

Billing for Federal Government
Household Goods Transportation



Arpin International Group

"Quality Leaders in Worldwide Moving"





Baseline Rates

2-7.2.2.6.2.2. Unaccompanied Air Baggage (UAB)

The following base-line rate table is applicable to the shipment of UAB.

Weight Group	Base-Line per Kilogram(KG)
45 to 134 kg	US\$1.16
135 to 224 kg	US\$1.05
225 to 314 kg	US\$1.00
315 to 404 kg	US\$0.96
405 and over kg	US\$0.91

2-7.2.2.6. Base-Line Rates.

2-7.2.2.6.1. Surface.

2-7.2.2.6.1.1. Surface Base-Line Rate Table.

The following base-line rate table is applicable to the HHG effects surface shipments.

The international base line table charges per hundred weights have been increased by 2%, effective with this RFO.

Weight Group	Base-Line Rate per hundred weight (cwt)
1,000 to 1,999 lbs	US\$122.33
2,000 to 3,999 lbs	US\$110.82
4,000 to 7,999 lbs	US\$104.55
8,000 to 11,999 lbs	US\$100.37
12,000 to 15,999 lbs	US\$98.28
16,000 and over	US\$96.19

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Transportation Programs

Transportation Management Services Solution (TMSS)

GSA offers freight and household goods transportation services for federal civilian agencies. Transportation options are accessed through GSA's internet based [TMSS](#) system. TMSS provides:

- Comprehensive online freight and household goods transportation;
- First web based transportation system with an approved electronic bill of lading;
- Shipment booking online feature;
- Volume discounted negotiated government rates;
- Efficient transportation system that streamlines the transportation process; and
- Ease of use.



Centralized Household Goods Traffic Management Program (CHAMP)

[CHAMP](#) stipulates provisions for transporting household goods, privately owned vehicles, and unaccompanied air baggage of relocating federal employees to domestic and international destinations. CHAMP provides:

- Online booking of CHAMP shipments through TMSS;
- Economical advantages through significant savings off commercial rates;
- Over 250 participating Transportation Service Providers;
- Strict Transportation Service Provider approval process;
- Standards/requirements of Household Goods Tender of Service (HTOS); and

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- Rights and Responsibilities Pamphlet
- Shipping Your HHG Employee Guide
- TSPs Removed from CHAMP

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Household Goods Transportation

The **Centralized Household Goods Traffic Management Program (CHAMP)** provides federal civilian agencies a framework for efficiently and economically transporting the household goods of their employees relocating in the interest of the government from one official duty station to another, both domestically and internationally. This includes transporting privately owned vehicles and unaccompanied baggage.

CHAMP saves agencies on average approximately 52 percent off commercial rates. GSA has arrangements with over 250 Transportation Service Providers (TSPs), both large and small, for shipping the household goods of federal employees the government requires to relocate. All TSPs must meet GSA's strict approval and quality control standards. GSA can provide a listing of available TSPs for interstate, intrastate, and international moves (including American offshore), or TSPs may access this same information from the [Transportation Management Services Solution \(TMSS\)](#) system. Each TSP is ranked based on the level of federal customer satisfaction with its past performance and the percentage discount off its commercial rate. Basic TSP performance requirements and program standards are published in the [GSA Household Goods Tender of Service](#) (HTOS).

The program's basic documents are the HTOS and the Request for Offers (RFO). The HTOS provides a uniform basis for buying household goods transportation through its application, rules, and accessorial services. TSP approval, price negotiation, and TSP performance measurements are basic components in the household goods program.



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Household Goods Tender of Service

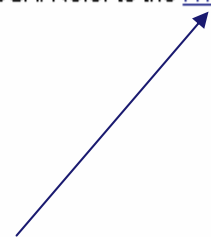
The Household Goods Tender of Service (HTOS) specifies standards for transportation, accessorial services, and storage-in-transit of the personal effects and property of federal employees relocating to another duty station. It also establishes documentation and reporting requirements.

The document provides a base of qualified Transportation Service Providers (TSPs). A TSP wanting to give household goods transportation services to the government must first be approved. The TSP must provide financial information, business statistics, define its quality control program, provide information relative to its proposed and actual scope of hauling operations, how it services shipments, and information on cargo liability as well as other pertinent information. Also, a TSP must sign a certification agreeing to abide by the terms and conditions of the GSA Tender of Service (TOS) agreement.

