

THERAPIST PROFESIONAL ADVISORY COMMITTEE MEETING MINUTES 24 OCTOBER 2003



Therapist Professional Advisory Committee		
CAPT Charles McGarvey Chief Professional Officer National Institutes of Health Building 10, Room 6s235 10 Center Drive, MSC 1604 Bethesda, MD 20892 Phone: 301-496-2844 FAX: 301-480-0669 E-mail: charles_mcgarvey@nih.gov	CDR Nancy Balash Chair, TPAC Yakima Indian Health Center Physical Therapy Department 401 Buster Rd Toppenish, WA 98948 Phone: 509-865-2102 FAX: 509-865-5166 E-mail: nbalash@yak.Portland.ihs.gov	LCDR Rita B. Shapiro Executive Secretary, TPAC Center for Medicare & Medicaid Mail Stop S3-02-01 7500 Security Boulevard Baltimore, MD 21244-1604 Phone: 410-786-2177 FAX: 410-786-8532 E-mail: rshapiro@cms.hhs.gov

If you have information you would like to pass on, or have a question for TPAC please do not hesitate to contact your Field Representative, CDR Balash or LCDR Shapiro.

FIELD REPRESENTATIVE	AGENCY	EMAIL	Phone#
LCDR Liza Figueroa	Fld. Rep. Coordinator	liza.figueroa@pimc.ihs.gov	(602) 263-1561
LCDR Cindy Carter	IHS Multi-site	cindy.carter@mail.ihs.gov	(918) 458-3260
CDR Lou Iannuzzi	HRSA / USCG	Liannuzzi@hrsa.gov	(212) 562-2748
LT Terry Boles	Multi-Agency	TBOLES@ora.fda.gov	(480) 829-7396 x19
LT Jeffrey Lawrence	IHS NM	Jlawrence@abq.ihs.gov	(505) 552-5431
LCDR Robert Roe	IHS NW	rroe@sip.flathead.billings.ihs.gov	(406) 745-3525
LCDR Jenevieve Neros	IHS AK	Jenevieve.neros@searhc.org	(907) 966-8312
LT Justin Feola	BOP WEST	jfeola@bop.gov	(417) 8371738
LT Michelle Peterman	CMHS	Gatoram2@aol.com	(202) 645-7610
LCDR Liza Figueroa	IHS AZ	liza.figueroa@pimc.ihs.gov	(602) 263-1561
LCDR Fred Lief	BOP EAST	flief@bop.gov	(859) 255-6812 X 362
CDR Karen Siegel	NIH	Karen_Siegel@nih.gov	(301) 496-9890

FUTURE TPAC MEETINGS:

DATES FOR FUTURE TPAC MEETINGS:

19 Dec 03, 20 Feb 04, 16 Apr 04, 18 May 04 at COA. CALL IN NUMBER: 1-888-730-9134 PASS CODE: 38208

**THERAPIST PROFESSIONAL ADVISORY COMMITTEE
MEETING AGENDA
24 October 2003**

- I. CALL TO ORDER
- II. REVIEW AND ADOPTION OF AGENDA
- III. REVIEW AND ADOPTION OF PREVIOUS TPAC MINUTES
- IV. OPEN FORUM
 - A. Action Item Review N. Balash
 - B. TPAC Committees nominations for:
 - Administration
 - Information Management
 - Readiness
 - Strategic Planning and Growth
 - Professional Development
- V. OLD BUSINESS
 - A. TPAC Restructuring N. Balash
 - B. Certification Task Force J. Woodard
 - C. Corps Fitness Task Force B. Drinkard
 - D. Warrant Officer Task Force M. Duganne
- VI. NEW BUSINESS N. Balash
 - A. COA 2004 Category Day D.Munoz/N.Balash
- VII. REPORTS
 - A. Chief Professional Officer C. McGarvey
 - B. Chairperson N. Balash

