

H TLINE

A Bulletin of Career, Educational, and Reentry Information and Opportunities for RPCVs

HOT RESOURCES

Career Events

February 16–Washington, D.C.

See back page.

Returned Peace Corps Volunteer FAQs

To answer your frequently asked questions, such as:

“How can I get assistance with financial and medical issues?”

“How can I get a copy of my description of service (DOS)?”

“How can I stay connected with the Peace Corps?”

visit

www.peacecorps.gov/rpcv/faqs

Peace Corps HOTLINE

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To place job announcements, visit
www.peacecorps.gov/rpcv/hotline
or contact

Peace Corps
Returned Volunteer Services
Phone: 202.692.1430 or
800.424.8580, ext. 1430
E-mail: hotline@peacecorps.gov
Fax: 202.692.1421

PUBLIC SECTOR

AG COORDINATOR • Ithaca, NY
Position available with Cornell Cooperative Extension (CCE). Duties: works closely with associate director of extension for agricultural programming; implements vision for regional extension programming, as defined by CCE administration, which will enhance program delivery, increase efficiencies, and be responsive to stakeholder needs; engages executive directors, faculty/departments, regional program staff, and stakeholders in constructive dialogue that champions the value of and ensures sustainability of regional and statewide teams. Deadline: 1/14/2005. For more information, contact Connie Kan at ck236@cornell.edu; website: www.ohr.cornell.edu/jobs/index.html. Reference job number 03335.

STATE SPECIALIST • Ithaca, NY
Position available with Cornell Cooperative Extension. Duties: responsible for building connections and fostering relationships; responsible for processes to strengthen and enhance educational

impact and effective governance for a complicated system that includes partnerships among 56 county-based associations. Qualifications: M.A. required. Deadline: 1/14/2005. For more information, contact Ken Hillary at kdh8@cornell.edu, reference job number 03345; website: www.ohr.cornell.edu/jobs/index.html.

*CAMPUS RECRUITER • Columbus, OH

Position available at Ohio State University, 20 hours/week, nine months/year. Duties: designs and implements recruitment plan to increase awareness of Peace Corps programs; provides presentations to student and community groups; evaluates applications and conducts interviews; establishes and maintains a working relationship with the Chicago Regional Peace Corps Office. Qualifications: enrolled at Ohio State University, preferably in a natural resource or agricultural related area (College of Food, Agriculture, and Environmental Sciences); RPCV; ex-

cellent communication skills; initiative and ability to work without close supervision. Compensation: tuition waiver plus monthly stipend. Position begins 9/2005. Send letter of interest, résumé, and two letters of reference before 5/1/2005 to Dr. Mark Erbaugh, 113 Agriculture Administration Building, 2120 Fyffe Road, Columbus, OH 43210; phone: 614.292.7252; fax: 614.292.1757; e-mail: erbaugh.1@osu.edu.

PRIVATE SECTOR

PROJECT COORDINATOR • DC
Position available with Agricultural Cooperative Development International and Volunteers in Overseas Cooperative Assistance (ACDI/VOCA) as a D.C.-based project coordinator for the Africa/Middle East division. Duties: provides technical, administrative, logistical, financial, and programmatic supervision and backstopping to projects in Africa and the Middle East; assists in the preparation of proposals for new busi-

Peace Corps Week

Share Your Experience!

February 28–March 6, 2005

“So let us persevere. Peace need not be impracticable, and war need not be inevitable. By defining our goal more clearly, by making it seem more manageable and less remote, we can help all peoples to see it, to draw hope from it, and to move irresistibly toward it.”

*President John F. Kennedy's Commencement Address at American University
Washington, D.C., June 10, 1963*

For presentation ideas and suggestions, and to register for Peace Corps Week 2005, visit the Peace Corps Week 2005 website at www.peacecorps.gov/pcweek. You can also register by completing and mailing the reply card attached to your Peace Corps Week brochure. Upon registration, you'll receive a free presentation kit to help you prepare for and promote your presentation.

If you have any questions, please e-mail us at pcweek@peacecorps.gov, or call 800.424.8580 (press 2, then ext. 1961).

Help Celebrate 44 Years of Making a Difference in the World

ness in the region and in the marketing of ACDI/VOCA's core competencies. Qualifications: team player; M.A. in international development or related field; minimum two years' experience in Africa; excellent computer and organizational skills; foreign language skills a plus. Send résumé, cover letter, and salary history to HR/AFR/MENA-PC, PO Box 77316, Washington, DC 20013; fax: 202.638.7477; e-mail: openings@acdiovoca.org.

DIRECTOR, HEALTH OF WOMEN AND CHILDREN • Millwood, VA

Position available with Project HOPE, focusing on integrated management of childhood illnesses, immunization, control of diarrheal diseases and malaria, and reproductive health. Qualifications: minimum ten years' demonstrated experience in international health of women and children programs; advanced degree in relevant field; English fluency; knowledge of second language; experience with donors, potential partners, and collaborators; 30 percent travel; substantial program management experience, including writing proposals and technical reports; experience providing expert technical guidance to women and children's health programs. Complete online application at www.projecthope.org or send résumé, cover letter, and salary history to recruitment@projecthope.org; fax: 540.837.9052.

