eRA Project Team Meeting Minutes

Date:	Tuesday, October 25, 2005
Time:	9:00–10:00 a.m.
Location:	Rockledge 1, 5147
Chair:	Tom Boyce

Next Meeting: Tuesday, November 8, 9:00 a.m., Rockledge 1, 5147

Action Items

1. (Scarlett Gibb) Scarlett will run a query to see how many Fellows have accounts.

Handout

Internal Working DRAFT of Re-Prioritization of Tasks due to eReceipt.

Opening Remarks and Announcements

Tom Boyce

- Tom led a discussion of the accelerated electronic receipt initiatives and re-prioritization of tasks due to the initiative. He reviewed the technical implications and how they tied together. The handout, an internal working draft, provides hard timelines and impacts that are listed in deployment date order and includes tasks and projects. The following changes and questions need to be made and addressed:

  - **#1. eReceipt:** The December 1 deadline MUST be met.

  - **#6. Appendix Handling for CD Ordering (FTP):** Move production date to January 15, 2006

  - **#10. Commons Enhancements:** Add xTrain functionality (2 phases)

  - **#7. J2EE Conversion:** Clarify—are production release dates in relation to eReceipt?

  - **#9. OpDiv Integration:** Change production due date to March 2006.

  The list will be updated internally, and then a working group, consisting of Planning Meeting attendees, will review.

  - Ideally, there should be a three-year plan. A formal process needs to be created that includes the financial implications, possible budget-cut impacts. Possible to include a "new opportunity" fund and or "mandate" fund?

  - eRA needs the Advocate's support to the Governance Board. They need to help with the prioritization of projects. Transparency is a MUST. eRA has a responsibility to make the consequences of choices clear, both good and bad.

    - ➢ Governance Board has no "formal" process of responding to requests. eRA will propose an explicit "strawman/governance model" to ITSC be submitted.

- NBS

- Same issue for OpDivs

  ➢ How can OpDivs have a voice at Governance?

  ➢ Does HHS give money for mandated projects?

- Summary Statements

  - Hard copies need to go out to Fellows.

  - A lot of Post-Doc fellows apply before they have their PHD and before they move to their new institution. Who grants them?

  - They don't always get Commons Accounts.

  - PI is a "role" not a title.

  - Are institutions allowing fellows to register for a Commons Account? Scarlett will run a query to see how many Fellows have accounts—F32/F31's only that don't have another mechanism.

Action: **(Scarlett Gibb) Scarlett will run a query to see how many Fellows have accounts.**

Attendees

Alvey, Dave (phone)

Beckman, Larry (IBM)

Boyce, Tom (OERRM)

Clausen, Jessica (OERRM)

Collins, Starla (eRA/OERRM)

Costa, Tom (Blueprint)

Diggs, Lana (OD)

Dutcher, Sylvia (Mitretek/OERRM)

Faenson, Inna (OERRM)

Falls, Rick (SAIC)

Flora, Carla (OERRM)

Gibb, Scarlett (OER)

Lagas, Robert (Lagas Associates)

Lynch, Peggy (IBM/OERRM)

Martin, Michael (IBM/Z-Tech)

Morton, Pete (CIT)

Moyer, Skip (AHRQ)

Nastea, Sorin (IBM)

Panitz, Debbie (OER)

Patel, Kalpesh (Ekagra)

Porter, Yvette (OD)

Sadlik, Christina

Seppala, Sandy (LTS/OERRM)

Siegert, Mark (OERRM)

Simms, Sophonia (OD)

Tatham, Thomas (CSR)

Twomey, Tim (OERRM)

Walker, Catherine (OERRM)

Wright, David (OERRM)