

Date: September 30, 2002

TO: See Below

FROM: Deputy Director for Management

SUBJECT: NIH Service and Supply Fund Rates for FY 2003

Personnel from the Office of Financial Management (OFM) and the Central Services Offices and Centers (CSOCs) financed under the NIH Service and Supply Fund (SSF) have established FY 2003 rates for research and support services provided to CSOC customers. These rates are contained in the following pages.

These rates reflect a year-long process of reviewing each CSOC line of business funded by the SSF to ensure that the rates that we charge approximate the full cost of providing goods or services to NIH and non-NIH customers. This review process is dynamic, and we intend to continue monitoring the CSOC SSF financial position and financial operations to ensure that we manage expenses and rates to allow the SSF to break-even.

Please provide this FY 2003 rate information to personnel involved in the procurement of goods and services from the NIH Central Services. If we may be of assistance, please call David Heller on 301-435-3051 or e-mail him at [hellerd@od.nih.gov](mailto:hellerd@od.nih.gov).

Charles E. Leasure

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**NIH SERVICE AND SUPPLY FUND  
FISCAL YEAR 2003 RATES  
EFFECTIVE OCTOBER 1, 2002**

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**NIH SERVICE AND SUPPLY FUND**  
**FISCAL YEAR 2003 RATES**  
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**DIVISION OF SAFETY**

<b><u>RADIATION SAFETY BRANCH</u></b>	<b><u>FY 2003 RATE</u></b>	<b><u>Change 1/</u></b>
<b>Processing, Delivery, Storage</b>		
NON RAMOS	\$ 76.34 per item	+ \$3.10
RAMOS	\$ 89.06 per item	+ \$5.11

**RAMOS=** Radioactive Material Ordering System (a module of the ADB)

1/ Increase/decrease from prior year

**NIH SERVICE AND SUPPLY FUND**  
**FISCAL YEAR 2003 RATES**  
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**DIVISION OF SUPPORT SERVICES**

<b><u>REPROGRAPHIC COMMUNICATIONS BRANCH</u></b>	<b><u>FY 2003 RATE</u></b>	<b><u>Change 1/</u></b>
<b>COPYING SERVICES:</b>		
Copier/Duplicating-Routine	\$0.05 per copy	No Change
Color Copies	\$1.00 per copy	No Change
Document Conversion	\$50.00 per hour	New
Scanning	\$0.10 per page	+ \$0.05
Mailing Handling Routine (Labeling and Processing)	\$12.00 per 100 pieces	No Change
Special Mail Handling	\$1.00 per minute	No Change
Printing Mailing Labels	\$0.18 per label	No Change
 <b>CONTRACTED SERVICES:</b>		
Government Printing Office	Cost plus 13% surcharge	- 2%
Contract Printing, Open Market	Cost plus 13% surcharge	- 2%
BPA Record of Call	Cost plus 13% surcharge	- 2%
Special Handling - Print Procurement Section	\$1.00 per minute	New
Business Related Travel	\$350.00 per day/per person	No Change
 <b>PRODUCTS</b>		
Copier Paper	\$5.00 per ream	No Change
Cover Stock	\$15.00 per ream	No Change

1/ Increase/decrease from prior year

**NIH SERVICE AND SUPPLY FUND**  
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**DIVISION OF ENGINEERING SERVICES**

**PUBLIC WORKS BRANCH**

	<u>FY 2003 RATE</u>	<u>Change 1/</u>
Shops Section		
Straight Time Labor Rate	\$42.50 per hour	No Change
Overtime Labor Rate	\$63.75 per hour	No Change
Material Acquisition and Supply Section		
Inventory Issues	Cost	No Change
Special Procurement	Cost	No Change

**DESIGN AND CONSTRUCTION BRANCH**

Consultant Services:

Project Officer	\$101.47 per hour	+ \$4.90
Program Manager	\$119.67 per hour	+ \$9.76
Project Coordinator	\$71.35 per hour	+ \$6.08
Technical Resource Group	\$119.67 per hour	+ \$9.76
Assistant Director	\$139.87 per hour	+ \$5.65
Deputy Ass't Director	\$119.67 per hour	+ \$9.76
Senior Advisor Ass't Director	\$99.36 per hour	New

Project Management:

Multi-Tiered (Percentage) Rate: 2/ Value of Construction		
Less than \$25,000	20% (includes CQM)	No Change
\$25,000 to \$100,000	20% to 15% (includes CQM)	No Change
\$100,000 to \$1,000,000	15% to 10% (includes CQM)	No Change
\$1,000,000 to \$10,000,000	10% to 5% (includes CQM)	No Change
Over \$10,000,000	3% plus CQM	No Change

CQM = Construction Quality Management

1/ Increase/decrease from prior year

2/ The actual rate and amount will be included on the project plan for each project.

**NIH SERVICE AND SUPPLY FUND**  
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**OFFICE OF RESEARCH SERVICES**  
**CONSTRUCTION CONTRACTS BRANCH 1/**

	<b><u>FY 2003 RATE</u></b>	<b><u>Change 2/</u></b>
<b>Award fee 3/</b>	0.90%	No Change
<b>Administration fee 4/</b>	0.60%	No Change

1/ Cost recovery is on a percent fee basis, consistent with industry practice. There is an award fee for all services up to and including the award of the contract and a second fee for post award. Charges will be collected on scheduled basis through the DCAB PIN system billing.

2/ Increase/decrease from prior year

3/ Percent fee based on Total \$ Value of Awards. Services up through award include working with the NIH project officer and project team on the development of an acquisition strategy and acquisition plan, preparation of the project general conditions and the contract, preparation and management of the solicitation, and response evaluation process, negotiation and award.

4/ Percent fee based on Value of Work Administered. Post award services include review of contractor performance, approval of contractor invoices, negotiation and resolution of claims.

