

# H TLINE

A Bulletin of Career, Educational, and Reentry Information and Opportunities for RPCVs

## HOT RESOURCES

## Career Events

See back page

## Returned Peace Corps Volunteer FAQs

To answer your frequently asked questions, such as

“How can I get assistance with financial and medical issues?”

“How can I get a copy of my description of service (DOS)?”

“How can I stay connected with the Peace Corps?”

visit

[www.peacecorps.gov/rpcv/faqs](http://www.peacecorps.gov/rpcv/faqs)

## Peace Corps HOTLINE

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To place job announcements, visit  
[www.peacecorps.gov/rpcv/hotline](http://www.peacecorps.gov/rpcv/hotline)  
or contact

Peace Corps  
Returned Volunteer Services  
Phone: 202.692.1430 or  
800.424.8580, ext. 1430  
E-mail: [hotline@peacecorps.gov](mailto:hotline@peacecorps.gov)  
Fax: 202.692.1421

## PUBLIC SECTOR

### PUBLIC HEALTH NURSE • Arlington, VA

Position available with Arlington County's Public Health Division. Duties: serves as a key member of a multidisciplinary diagnostic and evaluation (D and E) clinic team; provides comprehensive medical, social, educational, and psychological evaluations of children from birth through 21 years of age. Qualifications: preferably bilingual in Spanish and English. Apply as soon as possible. Complete application at [www.arlingtonva.us/pers](http://www.arlingtonva.us/pers). Résumés submitted without an application will be returned without consideration. For more information, call 703.228.3500; e-mail: [pers@arlingtonva.us](mailto:pers@arlingtonva.us) (no résumés).

### EXTENSION EDUCATOR • Tacoma, WA

Position available with Washington State University—Extension Agriculture and Natural Resources Educator—Pierce County. This is a 12-month, tenure-track faculty position. Duties: works with agribusiness, government agency representatives, elected officials, farmers, farm laborers, environmentalists, extension colleagues, consumers, and volunteers. Qualifications: M.A. in an area directly related to fulfilling the subject matter areas of the position; ability to lead and participate in interdisciplinary and multi-agency teams; active team leader/member of grant writing and fundraising team(s); demonstrated experience in the development and delivery of educational programs using a variety of methodologies, including distance education and educational events;

effective communication using oral, written, and listening skills in relating to a variety of audiences, including elected officials, staff, volunteers, media, agency representatives, and youth; proficiency in computer technology, including word processing, spreadsheets, electronic slide presentations, webpage design, and e-mail. Deadline: 3/7/2005. For complete position description and application, visit [www.hrs.wsu.edu/employment/FAPvacancies.asp](http://www.hrs.wsu.edu/employment/FAPvacancies.asp) (search #3946). Contact Rebecca Armstrong, WSU Extension, at 509.335.2822; e-mail: [armstro@wsu.edu](mailto:armstro@wsu.edu).

### \*CAMPUS RECRUITER • Columbus, OH

Position available at Ohio State University, 20 hours/week, nine months/year. Duties: designs and implements recruit-

*Make a difference!*

## Sign up now for Peace Corps Week: February 28–March 6, 2005

Celebrate 44 years of the Peace Corps making a difference in the world and provide your community with a rewarding experience—participate in Peace Corps Week 2005.

To sign up for Peace Corps Week, visit the Peace Corps Week website at [www.peacecorps.gov/pcweek](http://www.peacecorps.gov/pcweek). Or complete and fax the reply card in your Peace Corps Week brochure to 202.692.1421. All respondents will receive a free presentation kit, which includes audience souvenirs, a poster, and other materials to help you prepare for and promote your presentation.

Visit the Peace Corps Week website for ideas and suggestions for your presentation.

Questions? Please e-mail us at [pcweek@peacecorps.gov](mailto:pcweek@peacecorps.gov)  
or call 800.424.8580 (press 2, then ext. 1961).

*Promote World Peace and Friendship During Peace Corps Week*

\* indicates this announcement has appeared in previous issues of *HOTLINE*.

“Nothing great was ever achieved without enthusiasm.”—Ralph Waldo Emerson

ment plan to increase awareness of Peace Corps programs; provides presentations to student and community groups; evaluates applications and conducts interviews; establishes and maintains a working relationship with the Chicago regional Peace Corps office. Qualifications: enrolled at Ohio State University, preferably in a natural resource or agricultural-related area (College of Food, Agriculture, and Environmental Sciences); RPCV; excellent communication skills; initiative and ability to work without close supervision. Compensation: tuition waiver plus monthly stipend. Position begins 9/2005. Send letter of interest, résumé, and two letters of reference before 5/1/2005 to Dr. Mark Erbaugh, 113 Agriculture Administration Building, 2120 Fyffe Road, Columbus, OH 43210; phone: 614.292.7252; fax: 614.292.1757; e-mail: erbaugh.1@osu.edu.

## PRIVATE SECTOR

### \*DEVELOPMENT ASSOCIATE •

#### Boulder, CO

Position available with Safehouse Progressive Alliance for Nonviolence. Duties: provides administrative support for all development efforts; prepares foundation and government grant proposals and periodic grant reports; assists marketing/development director with special event planning and coordination; database management; direct mail solicitations and other fundraising activities. Qualifications: excellent written communication skill; B.A. or equivalent; minimum two years' experience in grant writing; knowledge of Microsoft Office products; two years' experience with fundraising software desired; meticulous attention to detail is essential. Salary: \$32K. For complete job description and directions on how to apply, visit [www.safehousealliance.org](http://www.safehousealliance.org). Send

résumé and cover letter to 835 North Street, Boulder, CO 80304; e-mail: [hr@safefhousealliance.org](mailto:hr@safefhousealliance.org); phone: 303.449.8623; fax: 303.449.0169.

