



United States  
Department of  
Agriculture

Federal Crop  
Insurance  
Corporation

1400 Independence  
Ave, SW  
Stop 0801  
Washington, DC  
20250-0801

TO: Board of Directors  
Federal Crop Insurance Corporation

FROM: Ross J. Davidson, Jr. /s/ R. J. Davidson, Jr.  
Manager

SUBJECT: Board Memorandum No. 649  
Resolution to Approve Reviewers and Alternates, Approve the Task Order  
Statement of Work for Review of the 2003 Written Agreement Handbook,  
and Approve Execution of the Contract

April 5, 2002

There is submitted for your consideration and approval a resolution to approve a list of reviewers and alternates and the task order statement of work for the review of the 2003 Written Agreement Handbook, and to authorize the Manager of the Federal Crop Insurance Corporation to take such action as necessary to enter into contracts with the reviewers for the review of this document.

Section 505(e) of the Federal Crop Insurance Act (Act) requires the Board to enter into contracts with persons experienced as actuaries and in underwriting for review of any policy or plan of insurance, or any related material or modification of a policy or plan of insurance proposed to be offered under the Act. The Written Agreement Handbook contains the underwriting procedures for the approval of written agreements, including written agreements in areas where crop insurance is not currently available. Such written agreements would be considered offering new policies and expert review would be required. To reduce the burden of having experts review each individual written agreement, the Board agreed, with the concurrence of the Office of the General Counsel, that the underwriting rules for the approval of written agreements would be reviewed instead.

Attached is a list of persons and entities from the approved list of Board reviewers that are recommended to conduct reviews of the proposed 2003 Written Agreement Handbook. Also attached is a task order statement of work necessary to execute the contract for this proposed Board action.

Through use of the following resolution, I recommend that: 1) the Manager of the Corporation be authorized to take such action as necessary to enter into and execute contracts with the persons or entities on the attached list, or the alternates in case the proposed persons are not available, to review the 2003 Written Agreement Handbook prior to Board action; and 2) the attached task order statement of work be used to execute the contracts.

R E S O L U T I O N

WHEREAS, The Federal Crop Insurance Act (Act) requires the Board to enter into contracts with persons experienced as actuaries and in underwriting for reviews of any policy or plan of insurance, or any related material or modification of a policy or plan of insurance proposed to be offered under the Act, NOW THEREFORE BE IT

RESOLVED: That: (1) Board Memorandum No. 649, Exhibit No. 2095, authorizing expert review of the 2003 Written Agreement Handbook, be, and it is hereby, approved for expert review subject to the condition that it be cleared for legal sufficiency by the Office of the General Counsel, and subsequently approved by the Manager prior to expert review; (2) after clearance for legal sufficiency and approval by the Manager of the Corporation, the Manager is authorized to take such action as necessary to enter into and execute contracts with the persons or entities on the attached list, or the alternates in case the proposed persons are not available, to review the 2003 Written Agreement Handbook prior to Board action; and (3) the attached task order statement of work will be used to execute the contracts.

PASSED

<u>/s/ Diana Moslak</u>	<u>04/11/02</u>
Diana Moslak	Date
Secretary	
Federal Crop Insurance Corporation	

[SEAL]

Approved by:

<u>/s/ Keith Collins</u>	<u>04/11/02</u>
Keith Collins	Date
Chairman of the Board	