



File Code: 5190

Date: October 27, 2005

Route To:

Subject: Fire Program Analysis Implementation

To: Regional Foresters

**REPLY DUE NOVEMBER 15, 2005**

Fire Program Analysis (FPA) is one of the cornerstones of our efforts to improve the planning and budgeting for wildland fire jointly with the Department of the Interior at a landscape, rather than unit level. We are committed to begin using FPA in development of the 2008 budget. In order to do so I need your personal involvement and commitment to ensure that planning takes place at the local level and that line officers are fully engaged.

During the past several months a number of Fire Planning Units (FPU's – interagency local administrative units) completed a prototype analysis. The results indicate that significant additional work is necessary to accomplish interagency coordination, data input, and analysis of results. It is imperative that each FPU begin the interagency coordination and data gathering now in order to meet the implementation schedule provided to you in my memo dated March 30, 2005.

Please ensure that by:

**November 15, 2005**, an analysis is completed for the FPUs listed in the enclosure. If any FPUs have difficulty meeting this deadline as a result of damage sustained from Hurricanes Katrina or Rita, requests for exemptions are to be submitted to the National Fire and Aviation Executive Board. Technical certification and local line officer approval of the analyses must take place no later than February 15, 2006.

**February 15, 2006**, an analysis is completed on all remaining FPUs and technical certification and local line officer approval of the analysis is completed.

**February 15, 2006**, all FPUs have completed the Budget Development and Delivery module (BDD), obtained approval by local line officers, and forwarded to Regional Offices.

**March 1, 2006**, Regional Offices have submitted line officer approved BDD inputs to the Washington Office.

**March 15, 2006**, the Washington Office has completed BDD.

The FPA Program Office is currently distributing "FPA Orientation for Line Officers and Managers" briefing materials. These materials provide line officers and managers with additional information about their roles and responsibilities for implementing FPA.



Regional Foresters

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Specific questions should be directed to Bill Breedlove, Branch Chief, Fire Planning at 202-205-0996.

/s/Joel D. Holtrop (for)  
DALE N. BOSWORTH  
Chief

cc: Tom Harbour  
Mark Beighley  
Bill Breedlove  
Jim Hubbard

Enclosure: Fire Planning Units Scheduled to Complete the November 15, 2005 Analysis