### REGISTERED NURSES/LVNS • Malibu, CA

Positions available with Abilityfirst—Camp Joan Mier, a residential summer camp for children and adults with physical and/or developmental disabilities. Duties: two nurses will medically supervise 50 campers; distribute medication, keep records, and perform medical procedures; assist in training summer staff. Qualifications: California RN or LVN license; nursing experience preferred. Salary: \$200/day for an RN and \$150/day for an LVN. Positions include room and board. Camp runs from 6/5/2005–8/21/2005. For more information and application, contact Kelly Privitt at 11777 Ellice Street, Malibu, CA 90265; fax: 310.457.6374; e-mail: [kprivitt@abilityfirst.org](mailto:kprivitt@abilityfirst.org).

### PROGRAM COORDINATOR • Chicago

Position available with Spirit Cultural Exchange. Duties: recruits and maintains relationships with U.S. employers; assists international participants while they are in the United States; handles various administrative duties. Qualifications: B.A., experience living, studying, and working abroad; possesses a passion for cross-cultural exchange; Spanish or Polish or other eastern European language skills a plus. E-mail résumé and cover letter to [kbaader@spiritexchange.com](mailto:kbaader@spiritexchange.com). No phone calls.

### TEMPORARY ADMIN. ASSISTANTS • MD

Positions available with TSi Staffing, a full-service staffing firm with offices in Washington, D.C., Bethesda, Maryland, and Crofton, Maryland. The Bethesda office services Silver Spring, Rockville, Bethesda, and Montgomery County. TSi Staffing is recruiting for temporary and temporary-to-hire candidates with a

minimum of one year of office experience and knowledge of the Microsoft Office Suite. Contact Laura Arbelaez, branch manager, TSi Staffing Inc., 4709 Montgomery Lane, #100 Bethesda, MD 20814; phone: 301.652.8367; fax: 301.652.9404; e-mail: [larbelaez@tsistaffing.com](mailto:larbelaez@tsistaffing.com).

### FLORICULTURAL EDUCATOR •

#### Riverhead, NY

Position available with Cornell University—Cornell Cooperative Extension Suffolk County. Duties: responsible for providing leadership in the planning, delivery, and evaluation of the extension floriculture/greenhouse educational program in Long Island. Qualifications: M.S. required. Deadline: 3/21/2005. For complete position description, visit [www.cce.cornell.edu/careerops/pa360.htm](http://www.cce.cornell.edu/careerops/pa360.htm). Send letter of intent, résumé, and transcripts to PA#360, Box 26, Kennedy Hall, Cornell U, Ithaca, NY 14853.

### PROGRAM ASSISTANT, MIDDLE EAST • DC

Position available with International Foundation for Election Systems. Duties: provides administrative support to Middle East and North Africa team; compiles and edits proposals, briefings books, and reports; prepares budget and generates financial tracking and budget reports; maintains project records and documents, including consultant contracts; drafts correspondence for project activities; organizes project financial reports for review. Qualifications: M.A. or B.S./B.A. with 1–2 years' experience in international development or related field; fluency in Arabic preferred; excellent writing skills; well-organized and adept at handling and prioritizing multiple tasks; attention to detail, team-oriented, and an effective communicator; proficiency with software, such as MS Word and Excel, and familiarity with the Internet. Send cover letter and résumé to [boboc@ifes.org](mailto:boboc@ifes.org); phone: 202.350.6700.

### SENIOR PROGRAM OFFICER • New York City

Position available with International Women's Health Coalition. Duties: unrestricted ability to travel up to 30 percent of the time. Qualifications: highly energetic expert in sexual and reproductive rights and health programs, policies and social movements—with expertise in youth, sexual rights, or access to safe abortion—focused on African continent; experience in organizational development, including leadership transition and financial resource mobilization, grant making, and program management; minimum 10 years' field experience and 5 years' experience in Africa; excellent analytic, interpersonal communication, English language writing, Word and Web skills; strong judgment and a sense of humor; prefer proficiency in French or Portuguese; prefer experience with Excel. Send cover letter with heading "ref# SPONPC", and résumé to E. Hamilton, IWHC, 24 East 21<sup>st</sup> Street, New York, NY 10010; e-mail: [recruitment@iwhc.org](mailto:recruitment@iwhc.org). No phone calls.

### ALUMNI RELATIONS COORDINATOR •

#### Philadelphia

Position available with Philadelphia FIGHT. Duties: maintains and builds on programs for graduates of Project TEACH; conducts weekly alumni update meetings; stays in touch with alumni through individual meetings and counseling sessions; maintains and develops new projects, such as support groups or a GED

# HOT! OPPORTUNITIES

### PEACE CORPS COUNTRY DIRECTORS • Various locations

Positions available with the Peace Corps. Qualifications: requires senior-level executive experience with extensive and exceptional leadership and management skills; international experience; administrative expertise in preparing and administering budgets in a strong cross-cultural facility; demonstrated experience mentoring staff or volunteers; international development experience desirable; U.S. citizens only. Positions begin summer 2005. Deadline: 2/25/2005. For more information and to apply, visit [www.peacecorps.gov/employment/countrydirector.cfm](http://www.peacecorps.gov/employment/countrydirector.cfm); phone: 800.424.8580, ext. 2114.

### OPERATIONAL SPECIALIST • DC

Position available with AMEX. Duties: manages and tracks food for peace (FFP) emergency world food program activities; liaises with freight forwarders; develops, maintains, and coordinates cost sheets and enters data in food aid request entry system; develops/maintains shipping reports for FFP Washington, D.C., and regional/bilateral missions; responsible for freight rate and expenditures and emergency and diversion analyses. Qualifications: B.S./B.A. in finance, accounting, or economics; number cruncher and affinity with numbers; analytical, organizational, and interpersonal skills; proficiency in computers, including Microsoft Excel and Access; solid sense of humor. Starting salary: \$30K. Send résumé to Samir Zoghby at [szoghby@amexdc.com](mailto:szoghby@amexdc.com) or Stephanie Sines at [ssines@amexdc.com](mailto:ssines@amexdc.com); phone: 202.962.0048, ext 221; fax: 202.962.0049.

program; coordinates a speakers bureau consisting of graduates of TEACH. Qualifications: experience in HIV environment as well as with teaching adults is preferred. For more information, visit [www.fight.org/teach/index.asp](http://www.fight.org/teach/index.asp). E-mail résumé and cover letter to Terry Trudeau, [terry@fight.org](mailto:terry@fight.org); fax: 215.985.4952.

