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This informal publication has been created to bring you UFMS implementation information from the perspective of the PSC and Its Customer Agencies. The PSC Pages is published on a quarterly basis as an addendum to the UFMS Connection. We welcome your suggestions and contributions! Please direct them to the following e-mail address: mailbox.ufms@hhs.gov

PSC Welcomes New Director

Philip VanLandingham, the new Deputy Assistant Secretary for Program Support, joined the PSC in September. Phil brings over 30 years of strategic leadership and experience in health care management and administration to his new position of championing and leading the Program Support Center.

Having graduated with a BS in General Management from Georgia Institute of Technology, and a Bachelor of Business Administration in Health Care Administration from Georgia State University, Phil entered the U.S. Navy as an ensign in the Medical Services Corps. To complete his pursuit of higher education, Phil later earned an MBA in Organizational Behavior and Development from George Washington University.

With increasing duties and responsibilities, he worked his way up through the ranks in the Navy to a variety of senior management roles in various Naval Health Care Centers and headquarters activities worldwide. He recently retired from the Navy as the 13th Director of the Medical Services Corps, his most enjoyable position. Following in the footsteps of his uncle who was the 4th Director of the Medical Services Corps, Phil was responsible for more than 2,600 officers and had a pivotal role in building a “Healthy and Strong Community” within the Medical Services Corps.

Mr. VanLandingham brings an “open mind and a fresh set of eyes” to the PSC and is an advocate of teamwork. “I’m impressed with the dedication, creativity, hard work and energy of everyone associated with the UFMS project... everyone pulling together as a team will enable us to launch UFMS successfully for the PSC and constituent agencies.”

Phil recognizes and supports UFMS as a key initiative which will affect the way the PSC executes business operations for its customers. To this end he urges both internal and external

customers to fully immerse themselves in UFMS activities and participate as much as possible so they take active ownership of the System. After all, he notes, “This is your system.”

As one can attest, this dedication and work ethic leaves limited room for too many outside interests for this South Carolina native. But, when the opportunity presents itself, Phil enjoys reading novels, grooming his yard to perfection and watching his favorite movie, Lawrence of Arabia. Although

Phil was once an avid golfer, he has now retired from the golf course to “going the distance” at the driving range. What a stress buster! Another passion, which he shares with his son Eric, a senior and navy pilot selectee at the U.S. Naval Academy, is scuba diving.

Phil and his wife Debbie, a retired Navy Nurse Corps Officer, currently reside in Silver Spring, Maryland with their daughter Kristen, a senior at St. Johns College High School, and pet dog Peppy and stray cat Molly. Phil notes that although the adoption process usually takes place from owner to pet, Molly quickly made herself a part of the VanLandingham household without invitation or reservation but was gladly accepted.

We look forward to the visionary leadership and support of the new Director of the PSC. His commitment to excellence, dedication to advocating the implementation, and understanding of the impact of the UFMS will help ensure a smooth transition to the new System. The strong support and loyalty of the entire PSC will further reinforce our collective pursuits.



Creating the UFMS Identity for the PSC and Its Customer Agencies

In an effort to further enhance the visibility, awareness and marketing of the UFMS implementation for the PSC and Its Customer Agencies, the UFMS/PSC Communications Team has developed an innovative branding concept.

Why is branding important? Along with the establishment of the new UFMS logo, the Team feels passionate about aligning the organization's and customer agencies' processes with a strong and readily identifiable image and statement throughout this System implementation. This symbol and statement will be present on all communication vehicles to ensure recognition by our customers.

The branding concept incorporates facets of systems development, business process transformation and change management. Expanded name recognition will also be enhanced with this readily visible symbol along with the revised UFMS logo. Intricate details of the new symbol will be provided as we unveil the PSC and Its Customer Agencies marketing campaign poster series, brochures, fact sheets and other communications media throughout the life cycle of this project. Look for the first of six poster series, with the new branding concept, to be displayed throughout Federal buildings in late January 2005.

Developing UFMS for the PSC and Its Customer Agencies

The UFMS team has been hard at work since the Conference Room Pilot (CRP1) this past August. The team has captured and is using information to update business process flows that reflect PSC-specific accounting activities.

In addition, work has been initiated on various accounting features and activities with respect to data conversion from feeder systems to UFMS. The team has also finalized work focusing on role-based security which will be used in UFMS, the BACS structure design, the reporting matrix and the conversion approach and matrix. Another notable event was a presentation of the iProcurement vision to the PSC management team.

Over the next few months the team will be focusing on finalizing the accounting features which include interface, extension and conversion program functional designs. A workshop is being planned for the end of January to update both internal and external customers on the current progress.

