

A Bulletin of Career, Educational, & Re-entry Information & Opportunities for RPCVs

## HOT Resources

Find Out More About the NPCA's National Conference and the Peace Corps' 41st Anniversary:

To register for the NPCA's National Conference, go to the following site: <www.rpcv.org/pages/celebrate.cfm>.

If you do not have access to the Internet, you may also call toll-free to Custom Conference Solutions and request a paper registration packet at 866-324-7103.

For general questions about the conference, you may also send an e-mail to <fortyinfo@rpcv.org> or call Gary Sun at the NPCA at (202) 293-7728, ext. 24.

Please note: To make the conference accessible to recently returned Volunteers and seniors, the NPCA is offering discounted registration for RPCVs in their first year back and those over 65 years old.

Shanta Swezy RPCV Kazakhstan Hotline Editor

Robert Reno RPCV Ukraine Hotline Assistant

## For information on how to place job announcements, contact:

Peace Corps
Returned Volunteer Services
Phone: (202) 692-1430 or
(800) 424-8580, ext. 1430
E-mail: <a href="https://doi.org/10.2006/journal.org/10

Web site: <www.peacecorps.gov/rpcv/hotline>

# Join Thousands of Peace Corps Alumni to Help "Bring the World Together"

by RPCV Cori Welbourn Bassett (Sri Lanka, 1994-96) NPCA Special Events Director

The National Peace Corps Association (NPCA)—the organization for Peace Corps alumni and friends—will hold its conference honoring the 41st Anniversary of the Peace Corps from June 20-23, 2002, in Washington, D.C. Conference planners have been busy creating an occasion that will make lasting memories. Check the NPCA Web site at <www.rpcv.org> and click on "Honor the 40th" to get updated information about the conference.

#### **Opening Events**

The conference starts on Thursday, June 20, with Advocacy Day which will link Peace Corps alumni with their Congressional representatives. The event is capped off by a Congressional Reception at the Library of Congress.

Also on that day, the second annual Business Symposium will focus on the connection between Peace Corps service and business values. Featured speakers include RPCV Robert Haas (Cote d'Ivoire), chairman of Levi Strauss and RPCV Sandra Jaffee (Ethiopia-Eritrea), executive vice president of Citibank.

On Friday, June 21, Peruvian President Alejandro Toledo Manrique will give the keynote address. Toledo, an economist whose ancestry is Indian, was taught in his youth by Peace Corps Volunteers.

Later in the morning, the NPCA will present the Shriver Award for Humanitarian Service and the Loret Miller Ruppe Award for Outstanding Community Service to individuals and groups who best exemplify the work and ideals of former Volunteers.

This ceremony is followed by the Host Country Awards that honor host country nationals whose association with Peace Corps has allowed them to have an impact in their home communities. The afternoon includes panel discussions on topics such as RPCVs in public service, public health and humanitarian service, and bridging divides that are cultural, digital, racial, and religious.

The evening ends with Country of Service dinners at various embassies and restaurants. Additionally, a Peace Corps Staff Reunion dinner will take place at the National Museum for the Women in the Arts from 6 to 9 p.m. (a special ticket is required for this event).

#### **Career Fair and Workshops**

One of the highlights of every NPCA Conference is the Career Fair where recruiters for companies and organizations that value the Peace Corps experience set up shop and talk to prospective employees. In addition to the fair, workshops will focus on career change strategies, retirement careers, and post-Volunteer job-search strategies.

This year, the Career Fair and workshops are free to all conference registrants and only \$35 for non-registrants. The employer booths will be open on Friday, June 21 from 9 a.m. to

5 p.m. The career workshops will run Friday, June 21 and Saturday, June 22. About 30 employers and 14 graduate schools are scheduled to participate. Additionally, over six career workshops will take place.

#### **Additional Activities**

On Saturday morning, Volunteers will wake up early to help revitalize area parks for Volunteer day, then head to the Smithsonian National Zoological Park for a world music concert and exhibits. Some of the embassies will be opening their doors to welcome the Volunteers who served in their country.

The highlight of Saturday evening will be a "Dinner Salute to Peace Corps Giants" honoring Sargent Shriver and hosted by Bill Moyers at the Omni Shoreham, the conference hotel. Africare Founder C. Pane Lucas and Shriver Award winner Marjorie May will also be honored. The event is in memoriam of the late former Peace Corps Directors Carolyn Payton, Loret Miller Ruppe, and Paul D. Coverdell. Proceeds from this event go to the NPCA and its programs, such as the Emergency Response Network.

Throughout the weekend, RPCV authors will read their works and participate in writers's workshops on topics such as writing about the Peace Corps experience, poetry, and travel writing.

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#### **PUBLIC SECTOR**

#### ON-SCENE COORDINATOR (OSC) • Atlanta

Entry level position (GS-7/9/11/12) available with the EPA. Duties: direct cleanup of oil and hazardous material spills; conduct Superfund Removal actions at uncontrolled hazardous wastes sites. Qualifications: degree in environmental engineering, environmental science, physical science or equivalent. Deadline for applications: 05/15/02. Please submit your résumé and eligibility forms to Doug Lair, Chief ERRB, Region 4, US-EPA, 61 Forsyth St., SW., Atlanta, GA 30303; e-mail: <lair.doug@epa.gov>.

#### VARIOUS • San Francisco, CA

GS-5/7/9/11 staff positions are available as program specialists (also a manager) with the USDA Food and Nutrition Service (FNS). Duties: provides policy guidance and oversight for state offices administering the Food Stamp, WIC, Child Nutrition and other FNS Programs. Qualifications: strong oral and written communication skills; analytical/ problem solving ability; BS degree or specialized work experience for GS-5; additional work experience for GS 7/9/11. GS-13 manager position available. Requires substantial work experience; supervisory experience desired. Up to 50% travel. Please submit résumé or OF-612 application to: Mavis Buchholz, USDA-FNS, 550 Kearny Street, R. 400, San Francisco, CA 94108; phone: (415) 705-1314; fax: (415) 705-1353; e-mail: <mavis.buchholz@fns.usda.gov>.

