

THERAPIST PROFESSIONAL ADVISORY COMMITTEE MEETING MINUTES

22 JUNE 2007



Therapist Professional Advisory Committee		
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TPAC MEMBERS	AGENCY	EMAIL	Phone#
CAPT Michelle Hooper	IHS	Michelle.hooper@mail.ihs.gov	580-353-0350
CDR Scott Gaustad	IHS	Scott.gaustad@ihs.gov	928-338-3610/3649
CDR Liza Figueroa	IHS	Liza.Figueroa@pimc.ihs.gov	602-263-1200
CDR Michelle Jordan	HRSA	mjordan@hrsa.gov	301-443-2602
CDR Rita Shapiro	USCG	rita.b.shapiro@uscg.mil	202-475-5182
LCDR Terry Boles	IHS	Terry.Boles@ihs.gov	480-829-7396
LCDR Mike Faz	IHS	Mike.faz@fdih.ihs.gov	928-729-8805
LCDR Laura Grogan	OS	Laura.grogan@osophs.dhhs.gov	303-844-7849
CDR Fred Lief	BOP	flief@bop.gov	859-255-6812x5362
LCDR Henry McMillan	OS	Henry.mcmillan@hhs.gov	240-453-6000
LCDR Tarri Randall	IHS	tarri.randall@mail.ihs.gov	928-339-3610
LCDR Jeff Richardson	IHS	jeff.richardson@mail.ihs.gov	928-475-7369
LCDR Jon Schultz	BOP	but0207@bop.gov	919-575-3900
LCDR Alicia Souvignier	IHS	Alicia.souvignier@ihs.gov	505-368-7105

FIELD REPRESENTATIVE	AGENCY	EMAIL	Phone#
LCDR Jodi Tanzillo	Field Rep. Coordinator	jodi.tanzillo@ihs.gov	(505) 368-7100
LT Kieu-Phuong Vu	NIH	vuk@cc.nih.gov	(301) 451-7567
LCDR Maria Bacilio	CMHS	MLBacilio@yahoo.com	(202) 645-7610
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LCDR Jim Cowher	IHS AZ	james.cowher@tcimc.ihs.gov	(928) 283-2659
LT Ayanna Hill	Multi-Agency	Ayanna.hill@fda.hhs.gov	(301) 594-3090

**THERAPIST PROFESSIONAL ADVISORY COMMITTEE
MEETING AGENDA
22 June 2007
1200 EDT**

- | | | | |
|------|---------------------------------------------------------------------------------------------|----------------------------|--------------------|
| I. | CALL TO ORDER | CDR O'Neill-Manrique | 1200 |
| II. | REVIEW AND ADOPTION OF AGENDA | CDR O'Neill-Manrique | 1205 |
| III. | REVIEW AND ADOPTION OF PREVIOUS
TPAC MINUTES | CDR O'Neill-Manrique | 1210 |
| IV. | REPORTS | | |
| | A. CHIEF PROFESSIONAL OFFICER | CAPT Siegel | 1210-1230 |
| | B. TPAC CHAIR | CDR O'Neill-Manrique | 1230-1235 |
| | C. * ADMINISTRATION COMMITTEE CHAIR | LCDR DAHL | 1235-1240 |
| | D. * INFORMATION MANAGEMENT CHAIR | CDR FIGUEROA | 1240-1245 |
| | FIELD REP COORDINATOR | LCDR TANZILLO | 1245-1250 |
| | E. * READINESS COMMITTEE CHAIR | CDR SHAPIRO | 1250-1255 |
| | F. * STRATEGIC PLANNING AND
DEVELOPMENT COMMITTEE | LCDR BOLES | 1255-1300 |
| | G. * PROFESSIONAL DEVELOPMENT CHAIR | LCDR RANDALL | 1300-1305 |
| | H. * THERAPIST CATEGORY LIAISON | CAPT Pickering | 1305-1310 |
| | I. JUNIOR OFFICER ADVISORY GROUP | LCDR Feda –deferred- | to JOAG newsletter |
| V. | OLD BUSINESS | | |
| | A. Action Item | | |
| | 1. COA 2007 recap | CDRs Lief /Benitez-McCrary | 1310-1315 |
| | 2. Category Fundraiser | CDR West | 1315-1320 |
| VI. | NEW BUSINESS | | |
| | A. Action Items | | |
| | 1. Election Exec Secretary | CDR O'Neill-Manrique | 1320-1325 |
| | 2. Therapy Charter- | LCDR Richardson | 1325-1335 |
| | Inclusion of Readiness standards for PAC members | | |
| | 3. USPHS Commissioned Corps Healthy Lifestyle | CAPT Parks | 1335-1350 |
| | http://www.cdc.gov/nccdphp/dnpa/usphs/ | | |
| | 4. Modifications to Term limit for Committee chairs, sub committee Chairs | | 1350-1405 |
| VII. | OPEN FORUM FOR DISCUSSION | TPAC CATEGORY | 1405-1445 |
| VII. | ADJOURN | | |

