

**SACO
Participants'
Manual**

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Any errors of omission or commission are mine, and I would appreciate learning of them so that they can be corrected in a future edition.

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Introduction

The Library of Congress (LC) is involved with a number of different cooperative cataloging enterprises. The Subject Authority Cooperative Program (SACO) is one of these projects. SACO is one of the four constituents of the Program for Cooperative Cataloging (PCC), the others being NACO (Name Authority Cooperative Project), CONSER (Cooperative Online Serials Program), and BIBCO (bibliographic component).

SACO was established to provide a means for libraries to propose new Library of Congress Subject Headings (LCSH) and LC Classification (LCC) numbers. It also allows libraries to submit change proposals for existing subject headings and classification. Proposals are submitted through the Regional and Cooperative Cataloging Division at LC and are reviewed weekly by the Cataloging Policy and Support Office. Approved subject headings are distributed as subject authority records by the Cataloging Distribution Service (CDS) to bibliographic utilities and other subscribers and are included in the printed *Library of Congress Subject Headings* that is published annually. Approved classification proposals are incorporated into the LC Classification schedules.

This manual is intended as an overview of SACO policies and procedures and as a guide to creating SACO proposals. It is not intended to replace essential existing documentation such as the *Subject Cataloging Manual*. Although information from the *Subject Cataloging Manual* is included throughout, this manual frequently refers the user to the more detailed information and explanations found there, expecting that catalogers will consult it as necessary. Almost all examples included within this manual are taken from actual headings and classification numbers proposed or modified by SACO participants.

There are no formal training requirements for participation in SACO. However, libraries making proposals are expected to have access to and familiarity with the key documentation containing the policies and practices used by LC in subject heading and classification assignment and in the creation of new subject headings and classification numbers. Any library may submit just one or many proposals. The library must have a MARC organization code (formerly called NUC symbol or USMARC code) assigned to it by the Library of Congress, or for Canadian libraries, by the National Library of Canada. A complete list of MARC organization codes is available at <http://lcweb.loc.gov/marc/organizations/> along with information on how to request a new code. Instructions for requesting a code from the National Library of Canada may be found at http://www.nlc-bnc.ca/pubs/ill/eillse_3.htm#3.2.2.

LC staff provide free general and specialized SACO training at workshops held during conferences of the American Library Association and other organizations. While these workshops are not required in order to participate in the SACO program, catalogers interested in further training are encouraged to register for them. Announcements of workshops are made on electronic discussion lists such as AUTOCAT and on the SACO home page.

Introduction

There is an electronic discussion list for SACO, called appropriately enough, SACOLIST. To subscribe to the list send an email to LISTSERV@SUN8.LOC.GOV with the following text as the message: **subscribe SACOLIST <Your Name>**. Upon subscribing, new members of the list will be sent further information about other [LISTSERV](mailto:LISTSERV@SUN8.LOC.GOV) commands, searching the archives, unsubscribing, etc. Mail intended for all current subscribers to the list should be sent to SACOLIST@SUN8.LOC.GOV.

LC accepts SACO proposals in a variety of forms. Subject headings can be submitted via mail, fax, email, or for BIBCO participants, via a Web form on the SACO home page. Classification proposals may be submitted via mail, email, or fax. Proposals are sent to the Library of Congress Cooperative Cataloging Team:

Cooperative Cataloging Team
Regional and Cooperative Cataloging Division
Library of Congress
Washington, DC 20540-4382 USA
Phone: (202) 707-2826
Fax: (202) 707-2824
Email: saco@loc.gov
URL: <http://lcweb.loc.gov/catdir/pcc/saco.html>

Why Participate in SACO?

Until the 1980s, catalogers from outside the Library of Congress had no means to suggest additions or changes to LCSH and LCC. LCSH and LCC were constructed solely on the basis on materials in LC's collections. If a library using LCSH and/or LCC acquired an item on a topic that was not covered by materials in LC and not represented within the existing subject heading list or classification schedules, it had to assign subject headings and/or classification numbers that were not as specific as they needed, or it had to maintain a supplemental list of locally created headings and classification numbers. With automation and the availability of distributed shared records in bibliographic utilities, the possibilities of cooperation in subject authority creation began to be explored by the Library of Congress and outside libraries. The Library of Congress realized that it could take advantage of bibliographic and authority records created by other libraries and that cooperation was a cost-effective means of developing and enhancing LCSH and LCC.

Why might an outside library consider participating in SACO?

- existing LCSH and LCC are not always adequate
- LC's collections and those of other libraries are not the same; a library might collect in subjects not collected by LC or at a much greater depth than LC; new disciplines and topics are always emerging
- participation allows catalogers to assign subject headings at the appropriate level of specificity; catalogers no longer have to assign headings or classification numbers that are too broad for the item being cataloged
- cooperative cataloging benefits the entire library community and allows even small libraries and highly specialized libraries to share their knowledge and expertise with more general libraries; everyone can contribute to developing a shared authority file; it's no longer LC vs. the rest of the library community
- by getting new headings into LCSH and establishing new numbers in LCC, libraries don't have to maintain specialized locally-created lists of headings and classification numbers
- libraries can add useful cross-references to existing headings and change obsolete terms to more current terminology
- establishing new numbers and Cutters in LCC means that all libraries using LCC will use the same numbers for materials on the same subject, making copy cataloging and shelflisting simpler and more reliable
- it serves users' needs

Why Participate in SACO?

- it is intellectually stimulating and satisfying to do research and to see one's work included in the national authority file and LCSH/LCC
- it is the only component of the Program for Cooperative Cataloging that is open to any library that wishes to participate. There are no formal training requirements and SACO participants need not belong to a bibliographic utility nor even catalog in an online environment in order to submit subject heading and classification proposals.

SACO Documentation

SACO participants are expected to have access to the online Library of Congress authority files for searching purposes. These files are available via bibliographic utilities such as OCLC and RLIN and from some integrated library system vendors. LC intends to provide access to its authority files via the LC online catalog (<http://catalog.loc.gov/>) at some time in the future.

Participants are also expected to use the most current edition (including updates where applicable) of the following publications, which are available from the Cataloging Distribution Service of the Library of Congress in both print and electronic formats.

For subject headings:

Library of Congress Subject Headings. Issued annually in print and quarterly on microfiche. Included on the quarterly CD-ROM *Classification Plus*.

Subject Cataloging Manual: Subject Headings. Updated twice a year. Included on the quarterly CD-ROM *Cataloger's Desktop*.

Free-Floating Subdivisions: An Alphabetical Index. Issued annually in print. Included on the quarterly CD-ROM *Cataloger's Desktop*.

MARC 21 Format for Authority Data. Updated regularly. Included on the quarterly CD-ROM *Cataloger's Desktop*. A concise version is available on the LC Web site at <http://lweb.loc.gov/marc/authority/ecadhome.html>.

For classification numbers:

Library of Congress Classification schedules (including quarterly subscription to *LC Classification, Additions and Changes*; or, one of the commercially available versions of the schedules). Most of the LCC schedules are included on the quarterly CD-ROM *Classification Plus*.

Subject Cataloging Manual: Classification. Updated irregularly. Included on the quarterly CD-ROM *Cataloger's Desktop*.

Practicalities

Practicalities

This section deals with practical aspects of SACO participation and organization of workflow within a SACO library. Each institution will of course need to develop policies and procedures that work for its particular situation.

Coordinators

Libraries should designate a SACO coordinator to act as liaison between their institution and the Library of Congress Cooperative Cataloging Team. In turn, NACO institutions and regular SACO contributors will have a liaison from the Coop Team assigned to their library. This facilitates communication in both directions. The coordinator can act as the chief SACO expert in libraries that have more than one cataloger who will be making subject proposals. He or she may train other staff in subject cataloging and SACO policies, review proposals from individual catalogers before they are sent to LC, and announce when proposals have been approved. The coordinator can be responsible for monitoring the SACO home page and SACOLIST electronic discussion list to stay abreast of news and other developments related to SACO and subject cataloging. A coordinator can maintain a central file of in-process proposals, which may be useful for gathering local statistics and for checking on the status of proposals with LC staff.

Cooperative Cataloging Team

Cooperative Cataloging Team staff review SACO proposals when received, and provide advice and direction to libraries considering making a specific proposal. The Coop Team members are happy to take questions about subject cataloging policy at LC and are willing to help a library formulate a heading proposal so that it is likely to be approved in the editorial process. Personal interaction between SACO coordinators and Coop Cat liaisons mitigates apprehension on the part of program participants about dealing with a large impersonal bureaucracy. When a SACO library does not have an assigned liaison, Coop. Cat. staff will respond to questions and proposals sent to the general SACO account (saco@loc.gov).

Direct Contribution vs. Funnel Contribution

There are several options for organizing contributions to SACO. Proposals can be submitted directly to LC via mail, email, or fax from the SACO coordinator at an institution. BIBCO participants also have the option of using a Web-based form to submit subject proposals. Direct submission of proposals is the method employed by individual libraries of all types and sizes, but is used particularly by large institutions that make many SACO proposals each year.

Another option for SACO contribution has proved attractive to some libraries. Libraries (or individual catalogers at various libraries) in a particular geographic area, and institutions whose focus is on a specific type of material or subject matter, have found it beneficial to band together to form what is known as a "funnel project." In a funnel

project, one institution or person serves as the coordinator through which contributions from all funnel participants are submitted. This coordinator serves as the liaison between all funnel members and LC. LC interacts only with the coordinator, and not with the individual funnel participants. The MARC organization code of the particular library in the funnel responsible for the proposal is used in the 040 field of the subject authority record. Funnel projects facilitate participation by members at all levels of expertise. The funnel coordinator serves as chief expert, trainer, and reviewer of proposals for all the members. These projects may be of particular interest to smaller libraries with only one or a few catalogers. The SACO home page contains further information about funnel projects, including a helpful FAQ (<http://lcweb.loc.gov/catdir/pcc/funnelfaq.html>) and descriptions and listings of the current funnel projects and participants.

Editorial Review, Feedback, and Tracking of Proposals

Once a proposal has been sent to LC, it undergoes review by a member of the Cooperative Cataloging Team. Libraries assigned a liaison from the Coop Team will have most, if not all proposals reviewed by that liaison. If there are major problems or missing elements in a proposal, libraries should expect to receive notification of this from Coop, and the library will likely be asked to revise the proposal and resubmit it. In some instances, the Coop Team member may indicate that a particular proposal is simply not viable, because it does not adhere to current subject policies and guidelines. The Team member may be able to suggest ways in which a topic can be expressed using existing LCSH headings and subdivisions.

Following initial review in Coop, proposals are forwarded to the Cataloging Policy and Support Office, where they are assigned to a future weekly list. Once a proposed heading has been placed on a list, the contributor knows the date of the editorial meeting at which the heading will be discussed. Tentative weekly lists of proposals are posted on the SACO home page (<http://lcweb.loc.gov/catdir/pcc/tentative/twls.html>). At this stage, SACO proposals are considered pre-approved and may be used on bibliographic records. Pre-approval means that a library need not hold an item it is cataloging to await the decision of the editorial meeting. Should a proposed heading be revised at the editorial meeting and approved in a different form, it is the responsibility of the contributing library to make the necessary revisions to any bibliographic records contributed to the utilities, so that the headings in those records reflect the approved form. If the contributing library is unable to revise the record in a utility (e.g., if a record in OCLC has been used by another library and the original library that contributed it is not authorized to change the master record), it must report the change needed to that utility.

Tentative weekly lists of classification proposals are not currently available on the Web, so SACO libraries will not know to which list a classification proposal has been assigned. They must wait to be informed by Coop of the results of a classification proposal.

For classification proposals, particularly for Cutter numbers, it is usually advisable to hold an item until a number has been approved by LC. This minimizes the re-marking that might need to be done if the library assigned a class number that does not match the

Practicalities

one established by LC. As with subject proposals, libraries should change the bibliographic record(s) they contributed to a utility if the classification number they proposed through SACO and included in the record(s) was not approved or was modified by LC.

If a heading proposed through SACO is revised by the editorial meeting, the library's SACO coordinator can expect to be notified of the change by a member of the Coop Team (this will be their Coop liaison if they have one). Coordinators will also be notified if a proposal was not approved or was withdrawn. Proposals that are marked "not approved" may not be resubmitted. "Withdrawn" proposals may be reformulated and resubmitted once the issues raised by the editorial meeting have been addressed. In addition to direct contact from Coop about proposals, the minutes of the editorial meeting also provide feedback about proposals. The minutes are posted to SACOLIST shortly after the editorial meeting, and also appear at the end of the approved weekly lists on the Web.

If not contacted by a member of the Coop Team within a week of an editorial meeting, a library should assume that all of its headings on that week's list have been approved. This can be confirmed when the approved weekly list for that week is posted on the CPSO home page (<http://lcweb.loc.gov/catdir/cpso/cpso.html#subjects>), which can take as long as two weeks after the editorial meeting.

Subsequent to each editorial meeting, revisions to a heading and/or its references are made in the LCSH Master Database and the subject authority records for that weekly list are then distributed by the Cataloging Distribution Service to utilities and other subscribers. Generally, subject authority records can be retrieved in the utilities six weeks after a SACO proposal was submitted. If after submitting a proposal a library does not receive notification of a problem and the proposal does not appear on a tentative weekly list within four weeks, it is advisable to contact the Cooperative Cataloging Team to inquire about the status of the proposal.

Statistics

Libraries can decide to maintain local statistics for SACO proposals in a variety of ways. For example, in the Monographic Services Division at the University of Washington, each cataloger maintains a monthly sheet of statistics, which includes a box to record SACO proposals that he or she has made. The Program for Cooperative Cataloging maintains its own statistics on SACO proposals that have been approved. New subject headings, changed subject headings, new classification numbers, and changed classification numbers are all counted separately. Cumulated PCC statistics are issued midway through LC's fiscal year (October through March) and then again at the end of the year (October through September). They are available on the PCC home page (<http://lcweb.loc.gov/catdir/pcc/stats/stats.html>). Statistics are compiled for both individual contributing libraries as well as for funnel projects. Libraries will need to decide if they wish to rely on the PCC statistics or if they need to maintain other statistics locally.

Subject Headings

When to Make a SACO Proposal

When to Make a SACO Proposal

Library of Congress practice is to assign to the work being cataloged one or more subject headings that best summarize the overall contents of the work and provide access to its most important topics (SCM H 180). LC only assigns headings for topics that comprise at least 20% of a work.

Headings should be assigned that are as specific as the topics covered in a work. If a needed heading is not yet established in the subject authority file, nor able to be constructed using established headings and free-floating subdivisions, then a new subject heading should be formulated and proposed via SACO.

In some cases, the form of a new heading will be readily apparent, because an already established pattern exists in LCSH. Citing the work being cataloged and the pattern may be sufficient in such situations. However, in most cases the cataloger must do additional authority research to corroborate or verify a heading for a concept in authoritative reference sources (see **Authority Research for Subjects**, p. 12). In some instances, the cataloger will find that the term or phrase used in the work being cataloged is not the one in predominant use in other sources. The predominant or most authoritative form should be preferred as the established form of a new subject heading. Variants from the predominant form can be recorded as cross-references.

SCM H 180 sec. 4 describes the cases when catalogers should assign headings that are broader or more general than the topic that it is intended to cover: when it is not possible to establish a precise heading, when an array of headings is needed to express the topic, or when the assignment of a more general heading is called for by special instructions in the SCM.

SCM H 187 instructs catalogers to establish a subject heading for a topic that represents a discrete, identifiable concept when it is first encountered in a work being cataloged, rather than after several works on the topic have been published and cataloged. Additional research often shows that there already were other works published about that topic that could have been assigned the new subject. Some libraries, including the Library of Congress, identify the items in their collection that should have been assigned the new heading and, once the heading has been approved, add it to the appropriate bibliographic records in their catalogs.

When a work being cataloged is on a topic that appears to be new but is judged to be not yet discrete and identifiable, LC practice is assign the available subject headings that most accurately designate the topic(s) of the work.

For newly emerging topics and disciplines, it is not always easy to find consensus among authorities as to what term should be used for the topic. Generally, prefer current American usage for a concept. In cases where there is no consensus among American authorities, SCM H 187 instructs catalogers to make an intuitive judgment based on available evidence (in some cases the only evidence may be the work being cataloged)

When to Make a SACO Proposal

and then to provide UF references from any significantly different terms that have been found for the same concept. If a different term for the concept from the one selected for the heading becomes well established at a later date, the heading can be changed to the more appropriate form through a SACO change proposal.

In some cases specific guidelines exist for when to establish a new heading. For example, headings for fictitious characters are established only when the character has appeared in three or more different works or when a work of history or criticism about the character is cataloged (see SCM H 1610 and H 1790, as well as *Guidelines on Subject Access to Individual Works of Fiction, Drama, Etc.*, 2nd ed., American Library Association, 2000).

Headings may also be established for forms, types, styles, genres, etc., of literature, music, art, motion pictures, videos, and other audiovisual materials (e.g., see SCM H 250 and H 1916.3-1917.5 for music, H 1250-1255 for art and photography, H 1775-1828 for literature, H 1945.5 for posters, H 2070 for software, and H 2230 for visual materials and non-music sound recordings).

Authority Research for Subjects

Authority research is the heart and soul of making subject heading proposals. If it has been determined that a new subject heading or subject heading-subdivision combination that is not free-floating is needed (see **When to Make a SACO Proposal**, p. 10), the cataloger must usually undertake authority research to determine the form of the heading that will be proposed, variant forms that will be recorded as cross-references, and appropriate broader and/or related terms.

In some cases (e.g., headings established according to a pattern) a single 670 citation for the work being cataloged may be all that is necessary. Most commonly, however, to carry out adequate authority research the cataloger must consult additional sources. It is necessary to seek corroboration or verification in other sources of the term or phrase being proposed as the heading. An individual work may or may not be accurate or authoritative or may or may not present or advocate a particular point of view. Other sources may provide information on variant forms that should be included on authority records as references. In some cases, the other sources will make it clear that the term or phrase found in the item being cataloged is not the standard accepted one.

How many and what kinds of additional sources should be consulted? Generally, citation of authoritative reference sources is preferred over citation of usage in titles to support the choice of heading. Examples of authoritative reference sources include dictionaries and glossaries, encyclopedias, thesauri and other subject heading lists, indexes, atlases, and gazetteers. Many reference sources are now available electronically and may be used instead of or in addition to their print counterparts. The SACO home page provides a list of Web-based reference resources (<http://lcweb.loc.gov/catdir/pcc/saco/resources.html>). Usage in titles (e.g., titles found in a bibliographic utility) or information found in non-reference sources may be cited and can be a good source of variant terminology for UF references.

It is important to remember that sources consulted must be relevant to the topic being established. For general topics general dictionaries (such as *Webster's Third New International Dictionary of the English Language* and *Random House Webster's Unabridged Dictionary*) or encyclopedias (such as *Encyclopaedia Britannica* and *The World Book Encyclopedia*) are appropriate. Subject dictionaries and encyclopedias covering specific disciplines should be consulted for specialized or technical terms and jargon.

There is no definitive list of preferred reference sources that must be consulted. Catalogers should exercise their judgment as to what sources are appropriate and useful. In most cases, the items in a library's reference collection and/or electronic reference resources should be adequate. Sources in a library's general collection may also be utilized as may other resources such as audiovisual materials, maps, and non-reference electronic resources.

Authority Research for Subjects

There is no limit to the number of sources that may be cited in an authority proposal, but SACO does not require that catalogers perform exhaustive research. The goal is subject authority research that is good enough to indicate a consensus of usage in relevant sources. The quantity of authority work deemed sufficient will vary with the topic and what the consulted reference sources reveal. If the information found in the work being cataloged is confirmed in at least one relevant, authoritative source, that is probably all that is needed in most cases. If conflicting information is found in the first two sources checked, further sources may need to be checked to determine if a consensus can be determined. It is sometimes necessary to weigh the information found in various sources and to determine which source is more authoritative or current.

For obscure topics or topics not likely to be found in sources other than the work being cataloged, it is still necessary to do authority research to demonstrate that the topic was properly investigated. Relevant sources searched in which no information was found to justify or support the heading being proposed should be cited in authority proposals in a 675 field. Examples of situations where this may be necessary are works on specific archaeological sites, computer languages, and newly described animal and plant species. In such cases, it is helpful to provide succinct explanatory information from the work cataloged in the subfield \$b of the 670 citation for that work.



SUBJECT AUTHORITY PROPOSAL FORM

Complete and email to saco@loc.gov or print, complete, and fax to (202) 707-2824

(For instructions on filling in form see: [Guidelines for formulating LC Subject Heading proposals](#))

008/06: (Direct or indirect geographic subdivision)

_____ (May Subd Geog) _____ (Not Subd Geog) _____ (No Decision)

008/39: (Cataloging source): c

040: _____ \$b eng \$c DLC

053: _____

1 _____: _____

4 _____: _____

4 _____: _____

4 _____: _____

5 _____ (BT): _____

5 _____ (BT): _____

5 _____ (RT): _____

670 Work cat.: _____

670 (Sources found): _____

670 (additional Sources found to justify hdg. or x-refs) _____

675 (Sources not found): _____

680 Here are entered works on _____

781 (Geographic subdivision): \$z _____ \$z _____

667 (Note field): _____

952: bib. records to be changed

952: LC pattern or SCM instruction sheet: _____

953: yz00

Submitted by: _____

e-mail/phone: _____



Guidelines for Formulating LC Subject Heading Proposals

These instructions are to be used when filling in the [Subject Authority Proposal Form](#) found on the SACO home page. In addition to these guidelines, consult the appropriate fields discussed in the **MARC Authority Format for Subjects** section of this manual.

008/06: Geographic subdivision:

- May Subd Geog**
 Not Subd Geog
 No Decision

Most headings should be authorized to be subdivided geographically unless they are inherently geographic in nature and tagged as a 151 or they represent abstract concepts with no geographic orientation. If the new heading should be subdividable geographically, place an X on the **May Subd Geog** line. If unable to determine the appropriate choice, leave this field blank. For further guidance, refer to *Subject Cataloging Manual* (SCM) instruction sheets H 194 and H 364.

040: Requestor's MARC 21 organization code: _____

Please enter the institution's MARC 21 organization code (formerly NUC symbol/USMARC code). Do not use the institution's OCLC code.

053: Library of Congress Classification Number

Many headings do not require a 053. For guidance on when to add the 053 field and whether the number needs a qualifier, refer to SCM H 365.

HEADING 1XX: _____

Indicate the proposed heading in this area. A subject heading proposed for inclusion in LCSH must be supported by adequate, appropriate authority research demonstrating a clear preference for the proposed form. Cite reference sources in which supporting information was found in separate 670s. When in doubt, contact the Cooperative Cataloging Team.

4XX: Cross-References (or Used For References (UF))

For guidance on how references should be constructed, refer to SCM H 195 and H 373. Cite sources in 670 fields for each additional UF reference not already justified.

5XX: Broader Term (BT) & Related Term (RT) References

For guidance on how to determine an appropriate BT and/or RT, refer to SCM H 370.

670: Source Citations

Provide the title of the item being cataloged (work cat.) which prompted the need for the subject heading as the first 670. Should the heading itself not be found in the title, indicate where in the item the term, concept, name, etc. was found and if possible a sentence or two from the item describing or explaining the heading in question. Cf. SCM H 200, H 202, and H 203. "It is seldom acceptable to cite only the work cataloged as authority for a new concept, except in the case of certain named entities such as obscure archaeological sites, brand name products, computer languages, etc. Although the concept may have been found only in the work being cataloged, other sources appropriate to the subject area in question should be cited to demonstrate that the concept was properly investigated"--SCM H 202.

675: Sources not found

Cite the titles of sources that were consulted but in which **no** information about the heading or its references was found.

680: Scope Notes

Include in this area the text of a note to define or limit the use of a particular heading. For guidance on drafting a scope note, refer to SCM H 400.

781: Geographic subdivision

If the 1XX is a 151, supply a 781 field according to SCM H 836. Note that when the 781 field is not appropriate for a heading coded 151 (e.g., when the heading is a celestial body or a geographic entity in a city; cf. SCM H 836) supply a 667 field with this note: This heading is not valid for use as a geographic subdivision.

952: Bib records to change

Optional field. The Cooperative Cataloging Team will complete.

952: LC pattern or SCM instruction sheet

Supply the number of the SCM instruction sheet on which the 1XX was based (e.g., if 1XX is for a battle, cite SCM H 1285). When using patterns, supply only those called for by SCM H 202.

Examples of Decisions Involved in Making New Subject Proposals

The examples below illustrate some of the analytical processes, decision making, and research that a cataloger would do in order to decide that a new subject heading (and classification number in some cases) is needed, what the form of the heading should be, and what other proposals may be necessary as a result of the first proposal.

Example A

Title of work being cataloged: *High gain log-periodic antennas.*

Existing LCSH, **Antennas (Electronics)**, is not at the appropriate level of specificity. A proposal for the more specific concept of log-periodic antennas is needed.

Research in authoritative reference sources shows that the term used is the same as the one in the title of the work cataloged.

SACO proposal: **Log-periodic antennas**

- 150 \$a Log-periodic antennas
- 550 \$w g \$a Antennas (Electronics)
- 670 \$a Chen, Y.S. High gain log-periodic antennas, 1967.
- 670 \$a McGraw-Hill dict. sci. tech. \$b (log-periodic antenna: a broad-band antenna which consists of a sheet of metal with two wedge-shaped cutouts, each with teeth cut into its radii along circular arcs; characteristics are repeated at a number of frequencies that are equally spaced on a logarithmic scale)
- 670 \$a The new IEEE standard dict. of electrical and electronics terms, 1993 \$b (log-periodic antenna. Any one of a class of antennas having a structural geometry such that its impedance and radiation characteristics repeat periodically as the logarithm of frequency. Any one of a class of antennas having a structural geometry such that its electrical characteristics repeat periodically as the logarithm of frequency.)

New Subject Proposal Examples

Example B

Title of work being cataloged: *Educational background of systems librarians.*

Existing LCSH, **Librarians**, is too broad for this work. A heading is needed for the specific concept of systems librarians.

Authority research shows that the predominant form in use is systems librarians. Other forms found include: automated systems librarians; systems managers; network systems librarian.

SACO proposal: **Systems librarians.**

A scope note is included in the proposal to provide clarification as to when the heading should be used.

A classification proposal is also needed for this work (see classification proposal example A) if the library cataloging it classifies it as a separate monograph using LCC. In this case, a classification number is already established for types of librarians, but a Cutter number for systems librarians is needed. In a case like this, include the classification number plus the letter of the Cutter in the 053 and submit the subject heading proposal together with the classification proposal. When a specific Cutter is established, the numeric part of the Cutter will be added in the 053 by CPSO.

053 0 \$a Z682.4.S
150 \$a Systems librarians
450 \$a Automated systems librarians
450 \$a Library systems managers
450 \$a Network systems librarians
450 \$a Systems managers, Library
550 \$w g \$a Librarians
670 \$a Dorrian, J.M. Educational background of systems librarians, c1998.
670 \$a LC database, May 14, 1999 \$b (systems librarians; systems managers)
670 \$a AltaVista search, May 14, 1999 \$b (systems librarian; network systems librarian)
680 \$i Here are entered works on librarians who specialize in planning, developing, maintaining, and supporting automated systems and services in libraries.
952 \$a Classification proposal faxed to Coop May 14, 1999

Example C

Title of work being cataloged: *Maps and related cartographic materials : cataloging, classification, and bibliographic control.*

Existing LCSH, **Cataloging of maps**, is too narrow for the content of this work. The book covers all types of cartographic materials, not just maps. On the other hand, the existing heading **Cataloging of nonbook materials** is too broad for this work.

Examination of LCSH shows that the form used to express the concept of cataloging a specific type of material is **Cataloging of <type of material>**. The cataloger must now determine what term should be used for the concept of cartographic materials. Authority research shows that the appropriate term to use is "cartographic materials."

SACO proposal: **Cataloging of cartographic materials**

Because the concept "cartographic materials" is not established in LCSH, and because it is needed as the broader term on the proposed heading, an additional SACO proposal must be made: **Cartographic materials**. SACO change proposals must also be made to add **Cartographic materials** as the broader term on the existing headings for specific types of cartographic materials (**Globes; Maps; Remote-sensing images**). These changes can be seen on the second sample page of Tentative Weekly List 11 (March 22, 2000) reproduced in this manual (p. 36).

If the SACO library uses LCC, a classification number must also be assigned to the work cataloged. Research shows that there is an existing number, Z695.6, with the caption **Maps. Atlases**. The cataloger decides to expand the caption so that this number can also be used for cataloging of cartographic materials. A classification proposal is submitted to change the caption under Z695.6 to **Maps. Atlases. Cartographic materials** and the existing number is included in the 053 of the subject proposal for **Cataloging of cartographic materials**. Since a classification number for **Cartographic materials** is not needed for the work being cataloged, no classification proposal is made at this time for that concept and the authority proposal for it contains no 053.

053 0 \$a Z695.6
150 \$a Cataloging of cartographic materials
550 \$w g \$a Cartographic materials
670 \$a Work cat.: Maps and related cartographic materials, c1999: \$b p. xiii
(cataloging of cartographic materials) p. xv (digital geospatial data, remote-
sensing images, geologic sections, maps, globes, atlases)
670 \$a Cartographic materials in UNIMARC, 1979.
670 \$a ISBD (CM) : International Standard Bibliographic Description for
Cartographic Materials, 1977.
952 \$a LC pattern: Cataloging of maps; Cataloging of nonbook materials

New Subject Proposal Examples

- 150 \$a Cartographic materials
- 550 \$w g \$a Nonbook materials
- 670 \$a Work cat.: Maps and related cartographic materials, c1999: \$b p. xv (digital geospatial data, remote-sensing images, geologic sections, maps, globes, atlases, map series)
- 670 \$a Anglo-American cataloguing rules, c1998: \$b p. 616 (Cartographic material. Any material representing the whole or part of the earth or any celestial body at any scale. Cartographic materials include two- and three-dimensional maps and plans (including maps of imaginary places); aeronautical, navigational, and celestial charts; atlases; globes; block diagrams; sections; aerial photographs with a cartographic purpose; bird's-eye views (map views), etc.)
- 670 \$a British Library. Catalogue of cartographic materials in the British Library, 1975-1988, 1989.

Example D

Title of work being cataloged: *The Chinese mitten crab (Eriocheir sinensis), previous invasions and policy decisions : implications for improving Washington State aquatic nuisance species management.*

There is no existing heading in LCSH for this species. The heading **Crabs** is far too broad. A heading is needed for this specific animal.

Authority research shows that there is a standard common name for the crab species *Eriocheir sinensis*: Chinese mitten crab. No other variant forms of name are found. SCM H 1332 instructs catalogers to prefer the common name of animals and plants if it is in popular use and unambiguous. Furthermore, it says to prefer the common name for animals and plants of economic importance, such as pests or cultivated plants. The crab in question is an introduced pest.

SACO proposal: **Chinese mitten crab**

SCM H 1332 instructs catalogers to add a BT reference from the next broader level in the taxonomic hierarchy. The next level up from species is genus, which in this case is *Eriocheir*. Since **Eriocheir** has not yet been established in LCSH, a separate proposal is also needed for it. Authority research must be done to verify that *Eriocheir* is a valid name, to determine if a standard common name exists for this genus, and to ascertain the name of the next broader level of taxonomic hierarchy, which is found to be the family Grapsidae. Since **Grapsidae** is already established in LCSH, the process stops here and no additional proposals are necessary.

Although the work being cataloged is a thesis and the library does not assign LC classification to theses, the appropriate classification number from LCC may be included in the proposals. If an 053 is not included by the SACO library, it will be added by staff at LC.

053 0 \$a QL444.M33 \$c Zoology
150 \$a Chinese mitten crab
450 \$a Eriocheir sinensis
450 \$a Mitten crab, Chinese
550 \$w g \$a Eriocheir
670 \$a Work cat.: Draheim, R.C. The Chinese mitten crab (*Eriocheir sinensis*), previous invasions and policy decisions, 1999.
670 \$a Common and sci. names of aquatic inverts. from the U.S. and Canada. Decapod crustaceans, 1989: \$b p. 44 (*Eriocheir sinensis*, Chinese mitten crab)
670 \$a Integrated Taxonomic Information System, via WWW, July 14, 2000 \$b (*Eriocheir sinensis*. Common name: Chinese mitten crab. Rank: species. Usage: valid)
670 \$a Index to organism names, via WWW, July 17, 2000 \$b (*Eriocheir sinensis*. Group: Crustacea. Classification: Brachyura)

New Subject Proposal Examples

- 670 \$a LC database, July 17, 2000 \$b (ti: The Chinese mitten crab; subj. hdg.:
Eriocheir sinensis)
675 \$a Web. 3
- 053 0 \$a QL444.M33 \$c Zoology
150 \$a Eriocheir
550 \$w g \$a Grapsidae
670 \$a Work cat.: Draheim, R.C. The Chinese mitten crab (*Eriocheir sinensis*) ...
1999.
670 \$a Integrated Taxonomic Information System, via WWW, July 17, 2000 \$b
(*Eriocheir*. Vernacular name: not available. Rank: Genus. Usage: valid. Family:
Grapsidae)
670 \$a Index to organism names, via WWW, July 17, 2000 \$b (*Eriocheir*. Group:
Crustacea. Classification: Brachyura)
675 \$a Web. 3

Example E

Title of work being cataloged: *Golden years*, a detective novel by John Preston featuring the fictitious character Alex Kane. The library also has other novels by this author featuring the same character.

SCM H 1610 provides instructions on how to establish headings for fictitious characters. LC policy is to assign headings for fictitious characters to collections of literary texts featuring the character. LC will also assign such headings to individual plays or poems if the character has been borrowed by the author from another author or source and used in the creation of a new work. Libraries that follow the *Guidelines on Subject Access to Individual Works of Fiction, Drama, Etc.* (2nd ed., American Library Association, 2000) may assign headings for fictitious and legendary characters and groups to individual works of fiction, drama, poetry, humor, folklore, and music if the characters or groups appear prominently in three or more works. LC assigns such headings to individual works of fiction only as cataloging resources permit.

Since no heading for the Alex Kane character has been established, and since the character appears in three or more works, the SACO library can propose a heading for it.

SACO proposal: **Kane, Alex (Fictitious character)**

- 150 \$a Kane, Alex (Fictitious character)
- 450 \$a Alex Kane (Fictitious character)
- 670 \$a Work cat.: Preston, J. *Golden years*, c1984: \$b cover (The mission of Alex Kane ; #2)
- 670 \$a Preston, J. *Stolen moments*, c1985: \$b cover (The mission of Alex Kane ; #4)
- 670 \$a Preston, J. *Lethal silence*, c1987: \$b cover (The mission of Alex Kane ; #6)

New Subject Proposal Examples

Example F

Title of work being cataloged: *La novela histórica chilena dentro del marco de la novelística chilena, 1843-1879.*

This is about the Chilean historical novel in the 19th century. No heading for this specific genre exists, but there are numerous other existing headings that supply the appropriate pattern to follow, e.g., **Historical fiction, American; Historical fiction, Brazilian; Historical fiction, Mexican.** Relevant sections in the SCM include H 306, H 320, and H 1790.