PROCUREMENT ASSOCIATE • DC

Position available with Crown Agents Consultancy. Duties: assists with purchases of diverse materials for USAID-funded and other projects; negotiation of pricing and purchase agreements; placement and tracking of orders; man-

agement of information databases. Qualifications: may travel periodically to project offices; U.S. citizen; at least one year of experience purchasing for U.S. government-funded projects; knowledge of U.S. government procurement regulations; demonstrated experience in managing multiple tasks under deadlines. Relocation assistance is not available. Submit résumé with salary expectations, in MS Word, to Catherine French at cfrench@crownagents.com. Include "procurement associate" in the subject line.

PROJECT ADMINISTRATOR • DC

Position available with Crown Agents Consultancy. Duties: provides administrative support to the project; mobilizes consultants and maintains contact with field offices; assists in preparation of proposals, budgets, and financial reports; manages information supplier/product databases. Qualifications: minimum of one year experience in USAID project administration; working knowledge of office management and support functions; may travel to project offices periodically; must be a U.S. citizen or permanent resident. Relocation assistance is not available. Submit résumé and salary expectations, in MS Word, to Catherine French at cfrench@crownagents.com. Include "project administrator" in the subject line.

FACULTY AND OPERATIONS TEAM MEMBERS • DC

Positions available with the National Youth Leadership Forum. Serve as an instructor for high school students during a series of six day-long forums on defense, intelligence and diplomacy in Washington, D.C. Duties: facilitate discussions on national

security and international relations; implement the National Youth Leadership Forum curriculum and logistics; provide supervision and assistance in residence at the program site. Qualifications: knowledge of current events; ability to work non-traditional hours; interest or experience in one or more of the following areas: teaching or education, military, government, foreign affairs. Deadline: 1/14/2005. For more information and an application, visit www.nylf.org/jobs.html; e-mail: didstaff@nylf.org.

SPECIAL EDUCATION TEACHER •

Alamo Reservation, NM

Position available with the Alamo Navajo School Board. Duties: provides learning experiences in content and other curricular areas defined in the school curriculum guide for the assigned area and educational level; implements ongoing analysis and appraisal of student progress while maintaining accurate files and records; administers standardized test instruments as scheduled and assigned; refers students for diagnostic testing. Qualifications: B.A./B.S. in education with 24 credit hours in the subject specialization; teacher licensure and endorsement appropriate for New Mexico, or eligible for New Mexico Provisional Licensure. Deadline: 1/10/2005. Contact Michael A. Hawkes, director of personnel, at 505.854.2543, ext. 1304; e-mail: mhawkes@alamo.bia.edu.

VOCATIONAL/AGRICULTURE TEACHER •

Alamo Reservation, NM

Position available with the Alamo Navajo School Board. Qualifications: B.A./B.S. in elementary and secondary education, with 24 credit hours in the subject specialization as applicable to the position; teacher licensure and endorsement appropriate for New Mexico, or eligible for New Mexico Provisional Licensure. Deadline: 1/10/2005. Contact Michael A. Hawkes, director of personnel, at 505.854.2543, ext.1304; e-mail: mhawkes@alamo.bia.edu.

***COMMUNITY ORGANIZERS • Several cities in KY, FL, IN, OH and MI**

Position available with Direct Action and Research Training Center (DART). Starting in June, DART is offering paid training positions for a four-month community organizing field school for those interested in a career organizing for social justice. Will receive instruction from seasoned organizers and will work on community issues, including immigration, affordable housing, access to health care, and joblessness. Qualifications: passion for justice; comfortable with religious congregations; fluency in Spanish and English, a plus. DART staff will work with graduates for placement in permanent organizing careers starting at \$35K/year. Send résumé to Ben MacConnell at institute@thedartcenter.org; website: www.thedartcenter.org.

HIGH SCHOOL TEACHERS • Albuquerque, NM

Position available with High Tech High Albuquerque, a charter high school opening in August 2005. Create a culture of curiosity through critical thinking, collaboration, and hands-on technical training

HOT! OPPORTUNITIES

SPECIALIST/TEAM LEADER • DC

Position available with the Academy for Educational Development, Development and Democracy Conflict and Humanitarian Assistance (DDCHA)/Conflict Management and Mitigation (CMM). Duties: plans and implements activities, ensuring that USAID staff is aware of and knows how to use tools and services provided by USAID office of CMM. Qualifications: M.A.; ten years' relevant professional experience; strong background in communications; three years' experience in international relations programs, including international development or relief, preferably working with a U.S. government agency, international organization, or non-governmental organization; minimum two years' experience supervising other professionals; demonstrated experience designing and formatting brochures and other materials using professional desktop publishing software; U.S. citizenship required. Send résumé with cover letter, referencing position number KN4428pc, to AED/HR, 1825 Connecticut Avenue, NW, Washington, DC 20009; fax: 202.884.8413; e-mail: employ@aed.org.