#### **MEDICAL POSITIONS • Various locations**

Positions available with the US Air Force. Clinical nurse at GS-9 (several positions) and nurse specialist at GS-11. Duties: provide comprehensive nursing care to patients in a specific clinic setting. Qualifications: degree in nursing. Medical instrument tech (ultrasound) at GS-9. Qualifications: registered ultrasound technician. Deadline for applications: 5/16/02. Salary range: \$33,886-\$56,328. For more information, contact: Ms. Gray; phone: (210) 565-3069, ext. 4070; e-mail: <USAF.E-Recruiters@randolph.af.mil>; Web site: <www.afpc.randolph.af.mil/afjobs>.

#### COORDINATOR • Rockville, MD

Position available as watershed coordinator with the Interstate Commission on the Potomac River Basin which leads efforts to improve water quality through local actions. Duties: sets priorities; coordinates the production of educational and marketing materials; develops public outreach efforts; assists in public meetings. Qualifications: BA/BS in environment related discipline, social sciences, communications; experience in public speaking, writing, research; experience in water and other environmental programs; knowledge of grants/fund-raising; demonstrated ability to communicate/work with a diverse range of people, and design/initiate programs. Deadline for applications: 5/17/02. Please send résumé and salary history to: ICPRB (Watershed Coordinator), 6110 Executive Blvd, Ste 300, Rockville, MD 20852-3903.

#### SPANISH TEACHERS • Green Bay, WI

## **PRIVATE SECTOR**

#### INSTRUCTORS • Tallahassee, FL

Positions available with the Hurricane Island Outward Bound School/Southern Programs, a nonprofit organization dedicated to working with at-risk and adjudicated youth in a wilderness, residential and home setting. Duties: work in field in team situations; teach; oversee safety of course. Qualifications: CPR; WFR; prior wilderness or residential experience with teens. All are asked to attend initial training (quarterly). Courses range from 20-30 days and 180 in residential setting. Please send résumé to: Alyse Ostreicher, Staff Developer, HIOBS-Southern Programs, 177 Salem Court, Tallahassee, FL, 32301; phone: (850) 414-8816; fax: (850) 922-6721; <flrecruit@hurricaneisland.org>; Web site:<www.members.tripod.com/outward.bound>.

#### **DEPUTY DIRECTOR • Various**

Position available in finance and administration with Save The Children, an international relief and development organization working in nearly 50 developing countries and the United States. Duties: supervises finance and administration functions of field office; supervises staff, liaises with government authorities, donor representatives, UN agencies and other international agencies/NGOs. Requirements: BA in accounting, business, economics or administration; masters' preferred; minimum five years' related experience with international NGO; proven financial, organizational, administrative, and personnel management skills; English fluency and strong computer skills. Please e-mail salary history with résumé attached to <gtinsley@savechildren.org>. Please indicate: Deputy Director Finance and Admin. Web site: <www.savethechildren.org>.

#### **VARIOUS • Northwest US**

Three positions available with Northwest Youth Corps (NYC), a nonprofit job training, employment, and youth development organization. High school principal supervises instructional staff and coordinates daily program operations. Qualifications for deputy director: four-year degree and five years of management experience with budgetary, marketing, personnel, and fundraising emphasis. Qualifications for development director: four-year degree and minimum of three years of progressive experience required. Visit Web site for complete job descriptions, application, and organization information. Web site: <www.nwyouthcorps.org>. All positions open until filled.

#### PROGRAM ASSISTANT • Washington, DC

Position available with the World Parks Endowment, a small nonprofit group dedicated to biodiversity and natural habitat conservation. Duties: works with the executive director and president; researches and describes conservation project opportunities; develops fund-raising requests; writes letters; keeps track of donations and project payments. Qualifications: BS/BA; experience in natural resource management or conservation in Latin America; fluency in Spanish; self-starter with strong organizational skills; Web design or facility with software a plus. Salary range: \$26-\$28K. Deadline for applications: May 2002. Please send cover letter and résumé to: Byron Swift, World Parks Endowment, 1616 P Street, NW, Washington, DC 20036; e-mail: <bswift@worldparks.org>.

#### INSTRUCTORS • San Jacinto Mountains, CA

Position available with Pathfinder Ranch Outdoor Education School. Duties: teach classes including freshwater, forest and animal ecology, entomology, ethnobotany, geology, rock-climbing, canoeing, archery, team building; assist with evening programs, meals and overall program operation. Qualifications: college degree; at least three months of teaching experience; knowledge of environmental and recreational subjects; self-motivated and high energy; team player; love of children and the outdoors. Please send résumé and application (found on Web site) to Julie Lancaster, 35510 Pathfinder Rd. #104 Mountain Center, CA 92561; phone: (909) 659-2455; fax: (909) 659-0351; e-mail: <oedirector@pathfinderranch.com>; Web site: <www.pathfinderranch.com>.

#### FINANCE ASSOCIATE • Washington, DC

Position available with the Academy for Educational Development (AED). Duties: provides daily financial/accounting support to selected international projects; functions as the financial liaison between the project staff, field accounting staff, and management services. Qualifications: bachelor's degree in accounting or finance; three years of financial/accounting experience or equivalent combination of education and experience; experience coordinating financial activities; proficiency in spreadsheets and databases; prior experience with automated accounting systems: familiarity with JAMIS, Crystal Reports, EXCEL, Peachtree and/or Quickbooks a plus; Spanish language preferred. Interested applicants should send résumé with cover letter referencing position #KV2064pc to: AED/HR, 1825 Connecticut Avenue, NW, Washington, DC 20009; fax: (202) 884-8413; e-mail: <employ@aed.org>.

#### NURSE ADMINISTRATOR • Washington, DC

Position available with Columbia Road Health Services, a faith-based community health center. Duties: supervises and nurtures medical assistants and staff nurses; provides patient care (including some triage), and laboratory services. The nurse administrator is a key member of the clinic leadership team. Qualifications: R.N.; good communication skills; willingness to lead. Spanish language skills are helpful but not required. Please send résumé: Susan Wallin, fax: (202)588-8101; e-mail: <crhs dc@hotmail.com>.