**NIH SERVICE AND SUPPLY FUND**  
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**OFFICE OF RESEARCH SERVICES**  
**MEDICAL ARTS AND PHOTOGRAPY BRANCH**

	<u>FY 2003 RATE</u>	<u>Change 1/</u>
<b>JOB SERVICE FEE</b>		
SSFAS Processing Fee	\$13.00 per job	+ \$5.35
Rush Charge-other than routine	Cost plus 50% surcharge	No Change
Rush Charge-same or next day	Cost plus 100% surcharge	No Change
<b>IN HOUSE PROFESSIONAL SERVICES</b>		
Design	\$95.00 per hour	+ \$8.00
Medical Illustration	\$95.00 per hour	+ \$8.00
Photography	\$95.00 per hour	+ \$8.00
Video	\$95.00 per hour	+ \$8.00
Customer Service	\$95.00 per hour	+ \$8.00
Video Non Linear Editing	\$163.00 per hour	No Change
Video Linear Editing	\$203.00 per hour	No Change
<b>PRODUCTS</b>		
<b>Slides</b>		
35 mm computer slides	\$6.00 per item	+ \$0.25
B/W Slides	\$7.00 per item	+ \$0.40
<b>Prints</b>		
<b>Digital Photography</b>		
5x7	\$11.00 per item	+ \$1.00
8x10	\$16.00 per item	+ \$1.00
<b>Photographic</b>		
4x5	\$5.25 per item	+ \$0.25
5x7	\$8.12 per item	+ \$0.39
5x7 pictrostat	\$8.12 per item	+ \$0.39
8.5x11 pictrostat	\$14.70 per item	+ \$0.70
Portrait photo	\$97.34 per item	+ \$4.64
<b>Dye Sublimation</b>		
B/W 8.5x11	\$15.75 per item	+ \$0.25
Color 8.5x11	\$16.40 per item	No Change
<b>Film Processing</b>		
Poster titles	\$55.00 per item	+ \$5.00
Poster titles with logo	\$56.00 per item	No Change
Color on poster titles	\$10.30 per item	No Change
Color b/w one piece poster	\$12.00 sq. ft.	+ \$1.00
Color b/w one piece poster (50+)	\$9.98 sq. ft.	+ \$0.48

Contact MAPB for additional, prices, products, and services not listed above.

<b>CONTRACTED SERVICES</b>	Cost plus 20% surcharge	+ 5%
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1/ Increase/decrease from prior year

**NIH SERVICE AND SUPPLY FUND**  
**FISCAL YEAR 2003 RATES**  
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**OFFICE OF RESEARCH SERVICES**  
**SCIENTIFIC EQUIPMENT AND INSTRUMENTATION BRANCH**

	<u>FY 2003 RATE</u>	<u>Change 1/</u>
<b>IN HOUSE TECHNICAL SERVICES</b>		
Lab Equipment Services	\$107.00 per hour	+ \$10.00
Computer Equipment	\$97.00 per hour	No Change
Mechanical Instrumentation & Fabrication Services	\$107.00 per hour	+ \$10.00
Electronic Instrumentation & Fabrication Services	\$107.00 per hour	+ \$10.00
Purchased Parts, Supplies, and Vendor Services		
Cost < \$1000	Cost plus 15% surcharge (\$97 min)	+ \$20.00
Cost > \$1000	Cost plus 7% surcharge (\$150 min)	No Change
<b>EQUIPMENT MANAGEMENT SERVICES</b>		
Full Service - Lab Wide Maint Agreements	Fee negotiated between SEIB and Lab	No Change
Project Management > \$1000	Cost + 1% of project value annually	No Change
<b>STOCKROOM PARTS AND MATERIALS</b>		
	Cost plus 68% surcharge	No Change
	Max surcharge \$136.00	
<b>EQUIPMENT RENTAL</b>		
Group	Monthly Rate - % of Initial Cost	
1	Equipment with a life cycle of 4 years:	
1A	Year 1	+ 0.01%
1B	Year 2	+ 0.01%
1C	Year 3	+ 0.01%
1D	Year 4	+ 0.01%
2	Equipment with a life cycle of 6 years	+ 0.01%
3	Equipment with a life cycle of 8 years	+ 0.01%
4	Equipment with a life cycle of 10 years	+ 0.01%
<b>USED EQUIPMENT SALES</b>		
Purchased Price	Book Value plus 11% of the acquisition cost	+ 2%
<b>NEW EQUIPMENT SALES</b>		
	Cost plus 10% surcharge	+ 2%
	Min surcharge \$97.00	+ \$20.00

1/ Increase/decrease from prior year



**NIH SERVICE AND SUPPLY FUND**  
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**OFFICE OF RESEARCH SERVICES**  
**VETERINARY RESOURCES PROGRAM**  
**RODENT & RABBIT SERVICES - Bethesda & NIHAC**

<u>Mice</u>	<u>FY 2003 RATE</u>		<u>Change 1/</u>	
Rack Only				
<i>SPF Clean</i>	\$1.10	effective rack \$/cage-day	+	\$0.07
<i>Bio-Hazard</i>	\$1.52	effective rack \$/cage-day	+	\$0.10
Per Diem Cage Rate				
<i>SPF Clean</i>	\$2.20	per cage-day	+	\$0.14
<i>Bio-Hazard</i>	\$3.04	per cage-day	+	\$0.20
 <b><u>Rats and Guinea Pigs</u></b>				
Rack Only				
SPF Clean	\$2.44	effective rack \$/cage-day	+	\$0.16
Bio-Hazard	\$3.06	effective rack \$/cage-day	+	\$0.20
Per Diem Cage Rate				
<i>SPF Clean</i>	\$4.87	per cage-day	+	\$0.31
<i>Bio-Hazard</i>	\$6.11	per cage-day	+	\$0.39
 <b><u>Rabbits</u></b>				
Rack Only				
<i>SPF Clean</i>	\$5.10	effective rack \$/cage-day	+	\$0.33
<i>Bio-Hazard</i>	\$5.75	effective rack \$/cage-day	+	\$0.37
Per Diem Cage Rate				
<i>SPF Clean</i>	\$10.21	per cage-day	+	\$0.67
<i>Bio-Hazard</i>	\$11.51	per cage-day	+	\$0.75
 <b><u>Rodent Quarantine - NIHAC Only</u></b>				
Isolator	\$18.18	per day	+	\$1.18
 <b>PRIMATE SERVICES - Bethesda &amp; NIHAC</b>				
<b>Group Housing (no bedding)</b>				
<i>Conventional</i>	\$7.98	per animal-day	+	\$0.56
<b>Small primate &lt;10 kg</b>				
<i>Conventional</i>	\$9.52	per animal-day	+	\$0.66
<i>Quarantine</i>	\$11.52	per animal-day	+	\$0.79
<i>Bio-Hazard</i>	\$13.72	per animal-day	+	\$0.96
<b>Medium primate 10-14.9 kg</b>				
<i>Conventional</i>	\$11.52	per animal-day	+	\$0.79
<i>Quarantine</i>	\$12.95	per animal-day	+	\$0.90
<i>Bio-Hazard</i>	\$15.81	per animal-day	+	\$1.10
<b>Large primate &gt; 14.9 kg +</b>				
<i>Conventional</i>	\$13.81	per animal-day	+	\$0.96
<i>Quarantine</i>	\$14.76	per animal-day	+	\$1.02
<i>Bio-Hazard</i>	\$18.00	per animal-day	+	\$1.25