No Committee Reports are due because of TPAC Restructuring

Fitness/Wellness Initiative Committee	R. Parks
Recruitment and Retention Committee	M. Melanson
Mentoring Task Force	M. Smith
Home Page	K. Siegel
Strategic Growth Committee	J. Hurley
Discipline Liaisons: Audiology	F. Weaver
Occupational Therapy	R. Parks
Physical Therapy	M. Smith
Speech Language Path	B. Solomon
Junior Officer Report	J. Richardson
Field Rep Coordinator: Reports (Summary)	L. Figueroa

Therapist Professional Advisory Committee Meeting Minutes

Date: 24 October 2003

Time: 1200 – 1530 hours EDT

Location: Teleconference

I. CALL TO ORDER: 1200 PM EDT

Roll Call:

MEMBERS:

CDR Nancy Balash	Chair
LCDR Rita Shapiro	Secretary
LCDR Mercedes Benitez-McCrary	
CAPT Terry Cavanaugh	
CDR Bart Drinkard	Proxy CDR Balash
CDR Scott Gaustad	
CDR Lois Goode	
LCDR Michelle Gordon	
LCDR Grant Mead	
LCDR Mark Melanson	
LCDR Sue Newman	
CAPT Rebecca Parks	
CDR Eric Payne	
CDR Susanne Pickering	Out of Country
CDR Frank Weaver	Proxy LCDR Grant Mead
CDR Jessie Whitehurst-Lief	Proxy CDR Gaustad

Ex-Officio Member:	CAPT Charles McGarvey	CPO
	CDR Jeff Fultz	Past Chair

GUESTS:

- CAPT John Hurley
- LCDR Ron West
- CDR Michaele Smith
- LT Jeff Richardson
- LCDR Jake Magel
- LCDR Julia Woodard
- LCDR Tarri Randall
- LCDR Kathleen Manrique
- LCDR Liza Figueroa
- LCDR Fred Leif
- CDR Gary Shelton
- LT Terry Boles
- LT Jon Schultz
- LT Peterman
- LT Bouie

II. REVIEW AND ADOPTION OF AGENDA:

The agenda accepted as written.

III. REVIEW AND ADOPTION OF PREVIOUS TPAC MINUTES:

Meeting minutes of August 22, 2003 meeting had already been approved via e-mails from all TPAC members.

IV. OPEN FORUM

A) ACTION ITEM REVIEW:

1. New Field representative assignments were made. (Current Field reps listed on page 1 of this document)
2. CDR Fultz discussed the Billet restructuring task force report. Written report attached.

Vote to pass and accept the Billet Task force report and submit to DCP LCDR Keats with recommendations. Motion by CDR Pane 2nd by M. Melanson motion carried. CDR Fultz recommended getting concurrence from the CPO CAPT McGarvey.

B) TPAC Committees nominations:

Administration Committee:

LCDR Shapiro as the executive secretary would be Chair of Administration Committee.

Subcommittees:

Finance (3): CDR Balash recommended CDR Fultz as being the chair of this committee. CDR Lois Goode and LT Richardson volunteered to be members and LT Ron West offered to stay on. The volunteers were duly thanked and accepted to the committee.

COA Planning Taskforce (4): under ADMIN also under educational/professional. development: CDR Doug Munoz this would be the task force chair. LCDR Kathleen Manrique and LT Alexei Desatoff volunteered and were appointed as the committee members.

TPAC Processes Task Forces:

Charter Review (2): CDR Balash raised question regarding the TPAC Charter review, and Policies and Procedures Manual Updates. This normally happens every three years. Though the charter was reviewed and rewritten only this year, given all the restructuring it needs to be reviewed again and that this should happen on an annual basis.

Member Elections (2): Could this task could be opened to anyone other than the PAC Chair/Secretary? CDR Fultz recommended that anyone no longer eligible for TPAC membership i.e. served two terms already should be able to serve as such.

CAPT Parks is appointed as Chair and LCDR Shapiro a member to this subcommittee.

