

H TLINE

A Bulletin of Career, Educational, & Re-entry Information & Opportunities for RPCVs

HOT Resources

The following resources can help you learn more about employment trends and market conditions:

The *2000-02 Occupational Outlook Handbook* includes information about the tasks, earnings, working conditions, education and training requirements, and employment prospects for more than 250 occupations.

The handbook is available at many libraries and online at <www.bls.gov/oochome.htm>.

The *Occupational Outlook Quarterly* also is available in libraries and online at <www.bls.gov/opus/ooq/ooqhome.htm>.

America's Career InfoNet, Informed Career Decisions. This Web site offers wage and employment trends, occupational requirements, state-by-state labor market conditions, employer contact information, and an extensive online career resource library: <www.acinet.org/acinet>.

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For information on how to place job announcements, contact:

Peace Corps
Returned Volunteer Services
Phone: (202) 692-1430 or
(800) 424-8580, ext. 1430
E-mail: <hotline@peacecorps.gov>
Fax: (202) 692-1431 or 1421
Web site:
<www.peacecorps.gov/rpcv/hotline>

Charting the Projections: 2000-2010

Editor's Note: The following excerpt focuses on projections that you may wish to consider when making your career or educational choices. The original article appeared in the winter 2001-02 edition of the Occupational Outlook Quarterly. The entire article is available online as a PDF file at <stats.bls.gov/opus/ooqhome.htm>.

For over half a century, the Bureau of Labor Statistics has developed projections of occupational employment, economic growth, and the labor force. These projections provide information about future employment trends that aids decisionmakers in a variety of activities, including: career counseling and career choice; training and education planning; and policymaking and planning.

Highlights of the projections

The Bureau's projections contain considerable detail about the structure of the economy, the demographic makeup of the labor force, and changes in employment for nearly 700 occupations and more than 250 industries. Most projections are continuations of long-term trends. The following are of special significance.

Introduction: Employment projections

- Employment is projected to grow by 22 million, about the same as over the previous decade. However, growth in percentage terms will be slower – 15 percent from

2000 to 2010, compared with 17 percent between 1990 and 2000.

Occupational employment

- Nearly half of all job openings are projected to be in service and professional and related occupations, accounting for 13.4 and 12.2 million jobs, respectively. These openings will result from employment growth – the creation of new jobs – and from the need to replace existing workers who retire or leave an occupation permanently for other reasons.
- Employment is projected to grow in occupations in every education and training category. Nearly 8 million new jobs are expected in occupations usually requiring short-term on-the-job training; another four million will be in occupations that usually require a bachelor's degree. The remaining 10 million jobs are spread among other education and training categories, but most are in occupations that usually require less than a bachelor's degree for entry.
- Of the projected 20 fastest growing occupations, nine are computer related, including the seven fastest growing ones. Fast-growing computer industries and the increasing importance of computers and computer networks in nearly every industry will sustain the rapid growth in these occupations through 2010.

Industry employment

- Industry employment growth is projected to be concentrated in the service-producing sector of the economy. The services and retail trade industry divisions within this sector will account for about 76 percent of all job growth, or nearly 17 million wage-and-salary jobs.
- Within services, four industry groups are expected to account for almost half of all wage-and-salary growth in the economy: health services, business services, education services, and engineering and management services.
- In the goods-producing sector, employment is expected to grow in construction and manufacturing by about 1.4 million jobs and to decline in mining by 55,000 jobs. Employment in apparel; federal government, except Postal Service; and private households will experience the largest declines: 103,000, 145,000, and 226,000 jobs, respectively.

Economic growth

- Gross domestic product (GDP), which measures the output of goods and services in the economy, is projected to grow by an annual average rate of 3.4 percent. While personal consumption expenditures increase to nearly 70 percent of GDP,

PUBLIC SECTOR

FORESTER • Olympia, WA

Position available with USDA Forest Service. Duties: conducts research on a range of topics related to applied ecology and forest management; trains and supervises a crew of technicians; data summary and analysis; develops measurement protocols; prepares study establishment and progress reports; assists scientists in manuscript preparation. Requirements: M.S. degree in forestry or B.S. degree and experience; experience in the use of statistical software (such as SAS or SPSS). Contact: Connie Harrington, Olympia Forestry Sciences Lab, 3625 93rd Ave. SW, Olympia, WA 98512; phone: (360) 753-7670; fax: (360) 956-2346; e-mail: <charrington@fs.fed.us>; Web site: <www.fs.fed.us/pnw/olympia/silv>.

CAMPUS REPRESENTATIVE • Madison, WI

Part-time position available for Peace Corps Campus Representative at the University of Wisconsin, Madison. Duties: designs and implements Peace Corps recruitment campaigns; conducts information sessions, and interviews; maintains effective working relationship with regional office and Madison RPCVs. Qualifications: RPCV enrolled full-time in a Madison graduate program; strong oral and written communication skills; organizes tasks and manages time effectively. Deadline: 4/19/02. Please contact John S. Rowe, Program Coordinator, 240 Agriculture Hall, International Ad Programs Admin; phone: (608) 262-8633, e-mail: <jrowe@cals.wisc.edu>; or David Belina, Regional Manager, Minneapolis Regional Peace Corps Office; phone: (800) 424-8580, option 1, extension 230; fax: (612) 348-1474; e-mail: <dbelina@peacecorps.gov>.

VARIOUS • Nationwide

Positions available with the National Park Service. Opening at the Wupatki National Monument researching and presenting interpretive programs on prehistory, natural and cultural history of area. This is a temporary full-time position. Deadline for applications: 4/10/02. Please send OF-612 and non-competitive eligibility letter to: Mary Blasing, District Ranger, Wupatki National Monument, HC 33 Box 444A, Flagstaff, AZ 96004; phone: (928) 679-2365; fax: (928) 679-2349. Other positions are part of the Intake Trainee Program, starting in October. Deadline for applications: 4/11/02. Please send résumé to NPS, Intake 1 Storer College Place, Harper's Ferry, WV 25425. For more information, contact Mary Arthurs at (202) 501-8906; Web site: <www.nps.gov/intake>.

