

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that this is crucial for ensuring transparency and accountability in the organization's operations.

2. The second part of the document outlines the various methods and tools used to collect and analyze data. It highlights the need for consistent and reliable data collection processes to support informed decision-making.

3. The third part of the document focuses on the role of technology in enhancing data management and analysis. It discusses how modern software solutions can streamline data collection, storage, and reporting, thereby improving efficiency and accuracy.

4. The fourth part of the document addresses the challenges associated with data management, such as data quality, security, and privacy. It provides strategies to mitigate these risks and ensure that data is used responsibly and ethically.

5. The fifth part of the document concludes by summarizing the key findings and recommendations. It stresses the importance of ongoing monitoring and evaluation to ensure that data management practices remain effective and aligned with the organization's goals.

the V-minute news

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THIS IS WHAT HAPPENED LAST WEEK...

There is a strong rumor that additional unexpected funds may be released by DRMP for the funding of the fall, 1968 package of grants, one of which is AREA V's PHYSICIAN EDUCATION IN CHRONIC RESPIRATORY DISEASE. Strong hopes are aroused that the level of funding might be sufficient to implement Dr. Hallett's project.

Twenty proposals from California now await review by DRMP, who propose to accomplish this staggering task by two site visits and with separate teams working in the southern and northern portions of the state. COMMUNITY HEALTH AGENCY INFORMATION REFERRAL SYSTEM (Joy Cauffman, Ph.D.) is included among the projects for the first site visit. Dates and locations of the site visits have yet to be announced but mid-July is considered a likely guess.

The CCRMP Committee on Organization and Procedures, which has been exploring ways to improve the regional review of operational grant proposals, came up with the following recommendations at their May 15 meeting in San Diego:

Prior to the submission of any project to an Area Advisory Group, it will be reviewed by a panel of experts who will discuss with the proposer and the area staff any criticisms they have. The suggested improvements will then be incorporated in the proposal before its presentation to the Area Advisory Group, who then have their usual option to reject or approve. If a proposal is approved, it will again be reviewed by the Technical Panel, who then make a final report to CCRMP. If any points of difference exist at the time of the CCRMP Review, the proposer and area staff have a final opportunity to speak to them at that time.

The Technical Panel will be drawn from a "pool" of experts chosen from all Areas by the Staff Consultants Committee and by the California Committee on RMP. Their review will be based on four categories: (a) Eligibility, appropriateness and feasibility. (b) The response made to the steps of planning suggested by the Guidelines (involvement, identification of needs, assessment of resources, objectives, priorities, implementation and evaluation. (c) Fiscal matters and (d) the ability of the project to continue after RMP funding phases out the utilization of facilities for other projects, etc.

These refinements are intended to provide reviews that are more satisfactory to the sponsoring Areas while decreasing the need for lengthy presentations at the CCRMP

Review. The critique by the Technical Panel might also serve as a basis for the priority ratings given proposals by CCRMP. The California review process is already considered strong, according to Mr. Robert P. Lawton, special consultant to DRMP. It is hoped that the process might eventually be improved to the point where an exhaustive review of the national level becomes unnecessary, thereby eliminating one of the time-consuming steps which now cause delays in funding.

Paul Ward, Executive Director of CCRMP stated that there was not as yet any formalized Review Manual in use at the national level but felt that this would be a useful way to look at projects, since the categories outlined above anticipate the questions frequently raised at the national level.

The procedures recommended by the Committee on Organization and Procedures were approved by CCRMP Staff Consultants on May 22 and the new process will be used for proposals to be considered at the CCRMP Review of July 9.

AREA V has no submissions ready for the July Review.

A Tumor Registry Training Program, to be held in Los Angeles July 7 through 11, is to have the joint financial assistance of AREA V and Area IV RMP. All Southern California hospitals are invited to send Tumor Registry personnel to this training course for which there is no tuition fee. Faculty includes members of the Cancer Research Institute of UC-San Francisco and the California Tumor Registry, California Department of Public Health.

WELCOME BACK...

to Mr. William Markey and Dr. Russell Tyler who attended the Workshop Toward More Effective Health Planning, May 19-23, at the University of Wisconsin in Madison...

to Dr. Lee Cady, who reported back Friday on his attendance at the Symposium on Health presented May 14-16 by the Operations Research Society of America, National Bureau of Standards, held in Gaithersbury, Maryland...

to Dr. Gladys Ancrum who spent the week of May 19-23 at the Instruction Media Workshop in Denver, Colorado.

Reports to follow soon!

Calendar of Meetings

STAFF MEETINGS ARE SUBJECT TO SUDDEN CHANGES--PLEASE CHECK WITH OFFICE FOR LATEST INFORMATION
ALL MEETINGS ARE IN CONFERENCE ROOM UNLESS OTHERWISE INDICATED

MAY			
29	7:30 p.m.	AREA V Cardiac Co-Chairmen	
30		HAVE A PLEASANT HOLIDAY	
JUNE			
2	3:00 p.m. to 4:30 p.m.	AREA V Nursing Advisory Committee	
3	12:00	CCU Faculty Meeting - Physician Training	St. Vincent's Hospital
3	3:00 p.m.	Hospital Administrators Advisory Committee	Childrens Hospital
4	9:30 a.m.	AREA V Staff Meeting	
4	12:15 p.m.	AREA V Cancer Planning Committee	
6	9:30 a.m.	CCRMP Report Committee Allied Health Conference	San Francisco
6	11:30 a.m.	AREA V Committee Chairmen's Meeting	
11	9:30 a.m.	AREA V Staff Meeting	
12	9:30-4:00 p.m. 8:00-10 a.m.	California Regional Medical Program Nurses ACT Conference CCU	San Francisco L.A. Co.-USC Med.Ctr.
12	1:00 p.m. to 4:00 p.m.	CCRMP Categorical Committee Chairmen and Objectives Committee	San Francisco
13	10:30 a.m.	AREA V Seminar - Donald E. Yett, Ph.D.	
16	7:30 p.m.	AREA V Cardiac Coordinating Committee	
18	9:30 a.m.	AREA V Staff Meeting	
18	7:30 p.m.	Watts-Willowbrook RMP District Meeting	Los Angeles
19	11:00-2:00 p.m. 2:00-5:00 p.m.	CCRMP Categorical Committee on Related Diseases CCRMP Staff Consultants Meeting	San Francisco San Francisco
19	1:30 p.m.	Charles R. Drew Postgraduate School Committee	John Wesley Hospi
20	11:30 a.m.	AREA V Committee Chairmen's Meeting	
- <u>SUMMER SCHEDULE</u> -			
<u>Committee Chairmen's Meetings</u>			
July 11 August 8 September 12 September 26			
There will be no seminars during July or August.			

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