**\*ENVIRONMENTAL ED. INSTRUCTORS • Toccoa, GA**

Positions available with Blue Ridge Outdoor Education Center. Duties: teach environmental education classes to children ages 7–16 in the beautiful Southern Appalachians during residential programs; assist kid and adult groups with Cherokee culture adventure programs and high ropes on some weekends. Qualifications: ability and desire to lead school groups in educational classes; biology or ecology background preferred; sense of humor a must; first aid, CPR, and high ropes training will be provided. Salary: \$190/week with room, board, and medical insurance. Program runs from 2/2005–5/2005. Send cover letter and résumé to RPCV John DiDiego, director, Blue Ridge Outdoor Education Center, Rt. 3, Box 3495, Toccoa, GA 30577; phone: 706.886.7621; website: [www.campmikell.com](http://www.campmikell.com).

**SENIOR ADMINISTRATIVE ASS'T • DC**

Position available with World Wildlife Fund. Duties: provides high-level administrative support in the education for nature program; prepares contracts and other documents; monitors expenses and budgets; coordinates mailings and other department activities, as needed. Qualifications: minimum of two years' experience working with international programs; strong organizational skills; excellent communication skills and strong interpersonal skills; the ability to work with a team and Spanish language ability—written and spoken—are required; experience studying or working abroad, particularly in a developing country, is strongly desired; knowledge of, or strong interest in, conservation strongly preferred; French language ability a plus. To apply, visit [www.worldwildlife.org/about/jobs.cfm](http://www.worldwildlife.org/about/jobs.cfm).

**\*MARKETING/DEVELOPMENT DIRECTOR • Boulder, CO**

Position available with Safehouse Progressive Alliance for Nonviolence. Duties: implements marketing, development, and fundraising efforts for the organization, including program administration, public relations, and fundraising (donor acquisition and retention, special events, grant writing). Qualifications: demonstrated success in fundraising; exceptional written and oral communication skills; management and supervisory experience; B.A. and at least five years' experience in nonprofit development. Salary: \$40K–43K, based on experience. Visit website for full job description and information on how to apply. Send résumé and cover letter to Safehouse Progressive Alliance for Nonviolence, 835 North Street, Boulder, CO 80304; e-mail: [hr@safehousealliance.org](mailto:hr@safehousealliance.org); phone: 303.449.8623; fax: 303.449.0169.

**ASSISTANT DIRECTOR • Sterling, VA**

Position available with Loudoun County Small Business Development Center. Duties: provides advisory services to small businesses. Qualifications: knowledge of small business operations; strong interpersonal skills; experience in counseling, training, mar-

keting, and administration. Fax résumé and salary history to 703.430.7258; email: [sbdc@loudounsbdc.org](mailto:sbdc@loudounsbdc.org).

**SHEEPHERDER • Townsend, MT**

Position available with Round Grove Ranch. Duties: supervises grazing of sheep on the open range, feeds daily supplemental rations to the sheep; cares for sheep dogs; works from just before sunrise to sunset, seven days a week in some of the best scenery that Montana has. Qualifications: must be in good physical condition and must be an early riser; enjoys hiking, camping, and working alone. Will train a willing novice, as needed. Live in a sheep wagon, heated with a wood stove, with no electricity or running water. Salary: \$650/month, plus room and board. For more information and to apply, e-mail Kelly at [kingalls2@juno.com](mailto:kingalls2@juno.com).

**RESEARCH ANALYST/PUB. EDITOR • DC**

Position available with the Academy for Educational Development. Duties: provides support to the democracy, conflict, and humanitarian assistance/democracy and governance office. Qualifications: M.A. in international relations, political science, or related field, with a specialization in democracy and governance; requires four or more years' experience in research, technical assistance, and/or writing; demonstrated knowledge of international development issues and trends with specific reference to the democracy and governance sector; in-depth knowledge of USAID organization and democracy and governance program portfolio; overseas experience in developing countries; extensive experience writing and editing for a professional audience; desktop publishing skills; U.S. citizenship required. For complete job description, visit [www.aed.org](http://www.aed.org). Send résumé, cover letter, and reference position #KN5022pc to AED/HR, 1825 Connecticut Avenue, NW, Washington, DC 20009; fax: 202.884.8413; e-mail: [employ@aed.org](mailto:employ@aed.org).

**VICE PRESIDENT, PROGRAMS • New York**

Position available with International Women's Health Organization. Duties: provides strategic vision and management oversight for grant and technical assistance programs supporting national, regional, and worldwide advocacy for youth, safe abortion, and sexual and reproductive health and rights. Qualifications: senior expert in sexual and reproductive rights and health to lead regional—Asian, Latin American, and African—and international policy staff and programs; extensive technical experience; strong grants-making background; previous programmatic success in at least two regions; fluency in English and French, Spanish, or Portuguese; U.S. citizenship or green card required; unrestricted ability to travel up to 30 percent of the time. Send cover letter and résumé to [recruitment@iwhc.org](mailto:recruitment@iwhc.org); address: E.Hamilton, IWHC 24 East 21st Street, New York, NY 10010. No phone calls.

