

H TLINE

A Bulletin of Career, Educational, & Re-entry Information & Opportunities for RPCVs

HOT Resources

If you are interested in a position with one of these organizations, contact them ASAP as spots for the summer are filling up fast.

Get More Money On Your Next Job: 25 Proven Strategies for Getting More Money, Better Benefits, & Greater Job Security
By Lee Miller
McGraw Hill, 1997

Lists a variety of strategies to help negotiate intelligently when changing jobs.

Are You Paid What You're Worth: The Complete Guide to Calculating and Negotiating the Salary, Benefits, Bonus, and Raise You Deserve
By Michael O'Malley
Broadway Books, 1998

The author explores compensation systems and offers a formula that allows employees to determine their worth.

Dynamite Salary Negotiations: Know What You're Worth and Get It
By Ronald L. & Caryl Rae Krannich
Impact Publications, 1997

This book outlines many factors utilized to determine salaries, including secrecy, salary history, salary requirements, salary ranges, and negotiating tactics.

Shanta Swezy
RPCV Kazakhstan
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For information on how to place job announcements, contact:
Peace Corps
Returned Volunteer Services
Phone: (202) 692-1430 or (800) 424-8580, ext. 1430
E-mail: <hotline@peacecorps.gov>
Fax: (202) 692-1431 or 1421

Salary Negotiations

by RPCV Joe Kovacs (Sri Lanka, 1997-98)

One of the most important things you will have to consider when you apply for a job is a salary negotiation. The professional world will probably not be amused by your interest in receiving a six-figure salary for an entry-level position; on the other hand, it is equally doubtful that you will be satisfied by accepting a salary that can't cover your most basic expenses.

Negotiating a salary is a challenging and uncomfortable undertaking for most people. Even RPCV Harvey Silver (Brazil, 1964-66), who has for two decades helped others negotiate salaries as a headhunter for major corporations, says he is still not entirely comfortable negotiating his own salary. However, it is an important aspect of your relations with a new employer. Accepting a paycheck that isn't an accurate reflection of your worth is not a mistake you want to make. With a little research and preparation, you can help negotiate a salary that satisfies both you and your employer.

What You're Worth

There is no way of knowing whether you may be expecting too much or too little from an employer until you know what the market says you are worth. Anne Rubenstein, a career counselor at American University in Washington, D.C., believes that the Internet is a boon for job seekers, who now have the opportunity to access Web sites with salary information. Two examples are <www.salary.com> and <www.wageweb.com>. You probably

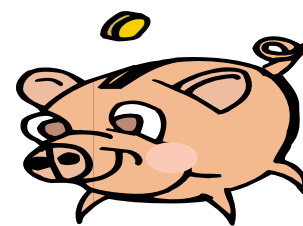
want to check several different surveys to get an average range of what a position will pay in your particular industry.

Chris Jones, owner and president of PoliTemps, a political staffing and public affairs placement agency in Washington, D.C., says that speaking with people already employed in the industry is an even better indicator of salary since they're the "real thing." He also suggests visits to online job boards, networking, and informational interviews as good ways to grasp the worth of a position.

One important factor to consider in salary research is the region where you would like to work. True, a position in New York City may pay a higher salary than an identical position in Omaha, Nebraska, but consider the cost of living rate that may balance what at first seems like a significant discrepancy. Rubenstein recommends using salary calculators that are available from such Web sites as <homefair.com> to find an even better measure of what you can regionally negotiate.

Not Just Base Pay

If you are moving from one job to another, your new employer's assessment of your value may understandably be pinned to your current salary instead of the market value of that position from salary surveys. In her book, *Get More Money On Your Next Job*, Lee Miller suggests that when an employer asks about your previous salary, be honest, but leave yourself as



much flexibility as possible to negotiate a higher salary. One way is to offer ranges rather than fixed dollar amounts. For example, say: "I make low-to mid-50s," rather than "I make \$52,300."

Also, remember that a salary represents more than just your base pay. When she advises students preparing to enter the professional workforce, Rubenstein points out a list of 28 items in addition to base pay that may be part of an employment package—including bonuses, medical and life insurance, dental and eye care, and tuition reimbursement. All of these may have been perks from your last position. Don't be afraid to include this information to explain how much you have *really* been worth to your former employer when you are negotiating a new salary.

As RPCV Karin Sypura (People's Republic of Congo, 1994-96) also suggests, don't simply accept a package that has been prepared and offered to you if it misses some key elements. For instance, if you are negotiating for a job that would take you to another city, it would be worthwhile to ask about

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PUBLIC SECTOR

DIRECTOR OF OPERATIONS • Washington, DC

Position available with Washington Office on Latin America (WOLA). Duties: coordinates work of 20-person office on human rights and U.S. policy in Latin America and The Caribbean; coordinates day-to-day administration. Qualifications: administrative and supervisory experience; computer and networking experience; good communication and organizational skills; proven commitment to human rights in Latin America. Salary: mid-\$30s, depending on experience. To apply, mail, or fax cover letter, résumé, and three references to: Washington Office on Latin America, Attn. Director of Operations Search Committee, 1630 Connecticut Ave., NW, 2nd Floor, Washington, DC 20009; fax: (202) 797-2172; Web site: <www.wola.org>.

CAMPUS RECRUITER • Ann Arbor, MI

Part-time position available at the University of Michigan. Duties: coordinates all program activities (publicity, information sessions, class, and group presentations) to inform students and the community about the Peace Corps; advises prospective applicants; interviews applicants; maintains working relationship with Chicago Regional Office; meets the recruitment goals set by the Peace Corps. Qualifications: RPCV and University of Michigan graduate student; able to work without close supervision; good speaking, writing, and organizational skills. Minimum duration: 9/01-7/02 (note: earlier start date might be possible.) For details, call (734) 647-2184 or e-mail <lbaldwin@umich.edu>. Submit e-mail or paper résumé and cover letter by 6/1/01 to: Louise M. Baldwin, Assistant Director, The University of Michigan International Center, 603 East Madison Street, Ann Arbor, MI 48109-1370.

INVESTIGATOR • Philadelphia, PA

Position available with Dept of Labor. Duties: plans, conducts, and completes civil and criminal investigations and compliance audits of local unions and participates in elections. Qualifications: one year of graduate education or higher, or grade point average of 3.0 or higher at undergraduate level. Send transcripts, Peace Corps eligibility letter, and résumé by 5/7/01 to: Attn. G. Dixon, Dept of Labor, OASAM, Curtis Center, Suite 600 East, 170 S. Independence Mall West, Philadelphia, PA 19106; phone: (215) 861-5040.