The document provides a system for the resolution of problems, defines rights and responsibilities of the government agency making the shipment and of the employee whose property it is, along with the responsibilities of the TSP handling the shipment, and of GSA. Refer to the [HTOS Library](#) for detailed information.

Last Reviewed 9/22/2006

 [Printer Friendly format](#)



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Household Goods HTOS and RFO Library

The Household Goods Tender of Service (HTOS) defines rights and responsibilities of the government agency making the shipment and of the employee whose property it is, along with the responsibilities of the Transportation Service Provider (TSP) handling the shipment, and of GSA. The Household Goods Request for Offers is the process by which GSA invites TSPs to submit rates to provide transportation services for the movement of household goods. See the sections below for more details.

- [Household Goods Request for Offers, 2006-2007](#)
- [Household Goods Request for Offers, 2005-2006](#)
- [Household Goods Request for Offers, 2004-2005](#)
- [Household Goods Request for Offers, 2003-2004](#)
- [Household Goods Tender of Service](#) ←

Household Goods Request for Offers, 2006-2007

Doc ID	Name	Format	Size	Publish Date
	Notice 1, Shipment of Privately Owned Vehicles	PDF	10k	9/1/2006
	2006 - 2007 Household Goods Request for Offers Consolidated Version (Revised with Amendments)	PDF	1591k	9/19/2006
	Cover Letter	PDF	74k	8/18/2006

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GSA Home

Transportation Management Services Solution (TMSS)



TMSS Complete Shipments Module Now Available

WELCOME TO TMSS!

Transportation Management Services Solution (TMSS) is the first comprehensive online freight and household goods transportation management system designed exclusively for federal civilian agencies. For federal civilian agency representatives and transportation service providers doing business with GSA, contact us on our toll free number 1 866-MOVEGSA or gsamovehelp@gsa.gov. Don't forget to [bookmark](#) us at www.moveit.gsa.gov.

TMSS - SIGNIFICANT SAVINGS, MORE VALUE!

TMSS provides access to GSA's highly competitive transportation rates via the Freight Management Program (FMP) and Centralized Household Goods Traffic Management Program (CHAMP).

Freight Management Program (FMP)

- Average Savings - 45% off Commercial Rates
- Strict TSP approval process
- Over 600 TSPs - large and small

Centralized Household Goods Traffic Management Program (CHAMP)

- Average Savings - 52% off Commercial Rates
- Strict TSP approval process
- Over 250 TSPs

NOTE TO CUSTOMERS. If you were not a user of ITMS please go to "New Customer? Click Here to Register" (located on this home page). If you previously used ITMS please enter your ITMS userid and password for your first login. All subsequent logins will require you to use the TMSS assigned userid and your personally selected password. Each user who accesses TMSS is required to have their own userid and password.

[Click Here to Login](#)

**New Federal Customer.?
Click here to Register**



[Join us for the GSA and AMSA Hot](#)

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TMSS MAIN

- File Upload
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- HHG Report
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Welcome to TMSS!
You are logged in as : AIGPMRG01 - MARK R GREENE

Choose your option by clicking on the Menu

CONGRATULATIONS! You have successfully logged into the TMSS system.

Thank you for using the Transportation Management Services Solution (TMSS) system. We hope you find this system easy to navigate and most of all user friendly. If you have questions or comments about our system, you are encouraged to contact us at our toll free number 1 866 MOVEGSA or gsamovehelp@gsa.gov. We are committed to the success of your transportation needs.

The first module of TMSS (implemented June 30, 2003) includes the same modes that were available in the Inter-agency Transportation Management System (ITMS) - freight and household goods. In the future, plans are to include other modes of transportation. Additionally, the initial fielding of TMSS will function primarily as a replication of ITMS. Future modules are being built and will enable GSA customers to effectively and efficiently manage the entire transportation process and execute all the following tasks on-line.

- Rate and route shipments
- Book shipments
- Generate Bills of lading
- Track and trace shipments
- View proof of delivery
- Perform prepayment audits
- Pay for transportation services
- Resolve services and billing disputes
- File/settle loss and damage claims
- Generate transportation reports
- Perform data analysis
- Facilitate post payment audits

more features - more flexibility - less work

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HOUSEHOLD GOODS QUERY

Enter other particulars..