#### WIC DIETITIAN • Wasilla, AK

Position available with the Alaska Family Resource Center. Duties: conducts WIC certifications; provides nutrition education, referrals, and breastfeeding support; counsels high risk clients; develops individual care plans. Qualifications: R.D./R.D.E. or a master's degree in nutrition with 900 hours experience. AFRC WIC is located 40 miles outside of Anchorage. Staff works four 10-hour days Monday through Thursday. Minimum starting salary is \$40K. Please send résumé and cover letter to: Elizabeth Imbo, WIC Coordinator, AFRC WIC, 899 West Commercial Drive, Wasilla AK 99654; fax: (907) 373-0640; e-mail: <Lizimbo@usa.net>. For more information: (907) 376-4080, ext. 1-11, Mon-Thurs.

#### WELLNESS COORDINATOR • Bethesda, MD

Part-time position available with Suburban Hospital, a Level II Trauma Center with affiliations with the National Institutes of Health and Johns Hopkins Medicine. Duties: develops and conducts outreach health promotion programs for the surrounding community; coordinates existing health promotion classes/services for the community and local businesses. Qualifications: Registered Dietician or Certified Nutritionist; current CPR certification, and other licensures; BA/BS in a health-related field preferred. Please send résumé to: Suburban Hospital, Attn: Monique Ware, Community Outreach Department, 8600 Old Georgetown Road, Bethesda, MD 20814; fax: (301) 493-5583; e-mail: <mware@suburbanhospital.org>.

#### **FAMILY TEACHING COUPLE • Various**

Positions available for married couples (with up to two children) with Girls and Boys Town. Successful candidates will be trained to implement a behaviorally-based treatment program which involves teaching appropriate behaviors as well as independent living skills. Qualifications: prefer experience and bachelor's degree in human services; requires valid driver's license with good driving record; must be at least 21 years of age. Benefits: private apartment within attractive home; career advancement opportunities; business vehicle and food provided; extensive training and support; \$48K per couple plus benefits. For more information, please call: (877) 639-6003 or apply online: <a href="https://www.girlsandboystown.org">www.girlsandboystown.org</a>.

#### CAMP NURSE • San Bernadino, CA

Position available with Outward Bound Adventures, providing nature-based experiences for urban youth. Duties: establishes nurse headquarters; assists in developing medical/first aid protocols; administers first aid, basic health screening, and general care to up to 140 camp participants per week. Qualifications: Registered Nurse; community health knowledge; experience in both children and adult illness/injury care; experience working with urban, at-risk youth; a good sense of humor. \$71.43 per diem plus room and board. Camp runs from June 24-Sept. 30. Deadline for applications: 5/20/02. To receive an application or for more info; phone: (626) 564-0844 (ask for Jeanne Choi or Tana Donaghy).

#### PROGRAM STAFF • Dover Plains, NY

Position available with Camp AmeriKids. Duties: instructs one of five workshop areas five times daily for each nine-day session of camp. Qualifications: must commit to working from 8/9-8/29; must have priorteaching experience. Deadline: 5/25/02. Please contact Paige Granger at 800-486-4357; e-mail: pgranger@americares.org>.

#### ACADEMIC INSTRUCTOR • Baltimore, MD

Position available with Maryland Center for Arts and Technology, which provides a comprehensive education and training initiative that readies low income urban youth for employment in three customized training areas. Duties: provides curriculum development and academic instruction in the areas of reading, writing, math, computer skills, and life skills; responsible for providing workforce foundation skills. Qualifications: bachelor's degree in education, master's preferred; experience with youth development and/or workforce training. Salary: mid \$30s. Please send cover letter and résumé to: Anita Heinle, Executive Assistant/HR Manager, Maryland Center for Arts and Technology, 218 W. Saratoga Street, Suite 100, Baltimore, MD 21201; fax: (410)234-4497; email: <execasst@mcatworks.org>; Web site: <mcatworks.org>.

#### COMMUNICATIONS DIR. • Washington, DC

Position available with the USAID-funded Synergy Project. Duties: provides technical leadership and management oversight to plan and achieve project objectives for identification and dissemination of HIV/AIDS lessons learned/best practices; provides communication advice and technical support to USAID and project staff. Qualifications: advanced degree; over 10 years of experience in international health/development communication; management experience; superior strategic thinking; communication skills; flair for electronic and Internet technologies in international health/ development communication. Deadline for applications: 5/19/02. Please send CV in complete confidence to Caroline Curtis, Human Resources Director, TvT Associates, Inc., 1101 Vermont Ave., NW, Suite 900, Washington, DC 20005; fax: (202) 842-7650; e-mail: <callie@tvtassociates.com>.

#### ACADEMIC PROG. DEAN • New York, NY

Position available 9/1/02 with The International Partnership for Service - Learning. Duties: manages and oversees undergraduate programs in 12 countries, the Master's Degree in International Service, and special programs; works with US colleges and universities; participates in other activities to promote the programs. Qualifications: master's degree required; Ph.D. or Ed.D. preferred; five years experience managing international education or comparable activity; knowledge of higher education; experience with volunteer service preferred. Please send cover letter, résumé, and contact information for three references to: Dr. Linda A. Chisholm, President, The International Partnership for Service-Learning, 815 Second Avenue, Suite 315 New York, NY 10017; Web site: <www.ipsl.org>.

#### SPECIALIST • Washington, DC

Position available as a transportation policy specialist with The Center for Community Change, a national social change nonprofit organization. Duties: researches and writes policy analysis on federal policies related to transportation planning and funding; provides technical assistance to grassroots organizations working on transportation issues. Please send résumé and salary requirements to: Attn. Rich Stolz, 1000 Wisconsin Ave., NW, WDC 20007; fax: (202) 333-5462; Web site: <www.communitychange.org>.

#### ESL/EFL TEACHERS • Washington, DC

Part-time positions available for evening and Saturday programs with LADO International College. Classes are instructed employing the LADO curriculum to an adult student population. Qualifications: BA/BS in related field and 6 months prior ESL/EFL classroom teaching experience required. Fax or e-mail cover letter and résumé to: LADO International College, ATTN: Damon Fodge; fax: (202) 337-1118: e-mail: <dfodge@lado.com>.

#### SALES COORDINATOR • St. Charles, IL

Position available with Center for Cultural Interchange, a nonprofit student exchange organization. Duties: assist program director in placement of exchange students nationwide; assist with student orientation and program development as needed; assist in developing marketing strategies and producing marketing materials. Qualifications: bachelor's degree and some experience with/as exchange students; ability to work efficiently and independently under pressure essential. Travel may be required. Marketing background and foreign language skills a plus. Submit résumé and cover letter to: Juliet Jones, Group programs Director, fax: (630) 377-1944; e-mail: <juliet@cci-exchange.com>.

