

Exhibit 300 FY2008

FY2008 Exhibit 300

PART I: SUMMARY INFORMATION AND JUSTIFICATION

In Part I, complete Sections A, B, C, and D for all capital assets (IT and non-IT). Complete Sections E and F for IT capital assets.

Section A: Overview (All Capital Assets)

The following series of questions are to be completed for all investments.

I. A. 1. Date of Submission:

2006-09-08

I. A. 2. Agency:

005

I. A. 3. Bureau:

84

I. A. 4. Name of this Capital Asset:

(short text - 250 characters)

FNS Integrated Program Accounting System (IPAS)

I. A. 5. Unique ID: (For IT investments only, see section 53. For all other, use agency ID system.)

005-84-01-01-01-1060-00-402-125

I. A. 6. What kind of investment will this be in FY2008?

(Please NOTE: Investments moving to O&M ONLY in FY2008, with Planning/Acquisition activities prior to FY2008 should not select O&M. These investments should indicate their current status.)

Operations and Maintenance

I. A. 7. What was the first budget year this investment was submitted to OMB?

FY2001 or earlier

I. A. 8. Provide a brief summary and justification for this investment, including a brief description of how this, closes in part or in whole, an identified agency performance gap:

(long text - 2500 characters)

The Integrated Program Accounting System (IPAS) is the primary financial management system used for the financial management of FNS program funds. The system is operated and maintained by FNS Financial Management (FM). It is a COTS product, acquired through the mandatory General Services Administration (GSA) Financial Management Systems Software (FMSS) Multiple Award Schedule. As such, it is independently and annually certified as compliant with all federal financial management system requirements. IPAS is in the Steady State phase of the Capital Planning Investment Control program. The system accommodates all aspects of financial management and control for FNS food programs by integrating the accounting (for program costs, planning, and budgeting) with reporting and performance measuring against established standards. This investment was reviewed by the USDA E-Board on August 18, 2006 and recommended for continuance in the Steady State phase.

I. A. 9. Did the Agency's Executive/Investment Committee approve this request?

yes

I. A. 9. a. If "yes", what was the date of this approval?

2006-09-06

I. A. 10. Did the Project Manager review this Exhibit?

yes

I. A. 11. Contact information of Project Manager?

I. A. 12. Has the agency developed and/or promoted cost effective, energy-efficient and environmentally sustainable techniques or practices for this project.

no

I. A. 12. a. Will this investment include electronic assets (including computers)?

yes

I. A. 12. b. Is this investment for new construction or major retrofit of a Federal building or facility? (answer applicable to non-IT assets only)

I. A. 12. b. 1. If "yes", is an ESPC or UESC being used to help fund this investment?

I. A. 12. b. 2. If "yes", will this investment meet sustainable design principles?

I. A. 12. b. 3. If "yes", is it designed to be 30% more energy efficient than relevant code?

I. A. 13. Does this investment support one of the PMA initiatives?

yes

I. A. 13. a. If "yes", check all that apply:

Financial Performance

I. A. 13. b. Briefly describe how this asset directly supports the identified initiative(s).

(medium text - 500 characters)

Supports the goals of the Financial Performance PMA initiative by enabling the accurate and timely accounting of FNS funding expenditures. It provides management oversight to assess results and better relate the allocation of budget resources based on program performance

I. A. 14. Does this investment support a program assessed using the Program Assessment Rating Tool (PART)?

(For more information about the PART, visit www.whitehouse.gov/omb/part.)

no

I. A. 14. a. If "yes", does this investment address a weakness found during the PART review?

I. A. 14. b. If "yes", what is the name of the PARTed Program?

(short text - 250 characters)

I. A. 14. c. If "yes", what PART rating did it receive?

I. A. 15. Is this investment for information technology? (see section 53 for definition)

yes

I. A. 16. What is the level of the IT Project (per CIO Council's PM Guidance)?

Level 1 - Projects with low-to-moderate complexity and risk. Example: Bureau-level project such as a stand-alone information system that has low- to-moderate complexity and risk. Level 2 - Projects with high complexity and/or risk which are critical to the

mission of the organization. Examples: Projects that are part of a portfolio of projects/systems that impact each other and/or impact mission activities. Department-wide projects that impact cross-organizational missions, such as an agency-wide system integration that includes large scale Enterprise Resource Planning (e.g., the DoD Business Mgmt Modernization Program). Level 3 - Projects that have high complexity, and/or risk, and have government-wide impact. Examples: Government-wide initiative (E-GOV, President's Management Agenda). High interest projects with Congress, GAO, OMB, or the general public. Cross-cutting initiative (Homeland Security).

