



INSTRUCTIONS FOR COMPLETION OF AN EU EXPORT CERTIFICATE REQUEST

1. Please read ALL directions before starting the process of completing a request form.
2. Companies with a current contract with the USDC Seafood Inspection Program may proceed to STEP 3. A company that does not have a current contract with the USDC Seafood Inspection Program needs to pre-pay for all certificates requested. Each certificate will require payment of \$103.50US. Payments must be made through the Pay.Gov website. [Click Here](#) to access the website.
 - a. Enter all information requested on the Pay.Gov website
 - b. Enter TEUCER as the vendor ID
 - c. The bill number should be left blank Click submit data
 - d. Fill in the payment information. Bank transfers are the first section; credit cards are in the second section. Click on continue
 - e. Enter your email and check the authorization box. Click submit payment
 - f. You will receive an email from pay.gov with your payment confirmation number. You will need to enter your “Agency Tracking ID” on your EU Export certificate request as proof of payment.
3. Choose the appropriate menu for product to be exported. All molluscan shellfish will use the specialized Molluscan Shellfish certificate. All other fishery product will use the Fishery Products certificate.
4. Identify the “Port of Entry” into the EU. Go to the menu for PDF Certificates and download the EU Export Certificate Request Form / EU Export Certificate appropriate to the port. The certificate is required to be completed in the language of the exporting country and the country of the “Port of Entry” into the European Union. All PDF certificates have already been formatted for English, choose the appropriate certificate for the country at port of entry.
5. All entries in the Request Form section are mandatory. (Including the “Agency Tracking ID.” This is your proof of payment and certificate will not be processed without payment. Contract companies will enter their USDC contract number)
6. Read directions for completion of EU Fishery Products Certificate and fill the export certificate template accordingly. http://www.seafood.nmfs.noaa.gov/EU_Certificates.html
7. Save the completed certificate and the request form to your computer, choose the appropriate office and then email them to the address listed below for that office.

Gloucester Massachusetts
Fairhaven
Delmarva and DC

Gloucester.Lot@noaa.gov
Fairhaven.Lot@noaa.gov
alan.thomas@noaa.gov and
austin.nute@noaa.gov

New Jersey

larry.hardwick@ag.state.nj.us, and
marvin.robinson@ag.state.nj.us



Philadelphia and eastern PA

William.Michener@dla.mil and
philadelphiapafvppb@ams.usda.gov

Baltimore area

Norman.Upton@usda.gov

New York

NewYork.Lot@noaa.gov

Tampa/St. Pete Florida

Southfloridainspection@noaa.gov

Hollywood Florida

Southfloridainspection@noaa.gov

Mobile Alabama

Southfloridainspection@noaa.gov

Long Beach California

HaccpQmpCoordinator@noaa.gov

Seattle Washington

HaccpQmpCoordinator@noaa.gov

Dutch Harbor Alaska

HaccpQmpCoordinator@noaa.gov



SEAFOOD INSPECTION PROGRAM
U.S. DEPARTMENT OF COMMERCE
1315 EAST-WEST HIGHWAY
SILVER SPRING, MARYLAND 20910-3282
USA



REQUEST FOR INSPECTION SERVICES

COMPANY NAME

NAME OF REQUESTER

STREET ADDRESS

CITY

STATE

ZIP CODE

PHONE NO.

FAX NO.

EMAIL

LOCATION OF PRODUCT(s)

CITY

STATE

ZIP CODE

DATE OF REQUEST

DATE OF SHIPMENT

DELIVERY OF CERTIFICATES (choose one)

OVERNIGHT

CUSTOMER PICK-UP

AGENCY TRACKING ID



**UNITED STATES OF AMERICA
U.S. DEPARTMENT OF COMMERCE
Genusstauglichkeitsbescheinigung
HEALTH CERTIFICATE
European Union - DE**



Datum/Date

Bezugsnr./Reference number:

This certificate is admissible in all courts of the United States as prima facie evidence of the truth of the statements therein contained. This certificate does not excuse failure to comply with any Federal or State laws. WARNING: Any person who shall falsely make, issue, alter, forge, or certify, or participate in any action thereto, is subject to a fine of not more than \$1,000 or imprisonment for not more than one (1) year, or both (7 U.S.C. 1622 (h)).

