

<b>FACILITIES MAINTENANCE AND ENGINEERING PROCEDURE</b>		
<b>Subject:</b>  <b>SPECIFYING QUALITY MANAGEMENT SYSTEM REQUIREMENTS</b>	FMEP-P-0360	Rev. No. 1
	Page 1 of 2	

1.0 PURPOSE

To identify the requirements and define the process for specifying supplier quality management system program requirements.

Notes: 1. The Quality Management System requirements for Architect Engineers are identified in the General Specification No. GS-07.  
2. The Quality Management System requirements for Construction Contractors are identified in the General Specification No. GS-08.

GENERAL

This procedure applies to the purchase of all permanent items which is to meet the below listed requirement:

- ISO 9000:1994

Note: FME does not have an ISO Certification. The FME Quality System is utilizing the ISO requirements as guidance for a quality system.

2.1 Definitions

Supplier - This term includes Bidder, Seller, Vendor, Fabricator, and Manufacturer.

ISO 9000:1994 - International Organization for Standardization. A 1994 standard for quality systems titled "Quality Systems - Model for Quality Assurance in Design, Development, Production, Installation, and Servicing".

FME – Facilities Maintenance and Engineering.

3.0 PROCEDURE

3.1 Responsibilities

FME is responsible for identifying the supplier quality management system requirements for purchase of all-permanent material, or equipment, and documenting the appropriate requirements(s) per any of the methods identified below:

- By writing the requirements directly into the technical specification or the purchase request.
- By referencing the appropriate Commodity Group (Exhibit C), which is identified in this procedure and which states the supplier quality management system requirements, into the technical specification or the purchase request

3.2 Identification of Applicable ISO-9000 Series Requirements

<b>FACILITIES MAINTENANCE AND ENGINEERING PROCEDURE</b>		
<b>Subject:</b>  <b>SPECIFYING QUALITY MANAGEMENT SYSTEM REQUIREMENTS</b>	FMEP-P-0360	Rev. No. 1
	Page 2 of 2	

The FME Quality System requires that quality management system requirements be defined and implemented as part of the purchasing requirements for material. Every procurement of equipment shall be assigned one of four quality system group requirements as appropriate.

FME will identify the supplier quality management system requirements for all materials and services based on the Definitions of Quality System Categories contained in Exhibit A. The Commodity Listing by Quality Category, Exhibit B, should be used as guidance in determining quality management system requirements that apply to the purchase of materials.

The Manager of Engineering approval is required in all cases where material types to be procured are not found in Exhibit B.

### 3.3 Evaluation of the Applicable ISO-9000 Series Requirements

The evaluation of the applicable ISO-9000 series requirements is to be performed in accordance with the FME procedure FMEP-P-0370, Evaluation of Quality System Documents.

---

#### FMEP-P-0360 Exhibits

- Exhibit A - Definition of Quality System Requirements (1 Page)
- Exhibit B - Commodity Listing by Quality Category (3 Pages)
- Exhibit C- Supplier Quality System Requirements -Groups I, II, III (3 Pages)