Therapist Professional Advisory Committee Meeting Minutes

Date: 22 June 2007 Time: 12:00- 1430 hours EDT Location: Teleconference

I. CALL TO ORDER: 12:00 PM EDT

Roll Call:

<u>MEMBERS</u>	<u>TITLE/PROXY</u>	<u>AGENCY/OPDIV</u>
CDR Kathleen O'Neill-Manrique	Chair	IHS
LCDR Corey Dahl	Souvignier	OS
CAPT Michelle Hooper	Absent	IHS
CDR Liza Figueroa		IHS
CDR Scott Gaustad		IHS
CDR Michelle Jordan		HRSA
CDR Rita Shapiro		USCG
LCDR Terry Boles		IHS
LCDR Mike Faz		IHS
CDR Fred Lief		BOP
LCDR Laura Grogan		OS
LCDR Henry McMillan	Grogan	OS
LCDR Tarri Randall		IHS
LCDR Jeff Richardson		IHS
LCDR Jon Schultz	Lief	BOP
LCDR Alicia Souvignier		IHS
Ex-Officio Member:		
CAPT Siegel	CPO	NIH

<u>GUESTS</u>	<u>AGENCY/OPDIV</u>
CAPT Lois Goode	IHS
CDR Mercedes Benetiz-McCrary	CMS
CDR Martha Duggane	IHS
CDR Jean Bradley	BOP
CDR Jeff Fultz	IHS
CDR Eric Payne	BOP
CDR Ron West	IHS
CDR Jessie Whitehurst-Lief	BOP
LCDR Michelle Baker	BOP
LCDR Andra Battocchio	IHS
LCDR Jim Cower	IHS
LCDR Joe Golding	IHS
LCDR Monique Howard	IHS
LCDR Lorrie Murdoch	IHS
LCDR Thomas Schroeder	IHS
LCDR Bridgette Seago	IHS
LCDR Barbara Werito	IHS
LT Matthew Armantano	IHS
LT Jennifer Bebo	IHS
LT Brian Elza	IHS
LT Karen Kilman	IHS
LT Doug Henry	IHS
LT Scott Mitchell	IHS
LT Dean Trombley	IHS
LT Delana Westman	IHS
LT Heidi Fisher	IHS

II. REVIEW AND ADOPTION OF AGENDA:

LCDR Randall moved to approve the agenda; LCDR Grogan seconds the motion.

III. REVIEW AND ADOPTION OF PREVIOUS TPAC MINUTES:

April 2007 meeting minutes were provided and approved via e-mail to all TPAC members. Minutes were posted to TPAC Web site in May 2007. LCDR Randall moved to approve April meeting minutes; LCDR Faz seconds the motion.

IV. GUEST SPEAKER(S): NONE

V. REPORTS

A. CPO Report: CAPT Karen Siegel

- CAPT Siegel offered personal thanks to those ensuring COF Therapist Category Day was a success. She thanked the BMI booth, retirement, and award volunteers. CAPT Siegel congratulated CAPT Parks, CDR Whitehurst-Lief, and LT Fisher on their awards.
- RADM Penny Royall gave a good address at COF.
- The 250 person DHHS cap is being addressed. Many people at different levels are working to restructure the meeting so the cap will not apply to next year's meeting.
- CAPT Siegel has called for therapist category discipline liaisons. Only a few have been received.
- LT Kieu Vu, NIH, is on the October "For Your Health" cover in the supplement to the June *PT Magazine*.
- Specialty pay for wound care certification is still moving thru the approval process. It is still anticipated being approved.
- OTs must have certification for current appointment standards – not state licensure. New appointment standards may require both. Please monitor for possible changes.
- CAPT Siegel congratulated each promoted officer. There are many support and information opportunities for officers not successful this year but eligible again next year. The promotion score sheets are available in each officer's eOPF. The overall scores have gone down each of the last four years. This is not related to officer performance; rather it is due to scoring standards. CAPT Siegel asked officers to not focus too much on raw scores.
- CAPT Siegel gave thanks to officers who served on promotion boards this year.
- CAPT Siegel offered three comments for officers:
 - o It is in the best interest of officers, and very important, to follow the TPAC CV and cover sheet format. This format makes it easy and quick for promotion board review. Fax your CV and cover sheet as one document. The cover sheet is not your CV.
 - o When listing duties on your CV, include an impact or outcome statement.
 - o Use fewer abbreviations and therapist jargon because the therapist category promotion board includes officers from other categories.
- CDR Figueroa reminded everyone about the mentor program. Since the CPO is aware of who is up for promotion, she asked if the CPO could match officers of a certain rank with officers who are eligible for promotion at that rank to assist reviewing benchmarks, CV format and cover letter, and ensure they meet the requirements for promotion. CAPT Siegel stated promotion preparation is a year-round process.
- RADM Williams, Chief of Staff, gave a transformation briefing at COF. The power point presentation will be posted on the CCMIS website. He stated the new two-week call-to-active-duty Officer Basic Course in May went well. Also, the pilot billet program is now under way.
- Current readiness statistics: Therapist Category 82.5%.
- OFRD has current missions on the USNS Comfort and Peleliu. CAPT Siegel called OFRD to remind of therapist category readiness.

