# ADMINISTRATIVE WORKBOOK

Anna Ramsey-Ewing, Ph.D.

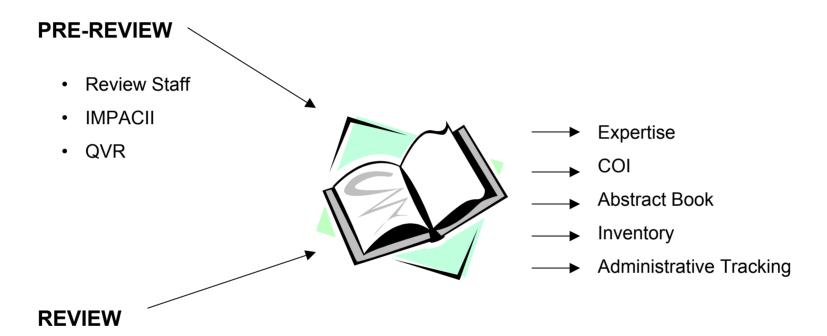
Scientific Review Administrator

NIAID

### ADMINISTRATIVE WORKBOOK

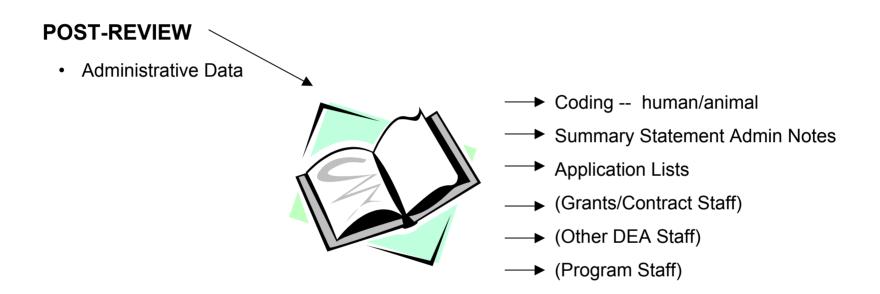
- centralized entry, organization, manipulation, and tracking of administrative data throughout peer review process
- 6 initiatives (13 meetings, ~700 applications)
- RFA AI-02-026: 146 U01s, 38 U19s; 3 3-day meetings; 3 SRAs and 7 other staff

### PRE-REVIEW AND REVIEW FUNCTIONS



- Coding human/animal
- Budget Recommendations
- Other Administrative Flags

## **POST-REVIEW FUNCTIONS**



# **FUTURE**

• NIAID Users' Group

• Further Development for NIAID Use

Opportunity to Interface with Review Module -- ?