Category Roster (3): LCDR Shapiro Chair and LCDR Liza Figueroa, CDR Scott Gaustad and LCDR Mark Melanson volunteered and were appointed members. CDR Eric Payne offered to be available for any technical assistance that might be needed.

Information Management Committee: Chair: LCDR Sue Newman

Subcommittees:

Web Page (2): would be managed by CDR Siegel, CDR Payne also volunteered. All were appointed.

Discipline Liaisons (4): Members appointed are:

CDR Weaver	Audiology
CAPT Parks	OT
CDR M. Smith	PT
Ms. B. Soloman	SLP

JOAG (1): LT Jeff Richardson will continue to manage the JOAG group activities.

COA (1): Board Representative: CAPT Parks is there until June 04

Retired Therapists (1): LCDR Sue Newman will contact Selden Wassen and Leo LaBranch

Inactive Reserve Therapists (1): LCDR Sue Newman will contact DCP to obtain a list of reserve therapists CDR Fultz recommended Debbie Simonsek as a good contact person.

Strategic Planning and Development:

LCDR Mark Melanson volunteered and was appointed chair. CAPT Hurley will assist.

Subcommittees:

Strategic Growth (5): Five members are recommended for this committee. CDR Gaustad as the Chair, CAPT Hurley, LCDR Manrique, CDR Payne, CDR Shelton, and LCDR Shapiro are the appointed members.

Recruitment (3): CDR Frank Weaver will stay as chair. LCDR Julia Woodard and LCDR Grant Mead volunteered and appointed as members.

Retention (3): CDR Karen Siegal, LCDR Michelle Jordan and LCDR Mark Melanson would be the members, and CAPT Parks will serve in the advisory role. LCDR Jordan will contact Dan Eberhart for the CRYSTAL REPORT for the survey to be sent to the category re. what contributes to the desire to staying in the CORPS.

COSTEP (1): LT's Staphanie Maxfield and David Honaberger are appointed members for COSTEP information.

IHS Scholarship (1): CDR Duganne is appointed chair and LT Jeff Richardson member.

Long Term Training (1): LCDR Jake Magel volunteered and was appointed Chair. CAPT McGarvey would be the advisor. Task for the long term training committee would be to liaison with DCP to provide information on programs like duty under instruction part or full time as offered in the other services.
The CPO, CAPT McGarvey offered to present this information to CPO-PAC
The funding for nurses training comes from: HRSA, BOP etc. and is agency driven.

Prof Development Committee:

CDR Lois Goode is appointed Chair for this committee. The task of this committee and its subcommittees is to improve professional expertise and guide career development.

Subcommittees:

Education (5): COA scientific presentations and Category day education, obtain CME credits. LT Cory Dahl is appointed Chair, LCDR Tari Randall , LT's Terry Boles and Jeff Richardson members.

Retirement (3): CDR Goode Chair; LCDR's Woodard, Newman, and Shapiro members.

Mentoring (2): CDR Michelle Smith Chair, CAPT Parks member.

Awards (3): CDR Balash, Chair; CDR's Goode and Gaustad members.

COER and CV (3): LCDR Jordan is appointed Chair and CDR Balash & LCDR West the members.

Readiness Committee: CDR Drinkard chair

Subcommittees:

CCRF (5): LCDR Shapiro, Chair, LCDR Jessie-Leif, LCDR Manrique
CDR Pickering, LCDR Dahl, CDR Taylor, LCDR Mead, LT Boles

Healthy Lifestyles (5): CDR Drinkard, Chair, CAPT Parks, CAPT Cavanaugh, CDR Fultz, CDR Whitehurst-Lief, , CDR Goode, LCDR Benitez-McCrary

V. OLD BUSINESS

A. TPAC Restructuring

CDR Balash elaborated on how the restructuring process would work: For description of what all committees tasks would be; see the posted TPAC restructuring document on the Website:
<http://www.cc.nih.gov/rm/pt/tpac.htm>

B. Certification Task Force:

LCDR Woodard reported on the specialty certifications. The credentialing body i.e. the AOTA or the APTA, ASHA etc, must approve any certification.