VARIOUS • Worldwide

Positions available with the U.S. Department of State in a wide variety of areas as a Foreign Service Officer, Foreign Service Specialist, or Civil Service employee. Qualifications: interest in managing and supporting the operations of U.S. embassies; helping American citizens; analyzing political and economic events; handling public affairs abroad. Student employment and internships opportunities are also available. For more information, visit the Web site: <www.ForeignServiceCareers.gov>.

HR SPECIALISTS • Washington, DC

Positions available with the U.S. Department of Labor. Duties: Retrieve and analyze workforce information and trends; track workforce trends and prepare workforce projections; based on workforce planning models, identify and conduct recruitment and outreach activities such as attending career fairs, conferences, and recruiting at academic institutions; plan special emphasis programs and activities. Salary range: \$25K-38K. Please submit résumé to: Dennis Sullivan, Director, Office of Workforce Planning and Diversity of Labor, 200 Constitution Avenue, NW, Room C-5522, Washington, DC 20210; phone: (202) 693-7739; fax: (202) 693-7729; TTY: (202) 693-5460; e-mail: <jointheteam@dol.gov>; Web site: <www.jobs.dol.gov>.

FISHERY BIOLOGIST • Lacey, WA

Position available with the U.S. Fish and Wildlife Service. Duties: conducts section seven consultations under the Endangered Species Act; provides assistance in recovery planning and implementation, and listing of fish species. Qualifications: U.S. citizen, bachelor's or higher degree in biological sciences with six semester hours in aquatic science and 12 semester hours in animal sciences; one full time year of specialized experience or completion of two years of appropriate graduate work. This is a GS-9 ranking. Deadline for applications: April 8, 2002. Apply on the OPM Web site: <www.usajobs.opm.gov> Reference Number FS136750(RBC).

PROGRAM ASSISTANT • Washington, DC

Position available with Washington Office on Latin America (WOLA). Duties: works with program staff and coordinates work of a three person team in fast-paced human rights organization. Qualifications: commitment to human rights, social justice; B.A.; Spanish proficiency; knowledge of Latin America; strong initiative; team player; strong written and oral communication, organizational and administrative skills. Salary: \$27,000. Please send cover letter, résumé, names/telephones of three references, brief writing sample to: WOLA, Attn: Program Assistant Search, 1630 Connecticut Ave, NW, 2nd floor, Washington, DC 20009; Deadline: 4/18/02. Start date: June 3, 2002 (flexible); Web site: <www.wola.org>.

PROGRAM ASSISTANT • Washington, DC

Position available with Corporation for National and Community Service, a federal government corporation that encourages Americans of all ages and backgrounds to engage in national and community service. Duties: provides administrative, technical, and research support to the Corporation's Department of Program Planning and Program Integration. Qualifications: strong organizational, office management, oral communication, computer and word processing skills; effective information gathering, synthesis, and writing skills. Deadline for applications: 4/12/02. For salary range and application information, consult the vacancy announcement posted at <www.nationalservice.org/jobs/jobs/index.html>.

PROGRAM ANALYSTS • San Francisco, CA

Positions available with the U.S. Department of Labor, Office of Inspector General. Duties: GS-13 level: responsible for providing policy guidance and quality assessment of audits. GS-9 level: audits the DOL's programs to insure legislative compliance. Deadline for applications: 4/22/02 (GS-13), 6/28/02 (GS-9). Please contact Dan Stewart for copy of vacancy announcement at (202) 693-5191 or <www.usajobs.opm.gov>.

PRIVATE SECTOR

*SUMMER STAFF • Newport, PA

Positions available with Longacre Leadership starting 6/22/02. Duties: work with teenagers in an experiential, outdoor-oriented co-ed summer program; support curriculum that stresses skills development, self reliance, community service and interpersonal growth; lead recreation that includes climbing, caving, backpacking, bicycling, horseback riding, farming, drama and crafts. Qualifications: flexibility; sense of humor; good interpersonal and decision-making skills. Positions available: horseback rider, carpenter, caver, climber, and general staff. Salary: \$1,400 - \$1,700 plus room and board for five and a half week program. Program starting date is June 21st. Contact: Jon Jensen or Susan Smith at Longacre Leadership, RR 3 Box 102A, Newport, PA 17074; phone: (717) 567-3349; fax: (717) 567-3955; e-mail: <connect@longacre.com>; Web site: <www.longacre.com>.

*ENV. EDUCATORS • Outer Banks, NC

Positions available with Sound to Sea. Duties: teach multidisciplinary curriculum; create programs and classes for diverse populations; raptor and aquaculture projects in progress. Instructors will be trained in Basic First Aid and CPR. Qualifications: ability and desire to work with elementary school students through senior adults; previous teaching experience helpful. Salary: \$200 per week includes room and board and medical insurance. Send DOS, résumé, and cover letter to: RPCV Maggie Riley, Program Director, Sound to Sea Program, P.O. Drawer 380, Salter Path, NC 28575; phone: (252) 247-5600; fax: (252) 247-3290; Email: <soundtosea@starfishnet.com>; Web site: <www.trinityctr.com/soundtosea>.

OUTDOOR LEADERS • Vermont

Positions available with the Vermont Youth Conservation Corps (VYCC) to train and supervise small teams of high school and college-age crewmembers in a conservation work and education program. Duties: build cohesive teams while completing high priority work projects and facilitating educational activities. Projects include: park management, trail construction, and watershed restoration in either day or residential settings. Salary: \$320-\$480 per week plus AmeriCorps Education Award, room, and board, and paid staff training. Seasonal positions begin in April and May. Please call for more information and an application packet: (800) 639-8922 or (802) 241-3699; e-mail: <ycorps@together.net>; Web site: <www.vycc.org>.

RESOURCE DEV. AGENT • Iron County, WI

Faculty position available with University of Wisconsin Extension (UWEX). Duties: helps communities meet government education, tourism and community economic development challenges; helps citizens, civic groups, businesses and local governments identify critical local concerns and possible solutions; strengthens communities and local government through educational programming. Requirements: master's degree; success in planning, implementing, and evaluating educational programs. Send cover letter (include position title with county name), résumé, three professional references, and college transcripts to: Cooperative Extension Personnel, 249 Extension, 432 N. Lake Street, Madison, WI 53706; e-mail: <ces.jobs@ces.uwex.edu>; Web site: <www1.uwex.edu/ces/personnel>.