Effective Date (MM/DD/YYYY) : Type : SRO :

	Origin	Destination
Zip :	<input type="text" value="22191"/> <input type="button" value="Find State/City"/>	<input type="text"/> <input type="button" value="Find State/City"/>
Country :	<input type="text" value="UNITED STATES"/>	<input type="text" value="BELGIUM"/>
State/Province :	<input type="text" value="VIRGINIA"/>	<input type="text" value="-Select Destination State/Province-"/>
City Starting with :	A B C D E F G H I J K L M N O P Q R S T U V W X Y Z	A B C D E F G H I J K L M N O P Q R S T U V W X Y Z
City :	<input type="text" value="WDBG(PRINCE WILLIAM)-22191"/> <input type="button" value="Find Zip"/>	<input type="text" value="-Select Destination City(County)-Zip-"/> <input type="button" value="Find Zip"/>

Estimated Mileage :

Estimated Weight :

Estimated Unaccompanied Air Baggage :

Vehicle :

Relocating Employees First Name : Middle Initial : Last Name :

No. of Lines (TSPs) to be displayed :

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HOUSEHOLD GOODS QUERY RESULTS

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Choose your TSP or Modify the Query; Agent selection provided later

Operating Employee: _____ Move Date: 02/15/2007
 Location: WDBG, VA (22191) County: PRINCE WILLIAM Weight: 4,500 UAB : 450
 Origin: BELGIUM County: _____ Miles: 0 Vehicle Class: Class II Vehicle
 Commuted Rate: _____ SRO: _____

- New Carriers
 VI Greater Than or Equal To 100
 Other Carriers
 Display All Carriers
- General Transportation (G)
 Move Management (M)
 All Type Rates
 Hiding 30 and 60 Days Storage Charge

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Company	SCAC	Company Name	Telephone	Tender	C.S.I	V.I.	Surface		U A B		Vehicle	Total	SIT Rate	30
							%	Charge	%	Charge				
	AALF	AALCO FORWARDING	913-345-0234	0306	0.00	31.4194	155%	\$7,292.36	631%	\$1,352.39	\$4,771.00	\$13,415.75	100%	\$4
	EDEV	EAGLE VAN LINES	800-476-4080	EV11	108.56	115.1542	135%	\$6,351.41	627%	\$1,343.82	\$2,988.00	\$10,683.23	100%	\$4
	MIFI	MAYFLOWER TRANSIT, LLC	800-325-3924	MA36	109.91	109.5604	141%	\$6,633.69	916%	\$1,963.22	\$4,005.00	\$12,601.91	175%	\$7
	AIGP	ARPIN INTERNATIONAL GROUP	800-995-2914	AIG9	102.44	107.7142	151%	\$7,104.17	607%	\$1,300.95	\$3,250.00	\$11,655.12	100%	\$4
	UVLN	UNITED VAN LINES, LLC	800-325-3924	UV36	101.54	103.7014	141%	\$6,633.69	916%	\$1,963.22	\$4,005.00	\$12,601.91	175%	\$7
	AVLH	ALLIED INTERNATIONAL NA, INC.	800-323-1909	1030	105.13	99.4600	172%	\$8,092.17	1,329%	\$2,848.39	\$5,400.00	\$16,340.56	110%	\$4
	GWYI	GATEWAYS INTERNATIONAL, INC.	866-492-8244	GWY5	0.00	39.2213	130%	\$6,116.17	875%	\$1,875.35	\$2,675.00	\$10,666.52	100%	\$4
	INIC	INTERSTATE INTERNATIONAL INC	888-472-6683	C17G	0.00	38.5253	137%	\$6,445.50	645%	\$1,382.40	\$3,067.00	\$10,894.90	93%	\$3

Automobile charges

GSA 2006-2007 Request for Offers
Centralized Household Goods Traffic Management Program (CHAMP)

Charge must be offered only on the following sizes and in accordance with RFO [Section 2-7.2.1.4.1](#) and [2-7.2.1.4.3](#).

1. Category 1 (CAT-1): Vehicles less than 300 cubic feet in physical measurement;
2. Category 2 (CAT-2): Vehicles between 300 and 800 cubic feet in physical measurement; and,
3. Category 3 (CAT-3): Vehicles exceeding 800 cubic feet in physical measurement.