SACO proposal: **Historical fiction, Chilean**

A classification proposal was also made to add historical fiction to the literature table P-PZ20 so that a number can be added to the subject heading for collections of historical fiction (see second 053 in proposal below and classification proposal example D). It is important to note that such a classification proposal, while beneficial, is extra work that was not actually necessary, because the specific work being cataloged is a work of history and criticism and will class in an already existing number, PQ8007.H5. It would have been acceptable just to include the first 053 in the proposal below without proposing an additional number under collections.

Because diacritics and other special characters cannot be keyed into email in many systems, the name of the diacritic or character is placed in square brackets in front of the letter to which it applies, as shown in the 670 source citation below.

```
053 0 $a PQ8007.H5 $c History
053 0 $a PQ8076.5.H $c Collections
150  $a Historical fiction, Chilean
450  $a Chilean historical fiction
550  $w g $a Chilean fiction
670  $a Work cat.: L[umlaut]ofquist, E. La novela hist[acute]orica chilena dentro del
      marco de la novel[acute]istica chilena, 1843-1879, 1995.
952  $a LC pattern: Historical fiction, American; Biographical fiction, Chilean
952  $a Classification proposal faxed to Coop Oct. 14, 1999
```

Example G

Title of work being cataloged: *The last forests of Bangladesh.*

The work focuses on the last remaining major forest area in Bangladesh, which it calls Modhupur Forest or Modhupur Garh Forest.

SCM instruction sheet H 690 provides guidance on formulating geographic names and H 810 contains instructions on how such names should be qualified. If available, the form of name approved by the U.S. Board on Geographic Names (BGN) should be obtained and is generally preferred over other forms. In the case of foreign geographic names the GEOnet Names Server (GNS) is the appropriate database to query for the BGN form of name. Additional authority research in standard geographical dictionaries and gazetteers can help to evaluate the form of name used by BGN and/or provide variants to use as cross-references.

In this case, the form of name found in GEOnet and in the *Columbia Gazetteer of the World*, Madhupur Jungle, is different from the forms found in the work being cataloged. The form found in the authoritative reference sources is selected as the heading. The *Columbia Gazetteer* also provides a variant form not found in either the work cat. or GEOnet.

SACO proposal: **Madhupur Jungle (Bangladesh)**

Because diacritics and other special characters cannot be keyed into email in many systems, the name of the diacritic or character is placed in square brackets in front of the letter or after the number to which it applies, as shown in the 670 source citations below.

- 151 \$a Madhupur Jungle (Bangladesh)
- 451 \$a Garh Gazali (Bangladesh)
- 451 \$a Modhupur Forest (Bangladesh)
- 451 \$a Modhupur Garh Forest (Bangladesh)
- 550 \$w g \$a Forests and forestry \$z Bangladesh
- 670 \$a Work cat.: G[macron]aina, P. *The last forests of Bangladesh*, 1998: \$b p. v (Modhupur Forest) p. 67 (Modhupur Garh Forest)
- 670 \$a GEOnet, Dec. 15, 1999: \$b Bangladesh (Madhupur Jungle, FRST, 24[degrees]43[minutes]00[seconds]N, 90[degrees]04[minutes]00[seconds]E)
- 670 \$a Columbia gaz. \$b (Madhupur Jungle, c.420 sq mi/1,088 sq km, densely wooded area, S Mymensingh and N Dacca dists., East Bengal, Bangladesh; c.45 mi/8 km long, 6 mi/9.7 km-16 mi/26 km wide. Also called Garh Gazali)
- 781 0 \$z Bangladesh \$z Madhupur Jungle

Since all 5XXs on authority records must also have their own authority records, the broader term on this proposal, **Forests and forestry--Bangladesh**, must also be an established heading. In a case like this, the 5XX is a "backdoor heading" consisting of an established main heading with a free-floating geographic subdivision. SACO does not

New Subject Proposal Examples

require libraries to submit proposals for backdoor headings. If **Forests and forestry--Bangladesh** is not already set up in LCSH, the library can submit a separate separate proposal to establish it, but if it does not, the authority record for the backdoor heading will be created by staff at LC. Authority records for backdoor headings generally consist solely of the 1XX field, without references or source citations. If submitting a backdoor heading proposal via SACO, a 952 note can be added to explain the reason for the proposal:

150 \$a Forests and forestry \$z Bangladesh
952 \$a Made for reference hierarchy

Example H: Heading with non-free-floating subdivision

Title of work being cataloged: *Wetlands centre study*.

The title is not particularly explanatory of the subject of this work, but the work is about centers in Victoria, Australia, that interpret wetlands to the public. Searching LCSH reveals that there is a general heading, **Interpretation of cultural and natural resources**, and several more specific headings, such as **Historic sites--Interpretive programs**, **National parks and reserves--Interpretive programs**, and **Natural areas--Interpretive programs**. A search of the free-floating subdivisions listed in the SCM (or in *Free-floating Subdivisions: An Alphabetical Index*) shows that **--Interpretive programs** is not free-floating. Therefore, if it is to be used in combination with a main heading other than the ones already established in LCSH, a SACO proposal must be made for it. Further authority research identifies the phrases "wetland interpretation" and "wetlands interpretation" in the titles of other works. Since LCSH has already established a pattern for interpretive programs these phrases are proposed as cross-references.

SACO proposal: **Wetlands--Interpretive programs**

- 150 \$a Wetlands \$x Interpretive programs
- 450 \$a Wetland interpretation
- 450 \$a Wetlands interpretation
- 550 \$w g \$a Interpretation of cultural and natural resources
- 670 \$a Work cat.: Beckmann, E.A. *Wetlands centre study*, c1993: \$b p. ii ("Centres dedicated to interpreting wetlands are rare in Australia. Nevertheless, there are several education/interpretation centres in Victoria which have a significant wetlands focus ...")
- 670 \$a OCLC, Feb. 6, 2001 \$b (wetland interpretation; wetlands interpretation)
- 952 \$a LC pattern: Natural areas--Interpretive programs

New Subject Proposal Examples

Example I: Establishing a free-floating subdivision under a pattern heading

Title of work being cataloged: *Balsam woolly aphid predators native to Oregon and Washington.*

This work is about natural predators of an insect pest known as the balsam woolly adelgid. A search of LCSH shows that a heading already exists for this insect: **Balsam woolly adelgid**. The concept of predators is covered by the headings **Predatory animals** and **Predation (Biology)**. Although a cataloger might simply assign the heading for the insect and **Predatory animals** and/or **Predation (Biology)** (all of which could be subdivided geographically for the locations in question), this would still be somewhat broad and ambiguous, because neither the title of the work nor the assigned group of headings makes it clear whether the balsam woolly adelgid is the predator or the prey. What is really needed is a way to indicate clearly that the work really isn't about the insect *per se* but about the animals that eat it. Since the work does not focus on one specific group of predators, the best concept that one can come up with to describe this work is "predators of the balsam woolly adelgid." One way to formulate this concept in LCSH would be to use a phrase heading: **Predators of balsam woolly adelgid**. Another way would be to use a combination of main heading plus topical subdivision: **Balsam woolly adelgid--Predators of**. The benefit of using the latter type of heading rather than the former is that if **--Predators of** were free-floating it could be used under any animal. Using the phrase form of heading would mean that a separate heading would have to be established every time it was needed, e.g., **Predators of mice**, **Predators of fishes**, etc.

Authority research identifies numerous other works that are about the predators of an animal but in which the specific predators are not described. The existence of other works like this provides support for choosing the free-floating route rather than separate phrase headings. The pattern headings for free-floating subdivisions under animals (SCM H 1147) are the headings **Fishes** and **Cattle**. In order to make the subdivision **--Predators of** free-floating, a proposal must be made to establish it in combination with one of the pattern headings. Since this particular subdivision is appropriate in general to all animals rather than to just domestic animals, **Fishes** is chosen as the pattern in the SACO proposal.

SACO proposal: **Fishes--Predators of**

- 150 \$a Fishes \$x Predators of
- 450 \$a Fishes \$x Predators on
- 450 \$a Predators of fishes
- 450 \$a Predators on fishes
- 670 \$a Work cat.: Mitchell, R.G. Balsam woolly aphid predators native to Oregon and Washington, 1962: \$b p. 3 (native predators affecting the balsam woolly aphid)
- 670 \$a LC database, Mar. 17, 2000 \$b (ti: predators of Adelges spp.; predators and anti-predator behaviour of the black-headed gull)
- 670 \$a OCLC, Mar. 17, 2000 \$b (ti: nature's predators on fish farms; native predators of the hemlock woolly adelgid; honey bee pests, predators, and diseases; tadpoles)

and predators; mite pests and their predators; predators of the common duiker; predators of the Douglas-fir beetle; predators of the gypsy moth; predators of the spruce budworm)

Once **Fishes--Predators of** is approved, **--Predators of** can be used under any other heading governed by the pattern. Thus on the work being cataloged listed above, the heading **Balsam woolly adelgid--Predators of** can be assigned even though there is no authority record specifically authorizing it.

As part of the process of establishing this new free-floating subdivision, a see also reference (MARC 21 authority field 360) was added to the heading **Predation (Biology)** and the existing see also reference on **Predatory animals** was expanded. The SACO library can propose these changes along with its free-floating proposal, but if this is not required. The references would be added by staff at LC as part of the editorial process.

150 \$a Predation (Biology)

360 \$i subdivision \$a Predators of \$i under individual animals and groups of animals, e.g. \$a Fishes--Predators of

150 \$a Predatory animals

360 \$i individual predatory animals and groups of predatory animals, e.g. \$a Coyote; Eagles; \$i and subdivision \$a Predators of \$i under individual animals and groups of animals, e.g. \$a Fishes--Predators of

Summary of LC Subject Heading Editorial Process

SACO Participant

- **Recognizes** that an item is about a subject that is not yet adequately represented in LCSH
- **Searches** both the subject and name authority files to make sure that the subject is not already covered by existing headings or references
- **Checks** *Free-Floating Subdivisions* or *Subject Cataloging Manual* to verify that the topic is not covered by an existing heading--free-floating subdivision combination; checks H 405 for named entities
- **Searches** bibliographic files to see subject headings assigned to similar works
- **Verifies** the concept in reference sources (670, 675)
- **Decides** form of heading and correct MARC tagging (1XX)
- **Determines** the reference structure by consulting sources and *LCSH* (4XX, 5XX)
- **Completes** a subject authority proposal form and sends it to the Coop. Cat. Team at LC (saco@loc.gov)

Cooperative Cataloging Team

- **Reviews** proposal for validity and for sufficient authority research
- **Searches** LC database for bibliographic file maintenance
- **Notifies** submitting library of any changes needed to the form of heading
- **Forwards** printout of proposal to the Cataloging Policy and Support Office (CPSO). At this point, the proposal may be considered to be **preapproved**. It may be assigned as a subject heading on a bibliographic record with the understanding that it may be changed at the Editorial Meeting.

Subject Heading Editorial Team (SHed)

- **Searches** proposed heading and references to ensure that heading is not a duplicate, that UFs are not existing headings, and that proposed BTs and RTs are valid or proposed headings; also checks pattern headings for appropriateness of references
- **Inputs** proposals into the LC system, if they have not already been input in Coop. Cat. SHed staff complete the fixed fields of the authority record and create authority records for backdoor headings for which records or proposals do not already exist.
- **Copies** other records requiring changes because of proposals; adds forced filing fields to group related headings together on weekly list
- **Prepares** tentative weekly list of proposals for circulation within LC and posting to the SACO Web site (<http://lcweb.loc.gov/catdir/pcc/tentative/twls.html>). Headings shown on the weekly lists have the LCCN prefix **sp**, indicating that they are in the proposal stage.

Cataloging Policy Specialist

- **Reviews** and investigates proposals on weekly list, checking for adherence to policy for formulation of headings and references and for adequate support in cited sources
- **Gathers** comments from LC catalogers and maintains overall viewpoint of *LCSH*

Editorial Meeting

- **Held** every Wednesday morning
- **Communication** of changes to proposals
- **Discussion** of policy issues raised by individual proposals

After the Editorial Meeting

- **Cataloging policy specialist** returns any proposals needing more work; prepares the summary of decisions for email distribution within LC and over SACOLIST and for inclusion on the approved weekly list
- **SHed Team** inputs changes and validates authority records; posts alphabetically arranged approved weekly list to the CPSO home page (<http://lcweb.loc.gov/catdir/cpso/cpso.html#subjects>), including the summary of decisions of the editorial meeting
- **Cooperative cataloging liaison** informs SACO participants of changes to headings
- **Cataloging Distribution Service (CDS)** distributes approved authority records in weekly tape distribution to subscribers, utilities, vendors, etc.

Sample Pages from Tentative Weekly List



**LIBRARY OF CONGRESS SUBJECT HEADINGS
TENTATIVE WEEKLY LIST 11 (March 22, 2000)**

SACO participants should contact their SACO liaison on the Cooperative Cataloging Team with comments/questions.

Changes to existing headings are indicated by an asterisk. (A) indicates proposals that were approved before the editorial meeting. (C) indicates proposals submitted by cooperating libraries.

Note: Diacritics and special characters are not displayed in this list.

- (C) 150 Agriculture--Forecasting [sp 85002435]
* 450 UF Agricultural forecasting
- (C) 150 Airplanes--Models [May Subd Geog] [sp 85002841]
* 450 UF Aircraft, Model
* 450 UF Model aircraft
- (C) 150 Appleyard family (Fictitious characters) [Not Subd Geog] [sp 00001902]
- (C) 150 Byfield family (Fictitious characters) [Not Subd Geog] [sp 00001901]
- (A) 150 Arakelov theory [sp 00000203]
053 QA242.6
450 UF Arakelov geometry
550 BT Arithmetical algebraic geometry
- (A) 150 Capacity theory (Mathematics) [sp 00000204]
450 UF Capacity of a set
550 BT Pluripotential theory
- (C) 150 Arkansas River shiner [May Subd Geog] [sp 00001930]
053 QL638.C94 (Zoology)
450 UF Notropis girardi
550 BT Notropis
- 150 BattleTanx Global Assault (Game) [sp 00002073]
053 GV1469.35.B36
550 BT Video games
- (C) 151 Bethesda, Pool of (Jerusalem) [sp 00001906]
667 This heading is not valid for use as a geographic subdivision.
451 UF Pool of Bethesda (Jerusalem)
451 UF Sheep Pool (Jerusalem)
550 BT Ponds--Jerusalem
- (C) 150 Ponds--Jerusalem [sp 00001904]

130 Bible--History of Biblical events--Art [sp 00003108]
430 UF Bible--Art

151 Bois-Francs (Quebec) [sp 00002852]

(C) 150 Book donations [May Subd Geog] [sp 00001925]
450 UF Donations of books
550 BT Libraries--Gifts, legacies

(A) 150 Bradley, Helen (Fictitious character) [Not Subd Geog] [sp
00001236]
450 UF Helen Bradley (Fictitious character)

(C) 150 Brock, David (Fictitious character) [Not Subd Geog] [sp
00001972]
450 UF Brock, Detective Chief Inspector (Fictitious character)
450 UF David Brock (Fictitious character)
450 UF DCI Brock (Fictitious character)
450 UF Detective Chief Inspector Brock (Fictitious character)

151 Canada--Civilization--Italian influences [sp 00001119]
551 BT Italy--Civilization

(C) 151 Carbuncle Pond (R.I.) [sp 00001937]
550 BT Lakes--Rhode Island

150 Lakes--Rhode Island [sp 00004575]

(C) 150 Cartographic materials [May Subd Geog] [sp 00003498]
550 BT Nonbook materials

(C) 150 Cataloging of cartographic materials [May Subd Geog] [sp
00003497]
053 Z695.6
550 BT Cartographic materials

(A) 150 Globes [May Subd Geog] [sp 85055294]
* 053 G3170 CANCEL
* 053 G3170-G3171
* 550 BT Cartographic materials

150 Maps [sp 85080858]
* 550 BT Cartographic materials
* 550 BT Nonbook materials CANCEL

150 Remote-sensing images [May Subd Geog] [sp 94003667]
* 550 BT Cartographic materials

(C) 150 Chain Gate (Jerusalem) [sp 00001890]
450 UF Bab al-silsila (Jerusalem)
550 BT Gates--Jerusalem

(C) 110 Chateau de Boussu (Boussu, Belgium) [sp 00000241]
410 UF Boussu Castle (Boussu, Belgium)
410 UF Kasteel van Boussu (Boussu, Belgium)
550 BT Castles--Belgium

110 Ch u chia ta yuan (Qi Xian, Shanxi Sheng, China) [sp
00001502]
410 UF Ch u Family Courtyard (Qi Xian, Shanxi Sheng, China)
550 BT Courtyards--China

(C) 151 Coal Creek Park (Wash.) [sp 00003495]
451 UF Coal Creek Canyon Park (Wash.)
550 BT Parks--Washington (State)

Sample Pages from Approved Weekly List

CATALOGING POLICY AND SUPPORT OFFICE

LIBRARY OF CONGRESS SUBJECT HEADINGS WEEKLY LIST 11 (March 22, 2000)

Changes to existing headings are indicated by an asterisk. (A) indicates proposals that were approved before the editorial meeting. (C) indicates proposals submitted by cooperating libraries.

- 150 Agriculture--Forecasting [sp 85002435]
* 450 UF Agricultural forecasting
- 150 Airplanes--Models [May Subd Geog] [sp 85002841]
* 053 TL770-TL777 CANCEL
* 053 TL770-TL778
* 450 UF Aircraft, Model
* 450 UF Model aircraft
- (C) 150 Appleyard family (Fictitious characters) [Not Subd Geog] [sp 00001902]
- (A) 150 Arakelov theory [sp 00000203]
053 QA242.6
450 UF Arakelov geometry
550 BT Arithmetical algebraic geometry
- 150 Arches--Jerusalem [sp 00002697]
- (C) 150 Arkansas River shiner [May Subd Geog] [sp 00001930]
053 QL638.C94 (Zoology)
450 UF Notropis girardi
550 BT Notropis
- 150 BattleTanx Global Assault (Game) [sp 00002073]
053 GV1469.35.B36
550 BT Video games
- 100 Bennett family [Not Subd Geog] [sp 85013199]
* 500 RT Curtis-Bennett family
- (C) 151 Bethesda, Pool of (Jerusalem) [sp 00001906]
667 This heading is not valid for use as a geographic subdivision.
451 UF Pool of Bethesda (Jerusalem)
451 UF Sheep Pool (Jerusalem)
550 BT Ponds--Jerusalem
- 130 Bible--History of Biblical events--Art [sp 00003108]
430 UF Bible--Art
- 151 Big Smoky Valley (Nev.) [sp 00001412]
451 UF Big Smokey Valley (Nev.)
451 UF Great Smoky Valley (Nev.)
451 UF Smokey Valley (Nev.)
451 UF Smoky Valley (Nev.)
451 UF Wen-A-No-Nu-Fee Valley (Nev.)
451 UF Won-A-No-Nu-Fee Valley (Nev.)
550 BT Valleys--Nevada

- 151 Bois-Francis (Quebec) [sp 00002852]
- (C) 150 Book donations [May Subd Geog] [sp 00001925]
 - 450 UF Book donation
 - 450 UF Donation of books
 - 550 BT Gifts
 - 550 BT Libraries--Gifts, legacies
- (A) 150 Bradley, Helen (Fictitious character) [Not Subd Geog] [sp 00001236]
 - 450 UF Helen Bradley (Fictitious character)
- (C) 150 Brock, David (Fictitious character) [Not Subd Geog] [sp 00001972]
 - 450 UF David Brock (Fictitious character)
 - 450 UF DCI Brock (Fictitious character)
 - 450 UF Detective Chief Inspector Brock (Fictitious character)
- (C) 150 Byfield family (Fictitious characters) [Not Subd Geog] [sp 00001901]
- 151 Canada--Civilization--Italian influences [sp 00001119]
 - 551 BT Italy--Civilization
- (A) 150 Capacity theory (Mathematics) [sp 00000204]
 - 450 UF Capacity of a set
 - 550 BT Pluripotential theory
- (C) 151 Carbuncle Pond (R.I.) [sp 00001937]
 - 550 BT Ponds--Rhode Island
- (C) 150 Cartographic materials [May Subd Geog] [sp 00003498]
 - 550 BT Nonbook materials
- (C) 150 Cataloging of cartographic materials [May Subd Geog] [sp 00003497]
 - 053 Z695.6
 - 550 BT Cartographic materials
- (C) 150 Chain Gate (Jerusalem) [sp 00001890]
 - 450 UF Bab al-Silsila (Jerusalem)
 - 450 UF Sha ar ha-Shalshélet (Jerusalem)
 - 550 BT Gates--Jerusalem
- (C) 110 Chateau de Boussu (Boussu, Belgium) [sp 00000241]
 - 410 UF Boussu Castle (Boussu, Belgium)
 - 410 UF Kasteel van Boussu (Boussu, Belgium)
 - 550 BT Castles--Belgium
- 110 Ch u chia ta yuan (Qi Xian, Shanxi Sheng, China) [sp 00001502]
 - 410 UF Ch u Family Courtyard (Qi Xian, Shanxi Sheng, China)
 - 550 BT Courtyards--China
- (C) 151 Coal Creek Park (Wash.) [sp 00003495]
 - 451 UF Coal Creek Canyon Park (Wash.)
 - 550 BT Parks--Washington (State)
- 150 Communal living [May Subd Geog] [sp 85029011]
 - * 450 UF Counter culture CANCEL
- (C) 150 Computer adaptive testing [May Subd Geog] [sp 95006191]
 - * 450 UF Adaptive testing, Computer
 - * 450 UF Computerized adaptive testing

MARC Authority Format for Subjects

MARC Authority Format for Subjects

In order to create SACO proposals for subject headings catalogers must know the fundamentals of the MARC 21 authority format as it pertains to subjects. SACO subject heading proposals should be submitted with explicit MARC coding for most parts of the proposal. Detailed explanations of all MARC fields and values may be found in the *MARC 21 Format for Authority Data* published by the Library of Congress Cataloging Distribution Service.

Sample OCLC Authority Record

```
ARN: 5175526
Rec stat: n Entered: 20000202
Type: z Upd status: a Enc lvl: n Source: c
Roman: Ref status: a Mod rec: Name use: b
Govt agn: Auth status: a Subj: a Subj use: a
Series: n Auth/ref: a Geo subd: Ser use: b
Ser num: n Name: n Subdiv tp: n Rules: n
1 010 sh 00002585
2 040 PHC b eng c DLC
3 005 20000310160033.0
4 150 Hindu diaspora
5 450 Diaspora, Hindu
6 550 Human geography w g
7 670 Work cat.: Hindu diaspora : global perspectives, 1999.
8 680 i Here are entered works on the dispersion of Hindu
people beyond India.
```

Sample RLIN Authority Record

```
ID: SAFLO02585 ST: p EL: n STH: a MS: n UIP: a TD: 20000310160033
KRC: a NMU: b CRC: n UPN: n SBU: a SBC: a DID: DF: 02-02-00
RFE: a CSC: c SRU: b SRT: n SRN: n TSS: n TGA: ? ROM: ? MOD: LCT:
VST: d 03-23-00
010 sh 00002585
040 PHC beng cDLC
150 Hi ndu di aspora
450 Di aspora, Hi ndu
550 wg aHuman geography
670 Work cat: Hi ndu di aspora : global perspecti ves, 1999.
680 i Here are entered works on the di persi on of Hi ndu peopl e
beyond Indi a.
```

Fixed Fields

LC staff will supply most fixed field values in subject authorities. The one fixed field that must be included in all SACO proposals is field 008/06. Other important fixed fields for subject authorities are also described below.

008/06: Direct or Indirect Geographic Subdivision

SACO proposals should specify the value of fixed field 008/06. This field is labeled **Geo subd:** in OCLC and **DID:** in RLIN.

The four values used by LC in fixed field 008/06 in subject authorities are i, # (blank), | (fill character), and n:

- i Subdivided geographically--indirect
- # Not subdivided geographically
- | No decision
- n Not applicable

The fill character in RLIN is a question mark. In OCLC the fill character appears as a square box:

SCM H 364 provides additional information on how to code fixed field 008/06 and describes LC's policy on when to use each of the values listed above. The default value is no decision. Catalogers should be familiar with LC policy and indicate the proper value to be used in their proposals.

MARC Authority Format for Subjects

008/09: Kind of Record

This field is labeled **Auth/ref:** in OCLC and **KRC:** in RLIN.

The values found in this field include:

a Established heading record

Authority records with value **a** in 008/09 are records in which field 100-155 contains an established (i.e., authorized) heading.

b or c Reference record

Authority records with values **b** or **c** in 008/09 are records in which field 100-155 contains an **unestablished** (i.e., unauthorized) heading. Reference records for subjects also contain a general see reference in field 260. Field 260 contains the explanatory text for the see reference and the established headings referred to. See SCM H 374 for additional information on reference records and general see references.

```
Type:      z      Upd status:  a      Enc lvl:   n      Source:
Roman:     Ref status: n      Mod rec:
Govt agn:  Auth status: n     Subj:      a      Subj use: b
Series:   n      Auth/ref:   b      Geo subd:  n      Ser use:  b
Ser num:  n      Name:       n      Subdiv tp: n     Rules:    n
  1  010      sh 87000533
  2  040      DLC c DLC d DLC
  3  005      20000228110135.0
  4  150      Aerial exploration
  5  260      i subdivision a Aerial exploration i under countries
and regions larger than countries for works on exploration conducted fr
om the air
```

In the example above, **Aerial exploration** is not valid for use as a topical subject heading, but it is valid for use as a topical subdivision.

d Subdivision record

Authority records with value **d** in 008/09 are records in which the 18X field contains the authorized form of a general, chronological, genre/form term, or a geographic name that may be used only as a subject subdivision portion of an established heading.

MARC Authority Format for Subjects

Type: z Upd status: a Enc lvl: n Source:
Roman: Ref status: a Mod rec: Name use: b
Govt agn: Auth status: a Subj: a Subj use: a
Series: n Auth/ref: d Geo subd: Ser use: b
Ser num: n Name: n Subdiv tp: a Rules: n
1 010 sh 99002234
2 040 IEN b eng c DLC
3 005 19990712101517.8
4 073 H 1140 z lcsh
5 180 x Aerial exploration
6 480 x Exploration, Aerial
7 580 x Discovery and exploration w g
8 680 i Use as a topical subdivision under names of
countries, etc.
9 681 i Reference under the heading a Discoveries in
geography i and the general see reference a Aerial exploration

MARC Authority Format for Subjects

008/11: Subject Heading System/Thesaurus

This field is labeled **Subj:** in OCLC and **SBC:** in RLIN.

- a LCSH
- b AC (children's literature) subject heading

008/29: Reference Evaluation

This field contains a code indicating whether the 4XX/5XX fields (references) in an authority record have been evaluated for their consistency with the rules used to formulate the 1XX heading in the record. The field is labeled **Ref status:** in OCLC and **RFE:** in RLIN.

- a references evaluated: consistent with policy
- b references unevaluated: may or may not be consistent with policy
- n not applicable, no references

A subject authority with value **a** is potentially useful as a pattern to follow for the reference structure of an analogous heading that is being proposed. Subject authority records with value **b** are evaluated and recoded on a case-by-case basis. LC will recode records from **b** to **a** if references are revised to reflect current subject cataloging policy.

MARC Authority Format for Subjects

008/33: Level of Establishment

This field is labeled **Auth status:** in OCLC and **STH:** in RLIN.

- a fully established
- c provisional

Value **a** is the default. Value **c** is used in situations in which, because of lack of information, the heading cannot be established in the language called for in the SCM:SH guidelines (see H 1334 for buildings and other structures, H 1925 for parks).

ID: SAFL9913331 ST: p EL: n STH: c MS: n UIP: a TD: 19991115152439
KRC: a NMU: b CRC: n UPN: n SBU: a SBC: a DID: ? DF: 09-21-99
RFE: a CSC: c SRU: b SRT: n SRN: n TSS: n TGA: ? ROM: ? MOD: LCT:
VST: d 11-29-99
010 sh 99013331
040 AzTeS beng cDLC
151 Piri n National Park (Bul gari a)
451 Vi khren National Park (Bul gari a)
550 wg aNational parks and reserves zBul gari a
670 Endemic and relict insects in the Piri n National Park, Bul gari a,
c1997.
670 UNESCO World Heri tage si tes homepage, July 19, 1999: b(Pi ri n
National Park 41Å40\$ N 22Å50\$ E; est. 1963 Vi khren National Park,
enlarged and renamed Piri n National Park in 1976)
675 GEOnet; aTimes atlas
781 0 zBul gari a zPi ri n National Park

If a SACO library subsequently finds pertinent information about a specific heading, the library may submit a change proposal to revise the form of heading to match the guidelines, and LC will then recode the value in 008/33.

008/39: Cataloging Source

This field contains a code indicating the creator of an authority record. It is labeled **Source:** in OCLC and **CSC:** in RLIN.

# (blank)	LC
c	Cooperative cataloging program (SACO) participant

MARC Authority Format for Subjects

Variable Fields

010: Library of Congress Control Number (LCCN)

This field contains a unique identifier assigned to a subject authority record by the Library of Congress. Both indicator positions are undefined and contain a blank. Subfield \$a contains a valid LCCN. Subfield \$z is used for canceled or invalid LCCNs (e.g., when an authority record is canceled because it is covered by another existing authority, the LCCN of the canceled record is included in the 010 subfield \$z of the record that is retained).

LCCNs consist of an alphanumeric prefix followed by a unique number. Established subject authority records have a prefix beginning with **sh** (LCSH) or **sj** (Annotated Card (juvenile) subject headings). While a subject authority proposal is in process, it has the prefix **sp**.

Records for subject headings in existence before November 1985 have the prefix **sh 85** and records for headings created December 1985 to December 1986 begin with the prefix **sh 86**. Records created since 1987 have the year of creation in the prefix (e.g., **sh 87** for 1987 and **sh 00** for 2000); in 2001, the form of year in the prefix changed from two digits to four (e.g., **sh2001**).

The Library of Congress will assign an LCCN to each proposed new subject authority submitted by SACO participants. Subject heading change proposals must include the LCCN of the record being changed in the 010 line on the change proposal form.

Examples:

010 \$a sh 93006958

010 \$a sh 00003802

010 \$a sh2001004461

010 \$a sh 86002596 \$z sh 85049597

040: Cataloging Source

Each library submitting a subject proposal must have a MARC organization code (see the **Introduction** for further information). MARC organization codes are **not** the same as the codes assigned to libraries in utilities such as OCLC and RLIN. The MARC code is given in 040 subfield \$a of new subject headings, which identifies the institution creating the subject heading. Subfield \$b (language of cataloging, i.e., the language used in notes and note fields) will have the value **eng** for English. Subfield \$c (transcribing agency) will have the value **DLC** for the Library of Congress. For change proposals, the library's MARC organization code will be added at the end of the 040 in subfield \$d (modifying agency). Both indicator positions in field 040 are undefined and contain a blank.

Examples:

040 \$a CaAE \$b eng \$c DLC
Heading created by Edmonton Public Library

040 \$a DLC \$b eng \$c DLC \$d LiViLNB
Heading created by LC, later modified by Martynas Mažvydas National Library of Lithuania

040 \$a CSfA \$b eng \$c DLC \$d WaU
Heading created by California Academy of Sciences, later modified by University of Washington

040 \$a OCl \$b eng \$c DLC \$d DLC \$d FU
Heading created by Cleveland Public Library, later modified by LC, and most recently modified by University of Florida

MARC Authority Format for Subjects

053: LC Classification Number

This field may hold a single classification number or may indicate a span of numbers appropriate to a subject heading. The field is repeatable; if two or more separate numbers or spans of numbers are pertinent to a heading, they can be included in different 053 fields. Multiple 053 fields are arranged by class number alphabetically and numerically.

The first indicator is blank. The second indicator will have value **0** (assigned by LC). A single number or the beginning number of a span is given in subfield \$a. The ending number of the span is given in subfield \$b. Subfield \$c is used to provide a qualifier that explains what aspect of the topic that classification number or span represents. SCM H 365 provides further details on when to assign and when not to assign a number or span of numbers to a heading, when to include qualifiers, and when to assign multiple 053 fields. If multiple 053s are present, each of them must include an appropriate qualifier in subfield \$c.

SACO libraries that do not use LC Classification do not need to be concerned with the 053 field. On subject heading proposals from non-LCC libraries, Coop. Cat. or CPSO staff will provide 053 data if it is appropriate.

Examples:

053 0 \$a DS632.D68

150 \$a Dou Donggo (Indonesian people)

053 0 \$a KZ6440 \$b KZ6530

150 \$a Humanitarian law

053 0 \$a QL737.M35 \$c Zoology

053 0 \$a QL795.K3 \$c Stories

053 0 \$a SF408.6.K35 \$c Zoo animals

150 \$a Kangaroos

053 0 \$a HG289 \$b HG297 \$c Finance

053 0 \$a HG551 \$c Coinage

053 0 \$a QD181.A9 \$c Chemistry

053 0 \$a TN410 \$b TN429 \$c Mineral resources

150 \$a Gold

1XX: Headings

In an established heading record (see **008/09**), the 1XX field contains the heading selected for use as the authorized LCSH term. The following tags are authorized in MARC 21:

- 100 Heading--Personal Name
- 110 Heading--Corporate Name
- 111 Heading--Meeting Name
- 130 Heading--Uniform Title
- 150 Heading--Topical Term
- 151 Heading--Geographic Name
- 155 Heading--Genre/Form Term

In a subdivision authority record, the 1XX contains the heading selected for use as the authorized subject subdivision. The following tags for subject subdivisions are authorized in MARC 21:

- 180 Heading--General Subdivision
- 181 Heading--Geographic Subdivision
- 182 Heading--Chronological Subdivision
- 185 Heading--Form Subdivision

LC has not yet begun to accept SACO proposals for genre/form terms as 155s, nor for subdivision records. LC does not routinely create subdivision authority records for geographic headings. SACO proposals are therefore limited to headings coded 100, 110, 111, 130, 150, and 151.

Follow MARC 21 authority standards for indicators and subfield codes (see below under each field for further information on valid indicators).

Libraries must be familiar with LC policy on whether certain problematic named entities are established as name headings through NACO or as subjects through SACO. This policy is known colloquially as the "division of the world" and is explained in detail in SCM H 405. There are two groups of headings listed in SCM H 405: group one consists of entities whose headings are always established in the name authority file according to AACR2 and LCRI, and group two consists of headings always established according to subject cataloging conventions with authority records that reside in either the name or subject authority file depending on whether the heading is needed as a descriptive access point in a bibliographic record. SCM H 405 also describes procedures to follow when an established subject for a named entity should be moved from the subject authority file and reestablished in the name authority file.

Specific information on each of the 1XX tags used in SACO proposals follows below. The examples under each tag illustrate the variety of subject headings created by libraries worldwide and established through SACO.

MARC Authority Format for Subjects

100: Personal Name

The valid first indicator values are 0 (forename), 1 (surname), and 3 (family name). The second indicator is blank for 100.

Family names, royal houses, and dynasties are established as subject headings in LCSH and may be proposed through SACO. Names of individual persons are established by NACO libraries and are not included in LCSH. SACO libraries may not propose headings for individuals. However, proposals may be made to establish non-free-floating subdivisions under established personal names (see SCM H 1095, H 1110, and H 1120 and examples below). Subject authority records are also created for personal name/free-floating subdivision combinations that are needed as broader or related term references on proposed headings (see SCM H 200 sec. 8c), but such "backdoor headings" need not be proposed by SACO participants.