**Costs for unoccupied space available upon request**

1/ Increase/decrease from prior year

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**OFFICE OF RESEARCH SERVICES**

**VETERINARY RESOURCES PROGRAM (continued)**

**UNGULATE HOLDING - NIHAC**

	<u>FY 2003 RATE</u>		<u>Change 1/</u>
<i>Conventional</i>	\$17.25	per animal-day	+ \$3.45
<i>Bio-Hazard</i>	\$20.25	per animal-day	+ \$4.05

**CARNIVORE HOLDING - NIHAC**

<i>Conventional</i>	\$15.75	per animal-day	+ \$3.15
<i>Bio-Hazard</i>	\$18.74	per animal-day	+ \$3.74

**MISCELLANEOUS SPECIES**

Other species (e.g., ferret, squirrel) holding rates available upon request

Note: **Standard Holding** charges cover the housing and feeding of an animal, cleaning of the primary enclosure and room, environmental enrichment, daily animal health observations, preventive medicine, rodent and rabbit sentinel health surveillance and veterinary/technical services for spontaneous illnesses. This is provided in an AALAC accredited manner.

**Veterinary and Technical Services** for routine procedures are included in the animal holding rates on a limited basis and must be scheduled with the facility veterinarian.

**Acute and Intensive Care - 14/28 Complex**

Std Holding	By Species		
Rat/Guinea Pig	\$2.51	per animal-day	+ \$0.23
Rabbit	\$6.60	per animal-day	+ \$0.60
Ferret	\$8.47	per animal-day	+ \$0.77
Carnivore	\$15.75	per animal-day	+ \$2.55
Ungulate	\$17.25	per animal-day	+ \$4.05
In-Hospital Day	\$90.75	per animal-day	+ \$8.25
Intensive care day	\$242.00	per animal-day	+ \$22.00
Overnight	\$272.25	per overnight shift	+ \$24.75

**"In Hospital Day"** charges cover the services defined under "standard holding" plus the cost of consistent and immediate veterinary/technical intervention, e.g. monitoring intravenous fluids, blood pressure, providing repetitive analgesic therapy.

**"Intensive Care"** charges include in-hospital services plus the cost of critical care monitoring of patients as necessary to include blood work, blood gas analysis, EKG monitoring, blood pressure monitoring, continuous IV infusions, oxygen Kirschner caging, parental nutrition, plus pharmaceuticals to stabilize patients. Also included are the induction, monitoring, and recovery of animals undergoing anesthetic procedures and moderate study related services.

**"Overnight Premium"** includes services above plus the cost of DVM on-call and veterinary technician on site to monitor and treat patients throughout the night, as needed, for studies. This charge is in addition to the Intensive care rate.

**Veterinary and Technical Service** for routine procedures are included in the animal holding rates on a limited basis and must be scheduled with the facility veterinarian.

**Embryo Cryopreservation and Rederivation Services**

Cryopreservation	\$3,750.00	per 500 embryos
Rederivation	\$2,250.00	per strain
Reconstitution	\$1,100.00	per cryopreserved line

1/ Increase/decrease from prior year

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**OFFICE OF RESEARCH SERVICES**  
**VETERINARY RESOURCES PROGRAM (continued)**

	<u>FY 2003 RATE</u>	<u>Change 1/</u>
<b>Veterinary services</b>		
Staff veterinarian	\$78.00 per hour	+ \$4.00
Staff vet tech	\$44.00 per hour	+ \$2.00
Rates for veterinary and technical procedures available upon request		

**Large animal blood products, plasmapheresis, miscellaneous procedures available upon request**  
 Contact Kris Eckard at 402-3981

**Animal procurement**

Small Animals -Rodents & Rabbits      Cost plus 13% surcharge      No Change  
 Surcharge of 50% applies to orders processed less than five days before delivery date.

Large Animals - Primate,  
 Carnivores & Ungulates      \$50-\$200 per animal, based on species      No Change

Crating Materials      Cost plus 13% surcharge      No Change

**Pharmacy perscriptions**

Handling and consulting - funded centrally  
 Materials billed at VRP cost or direct charge to IC CAN

**Animal Health Testing**

Limited mouse panels	\$51.50 per test	+ \$1.75
Full mouse panels	\$160.50 per test	+ \$5.25
Mouse serology*	\$90.00 per test	+ \$9.00
Mouse variable serology**	\$6.00 per test	+ \$0.25
Limited rat panels	\$45.75 per test	+ \$1.50
Full rat panels	\$145.00 per test	+ \$15.50
Rat serology*	\$70.00 per test	+ \$10.00
Rat variable serology**	\$6.00 per test	+ \$0.25
Rabbit variable serology**	\$6.00 per test	+ \$0.25
Rodent tape test	\$5.50 per test	+ \$0.25
Rodent GI endoparasite exam	\$8.50 per test	+ \$0.25
Rabbit fecal culture	\$20.50 per test	+ \$0.75
Rabbit nasal culture	\$20.50 per test	+ \$0.75
Monkey fecal culture	\$25.25 per test	+ \$1.25
Large animal fecal culture	\$25.25 per test	New
Rabbit fecal parasitology	\$11.00 per test	+ \$0.50
Monkey fecal parasitology	\$11.00 per test	+ \$0.50
Large animal fecal parasitology	\$11.00 per test	New
Environmental swabs	\$12.00 per test	+ \$0.50
Spore Strips	\$12.00 per test	New
Blood culture	\$12.00 per test	+ \$0.50
Quantative blood culture	\$14.25 per test	+ \$0.75
PCR-health surveillance assays	\$25.00 per test	New

1/ Increase/decrease from prior year

\* A\$10/test specimen collection fee will be added if an entire animal is submitted to the laboratory.

\*\*A \$1/test specimen collection fee will be added if an entire animal is submitted to the laboratory.