INSTRUCTORS • San Jacinto Mountains, CA

Positions available with Pathfinder Ranch Outdoor Education School, a nonprofit residential program affiliated with the Boys and Girls Club of America. Duties: teach classes in freshwater ecology, forest and animal ecology, entomology, ethnobotany, geology, rock-climbing, canoeing, archery, and team building; assist with eve. programs, meals, and overall program operation. Qualifications: college degree; three months of teaching experience; knowledge of environmental and recreational subjects; current first aid and CPR. Benefits: \$270-300/week, room and board. Send résumé and application (from Web site) to Julie Lancaster, 35510 Pathfinder Rd. #104, Mountain Center, CA 92561; phone: (909) 659-2455; fax: (909) 659-0351; e-mail: <oedirector@pathfinderranch.com>; Web site: <www.pathfinderranch.com>.

VARIOUS • Chicago, IL

Three positions available with United Neighborhood Organization, the city's largest Latino community-based organization: Community Organizer, Research and Policy Associate, Immigration Coordinator. Duties: Identify, recruit and cultivate leaders from among community institutions; assist in research policy pertinent to Hispanics on a local and national level; oversee processing of immigration applications. Qualifications: excellent writing, research, and communication skills; knowledge of office computer software and Internet; bilingual in Spanish and English a plus. Please send cover letter and résumé by April 15, to: United Neighborhood Organization, c/o (job position), 954 W. Washington Blvd., 3rd Fl., Chicago, IL 60607; fax (312) 432-0077; e-mail: <ahernandez@uno-online.org>.

SUMMER STAFF • Clinton, MI

Positions available with the Institute for IDEAS, a five-week educational-enrichment and leadership program for teens worldwide. Duties: conduct educational workshops in the arts/sciences. Dates 7/27-9/1/02. Salary: \$1,200-\$1,350. For brochure and application, contact Tom Schweinhart, High/Scope Educational Research Foundation, 600 N. River St., Ypsilanti, MI 48198; phone: (734) 485-2000; fax: (734) 485-0704; e-mail: <ideas@highscope.org>; Web site: <www.highscope.org>.

REGIONAL RECRUITER • Eastern US

Position available with Maryknoll Mission Association, a Catholic overseas mission program. Duties: responsible for increasing pool of qualified applicants from eastern region for service in Africa, Asia, and Latin America. Qualifications: excellent oral and written communication skills; comfort with addressing groups; enthusiasm for overseas service; ability to travel throughout the year. Office location negotiable. Send résumés to: Susan Marble Cuthbert, Box 902, Marlboro, MA 01752; phone: (888) 828-6623; fax: (801) 409-9169; e-mail: <smcuthbert@aol.com>; Web site: <www.maryknoll.org>.

INTERN • Washington, DC

Position available with Grameen Foundation USA, an international nonprofit organization created to promote micro-credit programs for poverty reduction. Duties: researches; maintains files, documents, and databases; organizes meetings; other projects as developed. Qualifications: good writing skills; excellent organizational and planning skills; attention to details; stipend \$900-\$1000 per month. Send résumé by 4/15/02 to: Sashi Selvendran, Grameen Foundation USA, 1029 Vermont Avenue, Suite 400, Washington, DC 20005; fax: (202) 628-3560; e-mail: <sselvendran@gfusa.org>.

VP FOR DEVELOPMENT • Washington, DC

Position available with Land Trust Alliance. Duties: responsible for planning and managing all fundraising and special events; builds a strong individual donor program and solicits major gifts; manages seven staff. Qualifications: five years experience in fundraising; proven ability to solicit major gifts; experience managing a donor program; ability to lead a team approach to marketing; experience in program management and staff supervision; background in conservation desirable. Please send cover letter and résumé to: VP for Development, Land Trust Alliance, 1331 H Street, NW, Suite 400, Washington, DC 20005; fax: (202) 638-4730, e-mail: <lta@lta.org>; Web site: <www.lta.org/resources/ltajobs.htm>.

COST/PRICING ANALYST • Washington, DC

Position available with the Academy for Educational Development (AED). Duties: supports the development of complex financial proposals, preparation of subcontractor packages and negotiations with subcontractors, proposed employees and consultants. Requirements: bachelor's degree with business concentration; three years experience in cost proposal development, financial analysis and contracts negotiation services; knowledge and understanding of USAID regulations and handbooks; knowledge and understanding of Federal Acquisition Regulations as well as multi-lateral banks; grant proposal development experience desirable; Send résumé and cover letter (reference #KV2047pc) to: AED/HR, 1825 Connecticut Ave., NW, Washington, DC, 20009; fax: (202) 884-8413; e-mail: <employ@aed.org>; Web site: <www.aed.org>.

PROGRAM STAFF • Dover Plains, NY

Position available with Camp AmeriKids. Duties: instructs one of a variety of workshops, arts and crafts, sports and games, nature, dance, drama and music, at a camp for children living with HIV/AIDS and other life-threatening illnesses. Qualifications: must commit to both sessions August 9-18 and 20-29; prior teaching experience preferred. Deadline for applications: 4/25/02. Please contact Paige Granger at (800)486-4357 or e-mail: <pgranger@americares.org>.

SPECIALIST • Westport, CT

Position available with Save The Children in financial planning/grants management. Duties: provides operational and financial support to U.S. and international field offices, regions and home office units; ensures policies and procedures, donor requirements, and federal regulations are met. Requirements: BA in appropriate discipline; five years' experience with federal grants; knowledge of computerized information systems; strong analytical and communication skills; knowledge of grant management and human resources policies and procedures preferred. Please forward résumé and salary requirements to: fax: (203) 221-4077; e-mail: <jmcguane@savechildren.org>.