Examples:

100 3 \$a Dohna-Reichertswalde, Counts of
100 3 \$a Eliseev family
100 3 \$a Gediminas, House of
100 0 \$a Jesus Christ \$x Black interpretations
100 1 \$a McCartney, Paul \$x Death hoax
100 1 \$a Presley, Elvis, \$d 1935-1977 \$x Sightings
100 3 \$a Umayyad dynasty

110: Corporate Name

The valid first indicators are 1 (jurisdiction name) and 2 (name in direct order). The second indicator is blank.

Corporate bodies capable of authorship are established by NACO libraries and are not included in LCSH. SACO libraries may not propose headings for these types of corporate bodies. SCM H 405 includes lists of ambiguous entities that are established either as names or subjects. Because LC considers names of buildings and some other structures (e.g., racetracks; resorts) to be like corporate names, headings for them are established as subjects coded 110 and may be proposed via SACO.

SACO proposals may be made to establish non-free-floating subdivisions under established corporate names (see SCM H 1095 and H 1105 and examples below). Subject authority records are also created for corporate name/free-floating subdivision combinations that are needed as broader or related term references on proposed headings (see SCM H 200 sec. 8c), but such "backdoor headings" need not be proposed by SACO participants.

Examples:

- 110 2 \$a 390 Fifth Avenue (New York, N.Y.)
- 110 2 \$a Bess Meshulam Simon Music Library and Recital Center (Bloomington, Ind.)
- 110 2 \$a Curragh Racecourse (Kildare, Ireland)
- 110 2 \$a Grady Gammage Memorial Auditorium (Tempe, Ariz.)
- 110 2 \$a Huntington Castle (Huntington, Herefordshire, England)
- 110 2 \$a Kyū Awano-ke Jūtaku (Kaminoyama-shi, Japan)
- 110 2 \$a Organisation for Economic Co-operation and Development \$x Economic assistance
- 110 2 \$a United Nations \$x Peacekeeping forces
- 110 1 \$a United States. \$b Air Force \$x Combat controllers

MARC Authority Format for Subjects

111: Meeting Name

The valid first indicator values are 1 (jurisdiction name) and 2 (name in direct order). The second indicator is blank.

Conference and meeting names and formal names of some kinds of events (e.g., competitions, contests, exhibitions, expeditions, fairs, festivals, parades, sporting events--see SCM H 1592 sec. 2 for a complete list) are established through NACO and may not be proposed via SACO. Events that generally cannot be repeated and have no formal names but are commonly referred to by generic terms, or acquire names after the fact (e.g., accidents, battles, bombings, natural disasters, strikes, trials--see SCM H 1592 sec. 1 for a complete list), are established as subject headings tagged 150. SACO proposals may be made to establish non-free-floating subdivisions under established conference headings (see SCM H 1095 and H 1105 and examples below). Subject authority records are also created for conference name/free-floating subdivision combinations that are needed as broader or related term references on proposed headings (see SCM H 200 sec. 8c), but such "backdoor headings" need not be proposed by SACO participants.

Examples:

111 2 \$a America's Cup \$x Records

111 2 \$a Super Bowl \$x Records

130: Uniform Title

The first indicator is blank and the second indicator should always be 0 (initial articles are always omitted in uniform titles).

Uniform titles are always established through NACO and may not be proposed through SACO. SACO proposals may be made to establish non-free-floating subdivisions under established uniform titles (see SCM H 1095, H 1155.8, H 1188, and examples below). Subject authority records are also created for uniform title/free-floating subdivision combinations that are needed as broader or related term references on proposed headings (see SCM H 200 sec. 8c), but such "backdoor headings" need not be proposed by SACO participants.

Examples:

- 130 0 \$a Beowulf \$x Dramatic production
- 130 0 \$a Bhagavadgītā \$x Relation to the Bible
- 130 0 \$a Bible \$x In motion pictures
- 130 0 \$a Bible \$v Parodies, imitations, etc.

MARC Authority Format for Subjects

150: Topical Term

No indicators are used in headings coded 150.

The subject authority file consists primarily of topical headings coded with MARC 21 tag 150. There are no headings tagged 150 in the name authority file. Tag 150 encompasses a wide array of concepts and phenomena as well as headings for proper-named entities that are not capable of authorship and are needed for subject rather than descriptive access points. Some types of structures and events are coded 110 or 111 while others are coded 150. In cases of doubt, consult SCM H 405 (the "Division of the World" list) and H 1592. Examples of the types of topical headings:

Concepts, phenomena, and processes

- 150 \$a Air pressure
- 150 \$a Cyberterrorism
- 150 \$a Fishes \$x Boning
- 150 \$a Housekeeping
- 150 \$a Marijuana abuse
- 150 \$a Meadows \$x Fertilization
- 150 \$a Ocean color
- 150 \$a Resort development
- 150 \$a Sexual consent

Disciplines and fields of learning

- 150 \$a Astronomy, Korean
- 150 \$a Crow philosophy
- 150 \$a Equine dentistry
- 150 \$a Neurovirology
- 150 \$a Solar-terrestrial physics

Types of organizations and industries

- 150 \$a Airport retailing
- 150 \$a Biotechnology libraries
- 150 \$a Community development credit unions
- 150 \$a Gay motorcycle clubs
- 150 \$a Internet entertainment industry
- 150 \$a Sea urchin fisheries

Types of objects and structures, including branded merchandise

- 150 \$a Arenas
- 150 \$a Ceramics factories
- 150 \$a ENIAC (Computer)

- 150 \$a Mummified animals
- 150 \$a Pneumatic drills
- 150 \$a Toyota 4Runner sport utility vehicle
- 150 \$a Zambonis (Trademark)

Types of geographic and geologic features, including man-made features

- 150 \$a Aquatic parks and reserves
- 150 \$a Cirques (Glacial landforms)
- 150 \$a Demonstration forests
- 150 \$a Fish management areas
- 150 \$a Vernal pools

Classes of persons, including ethnic, Indian, religious, and national groups

- 150 \$a African American women tap dancers
- 150 \$a Chelan Indians
- 150 \$a Children of teenage mothers
- 150 \$a Ex-gamblers
- 150 \$a Malians
- 150 \$a Primitive Methodists
- 150 \$a Semelai (Malaysian people)
- 150 \$a Shipwreck victims
- 150 \$a Stutterers
- 150 \$a Zuni boys

Proper or common names for chemicals, materials, substances, organisms, breeds, diseases, etc.

- 150 \$a Brazilian pepper tree
- 150 \$a Cat-scratch disease
- 150 \$a Dairy substitutes
- 150 \$a Gamma-hydroxybutyrate
- 150 \$a Renibacterium salmoninarum
- 150 \$a Taffeta
- 150 \$a Tanzanite
- 150 \$a Tomato sauces
- 150 \$a Tonkinese cat

Names of languages, including artificial and computer languages

- 150 \$a CALEX (Computer program language)
- 150 \$a Kwatay language
- 150 \$a Quenya (Artificial language)
- 150 \$a Swedish Sign Language
- 150 \$a Urdu language \$x Technical Urdu

MARC Authority Format for Subjects

Types of publications and form/genre headings for literature, arts, music, etc.

According to the MARC 21 authority format, headings for form and genre (i.e., what a bibliographic resource *is*, *contains*, or is an *example of*, rather than what it is *about*) are tagged 155. However, LC authority records for such terms are currently tagged 150. LC has plans to implement 155 in the future, but no date has yet been set. SACO proposals may be made for form and genre headings, but presently they must be tagged 150.

- 150 \$a Ash Wednesday sermons
- 150 \$a Biographical television programs
- 150 \$a Bisexuals' writings
- 150 \$a Electronic journals
- 150 \$a Equatorial Guinean poetry (Spanish)
- 150 \$a Erotic videos
- 150 \$a Oi music
- 150 \$a Painting, Lithuanian
- 150 \$a Piccolo and xylophone music
- 150 \$a Travelogues (Motion pictures)
- 150 \$a Zombie films

Names of days, months, years, etc.; holidays and commemorations; special days, months, years, decades, etc.

- 150 \$a International Year of Older Persons, 1999
- 150 \$a National Breast Cancer Awareness Month
- 150 \$a Nineteen ninety-seven, A.D.
- 150 \$a Pulaski Day
- 150 \$a United Nations Decade for Human Rights Education, 1995-2004

Events established according to subject cataloging conventions, including accidents, battles, bombings, disasters, epidemics, riots, strikes, trials, wars

- 150 \$a Empire Zinc Company Strike, Hanover, N.M., 1950-1951
- 150 \$a Great Stink, London, England, 1858
- 150 \$a Hurricane Pauline, 1997
- 150 \$a Krusi (Montenegro), Battle of, 1796
- 150 \$a Swissair Flight 111 Crash, 1998
- 150 \$a Texas A&M Bonfire Collapse, College Station, Tex., 1999
- 150 \$a United States Embassy Bombing, Nairobi, Kenya, 1998
- 150 \$a Ware Mutiny, Ware, Hertfordshire, England, 1647

Deities; mythological, legendary, and fictitious characters and places

- 150 \$a Basilisks (Mythical animals)
- 150 \$a Bluebeard (Legendary character)
- 150 \$a Bunyips

- 150 \$a Captain Underpants (Fictitious character)
- 150 \$a Corleone family (Fictitious characters)
- 150 \$a Fountain of youth (Legendary place)
- 150 \$a Kia (Fictitious character : Wooding)
- 150 \$a Quirinus (Roman deity)
- 150 \$a Shangri-La (Imaginary place)

Named animals

- 150 \$a Ben (Fox)
- 150 \$a Benji (Dog)
- 150 \$a Man o' War (Race horse)
- 150 \$a Woo (Monkey)

Eponyms

- 150 \$a Behçet's disease
- 150 \$a Churg-Strauss syndrome
- 150 \$a Kleinian groups
- 150 \$a Matschie's tree kangaroo
- 150 \$a Rayleigh flow
- 150 \$a Rubik's Clock

Named tests and standards

- 150 \$a Childhood Autism Rating Scale
- 150 \$a College Major Interest Inventory
- 150 \$a G-MAP (Personality test)
- 150 \$a International Standard Bibliographic Description for Electronic Resources
- 150 \$a Key Stage 3 National Tests
- 150 \$a Myers-Briggs Type Indicator

Named structures and other non-corporate named entities

- 150 \$a Astoria Column (Astoria, Or.)
- 150 \$a Galleria delle statue (Museo Pio-Clementino, Vatican City)
- 150 \$a Kiss & Tell (Group of artists)
- 150 \$a Oliver Max Gardner Award
- 150 \$a Peace Arch (Blaine, Wash. and White Rock, B.C.)
- 150 \$a Premio Nacional de Artes Plásticas (Cuba)
- 150 \$a Primal Rage (Game)
- 150 \$a Tomb of the Patriarchs (Hebron)

Political, social, religious, artistic, and literary movements and schools of thought

- 150 \$a Anti-feminism

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- 150 \$a Anti-rape movement
- 150 \$a Durkheimian school of sociology
- 150 \$a Lithuanian resistance movement, 1944-1953
- 150 \$a Lvov-Warsaw school of philosophy
- 150 \$a Neoromanticism (Music)
- 150 \$a Taos school of art
- 150 \$a Ultraism (Literary movement)

The form in which topical headings are established varies. Some of the possibilities include:

Simple and compound nouns

- 150 \$a Aperitifs
- 150 \$a Chintzware
- 150 \$a Pollinators
- 150 \$a Recitative
- 150 \$a Redwoods

Nouns with adjectives

- 150 \$a Best friends
- 150 \$a Fascist aesthetics
- 150 \$a Introduced fishes
- 150 \$a Miniature teddy bears
- 150 \$a Pacific Islander American legislators
- 150 \$a Pet shop owners

Phrases and compounds

- 150 \$a Arts and the poor
- 150 \$a Cannibalism in motion pictures
- 150 \$a Chernobyl Nuclear Accident, Chornobyl , Ukraine, 1986, in art
- 150 \$a Church work with ex-convicts
- 150 \$a Firearms and crime
- 150 \$a Hockey for girls
- 150 \$a Homophobia in schools
- 150 \$a Literature rejected for publication
- 150 \$a Rattlesnakes as pets

Qualified terms

Parenthetical qualifiers are used for a variety of purposes, including to distinguish homonyms, to remove ambiguity or provide elucidation, to indicate proper names, and to provide the geographic location of a structure or battle. See SCM H 357 for further instructions on when qualifiers should be used.

- 150 \$a Abe (African people)
- 150 \$a ASCII (Character set)
- 150 \$a Cookery (Shad)
- 150 \$a Eastern and Oriental Express (Express train)
- 150 \$a Eld (The Swedish word)
- 150 \$a English language \$v Conversation and phrase books (for accountants)
- 150 \$a Firewalls (Computer security)
- 150 \$a Flambards (England : Imaginary place)
- 150 \$a Merlot (Wine)
- 150 \$a Katharina (Mollusks)
- 150 \$a Rachel's Tomb (Bethlehem)

Inverted terms

SCM H 306 provides background and guidelines for formulating new topical headings in direct or inverted form. Topical headings qualified by languages, nationalities, or ethnic groups are established in inverted form with exceptions for language and literature headings and U.S. ethnic groups and Indian groups that are noted in H 306. Inverted headings are also made for subjects qualified by time period and by artistic or musical style, and for fossils (see SCM H 1332 sec. 10), battles (H 1285), certain geographics (H 690), some fictitious and legendary characters (H 1795), and royal houses, etc. (H 1574).

- 150 \$a Baskets, Iban
- 150 \$a Boats, Ancient
- 150 \$a Feathers, Fossil
- 150 \$a Folk songs, Celtic
- 150 \$a Genre painting, Renaissance
- 150 \$a Martinići (Montenegro), Battle of, 1796
- 150 \$a National characteristics, Peruvian
- 150 \$a Philosophy, Mongolian
- 150 \$a Physically handicapped, Writings of the, Russian
- 150 \$a San Diego, Carmen (Fictitious character)
- 150 \$a Transportation, Prehistoric

Headings with subdivisions

SACO proposals may be made to establish non-free-floating subdivisions under established topical headings (see SCM H 1095-H 1145.5 (lists of general categories), H 1146-H 1200 (pattern heading lists), and examples below). Subject authority records are also created for topical heading/free-floating subdivision and topical heading/geographic subdivision combinations that are needed as broader or related term references on proposed headings (see SCM H 200 sec. 8c), but such "backdoor headings" need not be proposed by SACO participants.

- 150 \$a Animals \$x Longevity
- 150 \$a Business enterprises \$x Size

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- 150 \$a Church history \$y 2nd century
- 150 \$a English language \$v Conversation and phrase books (for caregivers)
- 150 \$a Food \$x Vitamin E content
- 150 \$a Indians of Central America \$x First contact with Europeans
- 150 \$a Indigenous peoples \$x Urban residence
- 150 \$a Knives \$x Sharpening
- 150 \$a Paleoclimatology \$y Cretaceous
- 150 \$a Pensions \$x Effect of deflation on
- 150 \$a Seawater \$x Amino acid content
- 150 \$a Wetland restoration \$x Law and legislation

151: Geographic Name

No indicators are used in headings coded 151.

Geographic entities are tagged 151 in authority records. Non-jurisdictional geographic entities are established according to subject cataloging rules (see SCM H 690-H 1055) and reside in LCSH. Headings for jurisdictions are established by NACO libraries in name authority records according to descriptive cataloging rules (AACR2). Jurisdictional headings may not be submitted via SACO.

Consult SCM H 405 to determine whether a named entity is considered geographic and coded 151 and whether it is established as a name authority or as a subject heading.

Consult SCM H 690 sec. 3-9 for instructions on when to use the English or vernacular form of a geographic name, how to arrange the elements of a name, how to treat abbreviations and initial articles, transliteration, when to capitalize, and what to do with conflicts involving geographic names. Consult H 810 for instructions on qualifying geographic headings.

If a non-jurisdictional geographic heading is needed as a descriptive access point in a bibliographic record and the heading is already established as a subject (i.e., it has an LCCN prefix that begins with **sh**), LC policy is to cancel the subject authority record and create a name authority record instead. The name heading is tagged 151. NACO libraries may establish the name authority and then notify the Cooperative Cataloging Team at LC that the subject heading needs to be cancelled. The name authority record should include a 667 note containing "Subj Cat Manual/AACR2" which indicates that although the heading is a name authority, it was established according to subject cataloging rules. SACO participants that are not also NACO libraries should request that Coop. Cat. create the name authority and cancel the subject. If a non-jurisdictional geographic heading needed as an added entry is not currently set up at all, NACO libraries should create a name authority for it according to subject cataloging policies, and should include the 667 note shown above.

Non-jurisdictional geographic headings needed as subjects should be proposed through SACO. Examples of non-jurisdictional geographic headings:

Entities wholly within one jurisdiction

- 151 \$a Dzūkijos Nacionalinis parkas (Lithuania)
- 151 \$a Farafra Oasis (Egypt)
- 151 \$a Glenlivet, Braes of (Scotland)
- 151 \$a Great Blackfeet Reservation (Mont.)
- 151 \$a Idarado Mine (Colo.)
- 151 \$a Malawali Island (Sabah)
- 151 \$a Močovice Site (Czech Republic)
- 151 \$a Prydz Bay (Antarctica)

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- 151 \$a Raritan River, South Branch, Watershed (N.J.)
- 151 \$a Seattle-Tacoma International Airport Region (Wash.)
- 151 \$a Þingvellir þjóðgarður (Iceland)

Entities wholly within one jurisdiction, but conflict exists between two or more entities with same name

- 151 \$a Cedar Creek (Candler County-Evans County, Ga.)
- 151 \$a Fort Spokane (Lincoln County, Wash. : Fort)
- 151 \$a Lewis Canyon (Val Verde County, Tex.)
- 151 \$a Ngum River (Xiangkhoang Province and Viangchan Prefecture, Laos)
- 151 \$a Rock Island (Ill. : Island)

Entities in two jurisdictions

- 151 \$a Black Mountains (Wales and England)
- 151 \$a Calabar-Ugep-Ikom Road (Nigeria and Cameroon)
- 151 \$a Knife Lake (Minn. and Ont.)
- 151 \$a Walla Walla Valley (Or. and Wash.)

Entities in more than two jurisdictions or no jurisdiction

- 151 \$a Alpha Centauri
- 151 \$a California Current
- 151 \$a Jefferson National Forest
- 151 \$a Mandab, Strait of
- 151 \$a United States Highway 26

Entities qualified by a directional qualifier

- 151 \$a Australia, Northern
- 151 \$a Ontario, Eastern

Entities qualified by city

- 151 \$a 118th Avenue (Edmonton, Alta.)
- 151 \$a Antonia Fortress (Jerusalem)
- 151 \$a Donald L. Garrity Japanese Garden (Ellensburg, Wash.)
- 151 \$a Dunoon Pier (Dunoon, Scotland)
- 151 \$a Fisherman's Wharf (San Francisco, Calif.)
- 151 \$a Ruins, The (Indianapolis, Ind.)

Entities qualified to explain the nature of the name

- 151 \$a 9969 Braille (Asteroid)
- 151 \$a Callisto (Satellite)

- 151 \$a M81 (Galaxy)
- 151 \$a Midea (Extinct city)

SACO proposals may be made to establish non-free-floating subdivisions under established geographic headings (see SCM H 1095, H 1140-H 1145.5, and examples below). Subject authority records are also created for geographic heading/free-floating subdivision combinations that are needed as broader or related term references on proposed headings (see SCM H 200 sec. 8c), but such "backdoor headings" need not be proposed by SACO participants.

- 151 \$a Calais (France) \$x History \$y Siege, 1346-1347
- 151 \$a China \$x Foreign relations \$y 618-907
- 151 \$a France \$x Intellectual life \$x American influences
- 151 \$a Holy Roman Empire \$x History \$y Otto III, 983-1002
- 151 \$a Macau (China : Special Administrative Region) \$x History \$y Transfer of Sovereignty from Portugal, 1999
- 151 \$a Slovenia \$x History \$y Revolution, 1848-1849
- 151 \$a Vietnam \$x Civilization \$x Confucian influences

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260: General See Reference

This field is used for general see references. Its use is described in SCM H 374. A general see reference is a use reference made not to specific individual headings but to a category of subject headings or subdivisions. Records for general see references are reference records rather than heading records and, in addition to the presence of a 260 field, may be identified by value **b** or **c** in fixed field 008/09 (Kind of Record).

Both indicators in 260 are blank. Subfield \$i is used for explanatory text and subfield \$a contains the heading(s) or subdivision(s) referred to. The term or terms referred from are given in a 150 field. In addition to the examples below, a full MARC example of a general see reference authority record may be seen in the section on fixed field 008/09.

150 \$a Afro-American . . .

260 \$i subject headings beginning with the words \$a African American

150 \$a Areas

260 \$i subject headings for specific types of areas, e.g. \$a Earthquake zones; Health service areas; Pedestrian areas; Wine districts

150 \$a Characters and characteristics in music

260 \$i subdivision \$a Characters \$i under headings for dramatic musical compositions, e.g. \$a Operas--Characters

150 \$a Environmental conditions

260 \$i subdivision \$a Environmental conditions \$i under names of countries, cities, etc.

Note: In general see references, the term in the 150 is not a subject heading authorized for use. Only the terms referred to in the 260 are authorized. For example, in the second example above, **Areas** is not a valid heading for use in bibliographic records. The reference in the 260 field instructs catalogers to use headings established for specific types of areas, and gives some examples. In the last example above, **Environmental conditions** is only authorized for use as a topical subdivision, not as a main subject heading.

360: General See Also Reference

This field is used for general see also references. Its use is described in SCM H 371. A general see also reference is a reference made from a heading not to specific individual headings but to an entire category of headings or subdivisions, frequently listing one or more individual headings or subdivisions by way of example. Subfield \$i is used for explanatory text and subfield \$a contains the heading(s) or subdivision(s) referred to. Both indicators in 360 are blank.

Current LC policy is to provide specific broader term references in preference to a single general see also reference whenever possible. General see also references are now made only in the following circumstances:

- To refer from a generic heading to a free-floating subdivision. Examples:

150 \$a Human-animal relationships
360 \$i subdivision \$a Effect of human beings on \$i under individual animals and groups of animals, e.g. \$a Fishes--Effect of human beings on

150 \$a Installation of equipment
360 \$i subdivision \$a Installation \$i under types of equipment

- To refer from a subject heading to a category of subject headings, or to a type of name heading that is normally not included in the subject authority file. Example:

150 \$a Football stadiums
360 \$i names of individual football stadiums

150 \$a Forest insects
360 \$i individual insects and groups of insects, e.g. \$a Pine-moth; Sawflies

- To refer from a generic heading to a group of headings that begin with the same word. Example:

150 \$a Science
360 \$i headings beginning with the word \$a Scientific

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4XX: See From Tracings (Used For Cross-References)

4XX fields are used to record cross-references from forms not used to the authorized heading in 1XX. SCM H 373 provides detailed information on "used for" references and when to include them in SACO proposals. Generally speaking, used for references are made for alternative equivalent terms and phrases (synonyms), and abbreviations, acronyms, etc., of the form selected as the heading. They are also made for inverted forms of significant words in a phrase, and from the straight form of a phrase when the heading itself is inverted. When a subject heading is changed from one form to another, the previous form of the heading is usually retained in the authority record as a linking reference, with subfield \$w coded **nne** (earlier form of heading), unless it normalizes to the same form as the revised heading. The latter situation would occur if the only change being made were one of capitalization, addition or deletion of diacritics, or addition or deletion of a hyphen. Multiple used for references should be given in alphabetical order. Examples:

- 100 1 \$a McCartney, Paul \$x Death hoax
- 450 \$a Death hoax of Paul McCartney
- 450 \$a McCartney death rumor
- 450 \$a Paul is dead hoax
- 450 \$a Paul McCartney death hoax
- 450 \$a Paul McCartney is dead (Hoax)

- 100 3 \$a Umayyad dynasty
- 400 3 \$a Banū Umaiya
- 400 3 \$a Banū Umajja dynasty
- 400 3 \$a Banū Umayya dynasty
- 450 \$w nne \$a Omayyads
- 450 \$w nne \$a Omayyads in Spain
- 400 3 \$a Omeyyad dynasty
- 400 3 \$a Ommiad dynasty
- 400 3 \$a Umayyads
- 400 3 \$a Ummayyads

- 110 2 \$a Pálffyho palác (Bratislava, Slovakia)
- 410 2 \$a DvoreĽ Palfii (Bratislava, Slovakia)
- 410 2 \$a Palfy Palace (Bratislava, Slovakia)

- 130 0 \$a Bible \$x In motion pictures
- 450 \$a Biblical themes in motion pictures

- 150 \$a Abe (African people)
- 450 \$a Abbe (African people)
- 450 \$a Abbey (African people)
- 450 \$a Abi (African people)
- 450 \$a Aby (African people)

- 150 \$a Ash Wednesday sermons
- 450 \$a Ash Wednesday \$v Sermons

- 150 \$a Marinas \$x Fees
- 450 \$a Marina fees
- 450 \$a Marina rates
- 450 \$a Marinas \$x Rates

- 150 \$a National characteristics, Peruvian
- 450 \$a Peruvian national characteristics

- 150 \$a Piccolo and xylophone music
- 450 \$a Xylophone and piccolo music

- 151 \$a Madhupur Jungle (Bangladesh)
- 451 \$a Garh Gazali (Bangladesh)
- 451 \$a Modhupur Forest (Bangladesh)
- 451 \$a Modhupur Garh Forest (Bangladesh)

- 151 \$a Mars (Planet) \$x Volcanism
- 450 \$a Martian volcanism

- 151 \$a Midea (Extinct city)
- 451 \$a Mideia (Extinct city)
- 451 \$a Persepolis (Extinct city)

- 151 \$a Parque Nacional Iguazú (Argentina)
- 451 \$a Iguazu National Park (Argentina)

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5XX: See Also From Tracings (See Also Cross-References)

5XX fields are used to create see also references. These may be nonhierarchical references (also called related term references) or they may be hierarchical, referring the user to a broader term in a hierarchy. Only related and broader terms are explicitly recorded in authority records. Narrower terms are not recorded in subject authorities, but they may be generated in online systems and displays through the hierarchical broader term coding. SCM H 370 provides detailed information on see also references. SCM H 375 describes LCSH policy for Topic--Place broader term references.

All 5XX headings in authority records must also have their own separate authority records (coded as 1XX). If a 5XX heading in a SACO proposal does not already have its own authority record, a separate proposal for it must also be submitted, unless it is a backdoor heading (i.e., a heading consisting of a main heading combined with either a free-floating or geographic subdivision). CPSO staff in the Subject Heading Editorial Team (SHed) will create authority records for backdoor headings if the SACO library does not propose them.

If a proposed heading is conceptually a broader term to a heading that already exists in LCSH, a change proposal to add the new heading as a BT on the existing heading must accompany the proposal for the new heading.

Related term references are made in order to link two headings that are neither broader nor narrower than each other. The reference from one to the other must be made on both authority records. This means that a SACO proposal for a new heading might also require a change proposal for another already existing authority record. LC has restrictive policies in place on making related term references. SCM H 370 provides instructions on when making related term references is and is not permissible.

Not all headings require broader term references. The SCM calls these "orphan" headings and lists the types of situations in which a heading without a broader term is permitted.

When a heading has both broader term and related term references, all the broader terms should be given first, in alphabetical order, followed by all the related terms in alphabetical order.

Subfield \$w is used to code broader term references. The value **g** in subfield \$w indicates a broader term. Subfield \$w is not used for related term references.

Examples:

100 3 \$a Lopez family
500 3 \$a Lopes de Mendonça family
500 3 \$a Pérez-López y López-Silvero family
500 3 \$a Restrepo family

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- 100 1 \$a Presley, Elvis, \$d 1935-1977 \$x Sightings
550 \$w g \$a Apparitions
- 100 3 \$a Umayyad dynasty
551 \$w g \$a Islamic Empire \$x Kings and rulers
- 110 2 \$a Grady Gammage Memorial Auditorium (Tempe, Ariz.)
550 \$w g \$a Auditoriums \$z Arizona
550 \$w g \$a College buildings \$z Arizona
- 110 2 \$a United Nations \$x Peacekeeping forces
550 \$w g \$a Peacekeeping forces
510 2 \$w g \$a United Nations \$x Armed Forces
- 111 2 \$a Super Bowl \$x Records
550 \$w g \$a Sports records
- 150 \$a Abe (African people)
550 \$w g \$a Ethnology \$z Côte d'Ivoire
- 150 \$a Coptic chants
550 \$w g \$a Chants
510 2 \$w g \$a Coptic Church \$x Liturgy
- 150 \$a Exploitation films
550 \$w g \$a Motion pictures
550 \$a Sensationalism in motion pictures
- 150 \$a Krusi (Montenegro), Battle of, 1796
551 \$w g \$a Montenegro \$x History \$y Petar I, 1782-1830
- 150 \$a Sensationalism in motion pictures
550 \$w g \$a Motion pictures
550 \$a Exploitation films
- 151 \$a Boston Mountains (Ark. and Okla.)
550 \$w g \$a Mountains \$z Arkansas
550 \$w g \$a Mountains \$z Oklahoma
551 \$w g \$a Ozark Mountains
- 151 \$a Calais (France) \$x History \$y Siege, 1346-1347
550 \$w g \$a Sieges \$z France
- 151 \$a France \$x Intellectual life \$x American influences
551 \$w g \$a United States \$x Civilization

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667: Nonpublic General Note

Field 667 is used to record general information about a 1XX heading for which a specialized note field has not been defined. The note is "nonpublic" because it is not intended to display to catalog users. Generally 667 notes are used in subject authority records for instructions to catalogers. Both indicators in 667 are blank.

667 is most commonly used in subject authority records to state that a geographic subject heading is not valid for use as a geographic subdivision (see SCM H 836). This applies to headings for celestial bodies and to features within cities (e.g., plazas, circles, squares, monuments, parks, gardens, streets, bridges, tunnels, archaeological sites, etc.). In cases such as this, SACO proposals should contain a 667 note stating: "This heading is not valid for use as a geographic subdivision." If a geographic subject heading *is* valid for use as a geographic subdivision, instead of a 667 note there should be a 781 field showing the form of the heading when used as a subdivision (see p. 87).

Examples:

- 151 \$a 118th Avenue (Edmonton, Alta.)
667 \$a This heading is not valid for use as a geographic subdivision.
- 151 \$a Donald L. Garrity Japanese Garden (Ellensburg, Wash.)
667 \$a This heading is not valid for use as a geographic subdivision.
- 151 \$a Old Dorchester State Park (Summerville, S.C.)
667 \$a This heading is not valid for use as a geographic subdivision.
- 151 \$a Piazza del Duomo (Lecce, Italy)
667 \$a This heading is not valid for use as a geographic subdivision.
- 151 \$a Supernova 1054
667 \$a This heading is not valid for use as a geographic subdivision.

670: Source Data Found

Key Documentation: SCM H 203

The 670 field is used to supply citations to sources used to establish the heading and any cross-references to it. Both indicators in 670 fields are blank. The first 670 is usually used to cite the work being cataloged and the citation of it is preceded by the phrase **Work cat.:**. The additional sources that were consulted in carrying out authority research are cited separately in other 670s.

Generally, SACO proposals must contain at least one citation for the work being cataloged and/or sources consulted to support a subject heading proposal. SCM H 203 provides general information on citing sources. The SACO home page (<http://lcweb.loc.gov/catdir/pcc/saco.html>) has a list of useful Web-based reference sources.

Before February 2000, H 203 contained lists of commonly consulted sources along with recommended abbreviations to cite in proposals. In 2000 LC revised H 203 and deleted these lists, but the abbreviations will be found in authority records established prior to this date, and catalogers familiar with them will likely continue to use them for some time to come. Examples of abbreviated source titles are included below and can also be seen in the subject authority proposals found elsewhere in this manual. Some of the most frequently abbreviated sources are *Webster's Third New International Dictionary of the English Language, Unabridged* (Web. 3), *The Columbia Gazetteer of the World* (Columbia gaz.), *The World Book Encyclopedia* (World Book), and *The New Encyclopaedia Britannica* (Britannica). The Britannica's *Micropaedia* and *Macropaedia* sections are cited as Britannica Micro. and Britannica Macro., respectively.

A citation should provide the main entry, if any, title proper (or title and subtitle if the subtitle furnishes additional information), and date(s) of publication in the form found in the publication, distribution, etc. area of the bibliographic record for that source. Do not include brackets around dates, but do give any symbols ("c" for copyright, "p" for sound recording copyright, question marks, and hyphens) that would be in the bibliographic record. If the publication has multiple dates, record them. If the bibliographic record has both Gregorian and non-Gregorian dates, record only the Gregorian date.

For personal author main entries, initials may be used instead of full forenames. Titles may be abridged or words in them abbreviated as long as the information is clear and the source can be easily identified. Note that citation practice for SACO proposals varies from NACO practices: main entries are generally not given in name authority citations. Remote electronic resources may be cited in a variety of ways, depending on the type of resource (see below for examples).

If the source being cited is a nonbook format, an abbreviated form of the general material designation (GMD) may be added after the title and before the date. This is not required, but it is sometimes useful to identify the format of the material being cited. Use [SR] for

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sound recordings, [VR] for videorecordings, [MP] for motion pictures, [MF] for microforms, and [map] for maps. The designation [CF] for computer files may also be seen in some authority records, but since Chapter 9 of AACR2 has been renamed "Electronic Resources," new authority records should use [ER] if the addition of a GMD would be useful.

When citing a serial, provide the volume number or date of the issue(s) consulted.

- 670 \$a Biol. & agr. index: \$b v. 38
- 670 \$a New York times index, 1984
- 670 \$a Educ. index, May 1984
- 670 \$a Pharmaceutical trends, Jan. 1978: \$b p. 2

The citation itself is included in subfield \$a of the 670. In some cases, all that is needed is the citation for a source, because the information justifying the subject heading proposal is included in the title of that source. In other cases, information found within a source must be supplied. In 670s, the location of the information found in the source and the information itself is included in subfield \$b.

In citations, a colon is added following the date(s) of publication if a specific location within a source is specified. Specific locations are omitted if (a) the source being cited is alphabetically arranged *and* (b) the heading being proposed, or a reference to it, is found in its normal alphabetical location in the source. Specific locations may also be omitted if the heading being proposed is included in the title of a source and no other information from within that source is needed as additional support or justification for the proposal or for variant terms found elsewhere in the source. If a Web page or other electronic resource is cited and the information is taken from the first screen viewed when connecting to that page, the specific location can also usually be omitted.

Location information is given first in subfield \$b, followed by the information found at that location enclosed in parentheses. Information may be paraphrased, or it may be quoted from the source.

When citing locations within a source, use standard terms and abbreviations such as:

t.p.	t.p. verso	map recto	map verso
jkt.	label	cover	p. 3 of cover
index	abstr.	introd.	pref.
p. xi	leaf 1	pp. 28-29	v. 4, t.p.
credits	container	insert	title screen

Note that when the cover or any other source substitutes for the chief source, it should be cited as "t.p." Generally, if information comes from a specific page, cite the number of the page (unless the specific location can be omitted as described above). Do not include brackets around inferred numbers.

