



SEAFOOD INSPECTION PROGRAM  
U.S. DEPARTMENT OF COMMERCE  
1315 EAST-WEST HIGHWAY  
SILVER SPRING, MARYLAND 20910-3282  
USA

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## INSTRUCTIONS FOR COMPLETION OF AN EU EXPORT CERTIFICATE REQUEST

1. Please read ALL directions before starting the process of completing a request form.
2. Companies with a current contract with the USDC Seafood Inspection Program may proceed to STEP 3. A company that does not have a current contract with the USDC Seafood Inspection Program needs to pre-pay for all certificates requested. Each certificate will require payment of \$103.50US. Payments must be made through the Pay.Gov website. [Click Here](#) to access the website.
  - a. Enter all information requested on the Pay.Gov website
  - b. Enter TEUCER as the vendor ID
  - c. The bill number should be left blank Click submit data
  - d. Fill in the payment information. Bank transfers are the first section; credit cards are in the second section. Click on continue
  - e. Enter your email and check the authorization box. Click submit payment
  - f. You will receive an email from pay.gov with your payment confirmation number. You will need to enter your “Agency Tracking ID” on your EU Export certificate request as proof of payment.
3. Choose the appropriate menu for product to be exported. All molluscan shellfish will use the specialized Molluscan Shellfish certificate. All other fishery product will use the Fishery Products certificate.
4. Identify the “Port of Entry” into the EU. Go to the menu for PDF Certificates and download the EU Export Certificate Request Form / EU Export Certificate appropriate to the port. The certificate is required to be completed in the language of the exporting country and the country of the “Port of Entry” into the European Union. All PDF certificates have already been formatted for English, choose the appropriate certificate for the country at port of entry.
5. All entries in the Request Form section are mandatory. (Including the “Agency Tracking ID.” This is your proof of payment and certificate will not be processed without payment. Contract companies will enter their USDC contract number)
6. Read directions for completion of EU Molluscan Shellfish Certificate and fill the export certificate template accordingly. [http://www.seafood.nmfs.noaa.gov/EU\\_Certificates.html](http://www.seafood.nmfs.noaa.gov/EU_Certificates.html)
7. Save the completed certificate and the request form to your computer, choose the appropriate office and then email them to the address listed below for that office.

**Gloucester Massachusetts**  
**Fairhaven**  
**Delmarva and DC**

[Gloucester.Lot@noaa.gov](mailto:Gloucester.Lot@noaa.gov)  
[Fairhaven.Lot@noaa.gov](mailto:Fairhaven.Lot@noaa.gov)  
[alan.thomas@noaa.gov](mailto:alan.thomas@noaa.gov) and  
[austin.nute@noaa.gov](mailto:austin.nute@noaa.gov)

**New Jersey**

[larry.hardwick@ag.state.nj.us](mailto:larry.hardwick@ag.state.nj.us), and  
[marvin.robinson@ag.state.nj.us](mailto:marvin.robinson@ag.state.nj.us)

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**Philadelphia and eastern PA**

[William.Michener@dla.mil](mailto:William.Michener@dla.mil) and  
[philadelphiapafvppb@ams.usda.gov](mailto:philadelphiapafvppb@ams.usda.gov)

**Baltimore area**

[Norman.Upton@usda.gov](mailto:Norman.Upton@usda.gov)

**New York**

[NewYork.Lot@noaa.gov](mailto:NewYork.Lot@noaa.gov)

**Tampa/St. Pete Florida**

[Southfloridainspection@noaa.gov](mailto:Southfloridainspection@noaa.gov)

**Hollywood Florida**

[Southfloridainspection@noaa.gov](mailto:Southfloridainspection@noaa.gov)

**Mobile Alabama**

[Southfloridainspection@noaa.gov](mailto:Southfloridainspection@noaa.gov)

**Long Beach California**

[HaccpQmpCoordinator@noaa.gov](mailto:HaccpQmpCoordinator@noaa.gov)

**Seattle Washington**

[HaccpQmpCoordinator@noaa.gov](mailto:HaccpQmpCoordinator@noaa.gov)

**Dutch Harbor Alaska**

[HaccpQmpCoordinator@noaa.gov](mailto:HaccpQmpCoordinator@noaa.gov)



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## REQUEST FOR INSPECTION SERVICES

COMPANY NAME

NAME OF REQUESTER

STREET ADDRESS

CITY

STATE

ZIP CODE

PHONE NO.