#### **LEAD ORGANIZER • Lansing, MI**

Position available immediately with GLADE, a coalition of religious congregations working toward social justice for the city of Lansing. Duties: identifies, trains, and challenges local leaders to surface community issues and runs grassroots campaigns on issues of local concern; builds the organization by bringing in new congregations; supervises staff of organizers; develops funding. Qualifications: BS/BA; passion for social justice; ability to work in low income community. Deadline: 5/15/02. Salary range: \$31K-\$34K. Please send cover letter and résumé to: Ben MacConnell at <dart@kc.rr.com>.

#### ADMIN. COORDINATORS • Arlington, VA

Two positions available with Management Sciences for Health. Duties: provide administrative and logistical support for international projects and local technical staff; conduct document searches; assist with consultant agreements and small contracts; and assist in workshop logistics and budget; one position also assists with development plans for training and may require travel. Qualifications: BA or equivalent experience; MS Suite; ability to prioritize multiple tasks and solve problems; knowledge of French or Spanish preferred; experience in international development

helpful. Application deadline: 5/20/02. Please send résumés to: Marcia Herrera, Senior Recruitment Officer, Management Sciences for Health, 891 Centre St., Boston, MA 02130; fax: (617) 524-1363; Web site: <www.msh.org>.

#### PROGRAM DIRECTOR • Washington, DC

Position available with Shaw EcoVillage for an urban environmental leadership program that provides in-school workshops, paid summer internships, and academic fellowships for Washington, DC, high school youth. Duties: manages and evaluates program; teaches and facilitates workshops; collaborates with community based organizations. Qualifications: three years experience in urban community planning, sustainability and youth development. Salary: \$28K-34K. Please send cover letter and résumé to: Shaw EcoVillage, 1701 6th Street, NW, Washington, DC 20001; phone: (202) 265-8899; e-mail: <shawecovillage@shawdc.com>; Web site: <www.shawecovillage.com>.

#### **INSTRUCTOR** • Monticello, UT

Position available with Wilderness Quest. Duties: works on a team to administer program curriculum to a small group of students; assists in facilitating group processes; teaches back country living skills and helps students work towards graduation; assists students in working through the first five steps of adapted 12-step program. Qualifications: experience with at risk populations in a residential or wilderness setting; strong communication and teaching/leadership skills; primitive living skills and/or counseling experience a plus; first aid and CPR required; WFR preferred. Please send résumés to Laura or Erik: <laura@wilderness.com>; phone: (435) 587-2801; fax: (435) 587-3164.

## PEACE CORPS FELLOWS/USA



#### \*GEORGE MASON UNIVERSITY • Fairfax, VA

GMU's School of Education, offers an elementary licensure program with an optional master's in education. Start any semester. After taking some of the courses, fellows are placed in schools in the Washington, D.C. metro area. Includes a \$500 stipend. Fellows also have the option of teaching internationally. The licensure program consists of six courses that can be completed in one year while working in the schools. All tuition is charged at the in-state rate (currently \$573 per course). Contact: Jack Levy or Lynn Walker Levy, phone: (703) 993-3689 or (703) 993-3602; e-mail: <jlevy@gmu.edu> or <lwalker3@gmu.edu>.

#### MARQUETTE UNIVERSITY • Milwaukee, WI

RPCVs are invited to apply for the Trinity Fellows Program at Marquette University, a 21-month study/work experience offering master's degrees in business administration, communications, economics, English, history, applied philosophy, political science, or public service. Fellows serve their graduate assistantships at selected nonprofit agencies. Assistantships include substantial tuition and fee allowances and a monthly stipend. Trinity Fellowships are only available to RPCVs or others with significant community/public service. Contact: Dr. Thomas Jablonsky, phone: (414) 288-5300; e-mail: <thootnotesting the strength of the stre

#### \*ILLINOIS STATE UNIVERSITY • Normal, IL

The Peace Corps Fellows Program in applied community and economic development at Illinois State University is considering 8/02 and 1/03 admissions. RPCVs earn master's degrees in economics, political science, and sociology by completing one year of full-time class work and a second year of hands-on consulting work with urban and rural communities and agencies in Illinois and nationally. Fellows eligible for and awarded assistantships receive tuition waivers and earn stipends in their first year. All Fellows earn a modest income during the second-year internship. For more information, contact: Peace Corps Fellows Program, Campus Box 4200, Illinois State University, Normal, IL 61790-4200; phone: (309) 438-7090; e-mail: <StevensonCenter@ilstu.edu>; Web site: <www.stevensoncenter.org >.

Fellows/USA works with more than 30 universities that offer financial assistance to RPCVs who wish to attend graduate school in a multitude of subject areas. Through internships, RPCVs work in under-served U.S. communities. Find out more at < www.peacecorps.gov/fellows>, call 800-424-8580, ext. 1440, or write to < fellows@peacecorps.gov>.

#### STAFF ASSOCIATE • Burlington, VT

Position available ASAP with ARD, Inc., in infrastructure. Duties: short-term overseas and/or home office based intermediate level technical assistance; proposal preparation; marketing; new business tracking. Qualifications: Ph.D. or M.S. in water resources management, industrial, environmental, chemical engineering or engineering management; good technical skills; good

coordination and team participation skills; good cross-cultural relations and inter-personal communication; ability to market effectively; solid writing skills; foreign language (Russian preferred); professional field experience in Central Asia and/or Eastern Europe. Position requires 30 percent overseas travel. Send résumés via e-mail to: <homeofficejobs@ardinc.com>, insert "Staff Associate-Infrastructure" in subject line; Web site: <www.ardinc.com/htm/jobs/job\_sain.htm>.

# HOT! OPPORTUNITIES

#### **HUMAN RESOURCES SPECIALISTS INTERNS • Various locations**

Positions available with the Air Force PALACE Acquire Intern Program, a three-year training plan with annual promotion opportunities up to GS-11 upon completion. Duties: provide support to managers in staffing, employee development, labor relations, employee relations, and position classification. Please submit Optional Form 612 or résumé, Optional Form 306, college transcripts, and Description of Service. Requests for additional information may be sent to: <CPP@randolph.af.mil>. Please send applications to: HQ AFPC/DPKR, 555 E. West Street, Ste. 1, Randolph AFB, TX 78150-4530. Forms available at: <www.afpc.randolph.af.mil/cp/recruit> click on the "PALACE Acquire Intern Program," then click on the qualification key. Deadline: 4/15/02.