**NIH SERVICE AND SUPPLY FUND**  
**FISCAL YEAR 2003 RATES**  
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**OFFICE OF RESEARCH SERVICES**  
**EVENTS MANAGEMENT - CONFERENCE SERVICES**

LOCATION	FY03 RATE				Change 1/
	Full Day (>4 hrs)	Half Day (<4hrs)	2 Hours (< 2hrs)	1 Hour (< 1hr)	
<b>Bldg. 1</b>					
Room 151	\$750.00	\$450.00	\$350.00	N/A	New
Wilson Hall	\$2,500.00	\$1,500.00	\$1,125.00	N/A	New
<b>Bldg. 10</b>					
Lipsett Amphitheatre	\$3,000.00	\$1,800.00	\$1,350.00	N/A	New
Masur Auditorium	\$4,000.00	\$2,400.00	\$1,800.00	N/A	New
<b>Bldg. 31</b>					
6C, Room 10	\$1,900.00	\$1,150.00	\$850.00	N/A	New
6C, Room 6	\$1,900.00	\$1,150.00	\$850.00	N/A	New
6C, Room 7	\$750.00	\$450.00	\$350.00	N/A	New
6C, Room 8	\$400.00	\$250.00	\$200.00	\$100.00	New
6C, Room 9	\$400.00	\$250.00	\$200.00	\$100.00	New
<b>Bldg. 40</b>					
Room 1201/1203	\$1,500.00	\$900.00	\$675.00	N/A	New
Room 1201	\$900.00	\$550.00	\$400.00	N/A	New
Room 1203	\$900.00	\$550.00	\$400.00	N/A	New
Vlid Conf. Room 1207	\$500.00	\$300.00	\$225.00	N/A	New
<b>Bldg. 45</b>					
Atrium Space	\$1,500.00	\$900.00	N/A	N/A	New
Lower Level Open Space	\$1,000.00	\$600.00	N/A	N/A	New
Balcony A	\$1,400.00	\$850.00	\$650.00	N/A	New
Balcony B	\$1,400.00	\$850.00	\$650.00	N/A	New
Balcony C	\$1,400.00	\$850.00	\$650.00	N/A	New
Main Auditorium	\$4,000.00	\$2,500.00	\$1,800.00	N/A	New
Room A	\$950.00	\$600.00	\$425.00	N/A	New
Room B	\$500.00	\$300.00	\$225.00	N/A	New
Room C1/C2	\$950.00	\$600.00	\$425.00	N/A	New
Room C1	\$500.00	\$300.00	\$225.00	N/A	New
Room C2	\$500.00	\$300.00	\$225.00	N/A	New
Room D	\$1,800.00	\$1,100.00	\$850.00	N/A	New
Room E1/E2	\$2,500.00	\$1,500.00	\$1,125.00	N/A	New
Room E1	\$1,500.00	\$900.00	\$675.00	N/A	New
Room E2	\$1,500.00	\$900.00	\$675.00	N/A	New
Room F1/F2	\$1,500.00	\$900.00	\$675.00	N/A	New
Room F1	\$900.00	\$550.00	\$400.00	N/A	New
Room F2	\$900.00	\$550.00	\$400.00	N/A	New
Room G1/G2	\$950.00	\$600.00	\$425.00	N/A	New
Room G1	\$500.00	\$300.00	\$225.00	N/A	New
Room G2	\$500.00	\$300.00	\$225.00	N/A	New
Room H Vid Tel	\$500.00	\$300.00	\$225.00	N/A	New
Room J Vid Tel	\$500.00	\$300.00	\$225.00	N/A	New

1/ Increase/decrease from prior year

**NIH SERVICE AND SUPPLY FUND**  
**FISCAL YEAR 2003 RATES**  
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**OFFICE OF RESEARCH SERVICES**

**EVENTS MANAGEMENT - CONFERENCE SERVICES (continued)**

LOCATION	FY03 RATE				Change 1/
	Full Day (>4 hrs)	Half Day (<4hrs)	2 Hours (< 2hrs)	1 Hour (< 1hr)	
<b>Bldg. 49</b>					
Room A/B	\$1,200.00	\$750.00	\$550.00	N/A	New
Room A	\$750.00	\$450.00	\$350.00	N/A	New
Room B	\$750.00	\$450.00	\$350.00	N/A	New
<b>Bldg. 50</b>					
Room Undivided	\$1,900.00	\$1,150.00	\$850.00	N/A	New
Room 1227/1233 Lobby	\$1,300.00	\$800.00	\$600.00	N/A	New
Room 1328/1334 Rear Corr	\$950.00	\$575.00	\$450.00	N/A	New
Room 1334 Video Tel	\$500.00	\$300.00	\$225.00	N/A	New
<b>Bldg. 60</b>					
Class 134	\$750.00	\$450.00	\$350.00	N/A	New
Class 162 A/B	\$1,200.00	\$750.00	\$550.00	N/A	New
Chapel/Lecture Hall	\$2,500.00	\$1,500.00	\$1,125.00	N/A	New
Rathskellar-B1A199C	\$950.00	\$575.00	\$450.00	N/A	New
<b>6001 Executive Blvd</b>					
Room A1/A2	\$1,200.00	\$750.00	\$550.00	N/A	New
Room B1/B2	\$950.00	\$575.00	\$450.00	N/A	New
Room C	\$1,500.00	\$900.00	\$675.00	N/A	New
Room D	\$1,200.00	\$750.00	\$550.00	N/A	New
Room E Vid Tel	\$500.00	\$300.00	\$225.00	N/A	New
<b>Executive Plaza North</b>					
Room C	\$400.00	\$250.00	\$200.00	\$100.00	New
Room D	\$400.00	\$250.00	\$200.00	\$100.00	New
Room E	\$400.00	\$250.00	\$200.00	\$100.00	New
Room F	\$400.00	\$250.00	\$200.00	\$100.00	New
Room CD	\$800.00	\$500.00	\$350.00	N/A	New
Room EF	\$800.00	\$500.00	\$350.00	N/A	New
Room CDEF	\$1,200.00	\$750.00	\$550.00	N/A	New
Room G	\$950.00	\$575.00	\$450.00	N/A	New
Room H	\$950.00	\$575.00	\$450.00	N/A	New
Room J	\$750.00	\$450.00	\$350.00	N/A	New
<b>Rockledge 2</b>					
Room 9100/9104	\$1,200.00	\$750.00	\$550.00	N/A	New
Room 9100	\$500.00	\$300.00	\$225.00	N/A	New
Room 9104	\$850.00	\$550.00	\$375.00	N/A	New
Room 9112/9116	\$1,200.00	\$750.00	\$550.00	N/A	New
Room 9112	\$750.00	\$475.00	\$350.00	N/A	New
Room 9116	\$750.00	\$475.00	\$350.00	N/A	New
Room 9208 Vid Tel	\$500.00	\$300.00	\$225.00	N/A	New

