



Review Users Group Meeting

Date: Mon., Sept. 23, 2002
Time: 1:00–3:00 p.m.
Location: Rockledge 2, Room 3087
Advocate: Eileen Bradley
Next Meeting: Mon., Dec. 2, 1:30, Rockledge 2, Room 6129

Action Item

1. (Daniel Fox) Add to bug list to limit the “Member” column to current charter members only.
2. (Richard Panniers) Follow up on this issue of assignments not appearing in all appropriate pages. Report to group.
3. (Richard Panniers) Investigate the feasibility of establishing and maintaining and IC distribution list in IMPAC II and available to Review staff.

CM Fast Track Update

Krishna Collie

The Committee Management *Fast Track* will have two deployments: in Jan. 2003, 12 Use Cases; and in March 2003, 10 Use cases. The Fast Track deployment focused entirely on Meetings and Rosters. Phase 2 will focus on reports and the Federal Register Notices (FRN). The new CM Fast Track module is integrated with J2EE and will run in parallel with the client-server version until the entire CM Module is deployed in J2EE.

Issues and Discussion

System Shutdown—The IMPAC II system will be down for at least 24 hours on Oct. 12, the Saturday of the Columbus Day weekend, so the NIH eRA Commons can be deployed. The Review group should plan their schedules around this.

e-Mail Notification System—Sherry Zucker said that the e-mail notification system is being implemented. For Stage 1, SRAs only will get email notifications.

IRG/SRG Reassignment screen—The “Member” column now shows previous, SEP and Temp members instead of only current charter members.

Action: (Daniel Fox) Add to bug list to limit the “Member” column to current charter members only.

Assignments—Neal Musto mentioned a problem with assignments not appearing, although they are listed on the Assignment page. If you do a workaround, i.e., reassign the person, another round of letters is generated, confusing the assigned person.

Action: (Richard Panniers) Follow up on this issue of assignments not appearing in all appropriate pages. Report to group.

E4 Applications—Ev Sinnott reminded the group that coding for women and minorities has not been required since May. IMPAC II programming will be updated to reflect this on Nov. 1. Until

then, codes must be entered for “Release Meeting” to work. After Nov.1, no codes will print on the Summary Statement top, even if you enter them. Comments can still be added in the appropriate section.

Ph.D designation or trainees and fellowships—Sometimes, an applicant for a trainee or fellowship grant indicates that he/she is a candidate for a Ph.D, but wh/she hasn’t actually been awarded a Ph.D. On Summary Statements, only awarded Ph.Ds are to be listed. Those who input the grant data into the system must be observant as to whether or not the Ph.D actually has been awarded or not.

Withdrawn Applications—With the bridge to IMPAC I no longer functioning, there are no automatic notifications that an application has been withdrawn. On Nov. 14, all those with a “need to know” will be notified that applications have been withdrawn.

Change of Institution—Sometimes a PI submits an application from one institution and then moves to another institution. In the past, a new application number was generated to reflect this move. To simplify, this process has been changed. When a PI moves, the change is made on the current application records and a record of one previous institution is noted. However, the former institution flag will be visible only in RR. ICO and GM advocates and analysts need this information and want the flag visible in Review, ICO and GM, and would like the contents of the “former organization” field printed on the top of the Summary Statement.

IC email addresses—Currently, an IC distribution list for Review staff is updated and distributed by Bonnie Ellis, who is in RR. It is available as a read-only file. It would be more efficient to have a central repository in IMPAC II, updated on-line by one person, and available in by Review staff.

Action: (Richard Panniers) Investigate the feasibility of establishing and maintaining an IC distribution list in IMPAC II and available to Review staff.

Sherry Zucker reported that the infrastructure is in place to have one email address for each IC to which all email notifications would be sent. The IC, in turn, would be responsible for distributing the notifications to the appropriate people.

Internet Assisted Review—Daniel Fox reported that the IAR is 70 percent developed for its Nov. 22 release. Members of the IAR Focus group will participate as testers. One of the features is a single logon, dependent upon NIH eRA Commons registration. If the Reviewer is registered in the NIH eRA Commons, the system automatically validates them for access to the IAR.

NIH eRA Commons—Applicants and Reviewers want one Web site for the NIH. They now come through the NIH eRA Commons. For the deployment of NIH eRA Commons 2.0, which is in the J2EE environment allowing a Web interface, the 185 registered institutions will have access. Once the deployment is stable and fixes made, all PIs will have access to it. As with any new deployment, there will be some problems related to the NIH eRA Commons. However, in the end, this new version will work well as an electronic gateway to the NIH. There will be a separate Registration workgroup in conjunction with the NIH eRA Commons, examining the entire issue of single point of ownership. We will test the IAR with this group.

SRA Scores—The issue of composite scores not reflecting all of the scores in the matrix was caused by a bridging issue when the IMPAC I bridge was turned off. The issue has been resolved.

Order of Degrees—Many Reviewers are insistent that their degrees appear in a particular order after their name. At this time, the order of degrees cannot be regulated automatically. A workaround might be to put the degrees in the requested order in the suffix field. However, this issue should be fixed in the new Person module. At the same time, so that degrees don't show up twice, the Profiles need to be cleaned up with the degrees appearing in one field only.

COI Report—The Conflict of Interest report does not print all of the information at the bottom of the page. On Rosters and the assignment list, a COI is indicated. Daniel Fox said that this issue is on the bug list. Eileen suggested that entire issue be discussed off-line.

Adding a new reviewer—If you inadvertently make a mistake when adding a new meeting Reviewer to the roster, you can't delete or change the entry. This is a Committee Management issue and it should be sent to Krishna Collie for resolution.

Meeting dates and travel vouchers—It was noted that dates and travel vouchers are not automatically filled in.

Meeting types—There were some questions regarding whether or not combinations of letter designations will still be able to be used in the Meeting type fields. They were used for SEPs but not in IMPAC II. The combinations need to be seen, especially in the archival data. Since this must be fixed in the CM Module, Kay Valeda will bring the issue to the CM JAD.

Attendees

Abshire, Tara (NCCAM)
Ansari, Aftab (NIAMS)
Bradley, Eileen (CSR)
Cecil, Christy, (NIMH)
David, Bobbie (CSR)
David, Tracey (CSR)
Derflinger, Brenda (CSR)
Dinterman, Kathy (CSR)

Ellis, Bonnie (CSR)
Flemming, Monica (NINDS)
Fox, Daniel (NGIT)
Greenleaf, Andy (NGIT)
Lawson, Diane (NIDCD)
Levy, Adam (NGIT)
Musto, Neal (NIDDK)
Panniers, Richard (CSR)

Pham, Phung (NCI)
Seppala, Sandy (LTS)
Sukhenko, Mike
(Z-Tech)
Thee, Linda (CSR)