FIELD ENGINEER • Navajo Reservation, AZ

Position open with the Indian Health Service, a division of the U.S. Public Health Service. Projects provide first-time service to Navajo families that do not have water in their homes. The Navajo Nation is the largest Native American reservation in the United States and one of the most traditional. Duties: manages water and sanitation projects on the Navajo Reservation, including engineering design and construction supervision. Qualifications: BS or higher in civil or environmental engineering. For information on how to apply, contact: Rick Gelting (RPCV/Honduras), Office of Environmental Health, PO Box 9020, Window Rock, AZ 86515; fax (520)871-1462; e-mail: <gelting@stanfordalumni.org>; phone: (520)871-1350.

PROGRAM ASSISTANT • Washington, DC

Position available with Trade and Investment Program (TIP)/Int'l. Cooperation and Development/ Foreign Agricultural Service/USDA. TIP is responsible for promoting U.S. trade and investment through the provision of technical assistance to the private agribusiness sector in emerging markets and transition economies. Duties: provides administrative assistance and other support for the development, implementation, coordination, and evaluation of various technical assistance activities, including training programs, technical workshops, investment missions, market assessments, and programs that offer support to the development of policies, institutions, and market infrastructure in emerging markets. For information, contact: Christian Foster, Chief, Trade and Investment Program, via phone: (202) 690-2988; fax: (202) 690-3982; or e-mail: <FosterC@fas.usda.gov>.

PRIVATE SECTOR

***WILDERNESS INSTRUCTORS • Connecticut**

Positions available with Great Hollow Wilderness School, an outdoor leadership program that facilitates change through experiential learning. Duties: responsible for the safety of participants during hiking, rock climbing, canoeing, etc. on courses 1-14 days in length. Qualifications: commitment to excellence and the success of young people. Dates: 5/20 - 9/1/01. Salary: \$250-300/wk. Contact: Ali Sadiq, GHWS, 225 Route 37 New Fairfield, CT 06812; phone: (203) 746-5852; e-mail: <awright@mail.wesleyan.edu>.

***BILINGUAL CASE MGR ASST. • DOVER, DE**

Temporary seasonal full-time positions (four months) available with Delmarva Rural Ministries, a nonprofit agency dedicated to providing health care and community services to seasonal migrant farm workers. Duties: assess clients needs for assistance programs; helps with distribution of food/clothing, etc. Qualifications: HS diploma/GED, minimum one year of social work, case management, or human services experience; valid driver's license/dependable transportation. Submit résumé to: Norma Hunter, Delmarva Rural Ministries, 26 Wyoming Avenue, Dover, DE 19904, fax: (302) 678-0545; e-mail: <employment@ldrm.com>.

***RN • San Bernardino National Forest, CA**

Position available at residential summer camp for children and adults with physical and/or developmental disabilities. Duties: medically supervises 25 campers; distributes medication; keeps records; performs basic medical procedures; assists in staff training and supervision. Qualifications: California RN license (or ability to obtain prior to start of position); experience working with special populations preferred but not necessary. Salary: \$200/day plus room and board. Position begins 6/02 and ends 8/23/01. Send résumé to: Kelly Kunsek, PO Box 3367, Crestline, CA 92325; phone: (909) 338-1102; fax: (909) 338-2502; e-mail: <kkunsek@abilityfirst.org>.

***TRIP LEADER • Berkeley, CA**

Position available with Backroads, an active travel company. Duties: leads biking, walking, and multi-sport vacations worldwide. Qualifications: committed to the highest levels of service; excellent driving record; exceptional communication and problem-solving skills; multilingual preferred. Download an application from the Web site: <www.backroads.com/leaders>; phone: (510) 527-1555, ext. 146.

***VARIOUS • Salt Lake City, UT**

Positions available with The Salt Lake Organizing Committee for the 2002 Winter Olympics in logistics, grounds services, security, parking, cleaning, food services, and more. Accepting applications for positions starting in Dec. 2001 and Jan. 2002. Interviews begin May 2001. For more information or to apply, visit the Web site at <www.saltlake2002.com> and click "Games-Time Employment" or contact: The Games-Time Employment Center, c/o SLOC, P.O. Box 45002, Salt Lake City, UT 84111; phone: (801) 212-5627.

SUPPORT WORKERS • Washington, DC

Position available with Mary's Center for Maternal and Child Care. Duties: provides quality home visiting services to pregnant women and their families in new home visiting program at nationally recognized health center. Qualifications: knowledge of maternal child health issues and immigrant populations; bilingual Spanish/English preferred. Salary: \$45-50K. Please fax résumé and cover letter to Katy Gingles, HSI Program Director, Mary's Center, at (202) 797-2628.

HR DIRECTOR • Monterey MA

Position available with the Gould Farm, a nonprofit residential psychiatric program on a working farm. Duties: recruit for the active volunteer program. Qualifications: minimum of a BA degree; three to five years of experience preferred; computer literate. Salary, staff housing, food, and full health insurance coverage. Please send résumés to: John Roberts, Gould Farm, Monterey, MA 01245; phone: (413) 528-1804 x16; e-mail: <clinical@gouldfarm.org>.

PEACE CORPS JOBLINE

For a listing of Peace Corps staff positions and a vacancy announcement, call INFOWORX at: (800) 818-9579. NOTE: New job vacancies posted by close of business on Fridays.

Check it out online!
All worldwide positions are listed on the World Wide Web at: <www.peacecorps.gov>.



VARIOUS • Worldwide

Positions available at Concern Worldwide for individuals with strong relief and development backgrounds. Positions include: development officers, nutritionists, logistics officers, health program coordinators, and assistant country director and country director positions. Countries seeking new staff include: Angola, Afghanistan, Bangladesh, Burundi, East Timor, Ethiopia, India, Laos, Mozambique, and Rwanda. Qualifications: minimum of two years of overseas experience plus a relevant master's degree. For a current listing of available jobs, please visit the Web site at <www.concernusa.org>. Send résumé and cover letter to <benjamin.sand@concern-ny.org>.

PROGRAM COORDINATOR • Washington, DC

Position available with CNFA, a nonprofit small enterprise development agency. Duties: expands a rural entrepreneurship development and farmer-to-farmer exchange program in Ukraine; recruits agricultural sector volunteers for short-term training assignments to Ukraine. Qualifications: good people skills; experience in Ukraine or other parts of the former Soviet Union; excellent writing skills; strong interest and academic/professional preparation in agricultural/economic development. Send résumé and cover letter to: CNFA, 1111 19th St. NW, Suite 900, Washington, DC 20036, Attn. SED-TW; Web site: <www.cnfa.org>.

