## NIH eRA Project Team Calendar

Send additions to the calendar to <a href="mailto:seppalas@od.nih.gov">seppalas@od.nih.gov</a>.

NIH Calendar of Events: http://www.nih.gov/news/eventurl.htm

### 2003

### March

Key: Principals Only (must be invited). Contact specific Advocate if you would like to join one of the eRA Project groups.

March	Event	Details
Date		
4	eRA Management Communication Meeting	Tues., 8 a.m., 6700B Rockledge, Rm 1205. Chair: Jim Cain. <i>Principals only</i> .
4	eRA Operations Team Meeting	Tues., 9:15–11 a.m., 6700B Rockledge, Rm 3200. Chair: Jim Cain. <i>Principals only</i> .
5	<b>Architecture Group Meeting</b>	Wed., 11:00 a.m., Rockledge 1, Room 3502. Advocate: Stephen Hughes.
11	eRA Management Communication Meeting	Tues., 8 a.m., 6700B Rockledge, Rm 3200. Chair: Jim Cain. <i>Principals only</i> .
11	eRA Project Team Meeting	Tues., 9–11 a.m., 6700B Rockledge, Rm 1205. Chair: John McGowan. Agenda will be distributed to team members.
11	Symposium Planning Meeting	Wed., 3:30 p.m., Rockledge 2, Rm 3087 (note one-time change date, time and location). Chair: Patty Austin
11	Introduction to Using the ECB Council Administration Module 4.0	Morning session. Fernwood Bldg. In addition to an overview of new features, participants will learn how to effectively use the Council Admin Module of the Electronic Council Book to manage all aspects of their council related data. In addition, participants receive a brief orientation on the new Early Concurrence functionality. Register:  http://training.cit.nih.gov/courselst.asp?lname=Grants

March	Event	Details
Date		
11	Configuring and Managing ECB Early Concurrence Data	Afternoon session. Fernwood Bldg. This is an advanced topic suitable for staff already familiar with the basic operating concepts of the ECB Council Administration Module. After completing this hands on session, users will understand how and why to use Early Concurrence in their IC, be able to setup and configure Early Concurrence panels, create and manage custom queries and associate those queries with panels, manage the Council Voting process, and handle final processing of their Early Concurrence data. Register: <a href="http://training.cit.nih.gov/courselst.asp?lname=Grants">http://training.cit.nih.gov/courselst.asp?lname=Grants</a>
12	Grants Management Lead Users Group Meeting	Wed., 9–11 a.m., 6001 Executive Blvd., Conference Rooms A1/A2. Advocate: Michael Loewe.
12	eRA Program Official User's Group (EPUG) Meeting	Wed., 1–3 p.m. Executive Plaza North, Room H. Advocates: Bud Erickson and Carlos Caban.
13	Workgroup on Extramural Training Systems (WETS) Meeting	Thurs., 10 a.m.–noon (note new time), Rockledge 1, Rm 3502. Advocate: Walter Schaffer.
18	eRA Management Communication Meeting	Tues., 8 a.m., 6700B Rockledge, Rm 3200. Chair: Jim Cain. <i>Principals only</i> .
18	eRA Operations Team Meeting	Tues., 9:15–11 a.m., 6700B Rockledge, Rm 3200. Chair: Jim Cain. <i>Principals only</i> .
19	Architecture Group Meeting	Wed., 11:00 a.m., Rockledge 1, Room 3502. Advocate: Stephen Hughes.
19	Committee Management Users Group (CMUG) Meeting	Wed., 1–4:30 p.m., Rockledge 2, Rm 7111. Advocate: Anna Snouffer.
19	Interactive Learning Series: Changes to the NIH eRA Commons	"Changes to the NIH eRA Commons" will be the topic of an interactive discussion on the Internet, 2–3 p.m. ET. As part of the NCURA Interactive Learning Series (ILS), Tim Twomey and David Wright will provide insight and answer questions about the NIH eRA Commons. Address your questions for this ILS to Joshua Lessin: 202-466-3894 or <a href="mailto:lessin@ncura.edu">lessin@ncura.edu</a> .
20	IMPAC II Technical Coordinators Meeting	Thurs., 1:30–3 p.m., Democracy 2, Room 223. Advocate: Chip Groh.
20	Steering Committee Meeting	Thurs., 2–4 p.m., Main Campus, Bldg. 31, Rm 6A35. Chair: Paul Sieving. <i>Principals only</i> .
25	eRA Management Communication Meeting	Tues., 8 a.m., 6700B Rockledge, Rm 3200. Chair: Jim Cain. <i>Principals only</i> .