- C. Corps Fitness Task Force: Nothing new to report.
- D. Warrant Officer Task Force: CDR Duganne sent a memo that the committee has achieved task and should at this time be disbanded. CDR Balash feels that the item needs to be kept on tracking list as we do not want to lose track of this very important issue.

VI NEW BUSINESS

COA:

Category day meeting: Theme: FITNESS

The schedule for the Category Day meeting was discussed.

Topics being considered for presentation are:

Vestibular rehab

Oncology

Obesity in child hood

Wound Care

Electro-Clinical Specialty (ECS)

Any input regarding the topics must be sent to LCDR Munoz by 10-31-03.

Call for paper presentation Phone: 907-729-1261 Doug Munoz

COA Education Subcommittee to get committee together and plan ASAP

CAPT Parks will contact COA re: papers etc.

National board meeting next week.

VII. REPORTS

A. CPO Report

Activities related to transformation: Attended meeting regarding Warrant Officers in the Corps on 24 Sept. There are tactical plans needed for career development: PTA, and COTA will have associate degrees.

Fit testing for respirators will be required, which means the facial hair for males will have to be eliminated. Therapy category is leading in CCRF membership with 60% participation.

For promotions there will be five (5) precepts definitely, which are still under consideration. It is highly recommended that every officer must review his/ her record, OPF and PIR make sure everything is up to date and complete the Officer Statement as well as supervisor recommendation. Submit all documents including updated CV to your OPF before December 31, 2003. The blue book is now on line.

Promotion Board: new recommendations Please review CPO's electronic communication that was sent earlier. (Due to a technical failure exactly spoken words during the meeting were not recorded)

FAQ page: Bill Knight is working on this and final instruction is not yet finalized

CAPT McGarvey will work with CAPT Canton re: physical standards for recruitment
DCP is in dire need of help. CAPT McGarvey recommended that people ask for agency support for temporary detail to DCP.

AMSUS: There will be a booth at AMSUS in San Antonio for the Healthy Lifestyles initiative offering BMI measurements. Also there will be a joint service presentation at the Medical Service Corps Section meeting. The topic is "Role of Therapists in the Primary Responders Team". In addition to CAPT McGarvey, the speakers will be COL Eckburg, USAF, CAPT Ireland, USN and LTC Moore, USA.

B. TPAC Chairperson

CDR Balash reported that she is now the vice chair for PAC Chairs.

LCDR B-McCrary is on temporary detail to the OSG. Per model charter, people assigned to the OSG may not serve on the PAC as a voting member. LCDR Shapiro recommended that an alternate be appointed for the duration and re-instating the previously elected officer upon completion of detail.

CDR Balash needs help with regards to support documentation for the awards submitted to the PAC.

Jeff Fultz provided historical background on the special assignments awards. This was to recognize people who have done work above and beyond their regular assignment. Special assignment award: granted through OSG for example; people who are on the PAC and do work for the PAC maybe considered for special assignment awards. Just by being on the PAC does not automatically qualify a member for an award. Person recommended for award must have 30 days of service on the PAC. Order of rank, this award is below the citation.

Effective December, the CO bulletin will be available only as electronic copy.

LT Jeff Richardson was acknowledged for an outstanding end of year of report for JOAG.

CDR Balash reported a staffing issue: Yakama Nation has a tribal position open for diabetes care: Exercise and Foot Care. Public Law 638 and Self-governance has posed limitations on ability to hire CO's to the tribal positions via the IHS MOA, despite the fact that one of the applicants is a Native American.

Committee reports:

Recruitment: LCDR Mark Melanson reported that Yakima, Browning MT, Tuba City, Ft Defiance, and Springfield MO each have a PT position. LCDR Melanson's phone #202-6454593

Rosters: LCDR Shapiro will mail out current roster to each filed rep who will then highlight incorrect information and mark who are not active or have left.