EXECUTIVE DIRECTOR • Washington, DC

Position available with the National Migrant and Seasonal Farm worker Head Start Association. Duties: responsible for developing overall direction and leadership in managing the affairs of a national association composed of Head Start directors, staff, parents, executive directors and friends; ensures effective association operations; maintains contractual obligations; assures the association's fiscal integrity; assists the board of directors and affiliate members. Requirements: excellent interpersonal skills; travel; background and experience in management, marketing, and communication; BA/BS; MA/MS preferred. Fax or e-mail résumé by 4/3/02 to: Joan Porraz, Search Committee, NMSHSA, P.O. Box 607, Crookston, MN 56716; fax: (218) 281-6676; e-mail: <JDP@tvoc.org>.

TRAINING MANAGER • Washington, DC

Position available with IIP, an international nonprofit institution that promotes cultural exchange and professional training for participants from Japan, China, Europe. Duties: facilitates and implements training program; schedules, conducts and coordinates training sessions; mentors and manages trainers and trainees; updates and improves curriculum; evaluates ongoing activities. Qualifications: BS/BA in international education administration or related field; strong leadership, organizational, communication skills; demonstrated training abilities; experience in curriculum development. Salary range: \$25K-\$30K. Deadline for applications: April 20, 2002. Please send cover letter and résumé to: IIP, Attn: Ms. Landry, 1634 I Street, NW, Washington, DC 20008; e-mail: <peggy@internprogram.org>.

PROGRAM OFFICER • New York, NY

Position available with Family Care International (FCI), a NGO working to improve women's reproductive health in developing countries. Duties: provides technical assistance; prepares education and training materials; backstops FCI field office in Tanzania; drafts project proposals; project management. Qualifications: master's degree in public health or related area; at least five years relevant work experience (preferably international); Swahili an asset. Send résumé and writing sample in English (about five pages) to: Maggie Stevens, Office Manager, Family Care International, 588 Broadway, Suite 503, New York, NY 10012; e-mail: <stevens@familycareintl.org>.

LPN/RN • Dover, DE

Three seasonal positions available with Delmarva Rural Ministries, a non-profit agency dedicated to providing health care/community services to seasonal migrant farm workers. Duties: assess, treat, refer, educate clients in general nursing practice/protocol. Qualifications: current, valid, nursing license; cpt certified; minimum two years experience in community health, school or family practice setting; reliable transportation; good assessment skills; bilingual Spanish and English a plus. Please send résumé to: Sharon Cox, Delmarva Rural Ministries, 26 Wyoming Ave., Dover, DE 19904; phone: (302) 678-2000 and ask for John Toppin or Leslie Russo; fax: (302) 678-3652; e-mail: <employment@drmicm.org>.

PROJECT ASSOCIATE • Minneapolis, MN

Position available with The Center for Victims of Torture. Duties: supports and coordinates aspects of the New Tactics in Human Rights Project. Qualifications: Bachelor's degree or higher; professional writing experience; experience with human rights issues and/or advocacy; project management experience; excellent computer skills, including database experience. Preferred: second language; experience creating training resources for adults; understanding of a Web site as an organizing and resource tool. Please send cover letter, résumé, short writing sample, and three references by 4/12/02 to: The Center for Victims of Torture, Director of Administrative Services, 717 East River Road, Minneapolis, MN 55455.

HOT! OPPORTUNITIES

HUMAN RESOURCES SPECIALISTS INTERNS • Various locations

Positions available with the Air Force PALACE Acquire Intern Program, a three-year training plan with annual promotion opportunities up to GS-11 upon completion. Duties: provide support to managers in staffing, employee development, labor relations, employee relations, and position classification. Please submit Optional Form 612 or résumé, Optional Form 306, college transcripts, and Description of Service. Requests for additional information may be sent to: <CPP@randolph.af.mil>. Please send applications to: HQ AFPC/DPKR, 555 E. West Street, Ste. 1, Randolph AFB, TX 78150-4530. Forms available at: <www.afpc.randolph.af.mil/cp/recruit> click on the "PALACE Acquire Intern Program," then click on the qualification key. Deadline: 4/15/02.

PEACE CORPS FELLOWS/USA

***GEORGE MASON UNIVERSITY • Fairfax, VA**

GMU's School of Education, offers an elementary licensure program with an optional master's in education. Start any semester; after taking some of the courses, fellows are placed in schools in the Washington, D.C. metro area. Includes a \$500 stipend. Fellows also have the option of teaching internationally. The licensure program consists of six courses that can be completed in one year while working in the schools. All tuition is charged at the in-state rate (currently \$573 per course). Contact: Jack Levy or Lynn Walker Levy, phone: (703) 993-3689 or (703) 993-3602; e-mail: <jlevy@gmu.edu> or <lwalker3@gmu.edu>.

MARQUETTE UNIVERSITY • Milwaukee, WI

RPCV's are invited to apply for the Trinity Fellows Program at Marquette University, a 21-month study/work experience offering Master's degrees in business administration, communications, economics, English, history, applied philosophy, political science, or public service. Fellows serve their graduate assistantships at selected non-profit agencies in greater Milwaukee. Assistantships include substantial tuition and fee allowances, as well as a monthly stipend. Trinity Fellowships are only available to RPCVs or others who have offered evidence of significant community/public service. Also contact: Dr. Thomas Jablonsky, phone: (414) 288-5300; e-mail: <thomas.jablonsky@marquette.edu>; Web site: <www.peacecorps.gov/gradschool/fellows>.

Fellows/USA works with more than 30 universities that offer financial assistance to RPCVs who wish to attend graduate school in a multitude of subject areas. Through internships, RPCVs work in under-served U.S. communities. Find out more at <www.peacecorps.gov/fellows>, call 800-424-8580, ext. 1440, or write to <fellows@peacecorps.gov>.

RESIDENT MANAGERS • Washington, DC

Positions for a mature couple available at the International Student House (ISH), a residential and cultural center for international graduate students studying in Washington, DC. Duties: direct food service, maintenance, and operations; responsible for care of stately building and art objects. Qualifications: knowledge of MS software and Internet; on-site duty required one weekend monthly; required live-in position, with spacious apartment and full board provided. Health plan, disability and retirement. Salary \$40,000, based on experience. Position begins 6/1/02. Please send résumé and cover letter to: Executive Director, ISH, 1825 R Street NW, Washington, DC 20009; e-mail: <rcalkins@ishdc.org>.