PROJECT ASSOCIATES • Bethesda, MD

Positions available with Development Alternatives, Inc. Duties: work with agriculture and natural resources group and banking and financial services group; assist in administering international development projects, monitor project costs, liaise with field staff and subcontractors; recruit and mobilize experts. Qualifications: B.A./B.S.; 1-2 years' relevant work experience required; USAID experience preferred; budgeting experience required; proficiency in Microsoft Excel and Word; proficiency in a foreign language preferred; well-organized and self-motivated. Send résumé and cover letter to Development Alternatives, Inc., 7250 Woodmont Avenue, Suite 200, Bethesda, MD 20814, Attn. OHR; fax: 732.358.5072; e-mail: ohr@dai.com. For more information, visit www.dai.com. Specify job title with résumé submission.

to prepare all students for successful college careers. Positions available include special education, humanities, Spanish, technology, and math/physics. Qualifications: licensed secondary education teacher; a team player; experienced in project-based learning; enthusiastic; knowledgeable about your content area(s); at ease with adolescents; able to connect academics to the real world. Deadline: 3/31/2005. Send cover letter and résumé to Robin Troup, High Tech High Albuquerque, PO Box 20141, Albuquerque, NM 87154-0141; website: www.hightechhigh.org.

MARKETING/DEV. DIRECTOR • Boulder, CO
Position available with Safehouse Progressive Alliance for Nonviolence. Duties: implements marketing, development, and fundraising efforts for the organization, including program administration, public relations, and fundraising (donor acquisition and retention, special events, grant writing). Qualifications: demonstrated success in fundraising; exceptional written and verbal communication skills; management and supervisory experience; B.A. and at least five years' experience in nonprofit development; demonstrated commitment to social justice work. Salary: \$38K–42K, including health insurance, vacation, and retirement plan. Deadline: review begins 1/3/05. Send résumé and cover letter to Safehouse Progressive Alliance for Nonviolence, 835 North Street, Boulder, CO 80304; e-mail: hr@safehousealliance.org.

CENTER DIRECTOR • Parksley, VA
Position available with Virginia Council of Churches. Duties: responsible for leadership, effective communications, personnel management, performance standards, and program planning/evaluation. Qualifications: time management skills, computer knowledge, and ability to work with individuals of varying backgrounds; prefer B.A.; five years' experience in child care, including supervision, management, and ability to speak Spanish; occasional travel. Competitive salary and benefits. E-mail letter of interest with salary requirements and résumé to cagan@vcc-net.org. No phone calls.

FINANCIAL EDUCATOR • Philadelphia, PA
Position available with Primerica. Duties: teaches low- and middle-income families basic money management skills. Deadline: rolling. To apply, contact Paul Castan at phone: 215.816.0964.

OPERATIONAL SPECIALIST • DC
Position with AMEX. Duties: manages and tracks Food For Peace (FFP) emergency World Food Program activities; liaises with freight forwarders; develops, maintains, and coordinates cost sheets and enter data in Food Aid Request Entry System; develops/maintains shipping reports for FFP Washington, D.C., and regional/bilateral missions, freight rate and expenditures, and emergency and diversion analyses. Qualifications: B.S./B.A. in finance/accounting/economics; number cruncher and great affinity with numbers; analytical, organizational, and interpersonal skills; proficiency in computers, including Microsoft Excel and Access; solid sense of humor. Starting salary: \$30K. Deadline: 1/10/2005. Send résumé to Samir Zoghby at

szoghby@amexdc.com or Stephanie Sines at ssines@amexdc.com; phone: 202.962.0048, ext 221; fax: 202.962.0049.

CONTRACTS ANALYST • DC

Position available with Population Services International. Duties: administers USAID grants, foreign government bi/multilateral contracts, and foundation grants; negotiates contract provisions with donors; executes contract actions; monitors contract compliance; provides contracts support to program managers and country representatives. Qualifications: B.A./B.S. (M.A. preferred) or equivalent experience; knowledge of USAID grant and contract regulations; communications and analytical skills; financial analysis skills; team orientation; excellent computer/spreadsheet skills; problem-solving skills; ability to meet deadlines; fluency in French required. This is a non-legal position. Apply online at www.psi.org. No calls or e-mails.

HOSTEL STAFF • Seaside, OR

Position available with Hostelling International, a 60-bed Oregon coast hostel. Duties: registers travelers; provides information; cleans and assists with facility upkeep. Salary: \$750/month, including private room with bath, shared kitchen, and paid utilities. Send cover letter and résumé to Trung Nguyen, 930 North Holladay Drive, Seaside, OR 97138; phone: 503.738.7911; fax: 503.717.0163; e-mail: ntrung15@hotmail.com.