1/ Increase/decrease from prior year

**NIH SERVICE AND SUPPLY FUND**  
**FISCAL YEAR 2003 RATES**  
**EFFECTIVE OCTOBER 1, 2002**

**OFFICE OF RESEARCH SERVICES**  
**EVENTS MANAGEMENT - CONFERENCE SERVICES (continued)**

**NIH Events Management – Cancellation Plan**

<b>#</b>	<b>Space Capacity</b>	<b>Time in hours and days</b>	<b>Description</b>	<b>Billing Rate</b>
<b>1</b>	All	No-Show	Event booked and no one shows up for event	100 % of booked room rate(s)
<b>2</b>	All	<48-Hour Notice	Event cancelled less than 48 hours before start time	100 % of booked room rate(s) and 100 % supplemental services
<b>3</b>	< 100 persons	30-Day Notice	Event cancelled 30 or more days before start date	No cancellation fee
		48-Hour to 29-Day Notice	Event cancelled 48 hours to 29 days before start date	50 % of booked room rate
<b>4</b>	101 to 150 persons	90-Day Notice	Event cancelled 90 or more days before start date	No cancellation fee
		60-Day to 89-Day Notice	Event cancelled 60 days to 89 days before start date	50 % of booked room rate
		<60-Day Notice	Event cancelled less than 60 days before start date	100 % of booked room rate
<b>5</b>	151 to 1,000+ persons	240-Day Notice	Event cancelled 240 days or more days before start date	No cancellation fee
		180-Day to 239-Day Notice	Event cancelled 180 days to 239 days before start date	50 % of booked room rate
		180-Day Notice	Event cancelled less than 180 days before start date	100 % of booked room rate

**SERVICE AND SUPPLY FUND**  
**FISCAL YEAR 2003 RATES**  
**EFFECTIVE OCTOBER 1, 2002**

**OFFICE OF LOGISTICS & ACQUISITION OPERATIONS (OLAO)**

	<u>FY 2003 Rate</u>	<u>Change 1/</u>
<b><u>Division of Personal Property Services</u></b>		
Intramural (Property Administration)	\$2.30 per line item per month on the Capital Property File	No Change
Extramural (Contracts)	\$34.00 per contract per month on the Capital Property File	No Change
Refurbished Furniture	GSA base cost plus 50% F.O.B. plus 12% surcharge	No Change No Change
<b><u>Division of Logistics Services</u></b>		
<b>Supply Management:</b>		
Self-Service Stores	Cost plus 20% surcharge	+ 1%
Warehouse (except dry ice & animal food & bedding)	Cost plus 20% surcharge	+ 1%
Case Lots (handling charge)	\$30.00 per requisition	No Change
Less than Case Lots (handling charge)	\$40.00 per requisition	No Change
Dry Ice (50 lb. Boxes)		
Crushed, Cube or Sliced	Cost plus 20% surcharge	No Change
Animal Food & Bedding	Cost plus 39% surcharge	+ 4%
Chemicals	Cost plus 24% surcharge	+ 4%
Emergency Delivery	\$50.00	No Change
<b>Transportation Management:</b>		
<b><u>Fleet Support</u></b>		
<b><u>Vehicle Rental</u></b>		
Sedans/SWag./SUVs	\$49.00 per day	No Change
Light Trucks/Mini-vans	\$59.00 per day	No Change
Heavy Trucks	\$98.00 per day	No Change

There is a one day minimum

1/ Increase/decrease from prior year

**SERVICE AND SUPPLY FUND**  
**FISCAL YEAR 2003 RATES**  
**EFFECTIVE OCTOBER 1, 2002**

**OFFICE OF LOGISTICS & ACQUISITION OPERATIONS (continued)**

	<u>FY 2003 Rate</u>	<u>Change 1/</u>
<b><u>Dedicated Vehicles</u></b>	\$150.00 per month	No Change
<b><u>Messenger Services</u></b>		
Local (NIH/Bethesda)	\$10.00 per delivery	No Change
Metro Area	\$15.00 per delivery	No Change
Outside Metro Area	\$30.00 per delivery	No Change
<b><u>Special Events</u></b>		
15-passenger buses	\$70.00 per hour	No Change
47-passenger buses	\$85.00 per hour	No Change
There is a two hour minimum per event		
<b><u>Work Orders</u></b>		
Regular Hours	\$39.00 per hour	No Change
Overtime Hours	\$58.00 per hour	No Change
Vehicle Hours	\$27.00 per hour	No Change
<b><u>Fleet Maintenance</u></b>		
Regular Time	\$80.00 per hour plus parts	No Change
Overtime	\$120.00 per hour plus parts	No Change
Shop Charge	\$25.00 per order + misc parts	No Change
<b><u>Relocation Services 2/</u></b>		
Regular Time	\$39.00 per hour per employee	No Change
Overtime	\$58.00 per hour per employee	No Change
Vehicle Cost	\$27.00 per hour	No Change
<b><u>Freight Forwarding</u></b>		
Packaged by Owner	\$42.00	No Change
Packaged by Shipping	\$51.00	No Change
Package Pickups	\$32.00	No Change
Unloading Charges		
70 lbs. and under	\$42.00	No Change
Over 70 lbs.	\$126.00	No Change
Inbound Shipments	\$17.00	No Change
Hazardous Shipment Inspection	\$31.00	No Change

1/ Increase/decrease from prior year

2/ If applicable, there is an additional custom charge



**SERVICE AND SUPPLY FUND**  
**FISCAL YEAR 2002 RATES**  
**EFFECTIVE OCTOBER 1, 2001**

**OFFICE OF LOGISTICS & ACQUISITION OPERATIONS (continued)**

<b><u>Procurement Management</u></b>	<b><u>FY 2003 Rate</u></b>	<b><u>Change 1/</u></b>
Contract Issuance - New/Mod	\$69.00 per hour	No Change
Indefinite Delivery Contract (ICD Specific)	\$69.00 per hour	No Change
Purchase Order-Central Proc. (New): MC, FC, MD, FD, ME, FE, MG, FG		
<\$2,500	\$85.00	No Change
>\$2,500	\$110.00	No Change
Purchase Order - Central Proc. (Mod)	\$85.00	No Change
Purchase Card Order	\$4.50 per line	+ \$0.50
<b>DELPRO Documents:</b>	<b>Type:</b>	
Record of Call-BPA	<b>N</b> \$12.00	+ \$1.00
Record of Call - ICD (NIH Wide)	<b>N</b> \$160.00	No Change
Purchase Order - Professional Services Contract	<b>S</b> \$15.00	No Change
Purchase Order - Reprints	<b>K</b> \$15.00	No Change
Scientific Repair Order	<b>R</b> \$15.00	No Change
GSA Fed Strip	<b>G</b> \$18.00	No Change
Ratification of Unauthorized Procurement	<b>X</b> \$600.00	No Change

