

Purchase Order Less than \$25K



ICAR SF 281 View Report Archived Report User Profile
 New Change Unfinished

New Contract Information

Verify Save Save Unfinished Record Print Close

User will complete highlighted items only.

| | | |
|---|---|--------------------|
| Contract Number HHSN260200712345P | Order Number 0000000000000000 | Mod Number 0000 |
| 1A. Procurement Instrument Identifier (PIID) HHSN260200712345P | 1B. Modification Number 0000 | |
| 1C. Referenced PIID 0000000000000000 | 1D. Transaction Number <input type="text" value="0"/> | |
| 1E. Solicitation Identifier <input type="text"/> | | |
| 1F. Agency Identifier <input type="text"/> | | |
| 1G. Referenced IDV Modification Number <input type="text"/> | | |
| 1H. Referenced IDV Agency Identifier <input type="text"/> | | |
| 2A. Date Signed (YYYYMMDD)* <input type="text"/> | 2B. Effective Date (YYYYMMDD)* <input type="text"/> | |
| 2C. Current Completion Date (YYYYMMDD) <input type="text"/> | 2D. Ultimate Completion Date (YYYYMMDD) <input type="text"/> | |
| 2E. Indefinite Delivery Vehicle Last Date To Order (YYYYMMDD) <input type="text"/> | | |
| 3A. Ultimate Contract Value \$ <input type="text" value="0"/> | Total Ultimate Contract Value \$ <input type="text" value="0"/> | |
| 3B. Current Contract Value \$ <input type="text" value="0"/> | Total Current Contract Value \$ <input type="text" value="0"/> | |
| 3C. Dollars Obligated \$ <input type="text"/> | Total Dollars Obligated \$ <input type="text" value="0"/> | |
| 4A. Contracting Agency Code * <input type="text" value="DHRN"/> | | |
| 4B. Contracting Office Code * <input type="text" value="00260 PHA NIH-DRC, OCGNIH, Bethesda MD"/> | | |
| 4C. Program/Funding Agency - Code <input type="text"/> | | |
| 4D. Program/Funding Office - Code <input type="text"/> | | |
| 4E. Reason for Purchase <input type="text"/> | 4F. Contract Full/Partially Funded by Foreign Government or International Organization <input type="text"/> | |
| 5A. Web Site URL <input type="text"/> | | |
| 5B. Who Can Use <input type="text"/> | | |
| 5C. Maximum Order Limit \$ <input type="text" value="0"/> | 5D. Fee for Use of Service <input type="text"/> | |
| 5E. Fixed Fee Value <input type="text" value="0"/> | 5F. Fee Range Lower Value <input type="text" value="0"/> | |
| 5G. Fee Range Upper Value <input type="text" value="0"/> | | |
| 5H. Ordering Procedure <input type="text"/> | | |
| 5J. Fee Paid for Use of IDV \$ <input type="text" value="0"/> | | |
| 6A. Type of Contract <input type="text"/> | 6B. Letter Contract <input type="text"/> | |

Contract

6C. Multiyear Contract

6D. Type of IDC

6E. Multiple or Single Award IDC

6F. Performance Based Service Acquisition

6G. Major Program

6L. Cost Accounting Standards Clause

6M. Description of Requirement

6N. Purchase Card as Payment Method

6P. Program Acronym

6Q. Number Of Actions

6R. National Interest Action

7A.

7B. Walsh-Healey Act

Clinger-Cohen Act Planning Compliance

7C. Service Contract Act

7D. Davis-Bacon Act

7E. Economy Act

7F. Other Statutory Authority

8A. Product or Service Code

8F. DoD Claimant Program Code

8G. NAICS

8H. Information Technology Commercial Item Category

8J. GFE/GFP

8K. EPA-Designated Product(s)

8L. Recovered Material Clauses

8N. Contract Bundling

8P. Consolidated Contract

9A. DUNS Number

9B. Contractor Name From Contract

9C. Principal Place of Performance

9E. Country of Origin

9F. Congressional District - Contractor

9G. Congressional District - Place of Performance

9H. Place of Manufacture

9J. CCR Exception

9K. Zip Code - Place of Performance ZIP+4(ddddd-dddd) [USPS ZIP Code Lookup](#)

