FORMS MANUAL INSERT

FORM RD 1944-60

USDA Form RD 1944-60 (Rev. 12-08)

UNITED STATES DEPARTMENT OF AGRICULTURE RURAL DEVELOPMENT

Form Approved OMB No. 0575-0172

Used to verify rental history for RHS applicants.

LANDLORD'S VERIFICATION

The Rural Housing Service (RHS) is evaluating the below named applicant's eligibility for a home ownership loan and we need to evaluate the applicant's rental payment history and care of the rental property. Please see the attached Form RD 3550-1, "Authorization to Release Information." RHS appreciates your assistance in helping us evaluate the applicant's credit history. A postage paid return envelope is provided for convenience in returning this verification. Please return this complete form to: Applicant's Name and Address: USDA, Rural Development Rural Housing Service LANDLORD—Please complete all of the following information: _ To: __ Date of occupancy: From: Current rent amount: Is rent subsidized? If subsidized, amount: \$ Who pays subsidy? Lease expiration date: _ Does rent include utilities or allowances? Amount of utilities or allowances included in rent: \$ List names and approximate ages of all persons occupying the property: RENTAL HISTORY DURING THE LAST 24 MONTHS: CURRENT STATUS OF RENT: (please check one) Always pays by the due date Current? Behind? Amount behind: \$ Pays over 30 days late: (Dates of Occurrences: Date last paid: _ Next due date: _ Generally stays behind schedule Landlord's signature Date completed SEE ATTACHED PRIVACY ACT NOTICE According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0172. The time required to complete this information collection is estimated to average 5 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

INSTRUCTIONS:

System generated form. The Field Office forwards it to the landlord with a preaddressed return envelope. Form RD 3550-1, "Authorization to Release Information," is attached. Landlord completes and returns to RHS.

(see reverse)

PROCEDURE FOR PREPARATION : HB-1-3550.

PREPARED BY : System generated form; field office and landlord.

<u>NUMBER OF COPIES</u> : Original and one copy.

<u>SIGNATURES REQUIRED</u> : Landlord.

DISTRIBUTION OF COPIES : RHS case file.

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UNITED STATES DEPARTMENT OF AGRICULTURE Rural Development

PRIVACY ACT STATEMENT TO REFERENCES

Rural Development is authorized by the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et. seq.); and Title V of the Housing Act of 1949, as amended (42 U.S.C. 1471 et. seq.), to solicit the information requested.

Disclosure of the information requested is voluntary. However, information provided is of considerable value to the Agencies in determining the repayment ability of individuals and their eligibility for Agency programs. There will be no consequences to you if you do not provide the information requested.

Your name, and the information you provide, will be released to the applicant at the applicant's request. Some information will be available to any requestor under the provisions of the Freedom of Information Act.

The information you provide may be referred to another agency, whether Federal, State, local or foreign, charged with the responsibility of investigating or prosecuting a violation of law, or of enforcing or implementing the statue, rule, regulation, or order issued pursuant thereto, of any record within this system when information available indicates a violation of law, whether civil, criminal or regulatory in nature, and whether arising by general statue or particular program statue, or by rule, regulation or order issued pursuant thereto.

Rural Development is a Equal Opportunity Lender. Complaints of discrimination based on race, sex, religion, national origin or martial status should be sent to: Secretary of Agriculture, Washington, D. C. 20250.