ASSISTANT/ASSOCIATE AGENT • Parker, AZ

Position available with the University of Arizona's La Paz County Cooperative Extension. Duties: conducts research; provides educational programs; delivers practical information to the Colorado River Indian Tribes Reservation. For full details and qualifications, see posting at <www.hr.arizona.edu>. Submit a letter of intent, curriculum vitae, original transcript(s), and three reference letters to: Janice Shelton, County Director, La Paz County Cooperative Extension, 2524 Mutahar, P.O. Box 3485, Parker, AZ 85344-3485.

PROGRAM COORDINATOR • Bethesda, MD

Position available with Suburban Hospital Foundation in the Community Outreach Department. Duties: assists the community outreach director with the planning, organization, development and implementation of hospital community education programs, community outreach partnerships, health fairs, and special events such as fun runs, races, family festivals, and community events. Qualifications: undergraduate degree in Allied health; one to two years of related experience in health education and promotions; superior customer service and organizational skills; comfortable working with school-age children and older adults; fluency in second language a plus. Send résumé and cover letter to: Director, Community Outreach, Suburban Hospital, 8600 Old Georgetown Road, Bethesda, MD 20814.

ESL TEACHER • Chicago, IL

Position available with the American Language Academy at Lake Forest Academy for the six-week Summer Term (6/18 to 7/27). Duties: teaches 25 hours per week; assists with the afternoon sports and activities program one day per week; supervises dormitory until 11 p.m. one night per week. Qualifications: master's in ESL or a related field and/or significant experience working with international teenagers in a residential setting. Remuneration: \$4K plus housing in a dormitory room and meals in the cafeteria. Contact: Paul Dunlop at <pdunlop@lfa.lfc.edu> or by phone at (847) 295-6868.

TRAINING COORDINATOR • Washington, DC

Positions available with Chemonics, a consulting firm that implements international development projects worldwide. Duties: manages training events for USAID-funded projects; provides programmatic and logistical arrangements for training events covering a range of technical areas. Qualifications: BA/BS; one year of related administrative experience; attention to detail; good computer skills; lots of energy; fluency in Spanish desirable. Salary: low \$30s. Send cover letter and résumé to <jwyatt@chemonics.com> or fax to the attention of J. Wyatt at (202) 955-7540, by 4/27/01.

KITCHEN MANAGER • Garberville, CA

Position available with Heartwood Institute, a residential school committed to quality professional training in massage therapy and the healing arts. Duties: manages preparation of meals for 120 residents; supervises staff of 12; plans whole organic vegetarian meals; orders supplies; prepares budgets. Qualifications: experience in kitchen management and whole foods preparation. Benefits: room and board; educational opportunities; monthly stipend; holistic rural community lifestyle; 35 hours/week plus four weeks annual leave. Send résumé and cover letter to: Human Resources Coordinator, Heartwood Institute, 220 Harmony Lane, Garberville, CA 95542; phone (707) 923-5000; <www.heartwoodinstitute.com>.

PROGRAM ANALYST • Chevy Chase, MD

Position available with Mendez England & Associates (ME&A), a USAID contractor supporting food aid programs. Qualifications: excellent organizational skills; knowledge of budgets; strong writing and computer skills essential; experience with PVO/NGO programs desirable. Salary to high \$20Ks. Send or fax résumé to: HR Manager, Mendez England & Associates (ME&A), 5550 Friendship Blvd., Suite 230, Chevy Chase, MD 20815-7201; fax: (301) 652-3733.

ADVOCACY COORDINATOR • Washington, DC

Position available with the National Peace Corps Association, the nonprofit organization of returned Peace Corps Volunteers, former staff, families, and friends. Duties: heads the program of advocacy for the Peace Corps and its budget and for an engaged and humane foreign policy; works with NPCA staff/affiliate groups to organize Advocacy Day at the National Conference (September 2001); implements major grant-funded program to improve NPCA advocacy capacity through state-level units, training materials, and workshops; collaborates with InterAction, InterAction members, and the Coalition for American Leadership Abroad; Peace Corps and Capitol Hill experience desirable. Salary: mid \$30s. To apply, send résumé to <admin@rpcv.org>; fax: (202) 293-7754.

PROGRAM LEADER • Miami, FL

Position available with Miami-Dade Community College's Center for Community Involvement. Duties: helps faculty integrate service into the curriculum; fosters the ethic of service at the college; supervises a large office staff and AmeriCorps VISTA members; places college students as reading tutors at inner-city schools. Qualifications: bachelor's degree, master's degree preferred; a minimum of four years of related experience; strong written and communication skills; leadership experience; organizational and planning skills. Salary: \$29,400 minimum. Send résumé to: Josh Young at <jyoung@mdcc.edu> (preferred method) or via mail: Josh Young, MDCC, 300 NE 2nd Ave., Room 1464, Miami, FL 33132.

PROGRAM ASSISTANT • Washington, DC

Position available with EnterpriseWorks. Duties: assists in collecting impact data, reviewing data for accuracy, developing and presenting reports, writing and editing responses to information requests; provides support to program teams as requested; provides administrative support, such as word processing, photocopying, and filing to the monitoring and evaluation unit. Qualifications: BA/BS or at least two years of undergraduate study and previous office work experience required; proficiency in MS Access, MS Word, and MS Excel; written and spoken fluency in French and/or Spanish is helpful. Salary: high \$20s. Contact Toni Wright at <wrightt@enterpriseworks.org> or fax: (202) 293-4598.

SENIOR ASSOCIATE • Washington, DC

Position available with CEDPA, a nonprofit international organization. Duties: writes donor reports, proposals, and promotional materials; conducts research to support the work of the Youth Unit; participates in the delivery of relevant training workshops; provides administrative and technical support to team; serves as country coordinator for the Egypt Office. Qualifications: bachelor's or master's degree with three to five years of work experience; strong writing and communications skills; experience in youth or reproductive health; foreign language skills highly desirable. Send résumé and cover letter to <jobs@cedpa.org> or fax to (202) 332-4496.

NURSE • Leadville, CO

Part-time position available with the Nurse Home Visitor Program in a mountain area of Colorado. Clients are first-time, limited income, Spanish-speaking families. Qualifications: bilingual Spanish/English required. Good pay and benefits. Contact Jeanne Nicholson at (303) 582-5560 or <nicholsonjeanne@aol.com>.

CHIEF OF PARTY • Federal Rep. of Yugoslavia

Position with the Institute for Sustainable Communities to ensure the successful implementation of USAID's Community Revitalization through Democratic Action Activity program. This position is available pending funding from USAID. Duties: directs all aspects of the program; supervises Serbian staff; manages multi-million dollar budget; liaises with donors, partners, and headquarters staff. Qualifications: five years of project management experience; diplomacy, team-orientation, and cultural sensitivity; excellent written, interpersonal and oral communications skills; experience in small business development, infrastructure development, and fundraising; experience with civil society strengthening and community-based, multi-stakeholder decision-making, and living overseas; advanced degree. Send résumé, salary history, and requirements to: "Chief of Party Search" at e-mail: <isc@iscvt.org> or fax: (802) 229-2919; Web site: <www.iscvt.org>.