If the source or information cited contains diacritics or other special characters that cannot be keyed into an email proposal, substitute the name of the diacritic or character in brackets in front of the letter to which it applies, e.g., Ban[macron]u [alif]Umajja for Banū Umajja. LC staff will input the diacritic or character when transcribing the proposal into the LCSH Master Database. Appendix A, **Additional Examples of SACO Proposals for New LCSH** (pp. 176-199) shows examples of this technique applied throughout a SACO proposal.

Examples:

Abbreviated Sources as Listed in SCM H 203 Prior to February 2000

- 670 \$a Britannica Micro.: \$b v. 2, p. 244 (Biton and Cleobis; Biton also spelled Bitō; sons of Cydippe, priestess of Hera; noted for their filial devotion and athletic prowess)
- 670 \$a Web. 3 \$b (durian; also durion; Durio zibethinus)
- 670 \$a Web. geog. \$b (Ngorongoro Crater. Extinct volcanic crater, N. cen. Tanzania)
- 670 \$a Ruhlen world lang.: \$b p. 307 (Mundu, under Adamawa-Ubangian branch of Niger-Congo languages)

Printed Sources

Work being cataloged

- 670 \$a Work cat.: Yusupov, A. The Petroff defense, 1999.

Alphabetically arranged source

- 670 \$a Columbia gaz. \$b (Litchfield Hills, NW Conn., S extension of the Berkshires running E of Housatonic R., in NW Litchfield Co.)

Location within source cited

- 670 \$a Work cat.: The national artists of the Philippines, c1998: \$b p. xi (National Artist Award or Gawad Artista ng Bayan; est. 1972 to honor Filipinos who have made outstanding contributions to Philippine arts and letters)
- 670 \$a Gale encyc. of Native American tribes, c1998: \$b pp. 316-321 (Duwamish; one of the many Salishan tribes in the Puget Sound Area)

MARC Authority Format for Subjects

Multiple locations within source

- 670 \$a New Grove dict. of mus. instr.: \$b v. 3, p. 501 (taiko; generic term for all Japanese drums; commonly applied only to cylindrical or barrel drums) v. 9, p. 519 (the taiko is a shallow barrel drum with two cowhide heads)

Other title information included for clarification

- 670 \$a Morris, D. Cool cats : the 100 cat breeds of the world, 1999: \$b p. 122 (Tonkinese cat; formerly called the Golden Siamese; short-haired American hybrid created by crossing Siamese and Burmese)
- 670 \$a Work cat.: Los caminos al Río Magdalena : la frontera del Carare y del Opón, 1760-1860, 2000: \$b p. 15 (the region of the Opón) p. 139 (Opón River)

Quoted information

- 670 \$a Work cat.: Hagberg, S. Between peace and justice : dispute settlement between Karaboro agriculturalists and Fulbe agro-pastoralists in Burkina Faso, 1998: \$b p. 19 ("The Karaboro, who consider themselves to belong to the large group of Senufo peoples ...") p. 103 ("The Karaboro are said to originate from Senufo country in the north of the territory of today's Ivory Coast ... The Karaboro generally refer to themselves as Kaye when speaking their own language, but as Karaboro in all other contexts.")

Serials

- 670 \$a Annual review of materials sci., v. 29: \$b p. 53 (Magnetic force microscopy is a special mode of noncontact operation of the scanning force microscope)
- 670 \$a Journal of magnetism and magnetic materials, Oct. 1991: \$b p. 263 (abstr.: Magnetic force microscopy (MFM) is a scanned probe technique for imaging microfields near surfaces of magnetic media)

Nonbook Materials (Scores, Sound Recordings, Videorecordings, Cartographic Materials)

Scores

- 670 \$a Work cat.: Smith, S. The night is never long, c1998 \$b (for piccolo and xylophone)
- 670 \$a Work cat.: Dinescu, V. Medrea : für Klarinette oder Bassklarinette und Orgel, 1996?

Sound Recordings

- 670 \$a Work cat.: Agrell, J. Konserter för flöjt och cembalo med stråkorkester [SR], p1979.
- 670 \$a Work cat.: Panhuysen, P. Engines in power and love, 1992: \$b label (music performed by 5 matrix computer printers)
- 670 \$a Work cat.: The International Computer Music Association commission awards, 1994-96 [SR], p1997: \$b insert (Birdwing; for shakuhachi and tape)

Videorecordings

- 670 \$a Work cat.: Return to the Dying rooms [VR], c1996: \$b accomp. documentation (infant girls; baby girls)
- 670 \$a Work cat.: The story of the Lacey V. Murrow Floating Bridge [VR], 1993 \$b (pontoon bridge in Seattle, largest floating bridge in the world; designed by Homer M. Hadley and state highway engineer Lacey V. Murrow, opened on July 2, 1940; a new floating bridge upgrade project was completed on Sept. 12, 1993, despite problems caused when portions of the old floating bridge were damaged by a severe storm in 1990)

Cartographic Materials

- 670 \$a Work cat.: Geological Survey (U.S.). Geologic map of Callisto, 1997.
- 670 \$a Work cat.: Cascade Orienteering Club. Fort Casey State Park [map], c1994.
- 670 \$a Work cat.: Minnesota. Dept. of Natural Resources. Banning State Park, c1999: \$b map verso (located in Pine County, four miles north of the city of Sandstone; est. 1963; 6,237 acres)
- 670 \$a DeLorme Mapping Co. Alaska atlas & gaz., c1992: \$b p. 7 (Chugach State Park)

Bibliographic Databases

Cite the name of the bibliographic database or utility consulted and the date it was searched. In the subfield \$b, give terms or phrases found, terms from titles of works, subject headings, etc., specifying the specific type of information if necessary.

- 670 \$a LC database, May 14, 1999 \$b (systems librarians; systems managers)
- 670 \$a LC database, Dec. 20, 1999 \$b (titles: business ethics; ethics of business; ethics of business enterprise; corporation ethics)

MARC Authority Format for Subjects

- 670 \$a RLIN, Feb. 26, 2001 \$b (Turkish people)
- 670 \$a OCLC, Mar. 23, 2001 \$b (germplasm resources; genetic resources; germ plasm resources; gene resources)
- 670 \$a WaU online catalog, Dec. 14, 1999 \$b (Snohomish Estuary; Snohomish River estuary; hdg.: Snohomish River Estuary (Wash.))

Remote Electronic Resources

Because remote electronic resources are dynamic and the information on them may change, the date of publication of the resource is not as important as the date on which the resource was consulted.

For well known Internet resources and search engines, specify the name of the resource and the date searched. Use standard abbreviations for frequently consulted sources (e.g., GNIS for Geographic Names Information System, GNS or GEOnet for GEOnet Names Server, ITIS for Integrated Taxonomic Information System).

- 670 \$a GNIS, Dec. 15, 1999 \$b (Lone Lake, lake, Wash., Island Co.; variant name: Long Lake; 48°01'18"N, 122°27'36"W; lakes called Long Lake also in other counties)
- 670 \$a GEOnet, Oct. 23, 1998 \$b (Minho, Rio, STM, Jamaica, 17°47'00"N, 77°17'00"W; Rio Minho River, see Minho, Rio; Minho River, see Minho, Rio)
- 670 \$a ITIS, Oct. 7, 1999 \$b (*Prosopium coulterii*. Common name: pygmy whitefish. Synonym: *Prosopium coulteri*)
- 670 \$a OED online, Apr. 12, 2001 \$b (alcalde: A magistrate of a town, a sheriff or justice, in Spain and Portugal)
- 670 \$a AltaVista, March 24, 1999 \$b (Saemaul Undong; New village movement; New community movement)
- 670 \$a Yahoo!, Nov. 28, 2000 \$b (category: Entertainment > Movies and Film > Genres > Mockumentaries; terms in linked resources: mock documentary; mockumentaries; fake documentary; fake documentary films)

For resources with a specific title, give the main entry if any and the title, followed by the phrase "via WWW" and the date on which the resource was viewed. If necessary, specify the location of the information in the source by giving a path of links to follow in subfield b, using slashes to separate each step (link) in the path. Do not give URLs in citations for electronic resources.

MARC Authority Format for Subjects

- 670 \$a Work cat.: Daniel, T.F. Revision of *Spathacanthus*, via WWW, Feb. 14, 2000 \$b (*Spathacanthus*. Acanthaceae; three species occurring in moist to wet forests of Mexico and Central America)
- 670 \$a Seychelles : a country study, via WWW, Feb. 26, 2001 \$b (Term for Citizens: Seychellois)
- 670 \$a Amer. Heritage dict. of the Eng. lang., via WWW, Apr. 12, 2001 \$b (alcalde: the mayor or chief judicial official of a Spanish town)
- 670 \$a Washington place names database, via WWW, Dec. 2, 1999 \$b (Padilla Bay; between Samish Island and Swinomish Channel directly east of Anacortes in west central Skagit County; the bay was named Seno de Padilla in 1791; the name was changed to its present form in 1847)
- 670 \$a Parousia Missions page, via WWW, Jan. 7, 1999: \$b unreached people groups/Africa/Burkina Faso/Karaboro ("The Karaboro tribe of Burkina Faso are also know[n] as Kar, Kama, Karama and Koroma"; pop. 41,100)

For home pages, give the name of the organization or person followed by "WWW home page" or similar phrase and the date consulted. If the information in the site is not on the main page, specify a path to follow and give this in the subfield b ahead of the information found. Use slashes to separate each step (link) in the path.

- 670 \$a Duwamish Tribe WWW home page, Sept. 10, 1999 \$b (Duwamish)
- 670 \$a Alaska State Parks System WWW home page, Dec. 14, 1999: \$b individual parks (Chugach State Park; 495,000 acres)
- 670 \$a National register of historic places WWW home page, Nov. 2, 1999: \$b travel/Seattle/list of sites (Volunteer Park)

Personal Correspondence

SCM H 203 instructs catalogers to include the date of telephone calls (and by extension, other forms of correspondence) only when adding a citation to an existing authority record to support a change of heading or reference. When pertinent and available, include a person's title and the organization with which (s)he is affiliated. Provide in parentheses in subfield b a brief summary of the relevant information provided by the correspondent.

- 670 \$a Phone call to T. Irwin, curator, Dept. of Entomology, Smithsonian Inst., March 20, 1992 \$b (Malachiidae valid)
- 670 \$a E-mail from Wash. State Parks & Rec. Commission \$b (official name is Saint Edward State Park)

MARC Authority Format for Subjects

- 670 \$a E-mail from M. Stone, webmaster of Eurofighter Typhoon WWW site, Nov. 2, 1999 \$b (Eurofighter Typhoon and Eurofighter 2000 are same aircraft; Eurofighter Typhoon is the new name)
- 670 \$a Letter from D. Hanna, Olympia Parks, Recreation and Cultural Services Dept. \$b (with the exception of one city block, Heritage Park is under the management of the Wash. Dept. of General Administration. Phase 1 of the park was constructed in 1998. The City of Olympia completed Phase 1 of its share of Heritage Park in 1996. This includes Heritage Fountain; eventually the City will acquire and construct an entire city block that will link Heritage Park to Percival Landing (another city park).)

675: Source Data Not Found

The 675 field contains citations to sources searched in which no information supporting or relevant to the heading and/or its references is found. Both indicators in 675 are blank. This field is not repeatable and only subfield \$a is valid. Citations to multiple sources are recorded in a single 675 in separate subfield \$a's separated by semicolons (see examples below).

Examples:

675 \$a GEOnet, Apr. 5, 2000

675 \$a Perrot, J. Les langues dans le monde ancien et moderne, 1981

675 \$a Washington place names database, via WWW, Nov. 11, 1999

675 \$a Web. geog.; \$a Columbia gaz.

675 \$a GNIS, Sept. 22, 1999; \$a Gudde, E.G. California place names, 1998; \$a Durham, D.L. California's geographic names, c1998

675 \$a Dictionnaire de la préhistoire, c1988; \$a Archaeo. atlas of the world, 1975; \$a Larousse encyclopedia of archaeology, 1972

MARC Authority Format for Subjects

680: General Public Notes (Scope Notes)

The 680 field contains a note that provides general information about a 1XX heading for which a specialized note field has not been defined. The note is written in a form suitable for public display in online catalogs. In subject authority records, the 680 field is used most commonly for scope notes. Scope notes generally serve to limit the scope of a heading as used in the catalog, helping catalog users determine whether the heading is appropriate for the materials they seek, and enabling catalogers to maintain consistency in the way headings are assigned. Scope notes are also used to provide explanations or definitions for new concepts or unfamiliar terminology. SCM H 400 provides instructions on the types of scope notes used in subject authority records.

When scope notes are used to distinguish the meaning and/or usage of two or more headings, the same information is supplied in a stylized manner under each heading. Scope notes of this type are termed "mirror image" scope notes. Several examples of mirror image scope notes are shown below.

The indicator positions are both blank. Subfield \$i contains explanatory text exclusive of any heading(s) cited in the note, which are included in subfield \$a.

Examples:

100 1 \$a McCartney, Paul \$x Death hoax

680 \$i Here are entered works on the rumored death of Beatles member Paul McCartney in 1969.

150 \$a Dilrubā music

680 \$i Here are entered compositions not in a specific form or of a specific type for solo dilrubā, and collections of compositions in several forms or types for solo dilrubā.

150 \$a Telephone slamming

680 \$i Here are entered works on the unauthorized transfer of an individual's long distance telephone service from one provider to another.

151 \$a Gaeltacht (Ireland)

680 \$i Here are entered works on areas of Ireland where the primary spoken language is Irish.

Mirror Image Scope Notes

130 0 \$a Bible \$x In motion pictures

680 \$i Here are entered works on Biblical themes in motion pictures that are not themselves Bible films. Motion picture versions of Biblical stories are entered under \$a Bible films.

- 150 \$a Bible films
680 \$i Here are entered motion picture versions of Biblical stories. Works on Biblical themes in motion pictures that are not themselves Bible films are entered under \$a Bible--In motion pictures.

- 150 \$a Civilization, Turkic
680 \$i Here are entered works on the civilization of the Turkic peoples of Asia treated collectively. Works on the civilization of Turkey are entered under \$a Turkey--Civilization.

- 151 \$a Turkey \$x Civilization
680 \$i Here are entered works on the civilization of Turkey. Works on the civilization of the Turkic peoples of Asia treated collectively are entered under \$a Civilization, Turkic.

- 150 \$a Educational videos
680 \$i Here are entered video recordings intended for teaching and informational purposes, especially those made for classroom viewing. Video recordings designed to impart skills or techniques to general audiences, typically in a "how-to" manner, are entered under \$a Instructional videos. \$i Works on the use of video tapes in education are entered under \$a Video tapes in education.

- 150 \$a Instructional videos
680 \$i Here are entered video recordings designed to impart skills or techniques to general audiences, typically in a "how-to" manner. Video recordings intended for teaching and informational purposes, especially those made for classroom viewing, are entered under \$a Educational videos. \$i Works on the use of video tapes in education are entered under \$a Video tapes in education.

- 150 \$a Video tapes in education
680 \$i Here are entered works on the use of video tapes in education. Video recordings intended for teaching and informational purposes, especially those made for classroom viewing, are entered under \$a Educational videos. \$i Video recordings designed to impart skills or techniques to general audiences, typically in a "how-to" manner, are entered under \$a Instructional videos.

MARC Authority Format for Subjects

681: Subject Example Tracing Note

This field contains a note that documents the use of a 1XX established subject or authorized subdivision heading as an example or reference in a 260 Complex See Reference, 360 Complex See Also Reference, or 680 General Public Note (Scope Note) in another authority record. Its purpose is to be able to identify and update the 260, 360, or 680 field when the 1XX heading is changed.

SACO contributors are not responsible for including this field in proposals. SHed staff in CPSO will add them as necessary. SACO participants should however be alert for the presence of 681 fields when making proposals to revise 1XX fields in subject authority records, as this means that the 260, 360, and/or 680 fields on other authority records will also need to be changed.

Both indicators in 681 are blank. The heading referred to is included in subfield \$a. The explanatory text is put in subfield \$i.

Examples:

150 \$a Human-animal relationships
360 \$i subdivision \$a Effect of human beings on \$i under individual animals and groups of animals, e.g. \$a Fishes--Effect of human beings on

150 \$a Fishes \$x Effect of human beings on
681 \$i Example under \$a Human-animal relationships

150 \$a Motion pictures, Chinese
680 \$i Here are entered works on motion pictures produced by Chinese film companies and shown outside China. General works on motion pictures shown in China or produced by Chinese film companies are entered under \$a Motion pictures--China.
681 \$i Note under \$a Motion pictures--China

150 \$a Motion pictures \$z China
680 \$i Here are entered general works on motion pictures shown in China or produced by Chinese film companies. Works on motion pictures produced by Chinese film companies and shown outside of China are entered under \$a Motion pictures, Chinese.
681 \$i Note under \$a Motion pictures, Chinese

- 150 \$a Textbooks
360 \$i subdivision \$a Textbooks for adults, [children, etc.] \$i under headings for religious education of individual religions, e.g. \$a Christian education--Textbooks for adults, [children, etc.]; \$i and subdivision \$a Textbooks for foreign speakers \$i under individual languages, e.g. \$a English language--Textbooks for foreign speakers
- 150 \$a Religious education \$x Textbooks
680 \$i Here are entered works discussing religious education textbooks. Individual religious education textbooks are entered under headings for religious education of individual religions, with subdivision \$a Textbooks for adults, [children, etc.], \$i e.g. \$a Christian education--Textbooks for adults, [children, etc.].
- 150 \$a Religious education \$v Textbooks for adults, [children, etc.]
260 \$i subdivision \$a Textbooks for adults, [children, etc.] \$i under headings for religious education of individual religions, e.g. \$a Christian education--Textbooks for adults, [children, etc.].
- 150 \$a Christian education \$v Textbooks for adults, [children, etc.]
680 \$i Here are entered individual Christian education textbooks. Works discussing Christian education textbooks are entered under \$a Christian education--Textbooks.
681 \$i Example under \$a Textbooks; \$i and under reference from \$a Religious education--Textbooks for adults, [children, etc.]
681 \$i Notes under \$a Christian education--Textbooks; Religious education--Textbooks
- 150 \$a Christian education \$x Textbooks
680 \$i Here are entered works discussing Christian education textbooks. Individual Christian education textbooks are entered under headings of the type \$a Christian education--Textbooks for adults, [children, etc.].
681 \$i Note under \$a Christian education--Textbooks for adults, [children, etc.]

MARC Authority Format for Subjects

682: Deleted Heading Note

This field contains text that explains why a subject authority record has been deleted. The field may also contain replacement headings. SCM H 193 provides instructions to LC catalogers on how to propose the deletion of a subject authority record. H 193.5 provides a list of the standard cancellation notes used in 682. SACO libraries may propose deletions by using the change proposal form and adding a 682 note from the list in H 193.5. If the heading is deleted because it is covered by another subject heading, it is usually necessary to make an accompanying change proposal to add the deleted heading as a used for reference on that other heading. Justifying sources should be cited as 670s in the change proposal.

Both indicators in 682 are blank. Explanatory text goes into subfield \$i and any replacement headings in the note are given in subfield \$a.

Examples:

- 150 \$a Flying phalangers
682 \$i This authority record has been deleted because the heading is covered by the subject heading \$a Gliders (Mammals) \$i (sh 86002596).
- 150 \$a Polkas (Band)
682 \$i This authority record has been deleted because the heading is covered by the subject headings \$a Polkas \$i (sh 85104482) and \$a Band music \$i (sh 85011470).
- 150 \$a Stanley Cup (Hockey)
682 \$i This authority record has been deleted because the subject heading is covered by an identical name heading (n 99056320).
- 150 \$a Bern Disputation, Bern, Switzerland, 1528
682 \$i This authority record has been deleted because the subject heading is covered by the name heading \$a Bern Disputation (1528) \$i (no 94009378).

781: Subdivision Heading Linking Entry--Geographic Subdivision

When an authority record is created for a geographic entity (151 heading), the 781 field specifies the form of the heading when used as a geographic subdivision. All new SACO proposals for geographic entities should have either a 781 showing the prescribed form of geographic subdivision, or a 667 stating that that heading is not valid for use as a geographic subdivision (see p. 72). SCM H 836 provides detailed guidance on when to include a 781 field and how to code it properly. Catalogers unsure of the prescribed form of geographic subdivision should follow the instructions in SCM H 830.

The first indicator is always blank (undefined) and the second indicator should be 0 (indicating LCSH). Subfield \$z is the only subfield used in 781. A geographic subdivision may consist of one or two subfield \$z's depending on the nature of the heading (see SCM H 830).

Examples:

151 \$a Granite Mountains (Wyo.)
781 0 \$z Wyoming \$z Granite Mountains

151 \$a Boston Mountains (Ark. and Okla.)
781 0 \$z Boston Mountains (Ark. and Okla.)

151 \$a Midea (Extinct city)
781 0 \$z Greece \$z Midea (Extinct city)

151 \$a Undara Volcano (Qld.)
781 0 \$z Australia \$z Undara Volcano (Qld.)

151 \$a Divostin Site (Serbia)
781 0 \$z Yugoslavia \$z Divostin Site (Serbia)

151 \$a Ngum River (Xiangkhoang Province and Viangchan Prefecture, Laos)
781 0 \$z Laos \$z Ngum River (Xiangkhoang Province and Viangchan Prefecture)

151 \$a Sylvan Lake (Alta. : Lake)
781 0 \$z Alberta \$z Sylvan Lake (Lake)

151 \$a May Creek (King County, Wash. : Creek)
781 0 \$z Washington (State) \$z May Creek (King County : Creek)

MARC Authority Format for Subjects

952: Local Notes

The 952 field is a local note field that is used to cite a pattern used for the creation of a new heading or to cite sections within the *Subject Cataloging Manual* that provide instructions on how a heading and its references should be formulated. It is also used to provide nondisplaying permanent notes in authority records. This field is maintained in the records residing in the LCSH Master Database at LC. Because it is not included in subject authority records distributed by CDS, it will not be present in authority records viewed in utilities such as OCLC and RLIN.

Both indicators in 952 fields are blank.

SCM H 202 provides further information on when catalogers should cite a pattern.

Examples:

130 0 \$a Bhagavadgītā \$x Relation to the Bible
952 \$a LC pattern: Koran--Relation to the Bible

150 \$a Asian American legislators
952 \$a LC pattern: Hispanic American legislators; Asian American lawyers

150 \$a Dramatists, Vietnamese
952 \$a LC pattern: Dramatists, Thai

150 \$a Wetland restoration
952 \$a LC pattern: Watershed restoration

Another major use of 952 is to cite the *Subject Cataloging Manual*. SCM H 200 states: "If the heading and/or its reference structure is being established according to a pattern prescribed in a specific instruction sheet in the *Subject Cataloging Manual*, add a 952 field containing the number of the instruction sheet. Use the abbreviation SCM." In the example below, the 952 points to the instruction sheet in the SCM entitled "Buildings and Other Structures."

110 2 \$a 19th Police Precinct Station House (New York, N.Y.)
952 \$a SCM H 1334

952 has several other uses. It can be used to record other information that might be useful to the editorial approval process or for future reference. LC staff also use it to record the number of bibliographic records that will need to be changed if a proposal is approved (supplying this number is not required of SACO participants, but if LCCNs of bibliographic records needing changes are identified in the course of doing authority research, it would be helpful to provide that information with the proposal).

When a heading is supposed to be established in the vernacular language, but the vernacular form cannot be found either in the work being cataloged or in readily available sources, the heading is established in the form known to the cataloger, but the authority record will be coded as provisional in fixed field 008/33. SCM H 1334, "Buildings and Other Structures," instructs catalogers creating a new authority in such cases to add a 952 field with the word "Provisional." Similar procedures should be followed whenever a heading is supposed to be established in the vernacular. If the vernacular form becomes known at a later date, the heading on the provisional authority record should be changed.

Example:

151 \$a Pirin National Park (Bulgaria)
451 \$a Vihren National Park (Bulgaria)
550 \$w g \$a National parks and reserves \$z Bulgaria
670 \$a Endemic and relict insects in the Pirin National Park, Bulgaria, c1997.
670 \$a UNESCO World Heritage sites home page, July 19, 1999 \$b (Pirin National Park, 41°40'N 22°50'E; est. 1963 as Vihren National Park, enlarged and renamed Pirin National Park in 1976)
675 \$a GEOnet, July 19, 1999; \$a Times atlas
781 0 \$z Bulgaria \$z Pirin National Park
952 \$a Provisional

Field 952 may also be used to record informational notes to LC staff who will be reviewing the proposal. For example, if a classification proposal is made that is related to a subject heading proposal and the subject heading is sent via email while the classification proposal is faxed, make a 952 note on the subject proposal to alert the Cooperative Cataloging Team liaison receiving the subject proposal that there is also a classification proposal that needs to be submitted to CPSO at the same time. Example:

952 \$a Classification proposal faxed to Coop on 29 May 2000

When a subject proposal requires two or more different kinds of local notes, give them in separate 952 fields:

053 0 \$a PK2269.K
150 \$a Khetrānī dialect
952 \$a LC pattern: Friulian dialect
952 \$a Classification proposal faxed to Coop on Oct. 18, 1999

MARC Authority Format for Subjects

953: Cataloger Code

This is a local field used in the LCSH Master Database at LC. The field contains alphanumeric codes for catalogers and editors at LC. Subfield \$a contains the code for the original proposer or creator of the record and subfield \$b holds the code for the person who last revised the record. The Cooperative Cataloging Team's code (yz00) is used in records for headings proposed or revised through SACO.

Subject Heading Change Proposals

When to Make a Change Proposal

When to Make a Change Proposal

Change proposals are made for a variety of reasons. Probably the most common reason is to add additional cross-references from unused forms to the authorized subject heading. In the course of cataloging an item, the cataloger may identify variant terms that would be useful to have in the authority file and in the printed LCSH.

Other reasons to make change proposals:

- the authorized form of heading is determined to be obsolete or no longer in common use and has been replaced by some other term. Current sources such as dictionaries, thesauri, indexes, and other works can be cited to demonstrate that this is the case.
- the name of a geographic place or other named entity (e.g., buildings) has changed. For example, in 1994 Death Valley National Monument became Death Valley National Park, requiring a change in the authorized form of heading.
- the authorized heading was created according to earlier subject practices and is no longer the correct form under current practices. For example, the current practice (SCM H 1332) is to establish common names of individual species of animals and plants in the singular form and any higher level groupings such as genus, family, order, class, etc., in the plural form (e.g., **Grizzly bear** vs. **Bears**). However, there are still many examples of individual species set up in the plural form, and a proposal could be submitted to change a heading to the singular form to conform with current practice. Another example occurs when a species or group established in the Latin (scientific) form of name is determined to have an unambiguous common English-language name. Since current practice (SCM H 1332) is to prefer the common name, catalogers could submit a change proposal in such a case.
- to change, correct, or add broader or related terms. A new heading might be created that belongs as the BT on already existing headings. A change to an authorized form of heading would also require changes on all other records that used the previous authorized form as a BT or RT. If a new heading is created with a related term reference, the reciprocal reference must also be made on the existing heading.
- to correct or add a classification number (field 053) to a heading
- to correct or change a qualifier used in a heading. For example, in 1999, Canada's Northwest Territories split into two territories. Northwest Territories kept its name. The newly formed territory is named Nunavut. All subject headings for places that used (N.W.T.) as a geographic qualifier that are now part of Nunavut had to be changed (e.g., **Baffin Island (N.W.T.)** was changed to **Baffin Island (Nunavut)**).
- to add or change a scope note on an existing authority

When to Make a Change Proposal

- to authorize a heading for geographic subdivision
- to correct MARC tagging of fields or subfields within authority records



LC SUBJECT HEADING CHANGE PROPOSAL FORM

Fill in and e-mail to SACO@loc.gov or fax to (202) 707-2824; refer to [LC Subject Heading Change Guidelines](#) for help when filling in this form.

LCSH Authority Record Change Proposal

Requestor's MARC 21 organization code: _____

Record Control Number 010: sh_____

Geographic subdivision (008/06): _____ i = May Subd Geog

Library of Congress Classification Number

053: add: _____

053: change to: _____

053: delete: _____

CHANGE OF HEADING:

1XX: change to: _____

Changes to Cross-References:

4XX: add: _____

4XX: change to: _____

4XX: delete: _____

Broader Term (BT) & Related Term (RT) References:

5XX: add: _____

5XX: change to: _____

5XX: delete: _____

Source Citations:

670: add: _____

670: _____

675: _____

Scope Notes:

680: add: _____

Geographic Subdivision:

781: add: \$z _____ \$z _____

Submitted by: _____

e-mail/phone: _____



LC SUBJECT HEADING CHANGE GUIDELINES

These instructions are to be used when filling in the [LCSH Authority Record Change Proposal Form](#) found on the SACO home page.

Requestor's MARC 21 organization code: _____

- Enter the institution's MARC 21 code (formerly NUC symbol or USMARC code). Do not use the institution's OCLC code.

Record Control Number 010: sh _____

- Enter the subject authority record control number as it is found in the 010 field of the authority record.

Geographic subdivision 008/06 _____ i = May Subd Geog

- If the heading should be divided geographically, enter an X. If unable to determine this or if the heading should not be divided geographically, do nothing to this field (cf. SCM H 194 and H 364).

Library of Congress Classification Number 053: add: _____ change: _____ delete: _____

- If the change involves adding a number to an existing authority record, indicate the number in the area provided.
- If the change involves modification of an existing number, indicate the correction in this area.
- If the change involves deleting a number, indicate that number in the area provided. For further guidance on when to add, delete or change the 053 field, refer to SCM H 196.
- For guidance on when to assign and when not to assign a number to a heading, refer to SCM H 365.

CHANGE OF HEADING

1XX: change to: _____

- Indicate the new form of heading in this area.

NOTE: Because changing the 1XX field of a subject heading may involve significant work on maintenance of the bibliographic and authority files both at the Library of Congress, and in other libraries, a cataloger should consider the impact of such a change and be judicious in recommending one. Changing the 1XX field of a subject heading means also changing all occurrences of that subject heading in other authority records (e.g., use as BT references, appearance in scope notes, use with subdivisions, etc.). Changing the 1XX field of a subject heading must be supported by adequate, appropriate authority research demonstrating clear preference for the proposed form. Cite references in separate 670s. When in doubt, contact the Cooperative Cataloging Team.

Changes to Cross-References

4XX: add: _____ 4XX: change: _____ 4XX: delete: _____

- Indicate references to be added, changed, or deleted in the area provided.
- For further guidance on how references should be constructed and in which form, refer to SCM H 195 and H 373.
- Please cite sources in separate 670 fields for each additional UF reference.

Broader Term (BT) & Related Term (RT) References

5XX: add: _____ 5XX: change: _____ 5XX: delete: _____

- Indicate broader term and related term references to be added, changed, or deleted.
- For further guidance on how to change a BT for a subject heading, refer to SCM H 195.
- For further guidance on how to determine an appropriate BT and/or RT, refer to SCM H 370.

Source Citations 670: add: _____

- Include in this area, citations to reference works and information to justify the heading or references being added, changed, or deleted.
- For further guidance, refer to SCM H 200, H 202, and H 203.

Scope Notes 680: add: _____

- Include in this area the text of a note to define or limit the use of a particular heading.
- For further guidance on drafting a scope note, refer to SCM H 400.

Geographic Subdivision 781: add: \$z _____ \$z _____

- For a geographic heading, include, if appropriate, the prescribed form of geographic subdivision for the heading.
- For guidance on when to include a 781 field and how to formulate geographic subdivisions, refer to SCM H 836 and H 830.

Subject Heading Change Proposal Examples

Examples of Subject Heading Change Proposals

Examples A-C: Adding cross-references (used for references)

The examples below illustrate proposals to add one or more cross-references from unused terms to an authorized subject heading along with at least one justifying citation. The addition of alternative terms (synonyms in most cases) helps both catalogers and catalog users find materials by referring them to the authorized heading.

Example A

Authority Record Before

010 \$a sh 88004778
040 \$a DLC \$c DLC \$d DLC
150 \$a Fast growing trees
550 \$w g \$a Fast growing plants
550 \$w g \$a Trees
670 \$a Work cat.: Lakho, A.G. Growth and management of fast growing tree species in Sind, 1983.
670 \$a LC database, July 28, 1988 \$b (fast-growing pines, fast-growing plantation wood species, fast growing trees species, fast-growing species, fast-growing acacias, fast growing timber trees)
675 \$a Web. 3; \$a Random House; \$a Biol. & agr. index; \$a Forest term.; \$a Term. forest sci.

Change Proposal Submitted to SACO

Requestor's MARC 21 organization code: WaU
Record Control Number 010: sh 88004778

Changes to Cross-References:
4XX: add: Quick growing trees

Source Citations:

670: add: Report to the Government of the Yemen Arab Republic on afforestation and quick-growing tree species, 1974.

Authority Record After

010 \$a sh 88004778
040 \$a DLC \$c DLC \$d DLC \$d WaU
150 \$a Fast growing trees
450 \$a Quick growing trees
550 \$w g \$a Fast growing plants
550 \$w g \$a Trees

Subject Heading Change Proposal Examples

- 670 \$a Work cat.: Lakho, A.G. Growth and management of fast growing tree species in Sind, 1983.
- 670 \$a LC database, July 28, 1988 \$b (fast-growing pines, fast-growing plantation wood species, fast growing trees species, fast-growing species, fast-growing acacias, fast growing timber trees)
- 670 \$a Report to the Government of the Yemen Arab Republic on afforestation and quick-growing tree species, 1974.
- 675 \$a Web. 3; \$a Random House; \$a Biol. & agr. index; \$a Forest term.; \$a Term. forest sci.

Example B

Authority Record Before

- 010 \$a sh 85075551
- 040 \$a DLC \$c DLC
- 150 \$a Lease or buy decisions
- 450 \$a Buy or lease decisions
- 450 \$a Lease-purchase decisions
- 450 \$a Purchase or lease decisions
- 550 \$w g \$a Finance
- 550 \$a Leases
- 550 \$a Purchasing

Change Proposal Submitted to SACO

Requestor's MARC 21 organization code: WaEIC
Record Control Number 010: sh 85075551

Changes to Cross-References:

- 4XX: add: Buy versus lease decision
add: Lease/buy decisions
add: Lease or purchase decisions
add: Lease versus buy decisions
add: Lease vs. buy decisions

Source Citations:

- 670: add: Pritchard, R.E. The lease/buy decision, 1980.
add: Madura, J. The lease vs. buy decision for land, 1985.
add: Silber, J.F. Buy versus lease, 1990.

Authority Record After

- 010 \$a sh 85075551
- 040 \$a DLC \$c DLC \$d WaEIC
- 150 \$a Lease or buy decisions

Subject Heading Change Proposal Examples

- 450 \$a Buy or lease decisions
- 450 \$a Buy versus lease decisions
- 450 \$a Lease/buy decisions
- 450 \$a Lease or purchase decisions
- 450 \$a Lease-purchase decisions
- 450 \$a Lease versus buy decisions
- 450 \$a Lease vs. buy decisions
- 450 \$a Purchase or lease decisions
- 550 \$w g \$a Finance
- 550 \$a Leases
- 550 \$a Purchasing
- 670 \$a Pritchard, R.E. The lease/buy decision, 1980.
- 670 \$a Madura, J. The lease vs. buy decision for land, 1985.
- 670 \$a Silber, J.F. Buy versus lease, 1990.