- Extensive training for all Tier 1 and 2 officers is scheduled at CAMP Bullis this summer. Please ensure your supervisor is aware of this training.
- The next OFRD readiness check is 30 June. Make sure you are basic readiness qualified. If you are not found basic ready at the quarterly check you will be designated not basic ready for the entire quarter.
- The EHO and Engineer categories are sponsoring leadership training in South Carolina. Further information is on the CCMIS website.
- Summer whites are the uniform of the day at the APTA national meeting.

B. TPAC Chair Report CDR Kathleen O'Neill-Manrique

- CDR O'Neill-Manrique thanked the outgoing members:
 - o CDR Jordan was the first JOAG chair. She has also worked at the old DCP and gained much experience as a result.
 - o LCDR Dahl has been involved in various task forces and was executive secretary.
 - o LCDR Faz replaced LCDR Jake Magel.
 - o LCDR Randall worked on various committees and developed the CV and coversheet format.
- The new PAC members join 1 July:
 - o CDR Martha Duganne,
 - o CDR Jessie Whitehurst-Lief
 - o LCDR Joe Golding
 - o LCDR Monique Howard
 - o LCDR David Byrne

(Committee reports provided as attachments C – G)

C. Administration Committee: LCDR Dahl deferred to the report.

D. Information Management Committee: CDR Figueroa deferred to the report. She gave the Field Rep Coordinator report for LCDR Tanzillo congratulating newly promoted officers and those receiving various USPHS medals and awards.

E. Readiness Committee: CDR Shapiro stated CDR Doug Munoz was first in his SG 5K run age group. Please send any ideas for another Fit for Duty/Fit for Life eBulletin to CDR Shapiro. CDR Shapiro is currently working on a strength training article. Articles should be officer focused.

F. Strategic Planning and Development Committee: LCDR Boles deferred to the report but stated the retention survey draft is still in progress.

G. Professional Development Committee: LCDR Randall deferred to the report but also thanked all members for their work while she was a TPAC member. CDR James Standish is the new Awards Coordinator. LCDR Cindy Carter is the new Retirement Subcommittee Chair. The US Army- Col. Kersey NMSE course has two remaining slots for USPHS officers. The course is scheduled from 10-21 September at Fort Sam Houston in San Antonio, TX.

H. COA Category Liaison: No report.

I. JOAG Category Liaison: Deferred to report.

VI. OLD BUSINESS

2007 COF Meeting Recap: CDRs Lief and Benitez-McCrary thanked CAPT Siegel for an outstanding job as a moderator and all volunteers. CEU forms need to be sent within one month.

Therapy Category Fundraiser: CDR West stated money is needed for coins, flags, plaques, and t-shirts. We have been collecting less money than paid-out during the last couple years. Please consider a tax deductible contribution to the Henry Jackson Foundation.

VII. NEW BUSINESS

Executive Secretary Election: CDR O'Neill-Manrique nominated LCDR Souvignier as the new executive secretary effective 1 July. A vote of acclimation was requested. All TPAC members approved.

Therapist Charter – Inclusion of Readiness Standards for PAC Members: LCDR Richardson stated the requirement would mimic the model charter and require TPAC members to maintain basic readiness at all times. The TPAC Chair is responsible to ensure the new members are basic qualified. The issue is how to ensure officers remain basic readiness during their term. CAPT Siegel stated OFRD is developing a process to take certain actions when an officer is not basic ready. The TPAC will wait for these recommendations and then consider a task force to outline the rules in our policy and procedures. Follow-up will occur in August.