EXECUTIVE DIRECTOR • El Paso, TX

Position available with The Rio Grande/Rio Bravo Basin Coalition. Duties: provides networking, outreach, fundraising, public speaking and project management; develops and executes annual work plan and budget; develops programs and activities; plans a biannual conference; conducts capacity-building programs. Qualifications: bilingual English/Spanish; strong organizing, fundraising, public speaking and communication skills; conflict resolution, training, and facilitation experience a plus; experience working with Native American Pueblos a plus; college degree desirable. Please send résumé to: The Rio Grande Rio Bravo Basin Coalition, 109 North Oregon, Suite 617, El Paso, TX 79901; fax: (512) 532-0474; e-mail: <coalition@rioweb.org>.

DIRECTORS/COUNSELORS • Rogers, OH

Several summer leadership and counselor positions are available with Camp Frederick Center for Spiritual Renewal, a spiritual center and progressive Christian camp dedicated to intentional community and spiritual growth. Various positions include coordinating community service projects with local non-profits, leading high adventure activities (white water rafting, backpacking, horseback riding, climbing, etc.), creating/leading environmental education activities, and/or facilitating group-building activities. Qualifications: excellent organizational, interpersonal and leadership skills, and an eagerness to inspire youth. Excellent pay. Send résumé to: Camp Frederick, Box 258, Rogers, OH, 44455; phone: (330) 227-3633; fax: (330) 227-9005; e-mail: <campfred@raex.com>.

MATH INSTRUCTORS • Tsaille, AZ

Two positions available at the Tsaille campus of Diné College (The Tribal College of the Navajo Nation). Qualifications: master's degree and at least 20 hours of upper level/graduate level courses in mathematics; interest or experience in curriculum development and teaching students from diverse ethnic and cultural backgrounds is preferred. Salary range is \$29,400-\$41,096. Review of applications will begin 4/22/02. Call: (520) 724-6602; e-mail: <sschultz@crystal.ncc.cc.nm.us>; Web site: <www.ncc.cc.nm.us>.

PROGRAM COORDINATOR • Everson, WA

Position available with Experience International, a nonprofit that helps administer Exchange Programs by sponsoring foreign nationals for up to 18 months of on-the-job work experience in Agriculture, Forestry, Fisheries, and Resource Management. Duties: represents and promotes program; monitors and evaluates training programs; recruits, screens and places trainees with qualified hosts; designs effective written materials. Qualifications: degree in related field; three years experience that includes agriculture/horticulture/forestry, sales/marketing and program management; excellent communication skills; strong computer (MS Office) and writing skills. Please e-mail letter of intent, résumé and salary history to: Director <ei@expint.org>; Web site: <www.expint.org>.

VARIOUS • Baltimore, MD

Two positions available with Civic Works, a nonprofit youth service corps. A Reforestation Team Supervisor is needed to teach and lead a team in tree-planting projects. A Chief Instructor/Program Supervisor is needed for job training pilot based on urban ecological remediation. Qualifications: practical experience, strong communications skills and the ability to start as soon as possible. Salary is negotiable. Contact John Ciekot, 2701 St. Louis Drive, Baltimore, MD 21213; Phone: (410) 366-8533 x203; Fax: (410) 366-1831; e-mail: <bmoregreen@aol.com>.

AREA REPRESENTATIVE • Nationwide

Position available with Forte International Exchange Association. Duties: assist in locating qualified host families for international exchange students; monitor and support the student during their stay in the United States; assist in problem solving and decision making in order to bridge cultural differences. Qualifications: international experience; well-organized; great communication skills; the desire to make a difference. Please contact: Jen Newman; phone: (202) 833-4167; toll free: (888) 866-6869; fax: (202) 466-7118; e-mail: <forteUSA@aol.com>.

MULTIPLE OPENINGS • New York, NY

Positions available with Explore, a charter school opening in August 2002 as early elementary teachers, social worker, special education coordinator, enrichment coordinator, arts teacher, gym/health teacher, technology coordinator. Send cover letter and résumé to Lisa Tannenbaum; fax: (917) 521-1288; e-mail: <exploreliteracy@yahoo.com>; Web site: <www.explorecharterschool.org>.

INTERNATIONAL

VETERINARIAN • Quito, Ecuador

Position available with ProVets. Modern small animal veterinary clinic seeking partner or entire practice available for sale. The position is traditional small animal practice with a large clientele of diplomats, volunteers, NGOs, and consultants as well as Ecuadorians from all walks of life. Practice has 400 square meters on two floors, with 2 exam rooms, 300Ma X-ray, Complete surgical equipment, in house lab, dental facilities, ICU, feline boarding, in clinic apartment, and access to MRI, CT, and radiotherapy. Qualifications: English; minimal Spanish skills; valid US DVM degree. Please contact: Mike Whittington, DVM, phone (Quito): 593-22-546254, (USA) 407-579-1876.

TEFL TEACHERS • Ulaanbaatar, Mongolia

Positions available with Emon secondary school starting 9/1/02. Duties: teach English to foreign children in K-12 grades. Qualifications: bachelor's degree; teaching certificate; at least three years of teaching experience (international experience preferred). Accommodations, salary, and benefits available. Please contact: Emon CO.LTD, Seoul street 19, Ulaanbaatar 210644, Mongolia; phone (976) 11 350015; fax: (976) 11 320033; e-mail: <oyun_ek@yahoo.com>.

ADVOCACY ADVISOR • Baku, Azerbaijan

Position available with the Initiative for Social Action and Renewal in Eurasia (ISAR). Duties: assists local NGOs to develop advocacy skills; coordinates its support of advocacy efforts undertaken by Azerbaijani NGOs in the areas of legal and social policy reform. Qualifications: MA, MBA or JD in relevant area; advocacy and coalition building experience; training and consulting skills; knowledge of the region; management and leadership skills. Send cover letter and résumé to: Stephanie Rust, ISAR-Azerbaijan, fax: (994) 12-94-3084; e-mail: <stephanie@isar-az.org>.

