

H TLINE

A Bulletin of Career, Educational, & Re-entry Information & Opportunities for RPCVs

HOT Facts

Commonly sought after degrees in *Hotline* ads!

- Accounting/Finance
- Agriculture
- Biology
- Business Administration
- Communications/Journalism
- Computer Science
- Ecology
- Economics
- Education
- Engineering
- Environmental Studies
- ESL/TESOL
- Forestry
- International Affairs
- Linguistics
- Marketing/Sales
- Natural Resource Management
- Nutrition/RD
- Political Science
- Population/Family Planning
- Psychology
- Public Administration/Policy
- Public Health
- RN/Nursing
- Social Work
- Sociology
- Tourism

Millennium Hotline! Performance Report for 2000

by Robin Solomon

Happy New Year from Hotline! With Y2K behind us, we've decided to take a look at our progress this past year. Our big development for 2000 was expanding from six to eight pages in January. Beginning in June, back issues of Hotline became available on the Internet. We then gave Hotline a facelift in September. With these improvements and through constant efforts to increase Hotline's advertising base, we strove—and continue to strive—to offer the best career, educational, and re-entry opportunities to RPCVs. Take a look!

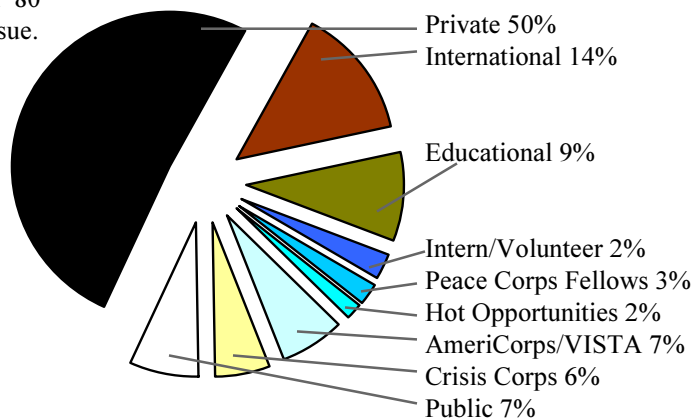
The Jobs

This past year, over 600 employers posted 1,830 announcements in *Hotline*, advertising 3,400 positions! That's an average of 80 announcements and 147 positions per issue.

Types of employment

Community & International	
Development:	30%
Education/Teaching:	19%
Health and Nutrition:	13%
Environment:	11%
Business/Finance:	8%
Government Service:	6%
Communications:	4%
Agriculture:	4%
Technology:	3%
Other:	2%

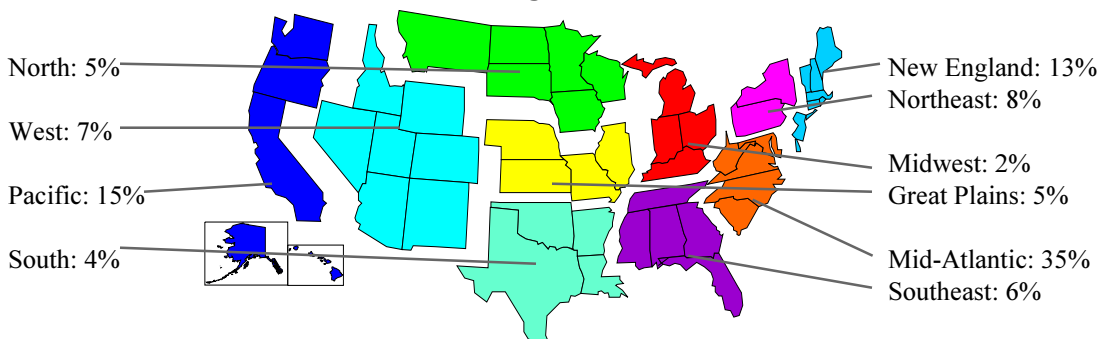
Hotline Sector Distribution



Where the Jobs Are

With 78 percent of the positions scattered across the United States and the remaining 22 percent reaching around the world, *Hotline* advertised positions in a wide variety of locations.

Domestic Regional Distribution



Continued on Page 5

Shanta Swezy
RPCV Kazakhstan
Hotline Editor

Sam Axelrod
RPCV Ukraine
Hotline Assistant

For information on how to place job announcements, contact:

Peace Corps
Returned Volunteer Services
Phone: (202) 692-1430 or
(800) 424-8580, ext. 1430
E-mail: <hotline@peacecorps.gov>
Fax: (202) 692-1431 or 1421

PUBLIC SECTOR

CIVIL ENGINEER • San Francisco, CA

Position available with Department of Treasury, U.S. Mint. Duties: works on advanced planning and design problems; coordinates and monitors design work; manages projects to meet performance, cost, and schedules; provides technical support to the Plant Engineering Division to ensure continuous and efficient operation of material handling systems, power and utility equipment/systems, and manufacturing support equipment. Qualifications: U.S. citizen; engineering degree; knowledge of AutoCad for preparing designs. Salary: \$48,520 to \$62,605. Relocation expenses may be paid. For an application, contact: Pauline Lee, 155 Hermann Street, San Francisco, CA 94102; e-mail: <pauline.lee@usmint.treas.gov>.

PROJECT MANAGER • Atlanta, GA

Position available for an environmental scientist in the EPA's Superfund Program. Duties: plans and manages field investigations; oversees designs and cleanup activities at hazardous waste sites; prepares negotiations of enforcement documents; participates in community involvement activities and tech review of project deliverables. Qualifications: bachelor's degree in physical or life science or a related field; noncompetitive eligibility status. Salary: GS-7 (\$28,495) with promotion potential to a GS-13 (\$60,114). Send résumé and SF 171 or OF-612 to: Jim McGuire, EPA-Waste Management Division, 61 Forsyth St., Atlanta, GA 30303; phone: (404) 562-8911.

OUTREACH SPECIALIST • Washington, DC

Position available with EPA's Indoor Environments Division. Duties: develops and implements outreach programs to reduce public health risks from indoor pollutants in homes, schools, and office buildings; works collaboratively with Federal, State, and local non-profit organizations; and prepares written and oral presentation materials for meetings, conferences, and trainings. Qualifications: experience working in team-based setting, implementing public health programs. Salary: GS-9. Vacancy announcement #LV-DE11-01 available at <www.usajobs.opm.gov>. Send résumé by 1/8/01 to: U.S. EPA, Human Resources Staff: Team Vegas, P.O. Box 98516, Las Vegas, NV 89193-8516.