OUTDOOR LEADERS • VT

Positions available with the Vermont Youth Conservation Corps (VYCC). Duties: train and supervise small teams of high school- and college-age crew members in conservation work and education program; build cohesive teams, while completing high-priority work projects and facilitating educational activities. Qualifications: highly motivated and well-organized. Projects include state-park management, trail construction, and watershed restoration in either day or residential settings. Salary: \$360–560/week, potential for an AmeriCorps Education award, room and board (depending on position and contract length), and compensated staff training. Seasonal positions begin 4/2005 and 5/2005. Deadline: rolling. For more information and an application, visit www.vycc.org; phone: 800.639.8922 or 802.241.3699.

***ACTIVIST/ORGANIZER • Various locations**

Position available with Service Employees International Union (SEIU). Qualifications: excellent communication skills; good judgment; ability to work with people from diverse backgrounds and cultures; commitment to justice for working people; willingness to relocate, and stamina to travel and work long, irregular hours. Salary: mid-\$20K to low-\$30K, including benefits. For details, visit www.seiujobs.org. Send cover letter and résumé to jobinfo@seiu.org.

TEAM LEADER • Various locations

Positions available with Landmark Volunteers. Duties: supervise 13 high-achieving high school students; work alongside students on manual labor

projects; drive 15-passenger van; organize team-building activities; supervise meal preparation, evening activities, team meetings, day-off activities; serve as role model. Qualifications: B.A. and three years' experience with high school students in overnight setting preferred; must exercise good judgment; excellent organizational and interpersonal skills; able to work independently; good driving record and valid driver's license required. Salary \$1,200 for two-week program; bonus for applying before March 1. Deadline: rolling. Send cover letter, résumé, contact information for three professional references to teamleaders@volunteers.com. All candidates required to sign release form giving Landmark Volunteers permission to conduct background checks for criminal and driving history. E-mail: teamleaders@volunteers.com; fax: 413.229.2050; address: c/o John-Arthur Miller, Team Leader Coordinator, Landmark Volunteers, PO Box 455, Sheffield, MA 01257; website: www.volunteers.com.

INTERNATIONAL

CHOIR TOUR ESCORT • St. Petersburg, Russia; Riga, Latvia; Tallinn, Estonia

Temporary position available with Mosaic Tours for a 10-night choir tour to St. Petersburg, Riga, and Tallinn. Dates include 6/30/2005–7/10/2005. Duties: responsible for smooth running of pre-arranged tour; interacts in the local language with hotel, bus, train, and concert venue employees. Qualifications: Russian fluency; university degree; disciplined, organized, proactive nature; great sense of humor; love of music and people; fluency in Latvian/Estonian preferred; residing in Russia preferred; knowledge of choral music. Compensation: all tour expenses and \$250 honorarium. Deadline: 2/15/2005. E-mail cover letter and résumé to jobs@mosaic tours.com. No phone calls.

MEDIA CONSULTANT/TRAINER • Sudan

Position available with the International Research and Exchanges Board (IREX), an international nonprofit organization specializing in education, independent media, Internet development, and civil society programs. Through training, partnerships, education, research, and grant programs, IREX helps develop the capacity of individuals and institutions to contribute to their societies. Qualifications: Sudan/regional experience and Arabic language skills; specializations include media and conflict mitigation, broadcast and print infrastructure specialists, media and NGO relations, and media and government relations. Include information on previous consulting and training, specific experience and skills in the fields above, regional expertise, language skills, and other qualifications, as appropriate. E-mail cover letter and résumé to resumes@irex.org; fax: 202.628.8189. Include IREX/DEV/DT in the subject line.

FIELD COORDINATOR • Sierra Leone, West Africa

Position available with the Center for Victims of Torture. Duties: oversees logistics of psycho-social mental health project in Sierra Leone for

PEACE CORPS FELLOWS/USA



Peace Corps Fellows/USA works with nearly 40 universities that offer financial assistance to RPCVs who wish to attend graduate school and work in underserved U.S. communities. Below is a *partial* list of universities and subject areas. For the complete list, visit www.peacecorps.gov/fellows; call 800.424.8580, ext. 1440; or write to fellows@peacecorps.gov.

University of Arizona

Tucson, AZ

Criminal justice, community development, environment, health, nonprofit finance, public policy, and more. Georgia Ehlers, phone: 520.621.9103; e-mail: gehlers@u.arizona.edu.

University of Cincinnati

Cincinnati, OH

Economic development planning, environmental planning, international development planning, physical planning, urban design. Dr. Johanna Looye, phone: 513.556.4943; e-mail: looyejw@email.uc.edu.

University of Denver

Denver, CO

International administration; international business transactions; international development; international human rights; international studies; international security; global finance, trade, and economic integration. Andrew Burns, phone: 303.871.2544; e-mail: anburns@du.edu.

University of Maryland-Baltimore

Baltimore, MD

Social work with dual-degree options in Jewish studies, law, business administration, and public health. Dick Cook, phone: 410.706.1882; e-mail: dcook@ssw.umaryland.edu.

University of Maryland-Baltimore County Shriver Peaceworker Program

Baltimore, MD

All programs of University of Maryland-Baltimore County: education, policy, applied sociology, intercultural communications, etc. Select consortium programs: social work (MSW), urban studies, nonprofit management, etc. Joby Taylor, phone: 410.455.6398; e-mail: joby.taylor@umbc.edu.