USPHS Commissioned Corps Healthy Lifestyles: The Healthy Lifestyle initiative initially started in 1998 with SG Satcher. The project was started when the Commissioned Corps had no fitness standards. CAPT Mike Flyzik was detailed to OSG on the first FTE for the Healthy Lifestyle initiative. It established points of contact for local programs and then reported back to the TPAC. These programs were officer focused or beneficiary focused. When the APFT became required, the need for the Health Lifestyle initiative was questioned. There are currently many other components to Healthy Lifestyles besides fitness.

CDR O'Neill-Manrique recommended a task force to explore revitalizing this effort. She suggested an effort to redesign the website and evaluate the need for this effort. Officers interested in assisting with this project should contact CDR O'Neill-Manrique. A task force chair will be announced at a later date.

Committee and Subcommittee Chair Term-Limits: CDR O'Neill-Manrique proposed setting committee chair terms at 2 or 3 non-renewable years and subcommittee chairs to one-year renewable term-limits. LCDR Richardson was assigned as chair of a task force to review current term lengths. CDR Lief and LCDR Souvignier will assist.

OPEN FORUM – LCDR Richardson asked how we approve the new-updated charter which was sent out last week. He asked if it was appropriate to make a motion to approve the charter and move forward. CDR Gaustad made a motion to approve and proceed. CDR Shapiro seconded the motion. All TPAC members approved.

JUNIOR OFFICERS: All junior officers are encouraged to join the Junior Officer List Serve:
<http://list.nih.gov/archives/joag.html>

USPHS Therapist Category Website: <http://www.cc.nih.gov/rm/pt/tpac/htm>.

CONCLUSION: Meeting adjourned at 1430 Eastern Time

Next TPAC meeting: Aug 24, 2007; Oct 26, 2007; Dec 14, 2007 - 1200 EST
Call in number: 1-888-381-8510, pass code 87222.

Respectfully Submitted: LCDR Corey Dahl, TPAC Executive Secretary
Special thanks to LCDR Alicia Souvignier for taking meeting minutes in my absence.

Concur: CDR Kathleen O'Neill-Manrique, TPAC Chair
Concur: CAPT Karen Siegel, CPO Therapist Category

ATTACHMENT A: ADMINISTRATION COMMITTEE REPORT

ATTACHMENT B: PROFESSIONAL DEVELOPMENT COMMITTEE REPORT

ATTACHMENT C: INFORMATION MANAGEMENT COMMITTEE REPORT

ATTACHMENT D: STRATEGIC GROWTH COMMITTEE REPORT

ATTACHMENT E: READINESS COMMITTEE REPORT

ATTACHMENT A: ADMINISTRATION COMMITTEE REPORT

MEMORANDUM

TO: CDR KATHLEEN O'NEILL MANRIQUE, TPAC CHAIR
FROM: LCDR COREY DAHL, ADMINISTRATION COMMITTEE CHAIR
DATE: 6/29/07
RE: ADMINISTRATION COMMITTEE REPORT, JUNE, 2007

Finance Subcommittee Report, CDR Ron West, Chair.

Nothing to Report.

Member Elections Task Force

TPAC elected nominees were approved by the Acting Surgeon General.

Congratulations to LCDR Alicia Souvignier for being elected as the new executive secretary.

ATTACHMENT B: PROFESSIONAL DEVELOPMENT COMMITTEE REPORT

DATE: June 23, 2007

TO: CDR Kathleen O'Neill-Manrique, TPAC Chair
LCDR Corey Dahl, TPAC Executive Secretary

FROM: LCDR Tarri Randall, Professional Development Committee, Chair

SUBJECT: Professional Development Committee Report
Therapist Professional Advisory Committee
June 22, 2007

My term is up as a voting TPAC member. Thanks to all of you that helped to make this a fun and educational experience. I have truly enjoyed the participation and will continue my involvement where needed. Thank you to CDR Jessie Whitehurst-Lief for her commitment to the TPAC and assuming the Professional Development Committee Chair position.

Awards Subcommittee:

Chair: CDR Nancy Balash

Members: CDR Scott Gaustad, CDR Lois Goode

- Only one submission in process for the AMSUS awards thus far. Please consider nominating your peers.
- New Awards Subcommittee chairperson is CDR James Standish. Thank you for stepping up to take on this charge. We will be transitioning in the next few months. Subcommittee members continue to be CAPT Lois Goode and CDR Scott Gaustad.