## INTERNATIONAL

**POPULATION FELLOWS • Various locations**

Positions available with the University of Michigan and the Population Fellows Programs, offering two-year professional fellowships to individuals with a recent graduate degree and experience in population–reproductive health or population–environment. Population fellows are placed with organizations that are

working to improve family planning and reproductive health programs in the developing world. Population-environment fellows work on projects that link family planning and environmental programming in the developing world. Fellows receive a professional-level stipend and benefits. For information and application, write to the Population Fellows Programs, University of Michigan, 1214 South University, 2nd Floor, Ann Arbor, MI 48104-2548; phone: 734.763.9456; fax: 734.647.0643; e-mail: [michiganfellows@umich.edu](mailto:michiganfellows@umich.edu); website: [www.sph.umich.edu/pfps](http://www.sph.umich.edu/pfps).

**FINANCE/ADMINISTRATION DIRECTOR • Yaoundé, Cameroon**

Position available with the World Wildlife Fund—Central Africa Regional Program Office. Duties: ensures program locations in Gabon, Central African Republic, and Democratic Republic of Congo have appropriate financial, human resources, and administrative structures; supervises and coordinates development and implementation of policies, procedures, and systems. Qualifications: degree in commerce, business administration, or related field; CPA required; 10 years' working experience in a senior finance and administration position, preferably in a major international organization/NGO; fluency in English and French is required. To apply, visit [www.worldwildlife.org/about/jobs.cfm](http://www.worldwildlife.org/about/jobs.cfm).

**CHIEF OF PARTY • Tbilisi, Georgia**

Position available with the Institutional Reform and the Informal Sector—University of Maryland. Duties: assists with a 12-month USAID-sponsored rule of law project based in Tbilisi, Georgia. The Georgia Rule of Law Project seeks to support legal reform processes by working with Georgian NGOs and legal experts. Qualifications: minimum of five years' senior management experience; 10 years' professionally relevant experience; J.D. or appropriate advanced degree; experience working with USAID-funded programs; U.S. or New Independent States citizenship; knowledge of public awareness and anti-corruption projects is preferred. Anticipated start date: 2/15/2005. Send cover letter and résumé to [mssanai@iris.econ.umd.edu](mailto:mssanai@iris.econ.umd.edu); website: [www.iris.umd.edu](http://www.iris.umd.edu).

**ENVIRONMENTAL SPECIALIST • Tajikistan**

Position available with Overseas Strategic Consulting, Ltd. Participate in a short-term assignment for community-based micro-hydropower supply development project in rural areas of Tajikistan. Duties: assesses the potential environmental impact of pilot projects; recommends appropriate environmental mitigation measures; and ensures recommended measures, environmental management, and monitoring plans are included in the cost of the pilot projects. Send cover letter and résumé with the subject heading, RPCV TAJ Hydrom Environmental, to [bhornsby@oscltd.com](mailto:bhornsby@oscltd.com).

**CHIEF OF PARTY • Sierra Leone**

Position available with Management Systems International. Qualifications: advanced degree in civil society development, decentralization, or community mobilization programs; prior leadership experience on USAID project and demonstrated political astuteness; minimum 10 years' training experience in the field of democracy and governance, advocacy skills building, civic training for communities, and constituency outreach; operational and administrative management,

# PEACE CORPS FELLOWS/USA



Peace Corps Fellows/USA works with nearly 40 universities that offer financial assistance to RPCVs who wish to attend graduate school and work in underserved U.S. communities. Below is a *partial* list of universities and subject areas. For the complete list, visit [www.peacecorps.gov/fellows](http://www.peacecorps.gov/fellows); call 800.424.8580, ext. 1440; or write to [fellows@peacecorps.gov](mailto:fellows@peacecorps.gov).

## University of Arizona

Tucson, AZ

Criminal justice, community development, environment, health, nonprofit finance, public policy, and more. Georgia Ehlers, phone: 520.621.9103; e-mail: [gehlers@u.arizona.edu](mailto:gehlers@u.arizona.edu).

## University of Cincinnati

Cincinnati, OH

Economic development planning, environmental planning, international development planning, physical planning, urban design. Dr. Johanna Looye, phone: 513.556.4943; e-mail: [looyejw@email.uc.edu](mailto:looyejw@email.uc.edu).

## University of Denver

Denver, CO

International administration; international business transactions; international development; international human rights; international studies; international security; global finance, trade, and economic integration. Andrew Burns, phone: 303.871.2544; e-mail: [anburns@du.edu](mailto:anburns@du.edu).

## University of Maryland-Baltimore

Baltimore, MD

Social work with dual-degree options in Jewish studies, law, business administration, and public health. Dick Cook, phone: 410.706.1882; e-mail: [dcook@ssw.umaryland.edu](mailto:dcook@ssw.umaryland.edu)

## University of Maryland-Baltimore County Shriver Peaceworker Program

Baltimore, MD

All programs of University of Maryland-Baltimore County: education, policy, applied sociology, intercultural communications, etc. Select consortium programs: social work (MSW), urban studies, nonprofit management, etc. Joby Taylor, phone: 410.455.6398; e-mail: [joby.taylor@umbc.edu](mailto:joby.taylor@umbc.edu).

## University of New Orleans

New Orleans, LA

Public administration, urban planning and urban studies with concentrations in housing/community development, land use/environment, historic preservation,

urban anthropology, and nonprofit management. Dr. Marla Nelson, phone: 504.280.3110; e-mail: [mnelson@uno.edu](mailto:mnelson@uno.edu).

## University of North Texas

Denton, TX

Anthropology, applied economics, applied gerontology, environmental science, public administration, social work, sociology, urban geography, volunteer management. Dr. Martin Jaeckel, phone: 940.565.4630; e-mail: [mjaeck@scs.unt.edu](mailto:mjaeck@scs.unt.edu).

## University of Oregon

Eugene, OR

Community and regional planning. Megan Smith, phone: 541.346.3881; e-mail: [smith@darkwing.uoregon.edu](mailto:smith@darkwing.uoregon.edu).

## University of South Carolina

Columbia, SC

Multidisciplinary program (written/oral proficiency in Spanish required). Dr. Wendy Sellers Campbell, phone: 803.777.8879; e-mail: [wendy.campbell@sc.edu](mailto:wendy.campbell@sc.edu).