2007 Chevrolet Suburban

External dimensions: overall length (inches): 219.3, overall width (inches): 78.9, overall height (inches): 75.4

$219 * 79 * 75 / 1728 = 751$ cubic feet

Toyota's smallest car – the Yaris – 351 cubic feet



Ford Focus – 374 cubic feet





Air Billing

18. Calculation of Unaccompanied Air Baggage Charges: Unaccompanied air baggage shipments will be post-audited based on the following formula: dimension of container divided by 166 (converts to volume kilogram) x 45.36 x base line rate x TSP percentage. Volume weight is defined as the length, times the width, times the height (in inches), divided by 166 and multiplied by 0.4536. Where gross weight exceeds volume weight, TSP must charge for gross weight.

2-7.1.2. Shipments of Unaccompanied Air Baggage

Unaccompanied air baggage shipments will be packed in Tri-wall containers measuring no more than 15 cube. All TSPs must have written approval from the RTO certifying officer authorizing any exceptions to the Tri-wall measurements. TSPs who are invoicing for charges other than by gross weight must show the container cube and number of containers on the invoice before a prepayment audit is approved. Where gross weight exceeds volume weight, TSP must charge for gross weight. Items which are typically not considered UAB items and are placed in a larger than specified container size on the GBL will not be approved by DOS prepayment auditors.

So for air billing, we start with the weight ticket and the dimensions of the pieces.

- What is the weight of the shipment divided by 2.2046 (the factor of pounds per kilograms as noted in the HTOS
- Take each piece of the air shipment and use the above formula to calculate the “volume” weight
- Total the volume weight and compare total gross to total volume.
- Bill on the greater number

Air Billing

W E I G H T L I S T

Woodbridge, VA 22191

Shipper: E
Contract:
Call #: 50664
Dest: Brussels,
Shipper SSN: 000-00-0000

BOX TYPE	CONTENTS	GROSS	TARE	NET	CUBES
1	37"x23"x31" Personal Effects	120	18	102	15.00
2	37"x23"x31" Personal Effects	130	18	112	15.00
2		250	36	214	30.00

Gross weight = 250 divided by 2.2046 = 113 kilograms "gross"

Formula for volume = L*W*H (in inches) divided by 166 then multiplied by .4536

$37*23*31 / 166 * .4536 = 72$ kilograms "volume" times 2 pieces = 144 kilograms

Bill on the greater of the two or 144 kilos

Technology

2-7.2.2.6.2.2. Unaccompanied Air Baggage (UAB)

The following base-line rate table is applicable to the shipment of UAB.

Weight Group	Base-Line per Kilogram(KG)
45 to 134 kg	US\$1.16
135 to 224 kg	US\$1.05
225 to 314 kg	US\$1.00
315 to 404 kg	US\$0.96
405 and over kg	US\$0.91

“144 kilograms billable”

G	AIGP	ARPIN INTERNATIONAL GROUP	800-995-2914	AIG9	102.44	107.3222	151%	\$7,104.17	607%	\$798.47	\$3,250.00	\$11,152.64	100%
---	------	---------------------------	--------------	------	--------	----------	------	------------	------	----------	------------	-------------	------

144 kgs = 1.05 “baseline” per kilo.

$1.05 / \text{kg} * 607\% = 6.37$

$144 * 6.37 = 917.28$ to bill

Sea Billing

Rating Employee:
 Origin: WDBG, VA (22191)
 Destination: BELGIUM

County: PRINCE WILLIAM Weight: 4,500 UAB : 450
 County: Miles: 0

Move Date: 02/15/2007
 Vehicle Class: Class II Vehicle
 Commuted Rate: SRO:

New Carriers

VI Greater Than or Equal To 100

Other Carriers

Display All Carriers

General Transportation (G)

Move Management (M)

All Type Rates

Hiding 30 and 60 Days Storage Charge

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Company Code	SCAC	Company Name	Telephone	Tender	C.S.I	V.J.	Surface		U A B		Vehicle	Total	SIT Rate
							%	Charge	%	Charge			
	AALF	AALCO FORWARDING	913-345-0234	0306	0.00	31.4194	155%	\$7,292.36	631%	\$1,352.39	\$4,771.00	\$13,415.75	100%
	EGEV	EAGLE VAN LINES	800-476-4080	EV11	108.56	115.1542	135%	\$6,351.41	627%	\$1,343.82	\$2,988.00	\$10,683.23	100%
	MIFI	MAYFLOWER TRANSIT, LLC	800-325-3924	MA36	109.91	109.5604	141%	\$6,633.69	916%	\$1,963.22	\$4,005.00	\$12,601.91	175%
	ATGP	ARPIN INTERNATIONAL GROUP	800-995-2914	AIG9	102.44	107.7142	151%	\$7,104.17	607%	\$1,300.95	\$3,250.00	\$11,655.12	100%

Sea Billing

2-7.2.2.6. Base-Line Rates.