10A. Extent Competed

10C. Reason Not Competed

10D. Number of Offers Received

10E. Pre-Award Synopsis Requirement

10F. Synopsis Waiver Exception

10G. Alternative Advertising

10H. Commercial Item Acquisition Procedures

10J. Commercial Item Test Program

10K. Small Business Competitiveness Demonstration Program

10L. A-76 (Fair Act) Action

10M. Solicitation Procedures

10N. Type Set Aside

10P. Evaluated Preference

10Q. Research

10R. Statutory Exceptions to Fair Opportunity

11A. Contracting Officer's Determination of Business Size

11B. Subcontracting Plan

11C. Price Evaluation Adjustment/Preference Percent Difference

12A. IDV Type 12B. Award Type B Purchase Order

12C. Reason for Modification

12D. Record Type * A

13F. Organizational Type

13I. Local Government

13J. State Government

13K. Federal Government

13L. Tribal Government

13M. Emerging Small Business

13N. 8(a) Program Participant

13O. Historically Underutilized Business Zone (HUBZone) Firm

13P. Small Disadvantaged Business

13Q. Sheltered Workshop (JWOD Provider)

13R. Historically Black College or University

13S. Minority Institution

13T. Educational Institution

13U. Woman Owned Business

13V. Veteran Owned Business

13W. Service-Related Disabled Veteran Owned Business

13X. Minority Owned Business

13Y. American Indian Owned Business

13Z. Asian-Pacific American Owned Business

13AA. Black American Owned Business

13BB. Hispanic American Owned Business

13CC. Native American Owned Business

13DD. Subcontinent Asian (Asian-Indian) American Owned Business

13EE. Nonprofit Organization

13GG. Vendor Name

13HH. Vendor Doing As Business Name

13JJ. Vendor Address 1

13KK. Vendor Address 2

13LL. Vendor Address 3

13MM. Vendor Address City

13NN. Vendor Address State

13PP. Vendor Zip Code

13QQ. Vendor Country Code

13RR. Vendor Phone Number

13SS. Voice Fax Number

13TT. Vendor Number of Employees

13UU. Vendor Annual Revenue

13VV. Hospital Flag

18R. Email Address

Departmental Data

21A. Contractor Key Personnel (Last Name, First Name)

21B. Contractor Key Personnel Email

22A. Government Division

22A. Government Project Officer (Last Name, First Name) [Redacted] [Red Arrow]
22B. Government Project Officer Email [Redacted] [Red Arrow]
23A. Government Contract Specialist (Last Name, First Name) [Redacted] [Red Arrow]
23B. Government Contract Specialist Email [Redacted] [Red Arrow]

24. RFC Receipt Date (YYYYMMDD) [Redacted] 25. Agency Code DHRN
26. Project Title Description [Redacted]
27. Contract Status Code A Active
28. Center [Redacted]
29. Indian Self-Determination (638) Contracts [Redacted]

NIH Data

100. Type of Procurement Action [Redacted]
101. Activity Code [Redacted]
102. Administrating IC [Redacted]
103. Former Number [Redacted] 104. ADB Number * [Redacted] [Red Arrow]
105. Date Action Effective (YYYYMMDD) [Redacted] 106. Fiscal Year of Obligation (YYYY) [Redacted]

| | | |
|----------------------------------|---|---|
| 107. Dollars Funded to Date 0 | 108. Total in Subcontracting Plan Dollars 0 Cumulative Dollars- Total in Subcontracting Plan 0 | 109. Subcontracting Plan, Small Business Goal Dollars 0 Cumulative Dollars- Subcontracting Plan, Small Business Goal 0 |
|----------------------------------|---|---|

| | | |
|---|---|---|
| 110. Subcontracting Plan, Disadv. Business Goal Dollars 0 Cumulative Dollars- Subcontracting Plan, Disadv. Business Goal 0 | 111. Subcontracting Plan, Woman-Owned Business Goal Dollars 0 Cumulative Dollars- Subcontracting Plan, Woman-Owned Business Goal 0 | 112. Subcontracting Plan, HUBZone Business Goal Dollars 0 Cumulative Dollars- Subcontracting Plan, HUBZone Business Goal 0 |
|---|---|---|

| | | |
|---|---|--------------------------------|
| 113. Subcontracting Plan, Veteran Owned Business Goal Dollars 0 Cumulative Dollars- Subcontracting Plan, Veteran Owned Business Goal 0 | 114. Subcontracting Plan, Disabled Veteran Owned Business Goal Dollars 0 Cumulative Dollars- Subcontracting Plan, Disabled Veteran Owned Business Goal Dollars 0 | 115. Human Subjects [Redacted] |
|---|---|--------------------------------|