Example C

Authority Record Before

- 010 \$a sh 92003216
- 040 \$a DGPO \$c DLC \$d DLC
- 151 \$a Snohomish River (Wash.)
- 550 \$w g \$a Rivers \$z Washington (State)
- 670 \$a Work cat.: U.S. National Ocean Service. Everett Harbor, 1991: \$b map recto (Snohomish River)
- 670 \$a Lippincott
- 670 \$a Web. geog.
- 675 \$a Nat. Geog. atlas

Change Proposal Submitted to SACO

Requestor's MARC 21 organization code: WaU
Record Control Number 010: sh 92003216

Changes to Cross-References:

- 4XX: add: Sdoh-doh-hohbsh River (Wash.)
 - add: Sinahomis River (Wash.)
 - add: Sinnahamis River (Wash.)
 - add: Tuxpam River (Wash.)

Source Citations:

670: add: GNIS, July 13, 2000 \$b (Snohomish River, stream, Wash., Snohomish Co., variant names: Sdoh-doh-hohbsh River, Sinahomis River, Sinnahamis River, Tuxpam River; Tuxpam River also a variant name for Stillaguamish River)

781: add: \$z Washington (State) \$z Snohomish River

Subject Heading Change Proposal Examples

Authority Record After

- 010 \$a sh 92003216
- 040 \$a DGPO \$c DLC \$d DLC \$d WaU
- 151 \$a Snohomish River (Wash.)
- 451 \$a Sdoh-doh-hohbsh River (Wash.)
- 451 \$a Sinahomis River (Wash.)
- 451 \$a Sinnahamis River (Wash.)
- 451 \$a Tuxpam River (Wash.)
- 550 \$w g \$a Rivers \$z Washington (State)
- 670 \$a Work cat.: U.S. National Ocean Service. Everett Harbor, 1991: \$b map recto
(Snohomish River)
- 670 \$a Lippincott
- 670 \$a Web. geog.
- 670 \$a GNIS, July 13, 2000 \$b (Snohomish River, stream, Wash., Snohomish Co.,
variant names: Sdoh-doh-hohbsh River, Sinahomis River, Sinnahamis River,
Tuxpam River; Tuxpam River also a variant name for Stillaguamish River)
- 675 \$a Nat. Geog. atlas
- 781 0 \$z Washington (State) \$z Snohomish River

Subject Heading Change Proposal Examples

Example D: Adding a see also reference

This example shows the addition of a related term reference. In this particular case, a library makes a proposal for a new subject heading, **Exploitation films** (see example in Appendix A, p. 185), and on that record it includes **Sensationalism in motion pictures** as a related heading. Since related term references must be made reciprocally, the library also turns in a change proposal to have **Exploitation films** added as a related heading on the record for **Sensationalism in motion pictures**.

Authority Record Before

010 \$a sh 85120039
040 \$a DLC \$c DLC \$d DLC
053 0 \$a PN1995.9.S284
150 \$a Sensationalism in motion pictures
550 \$w g \$a Motion pictures

Change Proposal Submitted to SACO

Requestor's MARC 21 organization code: CSt
Record Control Number 010: sh 85120039

Changes to Cross-References:

Broader Term (BT) & Related Term (RT) References:

5XX: add: (RT) Exploitation films

Authority Record After

010 \$a sh 85120039
040 \$a DLC \$c DLC \$d DLC \$d CSt
053 0 \$a PN1995.9.S284
150 \$a Sensationalism in motion pictures
550 \$w g \$a Motion pictures
550 \$a Exploitation films

Subject Heading Change Proposal Examples

Example E: Adding a broader term reference

This proposal shows the addition of a broader term, with the control subfield \$w coded with the value **g**, which distinguishes it from related terms, where no control subfield is present.

In this case, when the heading Boston Mountains (Ark. and Okla.) was established, the range of which those mountains are a part, the Ozark Mountains, was not included as a broader term. Another library examining the record realizes that this BT is needed and submits a proposal to add it.

Authority Record Before

010 \$a sh 00002503
040 \$a InU \$b eng \$c DLC
151 \$a Boston Mountains (Ark. and Okla.)
550 \$w g \$a Mountains \$z Arkansas
550 \$w g \$a Mountains \$z Oklahoma
670 \$a Work cat.: McBane, R.A. Ouachita Mountain, Arkansas Valley, and Boston Mountain sections, 1972.
670 \$a GNIS, Nov. 24, 1999 \$b (Boston Mountains, Arkansas; range; 93°20'30"W, 35°42'44"N; 93°30'01"W, 35°42'44"N)
670 \$a Lippincott \$b (Boston Mountains, most rugged part of the Ozarks, mostly in NW Ark., with parts in NE Okla.)
670 \$a Web. geog. \$b (Boston Mountains, ridge in Ozark Plateau in NW Arkansas)
781 0 \$z Boston Mountains (Ark. and Okla.)

Change Proposal Submitted to SACO

Requestor's MARC 21 organization code: WaU
Record Control Number 010: sh 00002503

Change to Cross-References:

Broader Term (BT) & Related Term (RT) References:

5XX: add: (BT) Ozark Mountains

Note: In this particular instance, an additional 670 source citation is not needed, because the existing citations in the authority record already document that the Boston Mountains are part of the Ozarks.

Authority Record After

010 \$a sh 00002503
040 \$a InU \$b eng \$c DLC \$d WaU
151 \$a Boston Mountains (Ark. and Okla.)
550 \$w g \$a Mountains \$z Arkansas

Subject Heading Change Proposal Examples

- 550 \$w g \$a Mountains \$z Oklahoma
- 551 \$w g \$a Ozark Mountains
- 670 \$a Work cat.: McBane, R.A. Ouachita Mountain, Arkansas Valley, and Boston Mountain sections, 1972.
- 670 \$a GNIS, Nov. 24, 1999 \$b (Boston Mountains, Arkansas; range; 93°20'30"W, 35°42'44"N; 93°30'01"W, 35°42'44"N)
- 670 \$a Lippincott \$b (Boston Mountains, most rugged part of the Ozarks, mostly in NW Ark., with parts in NE Okla.)
- 670 \$a Web. geog. \$b (Boston Mountains, ridge in Ozark Plateau in NW Arkansas)
- 781 0 \$z Boston Mountains (Ark. and Okla.)

Examples F-G: Changing the authorized form of heading

These examples show proposals to change the authorized (1XX) form of a heading. The old form of heading is moved to a cross-reference (4XX) with the control subfield \$w coded with value **nne** to show that the term was once the established form. One must also remember that when a 1XX is changed, if the heading in the 1XX is used as a 5XX reference on other records, then the 5XX on the other record(s) must also be changed to the new form. In addition, any headings that include the earlier established form (e.g., in a phrase heading, as a qualifier, or as a subdivision) must be examined and likely will need to be changed at the same time.

Note that in cases where the 1XX is being changed, the presence of an 053 in the record is an indication that the same terminology may appear in the classification caption under that number. Libraries that use LCC should check the classification caption and, if necessary, submit an accompanying proposal to update it.

Example F

In this example, it is determined that the currently accepted form of name for a Native American Indian tribe differs from the authorized form. Because the currently accepted name of the tribe is a cross-reference in the existing authority record, a proposal to switch the 1XX and 4XX is needed in this case. The library can include the control subfield in the proposal or it can simply indicate that it is needed by adding in brackets "[earlier established form]," as was done in this example.

Authority Record Before

010 \$a sh 85040175
040 \$a DLC \$c DLC \$d DLC
053 0 \$a E99.D9
150 \$a Dwamish Indians
450 \$a Duwamish Indians
550 \$w g \$a Coast Salish Indians
550 \$w g \$a Indians of North America \$z Washington (State)

Change Proposal Submitted to SACO

Requestor's MARC 21 organization code: WaU
Record Control Number 010: sh 85040175
1XX: change to: Duwamish Indians

Changes to Cross-References:

4XX: add: Dwamish Indians [earlier form of heading]
4XX: delete: Duwamish Indians

Subject Heading Change Proposal Examples

Source Citations:

- 670: add: Duwamish Tribe WWW home page, Sept. 10, 1999 \$b (Duwamish)
670: Gale encyclopedia of Native American tribes, c1998: \$b pp. 316-321 (Duwamish; one of the many Salishan tribes in the Puget Sound Area)
670: Native America in the twentieth century, 1994: \$b p. 172 (Duwamish)
670: Ruby, R.H. A guide to the Indian tribes of the Pacific Northwest, c1986: \$b p. 72 (Duwamish (Coastal Division, Salishan))

Authority Record After

- 010 \$a sh 85040175
040 \$a DLC \$c DLC \$d DLC \$d WaU
053 0 \$a E99.D9
150 \$a Duwamish Indians
450 \$w nne \$a Dwamish Indians
550 \$w g \$a Coast Salish Indians
550 \$w g \$a Indians of North America \$z Washington (State)
670 \$a Duwamish Tribe WWW home page, Sept. 10, 1999 \$b (Duwamish)
670 \$a Gale encyclopedia of Native American tribes, c1998: \$b pp. 316-321 (Duwamish; one of the many Salishan tribes in the Puget Sound Area)
670 \$a Native America in the twentieth century, 1994: \$b p. 172 (Duwamish)
670 \$a Ruby, R.H. A guide to the Indian tribes of the Pacific Northwest, c1986: \$b p. 72 (Duwamish (Coastal Division, Salishan))

Example G

In this example, a heading for a group of plants established under its scientific name is changed to the common name for the group. LC policy (SCM H 1332) is to prefer a common name if it is in general use, is unambiguous, and is supported by various reference works and official lists of common names.

Authority Record Before

- 010 \$a sh 87001925 \$z sh 88022521
040 \$a DLC \$c DLC \$d DLC
053 0 \$a QK495.R215 \$c Botany
053 0 \$a SB413.A25 \$c Ornamental plants
150 \$a Aconitum
450 \$a Aconites (Plants)
550 \$w g \$a Ranunculaceae
670 \$a Work cat.: Gorelova, A.P. Introduktsi i a akonitov v Subarktiku, 1986.
670 \$a Web. 3.
670 \$a Hortus 3.
670 \$a Wyman's Gardening encyc.

Subject Heading Change Proposal Examples

Change Proposal Submitted to SACO

Requestor's MARC 21 organization code: WaU

Record Control Number 010: sh 87001925

1XX: change to: Monkshoods

Changes to Cross-References:

4XX: add: Aconitum [earlier form of heading]

4XX: add: Monkshood

Source Citations:

670: change: Web. 3 (aconite; Aconitum; monkshood)

670: add: Integrated Taxon. Info. System, June 8, 2000 \$b (Aconitum. Common name: monkshood. Family Ranunculaceae)

670: add: GRIN taxonomy, via WWW, June 8, 2000 \$b (Aconitum. Family: Ranunculaceae. Common name: aconite, monkshood)

670: add: PLANTS database, via WWW, June 8, 2000 \$b (Aconitum. Common name: monkshood)

670: add: Encarta world Eng. dict. \$b (monkshood: plural -hood or -hoods)

Authority Record After

010 \$a sh 87001925 \$z sh 88022521

040 \$a DLC \$c DLC \$d DLC \$d WaU

053 0 \$a QK495.R215 \$c Botany

053 0 \$a SB413.A25 \$c Ornamental plants

150 \$a Monkshoods

450 \$a Aconites (Plants)

450 \$w nne \$a Aconitum

450 \$a Monkshood

550 \$w g \$a Ranunculaceae

670 \$a Work cat.: Gorelova, A.P. Introduktsi i a akonitov v Subarktiku, 1986.

670 \$a Web. 3 \$b (aconite; Aconitum; monkshood)

670 \$a Hortus 3.

670 \$a Wyman's Gardening encyc.

670 \$a Integrated Taxon. Info. System, June 8, 2000 \$b (Aconitum. Common name: monkshood. Family Ranunculaceae)

670 \$a GRIN taxonomy, via WWW, June 8, 2000 \$b (Aconitum. Family: Ranunculaceae. Common name: aconite, monkshood)

670 \$a PLANTS database, via WWW, June 8, 2000 \$b (Aconitum. Common name: monkshood)

670 \$a Encarta world Eng. dict. \$b (monkshood: plural -hood or -hoods)

Subject Heading Change Proposal Examples

Examples H-I: Revising an 053 Field

These examples illustrate the correction of a classification range in the 053 field of an authority record, along with the addition of new cross-references. In some cases, an authority record may lack 053s and a library may wish to have one or more added. In the examples below, the classification schedule changed somewhat since the 053 was put in the authority records and upon noticing this discrepancy, a library can submit a proposal to change the 053 to bring it up to date with the classification. The 053 qualifier *Zoology*, which is included on all new headings for animals, is also added to older records if they are modified for other reasons.

Example H

Authority Record Before

010 \$a sh 85004598
040 \$a DLC \$c DLC \$d DLC \$d CSfA
053 0 \$a QL641 \$b QL669.3
150 \$a Amphibians
450 \$a Amphibia
450 \$a Batrachia
550 \$w g \$a Vertebrates
550 \$a Herpetology
670 \$a Syn. class. liv. org.
670 \$a Web. 3

Change Proposal Submitted to SACO

Requestor's MARC 21 organization code: WaU
Record Control Number 010: sh 85004598

Library of Congress Classification Number
053: change to: QL640-QL669.8 (Zoology)

Changes to Cross-References:

4XX: add: Herpetofauna
4XX: add: Herps
4XX: add: Herptiles

Source Citations:

670: add: Ross, D.A. Amphibians and reptiles in the diets of North American raptors, 1991: \$b t.p. (amphibians and reptiles (collectively, herptiles))
670: add: LC database, Sept. 18, 2000 \$b (titles: Herptile; herps; Herpetofauna)
670: add: OCLC, Sept. 18, 2000 \$b (titles: Herps; herptiles; Herpetofauna)

Subject Heading Change Proposal Examples

Authority Record After

010 \$a sh 85004598
040 \$a DLC \$c DLC \$d DLC \$d CSfA \$d WaU
053 0 \$a QL640 \$b QL669.8 \$c Zoology
150 \$a Amphibians
450 \$a Amphibia
450 \$a Batrachia
450 \$a Herpetofauna
450 \$a Herps
450 \$a Herptiles
550 \$w g \$a Vertebrates
550 \$a Herpetology
670 \$a Syn. class. liv. org.
670 \$a Web. 3.
670 \$a Ross, D.A. Amphibians and reptiles in the diets of North American raptors,
1991: \$b t.p. (amphibians and reptiles (collectively, herptiles))
670 \$a LC database, Sept. 18, 2000 \$b (titles: Herptile; herps; Herpetofauna)
670 \$a OCLC, Sept. 18, 2000 \$b (titles: Herps; herptiles; Herpetofauna)

Example I

Authority Record Before

010 \$a sh 85112964
040 \$a DLC \$c DLC \$d DLC
053 0 \$a QL640 \$b QL669.3
150 \$a Reptiles
550 \$w g \$a Amniotes
550 \$w g \$a Vertebrates
550 \$a Herpetology

Change Proposal Submitted to SACO

Requestor's MARC 21 organization code: WaU
Record Control Number 010: sh 85004598

Library of Congress Classification Number
053: change to: QL640-QL669.8 (Zoology)

Changes to Cross-References:

4XX: add: Herpetofauna
4XX: add: Herps
4XX: add: Herptiles
4XX: add: Reptilia

Subject Heading Change Proposal Examples

Source Citations:

- 670: add: Integrated Taxon. Info. System, June 8, 2000 \$b (Class Reptilia. Common name: reptiles. Subphylum Vertebrata, Phylum Chordata)
670: add: Ross, D.A. Amphibians and reptiles in the diets of North American raptors, 1991: \$b t.p. (amphibians and reptiles (collectively, herptiles))
670: add: LC database, Sept. 18, 2000 \$b (titles: Herptile; herps; Herpetofauna)
670: add: OCLC, Sept. 18, 2000 \$b (titles: Herps; herptiles; Herpetofauna)

Authority Record After

- 010 \$a sh 85112964
040 \$a DLC \$c DLC \$d DLC \$d WaU
053 0 \$a QL640 \$b QL669.8 \$c Zoology
150 \$a Reptiles
450 \$a Herpetofauna
450 \$a Herps
450 \$a Herptiles
450 \$a Reptilia
550 \$w g \$a Amniotes
550 \$w g \$a Vertebrates
550 \$a Herpetology
670 \$a Integrated Taxon. Info. System, June 8, 2000 \$b (Class Reptilia. Common name: reptiles. Subphylum Vertebrata, Phylum Chordata)
670 \$a Ross, D.A. Amphibians and reptiles in the diets of North American raptors, 1991: \$b t.p. (amphibians and reptiles (collectively, herptiles))
670 \$a LC database, Sept. 18, 2000 \$b (titles: Herptile; herps; Herpetofauna)
670 \$a OCLC, Sept. 18, 2000 \$b (titles: Herps; herptiles; Herpetofauna)

Example J: Revision of references

In this example, the three existing broader terms are not correct under current practice, since one would not make a broader term reference from a heading for a class of persons (Mayors) to a heading for a type of government. A check of the fixed fields of this authority record would show that the references on this record are unevaluated (value **b** in fixed field 008/29). In this case, the broader term heading, if there is an appropriate one, should also be for a class of persons. In addition, the first 053 on this record is corrected and the second two are deleted, since current practice is not to give classification numbers for specific localities (otherwise, an 053 could be added for every country). Source citations are added that justify the references retained on the record.

CPSO will recode the 008/29 from **b** to **a** in records with references that have been revised to conform to current stated policy in SCM H 370.

Authority Record Before

008/29 b
010 \$a sh 85082436
040 \$a DLC \$c DLC \$d DLC
053 0 \$a JS143 \$b JS163
053 0 \$a JS356 \$b JS365 \$c United States
053 0 \$a JS3155 \$b JS3161 \$c Great Britain
150 \$a Mayors
450 \$a Alcaldes
550 \$w g \$a Local government
550 \$w g \$a Municipal corporations
550 \$w g \$a Municipal government
550 \$a Corregidores

Change Proposal Submitted to SACO

Requestor's MARC 21 organization code: WaU
Record Control Number 010: sh 85082436

Library of Congress Classification Number
053: change to: JS141 \$b JS163
053: delete: JS356 \$b JS365 \$c United States
053: delete: JS3155 \$b JS3161 \$c Great Britain

Broader Term (BT) & Related Term (RT) References:
5XX: add: (BT) Municipal officials and employees
5XX: delete: Local government
5XX: delete: Municipal corporations
5XX: delete: Municipal government

Subject Heading Change Proposal Examples

Source Citations:

670: add: Amer. Heritage dict. of the Eng. lang., via WWW, Apr. 12, 2001 \$b (alcalde: the mayor or chief judicial official of a Spanish town)

670: add: Encarta world Eng. dict., via WWW, Apr. 12, 2001 \$b (alcalde, pl. alcaldes: mayor: the mayor or chief magistrate of a town in a Spanish-speaking area)

670: add: OED online, Apr. 12, 2001 \$b (alcalde: A magistrate of a town, a sheriff or justice, in Spain and Portugal)

670: add: Web. 3 \$b (alcalde: an administrative and judicial officer in villages, towns, or districts in Spain and regions under Spanish influence; corregidor: a Spanish magistrate; esp.: the chief magistrate or governor of a town in Spain or the Spanish colonies)

670: add: WordReference.com, Apr. 12, 2001: \$b Spanish to English (alcalde: mayor; (juez) magistrate)

Authority Record After

008/29 a

010 \$a sh 85082436

040 \$a DLC \$c DLC \$d DLC \$d WaU

053 0 \$a JS141 \$b JS163

150 \$a Mayors

450 \$a Alcaldes

550 \$w g \$a Municipal officials and employees

550 \$a Corregidores

670 \$a Amer. Heritage dict. of the Eng. lang., via WWW, Apr. 12, 2001 \$b (alcalde: the mayor or chief judicial official of a Spanish town)

670 \$a Encarta world Eng. dict., via WWW, Apr. 12, 2001 \$b (alcalde, pl. alcaldes: mayor: the mayor or chief magistrate of a town in a Spanish-speaking area)

670 \$a OED online, Apr. 12, 2001 \$b (alcalde: A magistrate of a town, a sheriff or justice, in Spain and Portugal)

670 \$a Web. 3 \$b (alcalde: an administrative and judicial officer in villages, towns, or districts in Spain and regions under Spanish influence; corregidor: a Spanish magistrate; esp.: the chief magistrate or governor of a town in Spain or the Spanish colonies)

670 \$a WordReference.com, Apr. 12, 2001: \$b Spanish to English (alcalde: mayor; (juez) magistrate)

Classification

Why Submit Classification Proposals?

In much the same way that existing LC subject headings don't cover every topic on which a library may collect materials, the LC classification schedules have been developed to accommodate established disciplines and materials held in LC's collections. New disciplines and subdisciplines are constantly being developed and other libraries have very different collection development policies than the Library of Congress's. In a library using LCC, if the topic of a bibliographic resource does not have an explicit number in the classification schedules, the resource will likely be classified in a broader number, often the number in the schedule for "General works." This does a disservice to patrons looking for materials on a specific topic, since these materials will be mixed together with truly general materials and with other materials on other topics that also got lumped in the general number. Other materials on the same specific topic may end up classed in other numbers because no one number exists to gather these materials. By proposing a new number or range of numbers, SACO libraries help to better organize their library collections and provide a more finely developed framework within which to place new materials as they are acquired.

In areas of the schedules that instruct catalogers to Cutter alphabetically by topic A-Z, when a topic is not listed, many librarians simply use a Cutter for a broader term that is listed or else assign a Cutter that they create locally for the topic. A benefit of proposing such Cutters to be printed in LCC is that they will now be available for use by LC catalogers and other libraries. For libraries that rely heavily on copy cataloging and do not review every classification number, getting a Cutter established in LCC means that LC as well as other libraries will use the same number for a topic every time, helping to ensure a more uniform shelflist and making cataloging copy more reliable across libraries.

Terminology within a discipline changes over time, as does spelling of some technical terms. In the same way that change proposals for subject headings allow libraries to add cross-references or to change a heading to a more current form, classification change proposals allow libraries to keep the classification schedules up-to-date and to provide references in both the schedules and their indexes. In some areas, such as zoology and botany, taxonomic groups get renamed, merged with other groups, or even eliminated, and the LC classification should be modified to reflect currently accepted taxonomic standards.

LC CLASSIFICATION PROPOSAL FORM
 Copy, complete, and fax to: Coop Cat (202) 707-2824

Class Letters:	Page:	No Book Book NOL COOP	
		Pattern:	Better:
Class Number:		Decimal:	Cutters, Captions, Notes:
Work Cat:			
For Classification Editorial Use:			Weekly List No.:
			Quarterly No.:
Coop. Library Code:	Coop. Cat. Code:	CPSO Notes:	

Classification Proposals

Classification Proposals

The *Subject Cataloging Manual: Classification* (SCM:C) provides detailed instructions on LC's classification policies and procedures. Catalogers should consult the SCM:C for detailed guidelines on establishing new classification numbers and on applying them to bibliographic resources. Instruction sheets in the SCM:C are numbered beginning with the letter F, e.g., F 275, Biography.

Proposals may be submitted for new classification numbers and for changes to existing numbers. A new proposal could consist of a Cutter number within an existing number, a single new number, a range of numbers, or even a completely new development within a schedule. Change proposals are most frequently made to alter an existing caption (the text that is next to, above, or below a number), to refer to other possible numbers, to make a number or numbers obsolete, and to provide cross-references from an unused term to a term used within a schedule.

Guidelines for classification proposals are contained in instruction sheet F 50. Proposals are made on a classification proposal form (see illustration). The blank form can be copied as needed from this manual, and is also available on the SACO home page (<http://lcweb.loc.gov/catdir/pcc/classification.gif>). Basic instructions for filling out the form are also online (<http://lcweb.loc.gov/catdir/pcc/classification.html>); for complete instructions, catalogers should consult SCM F 50.

The proposal form may be filled out by typewriter or by hand. Another possibility is to capture the form electronically from the SACO home page and then use a graphics editing program such as Paintshop Pro or Adobe Photoshop to fill it out. The form can then be printed out and faxed or emailed to SACO staff at LC. If a proposal is handwritten, be sure that the handwriting is clear and legible and that a pen or pencil that will fax well is used.

The following areas or boxes on the classification proposal form must be filled out:

Class Letters

Put the letter(s) of the LC classification schedule for which the proposal is being made, e.g., N, DJK, QH. If the proposal is made to a table in one of the schedules, give that information as well, e.g., Table P-PZ20.

Page

Fill this in only if using the most current printed classification schedules published by LC. Leave this box blank if some other version of the schedules is used that does not give the pagination found in the print LC version, e.g., Gale's *Super LCCS* and the electronic version of the schedules, *Classification Plus*.

No Book, Book, NOL, COOP

Circle COOP.

Pattern

This box is used to show an existing number or range of numbers on which the new proposal is patterned. Cite as patterns only developments that are identical or similar to the new proposal in (1) terminology of the caption(s) and (2) location of the caption(s) in relation to surrounding lines. For developments in classes D, H, Q, and R that follow the models for those schedules (see SCM F 195), enter "D model," "H model," etc.

If a proposal is not based on an existing pattern or model, leave this box blank.

Work Cat.

Give a citation to the work being cataloged that generated the classification proposal. Cite the main entry, title, and date of publication in the same way as it would be cited in a subject authority record. No other additional information is necessary.

Coop. Library Code

Put the proposing library's MARC 21 organization code in this box.

Class Number; Decimal; Cutters, Captions, Notes

The body of the classification form has three columns:

- The first column, **Class Number**, is used for whole numbers.
- The second column, **Decimal**, is used for decimals, and in some of the newer schedules, including those that are produced from electronic records in the MARC classification format, also for Cutter numbers. This column is also called the "aisle."
- The third column, **Cutters, Captions, Notes**, is used for some Cutter numbers as well as for classification captions (the text that sits beside a number) and notes (e.g., "Class here" notes, "Including" notes, "Cf." (Confer) notes, "see" references).

SCM F 50 sec. 2 contains detailed instructions on how to format proposals for new numbers. The main concept that catalogers need to understand is the need to provide an **anchor point** so that it is clear where the new line or lines are to be located and aligned in relation to other numbers in the schedule. The anchor point is enclosed in square brackets and its caption can be abbreviated with the use of ellipses (...). An anchor point can be either above or below where the new line(s) are to be inserted into the schedule. Sometimes two anchor points are necessary, one to show alignment and one to show location. An example of this is given in the SCM.

Classification Proposals

It should be noted that the instructions on filling out the classification form in SCM F 50 are becoming more and more obsolete as classification schedules are converted to the MARC classification format. The old form no longer fits with the appearance of the pages of the majority of the schedules. Once the schedules have all been converted to the new format, the instructions will be rewritten and a new form designed. The major problem is in the main sections, which will become "Class Number" and "Captions, Notes." In the meantime, catalogers making proposals for new numbers should try to fit the new style into the old form as best as they can, without explicit instructions. CPSO Classification Editorial Team staff are accustomed to adjusting proposals to fit the circumstances. The best examples of how to make proposals appear in the most recent *LC Classification, Additions and Changes*.

Most SACO proposals are made for new Cutter numbers within an existing classification. When proposing a new Cutter number, provide only the letter of the Cutter number. CPSO's Classification Editorial Team (CLED) will assign the actual number, which the staff in the Cooperative Cataloging Team will then report to the SACO library. CLED editors complete Cutter numbers based on 1) the tables in SCM G 60 sec. 3; 2) the Cutter numbers that have already been used in LC's shelflist within a given class number; and 3) judgment regarding what might need to be added to that number in the future.

Other Boxes on the Classification Form

The other boxes found on the classification proposal form are for the use of LC and may be left blank. The **Better** box will be filled in by Cooperative Cataloging Team staff. It is used to indicate the approximate number of existing bibliographic records in the LC catalog that would be better classified in the newly proposed number(s). Although existing records are not normally reclassified, LCC editorial staff use this number to judge the impact of the new proposal on LC's shelflist. If a proposal would result in a great deal of disruption to an existing shelf arrangement, CPSO specialists consider whether the disruption is really worth doing, and if so, whether there would be a different way of achieving the same purpose that might preserve numbers in which significant amounts of material are already shelflisted.

The examples below illustrate SACO classification proposals for new whole numbers, for decimal numbers, and for Cutter numbers.

Changing or Cancelling Classification Numbers

Section 3 of SCM F 50 provides detailed information on how to propose changes and cancellations to existing classifications. An asterisk is used in front of an existing classification number, caption, or note that is being changed or eliminated. Anchor points are used the same way as they are in new classification proposals. For complex changes, such as the cancellation of a line, a change in number or indentation, etc., a parenthetical instruction is added below the line to be changed, to provide a better explanation of what change(s) are being proposed. See below for examples of change proposals.

Examples of Classification Proposals

The examples below illustrate the types of classification proposals that may be made by SACO libraries. Each example illustrates a particular type of proposal, with explanations provided when needed. The examples include before and after views of the particular classification schedule affected by the proposal, along with a graphic of the actual proposal. In the before and after views, vertical ellipses (⋮) have been used to indicate parts of the schedule that have been omitted.

Example A: New Cutter number; new classification schedule style

Title of Work Cat.: *Educational background of systems librarians.*

This example shows a proposal for a new Cutter number within a class. The work being cataloged is about systems librarians but there was no existing number in Z682.4 for this group. Accordingly, a proposal was made to establish a number for systems librarians. The anchor point for this proposal is Z682.4. The proposal provides the alphabetic part of the Cutter and the caption that will be printed next to the Cutter, but LC assigns the numeric part of the Cutter, which is then reported back to the library making the proposal. This is an example of a classification schedule in the new style, in which the Cutter portion of the number is included with the class number rather than with the caption. In a proposal in this new style, the Cutter is placed with the decimal in the aisle of the proposal form (compare this schedule and proposal to Example B below).

BEFORE

Z Libraries

 Z664.2-718.8 Library science. Information science

 Z682-682.35 Personnel

 Z682.4.A-Z Special groups, A-Z

Z682.4.A-Z	Special groups, A-Z
Z682.4.A25	Acquisitions librarians
Z682.4.A34	Administrators
	⋮
Z682.4.R44	Reference librarians
Z682.4.S37	Serials librarians
Z682.4.S65	Special librarians
Z682.4.S89	Student library assistants
Z682.4.T42	Teacher-librarians
Z682.4.V64	Volunteer workers
Z682.4.W65	Women
Z682.4.Y68	Young adult librarians

Classification Proposal Examples

AFTER PROPOSAL IS APPROVED

Z682.4.A-Z	Special groups, A-Z
Z682.4.A25	Acquisitions librarians
Z682.4.A34	Administrators
	⋮
Z682.4.R44	Reference librarians
Z682.4.S37	Serials librarians
Z682.4.S65	Special librarians
Z682.4.S89	Student library assistants
Z682.4.S94	Systems librarians
Z682.4.T42	Teacher-librarians
Z682.4.V64	Volunteer workers
Z682.4.W65	Women
Z682.4.Y68	Young adult librarians

LC CLASSIFICATION PROPOSAL FORM
 Copy, complete, and fax to: Coop Cat (202) 707-2824

Class Letters: Z	Page:	No Book Book NOL COOP
		Pattern: Better:
Class Number:	Decimal:	Cutters, Captions, Notes:
	[682 .4.A-Z 682 .4.S	Special ...] Systems librarians
Work Cat: Dorrian, J.M. Educational background of systems librarians, c1998.		
For Classification Editorial Use:		Weekly List No.:
		Quarterly No.:
Coop. Library Code: WaU	Coop. Cat. Code:	CPSO Notes:

Classification Proposal Examples

Example B: New Cutter number; old classification schedule style

Title of Work Cat.: *Excavations on the Acropolis of Midea.*

Another example of a proposal for a Cutter number, in this case for an extinct city in Greece. This example uses the old style of the classification schedules since this particular schedule has not yet been published in the new style. In a proposal in this style, the Cutter is included in the third column with the caption (compare this schedule and proposal to Example A above).

BEFORE

DF Greece
DF10-289 Ancient Greece
DF251-289 Local history and description
DF261 Separate states, territories, islands, etc., A-Z

DF261 Separate states, territories, islands, etc., A-Z
 Cf. DS156, Ancient states of Asia Minor
 .A17 Achaea. Akhaia
 .A177 Aegean Sea Region
 :
 .M465 Methana Peninsula
 .M47 Methydriion
 .M5 Miletus
 .M55 Mithimna

AFTER PROPOSAL IS APPROVED

DF261 Separate states, territories, islands, etc., A-Z
 Cf. DS156, Ancient states of Asia Minor
 .A17 Achaea. Akhaia
 .A177 Aegean Sea Region
 :
 .M465 Methana Peninsula
 .M47 Methydriion
 .M49 Midea
 .M5 Miletus
 .M55 Mithimna

LC CLASSIFICATION PROPOSAL FORM
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Class Letters: DF	Page: 319	No Book Book NOL COOP
		Pattern:
		Better:
Class Number: [261	Decimal:	Cutters, Captions, Notes: Separate states ...] .M Midea
Work Cat: Excavations on the Acropolis of Midea, 1998.		
For Classification Editorial Use:		Weekly List No.:
		Quarterly No.:
Coop. Library Code: CoU	Coop. Cat. Code:	CPSO Notes:

Classification Proposal Examples

Example C: New Cutter number plus see reference from one entry to another

Title of Work Cat.: *Cléobis et Biton.*

The work is a catalog of an exhibition about two characters in Greek mythology who were the sons of Cydippe, noted for their filial devotion and athletic prowess. The characters are always cited together in reference books, generally as Cleobis and Biton. A number in BL820 is needed for this work, so a proposal is made for a Cutter under Cleobis and Biton. Since some reference books cite them as Biton and Cleobis, a cross-reference is made to refer catalogers to the number under Cleobis and Biton.

BEFORE

BL Religions. Mythology. Rationalism

BL700-820 Classical religion and mythology

BL820 Special deities and characters of classical mythology, A-Z

BL820 Special deities and characters of classical mythology, A-Z

Including cults

.A25 Adonis

.A3 Aeacus

⋮

.B2 Bacchus. Dionysus

.B28 Baucis and Philemon

.B64 Bona Dea

.C127 Cacus

.C13 Cadmus

⋮

.C57 Chimera

.C6 Circe

.C65 Cupid. Eros

.C7 Curetes

AFTER PROPOSAL IS APPROVED

BL820 Special deities and characters of classical mythology, A-Z

Including cults

.A25 Adonis

.A3 Aeacus

⋮

.B2 Bacchus. Dionysus

.B28 Baucis and Philemon

Biton and Cleobis, see BL820.C62

.B64 Bona Dea

.C127 Cacus

.C13 Cadmus

⋮

.C57 Chimera

.C6 Circe

.C62 Cleobis and Biton

.C65 Cupid. Eros

.C7 Curetes

LC CLASSIFICATION PROPOSAL FORM
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Class Letters: BL	Page: 17	No Book Book NOL COOP
		Pattern:
		Better:
Class Number: [820	Decimal:	Cutters, Captions, Notes: Special deities ...] Biton and Cleobis, see BL820.C [...] .C Cleobis and Biton
Work Cat: Cléobis et Biton, 1995.		
For Classification Editorial Use:		Weekly List No.:
		Quarterly No.:
Coop. Library Code: NjP	Coop. Cat. Code:	CPSO Notes:

Classification Proposal Examples

Example D: New Cutter number in a table; pattern cited

Title of Work Cat.: *La novela histórica chilena dentro del marco de la novelística chilena, 1843-1879.*

The work being cataloged is about the 19th century Chilean historical novel. A new subject heading is proposed: **Historical fiction, Chilean**. Chilean literature is classed in PQ7900-8098.436, using literature table P-PZ20. In that table, for history and criticism, there is an existing number for historical fiction, so the work cataloged gets classified as PQ8007.H5. Although not required, because the number is not needed for the work being cataloged, the library decides to establish a number in the table for collections of historical fiction. The classification proposal cites the pattern found elsewhere in the table. Once the Cutter number in the table is assigned by LC, the full class number for collections of Chilean historical fiction can be determined, and this number can then be added to the subject authority record for **Historical fiction, Chilean**.

