

Migration from DMS to the Federal Docket Management System

On September 30, 2007, the Department of Transportation and the Department of Homeland Security's, United States Coast Guard and Transportation Safety Administration migrated to the Federal Docket Management System (FDMS) on the Regulations.gov web site. Prior to their migration to FDMS, these Agencies were serviced by DOT's Docket Management System (DMS). As a result of the migration to FDMS, some of the processes that were unique to DMS differ from how they will be performed in FDMS. Some of these changes are discussed below. These questions and instructions will be continuously updated. You are encouraged to check this section frequently for updates.

Will All Data Migrate from DMS to FDMS on October 1?

All dockets which are open for comment will be available in FDMS on October 1, 2007. All historical data will be transitioned into FDMS in the coming weeks. The transition is expected to be complete by October 31, 2007.

What is a Docket ID?

The current Docket Number in DMS will be called the Docket ID in FDMS. The Docket ID consists of the following elements Agency-Year-Docket ID e.g. FAA-2007-0001. In FDMS, the Docket ID sequence will be reset every calendar Year e.g. FAA-2007-0001 and FAA-2008-0001.

Will OST Dockets Have the Same ID?

In FDMS, all dockets which used to be under Office of Secretary (OST) in the Dockets Management System (DMS) will be migrated to "Department of Transportation". Select "Department of Transportation (ALL)" will include dockets from all DOT modes including OST.

Will DMS Docket Numbers Change?

All DMS Docket numbers have been migrated to FDMS AS IS with some minor exceptions. To search for the dockets which existed in DMS, please enter the original docket number in the criteria field to lookup that docket.

The following chart shows a comparison of current Docket Numbers in DMS and Docket IDs in FDMS.

DMS Docket Number	FDMS Docket ID
OST-2000-58-1	DOT-OST-2000-58-1
OMCS-2007-586-9	FMCSA-OMCS-2007-586-9
RSPA-1998-369-65	PHMSA-RSPA-1998-369-65

How Do I File a Document without a Docket ID?

In DMS, Agencies were able to collect public requests such as Petitions, Applications, and corrections under the Data Quality Guidelines and they were also able to collect comments on their regulatory activities. These actions can still be performed in FDMS by electronically submitting to a pre-existed docket called a “Shell Docket”. Each Agency will be issued two Shell Dockets. One Shell Docket will be for Applications, Petitions, Exemptions (0001) and one Shell Docket will be for Data Quality (0002). See below for Shell Docket IDs.

You may either click on the link below for the Agency for which you want to enter the submission, or you can search for the Docket by going to “Search for Docket” on Regulations.gov. Once you have located the docket, go to the first document in the docket and click on the “Submit Comment” icon to file your submission. Once you have filed the submission, the DOT docket staff will process and issue a new docket ID and post a notice back in the shell docket with the new Docket ID. Please check the shell docket to obtain the docket ID issued by the Docket Staff. To be notified of the new docket ID via email, please subscribe to the docket and an email notification will be sent to you.

OST Shell Docket

The Shell Docket ID for OST is **DOT-OST-2007-0001**
(Applications, Petitions, Exemptions)

FAA Shell Docket

The Shell Docket ID for FAA is **FAA-2007-0001**

FHWA Shell Docket

The Shell Docket ID for FHWA is **FHWA-2007-0001**

FMCSA Shell Docket

The Shell Docket ID for FMCSA is **FMCSA-2007-0001**

FRA Shell Docket

The Shell Docket ID for FRA is **FRA-2007-0001**

FTA Shell Docket

The Shell Docket ID for FTA is **FTA-2007-0001**

MARAD Shell Docket

The Shell Docket ID for MARAD is **MARAD-2007-0001**

NHTSA Shell Docket

The Shell Docket ID for NHTSA is **NHTSA-2007-0001**

PHMSA Shell Docket

The Shell Docket ID for PHMSA is **PHMSA-2007-0001**

RITA Shell Docket

The Shell Docket ID for RITA is **RITA-2007-0001**

SLSDC Shell Docket

The Shell Docket ID for SLSDC is **SLSDC-2007-0001**

How do I Submit a Comment/Submission for Existing Applications/Petitions/Exemptions/Waivers for which a Docket Exists?

All comments/submissions for existing applications/petitions/exemptions/waivers should be submitted to their original docket ID. Please search the docket ID using the Docket Search function in Regulations.gov and file your comment/submission through the electronic submission process in Regulations.gov.

How do I file A Data Quality Request?

On October 1, 2002, the Department of Transportation (DOT) issued agency guidelines to ensure the quality of disseminated information. If you are affected by information that the Department has disseminated on or after October 1, 2002 (i.e., if you are harmed because the information does not meet the standards of the guidelines or a correction of the information would benefit you), you may request that the Department correct that information. We regard information originally disseminated before October 1, 2002, as being subject to this correction process only if it remains readily available to the public (e.g., it is posted on a DOT website) and it continues to play a significant, active role in Department programs or in private sector decisions.

All data quality requests will be handled via the Federal-wide Docket Management System (FDMS) at <http://www.regulations.gov>. In order to process and file data quality requests properly with the responsible agency a Shell Docket has been setup for each agency that DOT's Dockets Center supports which will accept "Requests for Correction". Once a request is received in FDMS, it will be processed by the DOT Dockets staff and issued a new docket ID. A notice of the issuance of the docket ID will be submitted back to the Shell docket.

If you are submitting a new "Request for Correction" please search for the appropriate agency docket as listed below.

The following are Shell Dockets established to accept New Data Quality Requests for Correction. (Please note: Only New Data Quality Requests for Correction will be accepted in these Dockets.)

OST Data Quality Shell Docket

The Data Quality Shell Docket ID for OST is **DOT-OST-2007-0002**

FAA Data Quality Shell Docket

The Data Quality Shell Docket ID for FAA is **FAA-2007-0002**

FHWA Data Quality Shell Docket

The Data Quality Shell Docket ID for FHWA is **FHWA-2007-0002**

FMCSA Data Quality Shell Docket

The Data Quality Shell Docket ID for FMCSA is **FMCSA-2007-0002**

FRA Data Quality Shell Docket

The Data Quality Shell Docket ID for FRA is **FRA-2007-0002**

FTA Data Quality Shell Docket

The Data Quality Shell Docket ID for FTA is **FTA-2007-0002**

MARAD Data Quality Shell Docket

The Data Quality Shell Docket ID for MARAD is **MARAD-2007-0002**

NHTSA Data Quality Shell Docket

The Data Quality Shell Docket ID for NHTSA is **NHTSA-2007-0002**

PHMSA Data Quality Shell Docket

The Data Quality Shell Docket ID for PHMSA is **PHMSA-2007-0002**

RITA Data Quality Shell Docket

The Data Quality Shell Docket ID for RITA is **RITA-2007-0002**

SLSDC Data Quality Shell Docket

The Data Quality Shell Docket ID for SLSDC is **SLSDC-2007-0002**

Although a completed on-line form is preferred, we will also respond to written requests sent to the following address via letter or fax:

U. S. Department of Transportation (DOT)

Dockets

SUBJECT: Request for Correction of Information

1200 New Jersey Avenue, SE. Room W12-140

Washington, DC 20590

Fax number: 202-493-0402