International business administration. Reena Lichtenfeld, phone: 803.777.6749; e-mail: [rlichten@moore.sc.edu](mailto:rlichten@moore.sc.edu).

## University of Vermont (program in development)

Burlington, VT

Community and economic development; entrepreneurship; environment; agriculture; applied economics; management; strategic planning; marketing; public policy; health care; leadership; international public administration; human resources; budgeting/finance; organizational development; information technology. Edward R. McMahan, phone: 802.656.4565; e-mail: [emcmahan@uvm.edu](mailto:emcmahan@uvm.edu).

## University of Wisconsin-Milwaukee

Milwaukee, WI

Business administration, economics, geography, history, sociology, urban studies. Lisa Williams, phone: 414.229.6155; e-mail: [heuler@uwm.edu](mailto:heuler@uwm.edu).

## University of Wisconsin-Stevens Point

Stevens Point, WI

Fields relating to the environment, including natural resources, forestry, environmental education, youth programming, land-use planning, wildlife, soil and water science. Dr. Michael Dombeck, phone: 715.346.3946; e-mail: [mike.dombeck@uwsp.edu](mailto:mike.dombeck@uwsp.edu) or Dr. Tim Ginnett, phone: 715.346.4191; e-mail: [tim.ginnett@uwsp.edu](mailto:tim.ginnett@uwsp.edu).

## University of Wyoming

Laramie, WY

American studies with concentration in education, geography, history, or literature. Dr. Eric Sandeen, phone: 307.766.3898; e-mail: [esandeen@uwyo.edu](mailto:esandeen@uwyo.edu).

## Western Illinois University

Macomb, IL

Business administration; community health; economics; geography; health services management; political science; recreation, park, and tourism administration. Thom Anderson, e-mail: [tk-anderson@wiu.edu](mailto:tk-anderson@wiu.edu) or Carolyn Lawrence, e-mail: [ca-lawrence@wiu.edu](mailto:ca-lawrence@wiu.edu); phone (for both): 309.298.2268.

## Western New Mexico University

Gallup, NM

Elementary, secondary, or special education, counseling, educational leadership. Dr. Patricia Maguire, phone: 505.722.3389; e-mail: [maguirep@cia-g.com](mailto:maguirep@cia-g.com).

## Wichita State University

Wichita, KS

Teacher education: middle and secondary grades, art, music, English, French, Spanish, biology, chemistry, physics, math, TESOL (if already teacher-certified), comprehensive social studies, special education (if already teacher-certified). Judith Hayes, phone: 316.978.6580; e-mail: [judith.hayes@wichita.edu](mailto:judith.hayes@wichita.edu).

## Xavier University of Louisiana

New Orleans, LA

Fast Track to Teaching Program for those interested in teaching math, science, or special education. Dr. Rosalind Pijeaux Hale, phone: 504.520.7498; e-mail: [rhale@xula.edu](mailto:rhale@xula.edu).

including set-up; English fluency required, and Krio a plus. Posting is unaccompanied for two and a half years. Submit cover letter, CV, and salary history to [ssamuel@msi-inc.com](mailto:ssamuel@msi-inc.com).

## TANZANIA COUNTRY DIRECTOR •

### Arusha, Tanzania

Position available with the Global Service Corps. Duties: manages projects; supervises in-country staff; develops and manages collaboration with local NGOs; develops local funding development; builds organizational capacity. Qualifications: graduate degree; at least three years' experience of public health or international development; at least two years' professional experience living and working in East Africa; English and Swahili language fluency required. Deadline: 3/15/2005. Send CV, cover letter that clearly outlines relevant experience, and salary history to Susanna Beck at [gscoperations@earthisland.org](mailto:gscoperations@earthisland.org).

## MICRO HYDROPOWER SPECIALIST/ TEAM LEADER • Tajikistan

Position available with Overseas Strategic Consulting, Ltd. Duties: participates in a community-based micro-hydropower supply development project in rural areas of Tajikistan; analyzes existing micro-hydropower projects; recommends solutions and/or alternatives for implementation problems; identifies pilot project sites and potential for income generating activities; responsible for establishing a project advisory board; develops the project implementation schedule; assesses environmental and social impacts; liaises with local communities, team members, government entities, and donor communities; oversees costs and benefits in compliance with given policies. Send a CV and cover letter with the subject heading, "RPCV TAJ Hydro," to [bhornsby@oscltd.com](mailto:bhornsby@oscltd.com).

## ENERGY ECONOMIST • Tajikistan

Position available with Overseas Strategic Consulting, Ltd. Duties: participates in a short-term assignment for community-based micro-hydropower supply development project in rural areas of Tajikistan; summarizes current and projected energy situation; analyzes energy consumption and possible energy savings; assesses willingness to pay for the electricity; determines economic internal rate of return; determines financial, institutional, and operational parameters for sustainability and replication of pilot projects; analyzes energy efficiency initiatives; designs simple tariff structure, billing, and revenue collection systems to ensure financial sustainability. Send CV and cover letter with the subject heading, "RPCV TAJ Hydro Economist," to [bhornsby@oscltd.com](mailto:bhornsby@oscltd.com).

**COUNTRY DIRECTOR • Yerevan, Armenia**

Position available with Project Harmony. Duties: senior management position with supervisory and managerial responsibility all in-country personnel, programs, finances, and policies. For complete job description, visit [www.projectharmony.org](http://www.projectharmony.org); e-mail: [barbara@projectharmony.org](mailto:barbara@projectharmony.org).

**FINANCIAL SPECIALIST • Tajikistan**

Position available with Overseas Strategic Consulting, Ltd. Duties: participates in a short-term assignment for a community-based micro-hydropower supply development project in rural areas of Tajikistan; carries out financial analysis of the proposed project, including calculation of the financial internal rate of return and weighted average cost of capital; conducts relevant sensitivity analysis on the financial results; prepares financial plan for the projects; identifies specific sources and projection from the projects. Send CV and cover letter with the subject heading, "RPCV TAJ Hydro Financial," to [bhornsby@oscltd.com](mailto:bhornsby@oscltd.com).