Level 2

I. A. 17. What project management qualifications does the Project Manager have? (per OMB's PM Guidance):

(1) - The project manager assigned for this investment has been validated as qualified in accordance with OMB PM Guidance.; (2) - The project manager assigned for this investment is in the process of being validated as qualified in accordance with OMB PM Guidance.; (3) - The project manager assigned for this investment is not validated as qualified in accordance with OMB PM Guidance.; (4) - The qualifications for the project manager named have not been evaluated.; (5) - No project manager is currently assigned for this investment.; (6) - N/A -- This is not an IT investment.

(1) Project manager has been validated as qualified for this investment

I. A. 18. Is this investment identified as "high risk" on the Q4 - FY 2006 agency high risk report (per OMB's "high risk" memo)?

no

I. A. 19. Is this a financial management system?

yes

I. A. 19. a. If "yes", does this investment address a FFMIA compliance area?

yes

I. A. 19. a. 1. If "yes" which compliance area?

(short text - 250 characters)

all areas

I. A. 19. a. 2. If "no", what does it address?

(medium text - 500 characters)

I. A. 19. b. If "yes", please identify the system name(s) and system acronym(s) as reported in the most recent financial systems inventory update required by Circular A-11 section 52

(long text - 2500 characters)

Integrated Program Accounting System (IPAS)

I. A. 20. What is the percentage breakout for the total FY2008 funding request for the following? (This should total 100%)

I. A. 20. a. Hardware

13

I. A. 20. b. Software

1

I. A. 20. c. Services

75

I. A. 20. d. Other

11

I. A. 21. If this project produces information dissemination products for the public, are these products published to the Internet in conformance with OMB Memorandum 05-04 and included in your agency inventory, schedules and priorities?

n/a

I. A. 22. Contact information of individual responsible for privacy related questions:

I. A. 22. a. Name

(short text - 250 characters)

Sara Bradshaw

I. A. 22. b. Phone Number

I. A. 22. c. Title

(short text - 250 characters)

FNS FOIA/PA Officer

I. A. 22. d. Email

(short text - 250 characters)

sara.bradshaw@fns.usda.gov

I. A. 23. Are the records produced by this investment appropriately scheduled with the National Archives and Records Administration's approval?

no

Section B: Summary of Funding

I. B. 1. Provide the total estimated life-cycle cost for this investment by completing the following table.

All amounts represent budget authority in millions, and are rounded to three decimal places. Federal personnel costs should be included only in the row designated "Government FTE Cost," and should be excluded from the amounts shown for "Planning," "Full Acquisition," and "Operation/Maintenance." The total estimated annual cost of the investment is the sum of costs for "Planning," "Full Acquisition," and "Operation/Maintenance." For Federal buildings and facilities, life-cycle costs should include long term energy, environmental, decommissioning, and/or restoration costs. The costs associated with the entire life-cycle of the investment should be included in this report.

Note: For the cross-agency investments, this table should include all funding (both managing and partner agencies). Government FTE Costs should not be included as part of the TOTAL represented.

	PY-1 Spending Prior to 2006	PY 2006	CY 2007	BY 2008					
Planning	0	0	0	0					
Acquisition	2.615	0	0	0					
Subtotal Planning & Acquisition	2.615	0	0	0					
Operations & Maintenance	11.503	2.879	2.984	6.551					
TOTAL	14.118	2.879	2.984	6.551					
Government FTE Costs	2.693	0.706	0.467	0.481					
Number of FTE represented by cost	8.2	6.9	4.4	4.4					

I. B. 2. Will this project require the agency to hire additional FTE's?

no

I. B. 2. a. If "yes", How many and in what year?

(medium text - 500 characters)

I. B. 3. If the summary of spending has changed from the FY2007 President's budget request, briefly explain those changes.

(long text - 2500 characters)

Migration costs for integrating with the USDA FMFI have been delayed until 2008 due to FMFI schedule adjustments.

Section C: Acquisition/Contract Strategy

I. C. 1. Complete the table for all contracts and/or task orders in place or planned for this investment:
(Character Limitations: Contract or Task Order Number - 250 Characters; Type of Contract/Task Order - 250 Characters; Name of CO - 250 Characters; CO Contact Information - 250 Characters)

I. C. 2. If earned value is not required or will not be a contract requirement for any of the contracts or task orders above, explain why:
(long text - 2500 characters)

System activity is entirely operations and maintenance

I. C. 3. Do the contracts ensure Section 508 compliance?

yes

I. C. 3. a. Explain Why:

(medium text - 500 characters)

Section 508 compliance is a government-wide requirement. Therefore, contract support for this initiative requires such compliance where it applies.

