
representatives from over
25 organizations!

Thursday, May 17, 2007
4 p.m. to 8 p.m.

Peace Corps Headquarters
Washington, DC

A partial list of recruiters:

- Clean Water Action
- Doctors Without Borders
- Family Health International
- Federal Bureau of Investigation
- Global Corps/OFDA
- John Snow, Inc.
- Latin American Youth Center
- Millennium Challenge Corporation
- Pediatric AIDS/HIV Care, Inc.
- Population Services International
- Professionals for Nonprofits
- So Others Might Eat
- U.S. Department of Health and Human Services Centers for Disease Control and Prevention
- U.S. Department of State
- USDA Foreign Agriculture Service

For more information on all events, visit
www.peacecorps.gov/rpcv/events