PROGRAM MGR • Slovak Republic

Position available in Bratislava with Energy Centre, an NGO working in the fields of energy efficiency, environmental protection and renewable energy sources. Duties: Research funding programs; partner searches; proposal development; program management; event planning. Requirements: relevant university degree; general knowledge of energy issues in Eastern Europe; basic PC skills. Salary: \$210-\$315. Contact: Sona Obrtalova; Bajkalská 27, 82101 Bratislava; phone: (004210 2-58-248-472; fax: (00421) 2-58-248-470; e-mail: <office@ecbratislava.sk>; Web site: <www.ecbratislava.sk>.

Continued from front page

there will be continued significant increases in imports, exports, and investment. Government expenditures will continue to steadily decline in proportion to other components of the economy.

- Investment is expected to grow 5.2 percent annually between 2000 and 2010 – more than 1 ½ times the rate of the economy as a whole.
- Money spent on consumer goods and services is expected to increase. Driving this growth are the rapidly increasing purchases of computers and telephone services, with expected annual growth rates of 22.1 and 7.6 percent, respectively, over the projections decade. Increasing availability and expanded use of computers, information technology, and telecommunications also will spur increased annual business investment in computers, at 15.2 percent, and software, at 12.6 percent.

Labor force

- The labor force is projected to grow by 17 million workers over the 2000-10 decade, compared with 15 million over the previous decade. The growth rate of 12 percent will be about the same as during the 1990-2000 period.
- In 2010, the population and, therefore, the labor force will be older. The aging baby-boom generation – those born between 1946 and 1964 – will cause the 55- to 64-year-old age group to swell, with 11 of 17 million men and 10 of 18 million women employed. Although men will continue to have higher participation rates, women in all age groups will have higher rates than in the previous 10 years.
- Despite accounting for fewer than 2.5 million new members of the labor force, the number of workers of Asian and other races and ethnic origins except Hispanic is expected to grow faster—37 percent—than any other group in the labor force. Workers of Hispanic origin will increase their numbers in the labor force nearly as fast, at 36 percent; those of black, non-Hispanic origin will increase their presence by 17 percent. The number of workers of white, non-Hispanic origin—who make up the largest share of the labor force—is expected to grow by about six percent.

Opportunity to Celebrate

Mark your calendars for the National Peace Corps Association (NPCA) 40th Anniversary Conference, "The Peace Corps Family: Bringing the World Together," to be held on June 20-23, 2002, in Washington, D.C. For more information, consult the NPCA Web site at <www.rpcv.org> or phone (202) 293-7728. Plan to join thousands of RPCVs and celebrate 41 years of service this summer.

ENGLISH TEACHER • Nagoya, Japan

Position available working with an RPCV running the Kokusaika English School in rural Japan. Duties: shares teaching load starting in summer. Qualifications: BS/BA; teaching experience; good English skills. Salary: 260,000 yen (\$2,015) per month. Send cover letter, photo, copy of degree, and résumé to: Mike Lyons, Kokusaika English School, 1501-601 Omori, Kani, Gifu, Japan 509-0238. e-mail: <lyonsmik@kani.or.jp>

HEALTH/EDUCATION • Beer Sheva, Israel

In collaboration with Columbia University, the medical school at Ben Gurion University of the Negev offers a four-year medical degree in international health and medicine. The program is taught in English and enrolls students who seek a medical degree with special skills in cross-cultural, community, and preventive medicine. Students take the U.S. Medical Licensing Exam and are expected to complete residencies in the U.S. The program is approved by the U.S. Department of Education. Contact the admissions office at: 630 West 168th St. PH15E-1512 New York, NY 10032; phone: (212) 305-9587; e-mail: <bgu-md@columbia.edu>; Web site: <cpmnet.columbia.edu/dept/bgu-md>

DEV. VOLUNTEER • Nicaragua

Position available in Jalapa with small sister city project in rural Nicaragua. Duties: works on various kinds of health or poverty alleviation projects based on volunteer's initiative. Qualifications: college degree; community organization experience (Peace Corps preferred) and willingness to commit to at least a two year project; Spanish language skills preferred, but not required (classes can be taken in-country); permanent residence in Colorado or nearby state greatly preferred; living and readjustment stipends, health insurance, and transport to and from Nicaragua provided. Send cover letter and résumé to: Friendship City Projects, PO Box 7452, Boulder, CO 80306; e-mail: <bjfcf@yahoo.com>.

CREDIT ADVISOR • Ulaanbaatar, Mongolia

Position available with Development Alternatives, Inc. (DAI), an international consulting firm. Duties: training local loan officers in sustainable micro and small enterprise lending. Qualifications: experience implementing SME-lending projects in developing and/or transition countries; experience lending to SMEs in the US and/or abroad; excellent management skills; familiarity with strategic issues in commercial banking. Deadline for applications: 4/15/02. Please send electronic CV and cover letter to Jay Dyer at <jay_dyer@dai.com>.

ESL INSTRUCTOR • China

Position available with EF English First. Qualifications: BA degree; one year of ESL teaching experience or willingness to receive ESL teacher training prior to placement. We offer 6 - 12 month contracts, competitive local salaries, roundtrip airfares, paid accommodations, paid medical insurance, paid vacation, and modern well-equipped schools. Please send résumé by fax: (617) 746-1775; e-mail: <nicole.hayes@ef.com>.

ENGLISH TEACHER • St. Petersburg, Russia

Position available with the State Pedagogical University. Duties: teaches English; organizes "open lessons" and language parties for students. Qualifications: teaching skills; two to three years of work experience; fluency in Russian. Please send résumé to Alissa Alexandrovna; e-mail: <kursi_rabota@hotmail.com>.

ENGLISH TEACHERS • Shandong, China

Positions available at Yantai University. Duties: average teaching load is 12 - 16 hours per week focusing on speaking and listening, American and British literature, western culture and history. Qualifications: BA/BS; native/fluent English. Benefits: 2,600 Chinese Yuan per month; free accommodations; free medical care. Please send cover letter and résumé to: Fanli Meng, Supervisor, International Affairs Office of Yantai University, 32 Qingquan St Laishan Yantai Shandong 264005 China; phone: (86 535) 6903323; fax: (86 535) 6901858; e-mail: <fanli_m@ytu.edu.cn>; Web site: <ytu.edu.cn>.