LIBRARIAN • Bethesda, MD

Part-time position available with international consulting firm to manage and refine its Web-accessible electronic library. Qualifications: MLS and two years of experience in the e-library field; knowledge of international economic development desirable. Send résumé to: Development Alternatives, Inc., Attn. OHR, 7250 Woodmont Ave., Suite 200, Bethesda, MD 20814; fax: (732) 358-5072; e-mail: <ohr@dai.com>.

***CARE WORKERS • Santa Fe, NM**

Positions available in a variety of residential behavioral treatment settings serving Native American youth. Qualifications: background in behavioral science or recreation desirable but not required. Training provided. Schedules include week on/week off and continuous care. Individuals also needed as relief staff for on-call/part-time positions. Positions available in Santa Fe, NM, Prescott, AZ, Tucson, AZ, and Durango, CO. Wages vary (dependent upon location and schedule). Indicate location preference and send résumé to: IYC, P.O. Box 1089, Santa Fe, NM 87504-1089; fax: (505) 986-8491.

OUTREACH NURSE • Gettysburg, PA

Position available with Keystone Farmworker Program for migrant farmworker primary care delivery program. Duties: conducts clinical outreach and patient education in farmworker camps; participates in weekly clinic; manages cases with patients with serious medical conditions; coordinates and refers clients for support services. Qualifications: RN degree; LPN certification; two years in community health nursing; Spanish a plus; automobile required. Salary: \$18 hr. Fax résumé to: Mary Englerth, Clinical Coordinator, Keystone Farmworker Program, (717) 263-0107. If you have questions, call Ambrose Potzebowski at (717) 263-4013.

RESOURCE EDUCATOR • WI

Position available with University of Wisconsin-Extension in Waukesha County. Duties: works with local governments, civic organizations, businesses and community leaders to identify critical local concerns and possible solutions; strengthens communities through educational programming that builds understanding and leads to improved decision-making and leadership skills. Qualifications: master's degree required. To ensure full consideration, submit application materials by 5/30/01. Request required application from CE Personnel at (608) 263-1945 or e-mail <hrdpers@admin.uwex.edu>.

SUMMER CAMP STAFF • Fishkill, NY

Positions available with the Fresh Air Fund, a nonprofit organization that provides free residential summer camp experiences to inner-city children. Instructor duties: teach environmental science and gardening, sign language, art, and special projects to children. Program director duties: supervises the instructors and plans educational, recreational, and social activities. Qualifications: organizational and communication skills; ability to create educational, recreational, and social activities. Salaries DOE beginning at \$2K. No application deadline. Send résumé to: Kara Lesondak, The Fresh Air Fund, 633 Third Avenue, 14th Floor, New York, NY 10017; phone: (800) 367-0003 ext. 8967; fax: (212) 681-0147; e-mail: <klesondak@freshair.org>.

EXECUTIVE DIRECTOR • Voluntown, CT

Position available with small but growing nonprofit organization with innovative programs in land reform and community development finance. Duties: works with land trusts, affordable housing developers, farmers, religious institutions, government agencies, etc., on both sustainable development and land conservation. Position involves travel, consultation, and public speaking. Additional openings for office manager and program officer with interest or experience in one or more of the above areas. Compensation modest. Room/board available. Contact: Equity Trust, Inc., 539 Beach Pond Road, Voluntown, CT 06384; phone/fax: (860) 376-6174; e-mail: <equitytrust@aol.com>.

VARIOUS • Rhinebeck, NY

Live-in positions (RN, MD, or EMT) available 6/14 to 8/22 with Camp Rising Sun, an international scholarship camp two hours north of New York City. Two sites for girls and boys. Benefits: Salary: \$4K (EMT) \$5K (LPN); \$6K (RN); \$7K (MD); \$1,800 (lifeguard). Benefits: room, board, roundtrip transportation. Contact: Michael Peter Borges, Director, Jonas Foundation, 23 East Market, Rhinebeck, NY 12572; phone: 800-262-0136; fax: (845) 876-4278; e-mail: <sunbat@ulster.net>; Web site: <www.risingsun.org>.

ORGANIC FARM HELP • MD

Positions available in Potomac and Buckeystown with Nick's Organic Farm. Farm operates on a large farm scale using modern equipment to raise crops and livestock, including food grade soybeans, sweet corn, rye grain, barley, hairy vetch, and hay. Research is conducted on the farm with USDA cooperators and agricultural grant programs. Products are sold to wholesalers, retailers, and livestock operations. Interest in organic farming and experience operating and repairing farm machinery are helpful. Full- or part-time. Salary: \$8/hr. Contact Nick Maravell, 8565 Horseshoe Lane, Potomac, MD 20854; phone: (301) 983-2167; cell phone: (301) 535-7768; e-mail: <ncmarave@erols.com>.

***VISTA PROJECT SUPERVISOR • Boston, MA**

Position available with the Massachusetts Alliance of HUD Tenants (MAHT) seeks an experienced organizer, committed to tenant empowerment. Duties: organizes tenant associations and provides day-to-day supervision and direction to VISTA tenant assist leaders in setting goals, strategizing, and building campaigns for affordable rents, repairs and tenant ownership; provides daily supervision to VISTAs in Boston office. Qualifications: commitment to social change; two to four years organizing experience; strong oral and written communication skills; ability and willingness to work with diverse groups of people. Salary: High 20s-low 30s, depending on experience plus 2/3 health and dental insurance. Send résumé and cover letter to: Hiring Committee, MAHT, 353 Columbus Avenue, Boston, MA 02116.

ESL TEACHERS • Washington, DC

Positions available with Lado International Colleges. Teachers needed for evening and Saturday programs. Classes are instructed employing the LADO curriculum to an adult student population. Qualifications: BA/BS in related field and prior ESL/EFL classroom teaching experience required. Send cover letter and résumé to: LADO International College, Attn. Michelle Welch, 2233 Wisconsin Avenue, NW, Washington, DC 20007; or fax: (202) 337-1118.

HOT! OPPORTUNITIES

***CONFERENCE • Washington, DC**

The Global Health Council will hold its 28th Annual Conference, Healthy Women, Healthy World: Challenges for the Future from 5/29-6/1/01. Conference highlights include: pre-conference workshops, Congressional luncheon and Hill visits, plenaries featuring world-renowned experts, poster and round table sessions, and an evening awards banquet. In addition, Career Connection offers registered job seekers the opportunity to explore job openings in global health. Recruiters from numerous international health organizations will conduct onsite interviews. Several career-oriented sessions are scheduled. Volunteers contributing eight hours receive discounted conference registration. Visit the Web site at <www.globalhealth.org> for online registration. Pre-register by 5/14/01.

