




# United States Department of the Interior

OFFICE OF THE ASSISTANT SECRETARY  
POLICY, MANAGEMENT AND BUDGET  
Washington, DC 20240



OCT 11 2005

To: Director, Bureau of Indian Affairs  
Director, Bureau of Land Management  
Director, Fish and Wildlife Service  
Director, National Park Service

From: P. Lynn Scarlett   
Assistant Secretary - Policy, Management and Budget

Subject: Fire Program Analysis Implementation

The Fire Program Analysis (FPA) is one of the cornerstones of our efforts to improve the planning and budgeting for wildland fire jointly with the USDA Forest Service at a landscape, rather than unit, level. We are committed to begin using FPA for development of the upcoming 2008 budget. In order to do so I need your personal involvement and commitment to ensure that planning takes place at the local level and that line officers at the unit, regional, and national office level are fully engaged.

During the past several months a number of Fire Planning Units (FPU's – interagency local administrative units) completed a prototype analysis. The results indicate that significant additional work is necessary to accomplish interagency coordination, data input, and analysis of results. It is imperative that each FPU begin the interagency coordination and data gathering now in order to meet the implementation schedule provided to you in March (copy attached).

Please personally work with your senior managers to ensure that:

1. By **November 15, 2005**, analysis is completed on the FPUs listed in Attachment 2. If any FPUs have difficulty meeting this deadline as a result of damage sustained from Hurricanes Katrina or Rita, requests for exemptions are to be submitted to the National Fire and Aviation Executive Board. Technical certification and local line officer approval of the analyses must take place no later than February 15, 2006.
2. By **February 15, 2006** analysis is completed on all remaining FPUs and technical certification and local line officer approval of the analyses is completed.
3. By **February 15, 2006** all FPUs complete the Budget Development and Delivery (BDD), obtain approval by local line officers, and forward to Regional or State Offices.
4. By **March 1, 2006** Regional and State Offices must submit the line officer approved BDD inputs to their National Fire Program Offices.
5. By **March 15, 2006** National Fire Program Offices are to have completed the BDD.

The FPA Program Office is currently distributing “FPA Orientation for Line Officers and Managers” briefing materials. These materials provide line officers and managers with additional information about their roles and responsibilities for implementing FPA. Specific questions about FPA and its implementation should be directed to your agency’s FPA Steering Committee member (attachment 3).

**cc:**

Tom Harbour, USDA FS  
Jim Hubbard, DOI OWFC  
Fire Directors, USDA FS, BIA, BLM, FWS, NPS

**Attachments:**

1. March 22, 2005 Update on Fire Program Analysis (FPA)
2. Fire Planning Units Analysis required by November 15, 2005
3. FPA Steering Committee Members

# Attachment 1



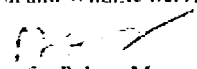
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MAR 22 2005

To: Director, Bureau of Indian Affairs  
Director, Bureau of Land Management  
Director, National Park Service  
Director, U.S. Fish and Wildlife Service

From: P. Lynn Scarlett   
Assistant Secretary for Policy, Management and Budget

Subject: Update on Fire Program Analysis (FPA)

Bureau wildland fire staffs have been working with the USDA Forest Service for the past two years to create the Initial Response module of the interagency Fire Program Analysis system. This system will comply with direction from the Departments, Congress and OMB to identify cost-effective collaborative programs at the local level and improve the formulation of wildland fire budget requests. The initial version of FPA has been tested by the four prototype fire planning units. The testing identified needed changes and the FPA staff and contractors are committed to incorporating needed changes so that the system can be used to support the Department's 2007 Wildland Fire Preparedness budget request.