ACTION ITEM:

CDR Siegel will post the Restructuring Task Force Report immediately on the Therapist Website so that category members can respond with-in 30 days (Sept 22, 2003) to CDR Balash to volunteer.

NOTE: The Committee Chairs MUST be TPAC members however, all may volunteer to be on the committees.

Home Page: CDR Siegel has posted the latest TPAC meeting minutes.

Mentoring: For questions regarding mentorship contact CDR Smith: michaele_smith@nih.gov

JUNIOR OFFICERS:

All junior officers are encouraged to join the Junior Officer list serve:
<http://list.nih.gov/archives/joag.html>

FIELD REPRESENTATIVES REPORTS:

See Field Reports section on web page.

CLOSING ROLL CALL:

MEMBERS:

CDR Nancy Balash	Chair
LCDR Rita Shapiro	Secretary
LCDR Mercedes Benitez-McCrary	
CAPT Terry Cavanaugh	
CDR Bart Drinkard	Proxy CDR Balsh
CDR Scott Gaustad	
CDR Lois Goode	
LCDR Michelle Gordon	
LCDR Grant Mead	
LCDR Mark Melanson	
LCDR Sue Newman	
CAPT Rebecca Parks	
CDR Eric Payne	
CDR Susanne Pickering	Out of Country
CDR Frank Weaver	Proxy LCDR Grant Mead
CDR Jessie Whitehurst-Lief	Proxy CDR Gaustad

Ex-Officio Member:	CAPT Charles McGarvey	CPO
	CDR Jeff Fultz	Past Chair

GUESTS:

- CAPT John Hurley
- LCDR Ron West
- CDR Michael Smith
- LT Jeff Richardson
- LCDR Jake Magel
- LCDR Julia Woodard
- LCDR Tarri Randall
- LCDR Kathleen Manrique
- LCDR Liza Figueroa
- LCDR Fred Leif
- CDR Gary Shelton
- LT Terri Boles
- LT Jon Schultz
- LT Paterman
- LT Bouie

CONCLUSION: Meeting adjourned at 15:30 Eastern Time

Respectfully Submitted:	LCDR Rita Shapiro, TPAC Executive Secretary.
Concur:	CDR Nancy Balash, TPAC Chair.
Concur:	CAPT Charles McGarvey, CPO Therapist Category.

ATTACHMENT A:

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Northern Navajo Medical Center – West Wing

**V. Health
Promotion
Program**

P.O. Box 160, Shiprock, NM 87420

Telephone No.: (505) 368-6300

Fax No.: (505) 368-6324

24 October 2003

Report of the Therapist Billets Review Task Force

Therapist Billets Review Task Force Members:

CAPT Charlotte Richards, charlotte.richards@shiprock.ihs.gov

CDR Karen Siegel, ksiegel@cc.nih.gov

CDR Jeff Fultz, jeffrey.fultz@shiprock.ihs.gov

During the 22 AUG 03 TPAC meeting, a concern was identified regarding the current structure of the Therapist Category standard billet series. Due to limitations in the existing database utilized at headquarters, there is no means of easily distinguishing between the four disciplines represented within the category using our current consolidated standard billets. The consolidation of therapist billets has led to errors in classification of officers by personnel specialists across agencies in the USPHS. Presently the default civil service equivalency designator is 0633, which is for Physical Therapist. This default designation is not appropriate for all Therapist Category officers.

The expectation of the prior Billets Review Task Force (created in JUL 01) was that appropriate discipline designation would be accomplished via a qualifying statement or alpha designator (PT, OT, SLP and AUD) at the top of the billet description. (Excerpt from their report below). LCDR Ron Keats has indicated that this means of differentiation is not feasible with the existing billet database. LCDR Keats serves as the Billets Coordinator in the Division of Commissioned Personnel.