PEACE SCHOLARSHIPS • Nationwide

The Rotary Centers for International Studies in Peace & Conflict Resolution is offering 70 two-year graduate scholarships per year (each worth up to \$50K). The scholarships support the mission of The Rotary Foundation to further international understanding and world peace by advancing research, teaching, publication, and knowledge of issues of peace, goodwill, causes of conflict, and world understanding. The scholarships also provide advanced international educational opportunities for Rotary World Peace Scholars chosen from different countries and cultures on the basis of their potential as leaders in government, business, education, media, and other professions. More information and the application forms are available on the Rotary Web site: <www.rotary.org>.

INTERNATIONAL

TEACHERS • Shanghai, China

Positions available with a new school scheduled to open in Sept., providing an American-style education for children of foreigners working or stationed in China. The curriculum will follow California's public school system. A principal and teachers are being sought. Benefits include annual roundtrip air fare between US and China, private room and full board (three meals daily) during school year, and annual tour to out-of-area tourist attractions. Commitments must be made for the entire school year. Send résumé and salary expectations via e-mail to <stomas408@yahoo.com> or fax to (626) 576-9759.

TEACHERS • Pago Pago, Samoa

Positions available with Pacific Horizons School, a nonprofit private school, for secondary teachers to teach in both the middle school and high school in all subject areas for the 2001-2002 school year. Qualifications: energetic, creative, innovative, and like working on a team. Applicants should e-mail résumés to <pacific_horizons@doe.as> or mail them to: Pacific Horizons School, PO Box 326, Pago Pago, AS 96799; Web site: <www.pacific_horizons_school.com>.

PROGRAM MANAGER • Macedonia

Position available in community services with the American Refugee Committee (ARC). Duties: manages ARC's Community Service Program, which includes psychosocial, community health, educational, and vocational inputs. Qualifications: advanced degree in social policy, social work, mental health, community health, or international relations; knowledge of and experience with vulnerable groups such as refugees; three years of experience in relief and/or development managing multi-sector programs; experience in needs assessment and participatory methods; development of proposals and project implementation; knowledge of the Balkans. Submit résumé and cover letter to: Kristin Morgan by e-mail to <kristinm@archq.org> or by fax to (612) 607-6499.

HEALTH PROGRAM DIRECTOR • Tibet

Position available with Terma Foundation, an international nonprofit dedicated to the humanitarian support of health, education, and welfare of Tibetans living in the T.A.R. Duties: manages/implements six local health programs; coordinates field logistics; supervises office staff; interfaces with international donor community; oversees creation and distribution of health education materials; writes program, research, grant, and financial reports; manages field expenses. Qualifications: experience with all or any of the following: Rickets Education/Prevention, Women's Health Care and Traditional Birth Attendant Training, Traditional Tibetan Medicine, Child Feeding/Indigenous Food Development, Health Education and Primary Care Delivery, Tuberculosis Prevention/Control. Salary: \$40-45K. Fax résumé to (650) 712-8792 or e-mail: <terma@terma.org>.

COUNTRY MANAGER • Lahore, Pakistan

Position available with irrigation treatment and land reclamation company expanding into south-central Asia. Duties: builds a successful manufacturing, sales, and training business in Pakistan's agricultural sector; answers to senior vice president for international operations in the US; supervises all operations in Pakistan, including manufacturing, sales, training and accounting functions. Qualifications: able to hire, train, motivate, and hold accountable employees and maintain good working relationships with government agencies, NGOs, and strategic partners in the agri-business sector; willing to relocate to Pakistan for two-year term, (renewable annually thereafter); previous expatriate management experience preferred. Please forward résumé to: <pakistan@sweetwaterinternational.com>.

EDUCATOR/FIELD INSTRUCTOR • Thailand

Position available with Magic Eyes Chao Phraya Barge Program, a Thailand-based nonprofit experiential/environmental education organization working to increase the environmental literacy of Thai and international youth. Duties: teach and lead groups of international school students on one to seven day outdoor learning trips; coordinate with teachers/schools; contribute to overall mission of the program. Qualifications: teaching experience (outdoor environmental education preferable); Bachelor degree in environmental sciences, education, art, or related field; passionate about helping others discover the natural world and a genuine love of working with kids. Salary: \$450-\$500/month, insurance, and housing. Send résumé and cover letter by June 15 to Robert Steele via e-mail <barge@loxinfo.co.th>.

Continued from front page

relocation expenses. And if other benefits are offered with an employment package that are not necessarily important to you, it may be possible to ask your employer about exchanging them. Be aware that not every employer negotiates in the same manner nor has an equal degree of flexibility, as Silver points out.

Negotiation Tactics

If you feel uncomfortable attempting to negotiate for a salary that is higher than what is initially offered, you are not the only one. Not surprisingly, employers are usually interested in maximizing their investment in you by offering as low an amount as they feel they can hire you with. This tactic, however, is not a deliberate attempt to take advantage of you. In fact, your employer will probably expect you to counter offer with a larger amount to look after your own interests.

Additionally, some employers may not be able to offer a satisfactory salary upfront, but may offer gradual salary incentives to those who stay on for a specific period. During her research on ranger careers, RPCV Anne Ferrand O'Neill (Paraguay, 1994-96) discovered that the U.S. Park Service offers an intrack program with acceptable salary increases after one or two years of service.

Finally, Silver explains, your honesty with an employer regarding your basic expenses can heighten your chance of success in a negotiation. Your essential priority is to generate an income that will at least cover all of your expenses. If an employer wants to hire you but offers a salary that will not cover these expenses, it is in your best interest to explain the least amount you can accept and why to assure an employer that your request is a matter of objective facts and not a vacuous desire for more money. You will probably also send a very clear message that if you cannot receive this higher offer, your employer will probably not succeed in hiring you. If you are not offered a reasonably high enough salary, then walk away. There are other jobs that will.

The RPCV Advantage

Don't forget to highlight special skills you developed as a Peace Corps Volunteer that may help you in salary negotiation. As a returned Volunteer, your Peace Corps experience has provided you with a unique environment in which to develop and utilize certain talents—success as a self-motivator, resourceful individual, and someone with outstanding cross-cultural skills—skills which are becoming increasingly important in the 21st century era of globalization.

Obviously, it will not help you to explain that you know Swahili if the job does not require Swahili. But if you can confidently explain how your skills strengthen your ability to perform a specific job, you may be able to convince the

hiring manager that your skills deserve a higher salary. On the other hand, lying about your background for false leverage could seriously jeopardize your professional credibility, so be accurate. False information may even come back to haunt you. For example, if you say that you have advanced HTML skills, don't be surprised if you're quizzed or even actually tested during the interview.