WRITER/EDITOR • Riverdale, MD

Position available with the Animal and Plant Health Inspection Service. Duties: writes federal regulations to protect U.S. plants and animals; minimizes their risk from existing pests and diseases; helps to ensure the humane care and handling of animals under the Animal Welfare Act. Salary: GS-7 (\$29,966) to GS-11 (\$44,352). Qualifications: bachelor's degree, preferably in English or related field; writing and analytical skills. Submit résumé, writing sample, and copy of transcript by 1/31/01 to: Announcement # 9-73-099-1, USDA/APHIS/MRPBS, 4700 River Road, Unit 22, Riverdale, MD 20737; phone: (301) 734-8428.

LABOR MGT. SPECIALIST • Washington, DC

Position available with the American Foreign Service Association. Duties: provides support to the AFSA vice president in labor negotiations and provides counseling to employees on grievances, EEO, and federal personnel regulations. Qualifications: law degree and/or labor relations background; strong writing, analytical, and interpersonal skills; knowledge of Foreign Service beneficial. Salary: \$40s. Send résumé and cover letter to: AFSA, Attn. Personnel, 2101 E. St., NW, Washington, D.C. 20037; fax (202) 338-6820; e-mail <exec@afsa.org>.

PRIVATE SECTOR

PROJECT DIRECTOR/MGR • Lowell, MA

Positions available with the Cambodian Mutual Assistance Association. Project director duties: manages project assisting Cambodian refugees with job training/placement in subsidized jobs, leading to permanent, nonsubsidized employment. Qualifications: relevant BA; 5-10 years project management experience; grant writing and budget experience; exp. with employment programs. Salary: \$34K-38K. Project coordinator duties: designs, implements, and evaluates community mobilizing and advocacy project. Qualifications: relevant BA; one to three years of project management experience; work with linguistic minorities. Salary: \$32K-35K. Contact: Mr. Sothea Chiemruom, CMAA, 165 Jackson St., Lowell, MA 01852.

STAFF MEMBER • Albuquerque, NM

Positions available with Far Horizons Archaeological and Cultural Trips. Duties: handles trip operations; communicates with clients; updates database system. Qualifications: computer literate; strong communication skills; detail-oriented; ability to work under pressure; knowledge of other countries/cultures; second language; travel industry background preferred. Send résumé and cover letter to: Anna McNair, P.O. Box 91900, Albuquerque, NM, 87199-1900; fax: (505) 343-8076; e-mail: <amcnair@farhorizon.com>.

VARIOUS • Lakeland, FL

Positions available with The Renaissance Progressive School for teachers and a campus director. Teacher duties: mentors and empowers students to actively direct their own educations and lives; teaches skills to work for social justice. Teacher qualifications: BA; strong commitment to progressive philosophy. Campus director: min. BA; prefer 5 years exp. in both business/mgt. background and in alternative classroom; must have strong understanding of conflict resolution; high energy, and patience. Contact: The Renaissance Progressive School, 6075 S. Florida Ave., Lakeland, FL 33813; fax (941) 701-1046; e-mail: <TRS1@digital.net>.

ENVIRON. ED. INSTRUCTORS • Toccoa, GA

Positions available with Blue Ridge Outdoor Education Center. Duties: teach environmental education classes, Cherokee culture adventure programs, high ropes, and rappelling with youth and adult groups. Qualifications: ability and desire to lead school groups in educational classes, biology or ecology background preferred. Sense of humor a must. First Aid, CPR, high ropes, and rappelling training provided. Salary: \$190/wk + room and board, February-May. Send cover letter and résumé to RPCV John DiDiego, Director, Blue Ridge Outdoor Education Center, Rt. 3, Box 3495, Toccoa, GA 30577; phone: (706) 886-7621.

*COMMUNITY VOLUNTEERS • Crozet, VA

Positions available with Innisfree Village, a life-sharing community of full-time volunteers. Duties: live with and care for adults with mental disabilities; work during the day in the weavery, woodshop, bakery and gardens. Community members live together in family-style homes. Qualifications: ages 21 or older; one-year commitment. Benefits: own room; two days off a week; food and lodging; medical insurance; worker's compensation; \$215/month; 15 paid vacation days at \$35/day. Contact: recruitment, Innisfree Village, 5505 Walnut Level Rd., Crozet, VA 22932; phone: (804) 823-5400; e-mail: <innisfreevillage@prodigy.net>; Web site: <www.avenue.org/innisfree>.

SERVICES COORDINATOR • Washington, DC

Position available with VSA Arts, an international nonprofit organization promoting the creative power in people with disabilities. Duties: acts as liaison between HQ office and international network; monitors and coordinates communications and services to international affiliates; generates reports, publications, and general information requests. Qualifications: BA in international relations, arts, education, or related field; two plus years' experience working in international, nonprofit, or program coordination; international or cross-cultural experience necessary, Latin culture preferred; fluency in Spanish. Send cover letter, résumé, salary requirements to: VSA Arts Human Resources, 1300 Connecticut Ave., N.W., Suite 700, Washington, D.C. 20036; e-mail: <hr@vsarts.org>; fax: (202) 496-9460.

PEACE CORPS JOBLINE

For a listing of Peace Corps staff positions and a vacancy announcement, call INFOWORX at: (800) 818-9579. NOTE: New job vacancies posted by close of business on Fridays.



Check it out online!

All worldwide positions are listed on the World Wide Web at: <www.peacecorps.gov>.

PROGRAM MGR • Washington, DC

Six-month position available with the Institute for Public-Private Partnerships, Inc. (IP3). Duties: manages the logistics of five two-week workshops, conducted in Egypt for officials from the water and wastewater sector; provides administration both from the Washington, DC office and on-site in Egypt during the workshops. Qualifications: able to work independently; international background and experience in development highly desired; BA; Arabic language skills preferred. Send résumé and salary history to: HRD, IP3, 1120 20th Street, NW, Suite 850-S, Washington, DC 20036; e-mail: <ksawyer@ip3.org>; Web site: <www.ip3.org>.

DEV./PRICING ANALYST • Washington, DC

Position available with Save The Children, a US and international relief and development agency. Duties: coordinates response to priority funding opportunities; leads the preparation of cost proposals; builds staff capacity in program development functions. Qualifications: two to three years of experience preparing budgets and cost proposals in response to RFA/RFPs; knowledge of USAID and OMB circulars; training experience; strong negotiation skills; ability to work under tight deadlines; Excel proficiency. Send résumé to: Save the Children, Dept. IP/HS, 1620 I Street, NW, Suite 202, Washington, DC 20006; fax: (202) 637-9362; e-mail: <bennett@savechildren.org>.