I. C. 4. Is there an acquisition plan which has been approved in accordance with agency requirements?

yes

I. C. 4. a. If "yes", what is the date?

2006-08-04

I. C. 4. b. If "no", will an acquisition plan be developed?

I. C. 4. b. 1. If "no", briefly explain why:

(medium text - 500 characters)

Section D: Performance Information

In order to successfully address this area of the exhibit 300, performance goals must be provided for the agency and be linked to the annual performance plan. The investment must discuss the agency's mission and strategic goals, and performance measures must be provided. These goals need to map to the gap in the agency's strategic goals and objectives this investment is designed to fill. They are the internal and external performance benefits this investment is expected to deliver to the agency (e.g., improve efficiency by 60 percent, increase citizen participation by 300 percent a year to achieve an overall citizen participation rate of 75 percent by FY 2xxx, etc.). The goals must be clearly measurable investment outcomes, and if applicable, investment outputs. They do not include the completion date of the module, milestones, or investment, or general goals, such as, significant, better, improved that do not have a quantitative or qualitative measure.

Agencies must use Table 1 below for reporting performance goals and measures for all non-IT investments and for existing IT investments that were initiated prior to FY 2005. The table can be extended to include measures for years beyond FY 2006.

I. D. 1. Table 1

(Character Limitations: Strategic Goal(s) Supported - 250 Characters; Performance Measure - 250 Characters; Actual/baseline (from Previous Year) - 250 Characters; Planned Performance Metric (Target) - 250 Characters; Performance Metric Results (Actual) - 250 Characters; Measurement Indicator - 250 Characters; Baseline - 250 Characters; Planned Improvement to the Baseline - 250 Characters; Actual Results - 250 Characters)

Fiscal Year	Strategic Goal(s) Supported	Performance Measure	Actual/baseline (from Previous Year)	Planned Performance Metric (Target)	Performance Metric Results (Actual)
2002	USDA Strategic Goal 4: Improve the Nations Nutrition and Health; and Strategic Management Initiative: Improve Financial Management	Maintain 100% clean annual audits	System supports Federal Audit Standards	Maintain 100% record	100% Audit record maintained
2003	USDA Strategic Goal 4: Improve the Nations Nutrition and Health; and Strategic Management Initiative: Improve Financial Management	Maintain 100% clean annual audits	System supports Federal Audit Standards	Maintain 100% record	100% Audit record maintained
2004	USDA Strategic Goal 4: Improve the Nations Nutrition and Health; and Strategic Management Initiative: Improve Financial Management	Maintain 100% clean annual audits	System supports Federal Audit Standards	Successful independant Financial Audit	100% Audit record maintained
2002	USDA Strategic Goal 4: Improve the	- 12 hrs/day 5	User Accessibility: 12	- Time of system	Goals achieved

	Nations Nutrition and Health; and Strategic Management Initiative: Improve Financial Management	days/week	hrs/day 5 days/week	availability - screen design	
2002	USDA Strategic Goal 4: Improve the Nations Nutrition and Health; and Strategic Management Initiative: Improve Financial Management	Availability of full suite of system features	Usability: Current limited number of features available to user (ad hoc reports, etc.)	On-line help screens; Available help desk assistance; System user surveys	Goals achieved
2002	USDA Strategic Goal 4: Improve the Nations Nutrition and Health; and Strategic Management Initiative: Improve Financial Management	5 Second System Response to an action submitted by user	System Response Time	System Clock time for user requests and entry transactions	5 second standard maintained

