



## ECB/QVR Steering Committee

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### Electronic Council Book–Query/View/Reporting System Steering Committee

Date: Wednesday, May 5, 2004  
Time: 10:00 a.m.–Noon  
Location: Fernwood Bldg., Rm 3D-18  
Chair: Thor Fjellstedt

**Next Meeting: June 2, Wed., 10: a.m.–Noon, Fernwood Building, Room 3D-18**

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### Action Items

1. (All) If you are not on the QVR listserv and want to be, send an email to Thor Fjellstedt.
  2. (All) Send your suggestions for saved public queries to Thor.
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### Introductions

A number of “new” people attended the meeting who were specifically interested in the Roadmap capability of QVR.

**Action: (All) If you are not on the QVR listserv and want to be, send an email to Thor Fjellstedt.**

### Roadmap History

Thor Fjellstedt has met with the acting eRA project manager, Izja Lederhendler, to discuss bringing the QVR closer to the the eRA project, particularly with the QVR Roadmap capabilities. Their meetings were very positive and productive. Cathy Buckley and Don Tiedemann met with the eRA technical team to discuss how to manage Roadmap data in QVR and eRA.

**Roadmap Process**—Thor noted that the process for Roadmap, from receipt through processing, is not final. Thor and the analysts are keeping close touch so that changes to QVR can be made to reflect final decisions.

**Budget**—Thor also met with Budget staff in OD to determine what reports and adjustments they need to address Roadmap items.

### QVR Roadmap

Thor presented the QVR screens to accommodate Roadmap items thus far. The presentation covered—

- Modifications now in the test environment
- Plans to move items to production
- Other activities

*CANs*—There are a series of CANs for Roadmap items in the ICs, which will be linked to the eRA System.

*eRA/QVR*—The eRA System, QVR and other data accessing programs will retrieve from the same database source so that the data will be the same.

*Roadmap Structure*—Each Roadmap Initiative has a project team at the NIH level. This team oversees the responses to the initiative, directs the responses to the correct IC and contacts a point person in the IC. Each IC is in the process of formulating their own process for Roadmap and establishing point people. Thor asked that ECB/QVR group members notify Thor when the point person for their IC is appointed so that they can be tracked.

## Roadmap Funding by Initiative

*Archived Reports*—Thor reminded the group that QVR now archives reports, which you can choose to share with your Institute.

**Action:** (All) Send your suggestions for saved public queries to Thor.

*Numbering Scheme*—A numbering scheme to accommodate the structure of Roadmap initiatives and which will be carried in the PCC field is being developed but is not final. Whatever system is agreed upon, however, will not affect the structure, search and reporting capabilities of QVR because it will use titles and not the numbering scheme. However, the numbering scheme is key because it will be used to link each item to other systems.

*PivotTables*—QVR is making extensive use of Excel PivotTables in the Roadmap enhancements. They are powerful tools that provide the ability to extract data in many different configurations.

*Training*—Thor is working with the training group to set up QVR Roadmap training at the end of May and the first week in June. He will notify the group with the finalized training schedule.

*Roadmap to Production*—This weekend, the Roadmap configuration will be migrated to production. Thor will send a notification to the QVR listserv when it is active.

*CAM Training*—There will Council Administration Module training in July. Paul Jordan said that the training will be more a “what’s new” session than a CAM 101.

## Council ECB Roadmap Query

*Paul Jordan*

Roadmap queries have been added to every screen in the Council ECB and the CAM.

- Added the same feature as in QVR—to search for *Roadmap*, *Exclude Roadmap* and *All Projects*.
- Added a Save Query feature, with the ability to display the saved query in a shared list. It can have a descriptive name, which helps Council members to take advantage of these common queries for their own use.

## Miscellaneous

Carolyn McHale will post new developments on the QVR Web site. Thor will send announcements to the listserv.

It was suggested that the following Roadmap items be included in the Snapshot and the IRG Notes:

- Theme
- Implementation Group
- Initiative

It was suggested that text blocks be added to the IRG Notes so that user requested fields can be entered.

## Attendance

Barnes, Martha (NIEHS)	Mason, Tom (CIT)	Bone, Michael (NIA)
Brown, Mark (NIMH/Altum)	McDermott, Julie (NIDDK)	Yarlagadda, Bhushan, (NIDDK)
Buckley, Cathy (CIT)	McHale, Carolyn (CIT)	Mroczka, Marlene (OD)
Connors, Anne (NIAMS)	Parker, Marie (NIAID)	Speciale, Sam (NIA)
Fischetti, Greg (NCI)	Poma, Shelly (NIMH)	Asanuma, Chiiko (NIMH)
Fjellstedt, Thor (CIT)	Rich, Linda (NCCAM)	Weiner, Jeff (CIT)
Ikeda, Rick (NIGMS)	Seppala, Sandy (LTS/COB)	Buckley, Diane (OD)
Januszewski, Joe (CIT)	Ta, Loan (NIA)	Hanlon, Mary (NIDDK)
Jones, Terry (NIAID)	Tatham, Thomas (CSR)	
Jordan, Paul (NIEHS)	Tiedemann, Don (CIT)	
Kemmerle, Donna (NIDCD)	Wong, JoAnne (NIA)	