ENVIRON. EDUCATORS • Chevy Chase, MD

Positions available with the Audubon Naturalist Society. Duties: teach children in a summer day camp setting. Qualifications: BA/BS in education or science; previous experience teaching children; basic natural history knowledge; current first aid and CPR certification. Programs run from 6/25/01 through 8/24/01. Salary: \$11/hr. Send cover letter and résumé to: Audubon Naturalist Society, 8940 Jones Mill Road, Chevy Chase, MD 20815; e-mail: <jhuff@audubonnaturalist.org>.

ADVOCACY/ED. ASSISTANT • Washington, DC

Position available with Landmine Survivors Network. Duties: responds to inquiries about LSN advocacy issues; maintains paper and e-mail files; prepares advocacy and education materials; helps with mailings, publications, Web-site updates, research, and analysis; participates in strategy and planning sessions; plans events. Qualifications: analytical thinking and problem-solving skills; proficiency in PC skills: Word, Power Point, Access, Excel; experience in international dev. work and/or landmine and disability issues a plus. Salary range: \$22-\$24K. Send résumé and cover letter to: Raquel Willerman, 1420 K St., NW, Washington, DC 20005; phone: (202) 464-0007; fax: (202) 464-0011; e-mail: <raquel@landminesurvivors.org>.

AGRIBUSINESS AGENT • Elkhorn, WI

Position available with University of Wisconsin-Extension. Duties: researches, plans, implements, and evaluates countywide educational programming that promotes understanding in sustainable agricultural economics, plant sciences, natural resources, and animal sciences; works in partnership with Walworth County farmers, agriculture groups, community-oriented organizations, and local government. Qualifications: master's degree; educational exp. a plus. For application materials, contact: CE Personnel, 249 Extension, 432 N Lake St., Madison, WI, 53706; phone: (608) 263-1945; e-mail: <hrdpers@admin.uwex.edu>; Web site: <www1.uwex.edu/ces/personnel>.

ESL INSTRUCTORS • Jackson, MS

Positions available with Mississippi Consortium for International Development. Duties: teach English as a second language to Arabic speaking professionals, and others. Qualifications: bachelor's degree; ESL certification or degree in linguistics or English; two years of experience; graduate degree; Arabic language and international experience. Please mail your CV by 6/01 to: Oksana Adair, Program Coordinator, ESLI, Office of International Programs, Jackson State University, P.O. Box 17103, Jackson, MS 39217.

ESL INSTRUCTOR • Tampa, FL

Position available with American Language Academy. Duties: teaches up to 25 hours/week; works with a team to implement the curriculum; advises students; assists with administrative duties as necessary. Qualifications: MA/MEd in TESOL or linguistics preferred; fluency in Spanish or Arabic helpful but not required; exceptional teaching ability; ability to work with a team. Salary based on education and experience. Contact by 2/1/2001: Dr. Gary Robson, American Language Academy, University of Tampa, Box 39F, Tampa, FL 33606; e-mail: <grobson@alpha.utampa.edu>.

CO-PROGRAM DIRECTOR • Cleveland, OH

Position available with Adventures in Real Communication, an international teenage exchange. Duties: helps arrange short-term homestays for teenagers in France, Germany, Spain, Mexico, Costa Rica, Ecuador, and Japan. Qualifications: high energy; sense of humor; managerial and international experience; background in education. Send a cover letter and résumé to: Jim Wattenmaker, President, Adventures in Real Communication, 147 Bell St., Chagrin Falls, OH 44022; fax: (440) 247-9225; e-mail: <arc@arcyp.com>; Web site: <www.arcyp.com>.

COMMUNITY ORGANIZER • Florida

Position available in Daytona Beach with faith-based community organization working on a variety of justice issues throughout Volusia County. Duties: trains leaders; builds relationships; analyzes issues and power structures; runs issue campaigns; and recruits new leaders and member groups. Qualifications: commitment to building power to address injustice; ability to work with diverse people, including clergy. Long hours may be required. Salary \$20-30K. Send résumé to: Haley Grossman; fax (904) 238-3503; phone (904) 238-7060; e-mail: <vinterfait@aol.com>.

EQUIPMENT MANAGER • Seattle, WA

Position available with the Student Conservation Association. Duties: oversees field program's equipment needs. Qualifications: hardworking, organized, and tidy; team player with initiative; knowledge of camping equipment; excellent communication and computer skills, including Access database; equipment and financial management experience preferred. Send résumé and cover letter to: Equipment Manager Search, 1265 S. Main Street, Suite 210, Seattle, WA 98144; phone: (206) 324-4649; e-mail (attn. Kris Wright): <kris@sca-inc.org>.

SOCIAL WORKERS • Monterey, MA

Positions available with the Gould Farm, a nonprofit residential psychiatric program on a working farm. Duties: help adults with mental illness transition to independent living. Qualifications: degree in human services preferred. Salary, full health insurance, and staff housing. Send résumé and cover letter to: Paula Snyder, Gould Farm, Box 157, Monterey, MA 01245; phone (413) 528-1804; fax: (413) 528-5051.

***TOUR DIRECTOR • North America**

Position available with Explore America. Duties: leads student groups on three- to ten-day educational tours to North American destinations. Qualifications: flexible and service-oriented; familiar with the history and culture of the Northeastern United States, West Coast, and other popular destinations; hospitality experience preferred. To apply, contact: Tour Director Department, Explore America, One Education St., Cambridge, MA 02141; phone: (877) 605-8571; fax: (617) 619-1805; e-mail: <ea.tourdirectors@ef.com>.

SUMMER STAFF • Newport, PA

Positions available 6/22/01 with Longacre Leadership. Duties: work with teenagers in an experiential, outdoor-oriented co-ed summer program; support curriculum that stresses skills development, self reliance, community service and interpersonal growth; lead recreation that includes climbing, caving, backpacking, bicycling, horseback riding, farming, drama, and crafts. Qualifications: must be 21 or older; flexible; sense of humor; good interpersonal and decision-making skills. Positions available: carpenter, caver, climber, and general staff. Salary: \$1,300 - \$1,700 plus room and board for 5-1/2 week program. Program starting date is June 21st. Contact: Jon Jensen or Susan Smith at Longacre Leadership, RR 3 Box 102A, Newport, PA 17074; phone: (717) 567-3349; fax: (717) 567-3955; e-mail: <connect@longacre.com>; Web site: <www.longacre.com>.