EDUCATION***BRANDEIS UNIVERSITY • Waltham, MA**

The Sustainable International Development Program of Brandeis University offers a two-year Master of Arts Degree (one year in residence and one year of practical training, fieldwork, or advanced study). SID's programs have gained international recognition over the past eight years for their innovation in examining models of development, for their achievements in reducing poverty and inequality, in raising quality of life, in enhancing the status of women, and in conserving the biodiversity of fragile environments. SID gives special consideration to RPCVs and offers some scholarship assistance, including waiving the \$50 application fee. Please call the SID office at (781) 736-2770; e-mail: <sidrecruit@brandeis.edu>; Web site: <heller.brandeis.edu/sid>.

***BARD COLLEGE • Annandale, NY**

Bard College offers an innovative graduate program, leading to a Master of Science in Environmental Policy, prepares students for environmental careers in nonprofit organizations, government, and private sector. Unique modular curriculum features integrated application of natural and social sciences to environmental problems and responses and the practical knowledge to understand legal, political, socioeconomic, cultural, and ethical forces influencing policy-making. Distinctive elements include modular organization, communication strategies, leadership training; distinguished faculty. Small classes ensure close mentoring of student career preparations. Peace Corps experience may qualify for internship and early start on master's project while in the field. Contact: Bard Center For Environmental Policy, Bard College, Annandale-on-Hudson, NY 12504-5000; phone: (845) 758-7073; e-mail: <cep@bard.edu>; Web site: <www.bard.edu/cep>.

***INDIANA UNIVERSITY • Bloomington, IN**

The School of Public and Environmental Affairs at Indiana University offers a two-year master of public affairs or master of science in environmental science degree to RPCVs as preparation for careers in the nonprofit, private, or public sectors. Contact: The School of Public and Environmental Affairs, Graduate Programs Office, SPEA 260, Indiana University, Bloomington, IN 47405; phone: 800-765-7755; e-mail: <speainfo@indiana.edu>; Web site: <www.spea.indiana.edu>.

***CLARK UNIVERSITY • Worcester, MA**

One full-tuition scholarship is available to an RPCV for an MA through the International Development, Community Planning, and Environment (IDCE) Department. Programs are for development specialists interested in careers in community-based development, environmental impact assessment, gender analysis, or local management of resources. Three graduate programs: international development, community development, and environmental science and policy are 18 to 24 months. The intensive 12-month GIS program provides GIS, global positioning system, and remote sensing skills related to development issues. RPCVs are encouraged to apply by 1/15/2003. For application, contact: Liz Owens, IDCE Programs, Clark University, Worcester, MA 01610-1477; phone: (508) 793-7201; fax: (508) 793-8820; e-mail: <IDCE@ClarkU.edu>; Web site: <www2.clarku.edu/departments/idce>.

***TEACHER PROGRAM • Madison, WI**

Earn a TEFL certificate in a five-week intensive teacher training program which prepares trainees to teach English in classrooms overseas. The program offers a hands-on approach to teaching and includes practice teaching, ESL class observation, and job placement assistance. Midwest is part of an ESL school giving you opportunities to interact with professional teachers and international students. No foreign language or teaching experience required. For a free brochure: Midwest Teacher Training Program, 19 N. Pinckney St., Madison, WI 53703; phone: 800-765-8577; fax: (608) 257-4346; e-mail: <info@mttp.com>; Web site: <www.mttp.com>.

INTERN/VOLUNTEER**FARM ASSISTANT • Kalamazoo, MI**

Positions available with Tillers International. Duties: teach low-capital appropriate technologies for rural areas. Program features ox- and horse-powered farming and support skills in blacksmithing and woodworking. Qualifications: experience in teaching, writing, photography, video, or desktop publishing a plus. Draft animal power skills are taught on the job as well as farming, gardening, blacksmithing, and woodworking. Openings for early March. Modest stipend and housing. Send résumé, letter of application, and phone numbers for two references to: Richard Roosenberg, Tillers International, 5239 South 24th Street, Kalamazoo MI 49002; phone: 800-498-2700; Web site: <www.wmich.edu/tillers>.

**INSTRUCTORS • Wheaton, MD**

Positions available with The Gilchrist Center assisting with computer applications. Duties: develop lesson plan and teach various Microsoft Office computer applications (Word, Excel, Access) in English or another language. Desired languages: Spanish, Chinese, Vietnamese, Portuguese, Korean, French, and Russian. Contact: Sharon Knapik, Liaison, Cultural Ambassador Volunteer Program; phone: (240) 777-4953; E-mail: <sharon.knapik@co.mo.md.us>; Web site: <www.gilchristcenter.org>.

INTERN • Washington, DC

Position available with the National Wildlife Federation's Alianza para la Vida Silvestre. Duties: helps support the coordination of projects to translate, adapt, test, and disseminate programs in Mexico; conducts research and helps organize workshops and training programs; assists with communications. Qualifications: degree in a field related to environmental education or policy; demonstrated ability to work in a collaborative atmosphere; excellent writing skills in both English and Spanish; knowledge of HTML a plus. Please send résumé and cover letter to Internopp@nwf.org. Type Intern-Alianza para la Vida Silvestre on the subject header. Web site: <www.nwf.org>.

AMERICORPS/VISTA**VARIOUS • Maine**

AmeriCorps positions available throughout the state of Maine in environmental education with public schools, volunteer leadership in the area of water quality monitoring/watershed stewardship to include volunteer recruitment and training as well as developing and implementing environmental education programs, developing conservation service opportunities for youth. Qualifications: BA/BS degree. Benefits: annual living stipend of \$9,300, health insurance, deferred federal student loans, extensive training, and an educational award of \$4,725. For more information or an application, please contact: Maine Conservation Corps, Recruiting Department, 124 State House Station, Augusta, ME 04333; phone: (207) 287-4931; fax: (207) 287-3342; e-mail: <corps.conservation@state.me.us>.

VOLUNTEERS • Burlington, VT

50 positions available in August with AmeriCorps*VISTA, sponsored by the Burlington Community and Economic Development Office. Volunteers serve in places such as schools, non profits and community organizations working on literacy, economic development, public safety and grassroots organizing. Volunteers receive a living stipend and an educational award after their service. Deadline for applications: 5/31/02. To apply, please send cover letter, résumé and two references to: Erin Massey, AmeriCorps VISTA, Room 32 City Hall, Burlington, VT. 05401 or apply online at: <www.americorps.org>.

