



INSTRUCTIONS FOR COMPLETION OF AN EU EXPORT CERTIFICATE REQUEST

1. Please read ALL directions before starting the process of completing a request form.
2. Companies with a current contract with the USDC Seafood Inspection Program may proceed to STEP 3. A company that does not have a current contract with the USDC Seafood Inspection Program needs to pre-pay for all certificates requested. Each certificate will require payment of \$103.50US. Payments must be made through the Pay.Gov website. [Click Here](#) to access the website.
 - a. Enter all information requested on the Pay.Gov website
 - b. Enter TEUCER as the vendor ID
 - c. The bill number should be left blank Click submit data
 - d. Fill in the payment information. Bank transfers are the first section; credit cards are in the second section. Click on continue
 - e. Enter your email and check the authorization box. Click submit payment
 - f. You will receive an email from pay.gov with your payment confirmation number. You will need to enter your “Agency Tracking ID” on your EU Export certificate request as proof of payment.
3. Choose the appropriate menu for product to be exported. All molluscan shellfish will use the specialized Molluscan Shellfish certificate. All other fishery product will use the Fishery Products certificate.
4. Identify the “Port of Entry” into the EU. Go to the menu for PDF Certificates and download the EU Export Certificate Request Form / EU Export Certificate appropriate to the port. The certificate is required to be completed in the language of the exporting country and the country of the “Port of Entry” into the European Union. All PDF certificates have already been formatted for English, choose the appropriate certificate for the country at port of entry.
5. All entries in the Request Form section are mandatory. (Including the “Agency Tracking ID.” This is your proof of payment and certificate will not be processed without payment. Contract companies will enter their USDC contract number)
6. Read directions for completion of EU Fishery Products Certificate and fill the export certificate template accordingly. http://www.seafood.nmfs.noaa.gov/EU_Certificates.html
7. Save the completed certificate and the request form to your computer, choose the appropriate office and then email them to the address listed below for that office.

Gloucester Massachusetts
Fairhaven
Delmarva and DC

Gloucester.Lot@noaa.gov
Fairhaven.Lot@noaa.gov
alan.thomas@noaa.gov and
austin.nute@noaa.gov

New Jersey

larry.hardwick@ag.state.nj.us, and
marvin.robinson@ag.state.nj.us



Philadelphia and eastern PA

William.Michener@dla.mil and
philadelphiapafvppb@ams.usda.gov

Baltimore area

Norman.Upton@usda.gov

New York

NewYork.Lot@noaa.gov

Tampa/St. Pete Florida

Southfloridainspection@noaa.gov

Hollywood Florida

Southfloridainspection@noaa.gov

Mobile Alabama

Southfloridainspection@noaa.gov

Long Beach California

HaccpQmpCoordinator@noaa.gov

Seattle Washington

HaccpQmpCoordinator@noaa.gov

Dutch Harbor Alaska

HaccpQmpCoordinator@noaa.gov



SEAFOOD INSPECTION PROGRAM
U.S. DEPARTMENT OF COMMERCE
1315 EAST-WEST HIGHWAY
SILVER SPRING, MARYLAND 20910-3282
USA



REQUEST FOR INSPECTION SERVICES

COMPANY NAME

NAME OF REQUESTER

STREET ADDRESS

CITY

STATE

ZIP CODE

PHONE NO.

FAX NO.

EMAIL

LOCATION OF PRODUCT(s)

CITY

STATE

ZIP CODE

DATE OF REQUEST

DATE OF SHIPMENT

DELIVERY OF CERTIFICATES (choose one)

OVERNIGHT

CUSTOMER PICK-UP

AGENCY TRACKING ID



**UNITED STATES OF AMERICA
U.S. DEPARTMENT OF COMMERCE
Gezondheidscertificaat
HEALTH CERTIFICATE
European Union – NL**



Datum/Date

Referentienr./Reference number:

This certificate is admissible in all courts of the United States as prima facie evidence of the truth of the statements therein contained. This certificate does not excuse failure to comply with any Federal or State laws. WARNING: Any person who shall falsely make, issue, alter, forge, or certify, or participate in any action thereto, is subject to a fine of not more than \$1,000 or imprisonment for not more than one (1) year, or both (7 U.S.C. 1622 (h)).

voor visserijproducten uit de Verenigde Staten, bestemd voor uitvoer naar de Europese Gemeenschap/*For fishery products from United States and intended for export to the European Community*

Land van verzending/Country of dispatch: Verenigde Staten van Amerika/United States of America

Bevoegde autoriteit¹/Competent authority¹: National Marine Fisheries Service - National Oceanic & Atmospheric Administration (NMFS-NOAA)

I. Identificatie van de visserijproducten/Details identifying the fishery products

Beschrijving van het visserijproduct/aquacultuurproduct¹/Description of fishery/aquaculture¹ products: _____