Education Subcommittee:

Chair: LCDR Jessica Feda

Secondary Chair: LT Felipe Zamarron

Members: LCDR Jeff Richardson, LTJG Carlos Estevez, LT Brian Elza, LCDR Jeff Lawrence, LCDR Henry McMillan, LCDR Jon Schultz, LT Dean Trombley

- The initial draft of the "Advanced Practices" webpage is complete and is being reviewed by CAPT Siegel. Our hope is to have it posted under the Education Subcommittee page on the TPAC website and offer useful educational and clinical information to PHS therapists. More to follow once the page is posted and operational.
- Please note there are two slots open for the upcoming COL Kersey Neuromusculoskeletal Evaluator Course. This is a two week evidence-based practice course at Fort Sam Houston, San Antonio, Texas that will be held September 10-21, 2007. This course is offered by the Army and therefore there is

no cost obligation for course tuition. Agency funding is required for lodging and travel. Please do not let this opportunity pass as it is a great and immediately useful course. Please see the Education Subcommittee posting for additional information. LCDR Feda needs to turn in interested officer's information by 1 July 2007. Please e-mail her at jfeda@hotmail.com if interested.

- Also, please note the McKenzie course being offered through the PHS July 27-30, 2007. Please contact Brian Elza if interested. His contact information is posted on the Education Subcommittee page.

Mentoring Subcommittee:

Chair: CDR Michaele Smith

Members: CAPT Rebecca Parks, LCDR Schultz

- Report sent to CDR Bradley regarding the numbers of BOP officers enrolled in the mentoring program.
- Received 4 mentor requests and 3 mentee requests to be paired. Will hopefully have most of them paired this week.

Promotion Preparation Subcommittee:

Chair: CDR Michele Jordan

Members: CDR Nancy Balash, CDR Ron West, CDR Kathleen O'Neill-Manrique, CDR Jesse Whitehurst-Lief, CDR Monique Howard, LCDR Tarri Randall

- Nothing to report.

Retirement Recognition Subcommittee:

Chair: CDR Jesse Whitehurst-Lief

Members: CAPT Susanne Pickering, CAPT Lois Goode, CDR Ron West, CDR Jean Bradley, CDR Julia Woodard, CDR Rita Shapiro, LCDR Damien Avery, and LCDR Cindy Carter

- The retirement recognition portion of the 2007 COA meeting was well received. CAPT Williams did an outstanding job of providing "Words of Wisdom" for her fellow officers.

LCDR Cindy Carter will be taking over as chair of the retirement recognition subcommittee as of July 2007.

ATTACHMENT C: INFORMATION MANAGEMENT COMMITTEE REPORT

June 21, 2007

To: CDR Kathleen O'Neill-Manrique, TPAC Chair
LCDR Corey Dahl, TPAC Secretary

From: CDR Liza Figueroa, TPAC Information Management Chair

Re: TPAC INFORMATION MANAGEMENT REPORT JUNE 2007

I. WEB PAGE SUBCOMMITTEE, CAPT Karen Siegel, Chair

Web page updates include:

- 2007 HJF fund raiser flier
- Educational listing
- April TPAC minutes
- PY'08 Promotion Benchmarks
- Field Reps listing
- Time sensitive info and CADs

The main site is at <http://www.cc.nih.gov/rm/pt/pathways.htm>

II. JOAG Liaison, LCDR Jessica Feda, Chair

- Nothing reported

III. HISTORIAN, CDR Jessie Whitehurst-Lief, Chair

CAPT Siegel and I will be meeting with the USPHS Historian and website developers again on July 9th. The website should be up and running this summer. I am working on pictures to be placed on the website.

IV. RETIRED THERAPIST SUBCOMMITTEE, CAPT (ret.) Leo LaBranche and CDR (ret.) Selden Wasson

-Nothing to report

V. INACTIVE RESERVE, LCDR Alicia Souvignier, Chair

The point of contact for all IRC related issues is LCDR Demitrus Culbreath at DCulbreath@osophs.dhhs.gov

The Army is requesting assistance from the Inactive Reserve Corps to backfill (for at least 31 days) at the following locations.