Success Story

About a year ago, I held a public relations position that paid me ridiculously less than what I was entitled to, given my professional and educational background and the industry's assessment of compensation for that position. I'd accepted this low-paying position due to my inexperience in negotiation matters, and then—too late—discovered that it can be challenging to break out of a salary range. After an unhappy year, I quit and decided that in subsequent interviews, I would utilize my knowledge of salary surveys to try to re-establish my position within an appropriate salary bracket.

When my next employer offered me a position, I was shocked when the initial salary offer was a considerable increase from my previous one. After recovering from the shock, I negotiated for even a little more. Luckily, the organization did not exploit my earlier employment disaster.

In short, it is not impossible to recover from a mistake. What matters is acquiring enough objective information about your industry, utilizing it to your advantage in salary negotiations, and learning other strategies to negotiate a salary that serves your interests. Once you've learned everything you can, it will be much easier to sit down with a hiring manager and speak comfortably about your salary needs. Your chances of success will increase that much more.

Web Resources

The Web site <www.homefair.com> is maintained by homestore.com, which offers home and real estate-related information on the Internet. It also provides a salary calculator that allows you to compare the cost of living in different regions of the country.

The Web site <www.salary.com> offers a variety of statistics and career-related information, including salary advice and a salary wizard to help you determine your industry value. Statistics are based on corporate employer data.

Although primarily for nonprofit organizations, <www.idealists.org> maintains a career center with links to different salary surveys with global cost-of-living surveys.

The goal of <www.wageweb.com> is to provide online salary service and information to determine compensation needs for a variety of job sectors.

***DIRECTORS • Worldwide**

Positions available with United Seamen's Service, an international nonprofit agency. Duties: work in port community and merchant marine centers. Qualifications: strong managerial skills relating to food and beverages in a club-type atmosphere, strong social service, administrative, and counseling skills; ability to organize programs for both the community and seafarers while maintaining a liaison between government agencies and the maritime industry. Initial assignment is for two years. Tax free salary plus benefits. Send cover letter and SF-171 or résumé to: Assistant Director of Operations, United Seamen's Service, One World Trade Center, Suite 2161, New York, NY 10048-0234; fax: (212) 432-5492.

BUSINESS AND ESL INSTRUCTORS • Slovakia

Positions available for the 2001/02 academic year with City University (Bellevue, WA), a U.S.-based university delivering ESL, undergraduate business, and MBA programs in Bratislava and Trencin. Duties: teach ESL or credit courses in English. Qualifications: master's in field of teaching; international living and teaching experience preferred. Benefits: return airfare; basic housing; US-based health care; participation in forming a new generation of business leaders as Slovakia develops its market economy. For more information, e-mail a cover letter of interest and a detailed CV to: Dean K. Carlos Gutierrez at <lmutnaska@cutn.sk>; Web sites: <www.cityu.edu> and <www.cityu.sk>.

DEPUTY FIELD OFFICE DIRECTOR • Ethiopia

Position available with Save The Children. Duties: provides mgmt. supervision and support to field staff; develops new projects, including project identification and research. Current projects include: adolescent reproductive health, food security/child survival, social mobilization, and drought emergency programs. Qualifications: BA in a relevant discipline (masters' degree preferred); five years of NGO mgmt. experience in a developing country; familiarity with USAID provisions and sensitivity to host country cultures. Please forward résumé to: Save The Children, Dept.1362/PC/RS, 54 Wilton Rd, Westport, CT 06880, fax: (203) 221-4077; e-mail: <stanford@savechildren.org>.

CONTRACTOR TRAINER- • Papua New Guinea

Position available with United Nations Volunteers. Duties: identifies training needs; designs and implements training for builders and contractors to enable them to undertake, implement, and manage contracts. Qualifications: 20 years of experience in the construction industry; construction and project management experience in road and bridge construction and maintenance works; experience in training and operating at senior mgmt. level and preferably managing a construction firm; university degree in civil engineering and extensive practical experience in project mgmt. and training managers and private contractors in road construction industry. Two-year contract. Please e-mail résumé to <unv@peacecorps.gov>.

COMMUNITY DEV. SPECIALISTS • Balkans

Position available with ACDI/VOCA, an international development organization. Qualifications: 10-12 years of experience in USAID program management and one of the following: training, project monitoring and evaluation, civil engineering, grants management, procurement, and/or financial management; master's degree; Balkans experience; local language abilities. Please forward electronic résumé/cover letter to <roster@acdiovoca.org> (referencing "Balkans Community Dev" in subject line).

ENVIRONMENTAL ENGINEER • Palau

Position available with local environmental regulatory agency to oversee permitting/inspection activities pertaining to construction of 53-mile "Palau Compact Road" by U.S. government contractor. Duties: reviews and evaluates all permit applications, project plans, submittals; drafts permits and letters; provides technical guidance; conducts inspections of road construction activities including ancillary facilities; recommends corrective and/or enforcement actions to remedy non-compliance. Qualifications: BS in civil, environmental or geological engineering; five to ten years experience environmental protection/regulation; experience in road construction/design and erosion control. Salary: \$25-30K, housing/relocation costs. Send résumé ASAP: Paul Christiansen, Project Engineer, Palau Environmental Quality Protection Board, <erza@palaunet.com> or <eqpb@palaunet.com>; fax: (680) 488-2963.

TRIP LEADERS • Asia

Positions available with Where There Be Dragons, an educational travel organization that brings American students to developing Asian countries to live and study "close to the ground" on summer youth, semester, and custom adult programs. Duties: work with a team of leaders to guide small groups; set up home stays and service projects; teach language, history, culture, and development assessment techniques; facilitate in-country logistics and safety. Qualifications: strong language ability, enthusiasm, and experience working with young people, understanding for the region and interesting in-country contacts. Send résumé and cover letter to: Where There Be Dragons, Attn. Sophie Klipfel, P.O. Box 4651, Boulder, CO 80306; fax: (303) 413-0857; or e-mail: <dragons@earthnet.net>.

EDUCATION***ARIZONA STATE UNIVERSITY • Mesa, AZ**

Arizona State University is offering a new graduate program beginning in the fall of 2001 that would welcome RPCV applicants. Combining the study of technology with the social sciences, the program explores the impact of technological development on social, political, and economic development and change. For information/application, contact: Dr. Mary Jane Parmentier, Global Technology and Development, College of Technology and Applied Sciences, Arizona State University East, 7001 E. Williams Field Road, Mesa, AZ, 85236; phone: (480) 727-1156; e-mail: <mj.parmentier@asu.edu>; Web site: <east.asu.edu/ctas/gtd/index.html>.