March Date	Event	Details
25	eRA Project Team Meeting	Tues., 9–11 a.m., 6700B Rockledge, Rm 1205. Chair: John McGowan. Agenda will be distributed to team members.
25	Symposium Planning Meeting	Tues., 11 a.m. (or immediately following the Project Team meeting), 6700B Rockledge, Rm 1205. Chair: Patty Austin
25	Advanced Technologies (formerly Paperless Business Practices, Scanning) Work Group Meeting	Tues., 3–4:30 p.m., Rockledge 2, Rm 6087 (note change). Advocate: Steve Hausman.
26	ECB/QVR Steering Committee Meeting	Wed., 10–Noon, Rockledge 2, Rooms 9112/9119. Advocate: Thor Fjellstedt.

## **April**

Key: Principals Only (must be invited). Contact specific Advocate if you would like to join one of the eRA Project groups.

April Date	Event	Details
1	eRA Management Communication Meeting	Tues., 8 a.m., 6700B Rockledge, Rm 3200. Chair: Jim Cain. <i>Principals only</i> .
1	eRA Operations Meeting	Tues., 9:15 a.m., 6700B Rockledge, Rm 3200. Chair: Jim Cain. <i>Principals only</i> .
2	Architecture Group Meeting	Wed., 11 a.m.–12:30 p.m., Rockledge 1, Room 3502. Advocate: Stephen Hughes.
8	eRA Management Communication Meeting	Tues., 8 a.m., Rockledge 2, Rooms 9100/9104 (note change). Chair: Jim Cain. <i>Principals only</i> .
8	eRA Project Team Meeting	Tues., 9 a.m., Rockledge 2, Rooms 9100/9104 (note change). Chair: John McGowan. Agenda will be distributed to team members.
8	Symposium Planning Meeting	Tues., 11 a.m. (or immediately following the Project Team meeting), Rockledge 2, Rooms 9100/9104 (note change). Chair: Patty Austin.
9	Grants Management Users Meeting	Wed., 9–11 a.m., 6001 Executive Blvd., Conference Rooms A1/A2. Advocate: Michael Loewe.
10	Program Official User's Group (EPUG) Meeting	Wed., 1–3 p.m. Executive Plaza North, Room G. Advocates: Bud Erickson and Carlos Caban.
10	Workgroup on Extramural Training Systems (WETS) Meeting	Thurs., 10:00 a.m.—noon (note new time), Rockledge 1, Rm 3502. Advocate: Walter Schaffer.

April Date	Event	Details
15	eRA Management Communication Meeting	Tues., 8 a.m., 6700B Rockledge, Rm 3200. Chair: Jim Cain. <i>Principals only</i> .
15	eRA Operations Team Meeting	Tues., 9:15 a.m., 6700B Rockledge, Rm 3200. Chair: Jim Cain. <i>Principals only</i> .
16	Architecture Group Meeting	Wed., 11:00 a.m., Rockledge 1, Room 3502. Advocate: Stephen Hughes.
16	Committee Management Users Group (CMUG) Meeting	Wed., 1–4:30 p.m. Rockledge 2, Rm 7111. Advocate: Anna Snouffer.
16	IMPAC II Technical Coordinators Meeting	Thurs., 1:30–3 p.m. 6700B Rockledge, Rm 1205. Advocate: Chip Groh.
16	<b>Steering Committee Meeting</b>	Thurs., 2–4 p.m., Main Campus, Bldg. 31. Chair: Paul Sieving. <i>Principals only</i> .
22	eRA Management Communication Meeting	Tues., 8 a.m., Rockledge 2, Rooms 9100/9104 (note change). Chair: Jim Cain. <i>Principals only</i> .
22	eRA Project Team Meeting	Tues., 9 a.m., Rockledge 2, Rooms 9100/9104 (note change). Chair: John McGowan. Agenda will be distributed to team members.
22	Symposium Planning Meeting	Tues., 11 a.m. (or immediately following the Project Team meeting), Rockledge 2, Rooms 9100/9104 (note change). Chair: Patty Austin.
22	Advanced Technologies (formerly Paperless Business Practices, Scanning) Work Group Meeting	Tues., 3–4:30 p.m., Rockledge 2, Rm 6087. Advocate: Steve Hausman.
23	ECB/QVR Steering Committee Meeting	Wed., 10–12 a.m. Rockledge 2, Rooms 9112/9119. Advocate: Thor Fjellstedt.
24–25	NIH Regional Seminars on Program Funding and Grants Administration.	Stanford Univ., Palo Alto, Calif. Details: http://grants1.nih.gov/grants/seminars.htm
29	eRA Management Communication Meeting	Tues., 8 a.m., 6700B Rockledge, Room 3200. Chair: Jim Cain. <i>Principals only</i> .
30	eRA Symposium	Wed., 8 a.m.–1 p.m. Natcher Auditorium, Natcher Conference Center.

# **Looking Ahead**

### June

11–12 **NIH Regional Seminars on Program Funding and Grants Administration.** Univ. of Maryland, Baltimore, Md. Details: <a href="http://grants1.nih.gov/grants/seminars.htm">http://grants1.nih.gov/grants/seminars.htm</a>