

GENERAL SERVICES ADMINISTRATION		1. REQUEST NO.
REQUEST FOR VALUATION SERVICE		
<small>This form is for use in requesting valuation service of real property and related personal property. Submit original to the appropriate Appraisal Staff, in the Central Office or the Regional Appraiser in the Regional Office. Requesting office should retain a duplicate copy. Use reverse for any additional information.</small>		
2. REQUESTING OFFICE		3. NAME OF REQUESTING OFFICER
4. PURPOSE OF APPRAISAL IS TO ESTIMATE <i>(If "other service," check item 4.g., and complete)</i>		
a. FAIR MARKET VALUE (ACQUISITION)	d. FAIR CONSIDERATION FOR A PARTIAL RELEASE UNDER AN EXISTING MORTGAGE	
b. FAIR MARKET VALUE (DISPOSAL)	e. INSURABLE VALUE	
c. FAIR ANNUAL RENTAL	f. FAIR MARKET VALUE (PROPERTY TO BE LEASED TO U.S.)	
g. OTHER SERVICE <i>(Specify)</i>		
5. ADDRESS OF PROPERTY <i>(Number, street, city and state)</i>		6. DATE OF ACQUISITION*
7. NAME BY WHICH PROPERTY POPULARLY KNOWN, OR PLANCOR NUMBER		8. ORIGINAL COST*
9. LEGAL DESCRIPTION OF PROPERTY TO BE APPRAISED <i>(Continue on reverse, if necessary. Refer to item number)</i>		
a. LOT NO., BLOCK NO., NAME OF SUBDIVISION, AND CITY OR COUNTY		
b. METES AND BOUNDS		
c. OTHER		
10. BRIEF DESCRIPTION OF IMPROVEMENTS <i>(Buildings, structures, above-ground utilities, etc.)</i>		
11. BRIEF DESCRIPTION OF MACHINERY, EQUIPMENT, OR OTHER PERSONALTY		
12. PRESENT OWNER <i>(Identity and address)</i>		
13. ATTACHMENTS <i>(List here, if available, such data and documents as may be attached; for example, maps, plot plans, working drawings, land surveys, inventories, together with the legal description of all easements, encroachments, liens, existing leases, or other encumbrances, which might affect the marketability of the property specified. Use additional sheets, if necessary. Refer to item numbers)</i>		
14. SIGNATURE OF REQUESTING OFFICER		15. DATE OF REQUEST

* Government-owned property ONLY.