***PAID ASS'T. LECTURESHIPS • Los Angeles, CA**

Positions available at University of Southern California. The Rossier School of Education Master's in Teaching English to Speakers of Other Languages is a rewarding program open to prospective or experienced American and international language educators wanting to start or advance their ESL/EFL career in the United States or abroad. American Language Institute (ALI) Assistant Lectureships are available, offering a part-time salary and up to 12 units of tuition remission per semester for native or near-native English speakers (visit the ALI Web site at: <www.usc.edu/dept/LAS/ALI>); For complete information on USC's MSTESOL program, visit the MSTESOL Web site at <www.usc.edu/dept/education/mstesol.html> or contact Prof. Julietta Shakhbagova at <shakhbag@usc.edu>.

***TEACHERS • Lakeland, FL**

Teaching positions available on 42-acre ranch campus with Progressive High School. Distinctive elements of the program are mixed age grouping, non-coercive student paced education, performance assessment, project oriented learning, developmental theory, teacher as mentor, process goals, and required parental involvement. Salary for 190 days: \$20K plus. Four-H, horses, animals, and organic garden central to program. Fax résumé to (863) 701-1046; or e-mail <JLM@Strato.net>.

***FLORIDA STATE U. • Tallahassee, FL**

Florida State University offers master's, specialist, and doctoral (Ph.D.) degrees in Adult Education and Human Resource Development (HRD). The program comprises of three tracks at each degree level: Adult Basic and Community Education, HRD and Continuing Professional Education, and International Adult Education. Students have an opportunity to participate in field research and service projects, both overseas and domestically, as part of their study and to benefit from research assistantships and fellowships. Details may be found on the Web site: <www.fsu.edu/~adult-ed> or by contacting Dr. Peter Easton at (850) 644-8165.

***LONG ISLAND UNIVERSITY • Brooklyn, NY**

United Nations Graduate Studies Program applications are being accepted for admission to the UN Graduate Studies Program for the fall 2001 semester. Qualifications: BA, BS, or an equiv. degree is required. A certificate is awarded upon completion of 24 credits, which may be combined with an additional 12 credits for a master's degree in social science or political science. Classes are offered evenings in Manhattan. Selected courses are offered on the Internet. Contact: Dr. Lester N. Wilson, Long Island University, Brooklyn, NY 11201; phone: (718) 488-1041; e-mail: <Lester.Wilson@liu.edu>; Web site: <www.liu.edu/un>.

***BARD COLLEGE • Annandale, NY**

Bard College offers an innovative graduate program, leading to a Master of Science in environmental policy that prepares students for environmental careers in nonprofit organizations, government, and the private sector. Curriculum features integrated application of natural and social sciences to environmental problems and responses as well as practical knowledge necessary to understand the legal, political, socioeconomic, cultural, and ethical forces influencing decision making. Distinctive features include: modular structure of courses; communication strategies, and leadership training. Small classes ensure close mentoring of student career preparations. Peace Corps experience may qualify for internship. Early application enables early start on master's project while in the field. Contact: Bard Center For Environmental Policy, Bard College, Annandale-on-Hudson, NY 12504-5000; phone: (845) 758-7071; e-mail: <cep@bard.edu>; Web site: <www.bard.edu/cep>.

***TULANE UNIVERSITY • New Orleans, LA**

Tulane University School of Public Health and Tropical Medicine has rolling admissions and is now accepting applications for summer and fall 2001 entrance from RPCVs interested in public health. For more information, contact: Veronica Rodriguez, Peace Corps Coordinator, phone: (800) 676-5389 or direct (504) 988-6737; e-mail: <vrodrig@tulane.edu>; Web site: <www.sph.tulane.edu>.



Crisis Corps in Need of Volunteers to Assist El Salvador in Earthquake Reconstruction Efforts and to Work On HIV/AIDS Prevention Activities In Africa

El Salvador Post-Earthquake Assistance

Crisis Corps is recruiting Volunteers to aid El Salvador in earthquake recovery and reconstruction efforts. RPCVs must have experience in Latin America (preferably Central America). Assignments are for six months, with a minimum three- or four-month commitment. Excellent Spanish skills are required. Start date: as soon as possible.

Assignments include: 1. Project Concern International (PCI) project coordinators (experience in water and sanitation—potable water, latrines, and wells; logistics; community development; and construction); 2. Ayuda en Accion disease control/epidemiology volunteer (epidemiology or public health degree, experience with tropical diseases); 3. Ayuda en Accion post-traumatic stress management volunteer (degree in psychology or clinical social work, minimum two years of related professional experience).

HIV/AIDS Africa Assignments in Kenya, Malawi, Togo, and Zambia

The following assignments require previous African work experience, a six-month commitment starting in June, and **HIV/AIDS work/volunteer experience**. Additional qualifications listed.

Kenya: 1. materials development volunteer (communications degree and several years of experience developing training materials); 2. income generation specialist (business degree and experience in small enterprise development/ income generation).

Malawi: 1. home-based care advisor/trainer volunteer (health degree and experience caring for AIDS patients).

Togo: 1. NGO technical assistance and training volunteers (health education and NGO capacity building experience and French fluency).

Zambia: 1. NGO development and health training volunteers (experience in training and NGO development); 2. workplace HIV/AIDS educator (health education degree and experience in workplace health education); 3. agricultural and behavior change education volunteer (agricultural work experience); 4. monitoring and evaluation volunteer (MPH and biostatistics and research experience, in addition to community experience).

RPCVs interested in these assignments should submit an application and résumé to the Crisis Corps. An application form and additional information about each position can be downloaded from the Crisis Corps Web site at: <www.peacecorps.gov/crisiscorps>; or call 800-424-8580, ext. 2250; or e-mail: <crisiscorps@peacecorps.gov>.

*GEORGE MASON U. • Fairfax, VA

Teach overseas via George Mason University's Fast Train Program—an alternative route to elementary and secondary teacher licensure and international school teaching. Program consists of six courses which can be taken over a one-year period, either full or part-time. Tuition for the elementary program is charged at the in-state rate (\$562.50/class). Participants can enroll in any semester and there is no application deadline. A master's degree is available with five additional classes. For more information, please visit the Web site: <gse.gmu.edu/fastrain> or contact: Jack Levy or Lynn Walker Levy, Fast Train, George Mason University, MS 4B3, Fairfax, VA 22030-4444; phone: (703) 993-3689; fax: (703) 993-3336; e-mail: <jlevy@gmu.edu> or <llwalker3@gmu.edu>.