Physical Therapy	USA MEDDAC FT L WOOD	FT LEONARD WOOD	23-Feb-07	30-Jun-08
Physical Therapy	USA MEDDAC FT BENNING	FT BENNING	01-Oct-07	15-Feb-09
Physical Therapy	BROOKE AMC HQ CO	FT SAM HOUSTON	15-Jan-07	15-May-08
Physical Therapy	W REED AMC CO B	WALTER REED AMC	22-Dec-06	20-Mar-08

Contact:

Maj. AnnMarie Amaral

Phone: 703-681-5988

E-mail: address: annmarie.gray.amaral@us.army.mil

VI. COMMISSIONED OFFICERS ASSOCIATION, CAPT Suzanne Pickering

- Nothing reported

VII. FIELD REPRESENTATIVE COORDINATOR REPORT/CATEGORY ROSTER SUBCOMMITTEE CHAIR -LCDR Jodi A. Tanzillo

I. Congratulations To:

Congratulations to the following Therapists on their promotions:

To Temporary Captain (O-6)

Nancy J. Balash	10/01/2007	IHS NW
Liza M Figueroa	10/01/2007	IHS AZ
Douglas P. Munoz	07/01/2007	IHS AK

To Temporary Commander (O5)

Cynthia Ellen Carter	07/01/2007	IHS Multi-site
Laura M. Grogan	07/01/2007	Multi-Agency
Grant M. Mead	01/01/2008	Multi-Agency
Tarri Ann Randall	07/01/2007	IHS AZ
Jon Michael Schultz	07/07/2007	BOP West
Barbara A. Werito	07/01/2007	IHS AZ

To Temporary Lieutenant Commander (O4)

Matthew Joseph Armentano	07/01/2007	IHS AZ
Ivy Fondy Chan	01/01/2008	NIH
Brian Dale Elza	07/01/2007	IHS NM
Mary Thembani Glenshaw	07/01/2007	Multi-Agency
Ayanna Y. Hill	07/01/2007	Multi-Agency
Irene Ellen Jordet	07/01/2007	IHS AK
Joseph A. Kennedy	07/01/2007	IHS AK

Karen Frieda Kilman	07/01/2007	IHS NM
Scott David Mitchell	07/01/2007	IHS NM
Darren Louis Orgel	10/01/2007	Multi-Agency
Thomas A. Schroeder	07/10/2007	IHS NM

- **IHS AZ**

Parker

Congratulations to LCDR Joe Golding who was awarded the USPHS Achievement Medal.

PIMC

Congratulations to Delrae Jackson who graduated with an Associates Degree in the Physical Therapy Assistant Program.

Chinle

Congratulations to LCDR Jodi A. Tanzillo, OTR/L for receipt of the Unit Commendation Medal in recognition of exceptional performance and teamwork during significant staff shortages at Northern Navajo Medical Center from May 2005 through January 2006.

Tuba City

Congratulations to LTJG Heidi Fisher, the 2007 TPAC Junior Officer of the Year.

- **IHS NM**

Shiprock

Congratulations to LCDR Alicia Souvignier, PT and LT Thomas Schroeder, PT upon receiving the PHS Citation Medal.

Congratulations to LCDR Lorrie Murdoch, PT and LCDR Alicia Souvignier, PT for receipt of the Unit Commendation medal in recognition of exceptional performance and teamwork during significant staff shortages at Northern Navajo Medical Center from May 2005 through January 2006.

- **IHS Multi-Site**

Claremore Indian Hospital

LCDR Bridgette Seago, PT received a PHS Citation and has Assimilated to the Regular Corps.

Coweta Indian Health Facility

LT Delana Westman-Berry, PT received a Unit Commendation for her participation with the drive thru flu clinic.

- **IHS NW**

Fort Thompson Service Unit

CDR Bernard Long has received notification from the Office of the Surgeon General regarding appointment to the American Indian and Alaskan Natives Commissioned Officers Advisory Committee.

- **BOP EAST**

- **FMC Lexington**

- Congratulations to CDR Jessie Whitehurst-Lief for receiving the 2007 TPAC Therapist of the Year Award.

- **NIH**

- Congratulations to CAPT Rebecca Parks for receiving the 2007 TPAC Josef Hoog Award.

II. News From the Field:

- **IHS AZ**

- **Parker**

- A PT Tech has been selected and will be added to the Parker PT Dept. 8/6/07.

- **Pinon**

- The PT Clinic will be integrating DM Education with the newly formed Pinon Health Center DM Team.

The PT Clinic will host a 3-mile fun run and 2-mile walk for the Health Center "Spring Fling" with over 45 participants.

- **Whiteriver**

- Recruitment: IHS will sponsor a booth/recruiting event at the PT 2007 National APTA conference June 27-30th in Denver. CAPT Goode, CAPT Weaver, and LCDR Souvignier will be attending the conference and completing this activity. Please stop by if you are planning to attend the conference.

Biannual AREA Rehab Consultants/Contacts meeting will be held on July 12th in conjunction w/ the Four Corners Annual meeting and CEU. IHS will be sponsoring an update on Pharmacology and Cardiac Rehabilitation CEUs.