Word Search

L M S I B W H I A F Y D R A P O E J J R
D Q O U J R Y J E U G G C N X V S K P E
U P H D P R E I U S M T U J C O E M A C
F Y K A U E P S Q E T L R E W M L A R O
N P S G P L R C U O C D Z T T Y Z A T G
I O A M X P E U B R X J I G W E T R I N
G H S G A W Y T S N E W G A X D N N C I
R S W N A E T N E E F T R L F U H V I T
T K J I A Z T B E A R C S X M B A M P I
G R J T N M N N F W M Y E A Q T K O A O
Z O U E P T K P O U Y P I L M X P V T N
N W L K H G X H J I A E L L S L B R I K
S R I R X R G O J L T Q A A J O J P O J
P A C A P Z R I S H I C Y R N L L L N H
J X I M E I Y N G C P M A S E N E B S X
R I A K G H E N M U A W C S R Y I E G C
F Y M A K R R N T O S B K D N E S N Z T
X X M F N Z R X I F Q H N R K A H T G Q
C I Z O O P L J Y O H W K A P B R Q T K
B U S T S B G N I D N A R B C Q F T A L

- AR WORKSHOP
- BRANDING
- CAN BACS
- HAPPY NEW YEAR
- JEOPARDY
- LPO
- MARKETING
- MASTER USER
- MODULE TEAM PLANNING
- ORIGAMI
- PARTICIPATION
- RECOGNITION
- SUPERUSER
- TIW
- TRANSACTION TEAMS

PSC and Its Customer Agencies Take First Step to Learning UFMS

Building foundations to support a solid learning solution

The Business Transformation Team kicked off the UFMS training initiative for the PSC and Its Customer Agencies by conducting the first Training Implementation Workshop (TIW) and series of learning activities.

Managers and supervisors from accounting and budget offices participated in six TIWs the first week of December, with two more planned for mid-December. The workshop introduced key decision-makers to the approach to, and organization around, training our end-users on UFMS.

The workshop also served as the springboard for building a network of trainers (super-users and master-users) that will play special roles in supporting UFMS learning activities.

Each workshop was well received and provided a valuable platform for discussing concerns and challenges. Without exception, participants were generous in sharing insight and experiences. The Team is focused on moving forward with preparing our end users for UFMS "Go Live."

ASK HENRY

Dear Henry: I know we're still over a year away from "Go Live," but how and when will I get my hands on the new System?

—Signed, I.M. Eager

Our project team has developed a comprehensive training plan that includes establishing a network of training Super Users and Master Users that will be specially trained to help end users learn UFMS. End-user training is scheduled to begin in May 2005, starting with a Learning Process Orientation Workshop. After that, regularly scheduled meetings and access to a learning lab are just some of the activities that are being put in place to support end-user training.

Dear Henry: I attended the Conference Room Pilot (CRP1) in August but don't know what happens between CRP1 and CRP2.

—Signed, Waiting in Suspense

A lot of things happen between CRPs. For example, our teams are busy with designing interfaces between UFMS and feeder systems such as MACCS, DMCS and eTravel. We're also busy with data conversion design that will allow us to bring data from CORE into UFMS. We'll conduct mock conversions, establish super and master user networks, and train our end users. Mock conversions are a safe way of practicing data conversions to ensure we're prepared for "Go Live."

Check our Web site at <http://intranet.hhs.gov/ufms> from time-to-time for more detailed information.



PSC and Its Customer Agencies Documents on the Intranet

The following documents have been posted on the UFMS Intranet site (<http://intranet.hhs.gov/ufms/pscgrp1.html>):

- PSC CRP1 Parking Lot Issues
- PSC CRP1 Orientation Presentation
- PSC CRP1 Minutes
- PSC CRP1 Consolidated Comments

In addition, the Basic Accounting Classification Structure (BACS) is located on the intranet at <http://intranet.hhs.gov/ufms> in "The Latest" section.

UFMS Learning Guide

A primer for our end user

Curiosity must be catching! We're hearing from an increased number of our end users that they'd like to know more about how they are going to learn to use UFMS. The Business Transformation Team (BTT) is publishing a booklet that lays out the training approach and describes the sequence of learning activities and timeline. The booklets will be disseminated through the points of contact at the PSC and Its Customer Agencies in the near future.

CRP1 Participant Recognition Ceremony

On October 25 an awards ceremony was held in recognition of the hard work and dedication that made the PSC and Its Customer Agencies Conference Room Pilot (CRP1) such a resounding success. Opening remarks were presented by Kathy Heuer (Deputy Assistant Secretary for Performance and Planning) in which she thanked the audience for their effort. Larry Bedker (Director, Financial Management Service, PSC), the Master of Ceremonies, was then joined by Henry Leach (Federal Site Lead for the PSC) and Ann Speyer (Director, Office of Business Technology Optimization) in presenting certificates to 26 Federal team members. Following the ceremony and rounding out the event was a visit from "The Oracle of Twinbrook" - a.k.a. Henry Leach in which a Q and A session took place. Larry "Alex Trebek" Bedker then presided over a rousing game of UFMS Jeopardy. The audience was divided into three teams and competed to determine which team had the most in-depth knowledge of UFMS.



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- 1) The UFMS Oracle (Henry Leach)
- 2) Desiree Ponti, Kathy Heuer, Henry Leach
- 3) Larry Bedker
- 4) Matt Zakielarz, Scott Brna, Mike Peckham
- 5) Catharine Conover, Valerie Ostach-Fagan
- 6) Pierre Osama, Dianne Miller, Eric Houser
- 7) Dianne Miller, Phil VanLandingham, Jim Mohl
- 8) Scott Brna
- 9) Alkesh Patel, Jigar Patel, Dhiren Patel
- 10) Phil VanLandingham, Ann Speyer

Test your knowledge

Q: What are the dates of the next Conference Room Pilot (CRP2)?

Submit your answer to mailbox.ufms@hhs.gov by Jan. 30, 2005. Emails with the correct answer will be entered into a raffle for a chance to win a UFMS prize.