BEFORE

PQ Romance literatures
PQ6001-8929 Spanish literature
PQ7900-8098.436 Chile (Table P-PZ20)

P-PZ20 Table for Literature (200 Nos.)

	History and criticism
	Periodicals. Societies. Serials
0	Periodicals
1	Yearbooks
2	Societies
	⋮
	Prose. Fiction
97	General works
99	Early to 1800
101	19th century
103	20th century
104	Short stories
107.A-Z	Special topics, A-Z
107.A39	Adventure
107.A45	Alienation (Social psychology)
107.A53	Amazon River Region
	⋮
107.G74	Grotesque
107.H5	Historical fiction
107.I5	Immigrants
	⋮
	Collections
130	Periodicals
133	Comprehensive collections
	⋮
	Prose
173	General prose collections

Classification Proposal Examples

174.A-Z	Special. By form or subject, A-Z
174.A96	Autobiographies
174.C48	Children
174.G83	Guadalajara (Mexico)
174.M67	Motherhood
174.T7	Travel
174.W65	Women
	Fiction
175	General collections
176	Short stories
	⋮
176.5.A-Z	Special. By form or subject, A-Z
176.5.C37	Carnival
176.5.C57	Christmas stories
176.5.C58	City and town life
176.5.D43	Death
176.5.D48	Detective and mystery stories
176.5.E75	Erotic stories
	⋮
176.5.G37	Gays
176.5.G45	Ghost stories
176.5.H63	Hockey stories
176.5.H67	Horror tales

AFTER PROPOSAL IS APPROVED

176.5.A-Z	Special. By form or subject, A-Z
176.5.C37	Carnival
176.5.C57	Christmas stories
176.5.C58	City and town life
176.5.D43	Death
176.5.D48	Detective and mystery stories
176.5.E75	Erotic stories
	⋮
176.5.G37	Gays
176.5.G45	Ghost stories
176.5.H57	Historical fiction
176.5.H63	Hockey stories
176.5.H67	Horror tales

SUBJECT AUTHORITY WITH CLASSIFICATION NUMBERS FOR HISTORY AND CRITICISM AND COLLECTIONS

053 0	\$a PQ8007.H5 \$c History
053 0	\$a PQ8076.5.H57 \$c Collections
150	\$a Historical fiction, Chilean
450	\$a Chilean historical fiction
550	\$w g \$a Chilean fiction
670	\$a Löfquist, E. La novela histórica chilena dentro del marco de la novelística chilena, 1843-1879, 1995.

Classification Proposal Examples

LC CLASSIFICATION PROPOSAL FORM
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Class Letters: Table P-PZ20	Page:	No Book Book NOL COOP
		Pattern: 107.H5 (Table P-PZ20) Better:
Class Number:		Decimal: Cutters, Captions, Notes:
	[176 176	.5.A-Z Special ...] .5.H Historical fiction
Work Cat: Löfquist, E. La novela histórica chilena ... 1995.		
For Classification Editorial Use:		Weekly List No.:
		Quarterly No.:
Coop. Library Code: UKCU	Coop. Cat. Code:	CPSO Notes:

Example E: New Cutter number; hierarchical Cutters

Title of Work Cat.: *"Permanent, faithful, stable" : Christian same-sex partnerships.*

The work is about same-sex marriages within the context of the Church of England. Within the BX schedule there are several numbers for marriage, but nothing specific for same-sex marriage. In the absence of such a number, the only possible choice is the number for general works, but this is too broad, so a proposal is made to establish a new number for same-sex marriage. In this particular classification there are hierarchical Cutters. The topic "Marriage" is broken down into subtopics, but the alphabetic portion of the Cutter for all of them stays the same (.M for marriage). The subtopics within the main topic are arranged alphabetically by the numeric portion of the Cutter. This kind of example is atypical, since most Cutter lists are not hierarchical.

BEFORE

BX Christian denominations

BX5011-5743.52 Church of England

BX5148-5149 Sacraments, etc.

BX5149.A-Z Individual, A-Z e.g.

Sacraments, etc.

Theology, liturgy, rite

BX5148

General works

BX5149.A-Z

Individual, A-Z e.g.

BX5149.B2

Baptism

BX5149.C5

Communion. Eucharist

BX5149.C6

Confession and absolution

BX5149.C7

Confirmation

Marriage

BX5149.M2

General works

BX5149.M3

Divorce

BX5149.M4

Remarriage

BX5149.O7

Ordination

BX5149.P4

Penance

AFTER PROPOSAL IS APPROVED

Sacraments, etc.

Theology, liturgy, rite

BX5148

General works

BX5149.A-Z

Individual, A-Z

BX5149.B2

Baptism

BX5149.C5

Communion. Eucharist

BX5149.C6

Confession and absolution

BX5149.C7

Confirmation

Marriage

BX5149.M2

General works

BX5149.M3

Divorce

BX5149.M4

Remarriage

BX5149.M5

Same-sex marriage

BX5149.O7

Ordination

BX5149.P4

Penance

Classification Proposal Examples

LC CLASSIFICATION PROPOSAL FORM
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Class Letters: BX	Page:	No Book Book NOL COOP
Pattern:		Better:
Class Number:	Decimal:	Cutters, Captions, Notes:
5149 5149	.M4 .M	[Marriage] [...] Remarriage] Same-sex marriage
Work Cat: John, J. "Permanent, faithful, stable", c1993.		
For Classification Editorial Use:		Weekly List No.:
		Quarterly No.:
Coop. Library Code: WaU	Coop. Cat. Code:	CPSO Notes:

Example F: New whole number; anchor point above

Title of Work Cat.: *Beaufort Inlet and Gordon Inlet : estuaries of the Jerramungup Shire.*

The work is about two inlets that are estuaries along the southwestern coast of Western Australia. An examination of the schedules shows that the work should be classified in GC within the numbers for the Indian Ocean, but there is no number that deals with Australia, so a new number is proposed for this. Otherwise, the only possible choice is GC721 for general works, which is too broad. The specific choice of number proposed is somewhat arbitrary, but leaves room for additional new numbers before and after as needed.

BEFORE

GC Oceanography
GC401-881 Oceanography. By region
GC721-761 Indian Ocean

	Indian Ocean
GC721	General works
GC731	Arabian Sea
GC741	Red Sea
GC751	Persian Gulf
GC761	Bay of Bengal
	Pacific Ocean
GC771	General works

AFTER PROPOSAL IS APPROVED

	Indian Ocean
GC721	General works
GC731	Arabian Sea
GC741	Red Sea
GC751	Persian Gulf
GC761	Bay of Bengal
GC765	Australian coast
	Pacific Ocean
GC771	General works

Classification Proposal Examples

LC CLASSIFICATION PROPOSAL FORM
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Class Letters: GC	Page:	No Book Book NOL COOP
		Pattern: Better:
Class Number:	Decimal:	Cutters, Captions, Notes:
[761 765		Bay of Bengal] Australian coast
Work Cat: Beaufort Inlet and Gordon Inlet, 1988.		
For Classification Editorial Use:		Weekly List No.:
		Quarterly No.:
Coop. Library Code: WaU	Coop. Cat. Code:	CPSO Notes:

Example G: New whole number; anchor point below

Title of Work Cat.: *The star*s family of astronomy and related resources--the starpages.*

The work being cataloged is a Web-based directory of astronomy and astronomers.

This proposal illustrates the creation of a new whole number. It also illustrates the use of an anchor point below where the new number will be placed. Since the placement of the number for "Directories" is based on the model for the Q schedule shown in SCM F 195, "Q model" is cited as the pattern used.

BEFORE

QB Astronomy

QB34.5	Women in astronomy. Women astronomers Biography
QB35	Collective
QB36.A-Z	Individual, A-Z e.g.
QB36.B8	Brahe
QB36.C8	Copernicus
QB36.G2	Galileo
QB41	Early works through 1700 Cf. GA6, Cosmography Cf. VK551, Navigation (early works) General works, treatises, and advanced textbooks Cf. QB500, Descriptive astronomy
QB42	1701-1800
QB43	1801-1969
QB43.2	1970-

MODEL FOR THE Q SCHEDULE

Periodicals, societies, congresses, serial publications
Voyages and expeditions
Dictionaries and encyclopedias
Communication of [...] information
 Information services
 [...] literature
 Abstracting and indexing
 Language. Authorship
 Translating. Translating services
Philosophy
Nomenclature, terminology, notation, abbreviations
Classification
History
 By region or country, A-Z
Biography
 Collective
 Individual, A-Z
Directories
Early works [...]

Classification Proposal Examples

General works, treatises, and advanced textbooks
Elementary textbooks
Pictorial works and atlases
[...] illustration
Popular works
Juvenile works
Recreations
[...] as a profession. Vocational guidance
Study and teaching. Research
 Outlines, syllabi
 Problems, exercises, examinations
 Experiments
 Laboratory manuals
Laboratories
 Individual laboratories, A-Z
Technique
Instruments and apparatus
Collecting and preservation
Museums. Exhibitions
Handbooks, tables, formulas, etc.
Miscellany and curiosa

AFTER PROPOSAL IS APPROVED

QB34.5 Women in astronomy. Women astronomers
 Biography
QB35 Collective
QB36.A-Z Individual, A-Z e.g.
QB36.B8 Brahe
QB36.C8 Copernicus
QB36.G2 Galileo
QB40 Directories
QB41 Early works through 1700
 Cf. GA6, Cosmography
 Cf. VK551, Navigation (early works)
 General works, treatises, and advanced textbooks
 Cf. QB500, Descriptive astronomy
QB42 1701-1800
QB43 1801-1969
QB43.2 1970-

LC CLASSIFICATION PROPOSAL FORM
 Copy, complete, and fax to: Coop Cat (202) 707-2824

Class Letters: QB	Page:	No Book Book NOL COOP
		Pattern: Q model Better:
Class Number:	Decimal:	Cutters, Captions, Notes:
40 [41		Directories Early ...]
Work Cat: The Star's family of astronomy and related resources ... via www .		
For Classification Editorial Use:		Weekly List No.:
		Quarterly No.:
Coop. Library Code: WaU	Coop. Cat. Code:	CPSO Notes:

Classification Proposal Examples

Example H: New decimal number; anchor point above

Title of Work Cat.: *Tabletop hockey.*

This book on tabletop hockey generated both a new subject heading and the need for a new classification number. Within the games area in GV there are sections of numbers for board games, computer games, video games, and fantasy games, but no specific area set aside for tabletop games. There is, however, a specific number for foosball, a table soccer game. Since these two games are related, a proposal is made to situate tabletop hockey beneath foosball with its own number. A new decimal number is needed, but the specific choice of number is somewhat arbitrary. The proposal selects a number that leaves room for new games on either side.

BEFORE

GV Recreation. Leisure

GV1199-1570 Games and amusements

GV1221-1469.35 Indoor games and amusements

Video games

Cf. TK6681, *Video game equipment*

GV1469.3

General works

⋮

GV1469.4

Foosball

GV1469.6

Fantasy games

AFTER PROPOSAL IS APPROVED

Video games

Cf. TK6681, *Video game equipment*

GV1469.3

General works

⋮

GV1469.4

Foosball

GV1469.45

Tabletop hockey

GV1469.6

Fantasy games

LC CLASSIFICATION PROPOSAL FORM
 Copy, complete, and fax to: Coop Cat (202) 707-2824

Class Letters: GV	Page:	No Book Book NOL COOP
Pattern:		Better:
Class Number:	Decimal:	Cutters, Captions, Notes:
[1469	.4 .45	Foosball] Tabletop hockey
Work Cat: Peden, G. Tabletop hockey, 2000.		
For Classification Editorial Use:		Weekly List No.:
		Quarterly No.:
Coop. Library Code: CaOONL	Coop. Cat. Code:	CPSO Notes:

Classification Proposal Examples

Example I: New decimal number; pattern cited

Title of Work Cat.: *Moskovskii arkhiv Ministerstva iustitsii i russkaia istoricheskaia nauka : arkhivisty i istoriki vo vtoroi polovine XIX-nachale XX veka.*

Translation of title: *The Moscow archive of the Ministry of Justice and Russian historical science : archivists and historians in the 2nd half of the 19th to the beginning of the 20th century.*

A number is needed for records of the Russian Ministry of Justice. An examination of the order of existing captions in CD1721-1733.3 shows that it is primarily arranged alphabetically by ministry. This arrangement is confirmed by an existing pattern elsewhere in the same schedule (in this case, under France). Based on this information, the placement of the new number for Justice between already existing numbers for Interior and Navy is established. Since there are no whole numbers available, a decimal number must be proposed. The choice of specific decimal is somewhat arbitrary and could just as easily have been another number such as .3 or .4.

BEFORE

CD Diplomats. Archives. Seals

CD921-4280 Archives

CD995-4280 History and statistics

CD1000-4280 By region or country

CD1000-2000 Europe

CD1710-1739.5 Russia. Soviet Union. Russia (Federation)

CD1710-1739.5

Russia. Soviet Union. Russia (Federation)

Other national government records, by ministry, office, etc.

CD1721

Agriculture and land

CD1723

Communications and transport

CD1724

Council of ministers

CD1725

Finance

CD1726

Foreign affairs

CD1728

Interior

CD1729

Navy

CD1730

Education

CD1731

Senate

CD1732

Defense. Military archives of the General Staff

CD1733

Literature and the arts

CD1733.2

Science and technology

CD1733.3

History. Central Party Archives

Classification Proposal Examples

PATTERN

CD1190-1219.5	France
	Other national government records, by ministry, office, etc.
CD1201	Foreign affairs
CD1202	Agriculture
CD1203	Colonies
CD1204	Commerce
CD1205	Finance
CD1206	Defense
CD1207	Education
CD1208	Interior
CD1209	Justice
CD1210	Marine
CD1211	Public works
CD1213.A-Z	Bureaus, A-Z

AFTER PROPOSAL IS APPROVED

CD1710-1739.5	Russia. Soviet Union. Russia (Federation)
	Other national government records. By ministry, office, etc.
CD1721	Agriculture and land
CD1723	Communications and transport
CD1724	Council of ministers
CD1725	Finance
CD1726	Foreign affairs
CD1728	Interior
CD1728.5	Justice
CD1729	Navy
CD1730	Education
CD1731	Senate
CD1732	Defense. Military archives of the General Staff
CD1733	Literature and the arts
CD1733.2	Science and technology
CD1733.3	History. Central Party Archives

Classification Proposal Examples

LC CLASSIFICATION PROPOSAL FORM
 Copy, complete, and fax to: Coop Cat (202) 707-2824

Class Letters: CD	Page: 26	No Book Book NOL COOP
		Pattern: CD1209 Better:
Class Number:	Decimal:	Cutters, Captions, Notes:
[1728 1728	.5	Interior] Justice
Work Cat: Shokhin, L.I. Moskovskii arkhiv Ministerstva iustitsii ... 1999.		
For Classification Editorial Use:		Weekly List No.:
		Quarterly No.:
Coop. Library Code: NNC	Coop. Cat. Code:	CPSO Notes:

Example J: New decimal number; anchor point below

Title of Work Cat.: *Catalogo del Museo civico di Belluno.*

No number exists for the Museo civico di Belluno, so a new number for the city of Belluno and the Museo civico is proposed. The city must fit alphabetically into the existing schedule, so a decimal number between N2515.5 and N2516 is needed. The number selected is somewhat arbitrary, but must leave room for future additions on either side. The anchor point chosen was the number below where the new number is to be inserted, but in this particular case it could just as easily have been the number above.

BEFORE

N Visual arts

N400-3990 Art museums, galleries, etc.

N510-3990 Special countries and special museums

N1010-3690 Europe

N2510-3070 Italy

Italy

N2510	Collective
	Ancona
N2513	Museo nazionale
N2513.5	Pinacoteca comunale Francesco Podesti
N2515	Aquileia. Museo archeologico
N2515.2	Arezzo. Museo
N2515.4	Bari (Province). Pinacoteca provinciale
N2515.5	Bassano del Grappa. Museo civico
N2516	Benevento. Museo del Sannio
N2517	Bergamo. Accademia Carrara

AFTER PROPOSAL IS APPROVED

Italy

N2510	Collective
	Ancona
N2513	Museo nazionale
N2513.5	Pinacoteca comunale Francesco Podesti
N2515	Aquileia. Museo archeologico
N2515.2	Arezzo. Museo
N2515.4	Bari (Province). Pinacoteca provinciale
N2515.5	Bassano del Grappa. Museo civico
N2515.8	Belluno. Museo civico
N2516	Benevento. Museo del Sannio
N2517	Bergamo. Accademia Carrara

Classification Proposal Examples

LC CLASSIFICATION PROPOSAL FORM
Copy, complete, and fax to: Coop Cat (202) 707-2824

Class Letters: N	Page:	No Book Book NOL COOP
		Pattern: Better:
Class Number:	Decimal:	Cutters, Captions, Notes:
2515 [2516]	.8	Belluno. Museo civico Benevento. Museo del Sannio]
Work Cat: Catalogo del Museo civico di Belluno, 1983-1997.		
For Classification Editorial Use:		Weekly List No.:
		Quarterly No.:
Coop. Library Code: WaU	Coop. Cat. Code:	CPSO Notes:

Example K: New decimal number; caption including explanatory note

Title of Work Cat.: *Insect parasitoids.*

There is no specific number in the schedule for insects that covers the concept of parasitic insects and parasitoids. In the absence of such a number, the only place to put works on this subject is the number for general works, treatises, and textbooks on insects, which the cataloger deems is too broad and would prevent books on parasitic insects from being shelved together. The solution is to propose a new number. Since there is no pattern available for where to place this, the cataloger chooses one based on judgment. The proposal is made for the concept of parasitism in insects, but an explanatory note is included that makes clear that this is where parasitic insects and parasitoids should be classed.

BEFORE

QL Zoology

 QL360-599.82 Invertebrates

 QL434-599.82 Arthropoda

 QL461-599.82 Insects

QL492.5

Immunology

QL493

Genetics

QL493.5

Molecular entomology

QL494

Anatomy and morphology

QL494.4

Metamorphosis

QL494.8

Cytology

Physiology

QL495

 General works

QL495.5

 Development

QL496

Behavior. Social life. Instinct

QL496.15

Population dynamics

QL496.2

Migration

QL496.4

Ecology

QL496.5

Sound and sound production

QL496.7

Flight

QL497

Miscellany and curiosa

Classification Proposal Examples

AFTER PROPOSAL IS APPROVED

QL492.5	Immunology
QL493	Genetics
QL493.5	Molecular entomology
QL494	Anatomy and morphology
QL494.4	Metamorphosis
QL494.8	Cytology
	Physiology
QL495	General works
QL495.5	Development
QL496	Behavior. Social life. Instinct
QL496.12	Parasitism
	Including parasitic insects and parasitoids
QL496.15	Population dynamics
QL496.2	Migration
QL496.4	Ecology
QL496.5	Sound and sound production
QL496.7	Flight
QL497	Miscellany and curiosa

LC CLASSIFICATION PROPOSAL FORM
 Copy, complete, and fax to: Coop Cat (202) 707-2824

Class Letters: QL	Page:	No Book Book NOL COOP
		Pattern: Better:
Class Number:		Decimal: Cutters, Captions, Notes:
	[496 496	.12 Behavior ...] Parasitism Including parasitic insects and parasitoids
Work Cat: Insect parasitoids, 1994.		
For Classification Editorial Use:		Weekly List No.:
		Quarterly No.:
Coop. Library Code: WaU	Coop. Cat. Code:	CPSO Notes:

Classification Proposal Examples

Example L: Whole and decimal numbers; pattern cited

Title of Work Cat.: *Polar museums directory.*

This proposal shows the addition of both a whole number and a decimal number. The work cataloged is a Web-based directory of museums about polar regions. The library cataloging this publication classifies electronic resources, so it needs to assign a classification number to it. There is no number for museums under polar regions, so the only place for it would be general works. However, general works is clearly too broad in this case. A useful pattern is found under Antarctic regions. In that part of the schedule, the numbers for museums and exhibitions fall between the numbers for juvenile works and history. While there is no number under polar regions for juvenile works, there is one for history, so using the pattern the new numbers are placed above history. Since there is only one whole number available in that area of the schedule, at least one of the numbers proposed must be a decimal. The actual choices of numbers are somewhat arbitrary.

BEFORE

G Geography (General)

 G575-635 Arctic and Antarctic regions

 G575-599 Polar regions

 Polar regions

Including both poles

G575 Periodicals. Societies. Serials

G576 Collected works (Nonserial)

G578 Congresses

G580 History

 Biography

G584 Collective

G585 Individual, A-Z

PATTERN

- Antarctic regions. Antarctic exploration
- G845 Periodicals. Societies. Serials
- G845.5 Congresses
- G846 Collected works (Nonserial)
- G850 Voyages. By date
 - Further divided by explorer, traveler, expedition or ship, A-Z*
- G855 Dictionaries. Encyclopedias
- G860 General works
- G863 Juvenile works
- Museums. Exhibitions
- G864 General works
- G865 By region or country, A-Z
- History
- G870 General works
- G872 Exploration. By nationality, A-Z
- Biography
- G874 Collective
- G875 Individual, A-Z

AFTER PROPOSAL IS APPROVED

- Polar regions
 - Including both poles*
- G575 Periodicals. Societies. Serials
- G576 Collected works (Nonserial)
- G578 Congresses
- Museums. Exhibitions
- G579 General works
- G579.3 By region or country, A-Z
- G580 History
- Biography
- G584 Collective
- G585 Individual, A-Z

Classification Proposal Examples

LC CLASSIFICATION PROPOSAL FORM
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Class Letters: G	Page:	No Book Book NOL COOP
		Pattern: G864-865 Better:
Class Number:	Decimal:	Cutters, Captions, Notes:
	[578 579 .3	Congresses] Museums. Exhibitions General works By region or country, A-Z
Work Cat: Mills, W.J. Polar museums directory, via WWW.		
For Classification Editorial Use:		Weekly List No.:
		Quarterly No.:
Coop. Library Code: WaU	Coop. Cat. Code:	CPSO Notes:

Example M: Multiple decimal numbers; pattern cited

Title of Work Cat.: *Clean air express : air quality resource manual for teachers.*

The subject heading assigned to this work is:

Air -- Pollution -- Study and teaching -- Washington (State) -- Puget Sound Region.

There is no number for study and teaching under air pollution, but there are similar numbers established elsewhere, e.g., under water pollution. Using the pattern found under water pollution, a proposal is made that consists of multiple numbers for study and teaching of air pollution, even though for the bibliographic record only the number for study and teaching in Washington State is needed.

BEFORE

TD Environmental technology. Sanitary engineering

TD878-898.8 Special types of environment

TD881-890 Air pollution and its control

Air pollution and its control

Cf. HC79.A4, *Economic aspects*

Cf. QC882+, *Atmospheric pollutants*

Cf. QH545.A3, *Influence on plants and animals*

Cf. QP82.2.A3, *Physiological effect*

Cf. RA576+, *Public health*

TD881 Periodicals, societies, congresses, etc.

TD881.5 Dictionaries and encyclopedias

TD882 Directories

TD883 General works

TD883.1 General special

TD883.13 Juvenile works

TD883.14 Addresses, essays, lectures

TD883.15 Research

PATTERN

Water pollution

Cf. GC1080+, *Marine pollution*

Cf. QH545.W3, *Effect on plants and animals*

Cf. RA591+, *Public health*

TD419 Periodicals. Societies. Serials

TD419.5 Congresses

TD420 General works

TD422 Juvenile works

TD423 General special

Study and teaching

TD424 General works

By region or country

United States

TD424.3 General works

TD424.35.A-Z By region or state, A-Z

TD424.4.A-Z Other regions or countries, A-Z

TD424.5 Research

Classification Proposal Examples

AFTER PROPOSAL IS APPROVED

- Air pollution and its control
 - Cf. HC79.A4, *Economic aspects*
 - Cf. QC882+, *Atmospheric pollutants*
 - Cf. QH545.A3, *Influence on plants and animals*
 - Cf. QP82.2.A3, *Physiological effect*
 - Cf. RA576+, *Public health*
- TD881 Periodicals, societies, congresses, etc.
- TD881.5 Dictionaries and encyclopedias
- TD882 Directories
- TD883 General works
- TD883.1 General special
- TD883.13 Juvenile works
- TD883.14 Addresses, essays, lectures
- Study and teaching
- TD883.143
 - General works
 - By region or country
 - United States
- TD883.144
 - General works
- TD883.145.A-Z
 - By region or state, A-Z
- TD883.148.A-Z
 - Other regions or countries, A-Z
- TD883.15 Research

LC CLASSIFICATION PROPOSAL FORM
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Class Letters: TD	Page:	No Book Book NOL COOP
		Pattern: TD424-424.5 Better:
Class Number:		Decimal: Cutters, Captions, Notes:
883 .143 883 .144 883 .145.A-Z 883 .148.A-Z [883 .15		Study and teaching General works By region or country United States General works By region or state, A-Z Other regions or countries, A-Z Research]
Work Cat: Clean air express, 1996.		
For Classification Editorial Use:		Weekly List No.:
		Quarterly No.:
Coop. Library Code: WaU	Coop. Cat. Code:	CPSO Notes:

Classification Proposal Examples

Example N: Changing a caption

This proposal illustrates a simple change of a caption. The asterisk next to the Cutter in the proposal is an indication that something in this line is being changed. A parenthetical note below explains what the change is.

In this case, the cataloger finds a caption that uses out of date terminology. Under Z688.B54 the caption found is Biological chemistry. This was once a valid LC subject heading, but the current form of this heading is Biochemistry. Although the subject heading was changed, the old term was left unchanged in the Z classification schedule. The proposal seeks to bring the caption into line with the current LC subject heading. No change to the Cutter number is needed because the change in caption does not affect the alphabetical position of this line with the others above and below it.

BEFORE

Z Libraries

Z664.2-718.8 Library science. Information science

Z687-718.8 The collections. The books

Z688.A1-Z Special collections

Z688.A5-Z Special, A-Z

Z688.A5-Z	Special, A-Z
Z688.A54	Africa
	⋮
Z688.B52	Big books (Children's books)
Z688.B54	Biological chemistry
Z688.B55	Birth control

AFTER PROPOSAL IS APPROVED

Z688.A5-Z	Special, A-Z
Z688.A54	Africa
	⋮
Z688.B52	Big books (Children's books)
Z688.B54	Biochemistry
Z688.B55	Birth control

LC CLASSIFICATION PROPOSAL FORM
 Copy, complete, and fax to: Coop Cat (202) 707-2824

Class Letters: Z	Page:	No Book Book NOL COOP
		Pattern: Better:
Class Number:	Decimal:	Cutters, Captions, Notes:
	[688 *688	.A5-Z .B54 Special ...] Biochemistry (<u>Change</u> caption.)
Work Cat:		
For Classification Editorial Use:		Weekly List No.:
		Quarterly No.:
Coop. Library Code: WaU	Coop. Cat. Code:	CPSO Notes:

Classification Proposal Examples

Example O: Changing (adding to) a caption and adding a see reference

Title of Work Cat.: *Prescribed burning on Wyoming rangeland.*

After examining the SF classification schedule, the cataloger decides that a number already exists under "Fire management" that is appropriate to use for prescribed burning, but that the caption under that number should be augmented to make this clear. In addition, a see reference from "Prescribed burning" to the number for "Fire management" will help direct catalogers to the correct location. The asterisk next to .F57 indicates that a change is being made to something on that line and the parenthetical instruction explains what the change is. The bracketed ellipses show that there are lines in the schedule that are not included in the proposal and have been skipped over, and that no changes to them are being made. A second anchor point is used to ensure the correct placement of the see reference.

BEFORE

SF Animal culture

SF84.82-85.6 Rangelands. Range management. Grazing

SF85.6.A-Z Special topics, A-Z

SF85.6.A-Z	Special topics, A-Z
SF85.6.D43	Decision making <i>Including decision support systems</i>
SF85.6.E82	Evaluation
SF85.6.F57	Fire management
SF85.6.M36	Mapping
SF85.6.P56	Photography
SF85.6.R45	Remote sensing

AFTER PROPOSAL IS APPROVED

SF85.6.A-Z	Special topics, A-Z
SF85.6.D43	Decision making <i>Including decision support systems</i>
SF85.6.E82	Evaluation
SF85.6.F57	Fire management. Prescribed burning
SF85.6.M36	Mapping
SF85.6.P56	Photography Prescribed burning, see SF85.6.F57
SF85.6.R45	Remote sensing

Classification Proposal Examples

Example P: Changing (adding to) a caption and adding a see reference across a range of numbers

Title of Work Cat.: *Ornamental vines for Florida.*

This proposal is similar to the previous one, but there is a range of numbers involved, unlike the previous example in which the see reference is in a single classification made up of multiple Cutters.

In the particular case here, the LC subject heading used for vines is "Climbing plants." This has a place in the schedule, but there is no reference in the schedule from vines. Since this term might be sought by a cataloger, a proposal is made to add "Vines" to the caption with "Climbing plants" and to add a see reference in the place where vines would be put alphabetically if it were to have its own number.

BEFORE

SB Plant culture

SB403-450.87 Flowers and flower culture. Ornamental plants

SB421-439.8 Classes of plants

Classes of plants

For works limited to specific genera, species, etc., see SB413.A+

SB421 Alpine plants. Rock-garden plants

⋮

SB426 Chalk and limestone garden plants and gardens

SB427 Climbing plants

Damp garden plants, see SB423.3

SB427.5 Desert plants. Desert gardening

⋮

SB438.8 Variegated plants

Wild plants. Wild flowers. Native plants

Including landscaping with native plants, natural landscaping, and natural gardens

SB439 General works

AFTER PROPOSAL IS APPROVED

Classes of plants

For works limited to specific genera, species, etc., see SB413.A+

SB421 Alpine plants. Rock-garden plants

⋮

SB426 Chalk and limestone garden plants and gardens

SB427 Climbing plants. Vines

Damp garden plants, see SB423.3

SB427.5 Desert plants. Desert gardening

⋮

SB438.8 Variegated plants

Vines, see SB427

Wild plants. Wild flowers. Native plants

Including landscaping with native plants, natural landscaping, and natural gardens

SB439 General works

LC CLASSIFICATION PROPOSAL FORM
 Copy, complete, and fax to: Coop Cat (202) 707-2824

Class Letters: SB	Page:	No Book Book NOL COOP
		Pattern:
		Better:
Class Number:	Decimal:	Cutters, Captions, Notes:
* 427		Climbing plants. Vines (<u>Change</u> caption.) [...]
[438	.8	Variegated plants] Vines, see SB427
Work Cat: Dickey, R.D. Ornamental vines for Florida, 1968.		
For Classification Editorial Use:		Weekly List No.:
		Quarterly No.:
Coop. Library Code: WaU	Coop. Cat. Code:	CPSO Notes:

Classification Proposal Examples

Example Q: Creating a new number and changing the indentation of a range of numbers beneath it

Title of Work Cat.: *Proceedings of the Third Australasian Fisheries Managers Conference, Rottneest Island, Western Australia, 2-4 August 1995.*

There are numbers in the fisheries schedule for Australia, New Zealand, and Oceania, but no number is available for Australasia, the broader region encompassing all of these places. A search through the S schedule does not turn up any other developments that can be used as a pattern. The cataloger proposes a new number for Australasia, and at the same time proposes that the indentation of captions beneath it for parts of the Australasian region be changed.

BEFORE

SH Aquaculture. Fisheries. Angling
SH201-400.8 Fisheries
SH219-321 By region or country

Australia
SH317 General works
SH318.A-Z Local, A-Z
SH318.5 New Zealand
Pacific Islands. Oceania
SH319.A2 General works
SH319.A3-Z By island or group of islands, A-Z
SH319.C66 Cook Islands
SH319.F5 Fiji Islands
SH319.F73 French Polynesia
SH319.G88 Guam
:
SH319.W45 Western Samoa
SH319.2.A-Z Indian Ocean islands, A-Z

AFTER PROPOSAL IS APPROVED

Australasia
SH316 General works
Australia
SH317 General works
SH318.A-Z Local, A-Z
SH318.5 New Zealand
Pacific Islands. Oceania
SH319.A2 General works
SH319.A3-Z By island or group of islands, A-Z
SH319.C66 Cook Islands
SH319.F5 Fiji Islands
SH319.F73 French Polynesia
SH319.G88 Guam
:
SH319.W45 Western Samoa
SH319.2.A-Z Indian Ocean islands, A-Z

LC CLASSIFICATION PROPOSAL FORM
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Class Letters: SH	Page:	No Book Book NOL COOP
		Pattern: Better:
Class Number:	Decimal:	Cutters, Captions, Notes:
	316	Australasia
		General works
	* 317	*Australia
		(Change indention of line and all subsequent lines through SH319.W45.)
		General works
		[...]
	[319 .2.A-Z	Indian Ocean islands, A-Z]
Work Cat: Proceedings of the Third Australasian Fisheries Managers Conference ... 1996.		
For Classification Editorial Use:		Weekly List No.:
		Quarterly No.:
Coop. Library Code: WaU	Coop. Cat. Code:	CPSO Notes:

Classification Proposal Examples

Example R: Splitting one number into multiple numbers

Title of Work Cat.: *Wildflowers of Kuwait.*

Another example where one number is broken up into multiple numbers. In this case, a single number, QK353, is used for botany of all the various countries on the Arabian Peninsula. The cataloger questions why this is so. There are many works devoted to the botany of just one of the countries in that region, and all other countries of the world are allocated their own number(s) or Cutter in the botany schedule. The proposal submitted retains the existing number for general works covering the entire Arabian Peninsula, but establishes separate numbers for each country. The proposal as submitted includes a parenthetical note that clearly indicates that it is a revision of QK353.

A separate proposal is made to change the see references elsewhere in the schedule from Kuwait and Saudi Arabia, and to add additional see references for the other countries of the region.

BEFORE

QK Botany

QK101-474.5 Geographical distribution. Phytogeography

QK108-474.5 Topographical divisions

QK341-379.5 Asia

Asia

QK341 General works

QK352 Afghanistan

QK353 Arabian Peninsula

Including Saudi Arabia, Kuwait, Bahrain, Yemen, etc.