University of New Orleans

New Orleans, LA

Public administration, urban planning and urban studies with concentrations in housing/community development, land use/environment, historic preservation,

urban anthropology, and nonprofit management. Dr. Marla Nelson, phone: 504.280.3110; e-mail: mnelson@uno.edu.

University of North Texas

Denton, TX

Anthropology, applied economics, applied gerontology, environmental science, public administration, social work, sociology, urban geography, volunteer management. Dr. Martin Jaeckel, phone: 940.565.4630; e-mail: mjaeck@scs.unt.edu.

University of Oregon

Eugene, OR

Community and regional planning. Megan Smith, phone: 541.346.3881; e-mail: smith@darkwing.uoregon.edu.

University of South Carolina

Columbia, SC

Multidisciplinary program (written/oral proficiency in Spanish required). Dr. Wendy Sellers Campbell, phone: 803.777.8879; e-mail: wendy.campbell@sc.edu.

International business administration. Reena Lichtenfeld, phone: 803.777.6749; e-mail: rlichten@moore.sc.edu.

University of Vermont (program in development)

Burlington, VT

Community and economic development; entrepreneurship; environment; agriculture; applied economics; management; strategic planning; marketing; public policy; health care; leadership; international public administration; human resources; budgeting/finance; organizational development; information technology. Edward R. McMahon, phone: 802.656.4565; e-mail: emcmahon@uvm.edu.

University of Wisconsin-Milwaukee

Milwaukee, WI

Business administration, economics, geography, history, sociology, urban studies. Lisa Williams, phone: 414.229.6155; e-mail: heuler@uwm.edu.

University of Wisconsin-Stevens Point

Stevens Point, WI

Fields relating to the environment, including natural resources, forestry, environmental education, youth programming, land-use planning, wildlife, soil and water science. Dr. Michael Dombeck, phone: 715.346.3946; e-mail: mike.dombeck@uwsp.edu or Dr. Tim Ginnett, phone: 715.346.4191; e-mail: tim.ginnett@uwsp.edu.

University of Wyoming

Laramie, WY

American studies with concentration in education, geography, history, or literature. Dr. Eric Sandeen, phone: 307.766.3898; e-mail: esandeen@uwyo.edu.

Western Illinois University

Macomb, IL

Business administration; community health; economics; geography; health services management; political science; recreation, park, and tourism administration. Thom Anderson, e-mail: tk-anderson@wiu.edu or Carolyn Lawrence, e-mail: ca-lawrence@wiu.edu; phone (for both): 309.298.2268.

Western New Mexico University

Gallup, NM

Elementary, secondary, or special education, counseling, educational leadership. Dr. Patricia Maguire, phone: 505.722.3389; e-mail: maguirep@cia-g.com.

Wichita State University

Wichita, KS

Teacher education: middle and secondary grades, art, music, English, French, Spanish, biology, chemistry, physics, math, TESOL (if already teacher-certified), comprehensive social studies, special education (if already teacher-certified). Judith Hayes, phone: 316.978.6580; e-mail: judith.hayes@wichita.edu.

Xavier University of Louisiana

New Orleans, LA

Fast Track to Teaching Program for those interested in teaching math, science, or special education. Dr. Rosalind Pijoux Hale, phone: 504.520.7498; e-mail: rhale@xula.edu.

refugees and internationally displaced persons who have suffered torture; logistics coordination of vehicles, security, and supplies acquisition; assists in coordination of finances and administration, and communication. Qualifications: B.A. and minimum two years' of coordination experience with an international organization; experience in managing resources, finances, and logistics; ability to work in an unpredictable environment without amenities; experience in Africa is desirable. Deadline: 1/31/2005. For more information, visit www.cvt.org. Submit résumé and cover letter to HR@cvt.org.

COUNTRY DIRECTOR • Sierra Leone, West Africa

Position available with the Center for Victims of Torture. Duties: provides leadership over a psycho-social mental health project in Sierra Leone for refugees and internationally displaced persons who

have suffered torture; provides program development and management, administrative/financial leadership, and donor relationships. Qualifications: B.A. and minimum four years' experience in management of an international non-governmental organization; experience in financial, staff, and project management; experience working in an unpredictable environment without amenities; experience in Africa preferred. Deadline: 1/31/2005. Submit résumé and cover letter to HR@cvt.org.

TRIP LEADER • China, Tibet, Thailand

Positions available with Where There Be Dragons, offering experimental education programs in developing countries to highly motivated group participants. The trips use special in-country contacts and structured program elements to create dynamic learning adventures. Where There Be Dragons specializes in programs in remote

corners of developing Asia and Latin America, including China, Tibet, Mount Kailas, Thailand, Laos, Sikkim, Vietnam, Senegal, Bolivia, Guatemala, Mexico, and Peru. Duties: offers extensive in-country connections. Qualifications: region-appropriate language skills; backcountry, wilderness, medical, and teen-teaching experience; passionate about bringing high school students to the developing world. Trips are four or six weeks during summer months, and staff is required to attend staff training in mid-June. To learn more, visit www.WhereThereBeDragons.com. For more information and an application, contact the staff director at lesley@wheretherebedragons.com; fax: 303.413.0857; phone: 800.982.9203.