PROGRAM OFFICER • Miami, FL

Position available with Family Planning International Assistance, a division of Planned Parenthood. Duties: assists with project development, monitoring, and technical assistance activities; develops project continuation proposals; assists in preparation of donor reports. Qualifications: bachelor's degree; min. one year of work experience in Latin America/Caribbean region; Spanish fluency; proficiency in French and/or Haitian Creole preferred; organizational and computer skills; available to travel 35 percent of time. Salary: \$28-32K. Send résumé and cover letter to: Regional Director, 8360 W. Flagler, Suite 201, Miami, FL 33144; fax: (305) 480-8820; e-mail: <laro@ppfa.org>.

FIELD INSTRUCTORS • New Jersey

Positions available with Project USE, Wildcat Mountain Wilderness Center, a nonprofit organization providing year-round outdoor experiential education programs for students and adults. Duties: prepare and facilitate one to 21-day programs, involving teambuilding, leadership skills, ropes courses, backpacking, canoeing, sea kayaking, and rock climbing. Qualifications: strong decision-making skills; flexibility; some teaching/outdoor experience. Benefits: salary, room and board, medical/dental after three months. Send résumé and cover letter to: Program Director, Wildcat Mountain Wilderness Center, Project USE, P.O. Box 837, Red Bank, NJ 07701; phone: (732) 219-7300; e-mail: <projectuse@monmouth.com>.

TEACHER • Lakeland, FL

Teaching position available on 42-acre ranch campus with Progressive High School. Distinctive elements of the program are mixed age grouping, non-coercive student paced education, performance assessment, project oriented learning, developmental theory, teacher as mentor, process goals, and required parental involvement. Salary for 190 days: \$20K plus. Four-H, horses, animals, and organic garden central to program. Fax résumé to (863) 701-1046; or e-mail <trs1@digital.net> or <JLM@Strato.net>.

PROGRAM OFFICER • New York, NY

Position available with a nonprofit organization. Duties: supports projects in Indonesia; helps refine and manage financial sector tech assistance and training projects; recruits financial specialists to carry-out project implementation; identifies U.S. host institutions for U.S.-based assistance; represents Indonesia country program. Qualifications: knowledge of capital markets, commercial and/or central banking law or related fields; interest in the region; exp. working or living in region desirable. Send résumé and cover letter to: HR, fax: (212) 421-2161; e-mail: <hr@fsvc.org>.

DONATIONS MGR • Kansas City, MO

Position available with Children International, a nonprofit organization. Duties: coordinates a network of recipient agencies; tracks shipments and provides follow-up to donors. Qualifications: fluency in English/Spanish; excellent communication skills; ability to manage several projects simultaneously. Experience in either import/export management, supply chain management, inventory control or product donations preferred. Send résumé with cover letter to: Eric McCullough, Children International, 2000 E. Red Bridge Rd., Kansas City, MO 64131; fax: (816) 942-3714; e-mail: <ericm@cikc.org>.

MIDDLE SCHOOL TEACHER • Washington, DC

Position available for the 2001-2002 school year with a private nonprofit elementary and middle school. Duties: serves as an 8th-grade homeroom teacher; teaches middle school social studies classes and one middle school math class. Afterschool and coaching possibilities available. Qualifications: bachelor's degree with some education courses or teaching experience. Send résumé to: Margaret Harris, Head of School, The Owl School, 6045 16th Street, NW, Washington, D.C., 20011; fax: (202) 722-7945; or e-mail: <mharris@owlschool.com>.

***BIOLOGISTS • Anchorage, AK**

Year-round positions available with Saltwater, Inc. Duties: observe and sample catches onboard commercial fishing boats; identify crab and fish; collect, sort, record, and measure catch samples; records sightings of marine mammals, turtles, and birdlife. Qualifications: BS in biology or natural sciences; a course in statistics; flexible attitude. Strenuous working conditions. Training classes offered monthly. Mail or fax résumé/transcripts to: Saltwater Inc., 540 L Street, Suite 202, Anchorage, AK, 99501; phone: (907) 276-3241; fax: (907) 258-5999; Web site: <www.saltwaterinc.com>.

GRANTS MANAGER • Washington, DC

Position available with The Eurasia Foundation. Duties: maintains a portfolio of grants; provides oversight to grants made by field offices; performs reconciliations; provides support and training to field grants mgmt. staff. Qualifications: knowledge of USAID regulations; Russian language skills; computer skills. Entails 20 percent internat'l travel. Reply to: Nanette Lowe, HR Manager, The Eurasia Foundation 1350 Connecticut Ave., NW, Suite 1000, Washington, D.C. 20036; fax: (202) 234-7377; e-mail: <nlowe@eurasia.org>.

ADMIN. ASSISTANT • Washington, DC

Position available on an international HIV/AIDS project. Duties: provides direct support to the deputy director and administrator; assists in preparing budgets and travel/expense reports; manages and maintains project files; provides support for conferences, workshops, and meetings. Qualifications: bachelor's degree, MS Word, Excel, and PowerPoint; previous experience in developing countries or with USAID a plus. Salary: \$32-35K. Send résumé to: Karen Lee, Administrator, TvT Associates, Inc., The Synergy Project, 1101 Vermont Ave., Ste. 900, Washington, DC 20005. fax: (202) 842-2939 x115; e-mail: <karen@tvtassociates.com>.

INTERNATIONAL**PROJECT TEAM MEMBER • Chad**

Position available with AcrossWorld Communications to help with a UN-funded nationwide infrastructure project to upgrade the Internet in Chad. Duties: helps with the bid; if the bid is successful, helps with the project. Qualifications: French-speaking RPCV from Africa. To apply or ask questions, call or e-mail Stephen Keese at (408) 838 7483; <stephen@acrossworld.com>; Web site: <www.acrossworld.com>.

***TECHNICAL PROGRAM MGR • Ecuador**

Position with Catholic Relief Services. Duties: oversees the strategic and operational management of the CRS Microfinance Program, including staffing the program and supervising personnel; manages a project recently approved by USAID "Southern Border Development"; develops new microfinance initiatives and strategic vision for microfinance programs. Qualifications: master's in business, finance, economic development, microfinance or a related field; knowledge of industry practices; three years field experience managing microcredit/microfinance projects; working knowledge of Spanish preferred. Apply through the Web site at: <www.catholicrelief.org/jobs/jobs.cfm>; e-mail: <CRS@rpc.webhire.com> (must include PEAC on the subject line); fax 800-383-0969.

RESEARCH SPECIALIST • US Virgin Islands

Position available at the University of the Virgin Islands. Duties: develops a farm for the Caribbean and Pacific Islands that demonstrates a sustainable, integrated farming operation; directs all aspects of production and marketing, workshops, field days, and seminars for local farmers. Qualifications: MS degree in horticulture, agronomy, or plant science; exp. in cropping systems, micro irrigation, integrated pest management, sustainable agriculture, small farm systems, production economics, and farm mgmt. Salary: \$28,600 to \$43,900. Send cover letter, résumé, three letters of recommendation, and official college transcript to: Dr. James Rakocy, Director, UVI-AES, RR2 Box 10,000, Kingshill, St. Croix, USVI 00850; e-mail: <jrakocy@uvi.edu>.