Für Fischereierzeugnisse aus den Vereinigten Staaten von Amerika, die zur Ausfuhr in die Europäische Gemeinschaft bestimmt sind/For fishery products from United States and intended for export to the European Community

Versandland/Country of dispatch: Vereinigte Staaten Von Amerika/United States of America

Zuständige Behörde¹/Competent authority¹: National Marine Fisheries Service - National Oceanic & Atmospheric Administration (NMFS-NOAA)

I. Identifizierung der Fischereierzeugnisse/Details identifying the fishery products

Bezeichnung des Fischerei-/Aquakulturerzeugnisses¹/Description of fishery/aquaculture¹ products: _____

- Art (wissenschaftliche Bezeichnung)/Species (scientific name): _____

- Aufmachung des Erzeugnisses und Art der Behandlung²/Presentation of product and type of treatment²: _____

Gegebenenfalls Codennummer/Code Number (where available): _____

Art der Verpackung/Type of packaging: _____

Anzahl der Packstücke/Number of packages: _____

Nettogewicht/Net weight: _____

Vorgeschriebene Lager- und Transporttemperatur/Requisite storage and transport temperature: _____

II. Ursprung der Erzeugnisse/Origin of products

Name(n) und amtliche Zulassungs-/Registrierungsnummer(n) des/der Betriebe(s), die vom FDA NMFS-NOAA¹ zur Ausfuhr in die Europäische Gemeinschaft zugelassen sind/Name(s) and official number(s) of premise (s) approved or registered by FDA, NMFS-NOAA¹ for export to the EC

III. Bestimmung der Erzeugnisse/Destination of products

Die Erzeugnisse werden versandt/The products are dispatched

Von/From: _____

(Versandort/place of dispatch)

nach/To: _____

(Bestimmungsort und -land/country and place of destination)

mit folgendem Transportmittel/By the following means of transport: _____

Name und Anschrift des Versenders/Name and address of dispatcher: _____

Name des Empfängers und Anschrift am Bestimmungsort/Name of consignee and address at place of destination: _____

IV. Bescheinigung/Health attestation

Der amtliche Inspektor bescheinigt, dass die vorstehend beschriebenen Fischereierzeugnisse/The official inspector hereby certifies that the fishery products specified above:

- gemäß den einschlägigen Hygienevorschriften der USA (Code of Federal Regulation), die zu diesem Zweck als gleichwertig mit den in der Entscheidung 98/258/EG des Rates festgelegten Normen der Europäischen Gemeinschaft anerkannt wurden, gefangen und an Bord der Fischereifahrzeuge behandelt worden und auf hygienische Weise angelandet, behandelt und gegebenenfalls zubereitet, verarbeitet, gefroren, aufgetaut, verpackt, gekennzeichnet, gelagert und auf hygienische Weise transportiert worden sind;/were caught and handled on board vessels and were landed, handled and where appropriate prepared, processed, frozen, thawed, packaged, marked, stored and transported hygienically and in compliance with the relevant United States public health standards requirements of the Code of Federal Regulation which have been recognized for this purpose as equivalent to the European Community standards as prescribed in Council Decision 98/258/EC;
- mit zufrieden stellendem Ergebnis Gesundheitskontrollen und den organoleptischen, parasitologischen, chemischen und mikrobiologischen Kontrollen unterzogen wurden, die für bestimmte Kategorien von Fischereierzeugnissen in Übereinstimmung mit den einschlägigen Hygieneanforderungen der USA (Code of Federal Regulation) festgelegt worden sind, welche zu diesem Zweck als gleichwertig mit den in der Entscheidung 98/258/EG des Rates festgelegten Normen der Europäischen Gemeinschaft anerkannt wurden;/have satisfactorily undergone health controls and organoleptic, parasitological, chemical and microbiological checks laid down for certain categories of fishery in compliance with the relevant United States public health standards requirements of the Code of Federal Regulation which have been recognized for this purpose as equivalent to the European Community standards as prescribed in Council Decision 98/258/EC;
- nicht von giftigen oder Biotoxine enthaltenden Arten stammen;/do not come from toxic species or species containing biotoxins;
- falls es sich um gefrorene oder verarbeitete Muscheln handelt, in Erzeugungsgebieten gefangen wurden, die Bedingungen erfüllen, die mindestens den Bedingungen der Richtlinie 91/492/EWG des Rates vom 15. Juli 1991 zur Festlegung von Hygienevorschriften für die Erzeugung und Vermarktung lebender Muscheln entsprechen./in addition, in the case of frozen or processed bivalve molluscs, the later have been gathered in production areas subject to conditions at least equivalent to those laid down in Council Directive 91/492/EEC of 15 July 1991 laying down the health conditions for the production and placing on the market of live bivalve molluscs.

Ausgefertigt in/Done at _____ am/on _____
(ort/Place) (datum/Date)

Amtssiegel³/Official Stamp³

Unterschrift des amtlichen Inspektors³/Signature of official inspector³
(Name in Großbuchstaben und Amtsbezeichnung/Name in capital letters, capacity and qualifications of person signing)

¹ Nichtzutreffendes streichen./Delete as appropriate.

² Lebend, gekühlt, gefroren, gesalzen, geräuchert, konserviert usw./Live, refrigerated, frozen, salted, smoked, preserved, ...

³ Die Farbe des Stempels und der Unterschrift muss sich von der Farbe der anderen Angaben auf der Bescheinigung absetzen./The color of the stamp and signature must be different from that of the other particulars in the certificate.