#### \*CONFERENCE • Washington, DC

The Global Health Council will hold its 29th Annual Conference, Global Health in Times of Crisis from 5/28/02 -5/31/02. Conference highlights include preconference workshops, Congressional luncheon and Hill visits, plenary and panel sessions featuring world renowned global health experts, poster and round table sessions, and an evening awards banquet. In addition, Career Connection offers registered job seekers the opportunity to explore job openings in global health. Recruiters from numerous international health organizations will conduct on-site interviews. Several career-oriented sessions are scheduled. Volunteers contributing at least ten hours of service receive discounted conference registration! Visit the Global Health Council Web site at <www.globalhealth.org> for more information and easy online registration. Pre-register 5/10/02.

#### SENIOR ADVISOR • Washington, DC

Position available with The Centre for Development and Population Activities (CEDPA) for grants development. Duties: manages, coordinates, and implements CEDPA's grants development programs; works closely with local, regional, and country management. Qualifications: bachelor's degree; six to eight years of experience; record of managing, coordinating, developing, writing and editing USAID proposals; ability to work independently and to lead or be part of a team; excellent analytical, organizational, interpersonal and writing skills; familiarity with USAID and international donor community; fluency in a foreign language, especially French or Spanish, a plus. Deadline for applications: 5/12/02. Please send cover letter, salary history and résumé to: CEDPA; e-mail: <jobs@cedpa.org>.

#### BUDGET/POLICY ANALYST • Kenosha, WI

Position available with the University of Wisconsin at Parkside. Duties: serves as a lead budget analyst; develops, implements and applies auxiliary business policies and procedures; coordinates campus-wide segregated fee process; supervises the operations of the student center business functions. Qualifications: bachelor's or advanced degree, or equivalent experience in public policy, finance, business administration; five to seven years experience in business areas; training and policy development experience; advanced proficiency in Microsoft Excel, Word and Access; customer service experience. Please contact the UW-Parkside Human Resources Office at (262) 595-2204; e-mail: <rachelle.hart@uwp.edu>. Complete examination materials must be received by 5/13/02. Salary: \$29,887-39,672 annually.

#### PROJECT COORDINATOR • Washington, DC

Position available with Community Harvest/CEED, which provides low-income youth and families living in DC with hands-on business ownership training and assistance. Duties: plans the family, food and neighborhood project; works directly with youth and adults, acting as both a mentor and educator, in a four month-long business ownership/culinary arts program; assists participants with technical, research and financial support. Position starts 5/16/02 and ends 9/12/02 (17 weeks) with possible opportunities to work with Community Harvest/CEED in future. Deadline for applications: 5/9/02. Please send résumé and cover letter to: Sara Moussavi; fax: (202) 667-9202; e-mail: <sara@communityharvestdc.org>.

#### ESOL COORDINATOR • Washington, DC

Position available with Language ETC. Duties: manages a large ESOL program serving over 1000 adults per year with an all-volunteer teaching corps of about 144 teachers and TAs; recruits and trains volunteers; reviews curricula and textbooks; updates syllabus for each level. Qualifications: master's degree in TESOL; experience managing ESOL program; adult teaching and teacher training experience. Salary: \$32,500-\$38,500. Deadline for applications: 5/10/02. Please send application to Pilar Laugel, Executive Director; fax: (202) 518-2659; e-mail: <languagetc@erols.com>.

#### **INTERNATIONAL**

#### VETERINARIAN • Quito, Ecuador

Position available with ProVetS. Modern small animal veterinary clinic seeking partner or entire practice available for sale. The position is traditional small animal practice with a large clientele of diplomats, volunteers, NGOs, and consultants as well as Ecuadorians from all walks of life. Practice has 400 square meters on two floors, with 2 exam rooms, 300Ma X-ray, Complete surgical equipment, in house lab, dental facilities, ICU, feline boarding, in clinic apartment, and access to MRI, CT, and radiotherapy. Qualifications: English; minimal Spanish skills; valid US DVM degree. Please contact: Mike Whittington, DVM, phone (Quito): (593) 22-546254, (USA) (407) 579-1876.

#### \*TEFL TEACHERS • Ulaanbaatar, Mongolia

Positions available with Emon secondary school starting 9/1/02. Duties: teach English to foreign children in K-12 grades. Qualifications: bachelor's degree; teaching certificate; at least three years of teaching experience (international experience preferred). Benefits: \$300 salary, free accommodation, free air fare. For more information, please contact: Emon CO.LTD, Seoul street 19, Ulaanbaatar 210644, Mongolia; phone (976) 11 350015; fax: (976) 11 320033: e-mail: <oun\_ek@yahoo.com>.

#### TEACHER/CARE GIVERS • Cambodia

Positions available with the Rainbow Children's Fund, a national nonprofit organization dedicated to caring for children without guardians. Duties: work with children at refugee camps in Cambodia; teach/manage/care for K-12th grade level children. Benefits: roundtrip airfare from USA; local competitive salary; free accommodations; paid vacations with airfare; free local health care. Please send your résumé to Sam at <kahngsw@rainbowchildrensfund.org>.

#### ESL TEACHER • Luanda, Angola

Position available at Jones International Training Center, a private English School. Duties: teaches beginning-level English classes to Angolan professional adults in class sizes of 12 students using the direct teaching method. Qualifications: proficiency in oral Portuguese or Spanish; one year teaching experience; BA/BS in any field; ability to adapt to living conditions in Luanda. Salary: \$1,500 per month, free housing, full reimbursement of round-trip plane ticket to Luanda. Deadline for applications: 5/30/02. Phone: (244) 92-406-104. Please submit résumé through <WWW.JI-Angola.com>.

#### IN-COUNTRY COORDINATOR • Tanzania

Position available with Global Service Corps in Arusha, Tanzania and San Francisco, CA. Duties: organizes and leads a team of Global Service Corps Program Volunteer Participants. Qualifications: significant experience in East Africa; academic or professional experience in health care, the environment, and/or international Continued from front page

The World Bazaar will be open on Friday and Saturday for the sales of handicrafts and Peace Corps alumni group merchandise as well as conference t-shirts and NPCA memberships.