116. Signal - Latest Recorded Contract Action 1
117. Date - End of Current Funding Period (YYYYMMDD) [Redacted]
118. Agent Code [Redacted]

119. Competitive Service Center [Redacted]
120. SBIR Research Topic Code [Redacted]
121. AIDS Affiliated Dollars 0 0

122. AIDS Affiliated Contract [Redacted]
123. Privacy Act Applicable [Redacted]
124. Government Property [Redacted]

125. Children [Redacted]
126. Children Representation [Redacted]
127. Clinical Research - Minority [Redacted]
128. Clinical Research - Gender [Redacted]
129. NIH-Defined Phase III Clinical Trial [Redacted]
130. Exception to Tracking [Redacted]

131. Contracting Officer Name (Last, First) Search [Redacted] [Red Arrow]

132. Task Order on Master Agreement [Redacted] 133. RFP/IFB Number [Redacted] 134. Date Contract Administratively Closed (YYYYMMDD) [Redacted]

135. FCRDC or NITAAC Contract

136. Animals in Research

137. Dollars Obligated on Action

138. Program Classification Code

0

NIH Common Accounting Number (Items 139-142)

| No. | CAN | IC | FY Funds | Dollars | Edit |
|-----|-----|----|----------|---------|------|
| | | | | | |

Verify Save Save Unfinished Record Print Close

Purchase Orders Less than \$25K

| Item # | Item Name | User Instructions |
|--------|----------------------------------|---|
| 6N | Purchase Card Payment Method | Select 'NO' from drop-down. Only select 'YES' if Purchase Card was or will be used to pay the contractor. |
| 9C | Principal Place of Performance | Click <input type="button" value=">"/> to look-up the appropriate code where the work is being performance. Type the City and State and choose the appropriate city and state combination from the list. |
| 9K | Zip Code -- Place of Performance | For U.S. Place of Performance enter in the zip code+4. A link to the USPS website is available if you do not know the four digit extension to the place of performance zip code. |
| 10A | Extent Competed | <p>User will select appropriate code from drop-down.</p> <p>This is a code that represents the competitive nature of the contract. The drop-down lists the following:</p> <ul style="list-style-type: none"> • A Full and Open Competition – If the action resulted from an award pursuant to FAR 6.102(a) - Sealed Bid, FAR 6.102(b) – Competitive Proposal, FAR 6.102(c) - Combination, or Other competitive method that did not exclude sources of any type. • Not Available for Competition – The contract is not available for competition. • Not Competed - The contract is not competed. • Full and Open Competition after exclusion of sources – Some sources are excluded before competition. • Follow On to Competed Action – The action is a follow on to an existing competed contract. (FAR 6.302-1) • Competed under SAT – The action is competed under the Simplified Acquisition Threshold. • Not Competed under SAT – The action is NOT competed under the Simplified Acquisition Threshold. • Competitive Delivery Order – Apply to Full and Open Competition pursuant to FAR 6.1 and only apply to Delivery Orders. Report this code |