I. D. 2. Table 2

Fiscal Year	Measurement Area	Measurement Grouping	Measurement Indicator	Baseline	Planned Improvement to the Baseline	Actual Results
2005	Mission and Business Results	Financial Management	Audit success	100% clean financial audit	Maintain 100% record	Clean audit achieved
2005	Customer Results	Timeliness	System response time	5 second system response to user action	Maintain 5 second standard	5 second response time achieved
2005	Processes and Activities	Productivity	CER cycle time	30-day turnaround for processing CERs	Maintain 30-day turnaround	30-day turnaround achieved
2005	Technology	Reliability	System uptime	99% system availability	Maintain at least 99% availability	99% achieved
2006	Mission and Business Results	Financial Management	Audit success	100% clean financial audit	Maintain 100% record	Clean financial audit maintained
2006	Customer Results	Timeliness	System response time	5 second system response to user action	Maintain 5 second standard	5-second standard maintained
2006	Processes and Activities	Productivity	CER cycle time	30-day turnaround for processing CERs	Maintain 30-day turnaround	Cycle time remains within the 30-day window
2006	Technology	Reliability	System uptime	99% system availability	Maintain at least 99% availability	99% availability maintained
2007	Mission and Business Results	Financial Management	Audit success	100% clean financial audit	Maintain 100% record	
2007	Customer Results	Timeliness	System response time	5 second system response to user action	Maintain 5 second standard	
2007	Processes and Activities	Productivity	CER cycle time	30-day turnaround for processing CERs	Maintain 30-day turnaround	
2007	Technology	Reliability	System uptime	99% system availability	Maintain at least 99% availability	
2008	Mission and Business Results	Financial Management	Audit success	100% clean financial audit	Maintain 100% record	
2008	Customer Results	Timeliness	System response time	5 second system response to user action	Maintain 5 second standard	
2008	Processes and Activities	Productivity	CER cycle time	30-day turnaround for processing CERs	Maintain 30-day turnaround	
2008	Technology	Reliability	System uptime	99% system availability	Maintain at least 99% availability	
2009	Mission and Business Results	Financial Management	Audit success	100% clean financial audit	Maintain 100% record	
2009	Customer Results	Timeliness	System response time	5 second system response to user action	Maintain 5 second standard	
2009	Processes and Activities	Productivity	CER cycle time	30-day turnaround for processing CERs	Maintain 30-day turnaround	
2009	Technology	Reliability	System uptime	99% system availability	Maintain at least 99% availability	

Section F: Enterprise Architecture (EA)

In order to successfully address this area of the business case and capital asset plan you must ensure the investment is included in the agency's EA and Capital Planning and Investment Control (CPI) process, and is mapped to and supports the FEA. You must also ensure the business case demonstrates the relationship between the investment and the business, performance, data, services, application, and technology layers of the agency's EA.

I. F. 1. Is this investment included in your agency's target enterprise architecture?

no

I. F. 1. a. If "no", please explain why?

(long text - 2500 characters)

This system is scheduled to be terminated and its functions incorporated into the USDA-wide Financial Management Modernization Initiative (FMMI). According to the current schedule, the migration of IPAS functions to the new system is expected to take place in the FY2008 2009 timeframe.

I. F. 2. Is this investment included in the agency's EA Transition Strategy?

no

I. F. 2. a. If "yes", provide the investment name as identified in the Transition Strategy provided in the agency's most recent annual EA Assessment.

(medium text - 500 characters)

I. F. 2. b. If "no" please explain why?

(long text - 2500 characters)

The agency Transition Strategy is currently under development. The functionality of this system will be incorporated into that strategy when complete.

I. F. 3. Identify the service components funded by this major IT investment (e.g., knowledge management, content management, customer relationship management, etc.). Provide this information in the format of the following table. For detailed guidance regarding components, please refer to <http://www.whitehouse.gov/omb/egov/>.

FEA SRM Component - Use existing SRM Components or identify as "NEW". A "NEW" component is one not already identified as a service component in the FEA SRM. FEA Service Component Reused - A reused component is one being funded by another investment, but being used by this investment. Rather than answer yes or no, identify the reused service component funded by the other investment and identify the other investment using the Unique Project Identifier (UPI) code from the OMB Ex 300 or Ex 53 submission. Internal or External Reuse? - 'Internal' reuse is within an agency. For example, one agency within a department is reusing a service component provided by another agency within the same department. 'External' reuse is one agency within a department reusing a service component provided by another agency in another department. A good example of this is an E-Gov initiative service being reused by multiple organizations across the federal government. Funding Percentage - Please provide the percentage of the BY requested funding amount used for each service component listed in the table. If external, provide the funding level transferred to another agency to pay for the service. (Character Limitations: Agency Component Name - 250 Characters; Agency Component Description - 500 Characters)

Agency Component Name	Agency Component Description	FEA SRM Service Type	FEA SRM Component	FEA Service Component Reused - Component Name	FEA Service Component Reused - UPI	Internal or External Reuse?	BY Funding Percentage
Accounting	Primary financial management system for FNS	Financial Management	Billing and Accounting	Billing and Accounting	005-84-01-01-01-1060-00-402-125	No Reuse	80
Access Security	Multi-layer security restricting user access to specific levels of authorization	Security Management	Access Control	Access Control	005-84-01-01-01-1060-00-402-125	No Reuse	5
Program Management	Financial management for FNS Program functions	Management of Processes	Program / Project Management	Program / Project Management	005-84-01-01-01-1060-00-402-125	No Reuse	15

I. F. 4. To demonstrate how this major IT investment aligns with the FEA Technical Reference Model (TRM), please list the Service Areas, Categories, Standards, and Service Specifications supporting this IT investment.

