



# United States Department of the Interior

NATIONAL PARK SERVICE

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Washington, D.C. 20240

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IN REPLY REFER TO:

S38 (9560)

August 3, 2006

## Memorandum

To: Regional Directors  
Attn: Superintendents

From: **for** Director /s/ **Steve Martin**

Subject: Fire Program Analysis Process  
**Reply Due: August 25, 2006**

The Department of the Interior (DOI) bureaus and the USDA Forest Service are committed to using the Fire Program Analysis (FPA) to help inform the FY07 and FY08 budget formulations. The FPA process already has resulted in positive collaboration and information sharing among our various fire management partners. We are now asking for specific information gained from this process to guide the budget.

The attached memorandum from Deputy Assistant Secretary Nina Hatfield, dated July 21, 2006, provides direction on how the process will work in this budget cycle. Our submission also will satisfy the Departmental requirements for establishing initial FPA Transition Plans as outlined in the attached memorandum from Assistant Secretary P. Lynn Scarlett, dated March 22, 2005.

This request consists of two parts: 1) completion of the attached spreadsheet identifying efficiencies that can be implemented as a result of the FPA analysis or business process, and 2) a brief narrative evaluating the effectiveness of the FPA process and FPA model performance. By August 25, 2006, Regional Fire Management Officers (FMOs) should compile a regional narrative document and a regional spreadsheet for submission to the National Park Service (NPS) Fire Budget and Planning office at the Fire Management Program Center in Boise, ID. Efficiencies are based on changes in the planned use of fire resources or organizations. For example, efficiencies may be based on the shared use of existing resources or positions across agencies. These changes may be the result of the FPA process or analysis.

Preferably, identification of potential efficiencies within each planning unit should be a coordinated effort among all interagency partners so that submissions to each bureau will reflect a common Fire Planning Unit (FPU) approach and will continue collaborative efforts to implement FPA within each FPU. However, we understand that this is a very busy time of year for fire management personnel, and it may be difficult for FPU partners to meet and complete the spreadsheet at the local level. Therefore, if park fire managers are unavailable because of fire

activity, the spreadsheet may be completed by the Regional FMO. Since the Fire Program Analysis Preparedness Module (FPA-PM) run was completed several months ago, we expect that the park units have discussed potential efficiencies with their FPU partners during this time, and have passed this information on to the regional offices.

In compiling this submission, FPA participating units should consider potential program efficiencies identified through the formation of FPU interagency partnerships, the analysis process, as well as changes suggested as outputs from the FPA-PM model.

Narrative Evaluations of the FPA process and model performance should be grouped into categories when possible (e.g. business process, analysis discussion, project management). It is important that FPUs provide a fair and balanced accounting of the FPA experience to date.

Thank you for contributing to the success of this important program. Questions and answers on this submission may be found at <http://www.fpa.nifc.gov/Library/Memos/index.html> or you may contact Steve Botti, National Program Lead, Planning and Budget, at 209-387-5210, or Tom Nichols, Deputy Fire Program Planner, at 208-387-5216. Questions about the spreadsheet may be directed to Ed Delaney, NPS Implementation Coordination Group representative, at 208-947-3752 (cell 208-870-0112).

Attachments

cc: Associate Regional Directors, Operations  
Regional Fire Management Officers