



# YEAR-END REPORT NOTICE

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FEDERAL ELECTION COMMISSION

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**PRESIDENTIAL COMMITTEES**

December 28, 2009

## **CURRENT REPORT DUE:**

### **QUARTERLY & MONTHLY FILERS**

<b>REPORT</b>	<b>CLOSE OF BOOKS <sup>1</sup></b>	<b>REG./CERT. &amp; OVERNIGHT MAILING DEADLINE</b>	<b>FILING DEADLINE</b>
Year-End	12/31/09	01/31/10	01/31/10 <sup>2</sup>

### **WHO MUST FILE**

All committees authorized by Presidential candidates <sup>3</sup> must file either Quarterly or Monthly reports in 2009. Before a committee can stop filing with the FEC, it must file a termination report with the Commission. Committees must continue to file reports until the Commission notifies them in writing that their termination report has been accepted. See [11 CFR 102.3](#).

**Supplemental Filing Information available on [page 2 of this notice](#).**

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<sup>1</sup>A reporting period always begins the day after the closing date of the last report filed. If the committee is new and has not previously filed a report, the first report must cover all activity that occurred before the committee registered.

<sup>2</sup>Notice that this filing deadline falls on a weekend. Filing deadlines are not extended when they fall on nonworking days. Accordingly, reports filed by methods other than Registered, Certified or Overnight Mail, or electronically, must be received before the Commission's close of business on the last business day before the deadline.

<sup>3</sup>Generally, an individual becomes a candidate for federal office (and thus triggers registration and reporting obligations) when his or her campaign exceeds \$5,000 in either contributions or expenditures. If the campaign has not crossed the \$5,000 threshold, it is not required to file reports. See also [11 CFR 100.3\(a\)](#).

## SUPPLEMENTAL FILING INFORMATION

**PLEASE NOTE:** The Commission provides reminders of upcoming filing dates as a courtesy to help committees comply with the filing deadlines set forth in the Act and Commission regulations. Committee treasurers must comply with all applicable filing deadlines established by law, and the lack of prior notice does not constitute an excuse for failing to comply with any filing deadline.

### METHODS OF FILING REPORTS

#### Electronic Filing

Reports filed electronically must be received and validated by the Commission by 11:59 p.m. Eastern Time on the filing deadline.

- Web Page: [Electronic Filing Page](#)

#### Paper Filing -- Meeting the Filing Deadline

Paper report filing options – Registered, Certified or Overnight or First Class Mail.

- Web Page: [Link to Paper Forms](#) (for downloading and printing)

### COMPLIANCE

#### Treasurer Responsibility

Committee treasurers are responsible for both the timeliness and the accuracy of all reports. They may be subject to monetary penalties if reports are inaccurate or are not filed on time.

- [Statement of Policy Regarding Treasurers Subject to Enforcement Proceeding](#) [PDF]
- Brochure: [Committee Treasurers](#)

#### Administrative Fine Program

Failure to file reports on time may be subject to civil money penalties up to \$16,000 (or more for repeat late- and non-filers).

- Web Page: [Administrative Fine Program Page](#)

### 2009 REPORTING SCHEDULE

- Web Page: [2009 Reporting Dates Page](#)
- The *Record* [January 2009 issue](#) [PDF]

### CHANGE IN FILING FREQUENCY

Committees able to change their reporting schedule (for example, from monthly to quarterly) who wish to do so must notify the Commission in writing and may change their filing frequency no more than once per calendar year.

- Web Page: [Filing Frequency by Type of Committee](#)

## LOOKING AHEAD TO 2010

### QUARTERLY FILING SCHEDULE

REPORT	CLOSE OF BOOKS <sup>1</sup>	REG./CERT. & OVERNIGHT MAILING DEADLINE	FILING DEADLINE
April Quarterly	03/31/10	04/15/10	04/15/10
July Quarterly	06/30/10	07/15/10	07/15/10
October Quarterly	09/30/10	10/15/10	10/15/10
Year-End	12/31/10	01/31/11	01/31/11

### MONTHLY FILING SCHEDULE

REPORT	CLOSE OF BOOKS <sup>1</sup>	REG./CERT. & OVERNIGHT MAILING DEADLINE	FILING DEADLINE
February	01/31/10	02/20/10	02/20/10 <sup>2</sup>
March	02/28/10	03/20/10	03/20/10 <sup>2</sup>
April	03/31/10	04/20/10	04/20/10
May	04/30/10	05/20/10	05/20/10
June	05/31/10	06/20/10	06/20/10 <sup>2</sup>
July	06/30/10	07/20/10	07/20/10
August	07/31/10	08/20/10	08/20/10
September	08/31/10	09/20/10	09/20/10
October	09/30/10	10/20/10	10/20/10
November	10/31/10	11/20/10	11/20/10 <sup>2</sup>
December	11/30/10	12/20/10	12/20/10
Year-End	12/31/10	01/31/11	01/31/11

**Supplemental Filing Information available on [page 2 of this notice](#).**

<sup>1</sup>See footnote #1, [p. 1 of this notice](#).

<sup>2</sup>See footnote #2, [p. 1 of this notice](#).

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**FOR INFORMATION, CALL: (800) 424-9530 or (202) 694-1100**