FAX NO.

EMAIL

LOCATION OF PRODUCT(s)

CITY

STATE

ZIP CODE

DATE OF REQUEST

DATE OF SHIPMENT

DELIVERY OF CERTIFICATES (choose one)

OVERNIGHT

CUSTOMER PICK-UP

AGENCY TRACKING ID



**UNITED STATES OF AMERICA  
U.S. DEPARTMENT OF COMMERCE**



Model Health Certificate for imports of live bivalve molluscs intended for human consumption

	United States (US)	Ireland (EN)	Veterinary certificate to EU		
Part I: Details of dispatched consignment	I.1. Consignor Name Address Postal code Tel No.		I.2. Certificate reference number I.2.a.		
			I.3. Central Competent Authority		
			I.4. Local Competent Authority		
	I.5. Consignee Name Address Postal code Tel No.		I.6.		
	I.7. Country of origin	ISO code	I.8. Region of origin	Code	
	I.9. Country of destination		ISO code	I.10.	
	I.11. Place of origin Name Address		Approval number		
	I.12.		I.12.		
	I.13. Place of loading		I.14. Date of departure		
	I.15. Means of transport Airplane <input type="checkbox"/> Ship <input type="checkbox"/> Railway wagon <input type="checkbox"/> Road vehicle <input type="checkbox"/> Other <input type="checkbox"/> Identification Documentary references:		I.16. Entry BIP in EU		
I.17.		I.17.			
I.18. Description of commodity		I.19. Commodity code (HS code) <b>03 07</b>			
		I.20. Quantity			
I.21.		I.22. Number of packages			
I.23. Identification of container/Seal number		I.24. Type of packaging			
I.25. Commodities certified for Human consumption <input type="checkbox"/>					
I.26.		I.27. For import or admission into EU <input type="checkbox"/>			
I.28. Identification of the commodities					
	Species (Scientific name)	Nature of commodity	Approval number of establishments Manufacturing plant	Number of packages	Net weight

