



OFFICE OF THE GOVERNOR
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FAOA A. SUNIA
LIEUTENANT GOVERNOR

MEMORANDUM

Serial: 371

To: All Directors and Heads of Agencies
From: Lt. Governor Faoa. A. Sunia 
Date: March 13, 2009
Subject: Initial Policies for American Samoa Government ARRA Implementation

As our local Economic Stimulus and Recovery Office prepares to open early next week, I wish to provide the following initial policies to ensure effective collaboration and compliance:

1. POINT-OF-CONTACTS

A. Request to submit names of your DEPT Point-of-Contacts to Pat Galea'i and Ivy Taufaasau: patgaleai@americansamoa.gov and ivy.taufaasau@americansamoa.gov.

If we do not receive a name from your Department, we will use the director or deputy's email.

B. The Economic Stimulus and Recovery Office will be located in the former EOB Army Recruiting Office. Other staff members who will be contacting you are Gale Tuoai and Trude Sunia. Their contact information will be available soon.

2. SECTION 1607 STATE CERTIFICATIONS

Governor Togiola T.A. Tulafono has signed our Section 1607 State Certification, which is now available on the national recovery site located at recovery.gov. Click on State Certifications. Our certification should be available on local site very soon.

We are awaiting additional instructions on whether or not we need to forward the 1607 Certification to all Federal Departments to meet ARRA certification requirements.

3. APPROVAL PROCESS

- A. All proposals must be submitted to our Office for review before we can submit it for Governor's final approval.
- B. Provide 2 copies of your proposal when submitting it for review to our Office.

4. ARRA COORDINATION

To ensure coordination with our Economic and Stimulus Office, you are required to do the following:

- A. Copy our Office on all your key communication with the Federal Agencies. This will assist us in managing compliance and accountability matters.
- B. As implementation guidelines become available, we will forward them to your POC emails and posting them on our local website located at recovery.americansamoa.gov.

5. ARRA TRANSPARENCY AND ACCOUNTABILITY

- A. This a reminder that we are required by ARRA legislation to post on our local and national website information showing how funds are being spent and if they are being spent according to federal regulations.
- B. As we wait for more comprehensive guidelines from OMB or the Accountability Board, we urge all Departments to be proactive in preparing and planning for the backend of this entire process – namely AUDITS, REPORTING and TRACKING. So although specific and comprehensive guidelines are not yet available, you can minimize potential problems by effective pre-planning.

We welcome comments on how to improve our local website and this process.

Your support and cooperation is very much appreciated.