U. OF PENNSYLVANIA • Philadelphia, PA
Post-Baccalaureate Pre-Health Program at U. of Pennsylvania is designed with mature, socially-conscious students in mind. The practical/theoretical approach combines classroom work in science and hands-on volunteer at area medical centers. Early admissions arrangements with several medical schools available. Flexible full or part-time study, day or evening classes, affordable tuition. Program directed by RPCV. For information and application, contact: Pre-Health Programs, University of Pennsylvania, College of General Studies, 3440 Market St., Suite 100, Philadelphia, PA 19104-3335; phone: (215) 898-3110; e-mail: <prehealth@sas.upenn.edu>; Web site: <www.sas.upenn.edu/CGS>.

*TEFL PROGRAM • Madison, WI

Earn a TEFL certificate in a five-week intensive teacher training program which prepares trainees to teach English in classrooms overseas. The program offers a hands-on approach to teaching and includes practice teaching, ESL class observation, and job placement assistance. The program is part of an ESL school giving you many opportunities to interact with professional teachers and international students. No foreign language or teaching experience required. For a brochure, contact: Midwest Teacher Training Program, 19 N. Pinckney St., Madison, WI 53703; phone: (800) 765-8577; e-mail: <info@mttp.com>; Web site: <www.mttp.com>.

SUL ROSS STATE UNIVERSITY • Alpine, TX
Located in the Davis Mountains, near Big Bend State National Park, and the border of Mexico, Sul Ross State University (SRSU) provides graduate programs in education (counseling), business administration, arts and social sciences, and range and animal science. SRSU offers a limited number of graduate assistantships to interested RPCVs. SRSU provides the unique opportunity to study and work in a truly unique part of the southwest. For more information, please contact: Dr. Trace Pirtle; phone: (915) 837-8203; e-mail: <tpirtle@sulross.edu>; or Jeffrey Healey; phone: (915) 837-8429; e-mail: <jeffreyhealey@hotmail.com>.

PEACE CORPS' FELLOWS

UNIVERSITY OF OREGON • Eugene, OR

Resource Assistance for Rural Environments (RARE), a Peace Corps Fellows and AmeriCorps*VISTA Program, is accepting applications for 2002-2003 placements. RARE participants serve Oregon's rural communities by providing professional level technical assistance in the areas of community economic development, land use planning and watershed planning. Participants receive a taxable living stipend of \$658/month a housing allowance, medical insurance and a possible relocation allowance. At the completion of one year of service, RARE participants are eligible for an educational award of \$4,725. For program information and application materials, visit the Web site at <darkwing.uoregon.edu/~rare>. Contact: RARE Opportunities, 1209 University of Oregon, Eugene, OR, 97403-1209; phone (541) 346-2879; e-mail: <rare@darkwing.uoregon.edu>.

AMERICORPS/VISTA

AMERICORPS/VISTA LEADERS • WA

Three VISTA Leader positions available 8/21/01 through 8/21/02 in a lakeside community surrounded by the Cascade Mountains. Duties: deliver services to struggling reader across rural north central Washington State; promote the success of VISTA and Reading Corps members and ensure smooth operation of the Intermountain Reading Corps project. Leaders earn a \$918/month living allowance and education award of \$4,725 upon successful completion of a year of service. Contact: Intermountain AmeriCorps, 113 S. Emerson St., Chelan, WA 98816; e-mail: <louisew@ncesd.org> or <lindaasher@ncesd.org>.

When responding to a listing: please indicate with a cover letter that you are a Returned Peace Corps Volunteer submitting your résumé in response to a HOTLINE announcement. Questions concerning positions should be addressed to the advertiser, NOT to Returned Volunteer Services. HOTLINE is published twice monthly for the use of RPCVs and should

not be posted on bulletin boards or passed on to non-RPCVs. Peace Corps has no control over, nor responsibility for HOTLINE advertisers, nor do we have personal knowledge relating to working conditions of advertised opportunities. If you have any complaints about an advertiser, please write and let us know.

PLEASE CHECK APPROPRIATE BOX AND ENCLOSE IN SEPARATE ENVELOPE:

DISCONTINUE SEND HOTLINE TO NEW ADDRESS (*Hotline can't be sent overseas*)

Name _____

Address _____

City _____ State _____ Zip Code _____

Country of Service _____ Dates of Service _____

To change address or discontinue subscription, fill out the information above, cut out the box, and mail it in an envelope to: Database Mgr., Second Fl., Peace Corps, 1111 20th St., NW, Washington, D.C. 20526. Changes cannot be made without this form nor over the phone. Please allow 4-6 weeks for any changes to take effect.



Celebrate the 40th

For more information and to register for the National Peace Corps Association's activities in conjunction with the Peace Corps' 40th Anniversary in Washington, D.C., September 20-23, go to: <www.rpcv.org/pages/celebrate.cfm>.

May Career Event

Dr. Peter Liebscher, Dean, and Dr. William L. Turner, Assistant Dean, School of Library and Information Science, Catholic University, present the topic: "The Library, Your Job Search, and Your Career."

The first part of the presentation focuses on effective and time-saving job-search techniques using library resources. The second part highlights career opportunities in the field of library and information science as well as graduate school opportunities at Catholic University.

When and Where:

May 23, 2001, 12 noon-1:30 p.m.
Peace Corps, 1111 20th St., NW
Shriver Conference Room A
Washington, D.C. 20526

For more information, please contact Elvira May, RVS, at (202) 692-1445.

VARIOUS POSITIONS • Vermont

Positions (55) available statewide with Burlington's Community and Economic Development Office with its nationally recognized program in community/economic development and early childhood literacy/education. Positions include: refugee services, micro-business development, community organizing, volunteer management, agency development, public safety and health, and others. VISTA members receive a monthly living allowance of \$800, health insurance, and a \$4,725 education award. For information on specific positions and how to apply, please call the Vermont AmeriCorps*VISTA Hotline at (802) 865-7276.

VARIOUS • New York

Five VISTA positions in Utica/Rome/Herkimer area: two with Big Brothers Big Sisters, one with Community Health Services, one with Young Scholars program, and one with Herkimer Area Resource Center. Duties: work on volunteer recruitment and training, program development, fund raising/grant writing, and building community networks to support services to individuals with disabilities; work with children/youth, health care, or people with special needs and their families. Monthly stipend, health insurance, mileage, and \$4,725 education grant at end of one-year service. Call (315) 724-6907, ext. 2277 or e-mail <volunteer@ucp-utica.org>. Apply by 7/1/01 for August pre-service orientation.

HOTLINE NOTICE

Returned Volunteer Services produces and distributes *Hotline* to returned Peace Corps Volunteers for two years following their COS date. If your service ended in April 1999, then this issue of *Hotline* is the last one that will be sent to you.

Please note: The National Peace Corps Association is offering partial subscriptions until 6/1/01 when current *Hotline* issues become available online. For information, contact the NPCA at (202) 293-7728; e-mail: <npcv@rpcv.org>.