Another conference tradition takes place Sunday morning. Peace Corps alumni from around the country gather early near the Lincoln Memorial under the flags of the countries in which they served. They will march across the Memorial Bridge to Arlington Cemetery, file past President John F. Kennedy's grave, then walk on to the Memorial Amphitheater for an inspiring and hope-filled remembrance of those who died in Volunteer service and a look ahead to new challenges for the whole former Volunteer community.

Everyone then heads back to the Lincoln Memorial area for a Peace Corps family picnic and games co-sponsored by the Peace Corps' Rosslyn Recruiting office from 12 noon to 4 p.m. near the National Mall (at 23<sup>rd</sup> Street and Constitution Avenue). This event is free and open to all (lunches must be purchased from the NPCA one day in advance).

#### For Additional Information

To join the festivities, register now online for the NPCA's National Conference at: <a href="www.rpcv.org/pages/celebrate.cfm">www.rpcv.org/pages/celebrate.cfm</a> or contact Custom Conference Solutions and request a paper registration packet toll-free at 866-324-7103.

To make the conference accessible to recently returned Volunteers and seniors, the NPCA is offering discounted registration for RPCVs in their first year back and those over 65 years old.

For those who aren't registered, the NPCA is looking for hundreds of on-site volunteers to do everything from check name badges at the doors to help direct people across the Memorial Bridge during the procession. Volunteers get in free to whatever event they volunteer for.

For information on how to get involved in celebrating the conference, visit the NPCA Web site at <www.rpcv.org> or contact Gary Sun at the NPCA at (202) 293-7728, ext. 24.

Looking for a job or fellowship? Or just want to find direction in your life? Come to the NPCA's Career Fair and Workshops June 21 and 22. **The Career Fair and Workshops are free to all conference registrants and only \$35 for non-registrants.** The Career Fair will be open on Friday, June 21 from 9 a.m. to 5 p.m. and the Career Workshops will run Friday, June 21 and Saturday, June 22.

Register for the entire conference on the NPCA Web site at <www.rpcv.org> (click on "Honor the 40th"). To sign up just for the Career Fair and Workshops online, go to the conference registration section of the NPCA Web site, fill out the conference registration form, and choose "Career Fair Only."

development; commitment of seven months required, 10-13 months preferred. Location: San Francisco for the first month, followed by 6-12 months in Arusha, Tanzania. Compensation: \$200 per month stipend in Arusha, \$400 per month in San Francisco. Deadline for applications: 6/25/02. Please send résumé and cover letter to: Tanzania Program Coordinator, Global Service Corps, 300 Broadway, Suite 28, San Francisco, CA 94133; e-mail: <gsctanzania@earthisland.org>.

#### \*INTERNAT'L SPECIALIST • San Juan, PR

Position available with the International Institute of Tropical Forestry, USDA Forest Service. Duties: term appointment for two years with a possible renewal for two more. Please see announcement at: <www.usajobs.opm.gov>. For questions, description, and qualification information e-mail: lindalynch@fs.fed.us>. Application guidelines are included in the announcement on the OPM Web site. Mailing address and complete information are in the announcement.

#### **COORDINATORS • NIS**

Positions available with IREX. Duties: manage NIS student exchange programs; supervise local staff; manage office operations; provide monthly fiscal and program reports; act as liaison with US government funding agencies; provide outreach to local counterparts; provide publicity, recruitment, selection, and orientations, alumni tracking and develop alumni activities. Qualifications: well organized; able to work independently; skilled at prioritizing and handling multiple tasks; willing to travel extensively within the NIS; bachelor's degree in a relevant discipline; advanced command of Russian or local language; two years of professional and/or living experience in the NIS. Please submit cover letter and résumé ASAP to: IREX/AS; fax: (202) 628-8189; e-mail: <résumés@irex.org>; Web site: <www.irex.org>.

#### TEACHER • N'Djamena, Chad

Positions available with the American International School of N'Djamena. Qualifications: experienced teachers, preferably with US certification or foreign equivalent to teach grades K through 6. Deadline for applications: May 15th. Please send CV and letter of interest to <acegazis@hotmail.com> or <glendarowe@hotmail.com>.

#### PROJECT MANAGER • Addis Ababa, Ethiopia

Position available in June with DKT International, a social marketing organization, which has been operating a family planning social marketing/AIDS prevention project in Ethiopia since 1990 and has recently added a component to market and distribute oral rehydration salts. Qualifications: must have lived and worked in a low-income developing country (in Africa or Asia) for a least two years and have had some serious managerial/business experience. Deadline for applications: 5/30/02. Contact: Sandra Gass, Ethiopia Project Director, DKT International, 1120 19th Street, NW, Suite 600, Washington, DC 20036; e-mail: <michele@dktinternational.org>.

#### **HUMAN RIGHTS OBSERVER • Guatemala**

The Guatemala Accompaniment Project (G.A.P.) seeks volunteer human rights accompaniers in Guatemalan villages. Accompaniers help build sister relationships between United States and Guatemalan communities, observe and report on conditions, and monitor the peace process and the human rights situation. In some cases, accompaniers may assist in community development or community projects. Spanish proficiency and ability to work in challenging conditions are required. Previous experience in Latin America preferred. Please go to <a href="https://www.nisgua.org">www.nisgua.org</a> for full details and an application form, or contact Heather Dean at: (202) 265-8713; e-mail: <a href="mailto:risguagap@igc.org">risguagap@igc.org</a>.

#### TEACHERS • Nanyuki, Kenya

Positions available with The Baraka School. Duties: work with 45 Baltimore, Md., 7th and 8th grade atrisk students. Qualifications: BS/BA, experience working with at-risk youth, dedication and flexibility. Salary: Stipend (5K), plus room and board, full medical with no deductible, airfare to and from US every summer. Deadline for applications: 5/30/02. For applications, visit the Web site: <a href="https://www.barakaschool.org">www.barakaschool.org</a> or call Mary Scanlan at (410) 547-6685.

#### VOLUNTEER • Europe, CEE, Africa, Asia

Summer short-term volunteers needed for grassroots projects in 50 countries on themes such as environment, social, youth and the disabled. Generalist skills accepted as non-paid volunteers. Application fee of \$125. Project provides group meals and group accommodation. Applications available at: <www.sci-ivs.org>. Openings throughout summer.

