

PRODUCTION PROCUREMENT PLAN	1. CORRESPONDENCE SYMBOL		BUYER'S NAME		TELEPHONE NUMBER	
	FROM ►					
	2. CASE FILE		3. NSN CLASS		4. DOLLAR VALUE \$	
5. LINE ITEMS						
6. COMMODITY						
7. TYPE PROCUREMENT <input type="checkbox"/> ADVERTISED <input type="checkbox"/> MULTIPLE AWARD <input type="checkbox"/> NEG. OTHER _____ (c) ()	8. TYPE CONTRACT		9. CONTRACT PERIOD			10. FSC
	"X" (Mark one)		FROM		TO	11. PART
	NON STORES TC					12. SECTION
	STORES TC					13. TITLE
	SCHEDULE					
	STORES CP		(1)	(2)		
		(3)	(4)			
		(5)	(6)			

14. MISCELLANEOUS (National stock numbers, specifications, recycled fiber requirements, or other pertinent information. For additional space use reverse and/or attachment)

15. PROCUREMENT ACTIONS		
PRODUCTION PLAN STEPS	PLANNED DATES	ACTUAL DATES
a. Assign case to buyer		
b. SFO to typing		
c. SFO to proofing		
d. SFO to printing		
e. SFO issuance/mailing		
f. SFO opening/closing		
g. Bid tabulation prepared		
h. Bid tabulation to buyer, bid evaluation and completed awards	Date	
	Line items	
	Date	
	Line items	
	Date	
	Line items	
i. Award documentation to typing		
j. Award/FSS proofing		
k. Award documentation to printing		
l. Award documents distributed		
Other, specify	m.	
	n.	
	o.	