- **IHS NM**

- **Crownpoint**

- Crownpoint Hospital Stat Laboratory is now fully functioning which allows the ER and OB/Inpatient Departments to operate at full capacity.

- **Gallup**

- LT Jennifer Bebo and LT Dawn Dineyazhe were elected President and co-Vice President respectively of the Navajo Area COA Branch.

- **Shiprock**

LT Tom Schroeder and wife Deb welcome the arrival of a happy, healthy, and beautiful daughter.

- **IHS Multi-site**

Claremore Indian Hospital

LCDR Bridgette Seago attended the 2007 COA Conference in Cincinnati, OH.

- **IHS NW**

Blackfeet Service Unit/Billings Area

BSU/PT Dept has fully implemented the use of EHR for documentation.

LCDR George Webber, PT participated in the Men's and Women's Health Fairs by presenting information on exercise, fitness, and back safety.

Fort Thompson Service Unit

CDR Bernard Long has been appointed the Project Manager of the Electronic Health Record Implementation for the facility. CDR Long also represents the FT Thompson facility on Emergency Preparedness and Pandemic Flu.

Applause goes to CDR Long's daughter who finished 5th in her first F.E.I. Endurance Competition in California.

- **BOP WEST**

FMC Rochester

LCDR Jessica Feda has given birth to a healthy baby boy.

III. Welcome/ Farewell To:

- **IHS AZ**

Chinle

Chinle Service Unit bids a sad farewell to LT Dean Trombley, SLP who will be departing June 27th for an assignment with the OSG as the Coordinator of the Medical Reserve Corps.

Chinle Service Unit bids welcome to LT Erik Cala-Pizano, SLP who will be filling the position vacated by LT Trombley. LT Cala-Pizano arrives from Santa Fe where he has been an SLP with the Santa Fe and Pecos schools for the past 6 years.

- **IHS NM**

Gallup

Welcome to Ramon Ector, Staff PT who will be starting in August 2007.

- **IHS Multi-site**

Tahlequa Hospital

Farewell to LT Melissa Still who will be leaving Tahlequah, OK this month

- **BOP WEST**

FMC Rochester

Welcome to LCDR Jon Schultz, the new Chief of the Rehabilitation Services Department.

FMC Carswell

Welcome to LT Tracy Gualandi who started at FMC Carswell on April 30, 2007.

IV. Presentations:

• **IHS NM**

Pinon

LCDR Jeff Lawrence, PT is conducting monthly DM Education presentations for the DM population.

• **IHS Multi-site**

Coweta Indian Health Facility

LT Delana Westman-Berry will be doing a recruiting presentation this month to the Native American college students.

• **IHS NW**

Fort Thompson Service Unit

CDR Long has presented "Indian Health Service: Who We Are and What We Do"; a briefing to the District III and Statewide Emergency Preparedness and Planning District.

V. Publications: None

VI. Deployments:

• **IHS NM**

Gallup

LT Brian Elza, PT and LT Dawn Dineyazhe, PT will be participating in the DHHS, USPHS Response Team Readiness Field Training 7/15-21/07 and 8/5-11/07, respectively.

Zuni

Lt Karen Kilman, PT will be participating in the DHHS, USPHS Response Team Readiness Field Training 7/15-21/07.

VII. Current Research: None

VIII. Future Agenda Items for TPAC to Consider:

• **IHS AZ**

Pinon

With Regards to the shortage of PT's throughout I.H.S., how many reserve PT's do we have on hand? How many reserve PT's would be interested in doing short or longer tours of duty?

VIII. DISCIPLINE LIASIONS

CAPT Michelle Hooper – Aud.

-Nothing reported

CAPT Rebecca Parks – OT

-Nothing reported

Ms. Beth Soloman – SLP

-Nothing reported

CDR Michaele Smith – PT

The next National Capital Area meeting is scheduled for 7/11 @ 15:00 hours at WRMAC.

Respectfully submitted by:

Liza Figueroa, PT, DPT
CDR, USPHS
Information Management Committee Chair

ATTACHMENT D: STRATEGIC PLANNING and DEVELOPMENT COMMITTEE REPORT

MEMORANDUM

To: LCDR Corey Dahl, TPAC Secretary
CDR Kathleen O'Neill-Manrique, TPAC Chair

Date: 06/29/07

From: LCDR Terry Boles, Strategic Planning and Development Chair

Recruitment Subcommittee

Chair: LCDR Alicia Souvignier

Members:

Open Business: Monthly updates of therapists vacancies listed on the TPAC website.

Closed Business:

New Business: Nothing new to report.

