



**FEDERAL ELECTION COMMISSION**  
**Washington, DC 20463**

February 7, 2005

**TO:** Mike Gerich  
Office of Federal Procurement Policy

Dean Koppel  
Small Business Administration

**FROM:** Jacquelyn E. Connell, Contracting Officer  
Federal Election Commission

**SUBJECT:** Agency Strategy for Contracting with Service-Disabled Veterans  
Businesses- (Executive Order 13360)

Agency Strategy- The most relevant part of the strategy is to utilize those Federal Supply Schedules that include service-disabled veteran businesses. The contracting and purchasing functions of the FEC frequently awards contracts utilizing the Federal Supply Schedules, being cognizant of the directives by the Small Business Administration to contract with various types of small business.

The Contracting Officer for the agency will encourage and facilitate participation by service-disabled veteran businesses in future competitions for award of contracts. Additionally, in order to ensure that these businesses participate, the contracting office will actively disseminate information concerning upcoming procurement actions by E-communication and public announcements through FedBizOps. The Contracting Officer will also ensure that FEC program managers are provided with the current applicable laws and policies relating to participation in Federal procurements by service-disabled veteran businesses.

It is the FEC's goal to provide as many opportunities for award of small and large contracts to service-disabled veteran businesses as it has for small, small women-owned, 8(a), and small disadvantaged businesses.

cc: jc