PROGRAM COORDINATOR • El Salvador

Position available with the Trust for the Americas, a foundation affiliated with the Organization of American States. Duties: manages, develops, and coordinates the program; oversees financial aspects; coordinates the project implementation with Salvadorian organizations; travels as necessary to program sites and to Washington D.C. Qualifications: experience working in Latin America development; five years' experience managing international programs; master's degree; excellent Spanish skills. Send résumé to: Martin Mendoza, Program Officer, The Trust for the Americas, Organization of American States, 1889 F Street, NW, Second Floor, Washington. DC. 20006.

FOOD SECURITY PROGRAM MGR • Kenya

Position available with Food for the Hungry International, a Christian relief and development organization. Duties: supervises and implements the program within the parameters set by the donor contract; oversees quality, performance, and timeliness of project objectives. Qualifications: MS degree in agronomy or related field; minimum two years of project management experience in a developing country, preferably in Africa; USAID project implementation experience is desired. E-mail résumé to Jacob Mogeni: <jmogeni@fhi.net>.

HOT! OPPORTUNITIES**TEMPORARY WORKERS • Arlington, VA**

Positions available with the American Association of School Administrators (AASA) for 15 RPCVs to help administer national high school scholarship program. Duties: assist with processing a large volume of scholarship applications, including document screening, classification, and packaging of applications. Qualifications: detail-oriented; able to follow directions well; works independently and is a team player; can read large amounts of material; flexibility and willing to do a variety of tasks. Time: 40 hrs./week from Jan. 5 to Feb. 15, 2000, including one federal holiday. Salary: \$10.50/hour with some benefits. Great opportunity for job-seeking RPCVs to network and sharpen office skills. For more information, call: (703) 237-8006; e-mail: <fc@corestaff.com>.

***HUNGER FELLOWS PROGRAM • Washington, DC**

The Mickey Leland-Bill Emerson Hunger Fellows program trains emerging leaders in the fight against hunger. Fellows spend six months in grassroots organizations at sites throughout the country learning about hunger and poverty through hands-on experiences. The following six months are spent in Washington, DC, at national nonprofit organizations working on hunger and poverty policy. While in DC, Fellows take part in weekly professional development days and trainings. For more information and application materials, please visit the Web site: <www.hungercenter.org>.

***CLARK UNIVERSITY • Worcester, MA**

One full-tuition scholarship is available to an RPCV through the international development, community planning, and environment programs (IDCE) at Clark University, resulting in an MA in international development, geographic information systems (GIS), community planning, or environmental science and policy. Programs are for development specialists interested in careers in gender analysis, community-based development, environmental impact assessment, or local management of resources. The intensive 12-month GIS program provides GIS, global positioning system, and remote-sensing skills related to development issues. RPCVs are encouraged to apply by 2/1/2001. For an application, contact Liz Owens, IDCE Programs, Clark University, Worcester, MA 01610-1477; phone (508) 793-7201; fax (508) 793-8820; e-mail: <IDCE@ClarkU.edu>; Web site: <www2.clarku.edu/departments/idce>.

40 Years of Peace Corps Writers

To celebrate the 40th anniversary of the Peace Corps in 2001, *RPCV Writers & Readers* will stage a series of readings by published Peace Corps writers in cities across America. Starting this month, anywhere from one to three authors may read from their own works at each event. RPCVs may also read from their own letters home. If you are interested in participating or would like more information, please visit the Web site: <peacecorpswriters.org> or contact John Coyne at <jpcoyne@cnr.edu>.

PROJECT DIRECTOR • Kosovo

Position available with Doctors of the World USA. Duties: directs effort aimed at re-integrating children with special needs into the community. Qualifications: LCSW/MSW/MPH or equiv.; three to five years of exp. in project mgmt., financial and personnel mgmt., programs for severely disabled children, and acting as a liaison with funding agencies/organizations; experience in Balkan region or post conflict zones preferred. E-mail résumé and cover letter to: <broeck@dowusa.org>; fax: (212) 226-7026.

CHIEF OF PARTY • Pristina, Kosovo

Position available with the International Research and Exchanges Board. Duties: manages a USAID-funded program for the development of independent media in Kosovo; works closely with USAID and in cooperation the UN Mission in Kosovo (UNMIK), and other major donors; collaborates with IREX/DC on designing program strategy and annual implementation plans. Qualifications: excellent leadership and diplomatic skills; significant experience in media, journalism, or media management; experience managing budgets and staff; overseas work experience, preferably in the Balkans. Send résumé and cover letter to: IREX/HR/Kosovo, 1616 H St., NW, Washington, DC 20006; fax: (202) 628-8189; e-mail: <hr@irex.org>; Web site: <www.irex.org>.

GROUP LEADER • Ghana, Honduras, and Israel

Position available with International Jewish College Corps (IJCC). Duties: co-leads group of 15 college students; performs manual labor. Qualifications: 25-35 years old; BA/BS; Spanish proficiency (Honduras); extensive International travel experience; strong wilderness skills; knowledge of Jewish education and/or international development. Salary: \$4,500 (includes all food, lodging and transportation for seven weeks abroad). Dates: 6/11/01 to 8/9/01. Send résumé by 2/1/01 to: AJWS/IJCC, 989 Avenue of the Americas, 10th floor, New York, NY 10018; phone: 800-889-7146; Web site: <www.ajws.org/ijccdoc.html>.

ENVIRON. OPPORTUNITIES • Africa and Asia

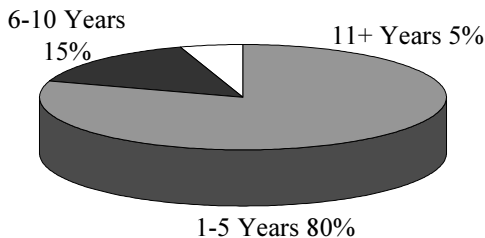
Various positions available with World Wildlife Fund (WWF), including the following: Miombo ecoregional coordinator, IT operations manager, HRIS manager, program officers for Asia. For more information about these and other job opportunities, please visit the Web site: <www.worldwildlife.org>.