#### **EDUCATION**

#### \*INDIANA UNIVERSITY • Bloomington, IN

The School of Public and Environmental Affairs at Indiana University offers a two-year master of public affairs or master of science in environmental science degree to RPCVs as preparation for careers in the nonprofit, private, or public sectors. Contact: The School of Public and Environmental Affairs, Graduate Programs Office, SPEA 260, Indiana University, Bloomington, IN 47405; phone: (800) 765-7755; e-mail: <speainfo@indiana.edu>; Web site: <www.spea.indiana.edu>.

#### \*BRANDEIS UNIVERSITY • Waltham, MA

The Sustainable International Development Program of Brandeis University offers a two-year Master of Arts Degree (one year in residence and one year of practical training, fieldwork, or advanced study). SID's programs have gained international recognition for their innovation in examining models of development, for their achievements in reducing poverty and inequality, in raising quality of life, in enhancing the status of women, and in conserving the biodiversity of fragile environments. SID gives special consideration to RPCVs and offers some scholarship assistance, including waiving the \$50 application fee. Please call the SID office at (781) 736-2770; e-mail: <sidrecruit@brandeis.edu>; Web site: <hethers.

#### ESL INSTRUCTORS • Wheaton, MD

Positions available with the Gilchrist Center. Duties: plan and teach basic entry-level English as a second language to adult students; teach conversational/grammar. Classes meet twice per week on Tues. and Thurs. from 6 to 8 p.m. Contact: Sharon Knapik, Liaison, Cultural Ambassador Volunteer Program; phone: (240) 777-4953; e-mail: <sharon.knapik@co.mo.md.us>; Web site:<www.gilchristcenter.org>.

#### TUFTS UNIVERSITY • Boston, MA

If you're looking for a graduate education that focuses on 'real world' problems and solutions in development or humanitarian assistance, consider a Master of Science at Tufts University. The Food Policy and Applied Nutrition program offers a wide range of courses dealing with complex emergencies, sustainable agriculture, rural development, nutrition interventions, food supply and safety issues, macro-economic growth and safety net policies, and the activities of the United Nations and PVOs. Students emerge with analytical and quantitative skills that are in high demand. Recent graduates work as development project managers, policy-focused researchers, humanitarian workers, food security consultants, teachers or lobbyists. For information, contact Liz Cochary; phone: (617) 556-3355; e-mail: <elizabeth.cochary@tufts.edu>; or Patrick Webb; email: <patrick.webb@tufts.edu>; Web site: <nutrition.tufts.edu/programs/fpan>.

#### \*CLARK UNIVERSITY • Worcester, MA

One full-tuition scholarship is available to an RPCV for an MA through the International Development, Community Planning, and Environment (IDCE) Department. Programs are for development specialists interested in careers in communitybased development, environmental impact assessment, gender analysis, or local management of resources. Three graduate programs: international development, community development, and environmental science and policy are 18 to 24 months. The intensive 12-month GIS program provides GIS, global positioning system, and remote sensing skills related to development issues. RPCVs are encouraged to apply no later than 1/15/03. For application, contact: Liz Owens, IDCE Programs, Clark University, Worcester, MA 01610-1477; phone: (508) 793-7201; fax: (508) 793-8820; e-mail: <IDCE@ClarkU.edu>; Web site:<www2.clarku.edu/departments/idce>.

#### \*TEACHER PROGRAM • Madison, WI

Earn a TEFL certificate in a five-week intensive teacher training program which prepares trainees to teach English in classrooms overseas. The program offers a hands-on approach to teaching and includes practice teaching, ESL class observation, and job placement assistance. Midwest is part of an ESL school giving you opportunities to interact with professional teachers and international students. No foreign language or teaching experience required. For a free brochure: Midwest Teacher Training Program, 19 N. Pinckney St., Madison, WI 53703; phone: (800) 765-8577; fax: (608) 257-4346; e-mail: <info@mttp.com.>; Web site: <www.mttp.com>.

#### \*UNIVERSITY OF DC • Washington, DC

The UDC-David A. Clarke School of Law (UDC-DCSL) offers a \$1,000 scholarship to RPCVs admitted to the university. The UDC-DCSL is the only nationally accredited law school requiring significant service to low-income people. Each student spends over 700 hours representing real clients and the public interest and earns credit through direct work for children with special educational needs, women and children affected by HIV, prisoners, low-income tenants and consumers, and community organizations. The admission fee is also waived for RPCVs. For admission and application information, please contact Aaron N. Taylor, Assistant Director of Admission; phone: (202) 274-5592; e-mail: <antaylor@udc.edu>.

#### **FELLOWSHIP POSITION • Gulf of Maine**

Applications are invited for Island Fellowships from new or recent college graduates in a variety of fields. Fellows must be able to work independently and be computer proficient. Fellows must reside in one of the island communities. Fellowship awards include housing, food allowance, health insurance, \$1000 per month stipend and work-related expenses for 12-24 month placements. Online applications available at <www.islandinstitute.org> under "Fellowship Program." For more information, contact: Chris Cash, Programs Associate, P.O. Box 648, Rockland, ME 04841; phone: (207) 594-9209 ext.136; fax: (207) 594-9314; e-mail; <ccash@islandinstitute.org>.

#### INTERN/VOLUNTEER

#### **HOST FAMILIES • Throughout the US**

Bring the world into your home by hosting a foreign exchange student. Asian students are 15-18 years old, speak English, and have health/accidental insurance. Welcome a student into your home, learn about another culture, and form friendships that last a lifetime. To participate in this exciting and rewarding experience, please contact Jennifer at: (888) 866-6869 or (202) 833-4185; e-mail: <forteUSA@aol.com>; Web site: <www.forteusa.org/ForteWeb/ForteHost.htm>.

#### **ASSOCIATES • Naples, FL**

Positions available through The Conservancy of SW Florida. For the Naples Nature Center: environmental policy, land acquisition, Museum of Natural History, summer day camp, school programs, and wildlife rehabilitation Clinic. For the Briggs Nature Center: environmental interpreters. These positions are available on a rotating basis. Applicants must be at least a junior in college or graduates with a background in biology, conservation, wildlife, research, teaching, elementary education, environmental education/ science, marine, or related fields. Call (941) 403-4213 for information. Request an application from: Sharon Truluck, Human Resources Director, The Conservancy of Southwest Florida, 1450 Merrihue Drive, Naples, FL 34102; e-mail <HumanResources@Conservancy.org>.