Crisis Corps Recruiting Short-Term Volunteers**Mauritania Post Flooding Assistance**

Woodless construction/agroforestry volunteers for the Mauritanian Red Crescent to assist in housing reconstruction due to recent flooding. As part of disaster mitigation work, volunteers will participate in tree planting during the rainy season (construction and training experience and strong French or Arabic language skills are required, woodless mud construction experience preferred). This is a five-month assignment with a minimum of a three-month commitment.

Africa HIV/AIDS Assignments

The following assignments require previous African work experience and a six-month commitment. Additional qualifications listed. Start date is as soon as possible.

Kenya

1. Laboratory blood safety volunteer for Family Health International (three years of experience as lab manager or technologist and experience setting up quality assurance programs); 2. Blood donor recruitment volunteer for Family Health International (health degree and two years of social marketing or community mobilization experience with a public health department or agency); 3. HIV/AIDS Pre and Post Test Counselor for Meru Red Cross Society and Kenya Methodist University (counseling and training experience and a degree in counseling, clinical social work, or an MPH required).

Tanzania

Health outreach volunteer for FEMINA magazine's health information project with a focus on youth (experience with HIV/AIDS education and health outreach experience required).

Due to mail delivery difficulties, Crisis Corps requests that applications and résumés be faxed to (202) 692-2 251 or e-mailed to <crisiscorps@peacecorps.gov>. An application and additional position information can be downloaded from the Crisis Corps Web site at: <www.peacecorps.gov/rpcv/crisiscorps>; or call 800-424-8580, ext. 2250.

RECRUITER • Washington, DC

Temporary position available with AmeriCorps*VISTA to launch the Homes for Service program in the New York metro area. Duties: recruits host homes and reduced cost rental properties; develops database of properties and distribution system. Qualifications: experience working with organizations in the New York metro area; knowledge or experience in human services or volunteer work; demonstrated ability to work independently and to accomplish set goals in tight timeframes; application deadline: 4/22/02. Request proposal notice at: (518) 431-4218; e-mail: <bmanuso@cns.gov>. Send completed proposals to: CNCS, Leo O'Brien Federal Bldg., Suite 900, 1 Clinton Square, Albany, NY 12207.

LEAD VISTA • Fairbanks, AK

Position available with Tanana Chiefs Conference, Inc., a nonprofit organization serving 42 Alaska Native communities. Duties: coordinates and facilitates trainings for Vista members; organizes and provides support services for area Vista members; assists in the recruitment of new Vistas. Qualifications: BS/BA; prior Vista or Peace Corps experience; strong organizational and interpersonal skills. Benefits: living allowance, health insurance, training and travel expenses; education award of \$4725. Send cover letter and résumé to: Tanana Chiefs Conference, Inc., Attn: Stephanie Bennett, 122 1st Avenue, Ste 600, Fairbanks, AK 99701; phone: (907) 452-8251 x3416; fax: (907) 459-3951; e-mail: <sbennett@tananachiefs.org>.

When responding to a listing: please indicate with a cover letter that you are a Returned Peace Corps Volunteer submitting your résumé in response to a HOTLINE announcement. Questions concerning positions should be addressed to the advertiser, NOT to Returned Volunteer Services. HOTLINE is published twice monthly for the use of RPCVs and should not be posted on bulletin boards or passed on to non-RPCVs. Peace Corps has no control over, nor responsibility for HOTLINE advertisers, nor do we have personal knowledge relating to working conditions of advertised opportunities. If you have any complaints about an advertiser, please write and let us know.

PLEASE CHECK APPROPRIATE BOX AND ENCLOSE IN SEPARATE ENVELOPE:

DISCONTINUE SEND HOTLINE TO NEW ADDRESS (*Hotline can't be sent overseas*)

Name _____

Address _____

City _____ State _____ Zip Code _____

Country of Service _____ Dates of Service _____

To change address or discontinue subscription, fill out the information above, cut out the box, and mail it in an envelope to: Database Mgr., Second Fl., Paul D. Coverdell Peace Corps Headquarters, 1111 20th St., NW, Washington, D.C. 20526. Changes cannot be made without this form nor over the phone. Please allow 4-6 weeks for any changes to take effect.



Seeking Suggestions

If you have article ideas or would like to see a particular career topic covered in the Hotline, please send suggestions to the following e-mail address: hotline@peacecorps.gov. Thanks!

April Career Event UN Opportunities

George Salvatierra, director of UN Employment Information and Assistance at the State Department will talk about employment opportunities in the United Nations and other international organizations. He will also discuss the Junior Professional Officer program at the United Nations High Commissioner for Refugees (UNHCR), Food and Agriculture Organization (FAO), and World Food Programme (WFP).

When and Where:

April 17, 2002
12 noon to 1:30 p.m.
Paul D. Coverdell
Peace Corps Headquarters
1111 20th St. NW
Shriver Conference Room A
Washington, DC 20526

For more information, please contact Elvira May, RVS, at (202) 692-1445.

Free Membership to Recent RPCVs

Did you know? The National Peace Corps Association (NPCA) offers a one-year free membership to returned Peace Corps Volunteers (RPCVs) during their first year back.

As members, RPCVs receive benefits that include a subscription to *WorldView* magazine and the NPCA's alumni newsletter, *3/1/61*. Members will also receive discounted registration rates for the NPCA National Conference June 20-23, 2002 in Washington, D.C., as well as other benefits.

For more information, visit the following Web site <www.rpcv.org> or contact the NPCA membership department at (202) 293-7728, ext. 23; or e-mail: <membership@rpcv.org>.

HOTLINE NOTICE

Returned Volunteer Services produces and distributes *Hotline* to returned Peace Corps Volunteers for two years following their COS date. If your service ended in April 2000, then this issue of *Hotline* is the last one that will be sent to you.

Please note: Current *Hotline* copies are now available online free of charge. Go to the Web site <www.peacecorps.gov/rpcv/hotline/index.html> to download issues in Portable Document Format (PDF). Because *Hotline* is now online, the National Peace Corps Association is no longer offering paid subscriptions.