

**TO: Site Administrators,
Web Content Managers Forum**

Date: _____

FROM: _____
(Please print your name.)

SUBJECT: U.S. Government Membership in Web Content Managers Forum

I have already registered online at: <https://forum.webcontent.gov> for U.S. Government membership to the Web Content Managers Forum. I am submitting the employment certification and verification information below to complete my application.

I understand that only when both my online application and employment verification have been received, will my application be reviewed and approved.

U.S. Government Member Certification

I certify that I am a direct-hire, government employee of a federal, state, local, territory, or tribal government agency of the United States.

(Your signature is **required**.)

U.S. Government Employment Verification

In my official capacity, I verify that _____
(Print employee's name.)

is a direct-hire, government employee of a federal, state, local, territory, or tribal government agency of the United States.

Supervisor's/HR Specialist's Name: _____
(Print supervisor's or HR specialist's name.)

Supervisor/HR Specialist Email: _____

Supervisor/HR Specialist Phone Number: _____
(Include area code.)

(Signature of supervisor or HR specialist—**required**.)

***** **FAX THIS COMPLETED FORM TO: 202-501-4281** *****