QK354 Baluchistan

⋮

QK379 Iraq

Kuwait, see QK353

Saudi Arabia, see QK353

AFTER PROPOSAL IS APPROVED

- QK341 Asia
 - General works
- QK352 Afghanistan
- Arabian Peninsula
 - QK353 General works
 - QK353.2 Bahrain
 - QK353.3 Kuwait
 - QK353.4 Oman
 - QK353.5 Qatar
 - QK353.6 Saudi Arabia
 - QK353.7 United Arab Emirates
 - QK353.8 Yemen
- QK354 Baluchistan
- ⋮
- QK379 Iraq
 - Bahrain, see QK353.2
 - Kuwait, see QK353.3
 - Oman, see QK353.4
 - Qatar, see QK353.5
 - Saudi Arabia, see QK353.6
 - United Arab Emirates, see QK353.7
 - Yemen, see QK353.8

LC CLASSIFICATION PROPOSAL FORM
 Copy, complete, and fax to: Coop Cat (202) 707-2824

Class Letters: QK	Page:	No Book Book NOL COOP
Pattern:		Better:
Class Number: [379	Decimal:	Cutters, Captions, Notes: Iraq] * Bahrain, see QK353.2 Kuwait, see QK353.3 Oman, see QK353.4 Qatar, see QK353.5 * Saudi Arabia, see QK353.6 United Arab Emirates, see QK353.7 Yemen, see QK353.8 (<u>Change</u> see references.)
Work Cat:		
For Classification Editorial Use:		Weekly List No.:
		Quarterly No.:
Coop. Library Code: WaU	Coop. Cat. Code:	CPSO Notes:

Classification Proposal Examples

Example S: Extensive revisions

Title of Work Cat.: *A community-dependent association between the chiton Katharina tunicata and the alga Schizymenia pacifica.*

When a proposed change is so extensive or complicated that it is difficult or cumbersome to use asterisks and instruction lines, the proposal can be formatted as a revision (see SCM F 50 sec. 3c). A parenthetical instruction is placed at the top of the proposal stating to substitute the proposed revision for the existing classification, but no additional asterisks or instruction lines are used within the body of the proposal.

This particular proposal illustrates a case where a proposal is made to split one number into multiple numbers. Based on the work cataloged, a classification number is needed for the chiton species above. A single number in the zoology schedule, QL430.1, represents a taxonomic group, Amphineura, made up of chitons and solenogasters. In the course of doing authority work to establish the subject heading for Katharina tunicata, the cataloger discovers that the group Amphineura is no longer recognized as valid and that the chitons and solenogasters are classified by zoologists in two separate classes of mollusks, the Polyplacophora and the Aplacophora. The cataloger proposes that QL430.1 be broken up into several numbers to accommodate the two taxonomic classes, as well as providing for a specific Cutter number for each family that exists in these classes. Katharina tunicata will class in the number for the family to which it belongs, Mopaliidae. In this particular case, QL430.1 was retained in the schedule rather than being canceled, but with a different caption, because most works already classed there in the LC shelflist were about chitons and solenogasters. The books on solenogasters would not then need to be reclassified if a library decided to reclass its materials on these two groups based on the new numbers.

BEFORE

QL Zoology
 QL360-599.82 Invertebrates
 QL401-432 Mollusca
 QL430.1-432 Systematic divisions
 Systematic divisions
QL430.1 Amphineura (Chitons; solenogasters)
QL430.15 Monoplacophora

AFTER PROPOSAL IS APPROVED

	Systematic divisions
	Aplacophora (Solenogasters)
QL430.1	General works and orders
QL430.12.A-Z	By family, A-Z
QL430.12.P76	Proneomeniidae
	Polyplacophora (Chitons)
QL430.13	General works and orders
QL430.14.A-Z	By family, A-Z
QL430.14.A26	Acanthochitonidae
QL430.14.C47	Chitonidae
QL430.14.I83	Ischnochitonidae
QL430.14.M64	Mopaliidae
QL430.15	Monoplacophora

Classification Proposal Examples

LC CLASSIFICATION PROPOSAL FORM
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Class Letters: QL	Page:	No Book Book NOL COOP
		Pattern: Better:
Class Number:	Decimal:	Cutters, Captions, Notes:
		(Substitute the following revision for QL430.1.)
		[Systematic divisions]
		Aplacophora (Solenogasters)
		General works and orders
		By family, A-Z
		Proneomeniidae
		Polyplacophora (Chitons)
		General works and orders
		By family, A-Z
		Acanthochitonidae
		Chitonidae
		Ischnochitonidae
		Mopaliidae
	430 .1	
	430 .12.A-Z	
	430 .12.P	
	430 .13	
	430 .14.A-Z	
	430 .14.A	
	430 .14.C	
	430 .14.I	
	430 .14.M	
Work Cat: Soulanille, E.L. A community-dependent association ... the chiton Katharina tunicata ... 1999.		
For Classification Editorial Use:		Weekly List No.:
		Quarterly No.:
Coop. Library Code: WaU	Coop. Cat. Code:	CPSO Notes:

Example T: Canceling (invalidating) a number

Title of Work Cat.: *Synopsis of biological data on the grunts Haemulon aurolineatum and H. plumieri (Pisces:Haemulidae).*

The subject authority file contains a see reference from the fish family name Haemulidae to the subject heading Grunts (Fishes). The classification number given in that authority record is QL638.P772. The caption in the classification schedule for that number is Pomadasyidae (Grunts). Further research on the discrepancy between the book in hand and both the authority record and classification schedule shows that the family Pomadasyidae is no longer considered valid and that the correct current name for this family is Haemulidae. Because of this, the existing Cutter under Pomadasyidae should be cancelled and a new Cutter established under the correct family.

Cancelled numbers are not generally deleted from the classification schedule. Instead, the cancelled numbers are enclosed in parentheses, and a see reference is added to the caption directing the cataloger to the number that should be used. The classification proposal requests a new Cutter under QL638.H and then also shows the changes to be made to the old number. Since the actual Cutter number that will be assigned for Haemulidae is not yet known, the see reference in the caption for the old number cannot be completed, so only the alphabetic part is given. LC will complete the number. A parenthetical instruction makes it clear what is needed.

Note that in addition to this classification proposal, LC should be alerted to change the 053s on any subject authority records that had the obsolete number.

While in this case the existing Cutter was cancelled, LC makes a decision to cancel based on the amount of material classed under a number.

BEFORE

- QL Zoology
 - QL605-739.8 Chordates. Vertebrates
 - QL614-639.8 Fishes
 - QL637.9-638.95 Systematic divisions
 - QL638.A-Z Osteichthyes (Bony fishes). By family, A-Z
- QL638.A-Z Osteichthyes (Bony fishes). By family, A-Z
 - Class here works on species, genera, and families*
 - QL638.A15 Acanthoclinidae
 - QL638.A2 Acanthuridae (Surgeonfishes)
 - QL638.A25 Acipenseridae (Sturgeons)
 - ⋮
 - QL638.G95 Gyrinocheilidae
 - QL638.H25 Halosauridae
 - ⋮
 - QL638.P77 Pomacentridae (Damsel-fishes)
 - QL638.P772 Pomadasyidae (Grunts)
 - QL638.P778 Pomatomidae (Bluefishes)

Classification Proposal Examples

AFTER PROPOSAL IS APPROVED

QL638.A-Z	Osteichthyes (Bony fishes). By family, A-Z <i>Class here works on species, genera, and families</i>
QL638.A15	Acanthoclinidae
QL638.A2	Acanthuridae (Surgeonfishes)
QL638.A25	Acipenseridae (Sturgeons)
	⋮
QL638.G95	Gyrinocheilidae
QL638.H23	Haemulidae (Grunts)
QL638.H25	Halosauridae
	⋮
QL638.P77	Pomacentridae (Damsel­fishes)
(QL638.P772)	Pomadasyidae (Grunts), see QL638.H23
QL638.P778	Pomatomidae (Bluefishes)

LC CLASSIFICATION PROPOSAL FORM
 Copy, complete, and fax to: Coop Cat (202) 707-2824

Class Letters: QL	Page:	No Book Book NOL COOP
		Pattern:
Class Number:		Decimal: Cutters, Captions, Notes:
<p style="text-align: right;">[638 .A-Z Osteichthyes ...]</p> <p style="text-align: right;">638 .H Haemulidae (Grunts)</p> <p style="text-align: right;">* (638 .P772) Pomadasyidae (Grunts), see QL638.H</p> <p style="text-align: right;">(Parenthesize "QL638.P772"; change line to reference.)</p>		
Work Cat: Darcy, G.H. Synopsis of biological data on the grunts ... (Pisces:Haemulidae), 1983.		
For Classification Editorial Use:		Weekly List No.:
		Quarterly No.:
Coop. Library Code: WaU	Coop. Cat. Code:	CPSO Notes:

Glossary of Terms, Abbreviations, and Acronyms

AACR2 - *Anglo-American Cataloguing Rules*, 2nd ed., 1998 revision (and subsequent amendments)

AC - Annotated Card. Annotated Card subject headings are a separate supplemental set of juvenile headings used by the Library of Congress and by some other libraries with collections of children's literature. AC headings are included in a separate section of the printed *Library of Congress Subject Headings* and are also searchable in the authority file in **OCLC**, where they are labelled [CHILDREN'S] in brief and truncated lists. AC authority records are identified by a value **b** in fixed field 008/11 (**Subj:** in OCLC) and **LCCNs** that begin with the prefix **sj**.

Aisle - The second column on classification proposals, labeled "Decimal" and used for decimal numbers, and in some schedules, also for Cutter numbers, is called the "aisle."

Anchor Point - The anchor point is the line or lines taken from an existing classification schedule that show where the newly proposed lines are to be located and aligned in relation to what is already present.

Backdoor Heading - A heading consisting of a main heading combined with either a **free-floating** or geographic subdivision that would normally not need to be represented by a specific authority record. Authority records are created for backdoor headings only because they are needed for the reference structure of another heading, or as the initial element of a longer heading/subdivision string. An example is **Plains--California**, which is used as a broader term reference on the heading **Carrizo Plain (Calif.)**. All **BT** and **RT** references (5XX's) in subject authority records must be represented by their own authority records. **SACO** participants must supply appropriate BT and/or RT references on their proposals, but they are not required to submit separate proposals for backdoor headings. **LC** staff in **SHed** will create authority records for backdoor headings as needed.

BFM - Bibliographic file maintenance. **SACO** participants are not required to identify bibliographic records in LC's catalog that should be changed as a result of a subject or classification proposal. **LC Coop. Cat.** staff, upon receiving a **SACO** proposal, search the LC database to determine if any subject headings on existing records should be changed. However, if in the process of doing authority research **SACO** participants happen to identify LC bibliographic records needing changes, it would be helpful to include that information (e.g., the **LCCNs** of the records) along with any submitted proposals.

BGN - U.S. Board on Geographic Names. **LC** headings for place names generally follow the forms established by **BGN**. These forms are available for searching on the Web through the **GNIS** (U.S. and Antarctic names) and **GNS** (all other countries) databases.

BIBCO - The monographic bibliographic record component of the Program for Cooperative Cataloging. BIBCO participants may submit their **SACO** proposals via a Web form. URL: <http://lcweb.loc.gov/catdir/pcc/bibco.html>

BT - Broader Term. A heading that has a broader hierarchical or inclusive relationship to another subject heading. Broader term references are recorded in MARC 21 authority records in 5XX fields with a subfield \$w value **g**.

CDS - Cataloging Distribution Service, **LC**. CDS distributes LC bibliographic and authority records to utilities and other subscribers, and publishes a variety of cataloging documentation, including the print and electronic forms of **LCSH**, **SCM**, **LCC**, etc. URL: <http://lcweb.loc.gov/cds/>

CLED - Classification Editorial Team, **CPSO**

CONSER - Cooperative Online Serials Program. The serials bibliographic record component of the Program for Cooperative Cataloging. URL: <http://lcweb.loc.gov/acq/conser/>

Control Subfield \$w - Subfield \$w is used in MARC 21 authority records to indicate whether special instructions apply to the display of 4XX and 5XX references. The \$w value **nne** is used in 4XX fields to indicate that a term was once the established form of the heading. In 5XX fields, the \$w value **g** is used to indicate that the heading is a broader term. The absence of a control subfield \$w in 5XX indicates that the heading is a related term.

Coop - see **Coop. Cat.**

Coop. Cat. - Cooperative Cataloging Team, **RCCD**. Also called Coop or Coop Team.

Coop. Cat. Liaison - the staff person in **Coop. Cat.** assigned as the liaison to the **SACO Coordinator** of an institution or **funnel project**. The liaison communicates information about changed and/or approved SACO proposals to the SACO Coordinator and also serves as an intermediary between the SACO library and the **editorial meeting**.

CPSO - Cataloging Policy and Support Office, **LC**. URL: <http://lcweb.loc.gov/catdir/cpso/>

Division of the World - **SCM** instruction sheet H 405 contains lists of certain types of problematic named entities and whether they are established as name authorities through **NACO** according to descriptive cataloging conventions (**AACR2**, **LCRI**) or as subject authorities through **SACO** according to subject cataloging rules (SCM). This is the "division of the world" of named entities.

Earlier Form of Heading - A bracketed phrase found on **Weekly Lists** adjacent to a term that is no longer the authorized form of a subject heading. When the authorized

Glossary

term in an authority record (**MARC 21** field 1XX) is changed, the previously authorized term is usually retained in the authority record as a cross-reference (4XX). To indicate that the term was once the authorized form, the 4XX field will also contain a control subfield \$w coded with the value **nne**. On weekly lists, this displays after appropriate cross-references as [EARLIER FORM OF HEADING]. In the printed and electronic *Library of Congress Subject Headings* an earlier form of a heading is indicated by the bracketed phrase [*Former heading*].

Editorial Meeting - see **Weekly Lists**

Establish - An instruction in the **SCM** to "establish" a heading means that a subject authority record must be created for it, i.e., submit a **SACO** proposal for it.

Free-floating Subdivision - a topical, form, or chronological subdivision that is usable, if appropriate and no conflict exists, under designated types of headings, or in the case of free-floating subdivisions established under specific pattern headings, under any other heading belonging to its category. **SCM** instruction sheets H 1095-H 1200 contain lists of general and pattern-based free-floating subdivisions. Subject authority records are not normally created for topic--free-floating subdivision combinations. The exceptions are **backdoor headings**. **SACO** libraries may make proposals for new or changed free-floating subdivisions as needed.

Funnel Project - a group of libraries (or catalogers from various libraries) that have joined together to contribute authority records to the national authority file(s). Funnel participants usually work in a specific subject area (e.g., Africana Subject Funnel Project; Art NACO; American Theological Library Association Funnel), with specific forms or languages of material (e.g., Arabic Funnel; NACO Music Project; OLAC (AV NACO) Funnel), or they may be regionally based (e.g., North Dakota Funnel; CALICO South Africa Funnel Project). Some projects fall into multiple categories. Funnel projects are an efficient means of contribution, in which one person or institution coordinates the project. There may be members at all levels of expertise; however, **LC** deals solely with the coordinator.

GNIS - Geographic Names Information System. A Web-based database from the U.S. Geological Survey for U.S. and Antarctic place names as approved by **BGN**. URL: <http://geonames.usgs.gov>

GNS - GEOnet Names Server. A Web-based database from the National Imagery and Mapping Agency (NIMA) for foreign (non-U.S.) place names as approved by **BGN**. URL: <http://164.214.2.59/gns/html/index.html>

LC - Library of Congress. URL: <http://lcweb.loc.gov/>

LCC - *Library of Congress Classification*

LCCN - Library of Congress Control Number. A unique identifier that appears in the 010 field of each **LC** bibliographic, name authority, and subject authority record. Subject authority records have a prefix beginning with **sh** (**LCSH**) or **sj** (Annotated Card (juvenile) subject headings). While a subject authority proposal is in process, it has the prefix **sp**. Records for subject headings in existence before November 1985 have the prefix **sh 85** and records for headings created December 1985 to December 1986 begin with the prefix **sh 86**. Records created since 1987 have the year of creation in the prefix (e.g., **sh 87** for 1987 and **sh 00** for 2000); in 2001, the form of year in the prefix changed from two digits to four (e.g., **sh2001**).

LCRI - *Library of Congress Rule Interpretations*

LCSH - *Library of Congress Subject Headings*

MARC - **Machine-Readable Cataloging**. URL of MARC home page:
<http://lcweb.loc.gov/marc/>

MARC Organization Code - A short alphabetic code used to identify libraries and other agencies worldwide. Each **SACO** library must have a code assigned to it (see the **Introduction** for further information). The code is used to identify the library responsible for a subject or classification proposal and is carried in the 040 field of **MARC 21** authority records. A complete list of codes is published by **CDS** as *MARC Code List for Organizations*. URL: <http://lcweb.loc.gov/marc/organizations/>

MARC 21 - The five MARC 21 communication formats, *MARC 21 Format for Authority Data*, *MARC 21 Format for Bibliographic Data*, *MARC 21 Format for Holdings Data*, *MARC 21 Format for Classification Data*, and *MARC 21 Format for Community Information*, are widely used standards for the representation and exchange of authority, bibliographic, holdings, classification, and community information data in machine-readable form. The *MARC 21 Format for Authority Data* is designed to be a carrier for information concerning the authorized forms of names, subjects, and subject subdivisions to be used in constructing access points in **MARC** records, the forms of these names, subjects, and subject subdivisions that should be used as references to the authorized forms, and the interrelationships among these forms. **MARC** authority records are distinguished from all other types of **MARC** records by the presence of code **z** (Authority data) in Leader/06 (Type of record).

NACO - Name Authority Cooperative Project. A component of the Program for Cooperative Cataloging. URL: <http://lcweb.loc.gov/catdir/pcc/naco.html>

NAF - National Authority File. In **RLIN**, "NAF" is the Name Authority File and "SAF" is the Subject Authority File.

NT - Narrower Term. A heading that has a narrower hierarchical or less inclusive relationship to another subject heading. Narrower terms are not explicitly recorded in **LC**

Glossary

MARC 21 subject authority records but do display in the printed and electronic versions of the *Library of Congress Subject Headings*.

OCLC - Online Computer Library Center, an international cataloging utility and provider of cataloging copy and authority records. URL: <http://www.oclc.org/oclc/menu/home1.htm>

Organization Code - see **MARC Organization Code**

Orphan Heading - A subject heading that has no **BT**. Orphan headings are generally prohibited in **LCSH**, but there are a limited number of situations in which they are permitted, which are outlined in **SCM H 370**.

PCC - Program for Cooperative Cataloging. URL: <http://lcweb.loc.gov/catdir/pcc/>

RCCD - Regional and Cooperative Cataloging Division, **LC**

RLIN - Research Libraries Information Network of the Research Libraries Group (RLG). One of the largest cataloging utilities and providers of cataloging copy and authority records in North America. URL: <http://www.rlg.org/>

RT - Related Term. A heading that has a relationship that is other than hierarchical with another subject heading. Related term references are recorded in **MARC 21** authority records in 5XX fields with no subfield \$w.

SA - See Also; also known as See also reference. General see also references are recorded in **MARC 21** authority records in field 360.

SACO - Subject Authority Cooperative Program. A component of the Program for Cooperative Cataloging. URL: <http://lcweb.loc.gov/catdir/pcc/saco.html>

SACO Coordinator - The person responsible for reviewing all SACO proposals from a particular institution or **funnel project** prior to submitting them to **Coop. Cat.**

SACOLIST - An electronic discussion list devoted to SACO announcements and discussions among SACO participants. See the **Introduction** for further information.

SCM - Subject Cataloging Manual. Issued by the Library of Congress in loose-leaf and electronically in *Cataloger's Desktop* in three separate parts: *Subject Cataloging Manual: Subject Headings* (SCM:SH), *Subject Cataloging Manual: Classification* (SCM:C), and *Subject Cataloging Manual: Shelflisting* (SCM:SL). Each section of pages on a specific topic in the manuals is called an instruction sheet (they are also informally referred to as memos). Instruction sheets in the SCM:SH are numbered beginning with the letter H, e.g., H 1334, Buildings and Other Structures. Instruction sheets in the classification part of the manual begin with F and in the shelflisting part with G.

sh - One of three prefixes used in the **LCCNs** of subject authority records. An **sh** prefix indicates that the subject heading has been approved and is valid for use in bibliographic records.

SHed - Subject Heading Editorial Team, **CPSO**

sj - One of three prefixes used in the **LCCNs** of subject authority records. An **sj** prefix indicates that the subject heading is an approved Annotated Card (juvenile) subject heading that is valid for use in bibliographic records for children's literature.

sp - One of three prefixes used in the **LCCNs** of subject authority records. An **sp** prefix indicates that the subject heading is still in the proposal stage, and has not yet been approved. Proposed authority records with this prefix reside only in the LCSH Master Database and the LC Database.

Subfield \$w - see Control Subfield \$w

Summary of Decisions - This is the formal name for the minutes of the weekly **editorial meetings**, which may include notes about policies decided at the meetings, explanations of decisions taken, and frequently, lists of subdivisions to be added to the free-floating subdivision lists in the **SCM**. Summaries of decisions, if present, are found at the end of approved **weekly lists** posted on the **CPSO** Web site. They are also distributed by email through **SACOLIST**.

UF - Used For; also known as Use reference. A reference from a term that is not valid for use as a subject heading to a term that represents the valid, authorized form of the heading. Used for references are recorded in **MARC 21** authority records in 4XX fields.

Weekly Lists - **SACO** proposals and proposals from **LC** catalogers are grouped on lists that are reviewed in **CPSO** and considered at weekly editorial meetings. There are two versions of a weekly list: tentative and approved. Tentative (i.e., under consideration and not yet approved) lists are posted to the **SACO** home page at <http://lcweb.loc.gov/catdir/pcc/tentative/twls.html> a week or two before the editorial meeting for that list. Weekly lists of new and changed headings approved by the editorial meetings are posted on the **CPSO** home page at <http://lcweb.loc.gov/catdir/cpso/cpso.html#subjects>. Caution is advised in consulting weekly lists because proposed headings on tentative lists may be revised or not approved at the editorial meeting for that list, and because diacritics and special symbols do not display on either the tentative or approved lists.

Work cat. - Work cataloged. In both subject heading and classification proposals, the phrase **Work cat.:** precedes the citation of the work being cataloged that generated the proposal. In **MARC 21** subject authority records the citation to the work cataloged is recorded in the first 670 field.

Appendix A

Appendix A. Additional Examples of SACO Proposals for New LCSH

The examples below provide an additional sampling of successful SACO proposals. Fields that are found on the SACO proposal form but not used in specific proposals have been omitted. Since it is not always possible to send diacritics and special characters over email, the examples follow the recommended practice of including the name of the diacritic or character in square brackets in front of the letter to which it belongs. The examples are arranged by 1XX tag, then within each tag by alphabetical order of the proposed heading.

100 (Personal Name)

008/06 Not Subd Geog

008/39 c

040 \$a InU \$b eng \$c DLC

100 3 \$a Eliseev family

400 3 \$a Elis[*left ligature*]i[*right ligature*]ev family

670 \$a Work cat.: Eliseevy, 1998.

670 \$a [*dot above*]En[*left ligature*]t[*right ligature*]s. slov. biog. \$b (Eliseevy; Elis[*left ligature*]i[*right ligature*]evy; Russian noble family)

670 \$a Bol. [*dot above*]en[*left ligature*]t[*right ligature*]s. \$b (Eliseev; several persons listed)

670 \$a Mal. sov. [*dot above*]en[*left ligature*]t[*right ligature*]s. \$b (Eliseev; 2 people listed)

675 \$a Am. fam. names; \$a Cent. pop. growth

008/06 Not Subd Geog

008/39 c

040 \$a NNC \$c DLC

100 3 \$a Gediminas, House of

400 3 \$a House of Gediminas

551 \$w g \$a Lithuania \$x Kings and rulers

670 \$a Work cat.: Udil[*miagkii znak*]ni kn[*left ligature*]i[*right ligature*]azivstva R[*left ligature*]i[*right ligature*]jurykovychiv i Hedyminovychiv u XII-XVI st., 1996.

670 \$a Britannica: \$b v. 10, p. 47, under Gediminas, Grand Duke of Lithuania, c. 1275-c. 1341 (Gediminas dynasty)

670 \$a Lietuvi[hacek]skoji tarybin[*dot above*]e encik.: \$b v. 4, p. 24-25 (Gediminas)

670 \$a RLIN, 26 March 1997 \$b (Gediminas, House of)

952 \$a SCM H 1574

Backdoor heading created by LC:

151 \$a Lithuania \$x Kings and rulers

008/06 Not Subd Geog

008/39 c

040 \$a MH-P \$b eng \$c DLC

100 3 \$a Ikshvaku dynasty

400 3 \$a Sriparvatiya dynasty

551 \$w g \$a India \$x Kings and rulers

670 \$a Work cat: Rajendra Babu, B.S. Material culture of Deccan, 1999: \$b subtitle (with special reference to Satavahana-Ikshvaku period) p. 15 (out of the ruins of the Satavahana kingdom came a dynasty known as the Ikshvakus; the puranas call them the Sriparvatiyas; they ruled for 57 years)

675 \$a Britannica Macro.

008/06 Not Subd Geog

008/39 c

040 \$a Uk \$b eng \$c DLC

100 0 \$a Jesus Christ \$x Black interpretations

670 \$a Browne, P. Inklings of a black Christ, 1997.

952 \$a LC pattern: Jesus Christ--Indian interpretations

008/06 Not Subd Geog

008/39 c

040 \$a NmU \$b eng \$c DLC

100 3 \$a Restrepo family

400 3 \$a L[acute]opez de Restrepo family

500 3 \$a Lopez family

670 \$a Work cat.: Don Marcelino Restrepo y Restrepo, su vida y su descendencia, 1999: \$b front cover flap (Asociaci[acute]on Familia Restrepo; begun in 1998 by descendents of the founders of the family in Colombia) p. 17 (Don Alonso L[acute]opez de Restrepo, from whom descend almost all of the Restrepos in Colombia today) p. 13 (in this epoch [c. 1700] the first surname was omitted, simplifying to one, de Restrepo)

670 \$a World biog. index, Web ed.

670 \$a Hispanic surnames and family history, 1996: \$b p. 245 (Restrepo) p. 300 (Restrepo or L[acute]opez de Restrepo)

675 \$a Am. fam. names; \$a Cent. pop. growth

Note: Change proposal must also be made to add **Restrepo family** as RT on the heading **Lopez family**.

Appendix A

110 (Corporate Name)

008/06 No Decision

008/39 c

040 \$a NNC \$b eng \$c DLC

110 2 \$a 390 Fifth Avenue (New York, N.Y.)

410 2 \$a Gorham Building (New York, N.Y.)

410 2 \$a Russek's Furs (New York, N.Y. : Building)

410 2 \$a Three Hundred Ninety Fifth Avenue (New York, N.Y.)

550 \$w g \$a Commercial buildings \$z New York (State)

670 \$a Work cat.: Gorham Building, 1998: \$b p. 1 (Gorham Building; loc. at 390 Fifth Avenue, Manhattan; built 1904-05)

670 \$a AIA guide to New York City, 1988: \$b p. 214 (390 Fifth Avenue; formerly Russek's Furs; originally Gorham Building)

670 \$a Wolfe, G.R. New York, a guide to the metropolis, c1994: \$b p. 236 (Gorham Manufacturing Company; building on south west corner of Fifth Avenue)

952 \$a SCM H 1334

008/06 No Decision

008/39 c

040 \$a InU \$b eng \$c DLC

110 2 \$a Bess Meshulam Simon Music Library and Recital Center (Bloomington, Ind.)

410 2 \$a Simon Music Library and Recital Center (Bloomington, Ind.)

550 \$w g \$a College buildings \$z Indiana

550 \$w g \$a Library buildings \$z Indiana

670 \$a Work cat.: Bess Meshulam Simon Music Library and Recital Center, 1995: \$b t.p. (Indiana University, School of Music)

952 \$a LC pattern: Woodburn Hall (Bloomington, Ind.)

952 \$a SCM H 1334

Backdoor heading also submitted (optional; LC will create if not submitted):

008/06 No Decision

008/39 c

040 \$a InU \$b eng \$c DLC

150 \$a Library buildings \$z Indiana

670 \$a Work cat.: Bess Meshulam Simon Music Library and Recital Center, 1995.

Note: **College buildings \$z Indiana** is already set up in authority file, so a backdoor heading proposal for it is not needed.

008/06 No Decision

008/39 c

040 \$a CaAEUS \$b eng \$c DLC

110 2 \$a Stabian Baths (Pompeii)

410 2 \$a Terme Stabiane (Pompeii)

410 2 \$a Thermae Stabianae (Pompeii)

550 \$w g \$a Public baths \$z Italy

670 \$a Work cat.: Gilchrist, S. Pompeii. Stabian Baths (Terme Stabiane) : general view, c1998 \$b (digital image of photograph obtained via site license from Archivision, Toronto, Ont.)

670 \$a Nappo, S.C. Pompeii : guide to the lost city, c1998: \$b p. 69 (The Stabian Baths ... occupy much of the southern sector of Insula VII-1.)

670 \$a Richardson, L. Pompeii : an architectural history, c1988: \$b p. 100 ("The Thermae Stabianae")

008/06 No Decision

008/39 c

040 \$a DGPO \$b eng \$c DLC

110 2 \$a Wills House (Gettysburg, Pa.)

550 \$w g \$a Dwellings \$z Pennsylvania

670 \$a Work cat.: U.S. Cong. House. Comm. on Resources. To expand the boundaries of the Gettysburg National Military Park to include the Wills House, report ... 2000: \$b p. 2 (H.R. 2435 would expand the boundaries of Gettysburg National Military Park to include the Wills House located within the borough of Gettysburg, Pa.; it was at the Wills House where President Lincoln penciled in the last revisions and stayed before his famous Gettysburg Address)

675 \$a Lippincott; \$a Nat. reg. hist. pl.

952 \$a LC pattern: Ansley Wilcox House (Buffalo, N.Y.)

Appendix A

130 (Uniform Title)

008/06 No Decision

008/39 c

040 \$a ATLA \$b eng \$c DLC

130 0 \$a Bhagavadg[macron]it[macron]a \$x Relation to the Bible

430 0 \$a Bible \$x Relation to the Bhagavadg[macron]it[macron]a

670 \$a Work cat.: Sampson, H.E. The Bhagavad-Gita interpreted in the light of Christian tradition, 1918.

952 \$a LC pattern: Koran--Relation to the Bible

008/06 No Decision

008/39 c

040 \$a WaU \$b eng \$c DLC

130 0 \$a Bible \$x In motion pictures

450 \$a Biblical themes in motion pictures

670 \$a Work cat.: Sznajderman, M. Wsp[acute]o[slash]lczesna Biblia Pauperum, c1998.

670 \$a Star trek and sacred ground, c1999: \$b contents (Biblical imagery in Star trek; Biblical interpretation in the Star trek universe)

680 \$i Here are entered works on Biblical themes in motion pictures that are not themselves Bible films. Motion picture versions of Biblical stories are entered under \$a Bible films.

Note: Mirror image scope note must also be added to heading **Bible films**.

150 (Topical Term)

008/06 May Subd Geog

008/39 c

- 040 \$a WaU \$b eng \$c DLC
- 150 \$a Animals \$x Longevity
- 360 \$i subdivision \$a Longevity \$i under individual animals and groups of animals, e.g. \$a Fishes--Longevity
- 450 \$a Animal longevity
- 550 \$w g \$a Animal life spans
- 550 \$w g \$a Longevity
- 670 \$a Work cat.: Evolution of longevity in animals, c1987.
- 670 \$a CA selects. Animal longevity & aging, Jan. 8, 1979.
- 670 \$a Ford, B. Why does a turtle live longer than a dog? : a report on animal longevity, 1980.

008/06 Not Subd Geog

008/39 c

- 040 \$a CaAE \$b eng \$c DLC
- 150 \$a Archer, Jenny (Fictitious character)
- 450 \$a Jenny Archer (Fictitious character)
- 670 \$a Work cat.: Conford, E. A job for Jenny Archer, c1988.
- 670 \$a Conford, E. Can do, Jenny Archer, c1991 \$b (also by the same author: A case for Jenny Archer; Jenny Archer, author; What's cooking, Jenny Archer?; Jenny Archer to the rescue; Nibble, nibble, Jenny Archer; Get the picture, Jenny Archer)

008/06 Not Subd Geog

008/39 c

- 040 \$a AzTeS \$b eng \$c DLC
- 150 \$a Bars (Drinking establishments) in literature
- 670 \$a Work cat.: A Babel of bottles : drink, drinkers & drinking places in literature, 2000.
- 952 \$a SCM H 362

Appendix A

008/06 May Subd Geog

008/39 c

040 \$a MU \$b eng \$c DLC

150 \$a Cali Cartel

450 \$a Cartel de Cali

550 \$w g \$a Cocaine industry \$z Colombia

550 \$w g \$a Organized crime \$z Colombia

670 \$a Work cat: Jacque mate, 1999: \$b p. 9, etc. (Cartel de Cali; had the most relations of all Colombian cartels; has ties with the U.S., Sicilian, & Nigerian drug-trafficking orgs.)

670 \$a Cali Cartel : the new kings of cocaine, 1994.

670 \$a Altavista search, July 8, 2000: \$b U.S. Dept. of State Background notes, March 1998 (Despite the death of Medellin cartel drug lord Pablo Escobar in 1993 and the arrests of major Cali cartel kingpins in 1995 and 1996, the Colombian drug cartels remain among the most sophisticated criminal organizations in the world) Seattle Times newssource.com (Oct. 28, 1997, headline: Cali cartel's ex-attorneys not convicted)

675 \$a GNIS, July 6, 2000

952 \$a LC pattern: Medellin Cartel

008/06 May Subd Geog

008/39 c

040 \$a DHMM \$b eng \$c DLC

150 \$a Child concentration camp inmates

550 \$w g \$a Concentration camp inmates

670 \$a Work cat.: "Dann kam die deutsche Macht": Weissrussische Kinderh[umlaut]aftlinge in deutschen Konzentrationslagern 1941-1945, c1999.

