



Internet Assisted Review Focus Group

Date: June 3, 2004, Thursday
Time: 9:30–11:00 a.m.
Location: Rockledge 1, Room 3502
Analysts: Tracy Soto, Daniel Fox
Next Meeting: TBD

Action Items

The following action list, based on the discussion of the Requirements and Solution list, was prepared by Daniel Fox.

Action Item	Assigned to
1. Send list of upcoming changes to IAR (the release that's in test right now) to the IAR Focus Group.	Tracy Soto
2. Talk to the Architecture group about the possibility of extracting Abstracts from scanned Grant Images.	Daniel Fox
3. Add Prelim. Summary Statement (SS) generation date (meeting-wide option) as a trigger to generate Prelim SSs.	Daniel Fox
4. Bold "Lower Half/Significant Differences" words on the list of applications screens.	Daniel Fox
5. Separate List of Applications link on all screens to List of Apps by Application and List of Apps by Reviewer links.	Daniel Fox
6. Check on Dates for Commons Expansion TO release and email that to the group with a list of changes to that release.	Tracy Soto
7. Set up meeting to discuss #8 (user-defined alpha scores).	Tracy Soto
8. New Requirement: meeting-wide option to toggle the ability of reviewers to submit score for Unassigned Applications.	Daniel Fox
9. Change the Y to Yes in the Blocked Column of the Control Center	Daniel Fox
10. When showing NIH Support, just show the Details via a pop-up screen—do not show the Commons menu structure.	Daniel Fox
11. Add Subject Line to the Sample Email Text screen	Daniel Fox
12. On the Simple List of Applications screen, tally up number of applications, number of lower-half checks, number of significant differences in scoring checks, and number of submitted critiques.	Daniel Fox
13. Set up meeting to discuss implementation of the preliminary Summary Statement template requirement.	Tracy Soto

These action items are in addition to the action items pertaining specifically to the above list.

14. (Daniel Fox) Send the Release Notes for the upcoming release to Sandy Seppala for publication in the minutes.

Introductions

Daniel Fox, acting as chair for Tracy Soto, said that in the past, this group discussed the features and requirements for IAR. Today, the focus would be on the solutions to the bugs that have been identified.

The requirements with their solutions will be scheduled for release over the next several releases. There is a release in Test now that should be released soon/

Action: (Daniel Fox) Send the Release Notes for the upcoming release to Sandy Seppala for publication in the minutes.

Requirements and Solution Action List

This list along with the changes made at the meeting (shaded in yellow) can be found at this URL: http://era.nih.gov/Docs/IAR_Commons_2.6.5_Scope_07-28-04.pdf

The screenshots and their changes can be found at this URL:
http://era.nih.gov/Docs/IAR_2.6.5_GUI_Changes_07-28-04.pdf

Attendees

Ansar, Aftab (NIAMS)	Fox, Daniel (IBM/Z-Tech)	Sim, Hua-Chuan (NLM)
Binder, Roberta (NIAID)	Matus, Roberto (CSR)	Sinnett, Everett (CSR)
Cecil, Christina (NIMH)	Pham, Phuong (NCI)	Tatham, Thomas (CSR)
David, Bobbie (CSR)	Pike, Brian (NIGMS)	Thee, Linda (CSR)
David, Tracey (CSR)	Richters, John (NINR)	Wojcik, Brian (NCI)
Dhindsa, D.S. (SBIB)	Seppala, Sandy (LTS/PCOB)	
Dinterman, Kathy (CSR)	Sheridan, Peter (NIMH)	