HEALTH DELEGATE • Kigoma, Tanzania

Position available with American Red Cross, assisting Tanzania Red Cross (TRCS) to implement a USAID-funded, five-year, \$2 million HIV/AIDS

prevention program. Duties: provides technical assistance in project planning, budgeting, financial management, training, and supervision. Qualifications: M.A. in public health or related field; three years' relevant work experience; two years' experience in East Africa; strong project management and communication skills; computer literate; experience working with youth and Muslim populations; fluency in English required; ability to speak Swahili preferred; must be eligible to work in the United States. Deadline: 1/15/2005. Apply to position number 1223BR at www.redcross.org/jobs.

***MICKEY LELAND INT'L HUNGER • Africa, Asia, and Latin America**

Fellowship available with the Congressional Hunger Center. This two-year service-learning initiative begins with a one-year field placement in countries throughout Asia, Africa, and Latin America. The second year of the program focuses on public policy and its effects on food security and poverty. The fellowship cultivates leadership and professional skills, provides substantial exposure to the international development and relief arenas, and provides links to a vast network of development professionals. Fellows receive a monthly stipend, health insurance, a housing subsidy, and transportation and travel funds. At the end of their two-year program, fellows earn an end-of-service stipend. Deadline: 1/15/2005. For complete descriptions of placements and to apply, visit www.hungercenter.org/international.

INTERN/VOLUNTEER

VOLUNTEER TUTORS • Silver Spring, MD

Positions available with Passion for Learning, a nonprofit education organization. Duties: help teach reading to struggling second-graders at 56 public elementary schools across Montgomery County; assist a second-grader once a week for one hour; tutoring can take place before, during, or after school (3:15–4:15). Tutors receive training, a step-by-step tutor's handbook, and ongoing support at each school. Volunteers can choose their top three school choices. Contact Cynthia Rubenstein, director of Passion for Learning, at 301.562.6014.

FARM VOLUNTEERS/MENTAL HEALTH • Mesopotamia, OH

Positions available with Hopewell, a therapeutic farm community committed to holistic treatment of adults with mental illness. Duties: work directly with residents in recreational and vocational work programs; care for livestock; grounds work; gardening; adult education (diploma program); driving; office work. Qualifications: mature; ready to serve others and provide informal counseling; two to four years' college preferred; must be at least 22 years old with good driving record; human service education and/or experience a plus; 6–12 month commitment. Salary: \$250/month, health insurance with co-pay, private bedroom in shared volunteer house, meals, and possible AmeriCorps education awards. Positions begin 1/2005. Send résumé to Betsie Arvin, Hopewell, PO Box 193, Mesopotamia, OH 44439; phone: 440.693.4074; e-mail barvin@hopewell.cc; website: www.hopewell.cc.

CONSERVATION ASSOCIATE INTERN • Purcellville, VA

Position available with Blue Ridge Center for Environmental Stewardship. Learn the basics of nonprofit management. Duties: manages the volunteer program and assists with operations and education programs; works with the public; manages volunteers; runs education programs. Qualifications: experience in volunteer management or volunteer training program and desire to work with the public in an educational setting. Position runs 3/1/2005–10/31/2005, with possibility for extension or promotion to full time. Salary: \$1K/month, private on-site cabin, 22 weeks at an all-natural farm-share health-care fund. Deadline: 1/31/2005. E-mail letter of interest, résumé, and references to rcarey@blueridgecenter.org.

MARINE INTERNSHIP • Seward, AK

Internship position available with the Alaska SeaLife Center (ASLC). ASLC is designed for college students or recent graduates who are interested in gaining an educational experience in a world-class marine facility. ASLC offers internship opportunities in the following departments: vet services/rehab, husbandry (aquarium, avian, mammals), education, exhibits, marketing, fundraising, and research (eider sea duck studies, lab, orca project, Chiswell video monitoring, molecular biology, harbor seal project, and steller sea lion project). Housing and food stipend are provided. Deadline: 2/1/2005. For a full description of internships, deadlines, an application, and facility information, contact Theresa Zabala at theresa_zabala@alaskasealife.org; phone: 907.224.6307; website: www.alaskasealife.org.

EDUCATION

MATERNAL/CHILD HEALTH • Birmingham, AL

The University of Alabama at Birmingham (UAB) School of Public Health is accepting applications for Fall 2005 admission to master's and doctoral degree programs in maternal and child health (MCH). The MCH Department prepares students to assume leadership positions in federal, state, local, and international public health organizations, in public and private sector health care agencies, in academia and research centers, and in community-based organizations. Students may specialize in MCH epidemiology/research, program administration/policy/advocacy, or international/global health. Financial assistance is available to students who meet eligibility criteria. For information and an application, e-mail creichle@uab.edu; phone: 205.934.3939; website: www.soph.uab.edu/mch.