Excerpt from TPAC Position Paper 19 DEC 01

- | |
|---|
| <p>➤ Consolidate the number of standardized billets. Distinguish professional discipline with a qualifying statement rather than separately numbered billets. This should reduce the number of standardized billets by almost two thirds.</p> |
|---|

Recommendation:

Following discussion with LCDR Keats, it is the recommendation of the Therapist Billets Review Task Force that the current standard billets structure for the Therapist Category be expanded to three series to facilitate appropriate identification of the different disciplines. The three series are as follows:

0631=Occupational Therapist;

0633=Physical Therapist;

0665=Speech Language Pathologist / Audiologist.

Taking this action will facilitate the correct matching of discipline designation and civil service position description by personnel departments across USPHS agencies utilizing the existing billet database.

Respectfully submitted, Therapist Billets Review Task Force members

ATTACHMENT B:

October 2003 FIELD REPORTS

AZ Field Report
10/27/03

I. Congratulations:

II. Positions Open:

- **Tuba City:**
 - Staff PT – open now

III. News From the Field:

- **Hopi:**
 - **LT Jeff Richardson**, elected Chair of the JOAG
- **Parker :**
 - **LT Golding**, will be attending the 5 day BOTC in DC in 12/03
- **Phoenix:**
 - **LCDR Ron West**, attended the Col Doug Kersey Neuromuscular Screening Course for PTs at Ft Sam Houston
- **Tuba City:**
 - **LT Sue Newman**, , attended the Col Doug Kersey Neuromuscular Screening Course for PTs at Ft Sam Houston

IV. Welcome/Farewell: None

- **Parker:**
 - **Ms. Daphne Havatone**, PT secretary will be retiring this year
- **Tuba City:**
 - **Mark Moore**, MPT joined our staff on 9.2.03. He hails from Oklahoma and is a 2002 IHS Scholarship graduate
 - **Nicole Senecal**, MSPT joined our staff today 10.20.03. She is coming here from Mass. And is also a 2002 IHS Scholarship graduate
 - **Kathleen Manrique**, DPT transferred to Dillingham, AK; we wish her well.

V. Presentations: None

VI. Publications: None

VII. Current Research: None

VIII. Future Agenda Items to Consider: None

BOP East Field Report

10/27/03

I. Congratulations:

- **FMC Butner:**

- CAPT Aretino and LT McMillan received a UCM for outstanding performance during JCAHO

II. Positions Open:

- **MCFP Springfield:**

- 1 Staff PT

- **FMC Butner:**

- Is hoping to hire another DPT student, Artresiah Rogers as a Staff PT

III. News From the Field:

- **FMC Lexington:**

- LCDR Fred Lief and CDR Jessie Lief recently completed their CCRF on-line modules
- LCDR Lief attended the CCRF Basic program in Jacksonville, FL (6/03)

- **FMC Butner:**

- ENS Chris Barrett completed BOTC (8/03), class spokesperson
- CAPT Aretino and LT McMillan passed the APFT for CCRF
- CAPT Aretino attended the CCRF Basic Program (8/03)

- **MCFP Springfield:**

- LT Justin Feola is the proud father of a baby girl, Isabelle Renae Feola, checking in at 5lbs, 3 oz and 18 inches
- Currently has a PT intern and another one will be starting in October
- CDR Gaustad continues to provide lectures to the students at Southwest Missouri State University on opportunities in the USPHS

IV. Welcome/Farewell to:

- **FMC Butner:**

- Will have a new PT, ENS Chris Barrett will be joining them in 1-04. ENS Barrett is finishing up his COSTEP tour of duty and will graduate with a DPT from the Medical College of Virginia.