Continued from front page

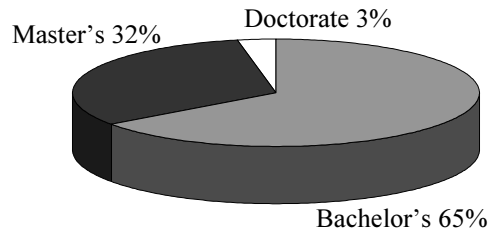
What the Jobs Ask For

Employers advertising in *Hotline* know that RPCVs represent every facet of the job market, from entry-level to upper-management. The positions these employers advertised reflected this broad range, requiring a variety of experience and educational levels.

Years of Experience



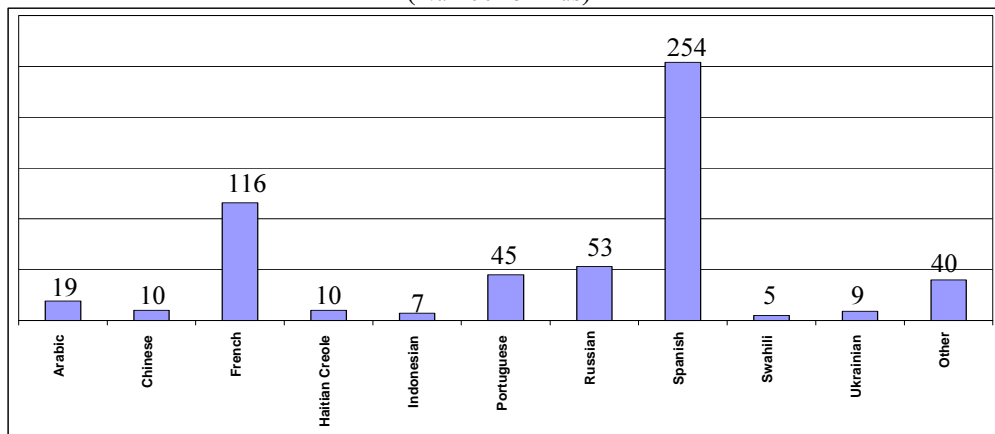
Educational Level



Employers also sought the specialized language skills of RPCVs. Of the 1,830 ads last year, 31 percent specified foreign language skills as part of the job qualifications. The languages required for these jobs ranged from Albanian to Vietnamese. In the end, employers asked for skills in 32 different languages.

Commonly Requested Language Skills

(Number of Ads)

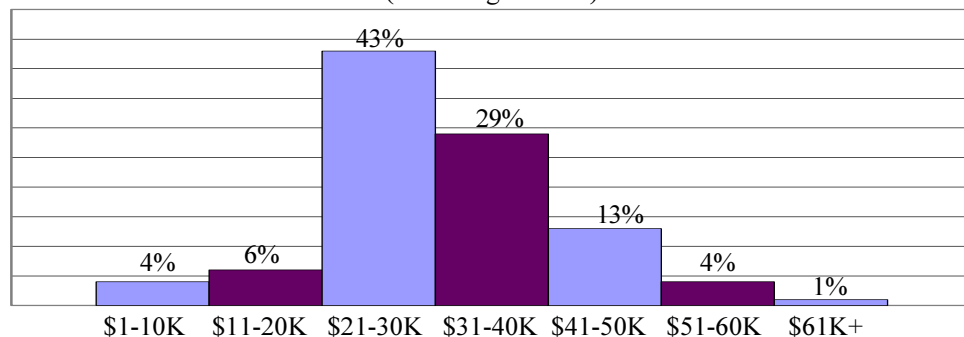


What the Jobs Offer

While six percent of *Hotline* advertisements in 2000 offered temporary positions, the rest of the *Hotline* jobs offered fulltime salaried positions to RPCVs. Salaries for these positions varied, mostly dependant on years of experience and educational level.

Salary Distribution

(Percentage of Ads)



What's in Store for Hotline

This coming year, *Hotline* will continue to provide RPCVs with biweekly opportunities for employment, education, and re-entry. One improvement in the works is scheduled for June 2001, when current issues of *Hotline* will become available on the Internet. We hope that this past year's *Hotlines* helped in your career search and transition. Best wishes to you for the new year from the entire *Hotline* staff!

COUNTRY DIRECTOR • Armenia

Position available with FINCA International, a nonprofit organization providing loans to low-income families worldwide. Duties: performs financial and HR administration; monitors institutional development; maintains relationship with donors. Qualifications: master's degree in finance, international development, related field or equiv. work experience; 10 years of senior financial mgmt. exp.; five years of international exp. promoting and operating group savings and lending; managerial experience in human resources and training; strong analytical skills; computer proficiency. E-mail cover letter, résumé, and salary history to: <jobs@villagebanking.org>; Web site: <www.villagebanking.org>.

EDUCATION

HUMBOLDT STATE U. • Arcata, CA

Applications are being accepted for the Master's Degree Program in Environmental Systems for Fall 2001. This degree includes an option in International Development Technology (IDT), which involves various ecosystems, water and watershed management approaches, including participatory rural appraisal and integrated conservation and development projects. Contact: The College of Natural Resources and Sciences, Humboldt State University, Arcata, CA 95521; phone: (707) 826-3256; and Dr. Dan Ihara: (707) 826-3220. RPCVs with undergraduate majors related to environmental sciences and development are encouraged to apply.

*BARD COLLEGE • Annandale, NY

Bard College offers an innovative graduate program, leading to a Master of Science in environmental policy. Unique curriculum features integrated application of natural and social sciences to environmental problems and responses as well as practical knowledge necessary to understand the legal, political, socioeconomic, cultural, and ethical forces influencing decision-making. Distinctive features include modular structure of courses, communication strategies, and leadership training. Peace Corps experience may qualify for internship; early application enables early start on master's project while in the field. Contact: Bard Center For Environmental Policy, Bard College, Annandale-on-Hudson, NY 12504-5000; phone: (845) 758-7071; e-mail: <cep@bard.edu>; Web site: <www.bard.edu/cep>.

UNIVERSITY OF ALABAMA • Birmingham, AL

The University of Alabama at Birmingham School of Public Health offers master's (MPH) and doctoral (DrPH) degrees in public health with a major in maternal and child health. Opportunities to study and conduct research with nationally and internationally recognized faculty are available. Students may choose to focus their study on data/analytic skills, policy/advocacy skills, children with special health care needs, perinatal epidemiology, or community-based evaluation. Stipends, assistantships, fellowships, and loans are available to students who meet the eligibility criteria. For more information, contact: Carol Reichle, Program Coordinator, Department of Maternal and Child Health, UAB School of Public Health, 320 Ryals Building, 1665 University Blvd., Birmingham, AL 35294-0022; phone: (205) 934-3939; e-mail: <creichle@uab.edu>; Web site: <main.uab.edu/show.asp?durki=27420>.