2-7.2.2.6.1. Surface.

2-7.2.2.6.1.1. Surface Base-Line Rate Table.

The following base-line rate table is applicable to the HHG effects surface shipments.

The international base line table charges per hundred weights have been increased by 2%, effective with this RFO.

Weight Group	Base-Line Rate per hundred weight (cwt)
1,000 to 1,999 lbs	US\$122.33
2,000 to 3,999 lbs	US\$110.82
4,000 to 7,999 lbs	US\$104.55
8,000 to 11,999 lbs	US\$100.37
12,000 to 15,999 lbs	US\$98.28
16,000 and over	US\$96.19

4500 pounds = 104.55 “baseline” rate

$104.55 \times 151\% = 157.8705$ per hundred pounds

$157.8705 \times 45 = 7104.17$

Sea Billing

Rating Employee:

Origin: WDBG, VA (22191)

Destination: BELGIUM

County: PRINCE WILLIAM

County:

Weight: 4,500

Miles: 0

UAB : 450

Move Date: 02/15/2007

Vehicle Class: Class II Vehicle

Commuted Rate: SRO:

New Carriers

VI Greater Than or Equal To 100

Other Carriers

Display All Carriers

General Transportation (G)

Move Management (M)

All Type Rates

Hiding 30 and 60 Days Storage Charge

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Carrier Code	SCAC	Company Name	Telephone	Tender	C.S.I	V.I.	Surface		U A B		Vehicle	Total	SIT Rate
							%	Charge	%	Charge			
	AALF	AALCO FORWARDING	913-345-0234	0306	0.00	31.4194	155%	\$7,292.36	631%	\$1,352.39	\$4,771.00	\$13,415.75	100%
	EGEV	EAGLE VAN LINES	800-476-4080	EV11	108.56	115.1542	135%	\$6,351.41	627%	\$1,343.82	\$2,988.00	\$10,683.23	100%
	MIFI	MAYFLOWER TRANSIT, LLC	800-325-3924	MA36	109.91	109.5604	141%	\$6,633.69	916%	\$1,963.22	\$4,005.00	\$12,601.91	175%
	ATGP	ARPIN INTERNATIONAL GROUP	800-995-2914	AIG9	102.44	107.7142	151%	\$7,104.17	607%	\$1,300.95	\$3,250.00	\$11,655.12	100%

4500 pounds = 104.55 "baseline" rate

104.55 X 151% = 157.8705 per hundred pounds

157.8705 X 45 = 7104.17

A decorative graphic in the top-left corner featuring a dark blue world map against a lighter blue sky background, with a small silhouette of a person standing on a ledge in the foreground.

Additional Charges

10. Fuel Surcharge for Unaccompanied Air Baggage Shipments: A TSP may charge as a separate line item a fuel surcharge for UAB shipments, excluding State Dept. shipments. (RFO Section 3-4.2.1.) TSPs must provide a copy of the original airway bill to the agency for reimbursement. Any excessive costs charged by foreign or overseas air carriers will be negotiated and paid at the discretion of the agency.

Services that DOS may authorize, at the discretion of the agency, include the items listed below:

- War and security surcharges for areas affected by war, at the discretion of the agency;
- Bunker fuel surcharges. Charges must be separately stated on the GBL/CBL and supported by prorated paid ocean TSP invoices of the actual amount.

17. International Fuel Surcharge: An international TSP can only be compensated for a fuel surcharge on that portion of the shipment which was handled under traffic in the conterminous United States to the port of debarkation and from the port of embarkation to a location in the conterminous United States. The fuel surcharge shall be calculated on the first Monday of each calendar month and be based on the national U.S. average price per gallon of diesel fuel as published by the Dept. of Energy. Information on the current average price of diesel fuel can be obtained at (202) 586-6966 or www.eia.doe.gov.

Glossary and Contact Info

- ❖ CHAMP – Centralized Household Goods Management Program
- ❖ TMSS – Transportation Management Services Solution
- ❖ RFO – Request for Offer
- ❖ CWT –Hundred weight / per 100 pounds
- ❖ <http://moveit.gsa.gov> (TMSS above)
- ❖ www.gsa.gov/transportation (main site)
- ❖ www.gsauniversity.com

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