Strategic Growth Subcommittee

Chair: CDR Scott Gaustad

Members: CAPT Gary Shelton

Open Business: The U.S. Public Health Service Commissioned Corps Transformation WPDG on Sizing of the Corps recently completed its ninth meeting. Many of the Sizing WPDG's findings are being formulated and it is premature to report on them at this time. A detailed report will follow once the final "model" is completed and ready for publication.

Closed Business: The Strategic Growth Subcommittee recently completed an analysis of whether foreign-trained professionals, who possess a professional degree in one of the 4 Therapist Category professions, should be considered for commissioning in the U.S. Public Health Service's Therapist Category. A task force was stood-up February 27, 2007, to research the foreign-trained question. The Foreign-Trained Task Force (FTP) was lead by CDR Scott Gaustad with CDR Jessie Whitehurst-Lief, CDR Rita Shapiro, CDR Mercedes Benitez-McCrary and LCDR Alicia Souvignier as members.

2) TPAC category demographics have been updated on the TPAC web site.

New Business: Nothing new to report.

Retention Subcommittee

Chair: LCDR James Cowher

Members: CDR Mark Melanson
LT Doug Fiorentino

Open Business: A draft of the retention survey for the Therapist Category is under review for suggested changes. The survey is directed to address retention issues, which cover a broad area of subjects that will be analyzed for possible recommendations for improvements. The officers will complete and submit the survey without any identifying information so as to remain anonymous in order to receive accurate feedback regarding retention issues.

Closed Business:

New Business: Nothing new to report.

COSTEP Subcommittee

Chair: LCDR William Pearce

Members:

Open Business:

Closed Business:

New Business: Nothing new to report.

Long Term Training Subcommittee

Chair: LT Ayanna Hill

Members: LCDR Teshara Bouie

Open Business:

Closed Business:

New Business: Nothing new to report.

IHS Scholarship Subcommittee

Chair: LT Toni Donahoo

Members:

Open Business: Continuing dialogue with 2006 PT graduates regarding job placement.

Five remaining graduates need licensure and/or job placement.

- Four scholarship recipients have failed their licensure exam; one recipient failed the test two times and another recipient failed the test three times.

Closed Business:

New Business: Nothing new to report.

Appointment Standards Subcommittee

Chair: CDR Jessie Whitehurst-Lief

Members: CDR Rita Shapiro

CDR Mercedes Benitez-McCrary

CAPT Frank Weaver

LCDR Teshara Bouie

Open Business: No new status on the therapist's appointment standards recommendations, they are at the office of the ASH. Once approved by the ASH and published, this subcommittee will review the appointment standards on an annual basis.

Closed Business:

New Business: Nothing new to report.

ATTACHMENT E: READINESS COMMITTEE REPORT

TPAC READINESS COMMITTEE

Rita B. Shapiro, MA, PT
CDR, USPHS
Chair, TPAC Readiness Committee/OFRD Subcommittee
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June 22, 2007

From: CDR Rita B. Shapiro, Readiness Committee Chair
To: CDR Kathleen O'Neill-Manrique, TPAC Chair
LCDR Corey Dahl, TPAC, Executive Secretary

Subject: Readiness Committee Report for June 2007

Members of the Readiness Committee: CDR Scott Gaustad (IHS), LCDR Joseph Golding (IHS), LCDR Monique Howard (CMS) and LT Doug Fiorentino (BOP)
OFRD Subcommittee: Chair, CDR Rita Shapiro
Healthy Lifestyles Subcommittee: Chair, LCDR Joseph Golding

Readiness: The therapist category continues to be the leader in the corps in basic readiness status. Well done! And please everyone keep up the good work and assist your fellow officers and newly accessioned officers. Please keep checking your periodic items that need updating.

Though not organized by the Therapist Category, there was a strong participation by our category officers at the Surgeon General's 5K run/walk event at the COA meeting in Cincinnati. A couple of photos are attached to show the proud therapist officers who participated. CAPT (sel.) Munoz received a medal from the Surgeon General for his placing first in the male 40-49 age group completing his run in under 20 minutes.

The readiness committee is still soliciting ideas for articles to the CC Bulletin for the "Fit for duty Fit for Life" section that is being managed by the Dietician category. Please feel send ideas for topics of interest to CDR Shapiro at rita.b.shapiro@uscg.mil and copy to LCDR Golding (Joseph.Golding@ihs.gov) and LT Fiorentino (dfiorentino@bop.gov).

Respectfully Submitted,

/s/

Rita B. Shapiro, MA, PT
CDR, USPHS