The bureaus are asked to assist in FPA implementation by completing the following tasks:

1. By July 15, 2005, 39 Fire Planning Units (FPU's) will complete a model run using the latest model version available. Model run certification and approval will not be required. By analyzing 60 percent of the national wildland fire workload, this model run will provide the Departments a proof of concept that shows how FPA will be used as a budgeting tool. A list of the 39 FPU's is attached.
2. By October 1, 2005 all FPU's will finalize their boundaries and interagency partnerships so that unit one officers can develop charters for governing boards and approve FPA outputs in time to submit budget requests by February 15, 2006.
3. By November 15, 2005, approximately two thirds of the FPU's will run FPA using the latest model version available. Model run certification and approval will not be required. A list of these FPU's will be developed by the Geographic Area Coordination Groups and the FPA Implementation Coordination Group and will be approved by the agency Fire Directors. It is imperative that FPU representatives attend training offered this spring in order to complete the analysis. The analysis outputs will be used to support development of the final Wildland Fire justification in the President's 2007 budget request.
4. By February 15, 2006, all FPU's will complete a model run using the latest version available. In order to meet this requirement, it is important that FPU representatives attend training this Spring. Only a limited amount of training will be offered in the Fall. Since this information will be used to formulate the 2008 budget, and will be the first analysis of all 147 FPU's, Model run must be certified and approved. Instructions for certification and agency administrator approval are attached. Since it may take up to two months to complete the certification and approval process, FPU's are urged to begin this process as early as possible.

- 5 By September 30, 2006, FPU's, state, regional, and national offices will develop transition plans to guide the implementation of FPA. It will require several years to fully develop all modules of the FPA system. Until all of the FPA modules are operational, the complete fire program cannot be analyzed. Transition plans will need to be developed to address the phase in of FPA modules and resultant program changes. The FPA Transition Strategy (see attachment) outlining the process to complete development of FPA and develop transition plans is attached. FPU transition plans will be developed by local governing boards to ensure that all staffing and organizational changes incorporate the concerns of local, interagency partners.

Development of the remaining FPA modules, including analysis of programs for prevention, extended response, large fire support, fuels management, and rehabilitation, has begun and will be completed by the end of fiscal year 2008. The final system will integrate all phase 1 and 2 modules into one system.

If you have any questions concerning the above information please contact your geographical area FPA coordinator or Agency FPA coordinator.

cc: Director, Office of Wildland Fire Coordination

Attachments:

Priority 39 Fire Planning Units  
Transition Strategy

## Attachment 2

### Fire Planning Units Analysis Required for November 15, 2005

| FPU Name                                 | FPU #     | FPU Name                       | FPU #     |
|--|-----------|--------------------------------|-----------|
| Alaska #1                                | AK_AK_001 | Bitterroot                     | NR_MT_002 |
| California FPU #1                        | CA_CA_001 | Dillon                         | NR_MT_003 |
| California FPU #2                        | CA_CA_002 | Rocky Mountain Front           | NR_MT_004 |
| California FPU #3                        | CA_CA_003 | Greater Yellowstone Area North | NR_MT_005 |
| California FPU #4                        | CA_CA_004 | Helena                         | NR_MT_006 |
| California FPU #5                        | CA_CA_005 | Lewistown                      | NR_MT_007 |
| California FPU #6                        | CA_CA_006 | Eastern Montana/South Dakota   | NR_MT_008 |
| California FPU #7                        | CA_CA_007 | Northwest Montana              | NR_MT_009 |
| California FPU #8                        | CA_CA_008 | Southwest Montana              | NR_MT_010 |
| California FPU #9                        | CA_CA_009 | Upper Clark Fork               | NR_MT_011 |
| California FPU #10                       | CA_CA_010 | North Dakota                   | NR_ND_001 |
| California FPU #11                       | CA_CA_011 | Northern Idaho                 | NR_ID_002 |
| California FPU #12                       | CA_CA_012 | South Dakota                   | NR_SD_001 |
| Pacific Islander                         | CA_CA_013 | North Central Washington       | NW_WA_003 |
| Indiana (EA #10)                         | EA_IN_001 | Northeast Washington           | NW_WA_004 |
| UP of Michigan (EA #5)                   | EA_MI_001 | Central Cascades               | NW_WA_007 |
| LP of Michigan (EA #9)                   | EA_MI_002 | Northwest Oregon               | NW_OR_001 |
| Minnesota Woodland (EA #1)               | EA_MN_001 | Southwest Oregon               | NW_OR_003 |
| Minnesota Transition and Prairie (EA #2) | EA_MN_002 | Central Oregon                 | NW_OR_004 |
| Missouri (EA #4)                         | EA_MO_001 | Wallowa-Whitman                | NW_OR_009 |
| Northeastern (EA #16)                    | EA_NH_001 | Malheur                        | NW_OR_010 |
| Northern Wisconsin (EA #6)               | EA_WI_001 | Big Horn Basin                 | RM_WY_003 |
| Southern Wisconsin (EA #7)               | EA_WI_002 | Black Hills                    | RM_SD_001 |
| Northwest Nevada                         | GB_NV_001 | Prairie                        | RM_SD_002 |
| Northeast Nevada                         | GB_NV_002 | Mid-Plains                     | RM_KS_001 |
| Central Utah                             | GB_UT_001 | South Front Range              | RM_CO_001 |
| Color Country                            | GB_UT_002 | Montrose                       | RM_CO_002 |
| Northern Utah                            | GB_UT_003 | Northwest Colorado             | RM_CO_005 |
| Southeast Utah                           | GB_UT_005 | Upper Colorado River           | RM_CO_006 |
| South Central Idaho                      | GB_ID_001 | Northeast Colorado             | RM_CO_007 |
| Eastern Idaho                            | GB_ID_004 | Ute Mountain/Southern Ute      | RM_CO_008 |