UNIVERSITY OF WASHINGTON • Seattle, WA

Graduate Research Assistantships available with the College of Forest Resources. Applicants apply for the PhD and MS programs in forest products marketing. The forest products marketing program maintains a close affiliation with the Center for International Trade in Forest Products, providing students with the opportunity to conduct market-oriented research. Successful applicants will receive a monthly stipend and a waiver of tuition fees. Contact: Dr. Ivan Eastin at (206) 543-1918 or <eastin@u.washington.edu>.

*AMERICAN UNIVERSITY • Washington, DC

The International Training and Education Program gives special consideration to RPCVs. This multidisciplinary master's degree program through the Dept. of Sociology is designed to prepare students for careers in internat'l development, dev. education, grassroots community development, nonformal and adult education, consulting, training activities, program design and evaluation, global and multicultural education, and foreign student affairs. Contact: Dr. Wendy Bokhorst-Heng, International Training and Education Program, American University, Department of Sociology, 4400 Massachusetts Ave., NW, Washington, DC 20016-8072; phone: (202) 885-3723; e-mail: <itep@american.edu>; Web site: <www.american.edu/cas/sociology/itep>.

*U. OF NEW MEXICO • Albuquerque & Santa Fe

Positions available with University of New Mexico/Santa Fe Public Schools Teacher Education Program, a post-baccalaureate 14-month academic/practicum that will lead to full New Mexico licensure as an elementary or a secondary teacher. Participants who successfully complete the probationary summer preservice will receive fellowship stipends and prepaid tuition as they team-teach in a SFPS classroom. Qualifications: min. 2.5 GPA; bachelor's or master's liberal arts or other arts and sciences fields. Completed applications with official transcripts and references must be received by 2/1/01. Contact: Dr. Linda M. Day, Coordinator, UNM/SFPS Teacher Education Program, University of New Mexico, Hokona Hall 116, Albuquerque, NM, 87131-1241; phone: (505) 277-0474; fax: (505) 277-2269; e-mail: <lday@unm.edu>; Web site: <www.unm.edu/~sfip>.

*GEORGE BUSH SCHOOL • College Station, TX

The George Bush School of Government and Public Service at Texas A&M University offers a two-year, masters-level professional education for individuals interested in a public service career. Graduates gain leadership experience and specialized instruction in one of the following applied areas: public management, business and government interface, environment and natural resources, health policy and management, and international affairs. Fellowships are offered to students who best demonstrate the combination of academic ability, commitment to public service, and leadership potential. Deadline for Fall 2001 admission: 1/31/01. Please call The Bush School at (979) 862-3476; e-mail: <admissions@bushschool.tamu.edu>; Web site: <bush.tamu.edu>.

*TULANE UNIVERSITY • New Orleans, LA

Tulane University School of Public Health and Tropical Medicine has rolling admissions and is now accepting applications for summer and fall 2001 entrance from RPCVs interested in public health. For more information, contact: Veronica Rodriguez, Peace Corps Coordinator, phone: (800) 676-5389 or direct (504) 988-6737; e-mail: <vrodrig@tulane.edu>; Web site: <www.sph.tulane.edu>.

ADVISERS PROGRAM • Washington, DC

Position available with the Emerging Markets Development Advisers Program (EMDAP), Institute of International Education. The EMDAP offers 10-month assignments in emerging market countries starting in Sept. 2001. Areas of activity include: financial planning, marketing and import/export, human resource development, and MIS/IT. Qualifications: U.S. citizen; currently enrolled in accredited MBA or graduate international dev. program; previous mgmt. experience. Salary: grant amount varies with assignment. The application form is available online at <www.iie.org/pgms/fmdap> or via mail at: EMDAP, Institute of International Education, 1400 K Street, NW, Washington, DC 20005-2403. Direct inquiries to Candida Mannozi at (202) 326-7710 or Jill Strickland at (202) 326-7823; e-mail: <fmdap@iie.org>.

INTERN/VOLUNTEER

*PROGRAM RESIDENTS • Berkeley, CA

Positions available with Odiyan Center, Buddhist Country Retreat Center on 1,1000 acres. The center has been under development for more than 20 years to create an environment for the preservation of Tibetan Buddhist texts, art, architecture, and culture. Learn new and expand existing skills while participating in creating a historic expression of art based on original Tibetan Buddhist sculpture. Residents live in a courtyard complex surrounding the main temple. Small living stipend is provided. Duties: works on all phases of steel construction, sculpting, mold making, casting, and finishing. Contact: Iris Maitland, Odiyan Office, 2425 Hillside Ave., Berkeley, CA 94704; phone: (510) 843-6771; fax: (510) 845-7540; e-mail: <irismaitland@MSN.com>.

FARM INTERNSHIPS • Titusville, NJ

Internship available with Howell Living History Farm. Duties: grows vegetables in the field and garden; transplants in the greenhouse; raises animals; talks to school groups and more. Private room, farm produce, and stipend provided. Contact: Robert Flory, 101 Hunter Road, Titusville, NJ 08560; phone: (609) 737-3299; Web site: <www.howellfarm.org>.

PEACE CORPS' FELLOWS

WESTERN ILLINOIS U. • Macomb, IL

Western Illinois University is seeking RPCVs for Spring and Fall 2001 enrollment in rural community development leading to a master's degree. Academic programs include: MBA, economics, community health and health services management, geography (rural and regional planning), political science (public admin.). Fellows spend one year assigned to a rural community working fulltime on local dev. projects. Fellows receive a graduate assistantship during campus coursework and a monthly stipend during the community internship. For more information, contact: Carolyn Lawrence, Illinois Institute for Rural Affairs, 503 Currens Hall, Western Illinois University, One University Circle, Macomb, IL 61455; phone: 800-526-9943 or (309) 298-2268; fax (309) 298-2142; e-mail: <CA-Lawrence@wiu.edu>; Web site: <www.iira.org/fellows>.

ILLINOIS STATE UNIVERSITY • Normal, IL
The Peace Corps Fellows Program in applied community and economic development is considering Aug. 2001 and Jan. 2002 admissions. RPCVs earn master's degrees in economics, political science, and sociology by completing one year of fulltime class work and a second year of hands-on consulting work with urban and rural communities and agencies. Fellows eligible for and awarded assistantships receive tuition waivers and earn stipends in their first year. All Fellows earn a modest income during the second-year internship. For more information, visit the Web site: <ilt.ilstu.edu/uced> or write to: Peace Corps Fellows Program, Campus Box 4200, Illinois State University, Normal, IL 61790-4200; phone: (309) 438-8685; e-mail: <ucedinfo@ilstu.edu>.