- Soort (wetenschappelijke naam)/Species (scientific name): _____

- Aanbiedingsvorm en aard van de behandeling²/Presentation of product and type of treatment²: _____

Codenummer (indien beschikbaar)/Code Number (where available): _____

Aard van de verpakking/Type of packaging: _____

Aantal verpakkingen/Number of packages: _____

Nettogewicht/Net weight: _____

Vereiste temperatuur bij opslag en vervoer/Requisite storage and transport temperature: _____

II. Herkomst van de producten/Origin of products

Naam (namen) en officieel (officiële) nummer(s) van de door FDA NMFS-NOAA¹ voor uitvoer naar de EG erkende of geregistreerde inrichtingen en vaartuigen/Name(s) and official number(s) of premise (s) approved or registered by FDA, NMFS-NOAA¹ for export to the EC

III. Bestemming van de producten/Destination of products

De producten worden verzonden/The products are dispatched

van/From: _____
(plaats van verzending/place of dispatch)

naar/To: _____
(land en plaats van bestemming/country and place of destination)

per (vervoermiddel)/By the following means of transport: _____

Naam en adres van de afzender/Name and address of dispatcher: _____

Naam van de geadresseerde en leveringsadres/Name of consignee and address at place of destination: _____

IV. Gezondheidsverklaring/Health attestation

Ondergetekende, officieel inspecteur, verklaart dat de hierboven beschreven visserijproducten/*The official inspector hereby certifies that the fishery products specified above:*

- zijn gevangen en aan boord van de vaartuigen zijn behandeld en op hygiënische wijze zijn gelost, behandeld en, in voorkomend geval, bewerkt, verwerkt, ingevroren, ontdooid, verpakt, gemerkt, opgeslagen en vervoerd met inachtneming van de desbetreffende normen en voorschriften op het gebied van de volksgezondheid van de Code of Federal Regulation van de Verenigde Staten die hiertoe als gelijkwaardig zijn erkend aan de normen van de Europese Gemeenschap overeenkomstig Besluit 98/258/EG van de Raad; *were caught and handled on board vessels and were landed, handled and where appropriate prepared, processed, frozen, thawed, packaged, marked, stored and transported hygienically and in compliance with the relevant United States public health standards requirements of the Code of Federal Regulation which have been recognized for this purpose as equivalent to the European Community standards as prescribed in Council Decision 98/258/EC;*
- met goed resultaat onderworpen zijn aan gezondheidscontroles en organoleptische, parasitologische, chemische en microbiologische keuringen, als vastgesteld voor bepaalde categorieën visserijproducten overeenkomstig de desbetreffende normen en voorschriften op het gebied van de volksgezondheid van de Code of Federal Regulation van de Verenigde Staten die hiertoe als gelijkwaardig zijn erkend aan de normen van de Europese Gemeenschap overeenkomstig Besluit 98/258/EG van de Raad; *have satisfactorily undergone health controls and organoleptic, parasitological, chemical and microbiological checks laid down for certain categories of fishery in compliance with the relevant United States public health standards requirements of the Code of Federal Regulation which have been recognized for this purpose as equivalent to the European Community standards as prescribed in Council Decision 98/258/EC;*
- niet afkomstig zijn van giftige of biotoxinen bevattende soorten/*do not come from toxic species or species containing biotoxins;*
- ingeval het ingevroren of verwerkte tweekleppige weekdieren betreft, de betrokken weekdieren bovendien zijn verzameld in productiegebieden waarvoor voorschriften gelden die ten minste gelijkwaardig zijn aan die welke zijn vastgesteld bij Richtlijn 91/492/EEG van de Raad van 15 juli 1991 tot vaststelling van gezondheidsvoorschriften voor de productie en het in de handel brengen van levende tweekleppige weekdieren./*in addition, in the case of frozen or processed bivalve molluscs, the later have been gathered in production areas subject to conditions at least equivalent to those laid down in Council Directive 91/492/EEC of 15 July 1991 laying down the health conditions for the production and placing on the market of live bivalve molluscs.*

Gedaan te/Done at _____ op/on _____
(Plaats/Place) (Datum/Date)

Officieel Stempel³/Official Stamp³

Handtekening van de officiële inspecteur³/Signature of official inspector³
(Naam in hoofdletters, titel en hoedanigheid van de ondertekenaar/Name in capital letters, capacity and qualifications of person signing)

¹ Doorhalen wat niet van toepassing is./Delete as appropriate.

² Levend, gekoeld, bevroren, gezouten, gerookt, ingeblikt.../Live, refrigerated, frozen, salted, smoked, preserved,...

³ De stempel en de handtekening moeten in een andere kleur zijn dan die waarin de andere gegevens van het certificaat zijn vermeld./The color of the stamp and signature must be different from that of the other particulars in the certificate.