- **MCFP Springfield:**

- LT Jenny Elton, PT is separating from the CC effective 11-30-03

V. Presentations:

VI. Publications: N/A

VII. Current Research: N/A

VIII. Future Agenda Items For TPAC to consider:

IX. Changes to email and mailing roster: N/A

Multi-site Field Report

10/27/03

I. CONGRATULATIONS: None

II. POSITIONS OPEN/ANTICIPATED OPENINGS:

- Physical Therapist – Sole Practitioner, New Position in New Clinic
Commissioned Officer will be considered. Anticipated for advertised position: 12/03
or 1/04

Contact Person: James North, CEO
Pawnee Service Unit
Pawnee, OK
(918) 762-2517

- Physical Therapist – Sole Practitioner, New Position in New Clinic
Commissioned Officer will be considered. Anticipated for advertised position: 12/03
or 1/04

Contact Person: Dennis Widowski, Dep. Health Director
BlackFox Health Center
Stroud, OK
(918) 968-9531

- Outpatient Staff Physical Therapist – Additional position, Commissioned Officer
may be considered. Anticipated for advertised position: 1/04 or 2/04

Contact Person: Britt Johnson, Rehab Dir.
Carl Albert Indian Hospital
Ada, OK
(580) 310-6635

III. NEWS FROM THE FIELD: None

IV. WELCOME/FAREWELL: None

V. PRESENTATIONS: None

VI. PUBLICATIONS: None

VII. CURRENT RESEARCH: None

VIII. FUTURE AGENDA ITEMS: None

IHS New Mexico

10/27/03

IX. Congratulations:

- **GIMC Service Unit:**

Lori Lee has passed her P.T. Exam. Good job Lori!

- **Shiprock Service Unit:**

LT Lorrie Murdoch recently sat for the CWS Exam

- **Zuni Service Unit:**

LT Megan Horeis and LT JG Steven White were recently promoted to LCDR and LT respectively. When is the promotion party?

X. Positions Open:

- **ACL Hospital Service Unit:**

Pending Chief Position. SF-52 submitted. Still pending posting by Area.

- **Crownpoint:**

Chief PT Posted/Advertised

XI. News From the Field:

- **ACL Hospital Service Unit:**

- ACL PT Department has been keeping busy with the following Areas: ACL Diabetes Clinic, Sweet Talk Dinners, Safe Home Projects, Laguna Acoma Sports Program/Medical Support, Employee Wellness Presentation Development, Backpack Awareness for Schools, A Draft Exercise/Activity Calendar has been developed for patients and employees.

- CCRF Fitness Testing/Program Development: 3 ACL C.O. officers have taken and passed the fitness test.

- **Crownpoint:**

- LT. Matt Daab Physical Therapist continues with the Crown Point pediatric program and prenatal clinic

- The PT Dept is coordinating with the diabetes program for the possible new acquisition of a Wellness Center

- **Zuni Service Unit:**

- LT. Stephen White and LCDR Megan Horeis continue with the Zuni High School Fall Sports Program for sport injury prevention and provider care.

- Zuni P.T. is now participating in a 6 week Child Obesity program with parents and their children

XII. Welcome/Farewell to:

- **ACL Hospital Service Unit:**

Seldon Wasson (C.O. Retired) was selected to come on board as a contract Physical Therapist starting 4 November 03.

- **Shiprock Service Unit:**

A BIG Farewell to CAPT Char Richards for all of her years of dedicated service!! We will miss you Char.

XIII. Presentations:

- **ACL Hospital Service Unit:**

Presently the ACL PT Department is coordinating for a one day Wound Care Conference for the Jan 04 timeframe

- **GIMC Service Unit:**
Navajo Area Chiefs' Meeting

XIV. Publications: N/A

XV. Current Research: N/A

XVI. Future Agenda Items For TPAC to consider:

- **ACL Hospital Service Unit:**
We should look at the CCRF Fitness Test. The Abdominal Test really tests the hip flexors more so than the true abdominal core strength. A true abdominal crunch would be more appropriate.

IX. Changes to email and mailing roster: N/A

CURRENT OPENINGS

Location	Position	Contact
Browning, MT 406-338-6127	1 staff PT	George Webber
Tuba City, AZ 928-283-2659	1 staff PT	Capt Keith Varvel
Fort Defiance, AZ 928-729-8805	1 staff PT	LT Mike Faz