**SOCIAL DEVELOPMENT/****COMMUNITY PARTY SPECIALIST • Tajikistan**

Position available with Overseas Strategic Consulting, Ltd. Duties: participates in a short-term assignment for a community-based micro-hydropower supply development project in rural areas of Tajikistan; maximizes community participation in project design, implementation, procurement, monitoring, and evaluation; identifies viable community-based organizations; determines willingness to pay for electricity; assesses involuntary resettlement impact; identifies stakeholders; determines household energy expenditure via source and energy consumption practices in winter; designs income-generating activities; identifies potential partners; prepares customer satisfaction survey and quality-of-life index. Send CV and cover letter with the subject heading, "RPCV TAJ Hydro Social," to [bhornsby@oscltd.com](mailto:bhornsby@oscltd.com).

**REGULATORY/LEGAL EXPERT • Tajikistan**

Position available with Overseas Strategic Consulting, Ltd. Duties: participates in a short-term assignment for a community-based micro-hydropower supply development project in rural areas of Tajikistan; reviews existing legal and regulatory framework and proposes improvements to accommodate pilot projects; communicates to policymakers and regulators the needs for policy, regulatory, and licensing support for development of community-based initiatives; designs an appropriate legal structure to enable significant community ownership. Send CV and cover letter with the subject heading, "RPCV TAJ Hydro Legal," to [bhornsby@oscltd.com](mailto:bhornsby@oscltd.com).

**EDUCATION****\*M.A. IN ENVIRONMENT/COMMUNITY • Seattle**

Antioch University Seattle offers an M.A. in environment and community for anyone working, or wanting to work, in environmental or community-development fields with organizations, businesses, or public agencies. The program provides a unique focus on the relationships between the natural environment and human communities by emphasizing social science perspectives and natural science literacy. Students

pursue place-based studies and meet regularly in Seattle for course intensives over two years. Contact Dr. Jonathan Scherch, (RPCV, Jamaica) at phone: 206.268.4710; e-mail: [jscherch@antiochsea.edu](mailto:jscherch@antiochsea.edu).

**\*TEACHING FELLOWS • New York City**

The New York City Teaching Fellows is an innovative and selective path to enter the classroom and make a difference in one of New York City's high-needs schools. The organization is currently recruiting and hiring candidates for the 6/2005 teaching fellows program. Join a select group of talented individuals who will teach high-need subjects, such as math, science, special education, Spanish, and bilingual education. Use your diverse experience and knowledge to affect positively the lives of students while working toward a subsidized M.A. in education. Neither teaching experience nor previous coursework in education is required. To apply, visit [www.nycteachingfellows.org](http://www.nycteachingfellows.org).

**COLUMBIA UNIVERSITY****MEDICAL CENTER • New York City**

Columbia University Medical Center is offering a two-week program with the Institute, Nutrition and Capacity Building. Participants will attend the first week of common core courses that provide a foundation of nutrition science, skills for analyzing existing data and literature, and general strategies for design and evaluation of interventions in clinical and public health settings. In the second week, participants will choose one of three tracks—clinical, public health, or obesity. Dates: 5/31/2005–6/10/2005. For more information, contact Kellee Bartley at [kb2122@columbia.edu](mailto:kb2122@columbia.edu); phone: 212.305.6046; website: [www.cumc.columbia.edu/dept/ihn/summer\\_seminar/summer\\_05.html](http://www.cumc.columbia.edu/dept/ihn/summer_seminar/summer_05.html).

**ROTARY FOUNDATION • Various locations**

The Rotary Foundation is now accepting applications for the Rotary World Peace scholarship. Successful candidates would pursue an M.A.-level degree in international studies, peace studies, and conflict resolution at one of the seven Rotary partner universities—University of California, Berkeley; Duke University; University of North Carolina; Sciences Po; International Christian University; University of Queensland; or Universidad Del Salvador. Applicants must be committed to peace and have proven experience in their field. For more information and an application, visit [www.rotary.org/foundation/educational/amb\\_scho/centers/scholars/index.html](http://www.rotary.org/foundation/educational/amb_scho/centers/scholars/index.html).

**SUMMER INSTITUTE FOR INTERCULTURAL COMMUNICATION • Portland, OR**

The Intercultural Communication Institute is offering 40 in-depth workshops at its 29th Annual Summer Institute for Intercultural Communication. Topics include intercultural program design and training, global leadership, and managing diversity. This is a unique opportunity to develop skills and knowledge, gather resources, and network with people from all over the world in a stimulating environment. Dates: 7/20/2005–8/5/2005. For more information, contact Intercultural Communication Institute at [ici@intercultural.org](mailto:ici@intercultural.org); phone: 503.297.4622; website: [www.intercultural.org](http://www.intercultural.org).

**INTERN/VOLUNTEER****GARDENING INTERNSHIP • Floyd, VA**

Internship position available with Full Circle Organic Farm. Duties: learn market gardening and sustainable living skills; greenhouse/cold-frame seedling production; composting; vegetable, mushroom, and herb cultivation; seed saving, animal husbandry, horse-powered techniques, food preparation, and preservation; participate in sales and marketing outreach. Manual, draft horse, tiller, and tractor technologies used. Three interns will be chosen to share our many-faceted farm life from 5/2005–11/2005 (minimum commitment is four months). Private camper trailers in wooded lots, common shower, and outdoor kitchen provided; plenteous whole foods and educational opportunities exchanged for 30 focused hours of labor /week on farm or related activities. Stipend and work-for-wage possible after trial period. Many opportunities to network with other area farmers and businesses. Wonderful community, lots of social and nature activities in beautiful rural mountain environment. A car is strongly recommended. For intern packet, contact Full Circle Organic Farm, 320 Fork Drive, Floyd, VA 24091; phone: 540.745.3182.