## **Crisis Corps Recruiting Short-Term Volunteers**



#### Mauritania Post Flooding Assistance

Woodless construction/agroforestry volunteers for the Mauritanian Red Crescent to assist in housing reconstruction due to recent torrential rains. As part of disaster mitigation work, volunteers will participate in tree planting during the rainy season (construction and training experience and strong French or Arabic language skills are required, woodless mud construction experience preferred). This is a five-month assignment with a minimum of a three-month commitment. Start date: as soon as possible.

#### Africa HIV/AIDS Assignments

The following assignments require previous African work experience and a six-month commitment. Additional qualifications listed. Start date is as soon as possible.

#### Kenya

1. Laboratory blood safety volunteer for Family Health International (three years of experience as lab manager or technologist and experience setting up quality assurance programs); 2. Blood donor recruitment volunteer for Family Health International (health degree and two years of social marketing or community mobilization experience with a public health department or agency); 3. HIV/AIDS Pre- and Post-Test Counselor for Meru Red Cross Society and Kenya Methodist University (counseling and training experience and a degree in counseling, clinical social work, or an MPH required).

#### Tanzania

1. Health outreach volunteer for a Tanzanian NGO's health information project with a focus on youth through youth clubs and magazine distribution (health outreach and youth experience and knowledge of HIV/AIDS, youth sexuality, and reproductive health required); 2. Life skills training volunteer for a Tanzanian NGO, UMATI (training experience, knowledge of life skills, HIV/AIDS, youth sexuality, and reproductive health, and a degree in social work or equivalent required).

Due to mail delivery difficulties, Crisis Corps requests that applications and résumés be faxed to (202) 692-2 251 or e-mailed to <crisiscorps@peacecorps.gov>. An application and additional position information can be downloaded from the Crisis Corps Web site at: <www.peacecorps.gov/rpcv/crisiscorps>; or call 800-424-8580, ext. 2250.

#### CAMP COUNSELOR • Dover Plains, NY

#### AMERICORPS/VISTA

#### AMERICORPS\*VISTA LEADER • Various, VT

VISTA position available through the Vermont Campus Compact. Duties: helps run the organization's VISTA program; provides information and resources; coordinates training and facilitation opportunities for the VISTA team; recruits future VCC VISTA members; program development. Qualifications: one year as an AmeriCorps\*VISTA or an RPCV; experience in event planning; excellent oral/written

communication skills; excellent organizational skills; experience with service-learning and/or higher education a plus. Benefits: educational award of \$4,725 or \$2,400 cash after one year of service; \$969 monthly living stipend; medical coverage; possible college credit for VISTA service; invaluable professional development. For additional information, call Chris Michel: (802) 443-2511; e-mail: <cthomas@middlebury.edu> or <cmichel@middlebury.edu>.

#### VOLUNTEER WORKER • Sauk Centre, MN

Positions available at Camphill Village living and working with developmentally disabled adults. There is no salary but everything is provided for and college graduates receive \$4,725 towards their educational loans after being at CVM for one year. Contact: Laura Briggs, 15136 Celtic Drive, Sauk Centre, MN 56378; phone: (320) 732-6365; fax: (320) 732-3248; e-mail: <cvm@rea-alp.com>; Web site: <www.camphillvillage-minnesota.org>.

## Peace Corps Washington, DC 20526

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When responding to a listing: please indicate with a cover letter that you are a Returned Peace Corps Volunteer submitting your résumé in response to a HOTLINE announcement. Questions concerning positions should be addressed to the advertiser, NOT to Returned Volunteer Services. HOTLINE is published twice monthly for the use of RPCVs and should

not be posted on bulletin boards or passed on to non-RPCVs. Peace Corps has no control over, nor responsibility for HOTLINE advertisers, nor do we have personal knowledge relating to working conditions of advertised opportunities. If you have any complaints about an advertiser, please write and let us know.

DISCONTINUE	SEND HOTLINE TO NEW ADDRESS (Hotline can't be sent overseas)		
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City	State	Zip Code	
Country of Service	Dates of Service		

## **May Career Event**

RPCV Margurette Norton Norris (Thailand), corporate technical recruiter for University Research Co./Center for Human Services, Bethesda, Md., will offer tips on how to identify meaningful employment. Her presentation will center on the basics of helping RPCVs to determine what's important in their job hunt, writing cover letters and résumés, and preparing for job interviews.

#### When and Where:

May 22, 2002
12 noon to 1:30 p.m.
Paul D. Coverdell
Peace Corps Headquarters
1111 20th St. NW
Shriver Conference Room A
Washington, DC 20526

For more information, please contact Elvira May, RVS, at (202) 692-1445.

## Free Membership to Recent RPCVs

Did you know? The National Peace Corps Association (NPCA) offers a one-year free membership to returned Peace Corps Volunteers (RPCVs) during their first year back.

As members, RPCVs receive benefits that include a subscription to *WorldView* magazine and the NPCA's alumni newsletter, 3/1/61. Members will also receive discounted registration rates for the NPCA National Conference June 20-23, 2002 in Washington, D.C., as well as other benefits.

For more information, visit the Web site <a href="https://www.rpcv.org">www.rpcv.org</a> or contact the NPCA membership department at (202) 293-7728, ext. 23; or e-mail: <a href="mailto:smembership@rpcv.org">membership@rpcv.org</a>>.



## **Seeking Suggestions**

If you have article ideas or would like to see a particular career topic covered in the Hotline, please send suggestions to the following e-mail address: hotline@peacecorps.gov. Thanks!

### HOTLINE NOTICE

Returned Volunteer Services produces and distributes *Hotline* to returned Peace Corps Volunteers for two years following their COS date. If your service ended in May 2000, then this issue of *Hotline* is the last one that will be sent to you.

Please note: Current *Hotline* copies are now available online free of charge. Go to the Web site <www.peacecorps.gov/rpcv/hotline/index.html> to download issues in Portable Document Format (PDF). Because *Hotline* is now online, the National Peace Corps Association is no longer offering paid subscriptions.