FEA SRM Component - Service Components identified in the previous question should be entered in this column. Please enter multiple rows for FEA SRM Components supported by multiple TRM Service Specifications. Service Specification - In the Service Specification field, Agencies should provide information on the specified technical standard or vendor product mapped to the FEA TRM Service Standard, including model or version numbers, as appropriate. (Character Limitations: Service Specification (i.e., vendor and product name) - 250 characters)

FEA SRM Component	FEA TRM Service Area	FEA TRM Service Category	FEA TRM Service Standard	Service Specification (i.e., vendor and product name)
Program / Project Management	Service Platform and Infrastructure	Support Platforms	Platform Dependent	
Program / Project Management	Service Platform and Infrastructure	Delivery Servers	Web Servers	
Program / Project Management	Service Platform and Infrastructure	Software Engineering	Software Configuration Management	

Program / Project Management	Service Platform and Infrastructure	Software Engineering	Test Management	
Program / Project Management	Service Platform and Infrastructure	Database / Storage	Database	
Program / Project Management	Service Platform and Infrastructure	Database / Storage	Storage	
Program / Project Management	Service Platform and Infrastructure	Hardware / Infrastructure	Servers / Computers	
Program / Project Management	Service Platform and Infrastructure	Hardware / Infrastructure	Embedded Technology Devices	
Program / Project Management	Service Platform and Infrastructure	Hardware / Infrastructure	Embedded Technology Devices	
Program / Project Management	Service Platform and Infrastructure	Hardware / Infrastructure	Embedded Technology Devices	
Program / Project Management	Service Platform and Infrastructure	Hardware / Infrastructure	Peripherals	
Program / Project Management	Service Platform and Infrastructure	Hardware / Infrastructure	Local Area Network (LAN)	
Program / Project Management	Service Platform and Infrastructure	Hardware / Infrastructure	Network Devices / Standards	
Program / Project Management	Service Platform and Infrastructure	Hardware / Infrastructure	Network Devices / Standards	
Program / Project Management	Service Platform and Infrastructure	Hardware / Infrastructure	Network Devices / Standards	
Program / Project Management	Service Platform and Infrastructure	Hardware / Infrastructure	Network Devices / Standards	
Program / Project Management	Service Platform and Infrastructure	Hardware / Infrastructure	Network Devices / Standards	
Program / Project Management	Service Platform and Infrastructure	Hardware / Infrastructure	Network Devices / Standards	
Access Control	Component Framework	Security	Certificates / Digital Signatures	
Billing and Accounting	Component Framework	Data Management	Reporting and Analysis	

I. F. 5. Will the application leverage existing components and/or applications across the Government (i.e., FirstGov, Pay.Gov, etc)?

no

I. F. 5. a. If "yes", please describe.
(long text - 2500 characters)

I. F. 6. Does this investment provide the public with access to a government automated information system?

no

I. F. 6. a. If "yes", does customer access require specific software (e.g., a specific web browser version)?

I. F. 6. a. 1. If "yes", provide the specific product name(s) and version number(s) of the required software and the date when the public will be able to access this investment by any software (i.e. to ensure equitable and timely access of government information and services).
(medium text - 500 characters)

PART III: FOR "OPERATION AND MAINTENANCE" INVESTMENTS ONLY (STEADY-STATE)

Part III should be completed only for investments which will be in "Operation and Maintenance" (Steady State) in FY 2008, i.e., selected the "Operations and Maintenance" choice in response to Question 6 in Part I, section A above.

Section A: Risk Management

You should have performed a risk assessment during the early planning and initial concept phase of this investment's life-cycle, developed a risk-adjusted life-cycle cost estimate and a plan to eliminate, mitigate or manage risk, and be actively managing risk throughout the investments life-cycle. Answer the following questions to describe how you are managing investment risks.

III. A. 1. Does the investment have a Risk Management Plan?

yes

III. A. 1. a. If "yes", what is the date of the plan?

2006-04-28

III. A. 1. b. Has the Risk Management Plan been significantly changed since last year's submission to OMB?

no

III. A. 1. c. If "yes", describe any significant changes:

(medium text - 500 characters)

III. A. 2. If there currently is no plan, will a plan be developed?

III. A. 2. a. If "yes", what is the planned completion date?

III. A. 2. b. If "no", what is the strategy for managing the risks?

(long text - 2500 characters)