**AMERICORPS/VISTA****AMERICORPS\*VISTA LEADER • New York City**

Position available with the National Federation of Community Development Credit Unions as an AmeriCorps\*VISTA leader. Duties: serves in economic and community development on Wall Street in New York City; supports up to 55 VISTA members nationwide through regular communication and site visits; mentors new projects through development and application process; recruits new VISTA members for project; creates resource portfolio for VISTAs in the field. Benefits: \$4,725 education award or a \$1,200 cash stipend upon completion of service; \$1,094/month living allowance and a \$200/month housing subsidy, monthly unlimited Metrocard pass, and health-care coverage. Send cover letter and résumé to Tom Henry, VISTA program officer, at [tomhenry@cdc.coop](mailto:tomhenry@cdc.coop); fax: 212.809.3274; website: [www.cdc.coop](http://www.cdc.coop).

**Online Employment Bulletins**

*International Career  
Employment Weekly*

*Public Health  
Jobs Worldwide*

*Environmental Career  
Opportunities*

E-mail [rvs@peacecorps.gov](mailto:rvs@peacecorps.gov) to receive the passwords.  
Please specify which publication you want.

# Crisis Corps Recruiting Short-Term Volunteers

## **Southeast Asia Tsunami Relief**

In response to the tsunami that struck Southeast Asia on December 26, a Crisis Corps team is currently assessing the situation in Thailand. As such, we anticipate a need for Volunteers who speak Thai and have experience in counseling, construction, water and sanitation engineering, and disaster assistance management. In addition, we have recently been authorized to send an assessment team to Sri Lanka and anticipate a need for Volunteers with similar skill sets and proficiency in Sinhala. If you have these skills and would like to be considered for service as a Crisis Corps Volunteer, we urge you to apply immediately.

## **Jamaica**

**Jamaican Association for the Deaf** requests a **Fast Track Coordinator** for six months. Duties: performs diagnostic assessments of deaf learners; designs individual intervention programs; facilitates staff trainings; prepares reports and documenting processes with the Fast Track program. Qualifications: M.A. in deaf education or linguistics with a focus on sign language, or a B.A. in a related discipline with significant experience in teaching English to the deaf in a bilingual environment; excellent written English and ASL skills; ability to work independently with minimal support; highly organized and self-directed. Desired qualifications: knowledge of Jamaican patois; experience in remedial education for the deaf.

**Jamaican Social Investment Fund** requests a **Project Officer** for a six-month assignment in its operations department. Duties: provides technical training and support to staff in the effective use of project funds; facilitates trainings on expenditure justification, monthly reporting, project-schedule implementation, external contractor management, and contract assessment. Qualifications: B.A. in civil engineering; project management experience; one year of training experience; ability to adapt projects to skills available in the local community. Desired qualifications: M.A. in civil engineering; experience in developing projects from concept to completion; demonstrated skills in value engineering and cost factors.

**Jamaican Social Investment Fund** requests a **Systems Engineer** for a six-month assignment. The position requires experience developing IT disaster-recovery plans and Web-enabled data-aware applications using the Microsoft SQL Server Database, a Microsoft Visual Studio development environment, ASP (Active Server Pages), and VBScript.

## **Cameroon**

**Project Hope** currently seeks a **Technical Officer for Communication** to assist with behavior change communication (BCC) and the development of innovative and appropriate information, education, and communication (IEC) materials for the organization's various HIV/AIDS programs (prevention, testing treatment and counseling, youth outreach, and support for people living with HIV/AIDS). Qualifications: degree in public health or related field (M.P.H. preferred); experience developing behavior change communication interventions and materials; strong HIV/AIDS and training experience. This six-month assignment is scheduled to start in April 2005.

## **Zambia**

**The Livingstone District Health Board SEPO Center** (Hope Center) seeks a **Youth Program Development Specialist** to analyze the existing youth program in relation to life-saving skills and to develop strategies for improving program quality and growing the program. Duties: works with project staff to develop a five-year strategic plan for programming, vision, and mission; provides training in peer education and counseling; analyzes viability of current voluntary and counseling centers and other youth-friendly corners. Qualifications: graduate degree in social sciences or related field; experience in project planning and management and youth-based strategic planning/youth programs; one year of experience with HIV/AIDS awareness, education, and communication and experience in monitoring and evaluation required. This six-month assignment is scheduled to start in March 2005.

**The Livingstone District Health Board SEPO Center** (Hope Center) seeks a **Home-Based Care Program Development Specialist** to analyze the home-based care program in relation to income-generating activities and life-saving skills and to develop strategies for improving program quality and growing the program. Duties: builds caregiver capacity, works with project staff to develop a five-year strategic plan for programming, vision, and mission; provides training in entrepreneurship and basic financial management; provides training in maintaining a sustainable home-based care unit/program; assists with identification of income-generating activities and project proposal preparation. Qualifications: RPCV, Africa; graduate degree in social sciences or related field; experience in strategic planning, project planning, management, HIV/AIDS awareness/education/communication, and entrepreneurship. This six-month assignment is scheduled to start in March 2005.

**Muchinka Center for HIV/AIDS Prevention and Care** seeks a **Program Development Volunteer** to work with staff to develop and strengthen their HIV/AIDS program. Duties: redesigns HIV/AIDS campaign strategies and develops leaflets for information dissemination; assists in development of the center's workplace policy; builds capacity of the district secretariat in developing a sustainable program via a strategic plan; assists in the capacity building on local advocacy strategies within Muchinka membership to ensure HIV/AIDS messages are effectively disseminated; develops monitoring and evaluation indicators for the anti-HIV/AIDS campaign strategy. Qualifications: M.P.H. or related degree with experience in information, education, and communication development and training; successful completion of two years' Peace Corps Service in Africa; ability to work independently with minimal support; one year of experience with HIV/AIDS awareness, education, and communication skills; training and capacity building experience. This six-month assignment is scheduled to start in March 2005.