1/ Increase/decrease from prior year

**NIH SERVICE AND SUPPLY FUND**  
**FISCAL YEAR 2003 RATES**  
**EFFECTIVE OCTOBER 1, 2002**

	<u>FY 2003 RATE</u>	<u>Change 1/</u>
<b><u>OFFICE OF FINANCIAL MANAGEMENT</u></b>		
<b>Accounts Payable</b>		
Commercial Accounts	\$10.50 per line item	+ \$0.50
Travel Accounts	\$8.75 per Order/Voucher	No Change
<b>Fellowships</b>	\$10.00 per payment	No Change
<b><u>OFFICE OF HUMAN RESOURCE MANAGEMENT</u></b>		
<b>Human Resource Development Division</b>		
Records Management	\$50.00 Per OPF	No Change
Training/Performance Consulting	Cost 2/	No Change
<b><u>OFFICE OF TECHNOLOGY TRANSFER</u></b>		
OTT Support Services	Formula based on the level of IC activity in the prior year	No Change
<b><u>OFFICE OF LOAN REPAYMENT 3/</u></b>		
<b>Application Review and Management</b>		
Extramural (new)	\$3,400.00 per application reviewed	New
Extramural (renewal)	\$2,200.00 per application reviewed	New
Intramural (new)	\$2,700.00 per application reviewed	New
Intramural (renewal)	\$1,900.00 per application reviewed	New
<b>Program Operations and Management</b>		
Extramural Participant	\$1,400.00 per active participant	New
Intramural Participant	\$1,200.00 per active participant	New

1/ Increase/decrease from prior year

2/ Decrease/Increase may occur without notice

3/ LRP rates are provisional contingent upon final approval to move the LRP administrative costs to the SSF.

**NIH SERVICE AND SUPPLY FUND**  
**FISCAL YEAR 2003 RATES**  
**EFFECTIVE OCTOBER 1, 2002**

**CENTER FOR INFORMATION TECHNOLOGY**

	<u>FY 2003 Rate</u>	<u>Change 1/</u>
<b>SOUTH SYSTEM (OS/390)</b>		
Processing		
WYLBUR editing (per 9672G5 CPU second)	\$1.45	No Change*
TSO CPU time (per 9672G5 CPU second)	\$1.32	No Change*
Batch (see below)		
Minimum charge per batch job	\$0.25	No Change
IMS (per ENTER keystroke)	\$0.05	No Change
Tape		
Library storage (per tape-month)	\$1.00	No Change
Library removal (per tape)	\$15.00	No Change
Disk		
Disk storage (per MB-day)	\$0.011	No Change
Dedicated disk per month	\$2,050.00	No Change
Printing (per 1,000 lines)	\$1.00	No Change
Microfiche		
Each original	\$2.00	No Change
Each duplicate	\$0.25	No Change
Minimum charge per job	\$2.50	No Change
Connect Time (Logon Time)		
Wylbur (per hour)	\$1.00	No Change
TSO (per hour)	\$0.90	No Change

Batch charges are calculated in this manner:

$$\text{Charges} = 1.28 * C * (.0002 * R + 1) + .0000315 * I + T \text{ where}$$

C = CPU time in 9672 Gen5 CPU seconds

R = region used up to 1536K

I = I/O used

T = number of assigned tapes and special tapes mounted

**Remote Job Entry**

Setup fee for new RJE	\$100.00	No Change
Dedicated Line (per month)	:IT cost pass through	No Change
Port charge (per month)	\$50.00	New

**Discounts**

Interactive and Batch Processing:

Workday sessions starting after 5:00 p.m. and ending before 7:00 a.m.	50% discount	No Change
All sessions that occur entirely on weekends.	50% discount	No Change

**DB2 Processing**

0+ to 2.273 CPU seconds (per 9672G5 CPU second)	\$1.32	No Change*
>2.273 to 5.682 CPU seconds (per 9672G5 CPU second)	\$0.97	No Change*
>5.682 to 45.455 CPU seconds (per 9672G5 CPU second)	\$0.44	No Change*
over 45.455 CPU seconds (per 9672G5 CPU second)	\$0.22	No Change*

\* FY 2002 CPU charges restated to reflect current processor speeds

1/ increase/decrease from prior year

**NIH SERVICE AND SUPPLY FUND  
FISCAL YEAR 2003 RATES**

**EFFECTIVE OCTOBER 1, 2002**

**CENTER FOR INFORMATION TECHNOLOGY (continued)**

	<u>FY 2003 Rate</u>	<u>Change 1/</u>
<b>TITAN SYSTEM (OS/390)</b>		
Processing		
Batch CPU (per 9672G5 CPU second)	\$1.80	No Change*
Batch I/O (SIO) (per 1,000)	\$0.02	- \$0.13
Interactive CPU (per 9672G5 CPU second)	\$2.08	No Change*
Interactive I/O (SIO) (per 1,000)	\$0.02	- \$0.13
Disk storage (per MB-day)**	\$0.04	- \$0.005
Tape		
Tape mount	\$0.50	No Change
Library storage (per tape-day)	\$0.03	No Change
Printing		
Standard (per image)	\$0.06	No Change
Labels (per 1,000 lines)	\$1.15	No Change
Microfiche		
Each original	\$2.00	No Change
Each duplicate	\$0.25	No Change
Minimum charge per job	\$2.50	No Change
 <b><u>Remote Job Entry</u></b>		
Setup fee for new RJE	\$100.00	No Change
Dedicated Line (per month)	:IT cost pass through	No Change
Port charge (per month)	\$50.00	New
 <b><u>Discounts</u></b>		
Interactive and Batch Processing:		
Workday sessions starting after 5:00 p.m. and ending before 7:00 a.m.	50% discount	No Change
All sessions that occur entirely on weekends.	50% discount	No Change
 Model 204 and ADABAS charged by CPU usage and I/O at either batch or interactive rate, as appropriate.		
 <b>EOS (Unix)</b>		
<b>Dedicated Unix Server (hardware,system,environment,support, Oracle</b>		
Managed Disk storage (including backup) per GB-month	Varies	
Connect:Direct per server per month	\$70.00	New
	\$868.75	New
 <b>Oracle services on Shared Server</b>		
Shared Oracle database service (2 instances/month)	\$4,501.75	New
Shared Oracle midtier service (2 components/month)	\$3,995.75	New
 <b>SCIENTIFIC SYSTEMS</b>		
<b><u>Advanced Laboratory Workstation</u></b>		
User fee (per month)	\$22.00	No Change
Disk storage (per MB-day)	\$0.0033	No Change
Machine fee (per month)	\$150.00	No Change
 <b><u>Helix Services</u></b>		
Helix user subscription fee (per month)	\$20.00	No Change
Disk Storage (per MB-day)	\$0.0033	No Change