| <b>FPU Name</b>                        | <b>FPU #</b> | <b>FPU Name</b> | <b>FPU #</b> |
|--|--------------|-----------------|--------------|
| Western Wyoming                        | GB_WY_001    |                 |              |
| Billings                               | NR_MT_001    |                 |              |
| Nebraska                               | RM_NE_001    |                 |              |
| South Florida                          | SA_FL_001    |                 |              |
| Central Florida                        | SA_FL_003    |                 |              |
| Central Georgia                        | SA_GA_001    |                 |              |
| South Carolina Midlands                | SA_SC_001    |                 |              |
| South Carolina Coast                   | SA_SC_002    |                 |              |
| North Carolina Coast                   | SA_NC_002    |                 |              |
| Northern Appalachians                  | SA_VA_001    |                 |              |
| Tennessee River Valley                 | SA_TN_002    |                 |              |
| Cumberland                             | SA_KY_001    |                 |              |
| Alabama/Florida<br>Panhandle           | SA_AL_001    |                 |              |
| Southeastern Mississippi               | SA_MS_002    |                 |              |
| Northern/Central<br>Louisiana          | SA_LA_003    |                 |              |
| Eastern Arkansas                       | SA_AR_001    |                 |              |
| Southern Ozarks                        | SA_AR_002    |                 |              |
| South Texas Coast                      | SA_TX_005    |                 |              |
| Concho                                 | SA_OK_005    |                 |              |
| Southeast Arizona                      | SW_AZ_001    |                 |              |
| White Mountains                        | SW_AZ_003    |                 |              |
| Arizona Strip                          | SW_AZ_005    |                 |              |
| Central Arizona                        | SW_AZ_006    |                 |              |
| Pecos Plains                           | SW_TX_001    |                 |              |
| Northern New Mexico<br>Mountains       | SW_NM_001    |                 |              |
| Southern New Mexico<br>Mountains       | SW_NM_002    |                 |              |
| Southern New<br>Mexico/Texas Deserts   | SW_NM_003    |                 |              |
| Gila                                   | SW_NM_004    |                 |              |
| Central New Mexico                     | SW_NM_005    |                 |              |
| Northwest New Mexico<br>Plateau        | SW_NM_006    |                 |              |
| Colorado Plateau New<br>Mexico/Arizona | SW_NM_007    |                 |              |

### **Attachment 3: FPA Steering Committee Members**

|                |                                  |
|----------------|----------------------------------|
| Steve Botti    | National Park Service            |
| Aden Seidlitz  | <b>Bureau of Land Management</b> |
| Bill Breedlove | USDA Forest Service              |
| Lyle Carlile   | <b>Bureau of Indian Affairs</b>  |
| Brian McManus  | US Fish and Wildlife Service     |