## *How to Apply*

For additional assignments and more detailed descriptions of these assignments, including the required qualifications, visit the Crisis Corps website at [www.peacecorps.gov/rpcv/crisiscorps](http://www.peacecorps.gov/rpcv/crisiscorps); or call 202.692.2250 or 1.800.424.8580, ext. 2250. Applications can be downloaded from the website.

*Because of mail delivery difficulties, Crisis Corps requests that applications and résumés be faxed to 202.692.2251 or e-mailed to [crisiscorps@peacecorps.gov](mailto:crisiscorps@peacecorps.gov).*

## **Discover Career Assessment Software**

Returned Volunteer Services (RVS) offers *Discover*, a career assessment software program administered through ACT, Inc.

Free to RPCVs, the program assesses career-related interests, abilities, and job values to help in considering career options that are a good match for you. *Discover* will also help you develop effective résumés, cover letters, job applications, and interviewing skills.

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To receive a password to access the online software, send an e-mail to [rvs@peacecorps.gov](mailto:rvs@peacecorps.gov).

## **Got a Match?**

*Peace Match Makes It Easy!*

Help promote a better understanding of other peoples on the part of Americans. Register with Peace Match to find a classroom speaking opportunity.

Register at [www.peacematch.org](http://www.peacematch.org).

## **Peace Corps Career Centers**

A career center with job postings, resource books, computers, fax machines, and phones is available at our Washington, D.C.-area recruitment office. Additional career resources are available in our other regional recruitment offices.

Contact them for more information.

[www.peacecorps.gov](http://www.peacecorps.gov)

## **Career Information Consultants Guide**

This 369-page publication lists more than 1,500 RPCVs and other professionals in specific career fields who have agreed to answer career-related inquiries on a voluntary basis.

For a copy of the directory, contact Returned Volunteer Services at [rvs@peacecorps.gov](mailto:rvs@peacecorps.gov) and indicate whether you would like a hard copy or CD-ROM.

## **Development Jobs Via Weekly E-mails**

### ***Get on the list!***

Returned Volunteer Services offers a weekly e-mail listing of 25 to 30 employment and internship opportunities in international development.

Published by **InterAction**, a U.S.-based nongovernmental organization for international development and humanitarian issues, this weekly e-mail listing is available free to RPCVs.

To receive the weekly job announcements, contact [rvs@peacecorps.gov](mailto:rvs@peacecorps.gov) with "InterAction" in the subject line of the e-mail.

## **Peace Corps Medical Officers Needed**

The Peace Corps seeks NPs, PAs, and MDs with independent practice experience to serve as Peace Corps medical officers (PCMOs) worldwide.

PCMOs are paid contractors who provide health care, education, and counseling, and manage the Peace Corps Volunteer health care programs in their countries of assignment.

Starting salary is \$62K. Positions require valid license and national certification. Applicants with overseas work experience will be most competitive.

For more information, visit the Peace Corps website: [www.peacecorps.gov](http://www.peacecorps.gov), click on "Professional Medical Opportunities"; phone: 202.692.1535; or e-mail: [pcmorecruitment@peacecorps.gov](mailto:pcmorecruitment@peacecorps.gov).

# Peace Corps

Washington, DC 20526

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When responding to a listing, please indicate with a cover letter that you are a returned Peace Corps Volunteer submitting your résumé in response to a HOTLINE announcement. Questions concerning positions should be addressed to the advertiser, not to Returned Volunteer Services. HOTLINE is published twice monthly for the use of RPCVs

and should not be posted on bulletin boards or passed on to non-RPCVs. The Peace Corps has no control over, nor responsibility for, HOTLINE advertisers, nor do we have personal knowledge relating to working conditions of advertised opportunities. If you have any complaints about an advertiser, please write us.

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DISCONTINUE  SEND *HOTLINE* TO NEW ADDRESS (Sorry, we cannot send *HOTLINE* overseas.)

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To change address or discontinue subscription, fill out the information above, cut out the box, and mail it in an envelope to Database Mgr., 2nd Floor, Paul D. Coverdell Peace Corps Headquarters, 1111 20th Street, NW, Washington, DC 20526. Changes must be made with this form and not over the phone. Please allow four to six weeks for any changes to take effect.

## An Overview of Peace Corps and NPCA Programs

### Responding to global crises and building sustainability

You are invited to join the National Peace Corps Association (NPCA) and the Peace Corps for a series of four Open Houses to showcase our programs that respond to global crises and build sustainability. Crisis Corps opportunities will be highlighted.

The first event will be held in Raleigh, N.C., on February 4 (see below). Open Houses will also be held in San Diego during Peace Corps Week and in Houston and Cleveland in April. For more information about these events, visit [www.PeaceMatch.org](http://www.PeaceMatch.org) or [www.peacecorps.gov](http://www.peacecorps.gov). Or contact Gladys Maloy at the NPCA via phone: 202.293.7728, ext. 23; or e-mail: [peacematch@rpcv.org](mailto:peacematch@rpcv.org).

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The NPCA and the Mid-Atlantic Regional Peace Corps Office cordially invite you to an Open House, featuring comments by leaders of the NPCA and the Peace Corps.

## Friday, February 4, 2005

6:30 p.m. to 9 p.m.

Reception: 6:30 p.m. Program: 7:30 p.m.

Exploris Museum

Zanzibar Room

201 East Hargatt Street

Raleigh, NC 27601

## February Career Fair

Sponsored by  
Returned Volunteer Services



Meet and talk one-on-one with representatives from more than 20 organizations that are interested in hiring returned Peace Corps Volunteers.

**Wednesday, February 16, 2005**

**4 p.m. to 8 p.m.**

**Paul D. Coverdell**

**Peace Corps Headquarters**

**1111 20th Street, NW**

**Washington, DC 20526**

**Shriver Conference Rooms**

**A, B, C**

For more information, contact  
Heather Groome at 202.692.1437