\*\* Titan DASD charges will gradually decrease in FY03 until they reach \$.011  
1/ increase/decrease from prior year

**NIH SERVICE AND SUPPLY FUND  
FISCAL YEAR 2003 RATES  
EFFECTIVE OCTOBER 1, 2002**

**CENTER FOR INFORMATION TECHNOLOGY (continued)**

	<u>FY 2003 Rate</u>	<u>Change 1/</u>
<b>MICROSOFT WINDOWS SERVICES</b>		
Server fees encompass hosting services only and do not include server hardware costs. Hardware requirements are addressed on a per customer basis to best meet customer needs. Charges listed are for standard configurations. Custom configurations are available.		
<b>All charges are monthly unless otherwise noted.</b>		
<b><u>Server Fees</u></b>		
Dedicated Server		
Service - excludes hardware	\$1,325.00	No Change
Storage - based on customer requirements	Varies	No Change
Shared File and Print Server		
Service - includes 50 GB storage	\$584.00	No Change
Shared Database Server instance		
Service - includes 2 GB storage	\$250.00	New
<b><u>Application Hosting Fees</u></b>		
Setup fee for any application (one time charge)	\$200.00	No Change
Web hosting (per IIS site)	\$100.00	No Change
Print service (annually, per queue, no server charge)	\$150.00	No Change
<b><u>MS SQL Services on Dedicated Server</u></b>		
First application DB setup charge	\$722.00	No Change
First application DB monthly charge	\$814.00	No Change
Each additional application DB setup charge	\$181.00	No Change
Each additional application DB monthly charge	\$210.00	No Change
SQLSVR License fee monthly (Std. Edition, 2 processors)	\$210.00	New
<b><u>MS SQL Services on Shared Server</u></b>		
Setup charge (per database)	\$181.00	No Change
Monthly charge (per database)	\$210.00	No Change
Disk storage, each 2 GB	\$30.00	No Change
<b><u>ColdFusion Hosting on Shared Server</u></b>		
Site setup charge	\$200.00	New
Monthly charge per site	\$200.00	New
<b>MISCELLANEOUS SERVICES</b>		
<b><u>Firewall Services for Applications</u></b>		
Setup charge	\$9,200.00	No Change
Annual maintenance	\$1,400.00	No Change
HW and system support (month)	\$192.00	New
Policy support (month)	\$1,585.00	New
<b><u>ADSM (NBARS)</u></b>		
Storage (per file per month)	\$0.00075	No Change
Transfer		
first gigabyte	\$15.00	No Change
each gigabyte thereafter	\$7.50	No Change
minimum transfer	\$3.00	No Change
<b>Disaster Recovery (per month per application)</b>	\$625.00	New

1/ increase/decrease from prior year

**NIH SERVICE AND SUPPLY FUND**  
**FISCAL YEAR 2002 RATES**  
**EFFECTIVE OCTOBER 1, 2001**

**CENTER FOR INFORMATION TECHNOLOGY (continued)**

	<b><u>FY 2003 Rate</u></b>	<b><u>Change 1/</u></b>
<b>MISCELLANEOUS SERVICES (cont.)</b>		
<b><u>SILK WEB</u></b>		
Basic (storage=10MB, traffic=500MB)		
Server charge (per month)	\$60.00	No Change
Password protection (per month)	\$10.00	No Change
Secure sockets layer (SSL) (per month)	\$20.00	No Change
Intermediate (storage=25MB, traffic=1000MB)		
Server charge (per month)	\$110.00	No Change
Password protection (per month)	\$15.00	No Change
Secure sockets layer (SSL) (per month)	\$35.00	No Change
Advanced (storage=50MB, traffic=2000MB)		
Server charge (per month)	\$200.00	No Change
Password protection (per month)	\$20.00	No Change
Secure sockets layer (SSL) (per month)	\$50.00	No Change
 <b><u>Central Printing (LAN initiated)</u></b>		
Per page	\$0.06	No Change
 <b><u>Programming/Analysis Services</u></b>		
Developer/Analyst	\$72.00	New
Senior Developer/Analyst	\$84.00	+ \$9.00
Technical Architect/Manager	\$96.00	New
 <b><u>Networking Services</u></b>		
Each IC's amount based on pro-rata share of total costs		No Change
 <b><u>Administrative Data Base Support</u></b>		
Each IC's amount based on pro-rata share of total costs		No Change
 <b><u>Telecommunications--administrative costs</u></b>		
Each IC's amount based on proportion of telephone lines		No Change
 <b><u>Customer Support Services</u></b>		
Variable Rates Based on Requirements		No Change
 <b><u>Software Licenses</u></b>		
Software available at discounted pricing through the Software Distribution Project (SDP).		No Change
SDP Web Site: < <a href="http://sdp.cit.nih.gov/">http://sdp.cit.nih.gov/</a> >		
Contact Dave Hunter at 301-594-6847 for pricing		

1/ increase/decrease from prior year

**CENTRAL SERVICES ACTIVITIES**  
**CONTACT PERSON FOR CORRECTIONS / ADJUSTMENTS / QUESTIONS**  
**FISCAL YEAR 2003**

<b><u>SSF ACTIVITY</u></b>	<b><u>SUB OBJECT CLASSIFICATION</u></b>	<b><u>CONTACT</u></b>	<b><u>TELEPHONE</u></b>
<b><u>DIVISION OF SAFETY</u></b>		Dexter Watts (CSBAB)	435-7992
Radiation Safety Branch Materials Acquisition Unit	259K	Israel Putnam	496-3277
<b><u>DIVISION OF SUPPORT SERVICES</u></b>		Dexter Watts (CSBAB)	435-7992
Reprographic Communications Branch	2421, 2411	Paulette Mills	496-6781
Postal Services	233E	Cris Stone (CSBAB)	435-7990
<b><u>DIVISION OF ENGINEERING SERVICES</u></b>	259P	Michael Miller (CSBAB)	435-7991
Materials Acquisition and Supply Section		Mildred Steward	496-5601
Design and Construction Branch		Mildred Steward	496-5601
Shops Section		Mildred Steward	496-5601
<b><u>MEDICAL ARTS AND PHOTOGRAPHY BRANCH</u></b>		Dexter Watts (CSBAB)	435-7992
Design Section	259B	Bruce Geyman	496-5566
Visual Arts Section	259A	Gary Best	496-3221
Events Management Section	259E	Ken Ryland	496-4700
Photography Section	259C	Lewis Bass	496-4971

