The PSC Pages

UFMS
HHS UNIFIED FINANCIAL MANAGEMENT SYSTEM

Bringing Clarity to Financial Management for PSC and Its Customer Agencies

This informal publication has been created to bring you UFMS implementation information from the perspective of the PSC and Its Customer Agencies. The PSC Pages is published on a quarterly basis. We welcome your suggestions and contributions! Please direct them to the following e-mail address: mailbox.ufms@hhs.gov

PSC
PROGRAM SUPPORT CENTER
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Office of the Assistant Secretary for Administration and Management

Serving Up UFMS

The UFMS Business Analysis Team recently conducted a second Conference Room Pilot (CRP2) from November 14 to 17 and November 28 to December 2 to demonstrate and validate the UFMS design and system configurations that will support the business processes of the PSC and Its Customer Agencies.

During the two weeks of sessions held at the Substance Abuse and Mental Health Services Administration headquarters in Gaithersburg, MD, more than 150 attendees gained a better understanding of how UFMS will operate in October 2006. The presenters demonstrated in detail the modules and functionality within UFMS, such as Budget Execution, Reports and Queries, Project Accounting, Procure to Pay, Accounts Receivable, and General Ledger.

At the November 15 session, Executive Sponsors and the Customer Agencies' CFOs surprised CRP2 attendees by literally "Serving Up UFMS." Adorned in chef's hats and offering a wide variety of pastries, the CFOs and leaders presented certificates of appreciation to their specific agency CRP2 attendees. They spent time mingling with their staff, listening to concerns, and answering questions.

On November 30, the Executive Sponsors and other leaders reassembled to engage in a "Race for the Gold," or "Egg and Spoon Race" as it is more infamously known. Teams composed of members from the UFMS-PSC Leadership Coalition were instructed to carry an egg on a spoon for a required distance while using teamwork to gather

the letters U-F-M-S. PSC Director Philip VanLandingham joined the event to show his continued support for the Project and also had some fun while introducing the teams for the race. The activities afforded interaction between leadership and the CRP2 participants and added more lightheartedness to the week's grueling schedule.

The continued support of the CFOs and the leaders of PSC and Its Customer Agencies, as demonstrated at CRP2, is contributing to the successful implementation of UFMS and providing for a smooth transition to the new system.

Comments, notes and questions from the CRP2 will be posted soon at **http://intranet.hhs.gov/ufms/psc.html.**

PSC Customer Agencies

- Administration for Children and Families (ACF)
- Administration on Aging (AoA)
- Agency for Health Care Research and Quality (AHRQ)
- Health Resources and Services Administration (HRSA)
- Indian Health Service (IHS)
- Office of the Secretary (OS)
- Substance Abuse and Mental Health Services Administration (SAMHSA)

Great Photos of UFMS in Action (Serving Up UFMS)

Photographs by: Max Surikov

Indian Health Service Initiates Its UFMS Project

When the Indian Health Service (IHS) officially initiated its Unified Financial Management System (UFMS) Project on November 7, Tommy Thompson, Chief Financial Officer for IHS, remarked that "2005 seemed a long way off back in 2001 when the UFMS Project was launched, but now our time has come!"

Dr. Charles Grim, Assistant Surgeon General and Director, IHS; Kerry Weems, Deputy Chief of Staff, HHS; and Charlie Johnson, Assistant Secretary for Budget, Technology and Finance, along with other leaders, also spoke at the initiation event. The Department's top management expressed a high degree of support for the final phase of the UFMS implementation that will fulfill the vision set forth some four years ago.

Although IHS' Go-Live date is not until October 2007, IHS staff members have been participating on the Project since its inception. Now, IHS is gearing up to step into full swing to implement the Project at its own headquarters, as well as at its Area Offices and Service Units throughout the Nation.

Teams are being assembled and leaders identified. Chet Levesque will serve as the IHS Implementation Team Lead and will work closely with BearingPoint Lead Jim Mohl. Carl Love will serve as the Business Analysis Team (BAT) Lead; Dan Madrano as the Business Transformation Team (BTT) Lead; and Jim Garvie as the Technical Analysis Team (TAT) Lead.

To wrap up the initiation event, Larry Bedker, Chief Financial Officer and Director of the Program Support Center's Financial Management Service, presented Tommy Thompson with a countdown-to-Go-Live clock. It will be displayed at IHS' Financial Management Office.

Look for more news in January 2006, when IHS officially kicks off the implementation and adoption of UFMS!

Kerry Weems, HHS Deputy Chief of Staff

Tommy Thompson, IHS Chief Financial Officer and Larry Bedker, PSC Chief Financial Officer

Charlie Havekost, HHS Chief Information Officer and Keith Longie, IHS Chief Information Officer

Charles W. Grim, Director, Indian Health Service

Chet Levesque, UFMS-IHS Implementation Lead

Word Search

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BTT

CHEFS HATS

FINANCIAL MANAGEMENT

GENERAL LEDGER

GO LIVE

INDIAN HEALTH SERVICE

INTERFACES

JESSIE PRYOR

LARRY BEDKER

LEADERS

LEARNING LABS

ON SITE SUPPORT

PHILIP VANLANDINGHAM

PROJECT ACCOUNTING

RACE FOR THE GOLD

SAMHSA

Super Users/Master Users Oriented to UFMS

At the end of October, the Business Transformation Team conducted several SuperUser (SU)/MasterUser (MU) orientation sessions. The orientation sessions introduced approximately 76 SU/MUs to their roles and responsibilities and described how they will provide "on-site support" for other UFMS users.

The role of SU/MUs will be to provide users a broad knowledge of the end-to-end business processes, specific knowledge of various transactions, and one-on-one or small group coaching.

They also will support the UFMS-PSC training team in the validation of training materials.

Because they will be able to provide immediate and personalized guidance to users experiencing problems, SU/MUs are critical to ensure a smooth transition from the legacy system, CORE, to UFMS. They will receive an earlier roll-out of some of the UFMS training to prepare them for their role as "on-site support" to other users.

The orientation sessions were well received. For more information on the SU/MUs, contact Heather Mai, BTT, Training Lead via e-mail at Heather.Mai@hhs.gov or by phone at 301-443-0524.

Do You Know Who's Who?

The UFMS PSC Implementation has several teams that are responsible for the success of the system both before and after "Go-Live." These teams are composed of members from the PSC and Its Customer Agencies as well as from system integrator, BearingPoint. These are the teams and their responsibilities:

Business Analysis Team (BAT)
- Designs, configures (sets up), and tests the system and interfaces to UFMS
- Facilitates data conversion
- Conducts Conference Room Pilots (CRPs) and Workshops

Technical Analysis Team (TAT)
- Builds the system
- Develops coding and programming

Business Transformation Team (BTT)
- Engages leaders
- Identifies UFMS impacts on people, processes, and technology
- Executes workforce preparation and transition activities
- Facilitates UFMS Communications
- Trains end users

Can you match the following contacts with their corresponding team?

Jessie Pryor

Sara Matte

Ed Martin   Scott Brna

Valerie Ostach-Fagan

Leon Jackson   Dingshin Yu   Michelle Moten

Matt Zakielarz

To check your answers, visit http://intranet.hhs.gov/ufms/psc.html.