***U. OF NEW MEXICO • Gallup, NM**

The public school systems of Gallup-McKinley County and Zuni are educationally underserved rural areas serving predominantly Native American students in need of dedicated, culturally sensitive teachers. At present, openings are expected in most subjects at the elementary, middle, junior high, and high school levels. RPCVs have the opportunity to "bring the world back home" by being employed as full-time teachers while pursuing a master's degree in education with a literacy emphasis at the branch campus (140 miles west of Albuquerque). The next group of teachers from the Gallup/Zuni/RPCV program will begin in June 2001. For information and application materials, please contact: Dr. Pat Stall, Teacher Education, UNM-Gallup Campus, 200 College Road, Gallup, NM 87301.

***JOHNS HOPKINS U. • Baltimore, MD**

The School of Nursing offers a program of study for students who possess an undergraduate or graduate degree in a discipline besides nursing. RPCVs can study through a two-year traditional program or a 13-month accelerated program, leading to a BS degree with a major in nursing. A Community Outreach Program, Birth Companion Program, and a Direct Entry to Combined BS to MSN Program are available. Majors include, but are not limited to: nurse practitioner, clinical specialist, community health nursing, joint MSN/MPH. For more information, contact: Johns Hopkins University School of Nursing, Office of Admissions and Student Services, 525 North Wolfe St., Baltimore, MD 21205; phone: (410) 955-7548; e-mail: <jhuson@son.jhmi.edu>; Web site: <www.son.jhmi.edu>.

AMERICORPS/VISTA

AMERICORPS MEMBER • Oakland, CA

Position available with the East Bay Conservation Corps' Project Youth Engaged in Service (Project YES) to promote service-learning programs in middle schools. Duties: serves as club leader, partner teacher, and liaison at one school. Qualifications: BA or BS; experience working with youth in an urban setting and background in community service preferred. Benefits: \$1200/month plus \$4,725 educational award, health insurance, childcare payments, and deferred student loans. Send cover letter and résumé to: Moira Chapman, Project YES, 1021 Third St., Oakland, CA 94607; fax: (510) 992-7962; e-mail: <mchapman@ebcc-school.org>.



RPCVs Needed For Crisis Corps HIV/AIDS And Other Assignments

Crisis Corps Volunteers will be needed in January and February to serve in Honduras. Assignments will address disaster-preparedness and AIDS education and require spoken fluency in Spanish. RPCVs with two years of Peace Corps service in Latin America or equivalent should submit an application now.

Crisis Corps HIV/AIDS-related assignments are being developed in Kenya, Tanzania, and Zambia for January and February start dates. RPCVs who have served/worked in Africa are encouraged to apply. Six-month HIV/AIDS and other assignments include:

Disaster-Preparedness Volunteers: Several RPCVs with Latin America and community organization experience are needed to assist communities in Honduras in disaster preparedness assessment and planning. Spanish fluency is required.

HIV/AIDS Education Volunteers: Two RPCVs with two years of Latin America service as a health extensionist are needed to train local community members and health volunteers in Honduras in AIDS education.

HIV/AIDS Teacher Trainer Volunteers: Several RPCVs with a teaching degree and experience in HIV/AIDS education are being requested by the Kenyan Ministry of Education for a late January start date.

HIV/AIDS Social Advisor Volunteer: CARE has requested an RPCV who is proficient in Swahili to help develop a behavior change communications strategy to reduce the incidence of HIV in Tanzania.

RPCVs interested in these assignments should submit an application and résumé to the Crisis Corps. An application form can be downloaded from the Crisis Corps Web site at: <www.peacecorps.gov/crisiscorps>; or call 800-424-8580, ext. 2250; or e-mail: <crisiscorps@peacecorps.gov>.

Plan Now to Speak in a Classroom Peace Corps Day March 1, 2001

Attention RPCVs! Get involved in your community and share your Peace Corps stories with students in your area.

If you have not done so already, complete and mail the reply card attached to your Peace Corps Day brochure which was mailed to you in November. Your free presentation kit, including souvenir bookmarks, will be sent with tips for planning your presentation.

Check the Peace Corps Web site for more information:
<www.peacecorps.gov>.

Questions or new mailing address?
Call 800-424-8580, press 2, then ext. 1961
E-mail: <pcday@peacecorps.gov>



When responding to a listing: please indicate with a cover letter that you are a Returned Peace Corps Volunteer submitting your résumé in response to a HOTLINE announcement. Questions concerning positions should be addressed to the advertiser, NOT to Returned Volunteer Services. HOTLINE is published twice monthly for the use of RPCVs and should

not be posted on bulletin boards or passed on to non-RPCVs. Peace Corps has no control over, nor responsibility for HOTLINE advertisers, nor do we have personal knowledge relating to working conditions of advertised opportunities. If you have any complaints about an advertiser, please write and let us know.

PLEASE CHECK APPROPRIATE BOX AND ENCLOSE IN SEPARATE ENVELOPE:

DISCONTINUE SEND HOTLINE TO NEW ADDRESS (*Hotline can't be sent overseas*)

Name _____

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Country of Service _____ Dates of Service _____

To change address or discontinue subscription, fill out the information above, cut out the box, and mail it in an envelope to: Database Mgr., Second Fl., Peace Corps, 1111 20th St., NW, Washington, D.C. 20526. Changes cannot be made without this form nor over the phone. Please allow 4-6 weeks for any changes to take effect.



Holiday Closing

The Peace Corps will be closed on Monday, January 1, 2001.

Happy New Year to RPCVs, advertisers, and Peace Corps staff around the world.

January Career Series Presentation

What:

Jacqueline Harper, co-president of the American Association of University Women, Centennial Branch, Washington, D.C., presents the topic, "How to Locate and Select a Graduate School Program." Harper will discuss the graduate school admissions process and how to clarify goals in choosing a degree program.

When:

January 24, 2001, 12 noon – 1:30 p.m.

Where:

Peace Corps, 1111 20th St., NW
Shriver Conference Room A
Washington, D.C. 20526

For more information, please contact Elvira May at (202) 692-1445.

**2001
CAREER
SERIES**

Sponsored by
Returned
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Services

HOTLINE NOTICE

**When did you end your
Peace Corps service?**

Returned Volunteer Services produces and distributes *Hotline* to returned Peace Corps Volunteers for two years following their COS date. If your service ended in December 1998, then this issue of *Hotline* is the last one that will be sent to you.

Please note: The National Peace Corps Association is offering partial subscriptions until 6/1/01 when current *Hotline* issues become available online. For information, contact the NPCA at (202) 293-7728; e-mail: <npc@rpcv.org>.