Part II: Certification	II. Health Attestation	II.a. Certificate reference number	II.b.																								
		<p>II.1. Public health attestation</p> <p>I, the undersigned, declare that I am aware of the relevant provisions of Regulations (EC) No 178/2002, (EC) No 852/2004, (EC) No 853/2004 and (EC) No 854/2004 and certify that the live bivalve molluscs described above were produced in accordance with those requirements, in particular that they:</p> <ul style="list-style-type: none"> <li>— come from (an) establishment(s) implementing a program based on the HACCP principles in accordance with Regulation (EC) No 852/2004,</li> <li>— have been harvested, where necessary relayed and transported in accordance with Section VII, Chapters I and II of Annex III to Regulation (EC) No 853/2004,</li> <li>— were handled, where necessary purified, and packaged in compliance with Section VII, Chapters III and IV of Annex III to Regulation (EC) No 853/2004,</li> <li>— satisfy the health standards laid down in Section VII, Chapter V of Annex III to Regulation (EC) No 853/2004 and the criteria laid down in Regulation (EC) No 2073/2005 on microbiological criteria for foodstuffs,</li> <li>— have been packaged, stored and transported in compliance with Section VII, Chapters VI and VIII of Annex III to Regulation (EC) No 853/2004,</li> <li>— have been marked and labeled in accordance with Section I of Annex II and Section VII, Chapter VII of Annex III to Regulation (EC) No 853/2004,</li> <li>— in the case of pectinidae harvested outside classified production areas, comply with the specific requirements laid down in Section VII, Chapter IX of Annex III to Regulation (EC) No 853/2004</li> </ul> <p>and</p> <ul style="list-style-type: none"> <li>— have satisfactorily undergone the official controls laid down in Annex III to Regulation (EC) No 854/2004.</li> </ul> <p>II.2. (1) [Animal health attestation]</p> <p>I, the undersigned, declare that the live molluscs described above originate from a source (2) where there are no unresolved abnormal mortality in the mollusc population, and certify, in particular that:</p> <ul style="list-style-type: none"> <li>— (1)(3) if from species susceptible (4) to infections with <i>Bonamia exitiosa</i>, <i>Mikrocytos roughleyi</i>, <i>Marteilia sydneyi</i>, <i>Mikrocytos mackini</i>, <i>Perkinsus marinus</i>, <i>P. olseni/atlanticus</i>; <i>Haplosporidium nelsoni</i>, <i>H. costale</i> and/or <i>Candidatus Xenohalictis californiensis</i>, they: <ul style="list-style-type: none"> <li>— (1) [originate from a source (2) considered free from bonamiosis (<i>Bonamia exitiosa</i> and <i>Mikrocytos roughleyi</i>); marteiliosis (<i>Marteilia sydneyi</i>); mikrocytosis (<i>Mikrocytos mackini</i>); perkinsosis (<i>Perkinsus marinus</i> and <i>P. olseni/atlanticus</i>); haplosporidiosis (<i>Haplosporidium nelsoni</i> and <i>H. costale</i>) and Withering syndrome (<i>Candidatus Xenohalictis californiensis</i>) in accordance with the relevant EU legislation or OIE Standard (5)],</li> <li>— (1) [are dispatched as unprocessed or processed products]],</li> </ul> </li> <li>— (1)(6) if from species susceptible (3) to infections with <i>Marteilia refringens</i> or <i>Bonamia ostrea</i>, they: <ul style="list-style-type: none"> <li>— (1) [originate from a source (2) considered free from (1) <i>Marteilia refringens</i> / (1) <i>Bonamia ostrea</i> in accordance with the relevant EU legislation or OIE Standard (5)],</li> <li>— (1) [are dispatched as unprocessed or processed products]], ]</li> </ul> </li> </ul>																									
Notes	<p>Part I:</p> <ul style="list-style-type: none"> <li>— Box reference I.8: Region of origin: indicate the production area.</li> <li>— Box reference I.11: Place of origin: name and address of the dispatch establishment.</li> <li>— Box reference I.15: Registration number (railway wagons or container and lorries), flight number (aircraft) or name (ship). Separate information is to be provided in the event of unloading and reloading.</li> <li>— Box reference I.23: Identification of container/seal number: only where applicable.</li> <li>— Box reference I.28: Manufacturing plant: includes dispatch centre, purification centre.</li> </ul> <p>Part II:</p> <p>— Part II.2 is not relevant for consignments intended for retail, provided they comply with the rules applying to packaging and labeling laid down in Regulation (EC) No 853/2004.