**CENTRAL SERVICES ACTIVITIES**  
**CONTACT PERSON FOR CORRECTIONS / ADJUSTMENTS / QUESTIONS**  
**FISCAL YEAR 2003**  
(continued)

<b><u>SSF ACTIVITY</u></b>	<b><u>SUB OBJECT CLASSIFICATION</u></b>	<b><u>CONTACT</u></b>	<b><u>TELEPHONE</u></b>
<b><u>SCIENTIFIC EQUIPMENT AND INSTRUMENTATION BRANCH</u></b>			
Fabrication	259J	Dexter Watts (CSBAB)	435-7992
Repairs	259J	James Sullivan	496-5195
Parts	259J	Susan Roman	496-4131
Stock Issues	268T	John Baron	496-4131
Scientific Equipment Rental and Sales:		Robert Wright / Khaldoun Sayyad	496-4169
Rentals	2344	Mary Stevens	496-9748
Used Equipment Sales	3151,319H	Mary Stevens	496-9748
New Equipment Sales	3151,319H	Annalee Burke	496-9748
<b><u>VETERINARY RESOURCES PROGRAM</u></b>			
		Dexter Watts (CSBAB)	435-7992
NIHAC 102, Carnivore Services, Poolesville	2539, 259H, 259G, 268Q	Kristine Eckard	402-3961
NIHAC 100, 104, Ungulate Services, Poolesville	2539,259H, 259G, 268Q	Jim Poole	402-5121
NIHAC 103 Primate Services, Poolesville	2539, 259H, 259G, 268Q	Alphie Cisar	402-3957
Bldg. 28, Acute and Intensive Care	2539,259H,259G,268Q	Kelly Prevost	496-9201
Bldg. 14D, Primate Services, Bethesda	2539,259H,269G,268Q	Valerie Harrington	496-1633
Bldg. 10A,Rodent Services 10A Facility	2539	Mary Rauschenberg	402-0456
Bldg. 10/B2 Cage wash, Feed & Bedding	2539,268P	Barry Muffley	594-7629
Bldg. 14C, Rodent Services	2539, 259H, 259G	Andy Smith	402-6731
Rederivation Services	2539, 259H, 259F	David Dorsey	496-2774
Bldg. 14G, 14F, Rodent Services	2539,259H,259G	David Dorsey	496-2774
Animal Procurement - Primates	268B, 268Q, 2655	Alphie Cisar	402-3957
Animal Procurement - Small Animals	268B, 268Q, 2655	Denise Duff	496-3575
Microbiology Service; Clinical Center	259F	Thomas Spencer	496-7808
Cryopreservation	259F	Anita Ward	496-5255
Genetic Resource - Sale of Animals	268B, 268Q	Anita Ward	496-5255
Quarantine Holding - 14E		Valerie Harrington	496-1633
Animal Health Surveillance, Diagnostics		Thomas Spencer	496-7808



**CENTRAL SERVICES ACTIVITIES**  
**CONTACT PERSON FOR CORRECTIONS / ADJUSTMENTS / QUESTIONS**  
**FISCAL YEAR 2003**  
(continued)

<b><u>SSF ACTIVITY</u></b>	<b><u>SUB OBJECT CLASSIFICATION</u></b>	<b><u>CONTACT</u></b>	<b><u>TELEPHONE</u></b>
<b><u>OFFICE OF LOGISTICS &amp; ACQUISITION OPERATIONS</u></b>			
		Carlyn Lewis (CSBAB)	435-7994
Division of Personal Property	259S, 3193	Mike Showers	496-5711
Division of Logistics Services			
Supply Management	259R,268B ,2657, 263B 268K, 266N, 2658, 268C 268L, 268P (for questions or problems with specific orders)	Rose Ann Corley Aleta Harris	496-3517 496-3395
		Carlyn Lewis (CSBAB)	435-7994
Transportation Management:	259U	Rose Ann Corley	496-3517
HM Household Moves		Blondell Blassingame	496-1595
GR Repair Orders		Mark Minnick	496-4511
GF Garage Fuel & Parts Charges		Mark Minnick	496-4511
RW Work Orders		Steve Schneider	402-1831
MT Trip Tickets		Dennis Wise	496-3426
MW Work Orders		Dennis Wise	496-3426
VL Vehicle Leases		Mike Cummings	496-3426
Shipping and Receiving Branch:		Valerie Hood	496-5921
SI, SO, SRI, SD		Mickey Crockett	496-5921
Procurement Management	259Q	Carlyn Lewis (CSBAB)	435-7994
<b><u>OFFICE OF FINANCIAL MANAGEMENT</u></b>			
Commercial invoices	259V	Carlyn Lewis (CSBAB)	435-7994
Travel orders	259V	Carlyn Lewis (CSBAB)	435-7994
Fellowship		Carlyn Lewis (CSBAB)	435-7994
<b><u>OFFICE OF HUMAN RESOURCES</u></b>			
Human Resource Development Division	252W	Sunmola Atolagbe (CSBAB)	435-7998
Human Resource Program Support	252Z	Cindy Reid Sharon Mathsen	796-6211 496-2424

**CENTRAL SERVICES ACTIVITIES**  
**CONTACT PERSON FOR CORRECTIONS / ADJUSTMENTS / QUESTIONS**  
**FISCAL YEAR 2003**  
(continued)

<b><u>SSF ACTIVITY</u></b>	<b><u>SUB OBJECT CLASSIFICATION</u></b>	<b><u>CONTACT</u></b>	<b><u>TELEPHONE</u></b>
<b><u>OFFICE OF TECHNOLOGY TRANSFER (OTT)</u></b>			
Other OTT Services	259X	Cris Stone (CSBAB)	435-7990
<b><u>CENTER FOR INFORMATION TECHNOLOGY</u></b>			
Computer Center	253Q	TASC/Customer Accounts	594-6248
Office of Telecommunications Management	259N 23B3(FTS) 2331,2332,2333,2335, 2336,2337,23A3,23C3, 23D3,23E3,23F3,23H3, 23T3,23U3,23V3,23W3, 257R,3144,319J,319K,319L	Bill Malczewski Government Accounting - Lisa Hershman Karen Jackson (for questions on specific billings) Government Accounting - Lisa Hershman (for CAN changes)	594-9404 402-5817 594-9413 402-5817
<b><u>NIH MANAGEMENT FUND</u></b>	2593	Carlyn Lewis (CSBAB)	435-7994