Purchase Orders Less than \$25K

| | | |
|-----|-------------------------|--|
| | | <p>if the IDV type is a Federal Schedule. Report this code when the Order delivery/task order award was made pursuant to a process that permitted each contract awardee a fair opportunity to be considered. See FAR 16.505(b)(1). Report this code if the action is for the award of a multiple award schedule or an order against a multiple award schedule pursuant to FAR 6.102(d)(3), and the applicable provisions referenced therein. This option is available only on Delivery Orders.</p> <ul style="list-style-type: none"> • Non-Competitive Delivery Order – Competitive procedures are not used in awarding the delivery order for a reason not included above (when the action was non-competitive). This option is available only on Delivery Orders. |
| 10M | Solicitation Procedures | <p>Select 'SP1 - Simplified Acquisition' from drop-down.</p> |
| 10N | Type of Set Aside | <p>User will select appropriate code from drop-down.</p> <p>Report this code when you use any of the following set-asides to award a contract. The drop-down lists the following:</p> <ul style="list-style-type: none"> • 638 Contract – 638 contract • No set aside used – The contract award was not a socio-economic program set-aside. For example: Full and open competition, work performed overseas, and real property leasing. • Small Business Set-Aside – Total - A small business set-aside (excluding Small Business Innovation Research (SBIR)) made pursuant to FAR 19.502-2. • 8A Competed – An 8(a) award pursuant to FAR 19.805-2. • Small Business Set-Aside – Partial - A partial small business set aside made pursuant to FAR 19.502-3. • HBCU or MI Set-Aside – Total - An award directed to a Historically Black College/University or Minority Institution, see DFARS 226.7003. • HBCU or MI Set-Aside – Partial - Contract awards directed to Historically Black College/University of Minority Institution, see DFARS 235.016. • Very Small Business Set Aside – The acquisition is between \$2,501 and \$50,000 and was awarded to a very small business concern as a result of using set-aside procedures under the very small business pilot program |

Purchase Orders Less than \$25K

set forth in FAR 19.9. **NOTE:** Verify if expired.

- **Emerging Small Business Set-Aside** – The action was an emerging small business reserve award (set-aside) within a designated industry group under the Small Business Competitiveness Demonstration Program, see FAR Subpart 19.10.
- **HUBZone Set-Aside** – The award was made to a HUBZone small business concern after being competed among only HUBZone small business concerns, see FAR 19.1305.
- **Service Disabled Veteran Owned Small Business Set-Aside** – Contract awards exceeding the micro purchase threshold set-aside for competition restricted to service-disabled veteran-owned small business concerns, see FAR.19.1405.
- **Buy Indian** – If applicable, this code is authorized for use only by the Department of Interior and the Department of Health and Human Services (Indian Health Service).
- **HUBZone Sole Source** – If the award was made through noncompetitive procedures to a HUBZone small business concern under the authority of FAR 19.1306.
- **SDVOSB Sole Source** – Contract awards exceeding the micro purchase threshold, set-aside for non-competitive award to service-disabled veteran-owned small business concerns, see FAR 19.1406.
- **8(a) Sole Source** – Actions with the Small Business Administration pursuant to FAR 19.8, or directly with an 8(a) contractor pursuant to a memorandum of understanding between the SBA and the reporting agency, see FAR 19.811.
- **Reserved for Small Business \$2500.01 to 100K** – The award exceeds the micro-purchase threshold but does not exceed the simplified acquisition threshold, see FAR 13.
- **SDB Set-Aside** – A small disadvantaged business award made under a competitive 8(a) preference program pursuant to FAR 19.800(d).
- **Combination HUBZone and 8(a)** – The award was a combination HUBZone set-aside and 8(a) award.
- **SDB, 8(a) with HUBZone** – The primary preference program was 8(a)

Purchase Orders Less than \$25K

| | | |
|-----|--|--|
| | | and priority is given to the 8(a) concern that was also a HUBZone small business concern, see FAR 19.800(d). |
| 10P | Evaluated Preference | Select ' NONE - No Preference used ' from drop-down |
| 11A | Contracting Officer's Determination of Business Size | User will select appropriate code from drop-down. This field indicates if the selected contractor meets the small business size standard for award to a small business based on the NAICS code. Select one of the following from the drop down menu: <ul style="list-style-type: none"> • Small Business – The Contracting Officer determines that the awardee is a small business for this procurement. • Other Than Small Business – If awardee is other than small business. |
| 22A | Government Project Officer | Enter the name of the Requester |
| 22B | Government Project Officer Email | Enter the Requester's Email Address. If not known enter ' UNKNOWN '. |
| 23A | Government Contract Specialist | Enter the name of the Purchasing Agent |
| 23B | Government Contract Specialist Email | Enter the Purchasing Agent's Email Address. If not known enter ' UNKNOWN '. |
| 104 | ADB Number | Enter the ADB Number |
| 131 | Contracting Officer Name | Enter the name of the Approving Official |
| 139 | CAN | Enter in the CAN |
| 140 | IC | Look-up and select the appropriate Adminstrating IC from drop-down that is associated with the CAN. |
| 141 | FY Funds | Enter the Fiscal Year (YYYY) of Obligation |
| 142 | Dollars | Enter in the amount of the obligation |