</p> <p>(1) Delete as appropriate</p> <p>(2) Source may be a country, zone, or an individual farm.</p> <p>(3) This requirement applies to exports to all Member States. However, it is only relevant if the consignment comprises species susceptible to bonamiosis (<i>Bonamia exitiosa</i> and <i>Mikrocytos roughleyi</i>); marteiliosis (<i>Marteilia sydneyi</i>); mikrocytosis (<i>Mikrocytos mackini</i>); perkinsosis (<i>Perkinsus marinus</i> and <i>P. olseni/atlanticus</i>); haplosporidiosis (<i>Haplosporidium nelsoni</i> and <i>H. costale</i>) and Withering syndrome (<i>Candidatus Xenohalictis californiensis</i>), whereby one or the two statements must be retained.</p> <p>(4) Known susceptible species</p> <table border="0" data-bbox="164 1526 1503 1876"> <thead> <tr> <th>Disease (Infection with)</th> <th>Susceptible host species</th> </tr> </thead> <tbody> <tr> <td><i>Bonamia exitiosa</i></td> <td><i>Tiostrea chilensis</i> and <i>Ostrea angasi</i></td> </tr> <tr> <td><i>Bonamia ostrea</i></td> <td><i>Ostrea edulis</i></td> </tr> <tr> <td><i>Mikrocytos roughleyi</i></td> <td><i>Saccostrea (commercialis) glomerata</i></td> </tr> <tr> <td><i>Marteilia sydneyi</i></td> <td><i>Saccostrea (commercialis) glomerata</i></td> </tr> <tr> <td><i>Marteilia refringens</i></td> <td><i>Ostrea edulis</i></td> </tr> <tr> <td><i>Mikrocytos mackini</i></td> <td><i>Crassostrea gigas</i>; <i>C. virginica</i>; <i>Ostrea edulis</i>; <i>O. conchaphila</i></td> </tr> <tr> <td><i>Perkinsus marinus</i></td> <td><i>Crassostrea virginica</i> and <i>C. gigas</i></td> </tr> <tr> <td><i>Perkinsus olseni/atlanticus</i></td> <td><i>Haliotis ruber</i>; <i>H. cyclobates</i>; <i>H. scalaris</i>; <i>H. laevigata</i>, <i>Ruditapes philippinarum</i> and <i>R. decussates</i></td> </tr> <tr> <td><i>Haplosporidium nelsoni</i></td> <td><i>Crassostrea virginica</i> and <i>C. gigas</i></td> </tr> <tr> <td><i>Haplosporidium costale</i></td> <td><i>Crassostrea virginica</i></td> </tr> <tr> <td><i>Xenohalictis californiensis</i></td> <td>black abalone (<i>Haliotis cracherodii</i>), red abalone (<i>H. rufescens</i>), pink abalone (<i>H. corrugata</i>), green abalone (<i>H. fulgens</i>) and white abalone (<i>H. sorenseni</i>)</td> </tr> </tbody> </table> <p>(5) Freedom according to the provisions laid down in Annex B or C to Directive 91/67/EEC, and Commission Decisions 2002/878/EEC. Freedom according to the current edition of the OIE Code and Manual is also recognized.</p> <p>(6) This part of the animal health certificate is only relevant if the consignment comprises species referred to as susceptible species to infections with <i>Marteilia refringens</i> and/or <i>Bonamia ostrea</i>. In order for the consignment to be authorized into a Member State or part thereof (boxes I.9 and I.10 of Part I of the certificate) declared free from <i>Marteilia refringens</i> and/or <i>Bonamia ostrea</i>, or undergoing a program for such freedom, one of the two statements must be retained. List of such Member States and zones are laid down in Commission Decisions 2002/300/EC and 1994/722/EEC.</p> <p>— The color of the stamp and signature must be different to that of the other particulars in the certificate.</p>			Disease (Infection with)	Susceptible host species	<i>Bonamia exitiosa</i>	<i>Tiostrea chilensis</i> and <i>Ostrea angasi</i>	<i>Bonamia ostrea</i>	<i>Ostrea edulis</i>	<i>Mikrocytos roughleyi</i>	<i>Saccostrea (commercialis) glomerata</i>	<i>Marteilia sydneyi</i>	<i>Saccostrea (commercialis) glomerata</i>	<i>Marteilia refringens</i>	<i>Ostrea edulis</i>	<i>Mikrocytos mackini</i>	<i>Crassostrea gigas</i> ; <i>C. virginica</i> ; <i>Ostrea edulis</i> ; <i>O. conchaphila</i>	<i>Perkinsus marinus</i>	<i>Crassostrea virginica</i> and <i>C. gigas</i>	<i>Perkinsus olseni/atlanticus</i>	<i>Haliotis ruber</i> ; <i>H. cyclobates</i> ; <i>H. scalaris</i> ; <i>H. laevigata</i> , <i>Ruditapes philippinarum</i> and <i>R. decussates</i>	<i>Haplosporidium nelsoni</i>	<i>Crassostrea virginica</i> and <i>C. gigas</i>	<i>Haplosporidium costale</i>	<i>Crassostrea virginica</i>	<i>Xenohalictis californiensis</i>	black abalone ( <i>Haliotis cracherodii</i> ), red abalone ( <i>H. rufescens</i> ), pink abalone ( <i>H. corrugata</i> ), green abalone ( <i>H. fulgens</i> ) and white abalone ( <i>H. sorenseni</i> )
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Official inspector	<p>Name (in capitals) _____ Qualification and title _____</p> <p>Date _____ Signature _____</p> <p>Stamp _____</p>																										