Population Tracking Users Group

Date: Wed., May 28, 2003
Time: 3:30–5:00 p.m.
Location: Rockledge 1, Room 3502
Advocate: Della Hann

Next Meeting: TBD

Action Items

1. (Dan Hall, Della Hann) Investigate the tracking codes for Type 1s and 2s. Make the logic for setting the Tracking Codes for Type 1s and Type 2s the same as for Type 5s.

2. (Della Hann) Make the discussion of Reporting Tools an item for the next meeting.

3. (All) Provide input and edits to Meredith Temple for the cheat sheets Refresh Button and Tracking Subpopulations in Pop Tracking by Wednesday, June 4.

Table Talk

QVR—Marie Parker reported that she had attended the ECB/QVR meeting. She suggested that there be a more prominent option in the Special Select section of the QVR screen for querying tracking codes. It is under consideration. Della noted that QVR gets some data directly from the IRDB, which is part of the eRA System database (formerly IMPAC II).

Protocols for Intramural Projects—For Pop Tracking, there is one grant per IC that is designated as Intramural It is within this grant that all of the intramural protocols are listed. The grant and protocol numbers don't map to the project number seen in CRISP because the intramural program does not link protocols with projects.

Reports—It was suggested that a report be available that shows pop tracking status to date in the year. Della said that this report is in development. It will show 2003 data, if the data has been entered.

Action: **(Dan Hall, Della Hann) Investigate the tracking codes for Type 1s and 2s. Make the logic for setting tracking codes for Type 1s and 2s the same as for Type 5s.**

Refresh—There was some discussion about options and problems when bringing forward data from a previous year for Type 7s. Currently, the system does not provide the option to Refresh for a Type 7. Instead, users would need to re-enter data. There are pros and cons to allowing for this. Dan will look into it and let folks know how feasible it would be. In any event, such an option would not be available (at the earliest) until Spring 2004.

Subprojects—The tracking code for subprojects was discussed.

Protocol Admin Screen—There was some discussion regarding the necessity for this screen. It was built so that queries could be done for mass protocols. It was proposed that the functionality be included in Assign Protocol, but consider changing the name of this to Protocol Query, or Run

Query or Protocol Search. This would provide the same functionality and allow the elimination of the Protocol Admin Screen.

Reporting Tools—Della is working on getting improved reporting tools for Pop Tracking. A number of reports are needed for this function, which currently are not available.

Action: **(Della Hann) Make the discussion of Reporting Tools an item for the next meeting.**

Cheat Sheets

Meredith reviewed the status of the cheat sheets and distributed two for review: *Refresh Button* and *Tracking Subpopulations in Pop Tracking.* The next meeting for the Cheat Sheet subcommittee is on June 5.

Action: **(All) Provide input and edits to Meredith Temple for the cheat sheets Refresh Button and Tracking Subpopulations in Pop Tracking by Wednesday, June 4.**

A revised training manual also will be ready for release soon.

Virtual School

Patty Austin

Patty Austin briefly presented a demo of the eRA Virtual School, which currently includes a mini-lesson on Financial Status Report (FSR) with Committee Management (CM) being created. These lessons use the RoboDemo$^©$ product and provide on-line, interactive tutorials for specific modules. Patty suggested that the Cheat Sheets would be a tremendous baseline for creating a mini-lesson for Pop Tracking. Della noted that Pop Tracking will be rolled into eSNAP, so it might be better to incorporate the Pop Tracking section, based on the cheat sheets, into the eSNAP mini-lesson. eSNAP is on the schedule for future development. The group agreed that this would be an excellent, additional help for 24x7 training, especially for PIs. eSNAP will be released in October, so perhaps the Virtual School would have the lesson available then.

Attendance

Austin, Patty (OER/OD)	Holmes, Margaret (NCI)	Seppala, Sandy, OCO (recorder)
Bashir, Karen (NIA)	Lingham, Angela (NIA)	Temple, Meredith (NIBIB)
Douglas, Clarissa (NCI)	Palagi, Sharry (NHLBI)	Witherspoon, Kim (NCI/CTEP)
Hall, Dan (OD)	Parker, Marie (NIAID)	Yerg, Diane, (NIAID)
Hann, Della, OD	Prince, Mary Lou (NIMH)	
Hirsch, Melissa (OD)	Schafer, Susan (NIAID)	