952 \$a LC pattern: Child slaves

008/06 May Subd Geog

008/39 c

040 \$a UkOxU \$c DLC

150 \$a Christmas shopping

550 \$w g \$a Shopping

670 \$a Christmas shopping habits, 1997: \$b p. 1 ("to assess the significance of Christmas shopping to consumers and the importance of Christmas shopping habits to retailers ... Christmas is the focal point for selling many types of products")

952 \$a LC pattern: Grocery shopping; Christmas cookery

008/06 Not Subd Geog
 008/39 c
 040 \$a NjP \$b eng \$c DLC
 053 0 \$a BL820.C
 150 \$a Cleobis (Greek mythology)
 550 \$w g \$a Mythology, Greek
 670 \$a Cl[acute]eobis et Biton, 1995.
 670 \$a Ox. classic. dict. \$b (Cleobis and Biton)
 670 \$a Britannica Micro.: \$b v. 2, p. 244 (Biton and Cleobis; sons of Cydippe, priestess of Hera; noted for their filial devotion and athletic prowess)
 670 \$a Collier's \$b (Cleobis and Biton)
 670 \$a Grant, M. Gods and mortals in classic. myth., 1973 \$b (Cleobis and Biton)
 670 \$a Oswalt, S.G. Concise encyc. of Greek and Roman myth, 1965 \$b (Cleobis and Biton)
 952 \$a Classification proposal faxed to Coop Sept. 28, 1999

008/06 May Subd Geog
 008/39 c
 040 \$a UkCU \$b eng \$c DLC
 150 \$a Cockthrowing
 450 \$a Cock-throwing
 550 \$w g \$a Amusements
 670 \$a Work cat.: Tucker, J. An earnest and affectionate address to the common people of England, concerning their usual recreations on Shrove Tuesday, 1780 \$b (running-title: On the barbarous custom of cock-throwing)
 670 \$a Web. 3 \$b (cockthrowing: "an old sport of throwing sticks at a cock tied to a stake popular esp. at Shrovetide")
 670 \$a OED \$b (cock-throwing: "the sport of throwing sticks at a cock tied to a post ... formerly an ordinary Shrove-tide pastime")
 952 \$a LC pattern: Cockfighting

008/06 May Subd Geog
 008/39 c
 040 \$a TxU \$b eng \$c DLC
 150 \$a Computer game music
 450 \$a Background music for computer games
 550 \$w g \$a Music
 670 \$a Work cat.: Broughton, B. Heart of darkness [SR] p1999 \$b (Heart of darkness bears the distinction of being the first orchestral score ever produced for a CD-ROM game)
 952 \$a LC pattern: Motion picture music

Appendix A

008/06 No decision

008/39 c

040 \$a MdU \$b eng \$c DLC

053 \$a TX803.R

150 \$a Cookery (Radishes)

550 \$w g \$a Cookery (Vegetables)

550 \$a Radishes

670 \$a Kenk[macron]oshoku daikon, 1986.

952 \$a LC pattern: Cookery (Potatoes)

952 \$a Classification proposal faxed to Coop Nov. 3, 1998

Note: Change proposal must also be made to add **Cookery (Radishes)** as RT on the heading **Radishes**.

008/06 May Subd Geog

008/39 c

040 \$a NjP \$b eng \$c DLC

150 \$a Coptic chants

450 \$a Coptic Orthodox chants

550 \$w g \$a Chants

510 2 \$w g \$a Coptic Church \$x Liturgy

670 \$a Work cat.: Coptic Church. The Coptic Orthodox liturgy of St. Basil, 1998: \$b p. ix, etc. (music of the Coptic Orthodox Church consists of monophonic chant, sung in Coptic or Arabic; music quite distinct from that of Arabic, Armenian, Hebrew or Greek liturgical traditions)

Backdoor heading also submitted (optional; LC will create if not submitted):

008/06 No Decision

008/39 c

040 \$a NjP \$b eng \$c DLC

110 2 \$a Coptic Church \$x Liturgy

008/06 Not Subd Geog

008/39 c

040 \$a CaAE \$b eng \$c DLC

150 \$a Danny (Fictitious character : Hoff)

670 \$a Work cat.: Hoff, S. Happy birthday, Danny and the dinosaur!, c1995 \$b (also appears in Danny and the dinosaur, c1958; Danny and the dinosaur go to camp, c1996)

952 \$a SCM H 1610

008/06 May Subd Geog

008/39 c

040 \$a CSt \$b eng \$c DLC

150 \$a Exploitation films

550 \$w g \$a Motion pictures

550 \$a Sensationalism in motion pictures

670 \$a Work cat.: Narcotic, c1999.

670 \$a Moving image genre-form guide \$b (Exploitation: Fictional or loosely nonfictional work which offered subject matter that was taboo in mainstream cinema. Such work was frequently presented under the guise of preachy expos[acute]es, sex education, morality plays, and pseudo-documentaries. Standard topics included the dangers of premarital sex, the vice racket, nudist cults, or the dangers of narcotics. The work was made to exploit a subject for quick profit, and usually produced on a low budget by a small company. By pandering to an audience's curiosity or prurient interest, such work is on the borderline of censorship restrictions and recognizable for its emphasis on sensational aspects with little interest in artistic or social merit. Related terms, Erotic, Pornography)

670 \$a Halliwell's filmgoer's & videoviewer's companion, c1995 \$b (Exploitation film: a term used to describe low-budget movies of a sensational kind that either focus on some headline-making social phenomenon or attempt to cash in on a current box-office success. Sex, horror and fantasy are the predominant subject matters)

670 \$a Moving image materials : genre terms, 1988 \$b (Exploitation works, use Erotica)

680 \$i Here are entered motion pictures of a sensational nature, usually offering subject matter taboo in mainstream cinema, usually produced on a low budget and often presented in the guise of preachy expos[acute]es or pseudo-documentaries.

Note: Change proposal must also be made to add **Exploitation films** as RT on the existing heading **Sensationalism in motion pictures**.

008/06 May Subd Geog

008/39 c

040 \$a DHMM \$b eng \$c DLC

150 \$a Fascist aesthetics

550 \$w g \$a Aesthetics

670 \$a Work cat.: Donahue-Bombosch, T. Building the nation : fascist mass spectacle as worker culture, 1997: \$b p. iv ("fascist aesthetic")

952 \$a LC pattern: Communist aesthetics

Appendix A

008/06 Not Subd Geog

008/39 c

040 \$a Uk \$b eng \$c DLC

150 \$a Honey-Bear Farm (Imaginary place)

550 \$w g \$a Imaginary places

670 \$a Work cat: Parry, A. Blossom's prize, 1998: \$b t.p. (Honey-Bear Farm)

670 \$a Parry, A. The picnic, 1998: \$b t.p. (Honey-Bear Farm)

670 \$a Parry, A. Bramble forgets, 1998: \$b t.p. (Honey-Bear Farm)

675 \$a Altavista WWW search, 27 Sept. 2000

008/06 No decision

008/39 c

040 \$a TxLT \$b eng \$c DLC

150 \$a Hurricane Bonnie, 1998

450 \$a Bonnie, Hurricane, 1998

550 \$w g \$a Hurricanes

670 \$a Work cat.: Schroeder, J.L. Hurricane Bonnie wind flow characteristics, 1999:
\$b leaf 50 (Hurricane Bonnie made landfall near Cape Fear, NC, at 5:00 p.m.
EDT on 26 August, 1998)

670 \$a National Hurricane Center web site, July 13, 2000 \$b (preliminary report,
Hurricane Bonnie, 19-30 August, 1998)

952 \$a LC pattern: Hurricane Floyd, 1999

008/06 May Subd Geog

008/39 c

040 \$a AuSU \$b eng \$c DLC

150 \$a Indigenous peoples \$x Urban residence

450 \$a Urban residence of indigenous peoples

550 \$w g \$a Urbanization

670 \$a Work cat.: Urban life, urban culture : Aboriginal/indigenous experiences,
1998.

952 \$a LC pattern: Indians of Central America--Urban residence

008/06 May Subd Geog

008/39 c

040 \$a CoLwJCPL \$b eng \$c DLC

150 \$a Internet pornography

450 \$a Cyberporn

450 \$a Online pornography

550 \$w g \$a Pornography

670 \$a Work cat.: Burt, D. Dangerous access, 2000: \$b t.p. (Internet pornography)

670 \$a U.S. Cong. Comm. on the Judiciary. Cyberporn and children, 1996.

670 \$a Alta Vista search, Aug. 15, 2000 \$b (Cyberporn; Online pornography; Porn on the Internet; Pornography on the Internet; Pornography online)

952 \$a LC pattern: Internet gambling

008/06 May Subd Geog

008/39 c

040 \$a DNAL \$b eng \$c DLC

150 \$a Irradiated strawberries

550 \$w g \$a Irradiated fruit

550 \$w g \$a Strawberries

670 \$a Work cat.: Marcotte, M. Irradiated strawberries sell well in the first North American market launch, 1992.

670 \$a LC pattern: Irradiated shrimp

Since the first BT on the heading above is not yet established, it also has to be proposed:

008/06 May Subd Geog

008/39 c

040 \$a DNAL \$b eng \$c DLC

150 \$a Irradiated fruit

550 \$w g \$a Fruit

550 \$w g \$a Irradiated foods

670 \$a Work cat.: Marcotte, M. Irradiated strawberries sell well in the first North American market launch, 1992.

952 \$a LC pattern: Irradiated seafood

Appendix A

008/06 No decision

008/39 c

- 040 \$a NNYU-HJ \$b eng \$c DLC
- 150 \$a Jews \$z Spain \$x History \$y Expulsion, 1492
- 450 \$a Spain \$x History \$y Expulsion of the Jews, 1492
- 450 \$a Gerush Sefarad, Spain, 1492
- 450 \$a Expulsion of the Jews, Spain, 1492
- 450 \$a Gerush ha-Yehudim mi-Sefarad, Spain, 1492
- 550 \$w g \$a Jews \$x Persecutions \$z Spain
- 550 \$w g \$a Jews \$z Spain \$x Migrations
- 551 \$w g \$a Spain \$x Emigration and immigration
- 551 \$w g \$a Spain \$x History \$y Ferdinand and Isabella, 1479-1516
- 670 \$a Work cat.: Beinhard, H. Gerush Sefarad, c1994: \$b added t.p. (The Expulsion of the Jews from Spain) map on lining paper (Gerush ha-Yehudim mi-Sefarad)
- 670 \$a Encyc. Judaica: \$b vol. 28, col. 240, etc. (On March 31, 1492 edict of expulsion of the Jews from Spain was signed in Granada; Jews willing to accept Christianity were allowed to stay)
- 670 \$a Britannica, 1992: \$b vol. 28, p. 38 (in 1492 the first Inquisitor General, Thomas de Torquemada, himself from a Converso family, persuaded the Catholic kings to expell all Jews who refused to be baptized; Queen Isabella and most of her contemporaries looked at the expulsion of about 170,000 of her subjects as a pious duty)
- 670 \$a Jewish history sourcebook, WWW site, July 25, 2000 \$b (Jews expelled from Spain by Ferdinand and Isabella in Spring, 1492)

Backdoor headings created by LC staff: **Jews--Persecutions--Spain; Jews--Spain--History; Jews--Spain; Jews--Spain--Migrations; Spain--Emigration and immigration**

008/06 May Subd Geog

008/39 c

- 040 \$a IEN \$b eng \$c DLC
- 150 \$a Kwatay language
- 450 \$a Kuuwaataay language
- 450 \$a Kwaatay language
- 550 \$w g \$a Atlantic languages
- 551 \$w g \$a Senegal \$x Languages
- 670 \$a Work cat.: Une grammaire pratique avec phonologie et dictionnaire de kwatay, 1992.
- 670 \$a Ethnologue, via WWW, Aug. 25, 1999 \$b (Kwatay (Kuuwaataay))
- 670 \$a Voegelin lang.: \$b p. 29 (Kwaatay)
- 670 \$a Fivaz, D. African lang., 1977: \$b p. 172 (Kwaatay; Diola subgroup)
- 670 \$a Niger-Congo languages Website, Nov. 23, 1999 \$b (Kwatay)

008/06 May Subd Geog

008/39 c

040 \$a ICLAM \$b eng \$c DLC

150 \$a Latex garments

450 \$a Latex clothing

450 \$a Latex-wear

450 \$a Latexwear

550 \$w g \$a Clothing and dress

670 \$a Work cat.: Thibault, K.J. Leather and latex care : how to keep your leather and latex looking great, c1996.

670 \$a The Baroness presents The rubber room & latex lounge, via WWW, May 23, 2000 \$b (elegant, provocative latex fashions; latex clothing)

670 \$a Eye Candy International WWW home page, May 23, 2000 \$b (online latex and fetish clothing store)

670 \$a House of Whacks WWW home page, May 23, 2000: \$b order information (latex clothing; latex clothes; garments)

670 \$a Yahoo!, May 23, 2000 \$b (category: Home > Business and Economy > Shopping and Services > Sex > Apparel > Latex and Leather; rubber & latex clothing; rubber, latex and lycra clothing; latex-wear; latex fetish and fashion clothing; PVC and latex clothing; latex clothing; latex, rubber, and PVC apparel)

670 \$a Alltheweb search, June 12, 2000 \$b (titles: latexwear)

952 \$a LC pattern: Leather garments

008/06 May Subd Geog

008/39 c

040 \$a OCl \$b eng \$c DLC

150 \$a Lutherans, Latvian

450 \$a Latvian Lutherans

670 \$a Work cat.: Vi[hook]n[hacek]s nec[macron]in[macron]ij[macron]as pasau[macron]igi ... 1997.

680 \$i Here are entered works on Latvian Lutherans living outside their native country who use their native language in church services.

952 \$a LC pattern: Lutherans, Norwegian

Appendix A

008/06 May Subd Geog

008/39 c

- 040 \$a MMiltC \$b eng \$c DLC
150 \$a Racial profiling in law enforcement
450 \$a Profiling, Racial, in law enforcement
550 \$w g \$a Law enforcement
670 \$a Work cat.: America in black and white. Racial profiling and law enforcement [VR], 2000.
670 \$a U.S. G.A.O. Racial profiling : limited data available on motorist stops, 2000.
670 \$a Cleary, J. Racial profiling studies in law enforcement, 2000.
670 \$a ACLU website, 2 Oct. 2000: \$b Racial profiling in America (also called DWB, D.W.B., "Driving while black or brown")
670 \$a Advisory Board to the President's Initiative on Race website, 2 Oct. 2000 \$b (Racial profiling by law-enforcement officials can be used in determining whether a suspect can be questioned, but can lead to discrimination.)

008/06 May Subd Geog

008/39 c

- 040 \$a UkLCIA \$b eng \$c DLC
150 \$a Scottish Colourists (Group of artists)
450 \$a Scottish Colorists (Group of artists)
550 \$w g \$a Painting, Scottish
670 \$a Work cat.: The Scottish Colourists, 1900-1930 : F.C.B. Cadell, J.D. Fergusson, G.L. Hunter, S.J. Peploe, 2000.
670 \$a The dict. of art, 1996: \$b v. 28, p. 239 (The name was applied posthumously to S.J. Peploe, Leslie Hunter (1877-1931) and F.C.B. Cadell (1883-1937) by T.J. Honeyman in his study of 1950; later it was extended to include the work of J.D. Fergusson)
670 \$a The Scottish colourists : F.C.B. Cadell (1883-1937), J.D. Fergusson (1874-1961), Leslie Hunter (1879-1931), S.J. Peploe (1871-1935) : Guildford House Gallery, 1-29 March 1980, City Museum & Art Gallery, 12 April-10 May 1980, Ferens Art Gallery, 17 May-15 June 1980, 1980.
670 \$a Billcliffe, R. The Scottish colourists : Cadell, Fergusson, Hunter, Peploe, 1989.
952 \$a LC pattern: Shoreham Circle (Group of artists)

008/06 No Decision

008/39 c

- 040 \$a RPB-M \$b eng \$c DLC
150 \$a Shakuhachi and electronic music
450 \$a Electronic and shakuhachi music
670 \$a Work cat.: The International Computer Music Association commission awards, 1994-96 [SR], p 1997: \$b insert (Birdwing; for shakuhachi and tape)

008/06 No decision

008/39 c

040 \$a TxCM \$b eng \$c DLC

150 \$a Texas A&M Bonfire Collapse, College Station, Tex., 1999

450 \$a Aggie Bonfire Collapse, College Station, Tex., 1999

450 \$a Aggie Bonfire Tragedy, College Station, Tex., 1999

450 \$a Bonfire Collapse, College Station, Tex., 1999

450 \$a Texas Aggie Bonfire Collapse, College Station, Tex., 1999

450 \$a Texas Bonfire Collapse, College Station, Tex., 1999

550 \$w g \$a Bonfires \$x Accidents \$z Texas

670 \$a Work cat.: Tang, I. The Texas Aggie Bonfire : tradition and tragedy at Texas A&M, 2000.

670 \$a Google search of WWW, Apr. 27, 2000 \$b (Aggie Bonfire Collapse, Aggie Bonfire Tragedy, Texas A&M Bonfire Collapse, Bonfire Collapse)

670 \$a Texas Monthly Web site, Apr. 28, 2000 \$b (Aggie Bonfire Tragedy)

670 \$a ABCnews Web site, Apr. 28, 2000 \$b (Texas Bonfire Collapse)

670 \$a CNN Web site, Apr. 28, 2000 \$b (Texas A&M Bonfire Collapse)

675 \$a Britannica online; \$a Texas almanac, 2000/2001

Because a heading for **Bonfires** does not yet exist and this term is used as the main heading of the BT, it must also be established, with authority research to justify the choice of heading:

008/06 May Subd Geog

008/39 blank

040 \$a DLC \$b eng \$c DLC

150 \$a Bonfires

550 \$w g \$a Fires

670 \$a Web. 3 \$b (bonfire: a great open-air fire to mark a religious anniversary or some public event, as a political rally, a community outing, a victory celebration, the birthday of a famous person)

Two backdoor headings are also created as a result of the first proposal:

008/06 No decision

008/39 blank

040 \$a DLC \$b eng \$c DLC

150 \$a Bonfires \$x Accidents \$z Texas

008/06 May Subd Geog

008/39 blank

040 \$a DLC \$b eng \$c DLC

150 \$a Bonfires \$x Accidents

Appendix A

008/06 May Subd Geog

008/39 c

040 \$a InIU-L \$b eng \$c DLC

150 \$a United Nations Decade for Human Rights Education, 1995-2004

450 \$a Decade for Human Rights Education, United Nations, 1995-2004

550 \$w g \$a Special decades

670 \$a Work cat.: Human rights education, 1998: \$b p. 1 (United Nations Decade for Human Rights Education (1995-2004))

952 \$a LC pattern: United Nations Decade for the Eradication of Poverty, 1997-2006

008/06 May Subd Geog

008/39 c

040 \$a DGPO \$b eng \$c DLC

150 \$a Unsolicited electronic mail messages \$x Law and legislation

670 \$a Work cat.: U.S. Cong. House. Comm. on Commerce. Unsolicited Commercial Electronic Mail Act of 2000, report ... 2000.

Note: SCM H 1154.5 instructs catalogers to "establish editorially new uses of the subdivision **--Law and legislation.**" The exception, discussed in SCM H 1705, is when the subdivision has been established under a pattern heading, for example, **Cancer--Law and legislation.** In those cases, the subdivision is free-floating under headings governed by that pattern.

008/06 No decision

008/39 c

040 \$a NNC \$b eng \$c DLC

150 \$a Venetian Room (972 Fifth Avenue (New York, N.Y.))

510 2 \$w g \$a 972 Fifth Avenue (New York, N.Y.)

550 \$w g \$a Reception rooms \$z New York (State)

670 \$a Work cat.: Stanford White's Venetian Room, 1998: \$b t.p. (Venetian Room) p. 1 (created as the reception room in the townhouse at 972 Fifth Avenue [by Stanford White, 1853-1906] now the French Consulate)

670 \$a Phone call to Mr. Vigne, Director of Visual Arts, Offices of the Cultural Services of the French Embassy, June 7, 2000 \$b (Venetian Room is in the building belonging to the French Consulate; the building is also known as Offices of the Cultural Services of the French Embassy and 972 Fifth Avenue)

675 \$a Avery index online, April 2, 2000; \$a Grove dict. art online, April 2, 2000; \$a Lowe. Stanford White's New York, 1999; \$a Wodehouse. White of McKim, Mead and White, 1988

Headings created for reference hierarchy:

008/06 No decision

008/39 c

040 \$a NNC \$b eng \$c DLC

110 2 \$a 972 Fifth Avenue (New York, N.Y.)

410 2 \$a Payne Whitney House (New York, N.Y.)

550 \$w g \$a Public buildings \$z New York (State)

670 \$a Work cat.: Stanford White's Venetian Room, 1998: \$b p. 1 (townhouse at 972 Fifth Avenue now the French Consulate)

670 \$a Phone call to Mr. Vigne, Director of Visual Arts, Offices of the Cultural Services of the French Embassy, June 7, 2000 \$b (French Consulate; the building is also known as Offices of the Cultural Services of the French Embassy or Cultural Services of the French Embassy and 972 Fifth Avenue; formerly Payne Whitney House)

670 \$a AIA guide to New York City, c1988: \$b p. 375 (Cultural Services, Embassy of France, formerly Payne Whitney residence)

670 \$a A guide to New York City landmarks, c1979: \$b p. 33 (French Embassy, Cultural, Press and Informational Services, originally Payne Whitney House; erected from plans of 1902 by William Kendall of the firm McKim, Mead & White; completed 1906 for Whitney; Republic of France acquired building in 1952)

675 \$a Avery index online, April 2, 2000; \$a Grove dict. art online, April 2, 2000; \$a Lowe. Stanford White's New York, 1999; \$a Wodehouse. White of McKim, Mead and White, 1988

952 \$a SCM H 1334

952 \$a Not the same as the French Consulate building located at 934 Fifth Avenue, New York, N.Y.

008/06 May Subd Geog

008/39 c

040 \$a NNC \$b eng \$c DLC

150 \$a Reception rooms

550 \$w g \$a Rooms

670 \$a Work cat.: Stanford White's Venetian Room, 1998: \$b p. 1 (reception room in the townhouse at 972 Fifth Avenue [by Stanford White, 1853-1906])

670 \$a Web. 3.

670 \$a LC database, June 22, 2000.

670 \$a AAT online, April 3, 2000 \$b (reception rooms)

670 \$a Grove dict. art online, April 3, 2000: \$b under USA, Interior decoration, after 1900 (reception rooms)

670 \$a LC pattern: Dining rooms

Backdoor heading created by LC:

150 \$a Reception rooms \$z New York (State)

Appendix A

008/06 May Subd Geog

008/39 c

- 040 \$a WaU \$b eng \$c DLC
- 150 \$a Wetland restoration
- 450 \$a Restoration of wetlands
- 450 \$a Wetlands \$x Restoration
- 450 \$a Wetlands restoration
- 550 \$w g \$a Restoration ecology
- 550 \$w g \$a Wetland management
- 670 \$a Work cat.: Hey, D.L. A case for wetland restoration, c1999.
- 670 \$a LC database, July 26, 1999 \$b (titles: Wetland restoration and enhancement in California; Wetland creation and restoration; Wetland restoration, flood pulsing, and disturbance dynamics; Potential sites for wetland restoration, enhancement, and creation; Proceedings of the ... annual Conference on Wetlands Restoration and Creation; Restoration of temperate wetlands)
- 952 \$a LC pattern: Watershed restoration

Additional heading required for reference hierarchy:

008/06 May Subd Geog

008/39 c

- 040 \$a WaU \$b eng \$c DLC
- 150 \$a Wetland management
- 450 \$a Wetlands \$x Management
- 450 \$a Wetlands management
- 550 \$w g \$a Ecosystem management
- 952 \$a LC pattern: Watershed management

008/06 May Subd Geog

008/39 c

- 040 \$a OkS \$b eng \$c DLC
- 150 \$a Yellow in interior decoration
- 550 \$w g \$a Interior decoration
- 670 \$a Work cat.: Interiors in yellow, c1998.
- 952 \$a LC pattern: Blue in interior decoration

151 (Geographic Name)

008/06 No Decision

008/39 c

040 \$a WaU \$b eng \$c DLC

151 \$a Bruneau River Watershed (Nev. and Idaho)

550 \$w g \$a Watersheds \$z Idaho

550 \$w g \$a Watersheds \$z Nevada

670 Work cat.: Varricchione, J.T. Annual monitoring report, 1997 : Bruneau hot-spring springsnail (*Pyrgulopsis bruneauensis*), 1998: \$b p. 62 (Bruneau River drainage)

781 0 \$z Bruneau River Watershed (Nev. and Idaho)

Headings for watersheds are established by adding the term **Watershed** to the heading for the name of the river or lake (see SCM H 800 sec. 9). If the river or lake is not yet established, it must also be established at the same time. Since Bruneau River has not yet been established, an additional SACO proposal is necessary:

008/06 No Decision

008/39 c

040 \$a WaU \$b eng \$c DLC

151 \$a Bruneau River (Nev. and Idaho)

451 \$a Bruneau Creek (Nev. and Idaho)

451 \$a Bruneau River, West Fork (Nev. and Idaho)

451 \$a Brunneau Creek (Nev. and Idaho)

451 \$a West Fork, Bruneau River (Nev. and Idaho)

550 \$w g \$a Rivers \$z Idaho

550 \$w g \$a Rivers \$z Nevada

670 \$a Work cat.: Varricchione, J.T. Annual monitoring report, 1997 : Bruneau hot-spring springsnail (*Pyrgulopsis bruneauensis*), 1998: \$b p. 3 (Bruneau River)

670 \$a GNIS, Dec. 18, 2000 \$b (Bruneau River, stream, Owyhee Co., Idaho and Elko Co., Nev.; variant names: Bruneau Creek, Brunneau Creek, West Fork Bruneau River)

670 \$a Columbia gaz., c1998 \$b (Bruneau River, NE Nev. and SW Idaho; rises in E Elko co., Nev., 35 mi/56 km NW of Wells; flows generally N through Humboldt Natl. Forest, into Owyhee co., Idaho; receives Jarbidge R., from SSE, and Clover Creek (East Fork), then NNW past Bruneau to Snake R. (C.J. Strike Reservoir) 16 mi/26 km SW of Mountain Home)

781 0 \$z Bruneau River (Nev. and Idaho)

Appendix A

008/06 No Decision

008/39 c

- 040 \$a WaU \$b eng \$c DLC
- 151 \$a Callisto (Satellite) \$x Geology
- 550 \$w g \$a Astrogeology
- 670 \$a Work cat.: Geological Survey (U.S.). Geologic map of Callisto, 1997.
- 952 \$a LC pattern: Mars (Planet)--Geology

008/06 No Decision

008/39 c

- 040 \$a CaOONL \$b eng \$c DLC
- 151 \$a Chilliwack River Ecological Reserve (B.C.)
- 550 \$w g \$a Ecological reserves \$z British Columbia
- 670 \$a Work cat.: BC Parks. Lower Mainland District. Chilliwack Lake Provincial Park & Chilliwack River Ecological Reserve management plan, 2000: \$b CIP (Chilliwack River Ecological Reserve)
- 670 \$a British Columbia Ecological Reserves WWW site, Aug. 24, 2000 \$b (Chilliwack River Ecological Reserve, "Mature alluvial forest with large western red cedars; hybrid spruces")
- 670 \$a Protected Areas of British Columbia Act. Bill 17. Certified correct as amended in Committee of the Whole on the 12th day of June, 2000 \$b ("Chilliwack River Ecological Reserve established by Order in Council 699/80")
- 670 \$a British Columbia Parks WWW site, Aug. 24, 2000 \$b (Chilliwack Lake Provincial Park and Chilliwack River Ecological Reserve)
- 675 \$a BC Geographical Names Information System WWW site, Aug. 24, 2000; \$a Querying Canadian geographical names WWW site, Aug. 24, 2000; \$a GEOnet, Aug. 24, 2000
- 781 0 \$z British Columbia \$z Chilliwack River Ecological Reserve

008/06 No Decision

008/39 c

- 040 \$a Uk \$b eng \$c DLC
- 151 \$a Finland \$x History \$y Club War, 1596-1597
- 450 \$a Club War, Finland, 1596-1597
- 450 \$a Cudgel War, Finland, 1596-1597
- 451 \$a Finland \$x History \$y Cudgel War, 1596-1597
- 550 \$w g \$a Peasant uprisings \$z Finland
- 670 \$a Work cat: Haavikko, P. Nuijasota, c1996.
- 670 \$a Singleton, F. A short history of Finland, 1998: \$b p. 34 (Club War, 1597; a rising of Finnish peasants)
- 670 \$a Jutikkala, E. A history of Finland, c1996: \$b p. 136 (Club War, 1596-1597; rebellion of Finnish farmers led by Duke Charles against Klaus Fleming, royal

- governor of Finland)
670 \$a Klinge, M. A brief history of Finland, 1988: \$b p. 29 (Club, i.e. 'cudgel', War, 1596-1597)
675 \$a Britannica Macro.
952 \$a SCM H 1200

Backdoor heading established by LC:

- 008/06 No Decision
008/39 blank
040 \$a DLC \$b eng \$c DLC
150 \$a Peasant uprisings \$z Finland
952 \$a Prompted by Uk

- 008/06 No Decision
008/39 c
040 \$a FU \$b eng \$c DLC
151 \$a Fisherman's Wharf (San Francisco, Calif.)
451 \$a Wharf Number 1 (San Francisco, Calif.)
550 \$w g \$a Shopping centers \$z California
550 \$w g \$a Wharves \$z California
667 \$a This heading is not valid for use as a geographic subdivision.
670 \$a Work cat.: Map & guide to Fisherman's Wharf, c1992.
670 \$a GNIS, Nov. 24, 1999 \$b (Fishermans Wharf, locale, Calif., San Francisco Co., variant names: Fisherman's Wharf, Wharf Number 1)
670 \$a Fisherman's Wharf Merchants Association WWW home page, Dec. 29, 1999 \$b ("... San Francisco's most popular destination ... historic waterfront, delicious seafood, spectacular sights, and unique shopping ...")

Backdoor heading created by LC:

- 008/06 No Decision
008/39 blank
040 \$a DLC \$b eng \$c DLC
150 \$a Shopping centers \$z California
952 \$a Prompted by FU

Appendix A

008/06 No Decision

008/39 c

- 040 \$a UkCU \$b eng \$c DLC
- 151 \$a France \$x Intellectual life \$x American influences
- 551 \$w g \$a United States \$x Civilization
- 670 \$a Work cat.: L[acute]epouchard, C. Louise Swanton-Belloc (1796-1881) : du bon usage des mod[grave]eles anglais et am[acute]ericains dans les milieux intellectuels du XIXe si[grave]ecle, 1994.
- 952 \$a LC pattern: France--Intellectual life--British influences; France--Intellectual life--Italian influences

008/06 No Decision

008/39 c

- 040 \$a MH-P \$b eng \$c DLC
- 151 \$a Lewis Canyon (Val Verde County, Tex.)
- 550 \$w g \$a Canyons \$z Texas
- 670 \$a Work cat.: Turpin, S.A. The Lewis Canyon petroglyphs, c1997.
- 670 \$a GNIS, Jan. 31, 2000 \$b (Lewis Canyon, Val Verde county, Tex., 29[degrees]51[minutes]52[seconds]N, 101[degrees]24[minutes]09[seconds]W; Lewis Canyon, Taylor county, Tex., 32[degrees]19[minutes]40[seconds]N, 99[degrees]57[minutes]40[seconds]W)
- 781 0 \$z Texas \$z Lewis Canyon (Val Verde County)

008/06 No Decision

008/39 c

- 040 \$a CoU \$b eng \$c DLC
- 053 \$a DF261.M
- 151 \$a Midea (Extinct city)
- 451 \$a Mideia (Extinct city)
- 451 \$a Persepolis (Extinct city)
- 550 \$w g \$a Extinct cities \$z Greece
- 551 \$w g \$a Greece \$x Antiquities
- 670 \$a Work cat.: Excavations on the Acropolis of Midea, 1998.
- 670 \$a Pauly-Wissowa Real-Encyc. \$b (Midea, Mideia)
- 670 \$a Place names in Classical mythology : Greece, c1989 \$b (Midea or Mideia, ancient city of the Argolis, originally called Persepolis)
- 670 \$a Lexikon der Alten Welt \$b (Midea, mykenische Burg ... Argolis)
- 675 \$a Web. geog.; \$a Lippincott; \$a Cambridge ancient hist; \$a GEOnet, Dec. 9, 1999
- 781 0 \$z Greece \$z Midea (Extinct city)
- 952 \$a LC pattern: Tiryns (Extinct city)
- 952 \$a Classification proposal faxed to Coop Dec. 9, 1999

008/06 No Decision

008/39 c

- 040 \$a OrU \$b eng \$c DLC
- 151 \$a Oregon, Eastern
- 451 \$a Eastern Oregon
- 670 \$a Work cat.: Arts East, summer 2000 \$b (Eastern Oregon)
- 670 \$a Beecherl, J.M. A social profile of Eastern Oregon counties, 1975 \$b (includes the following counties: Hood River, Wasco, Sherman, Jefferson, Deschutes, Crook, Klamath, Lake, Gilliam, Morrow, Umatilla, Grant, Wheeler, Union, Baker, Wallowa, Harney, Malheur)
- 670 \$a St. John, A.D. Eastern Oregon : portrait of the land and its people, 1988.
- 670 \$a Worldmark encyc. of the states, c1995: \$b p. 499 ("The Cascade Range, extending north-south, divides Oregon into distinct eastern and western regions")
- 670 \$a Oregon attractions website, Feb. 9, 2001 \$b (Eastern Oregon; takes up about half (1/2) of Oregon's geography)
- 670 \$a Loy, W.G. Atlas of Oregon, 1976: \$b p. 108 ("The Cascade Range is the backbone of Oregon and divides the state into two broad regions, eastern Oregon and western Oregon.")
- 675 \$a GNIS; \$a Web. geog.; \$a Lippincott
- 781 0 \$z Oregon, Eastern
- 952 \$a LC pattern: Washington (State), Western
- 952 \$a SCM H 760

008/06 No Decision

008/39 c

- 040 \$a MH \$b eng \$c DLC
- 151 \$a Supernova 1054
- 451 \$a SN 1054 (Astronomy)
- 451 \$a SN1054 (Astronomy)
- 551 \$w g \$a Crab Nebula
- 550 \$w g \$a Supernovae
- 667 \$a This heading is not valid for use as a geographic subdivision.
- 670 \$a Work cat.: Lupato, G. SN1054 : una supernova sul medioevo, 1997.
- 670 \$a Weigert, A. Concise encyc. of ast., 1976 \$b (its residue is the Crab Nebula)
- 952 \$a LC pattern: Supernova 1987A

Appendix B

Appendix B. MARC Organization Codes Used in Examples

ATLA	American Theological Library Association
AuSU	University of Sydney
AzTeS	Arizona State University
CaAE	Edmonton (Alta.) Public Library
CaAEUS	University of Alberta, Special Collections Dept.
CaOONL	National Library of Canada
CoLwJCPL	Jefferson County (Colo.) Public Library
CoU	University of Colorado, Boulder
CSfA	California Academy of Sciences
CSt	Stanford University
DGPO	U.S. Government Printing Office
DHMM	U.S. Holocaust Memorial Museum
DLC	U.S. Library of Congress
DNAL	U.S. National Agricultural Library
FU	University of Florida
ICLAM	Leather Archives & Museum
IEN	Northwestern University
InIU-L	Indiana University-Purdue University Indianapolis, Law Library
InU	Indiana University
LiViLNB	Martynas Mažvydas National Library of Lithuania
MdU	University of Maryland, College Park
MH	Harvard University
MH-A	Harvard University, Arnold Arboretum
MH-P	Harvard University, Peabody Museum
MMiltC	Curry College
MU	University of Massachusetts, Amherst
NjP	Princeton University
NmU	University of New Mexico
NNC	Columbia University
NNYU-HJ	Yeshiva University, Gottesman Library of Hebraica/Judaica
OCl	Cleveland (Ohio) Public Library
OkS	Oklahoma State University
OrU	University of Oregon
PHC	Haverford College
RPB-M	Brown University, Music Library
TxCM	Texas A & M University
TxLT	Texas Tech University
TxU	University of Texas, Austin
Uk	British Library
UkCU	University of Cambridge
UkLCIA	Courtauld Institute of Art
UkOxU	Oxford University, Bodleian Library
WaEIC	Central Washington University
WaU	University of Washington

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