M.A. IN INT'L AFFAIRS • Athens, OH

The Ohio University Center for International Studies offers an interdisciplinary M.A. in international affairs in African, Southeast Asian, or Latin American international development, or communication and development studies. Qualified RPCVs enjoy a competitive advantage for scholarships and graduate associateships. For-

eign language and area studies (FLAS) scholarships are available for students committed to learning Gikuyu, Siswati, Somali, Sudanese Arabic, Swahili, or Twi while earning an M.A. Deadline: 1/15/2005. For more information, visit www.ohiou.edu/~intsdept/; e-mail: International.Studies@ohio.edu; phone: 740.593.2302; fax: 740.593.1837.

M.S. IN ENVIRONMENTAL POLICY • NY

Bard College offers an M.S. in environmental policy. The program prepares students for environmental careers in nonprofit organizations, government, and private sector. Unique modular curriculum features integrated application of natural and social sciences to environmental problems and responses, and the practical knowledge to understand legal, political, socioeconomic, cultural, and ethical forces influencing policy-making. Distinctive elements include modular organization, communication strategies, and leadership training. Small classes taught by distinguished faculty ensure close mentoring of student career preparation. Peace Corps experience qualifies for internship and initial work on M.S. project while in the field. Work on a dual M.S./J.D. degree with Pace Law School. For more information, visit www.bard.edu/cep; phone: 845.758.7073.

AMERICORPS/VISTA

NATIONAL PARTNERSHIP ASSOCIATE • DC

Positions available with AmeriCorps VISTA Youth Venture. Youth Venture helps young people (ages 12–20) in the United States to start new, sustainable community-serving ventures. A venture can be any youth-created, youth-led organization designed to provide a positive lasting benefit in a school, neighborhood, or larger community. Youth Venture provides a process and guidance for developing business plans for these ventures, seed funding up to \$1K for start-up expenses, and exposure to opportunities. Various positions are available throughout the organization. For more information, visit www.youthventure.org, click on the AmeriCorps logo. Contact Katie Sumners at ksumners@youthventure.org; phone: 703.527.4126, ext. 315.

TEAM LEADERS 2005 • Augusta, ME

Positions available with the Maine Conservation Corps (MCC). Duties: lead an MCC crew on trail construction; complete reports, evaluations, and time sheets; coordinate food planning, equipment, tools, and transportation for six people; camp in tents; drive teams; receive training, including rigging, stone and timber construction, wilderness first aid, crew management, and chainsaw safety. Dates: 5/2/2005–11/5/2005. Qualifications: two seasons' trail work; ability to teach; must be at least 18 years old; U.S. citizen. Salary: \$400/week, health insurance, and AmeriCorps education award. Deadline: 1/31/2005. For information and an application, contact Brenda L. Webber at corps.conservation@maine.gov.

Development Jobs Via Weekly E-mails

Get on the list!

Returned Volunteer Services offers a weekly e-mail listing of 25 to 30 employment and internship opportunities in international development.

Published by **InterAction**, a U.S.-based nongovernmental organization for international development and humanitarian issues, this weekly e-mail listing is available free to RPCVs.

To receive the weekly job announcements, contact rvs@peacecorps.gov with "InterAction" in the subject line of the e-mail.

Online Employment Bulletins

*International Career
Employment Weekly*

*Public Health Jobs
Worldwide*

*Environmental Career
Opportunities*

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E-mail rvs@peacecorps.gov
to receive the passwords.

Join an RPCV Listserv

To receive additional job listings,
sign up for the
Yahoo! group called **RPCVNetwork**.

Go to www.yahoo.com, select "Groups," search for "RPCVNetwork,"
and "Join." Include your PCV name and
country/dates of service.

Discover Career Assessment Software

Returned Volunteer Services (RVS)
offers *Discover*, a career
assessment software program
administered through ACT, Inc.

Free to RPCVs, the program
assesses career-related interests,
abilities, and job values to help in
considering career options that are
a good match for you. Discover will
also help you develop effective
résumés, cover letters, job
applications, and interviewing skills.

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To receive a password to access
the online software, send an
e-mail to rvs@peacecorps.gov.

It's coming. Get ready.

HOTLINE e-newsletter

To serve you better by providing more job announcements, access to more recruiters, and direct links to hiring organizations, *HOTLINE* will soon be delivered to your e-mail inbox.

Other benefits include RPCV-focused articles by career professionals, answers to your frequently asked transition questions, and direct access to Peace Corps Fellows/USA, Crisis Corps, Third-Goal opportunities ... and more!

Subscription information will be published in future issues of *HOTLINE*.

Feel free to send suggestions for this e-newsletter to Patricia Licata at plicata@peacecorps.gov.
Please include "*HOTLINE* e-news" in the subject line.

Graduate School Guide Online!

Returned Volunteer Services (RVS) offers the recently revised *Graduate School Guide* online. The *Graduate School Guide* highlights programs (arranged by academic subject area) from more than 100 institutions that give special consideration to RPCVs.

