

USDA  
Form RD 104-1  
(Rev. 6-99)

TD Account No.  
12 2469

**PUBLIC INFORMATION TRANSMITTAL AND/OR RECEIPT**

Received from \_\_\_\_\_ the amount of \$ \_\_\_\_\_

in the form of  Cash  Money Order dated: \_\_\_\_\_  
 Check dated: \_\_\_\_\_  Other \_\_\_\_\_ which is  
*(specify)*

Full Payment for information furnished per your  Oral request dated \_\_\_\_\_  
 Partial Payment  Written

The requested information is enclosed, as follows:

The requested information will be furnished on approximately \_\_\_\_\_

\_\_\_\_\_  
*(date of issue)* \_\_\_\_\_ *(Signature of Collection Official)*

COLLECTION OFFICE:

National  State \_\_\_\_\_  County \_\_\_\_\_  
*(code)* *(code)*

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To be used by Agency employees authorized to accept collections received as payment for furnishing requested information.

In the blocks provided for coding the information furnished, the collection official will record the codes identifying the services rendered and the quantity furnished the requester for which the fee was collected.

PROCEDURE FOR PREPARATION : RD Instruction 2018-F.

PREPARED BY : Agency personnel authorized to receive collections.

NUMBER OF COPIES : Original and two copies.

SIGNATURES REQUIRED : Collection official on original and copies.

DISTRIBUTION OF COPIES : Original to payer; copy to Department of Agriculture, Administrative Collections, P.O. Box 70792, Chicago, Illinois 60673 with remittance; copy retained by issuing office.