The publication also includes information about the Peace Corps Fellows/USA program and other educational services and programs of interest.

To download the publication, visit
www.peacecorps.gov/index.cfm?shell=resources.former.carres.gsguide

Career Information Consultants Guide

This 369-page publication lists more than 1,500 RPCVs and other professionals in specific career fields who have agreed to answer career-related inquiries on a voluntary basis.

For a copy of the directory, contact Returned Volunteer Services at rvs@peacecorps.gov and indicate whether you would like a hard copy or CD-ROM.

Got a Match?

Peace Match Makes It Easy!

Help promote a better understanding of other peoples on the part of Americans. Register with Peace Match to find a classroom speaking opportunity. Register at www.peacematch.org.

Peace Corps Career Centers



A career center with job postings, resource books, computers, fax machines, and phones is available at our Washington, D.C.-area recruitment office. Additional career resources are available in our other regional recruitment offices.

Contact them for more information.

Peace Corps Medical Officers Needed

The Peace Corps seeks NPs, PAs, and MDs with independent practice experience to serve as Peace Corps medical officers (PCMOs) worldwide.

PCMOs are paid contractors who provide health care, education, and counseling, and manage the Peace Corps Volunteer health-care programs in their countries of assignment.

Starting salary is \$62K. Positions require valid license and national certification. Applicants with overseas work experience will be most competitive.

For more information, visit the Peace Corps website: www.peacecorps.gov, click on Professional Medical Opportunities; phone: 202.692.1535; or e-mail: pcmrecruitment@peacecorps.gov.

Crisis Corps Recruiting Short-Term Volunteers

Jamaica

Jamaica Social Investment Fund requests a CCV for a six-month assignment to serve as a **Systems Engineer**. The position requires experience developing IT disaster-recovery plans and Web-enabled data-aware applications using the Microsoft SQL Server Database, a Microsoft Visual Studio development environment, ASP (Active Server Pages), and VBScript.

Namibia

The **National Health Training Center (NHTC)** requests six CCVs to serve six-month assignments as **Video Conferencing Trainers** to work with HIV/AIDS prevention committees. Duties: support in-service training efforts on HIV/AIDS; train and support staff in operating video equipment; create a training schedule to build staff capacity; work with NHTC staff to formulate a national plan for the use of digital video conferencing to communicate with health institutions nationwide; develop training guidelines/manuals on the use and maintenance of equipment. Required qualifications: four-year degree (or equivalent experience) in health or social sciences; one year of training experience; knowledge of computers and video equipment maintenance and minor repair; report-writing skills. These assignments are expected to begin in February 2005.

How to Apply

For additional assignments and more detailed descriptions of these assignments, including the required qualifications, visit the Crisis Corps website at www.peacecorps.gov/rpcv/crisiscorps; or call 202.692.2250 or 1.800.424.8580, ext. 2250. Applications can be downloaded from the website.

Because of mail delivery difficulties, Crisis Corps requests that applications and résumés be faxed to 202.692.2251 or e-mailed to crisiscorps@peacecorps.gov.

Peace Corps

Washington, DC 20526

OFFICIAL BUSINESS
PENALTY FOR PRIVATE USE \$300

Return Service Requested

Presorted
First Class Mail
Postage & Fees paid
Peace Corps
Permit No. G 264

When responding to a listing, please indicate with a cover letter that you are a returned Peace Corps Volunteer submitting your résumé in response to a HOTLINE announcement. Questions concerning positions should be addressed to the advertiser, not to Returned Volunteer Services. HOTLINE is published twice monthly for the use of RPCVs

and should not be posted on bulletin boards or passed on to non-RPCVs. The Peace Corps has no control over, nor responsibility for, HOTLINE advertisers, nor do we have personal knowledge relating to working conditions of advertised opportunities. If you have any complaints about an advertiser, please write us.

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DISCONTINUE SEND HOTLINE TO NEW ADDRESS (Sorry, we cannot send HOTLINE overseas.)

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To change address or discontinue subscription, fill out the information above, cut out the box, and mail it in an envelope to Database Mgr., 2nd Floor, Paul D. Coverdell Peace Corps Headquarters, 1111 20th Street, NW, Washington, DC 20526. Changes must be made with this form and not over the phone. Please allow four to six weeks for any changes to take effect.

REMEMBER!

**Peace Corps Week:
February 28–March 6, 2005**

Sign up online at
www.peacecorps.gov/pcweek

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**HAPPY NEW YEAR**

from the *HOTLINE* staff

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February Career Fair

Sponsored by
Returned Volunteer Services



Meet and talk one-on-one with representatives from more than 20 organizations that are interested in hiring returned Peace Corps Volunteers.

**Wednesday, February 16, 2005
4 to 8 p.m.**

**Paul D. Coverdell
Peace Corps Headquarters
1111 20th Street, NW
Washington, DC 20526
Shriver Conference Rooms
A, B, C**

For more information, contact
Heather Groome at 202.692.1437